



2024



ADOPTED BUDGET

ADOPTED BUDGET FOR THE YEAR 2024



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Skyla Galjour
ACCOUNTANT

2023 PARISH COUNCIL MEMBERS

Jessica Domangue, Chair, District 5

John Amedee, Vice-Chair, District 4

Brien Pledger, District 1

Carl Harding, District 2

Gerald Michel, District 3

Darrin Guidry, District 6

Daniel Babin, District 7

Dirk Guidry, District 8

Steve Trosclair, District 9

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2023. This was the 21st consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. J. AMEDÉE

ORDINANCE NO. 9538

AN ORDINANCE TO ADOPT THE 2024 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE PARISH PRESIDENT'S DEPARTMENTS AND COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Operations and Maintenance Budget, and the Five-Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President, and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: J. Domangue, D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, and J. Amedée.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the ordinance adopted on this the 13th day of December 2023.

* * * * *



TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



JESSICA DOMANGUE, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

* * * * *

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12-10-23 9:30am

Approved Gordon E. Dove Vetoed
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-10-23 9:30am

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 14TH DAY OF DECEMBER 2023.

Tammy E. Triggs
TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 P.O. BOX 6097
 HOUMA, LOUISIANA 70361-6097



GORDON E. DOVE
 PARISH PRESIDENT

(985) 873-6401
 FAX: (985) 873-6409
 E-MAIL: gdove@tpcg.org

September 27, 2023

Honorable Council Members:

I respectfully submit our proposals for the 2024 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$251.1 million and contains \$15.4 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2023 Adopted Budget totaled \$247.7 million with \$18.8 million in Operating Capital and Capital Outlay.

The Parish continues to recover from the catastrophic disaster of Hurricane Ida on August 29, 2021. Administration is actively pursuing various funding sources to assist in the recovery process and will continue to do so until all needs are met. The resilience and tenacity of our employees and citizens will prevail and we will continue to recover and accomplish great things for the citizens of Terrebonne Parish.

Sales Tax Collections and State Mineral Royalties make up a large portion of our reoccurring operational revenue. State Mineral Royalties began increasing during 2022 had have steadied during 2023. This budget is prepared based on the 2023 collections to date. In 2021, we started to see a significant increase in sales tax collections, which continued into 2022. Unfortunately, we started to see a decrease in 2023 sales tax collections, which equates to a 5.38% decrease when compared to the same time period in 2022. Administration implemented a hiring freeze and a restriction on operating capital purchases in 2023, and prepared the 2024 budget accordingly. Departments cut expenditures and eliminated open positions that would not impact the services provided to citizens. With these practices in place, we are able to propose this balanced budget.

The Police and Fire Pension rates continue to average 33% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. We are seeing our claims activity remain consistent from year to year. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2024, which is expected to increase between 1% and 3%.

I believe the employees of the Parish are our greatest asset and they should be rewarded for their hard work and dedication. Therefore, I am proposing a 2% cost of living compensation increase for all Terrebonne Parish Consolidated Government employees under the direction of the Parish President.

Capital and Special Projects

During 2023, we were able to add additional funding to existing projects including Miter gates at Company Canal and Bayou Terrebonne, Bayou Terrebonne Pump Station, D-18 pump station replacement, Rotary Centennial Plaza levee



maintenance, various street repair and overlay, various sidewalk and multi-use path projects, demolition of blighted properties and Bayou Country Sports Park.

With the limited funds available, some of the non-recurring projects proposed in the 2024 Budget from Drainage Tax Fund, ¼% Capital Sales Tax, Parishwide Recreation, American Rescue Plan, Utility System and Sewerage Systems are as follows:

Drainage Projects	
Elliot Jones Pump Station (Soft Starts)	400,000
Various Projects (portable generators, Refurbish/Rebuild Pump Stations)	125,000
	\$ 525,000
Quality of Life	
Arts Program	30,000
Summer Camp Programs	200,000
Esports Program	45,000
Downtown Marina Repairs	500,000
Civic Center Bleacher Replacement	887,000
Montegut Boat Launch #2	275,000
	\$ 1,937,000
Government Buildings	
District Court Renovations (Courtroom repairs)	250,000
Animal Shelter HVAC repairs	150,000
Courthouse Annex Wheel Chair Lift	70,000
	\$ 470,000
Public Services and Safety	
Public Safety Programs (Houma Police/Sheriff)	100,000
Firetruck	950,000
	\$ 1,050,000
Economic Development	
Terrebonne Economic Development Authority	625,000
Rougarou Festival	10,000
African American Museum	10,000
Marine Corps League	10,000
	\$ 655,000
Utility System	
New Construction large meters	100,000
Regulator Station Upgrade	60,000
System Repairs and Additions	1,400,000
	\$ 1,560,000
Sewerage System	
Pump station upgrades	575,000
Manhole repairs	100,000
Sewer rehabilitation	250,000
Infiltration/Inflow Elimination	1,200,000
	\$ 2,125,000

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2023 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget even in the face of declining revenues. This was accomplished with the support of each department. We will continue to be vigilant in our spending practice, monitor economic indicators and take decisive action when warranted. Because of these united practices we are able to accomplish some great things and provide great services to our residents.

In closing, it has been an honor and pleasure to serve as your Parish President over the last eight years. I will continue to provide my support to the future of our great Parish. I would like to thank the Parish Council, my administration, employees and residents of our community. Without everyone’s support, focus and dedication we could not have achieved our goals and the progress made in Terrebonne Parish would not have been possible.

Respectfully,



Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

The Budget Message submitted by the Parish President provides brief highlights for 2024. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing businesses and further strengthen the parish's economic base since 2005. After reorganization, the agency was relaunched in 2015 with a chief executive officer, director of business retention and expansion and an executive assistant. The following excerpt on Economic Condition was prepared by the TEDA office.

Economic Condition

Nationally, 2023 has seen some significant rebounding from the worst of the COVID-19 pandemic in 2020. While not all positive news, 2023 has seen some growth close to pre-pandemic levels. 2023, The biggest issues currently holding back the national economy seem to be lingering around the extreme inflation and lack of workforce availability.

As markets are adapting to the new COVID reality, 2021's Hurricane Ida dealt a devastating blow to the parish, as more than 90 percent of all structures were damaged by the Category 4 storm. Despite hurricane recovery activities boosting tax revenues, other sectors suffered enough damage to reduce its workforce needs. For example, leisure and hospitality lost 2,100 jobs over the year as demand increased for hotel rooms to help offset the incredible need for temporary housing for recovery workers and displaced residents; but, the number of available rooms was substantially reduced due to hurricane damage and recovery. Also, uncertainty stemming from federal energy policies resulted in a 300-job decrease in in the oil-and-gas and associated transportation sectors.

Expectations for 2024 will have a lot of variability as assessments on businesses and recovery continue. Generally, we can expect continued booms in the building supply sector, contractors, grocery stores, and other critical community services. The sector expecting substantial growth was thought be the commercial fishing industry. Unfortunately, the imported shrimp has kept the local seafood prices depressed. Other sectors will largely have mixed impacts based on how individual locations fared. The rebuild effort continues two years later.

Looking forward, reports from private industry do suggest a slight increase in investment and employment in the next few years as shipbuilders gain more federal new-build contracts. The oil-and-gas industry has signaled that while conditions will be tight in the short term, the longer-term outlook may look up as the Gulf of Mexico holds opportunity and is the greener of production operations. Oil prices have gained strength and are estimated to continue in that range into 2024.

In summary, while 2023 has not had the broad trends we traditionally see. The economy has been largely driven by the various neighborhoods and the level of damage they received. Overall, the parish will likely see an increase in spending and economic activity, however some areas will suffer. We expect 2024 to bring continued growth in our community, as it rebuilds and new businesses are created in the parish.

STRATEGIC GOALS AND OBJECTIVES

A Comprehensive Plan was created for Terrebonne Parish and accepted by the Terrebonne Parish Council on February 27, 2013. This plan created a vision statement, as well as guiding principles and overarching goals. This plan is a contribution to Terrebonne Parish's multi-faceted effort to build resiliency and sustainability in the community. This plan was created with the help of a steering committee, Houma-Terrebonne Regional Planning Commission, Terrebonne Parish Consolidated Government Planning & Zoning Department, Terrebonne Parish Council, Consultants, and the citizens of Terrebonne Parish. The citizens were invited to participate in the development of this plan with an initial kickoff meeting, several meetings in different locations throughout the Parish as well as through feedback on social media posts. This Comprehensive Plan created six goals with policies, objectives and strategies listed for each. The full plan can be found at <https://www.tpcg.org/index.php?f=vision2030&p=plan2030>. Below are the six goals and related policies

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)**GOAL #1: SENSE OF PLACE AND CONNECTEDNESS**

- Promote sustainable growth management and resilient development practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources and open space
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
- Improve connectivity within and around the downtown area, including access to Bayou Terrebonne
- Keep Bayou Terrebonne Clean
- Improve Sense of Arrival into and Overall Attractiveness of Downtown Houma
- Improve Downtown Parking Experience

GOAL #2: SAFE AND EFFICIENT TRANSPORTATION SYSTEM

- Foster transportation safety in all system components
- Foster transportation accessibility and connectivity for all, and transportation system efficiency throughout the Parish
- Work collaboratively to complete unfinished/unconstructed segments of I-49 between Lafayette and the west bank of Jefferson Parish
- Support improvements to local transit service and methods to attract new riders to the Good Earth Transit system in Houma-Terrebonne

GOAL #3: EFFICIENT AND ATTRACTIVELY VARIED LAND USE

- Encourage a sustainable mix of land uses in the Parish that meet the needs of current and future residents
- Encourage land development patterns in the parish that are compatible with existing developments
- Encourage land development patterns that are supportive of cost-effective delivery of public services and infrastructure
- Meet the diverse housing needs in the Parish by providing a range of housing options to serve the long-term needs of parish residents.
- Ensure that the Parish is well served by attractive commercial districts in appropriate locations to meet the day-to-day needs of its residents and visitors
- Maximize the benefits derived from the Parish's investments in community facilities and infrastructure
- Promote sustainable growth management practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources, and open space

GOAL #4: A SUSTAINABLE AND RESILIENT COMMUNITY THROUGH AVOIDANCE OF HAZARDS, NUISANCES, AND ENVIRONMENTAL DEGRADATION

- Support protection of environmentally sensitive habitat areas, including efforts to create conservation zones
- Support protection of wetlands for their storm water management, flood control and habitat value
- Support local, state, and federal efforts to have our local water bodies meet or exceed national clean water standards
- Support development and implementation of a greenway plan and program that uses flood plains, drainage basins, retention ponds, and undeveloped land to connect neighborhoods with parks, schools, community destinations and Downtown Houma
- Support plans and programs that increase public access to the parish's water resources for recreational purposes either near or on the water
- Support high quality, well-maintained parks, recreational areas, and greenway network and infrastructure in the parish
- Support measures designed to reduce storm damage from wind and water along the coastal plain and in those areas of the parish falling inside the 100-yr. flood plain contour
- Support efforts to reduce ozone-related emissions by 20% by 2030
- Support efforts to quantify and fully understand the long-term impacts of sea level rise on Terrebonne Parish
- Support efforts to ensure all parish buildings and operations are models of resource and energy efficiency

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)**GOAL # 5 HIGH-QUALITY INFILL PROJECTS AND REDEVELOPMENT THROUGHOUT THE PARISH**

- Support efforts to use vacant lots and parcels creatively and attractively in developed areas to meet community housing needs
- Support efforts to utilize larger vacant parcels in the urbanized area as part of an affordable housing strategy
- Support efforts to provide affordable housing in the bayou communities

GOAL # 6 RELIABLE AND EFFICIENT PUBLIC UTILITY AND FACILITIES INFRASTRUCTURE DESIGNED TO MEET THE NEEDS OF THE COMMUNITY FOR THE NEXT 30 YEARS

- Support investments in needed infrastructure upgrades or rehabilitation / reconstruction where necessary, not only to improve service and avoid potential health issues in the community, but to support economic development initiatives and redevelopment in the parish's urbanized core
- Support full implementation of a GIS-based parish asset management system
- Support integration of drainage facilities into a public amenity network
- Support full funding of public safety operations in the parish on annual basis
- Where possible, look to meet new needs and demands for public facilities by expansion/enhancement of existing facilities first, before considering the building of new facilities
- Support efforts to reduce solid waste stream by 25% by 2030
- Support efforts to achieve full compliance with accessibility standards under ADA in both public and private facilities

Below are some of the major initiatives, accomplishments and strategic goal undertakings started, completed or on-going during 2023 and/or 2024. These are in support for strategic priorities, goals, and on-going long-term financial plans:

- In 2020, the Parish issued \$20 million Public Improvement Sales Tax Revenue Bonds for the purpose of supplying additional funding for several crucial capital projects within the Parish. The funding was used to help fund some of the lock systems, conveyance channels and pump stations listed below, and the following:
 - Asphalt Overlay
 - Brady Road Bridge
 - Hollywood Rd. Bridge
 - Bayou Country Sportspark
 - Various sidewalk projects

These projects are still in construction and expected to be completed in 2024.

- The Parish continues to fund and construct several lock systems, conveyance channels and pump stations throughout the parish to improve the drainage system. The following are in construction with a completion date in 2023 or 2024:
 - Bayou LaCarpe Drainage (\$0.6M)
 - Bayou Terrebonne Pump Station (\$11.4M)
 - Elliot Jones Pump Station, (\$12.9M)
 - Lashbrooke Pump Station (\$6.1M)
 - Barrow Street Pump Station (\$10.0M)
 - Industrial Ave Pump Station (\$9.5M)
- \$16.9 million in Gulf of Mexico Energy Security Act ("GOMESA") Bonds were issued for the purpose of paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 29 Infill Housing units have been completed with an investment of \$3.7 million. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The Magnolia Lofts, an 8-unit rental complex for persons with mental disabilities is 100% complete (\$700,000). The first-time homeowner assistance program is 100% complete, with 124 homebuyers assisted (\$3.8 million). The infrastructure of an affordable/work force housing subdivision "Parkwood Place" is 100% complete, which provides new affordable housing options. Although construction was delayed in 2020 and 2021 due to the COVID-19 Pandemic and Hurricane Ida, there are currently 14 occupied units in the development. To encourage

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)

housing construction, American Rescue Plan funds (\$3.1 million) have been allocated to the project for the development of single-family rental units. A “Notice of Funding Availability” (NOFA) that offers additional American Rescue Plan funds (\$3 million), Home Entitlement (\$800,000), and HOME ARP (\$1 million) to construct at least 96 rental units in Parkwood Place will be advertised in February 2023. The NOFA will target developers interested in investing in the project and the construction/management of the rental units. The goal of this endeavor is to rehouse families and elderly residents displaced by Hurricane Ida.

- The Parish’s website is being overhauled by the Information Technology Department. This overhaul will make the website user friendly and provide an efficient way to communicate information to the citizens of the Parish. This overhaul also includes an updated location for making any payments and registering online. This will provide a user-friendly portal to complete transactions online.
- The Parish has implemented an employee portal (teamTPCG) which currently allows employees to log in and see their pay checks, tax forms, and vacation and sick leave balance. This portal will be expanded with additional phases that will include several additional functions for employees (requests for leave, application process, and status changes).
- To emphasize the importance and greatest asset of Terrebonne Parish, our employees, and to retain loyal employees, the Parish Council adopted a new personnel policy manual which was effective May 1, 2022. The focus of the new manual was to recruit and retain employees.
- In August of 2022, the Parish Council amended the Parish Compensation Plan to increase the minimum pay by 10% and the maximum by 15%, again its intentions of doing this was to recruit and retain employees.
- In 2022, the Parish is committed to keeping Bayou Terrebonne clean through a project to dredge Bayou Terrebonne.
- To continue working to connect to the I-49 Corridor, which is the major Hurricane Evacuation Route for southern Louisiana by working with the Federal and State Government to implement partnered schedules for completion of each phase; identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- The Parish is dedicated to promoting sustainable growth management and resilient development practices in the Parish by encouraging growth and development in the Parish that promotes sustainability and resiliency and preserve and enhance scenic qualities along major roadways, bayou, and getaways to the Parish.
- Promoting Downtown Houma as the historic and cultural center of Terrebonne Parish through projects to revitalize Downtown Houma by rebuilding its historic retain and business character, developing a Main Street Corridor Master Plan based on the data and comments from the Downtown Demonstration plan in December 2019. In 2023, the Parish began and completed the construction of the Rotary Centennial Plaza in Downtown Houma. A project to upgrade the LePetit Theater was also completed in 2023, which will provide additional quality of life for residents in Terrebonne.
- Continuing to develop the Bayou Country Sports Park Complex. This complex will provide both recreation and quality of life options to the citizens of Terrebonne Parish. Currently completed are boys’ baseball fields, girls’ softball fields, soccer fields, concession stands, a family day use park, splash park, fishing ponds and docks. Future plans for the complex include additional soccer fields, additional fishing ponds, common areas and additional lighting.
- Build terraces in the marsh above Lake Boudreaux through participation in projects and programs to protect immediate critical facilities, homes, business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- The parking garage adjacent to the Government Tower is to be inspected and plans drawn to update and secure the garage. The plans are to make the garage and other parking areas easily accessible for all employees and citizens with a focus on the elderly and handicap.
- In 2021, the Parish was awarded \$44.8M of Coronavirus State and Local Fiscal Recovery Funds. In 2021, the Parish received \$22.4M and the balance was received in 2022. The Parish is planning and budgeting to use this funding for the following:
 - Loss Revenue and increase Government Services
 - Establish a demolition program to address blighted properties throughout the Parish
 - Help build affordable housing
 - non-profits in the Parish through grants
 - Support the travel and tourism industry with different projects
- The Parish continues to construct boat launches in several different areas of the Parish to promote tourism.
- In 2021 Terrebonne Parish was hit by Category 4 Hurricane Ida. The Parish is in recovery and rebuild mode right now and will continue these efforts as well as seek funding to mitigate, harden and build infrastructure in the Parish to protect from future storms.

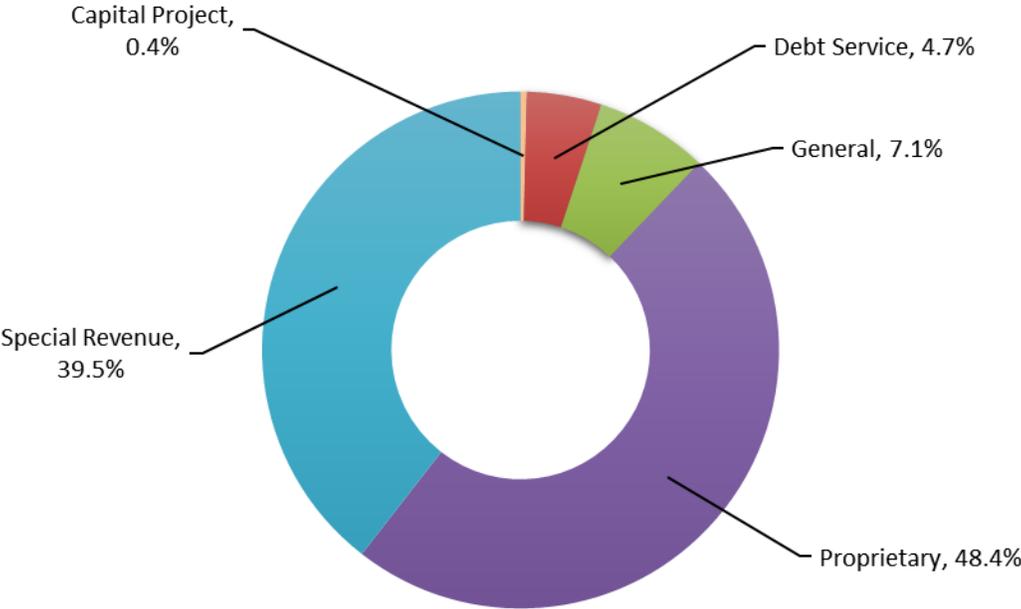
ALL FUND SUMMARY

The proposed budget for the year 2024 for all funds, including the operating, capital, and capital outlay, totals \$251.1 million. This is an increase of 1.3% or \$3.4 million from the original 2023 adopted budget. For comparison, the final 2023 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart and figure 1 below depict the total annual operating budget by fund type for the original 2023 budget and the recently proposed 2024 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

Annual Appropriations by Fund Type

	2024 Adopted Budget	2023 Adopted Budget	2024 Budget Over (Under) 2023 Budget	
General	\$ 17,769,686	\$ 18,199,164	\$ (429,478)	-2.4%
Special Revenue	99,111,988	102,043,995	(2,932,007)	-2.9%
Debt Service	11,738,541	11,656,493	82,048	0.7%
Capital Project	970,000	3,108,961	(2,138,961)	-68.8%
Proprietary	<u>121,504,602</u>	<u>112,703,576</u>	<u>8,801,026</u>	<u>7.8%</u>
Total	<u>\$ 251,094,817</u>	<u>\$ 247,712,189</u>	<u>\$ 3,382,628</u>	<u>1.3%</u>

**Figure 1
2024 Annual Appropriations by Fund Type
\$251,094,817**

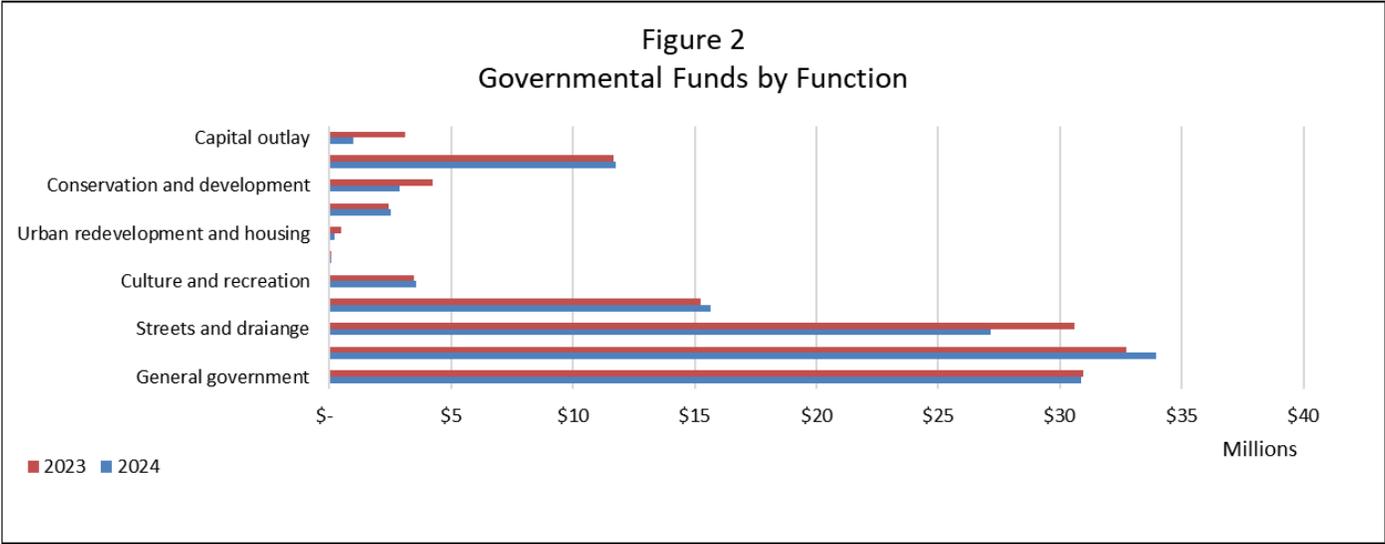


ALL FUND SUMMARY (CONTINUED)

Total appropriations for the Governmental Funds by Function for Years 2024 and 2023 are illustrated below. A net decrease of 4.3% reflects the change between the two years.

Governmental Funds by Function

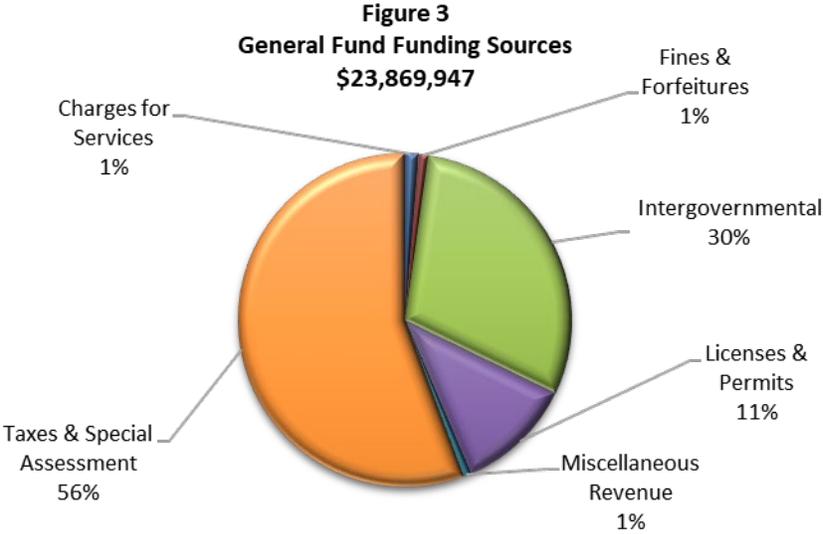
	2024 Adopted Budget	2023 Adopted Budget	2024 Budget Over (Under) 2023 Budget	
General government	\$ 30,885,917	\$ 30,971,689	\$ (85,772)	-0.3%
Public safety	33,960,078	32,746,171	1,213,907	3.7%
Streets and draiange	27,147,633	30,616,900	(3,469,267)	-11.3%
Health and Welfare	15,669,435	15,235,267	434,168	2.8%
Culture and recreation	3,540,003	3,451,414	88,589	2.6%
Education	75,512	75,512	-	0.0%
Urban redevelopment and housing	231,817	472,807	(240,990)	-51.0%
Economic development and assistance	2,508,768	2,438,620	70,148	2.9%
Conservation and development	2,862,511	4,234,779	(1,372,268)	-32.4%
Debt service	11,738,541	11,656,493	82,048	0.7%
Capital outlay	970,000	3,108,961	(2,138,961)	-68.8%
Total	\$ 129,590,215	\$ 135,008,613	\$ (5,418,398)	-4.2%



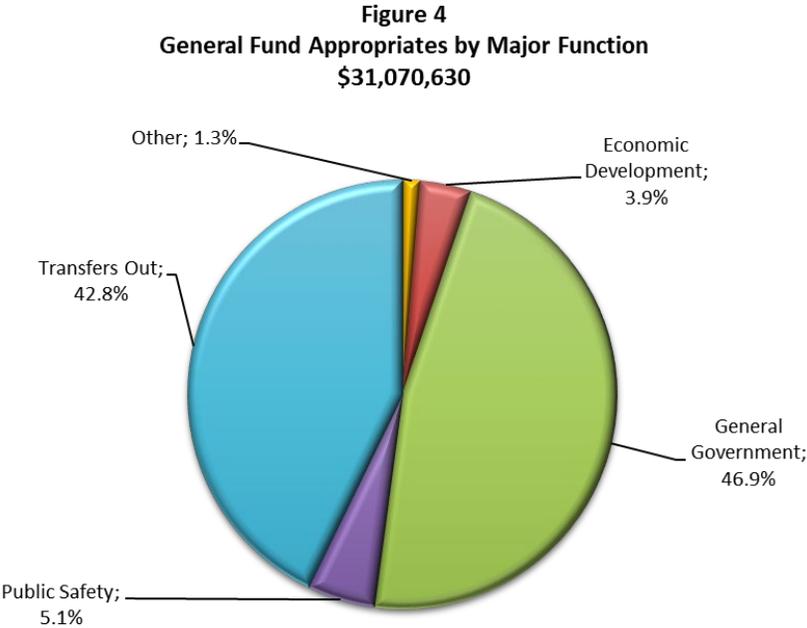
ALL FUND SUMMARY (CONTINUED)

GENERAL FUND

As shown in the chart on page 12, the General Fund makes up 7.1% of the total Parish budget for the year 2024. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown in Figure 3 and include taxes and special assessments, intergovernmental and licenses and permits.



Total appropriations for the adopted General Fund Annual Operating Budget decreased from \$18.2 million in 2023 to \$17.8 million or a 2.36% decrease in 2024. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$13.3 million in 2024, an increase of \$2.6 million from 2023. Figure 4 below shows the percentage of General Fund appropriations by major function.



ALL FUND SUMMARY (CONTINUED)

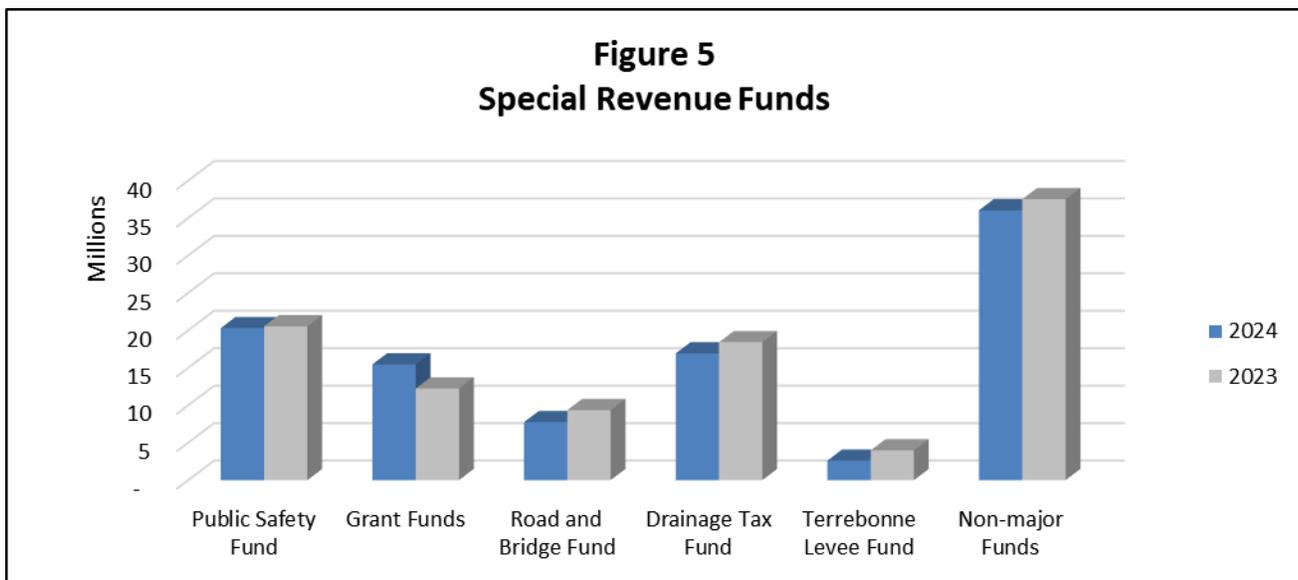
The 46.9% in general government includes central service agencies and constitutional offices. Public Safety which makes up 5.1% includes the Coroner Office as well as the Office of Homeland Security & Emergency Preparedness. Transfers out account for 42.8% of total appropriations.

SPECIAL REVENUE FUNDS

Approximately 39.5% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2024 budgets totaling \$99.1 million for Special Revenue Funds decreased by \$3.0 million, or 2.9% from the 2023 funding level of \$102.0 million.

Figure 5 below illustrates the total appropriations for each major Special Revenue Fund and non-major special revenue funds in aggregate for the recently proposed 2024 budget and the original 2023 budget.



The overall net decrease is due to an increase in grant funds and a decrease in Public Safety, Road and Bridge and Drainage funds. The increase in the grant funds is due to the increase in Section 8 Vouchers the Parish received to help with Hurricane Recovery and the increase in Transit funds to purchase machinery and equipment. The decrease in the Public Safety Fund is due to the decrease in operating capital purchases. The decrease in Road and Bridge and Drainage Fund is due to the decrease in operating capital purchases as well as eliminating open budgeted positions no longer needed.

DEBT SERVICE FUNDS

Debt service requirements for 2024 increased by \$0.1 million, or 0.7% in comparison to 2023 requirements.

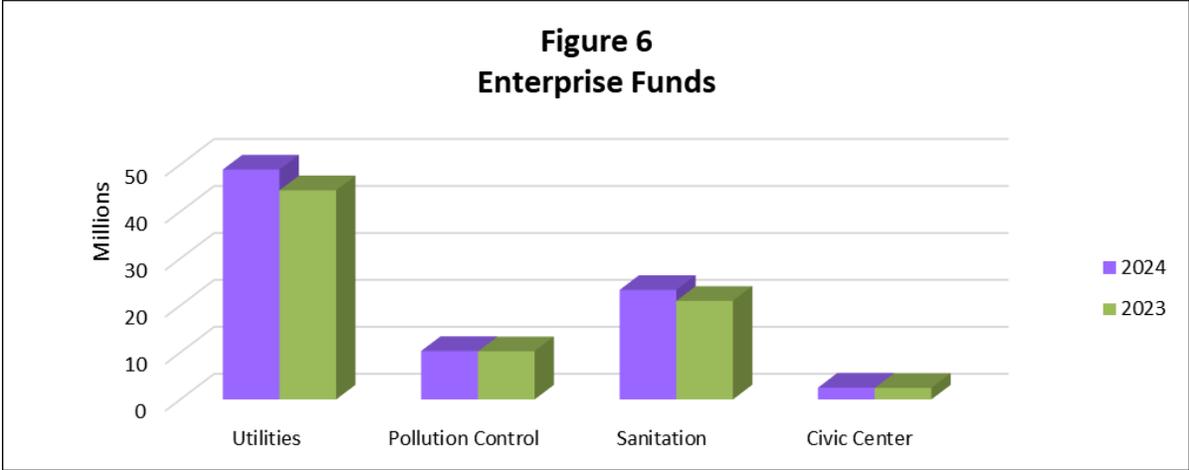
CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2024, new projects or additional funding to existing projects totaled \$970,000. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2005, 2008, 2012 and 2021. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005, Gustav and Ike in 2008 and Hurricane Ida in 2021 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

ALL FUND SUMMARY (CONTINUED)

PROPRIETARY FUND TYPES

Enterprise Funds: Figure 6 below illustrates the total annual operating budget for enterprise funds for the recently adopted budget and the original 2023 budget.



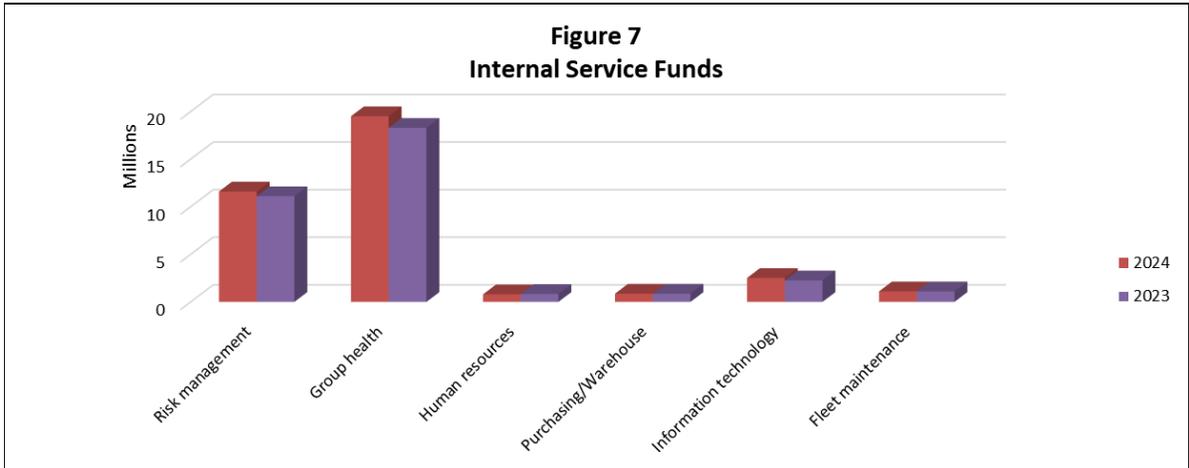
The Utility Fund is the largest of the Enterprise Funds with total operations of \$49.0 million, an increase of \$4.4 million from the \$44.5 million originally adopted in 2023 due to increases in the increase in transfers out to other funds and the increase in cost of purchasing energy. The services provided include both electric and gas and are funded by utility revenue.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$10.3 million, same as the originally adopted in 2023. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections, disposal services and vegetation control. The 2024 budget of \$23.3 million is an increase of \$2.3 million, or 11.1% over the 2023 Original Budget of \$21.0 million. The increase is largely due to the increase in the solid waste contract and disposal and transportation costs in 2024.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.5 million for 2024, same as the 2023 originally adopted budget. Both user charges and a General Fund Supplement of \$0.9 million fund this activity.

Internal Service Funds Figure 7 below illustrates the total annual operating budget for enterprise funds for the recently proposed 2024 budget and the original 2023 budget.



ALL FUND SUMMARY (CONTINUED)

Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$36.4 million, compared to 2023 of \$34.4 million, a 5.7% increase.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$1.7 million increase.

Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating an increase of 0.1% and 11.5% respectively.

The Fleet Maintenance Department is anticipating a 0.8% increase.

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	Underlying Ratings	Insured Ratings
	Standard and Poor's	Standard and Poor's
Public Improvement Bonds:		
2008 Public Improvent Bonds		AA-
2011 Public Improvent Bonds		AA-
2011 Public Improvent Bonds, Morganza Levee	A	AA
2013 Public Improvent Bonds		AA-
2014 Limited Tax Bonds		AA
2015 Public Improvent Bonds		AA-
2018 A&B Public Improvement Bonds, Morganza Levee	A	AA
2018 Public Improvement Bonds Drainage	AA-	AA
2020 Public Improvement Bonds		AA-
2021 Library Sales Tax		AA-
General Obligation:		
2008 Sewerage		AA
2015 Road/Drainage/Sewerage Refunding Bonds		AA

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

Operating Budget The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- 1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a) *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b) *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- 2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2024 budget process are as follows:

July 1	Prepared various reports to compute available revenue; benefit rates; debt.
July 6	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
July 19	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August 2-7	Various deadlines by departments for submission of budget requests.
August, September	President and his Administration review the various department budgets.
September 23	Final draft of the detail budget is balanced.
September 20-26	Narratives and recaps are finalized.
September 27	Presentation of budget to Council at a Regular Council Meeting.
October 9, 23 November 13, 27	Hearings during Budget and Finance Committee Meetings.
December 13	Council approval of budget.
January 1, 2024	Effective date of Adopted Budget.

THE BUDGET PROCESS (CONTINUED)

- 3) The instructional letters and budget packets sent to the Departments requesting budgets to be the same as 2023 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2023 and Health Insurance with an estimated 3% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- 4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- 5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- 6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- 7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- 8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- 9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- 10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2023 Budget Amendments passed by Council after the submission of the 2024 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2024 Budget will include all 2023 Budget Amendments, which are approved by Parish Council. During the budget hearing process, the Council voted to change the proposed budget by adding \$0.09M to expenditures in the General Fund (Publicity and District Court), \$0.05M to transfers out to the Parishwide Recreation and \$0.05M to expenditures and transfers in to the Non-District Recreation Fund.

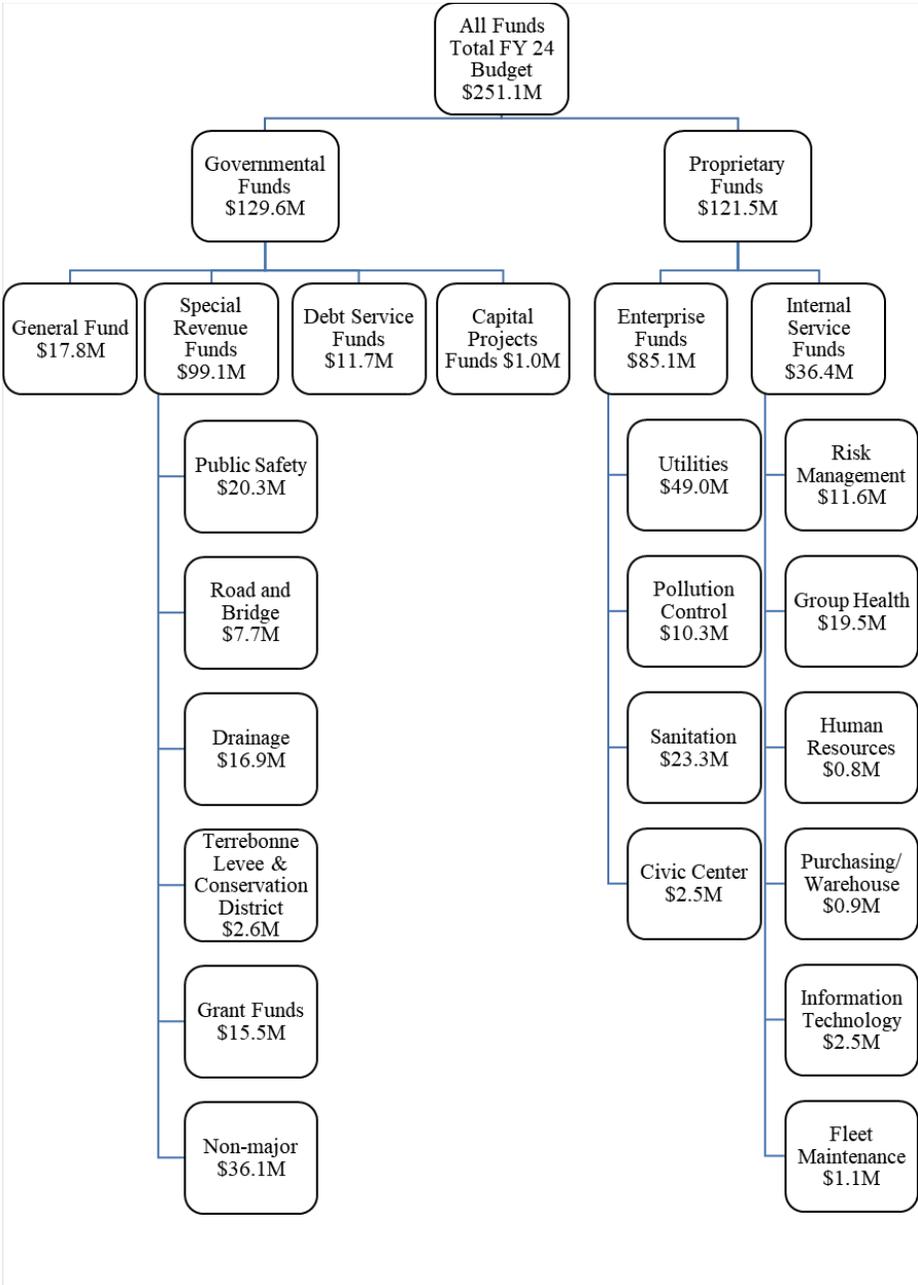
For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish uses the fund types on the following page:

BUDGETARY STRUCTURE (CONTINUED)



Governmental Funds

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

BUDGETARY STRUCTURE (CONTINUED)

Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

The following tables depict the relationships between the departments and different funds.

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Parish Council	√						
Council Clerk	√						
Official Fees/Publications	√						
City Court	√						
District Court	√						
District Attorney	√						
Ward Court	√						
Parish President	√						
Registrar of Voters	√						
Elections	√						
Accounting	√						
Customer Service	√						
Legal Services	√						
Planning & Zoning	√						
Government Buildings	√						
Code Violation/Compliance	√						
Janitorial Services	√						
General - Other	√						
Coroner	√						
Engineering	√						
Parish VA Service Office	√						
Health & Welfare - Other	√						
Animal Control	√						
Bayou Terrebonne Waterlife Museum	√						
Publicity	√						

BUDGETARY STRUCTURE (CONTINUED)

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Economic Development/Other	√						
Housing & Human Services	√						
Parish Farm Agent	√						
Waterways & Marina	√						
Emergency Preparedness	√						
Dedicated Emergency*	√						
American Rescue Plan						√	
Terrebonne Juvenile Detention							√
Parish Prisoners*	√						
Prisoners Medical Department*	√						
Police Dept.		√					
Fire Dept.		√					
Auditoriums *	√						
Marshall's Fund*	√						
GIS Technology							√
Coastal Restoration/Preservation*	√						
Vouchers Program						√	
CDBG Housing Rehab						√	
CSBG Programs						√	
Planning						√	
Operations / General Administration						√	
Vehicle Operations						√	
Vehicle Maintenance						√	
Non Vehicle Maintenance						√	
FTA City of Thibodaux						√	
Hud Head Start Program						√	
Parish Transportation							√
Road & Bridge			√				
Drainage Tax				√			
Road District #6							√
Road Lighthing Districts							√
Health Unit							√
Terrebonne Council on Aging							√
Terrebonne ARC							√
Parishwide Recreation							√
Mental Health							√
Coastal Restore Bonds					√		
Terrebonne Levee & Conservation District					√		
Bayou Sports Park							√
Juvenile Services (District Attorney)							√
District Attorney							√
Drug Court							√

*These funds are combined with General Fund for year-end financials; however, kept separate for monitory activity.

BUDGETARY STRUCTURE (CONTINUED)

Department	Enterprise Funds			
	Utilities	Pollution Control	Sanitation	Civic Center
Electric Generation	√			
Electric Distribution	√			
Gas Distribution	√			
Utility Administration	√			
GIS System	√			
Sewerage Collection		√		
Treatment Plant		√		
Sewerage Administration		√		
Solid Waste			√	
Civic Center				√

Department	INTERNAL SERVICE FUNDS				
	Risk Management	Human Resources	Purchasing/Warehouse	Information Technology	Fleet Maintenance
Risk Management	√				
Human Resources Admin.		√			
Purchasing			√		
Information Systems Fund				√	
Centralized Fleet Maintenance					√

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems are maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus and the modified accrual basis for accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet; revenues are recognized in the period in which they become measurable; expenditures are recorded when the liability is incurred, if measurable, except for the following: 1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, net other post-employment benefit obligations, and compensated absences are recorded as expenditures when paid with expendable available financial resources. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet; revenues are recognized in the period when earned and measurable; expenses are reported in the period incurred, if measurable. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

FINANCIAL POLICIES (CONTINUED)

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line-item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpended available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group.

Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

REVENUE POLICIES

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year’s budget are recorded as revenue for the subsequent fiscal year. The 2023 tax levy is recorded as deferred inflows of resources in the Parish’s 2023 financial statements and recorded as revenue in the 2024 adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered “measurable” when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed, and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of ongoing services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. *(Reference Ordinance 05-6993)*

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. *(Reference Ordinance 09-7713).*

EXPENDITURE POLICIES (CONTINUED)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated personal and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all personal and up to 480 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Parish can earn up to 240 hours of personal leave, depending on their length of employment. Accumulated personal leave is due to the employee at the time of termination or death. The personal policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate a maximum of 480 hours. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- 1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- 2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2023 and 2024 total sources of funds is below:

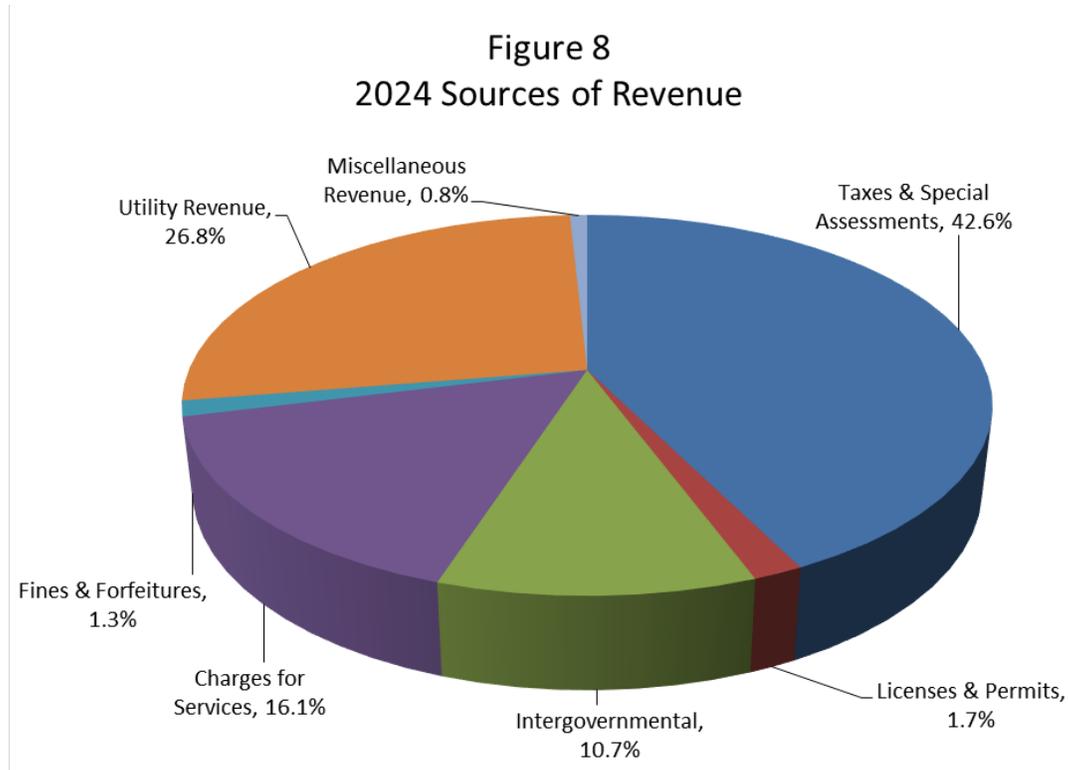
2024 Summary of all Revenue by Type

	2023 Budget				2023 Projected	2024 Budget	Increase (Decrease)	
	Original	%	Changes*	Final			%	%**
Taxes & Special Assessments	\$ 98,513,416	43.1%	\$ 152,286	\$ 98,665,702	\$ 96,633,487	\$ 97,761,317	42.5%	-0.8%
Licenses & Permits	3,848,850	1.7%	-	3,848,850	4,004,165	3,905,095	1.7%	1.5%
Intergovernmental	24,595,127	10.8%	101,194,947	125,790,074	129,117,269	24,484,113	10.7%	-0.5%
Charges for Services	33,624,375	14.7%	11,525	33,635,900	34,285,780	36,896,260	16.1%	9.7%
Fines & Forfeitures	3,095,500	1.4%	-	3,095,500	2,976,777	3,022,000	1.3%	-2.4%
Utility Revenue	62,987,099	27.6%	-	62,987,099	59,074,280	61,347,077	26.8%	-2.6%
Miscellaneous Revenue	1,669,273	0.7%	12,801,914	14,471,187	29,858,471	1,893,172	0.8%	13.4%
Grand Total	\$ 228,333,640	100.0%	\$ 114,160,672	\$ 342,494,312	\$ 355,950,229	\$ 229,309,034	100.0%	0.4%

*Changes include 2023 Budget Amendments and prior year commitments carried over from 2022 (including capital and multi-year grants).

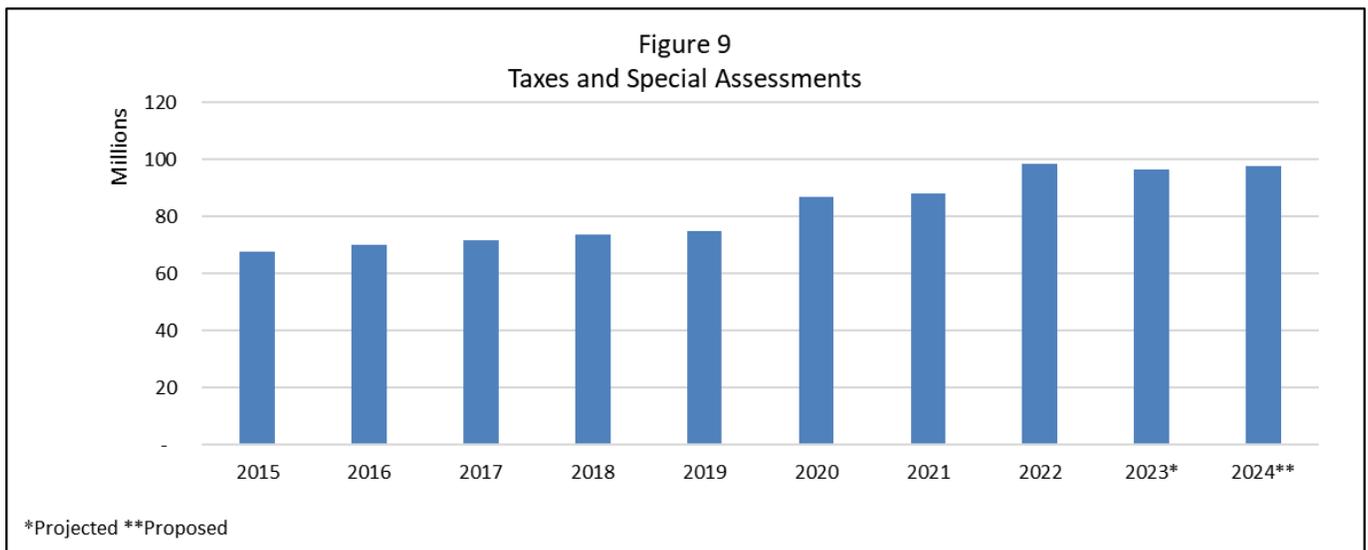
**The percentage (%) comparison is between the 2023 Original Budget and 2024 Budget.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)



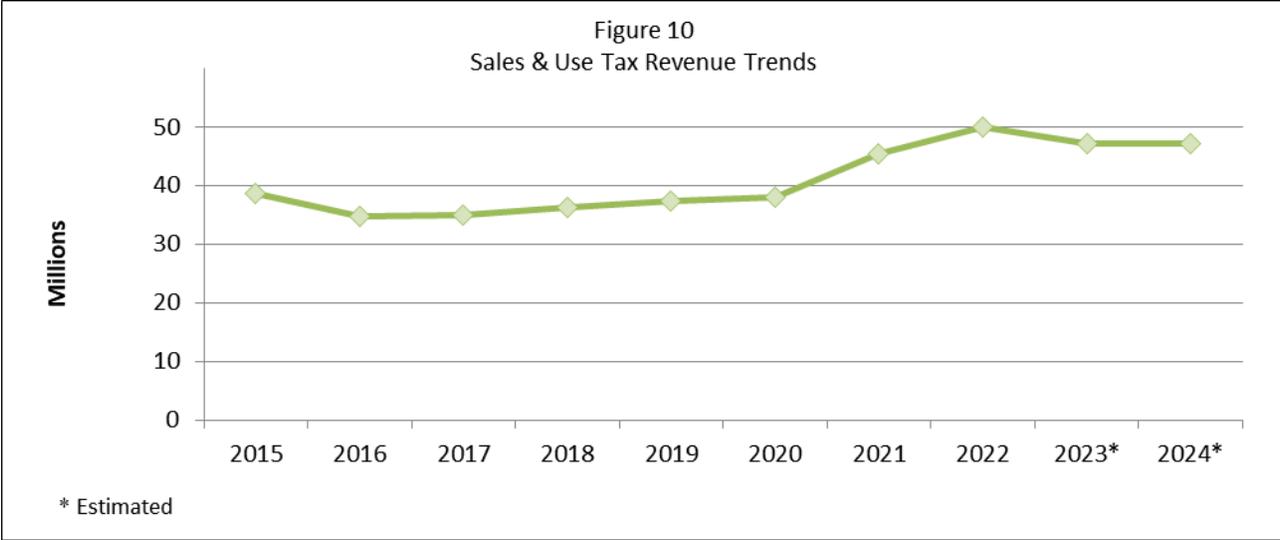
Taxes and Special Assessments

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 42.6% of the total sources as shown in Figure 8 above and is projected to generate \$97.8 million in 2024. Figure 9 below shows the ten-year history of all tax revenues and more detailed information may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.



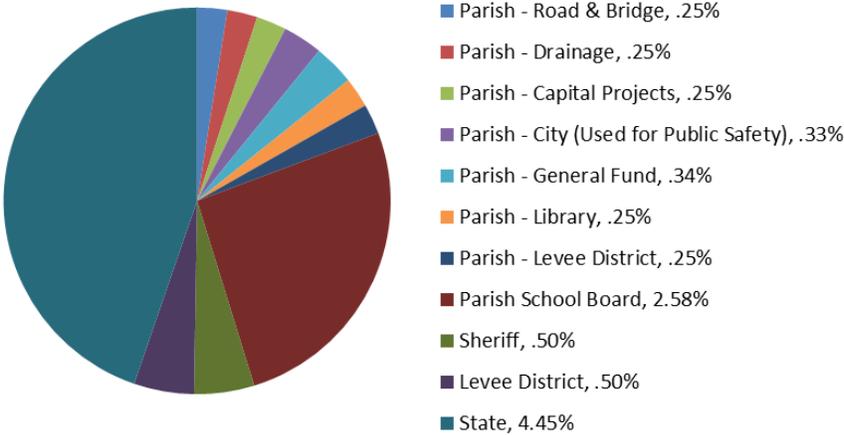
REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Sales Taxes: Below is a comparison of the sales tax collections from Years 2015 through the Estimated 2024 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.



The sales and use tax rate in Terrebonne Parish is presently 9.95% and is distributed as follows in Figure 11:

Figure 11
Sales and Use Tax Distribution



General property taxes are expected to continue the modest growth experienced and are adjusted according to reassessments. The 2024 Budget has been proposed with an increase of 6.61%. This increase is mainly due to the Waste Collection & Disposal millage being levied at the maximum authorized levy in 2023 and not in 2022. The total collections are estimated to be \$49.1 million in 2024.

Property is regularly reassessed every four years, with 2020 the most recent year of the regular reassessment. The state can mandate a parish to perform a reassessment in any year between the regular reassessments. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value.

The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Below is a comparison of the 2022 and 2023 levied millages and the estimated 2024 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2020 Reassessment; or the rate approved by the voters.

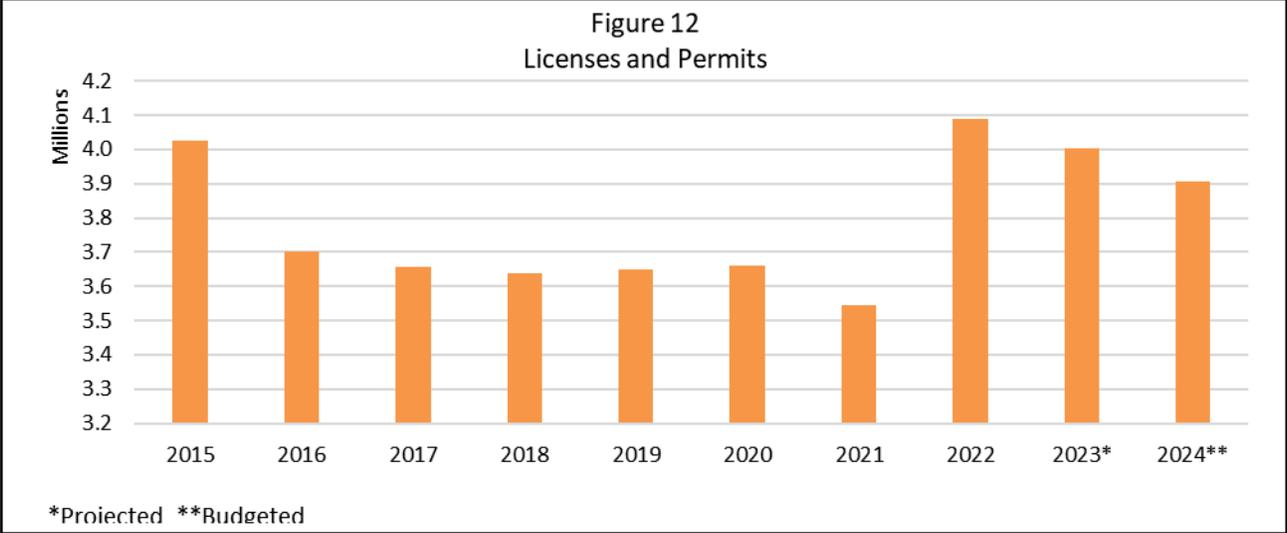
	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized *	2022 Levy	2023 Levy	2024 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.03	3.03	3.03	\$ 2,493,641
Parish Tax - Alimony (Inside)	N/A	N/A		1.51	1.51	1.51	320,383
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.59	0.63	652,149
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66	0.66	0.66	683,204
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.15	7.15	7.15	7,401,379
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.58	0.64	662,501
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.58	0.63	652,149
Mental Health	11/16/2013	2020-2029	0.42	0.42	0.42	0.42	434,766
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.96	0.96	0.96	993,752
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.94	0.94	0.94	973,048
Recreation Tax - Maintenance	12/8/2018	2021-2030	2.21	2.21	2.21	2.21	2,287,699
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.21	5.21	5.21	5,393,173
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	10.97	9.97	10.97	11,355,682
Council on Aging	11/16/2013	2020-2029	7.50	7.50	7.50	7.50	7,763,684
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82	0.82	0.82	0.82	34,994
Road Lighting District No. 1 - Maintenance	12/8/2018	2020-2029	6.50	6.50	3.50	1.00	132,635
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99	3.80	2.50	0.50	109,340
Road Lighting District No. 3-A - Maintenance	10/12/2019	2020-2029	6.50	6.50	2.25	3.00	691,857
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75	4.69	2.50	4.00	331,386
Road Lighting District No. 5 - Maintenance	12/8/2018	2020-2029	6.50	6.50	2.00	3.50	203,225
Road Lighting District No. 6 - Maintenance	10/12/2019	2022-2031	4.77	4.77	3.50	4.70	200,577
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.00	4.00	6.00	330,713
Road Lighting District No. 8 - Maintenance	10/12/2019	2022-2031	4.63	4.63	2.25	3.00	139,263
Road Lighting District No. 9 - Maintenance	10/12/2019	2022-2031	6.50	6.50	3.00	6.25	292,510
Road Lighting District No. 10 - Maintenance	10/12/2019	2022-2031	4.89	4.89	4.75	4.75	199,652
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.20	6.20	6.20	1,656,337
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,357,128
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,357,128
							\$ 49,103,955

Licenses and Permits

Licenses and permits make up 1.7% of total sources as shown on Figure 8. Two major sources include insurance and occupational licenses and permits issued by the Planning Department. These permits include plumbing, electric, mechanical, gas and building permit fees and are budgeted at \$0.8 million. Insurance and occupational licenses are budgeted at \$3.0 million for 2024.

Figure 12 on the next page shows the ten-year history of collections for Licenses and Permits. The spike can be contributed to permits due to the new middle school being built for \$15 million, a new facility for a machine shop for \$17 million, a new helicopter pad for \$10 million and several new residential projects. In 2016, the oil and gas industry started to see a downturn which continued through 2021, with things starting to pick back up in 2022.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)



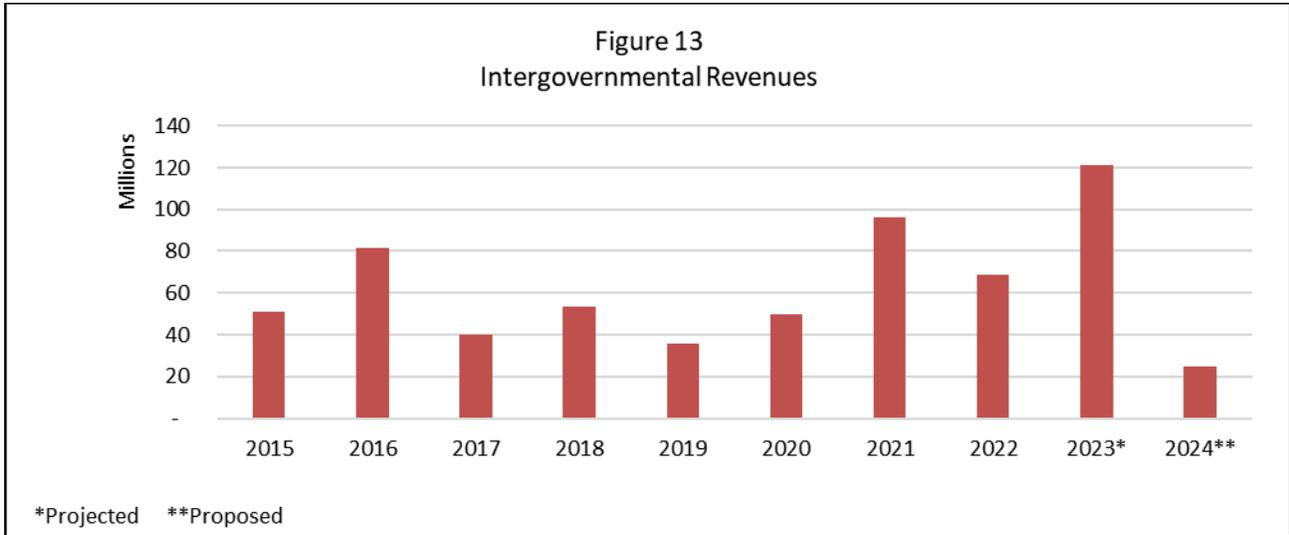
Below is a table showing the collections for 2021 and 2022; projected collections for 2023 and adopted 2024 collections for Occupational Licenses. Also, in the table below is the use of these occupational licenses.

OCCUPATIONAL LICENSE				
	2021	2022	2023 (Projected)	2024 (Adopted)
Revenue	\$ 1,305,274.84	\$ 1,315,670.39	\$ 1,368,852.04	\$ 1,329,932.42
50%	652,637.42	657,835.20	684,426.02	664,966.21
Expenditures				
TEDA	\$ 372,500.00	\$ 550,000.00	\$ 625,000.00	\$ 625,000.00
Bicentennial Festival	-	10,000.00	-	-
Rougarou	-	20,000.00	20,000.00	10,000.00
African American Museum	45,000.00	15,000.00	15,000.00	10,000.00
Total Expenditures	417,500.00	595,000.00	660,000.00	645,000.00
Beginning Balance	\$ 84,054.69	\$ 319,192.11	\$ 382,027.31	\$ 406,453.32
Ending Balance	\$ 319,192.11	\$ 382,027.31	\$ 406,453.32	\$ 426,419.53

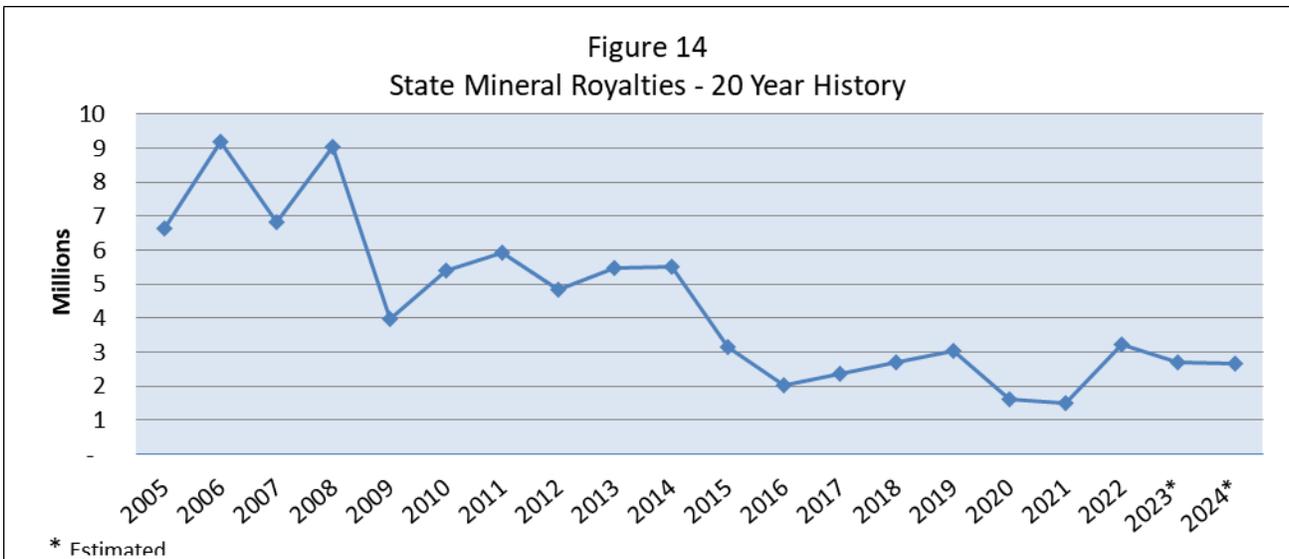
Intergovernmental

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices and makes up 10.7% of total funding sources. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Figure 13 on the next page illustrates the past 10 years of Intergovernmental revenues. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

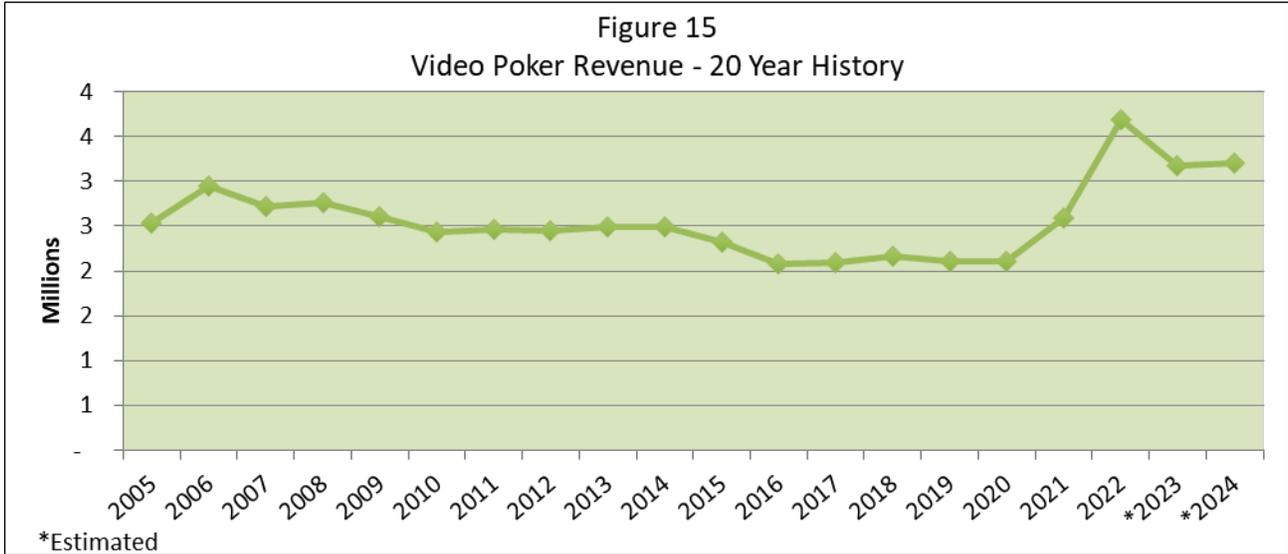


State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 14 and related chart is a past history of collections and the estimates for 2023 and 2024. As reflected, the actual collections are not consistent, ranging from a low of \$1.5 million to a high of \$9.2 million in the last 20 years. During 2020 collections started to drop to the lowest level Terrebonne Parish has seen, and began to increase again in 2021 becoming steady in 2023. With caution, the 2024 budget is estimated at the 2023 projected balances.



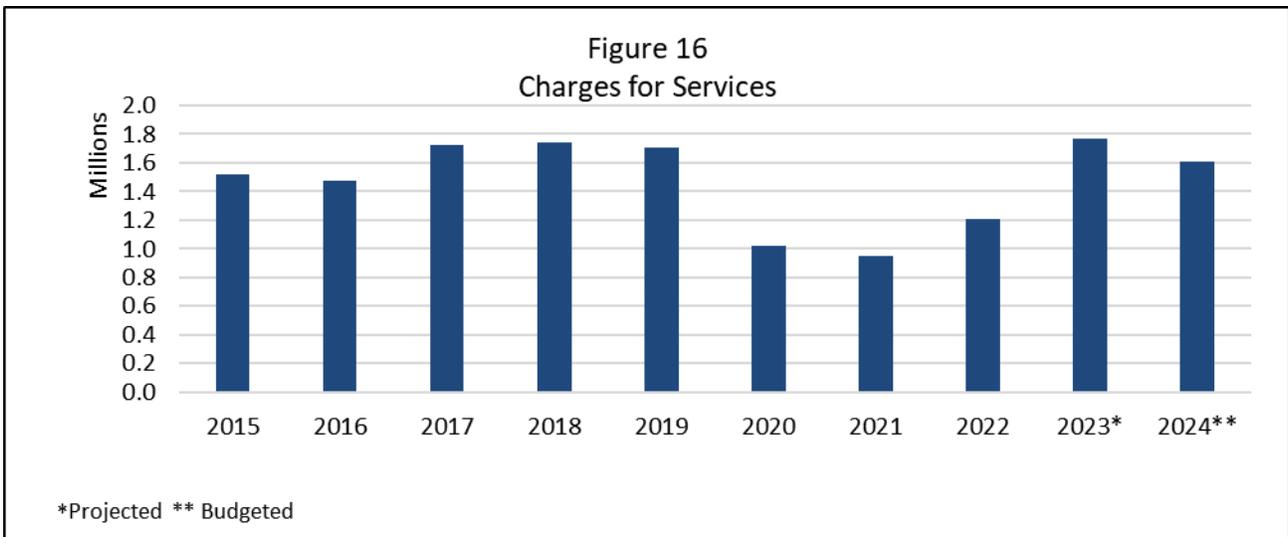
REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Video Poker: This revenue source began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 15, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



Charges for Services

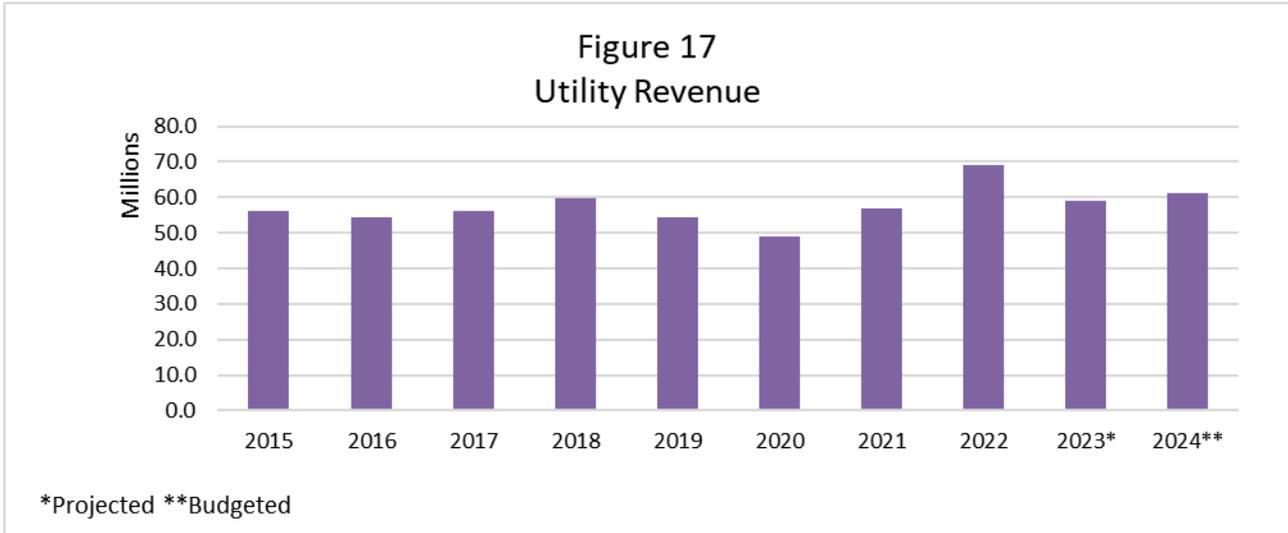
Charges for services represent 16.1% of total sources of revenue. Included in this calculation are the charges for services from our internal service funds (group insurance, risk management, human resources, purchasing, information technology and fleet maintenance). The other charges for services include rental fees for our auditoriums and civic center, collections of demolitions and grass cutting fees. Figure 16 below shows the ten-year history of charges for services, excluding the internal service funds.



REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Utility Revenue

Utility revenues makes up 26.8% of total revenue sources. This includes monies received for electricity and gas services to residents of the City of Houma. It also includes the funds necessary to provide sewer, garbage collection and disposal services to Terrebonne Parish residents. Figure 17 below shows the ten-year history of utility revenue.



MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2023 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2024, estimated ending fund balance has been reserved and/or designated as follows:

- **Restricted, \$59,618:**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- **Committed:**
 - Ordinance 6926 directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish’s Economic Development programs. **\$0.4 million**

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

- The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2024 is \$3.3 million, which satisfies the minimum required balance of \$3.0 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$3.3 million**
- **Assigned:**
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60-day turnover in the reimbursements. **\$2.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverages. **\$2.0 Million**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a “fixed asset replacement fund” to ensure that sufficient funds are available for timely replacement of significant assets. **\$1.4 Million**

The following table shows the actual 2022 fund balance, the projected fund balances for 2023 and adopted 2024. The budgeted 2024 ending fund balance is based on budgeted revenues and expenditures. This is shown for each major governmental fund and non-major governmental funds in the aggregate.

	2022 Actual	2023 Projected	2024 Budget		Change in Fund Balance	Adopted 2024 Fund Balance
			Revenue	Expenditures		
General Fund	17,068,797	5,706,268	35,851,799	36,749,115	(897,316)	4,808,952
Special Revenue Funds						
Public Safety Fund	3,132,109	1,505,124	20,498,219	20,356,630	141,589	1,646,713
Road and Bridge Fund	3,975,162	1,567,393	7,120,526	7,749,200	(628,674)	938,719
Drainage Tax Fund	6,335,581	3,484,899	14,716,521	16,923,548	(2,207,027)	1,277,872
Terrebonne Levee Fund	4,004,539	1,684,197	7,080,525	6,262,373	818,152	2,502,349
Grant Funds	15,805,543	5,875,203	12,875,671	15,603,540	(2,727,869)	3,147,334
Capital Projects Fund	37,545,909	1,934,515	970,000	970,000	-	1,934,515
Non-major (in aggregate)	33,353,485	29,323,430	48,570,213	48,116,484	453,729	29,777,159
Total Special Revenue, Debt and Capital Funds	104,152,328	45,374,761	111,831,675	115,981,775	(4,150,100)	41,224,661

The General Fund, Road and Bridge Fund and Drainage Fund show decreases of 15.73%, 40.11% and 63.33% respectively, in fund balance due to the decrease in operating revenues and the planned use of equity.

The decrease of 46.43% in grant funds reflects the decrease in funds expected in 2024 and the planned use of equity.

The increase in the Public Safety Fund of 9.41% is due to the decrease in operating capital purchases.

The Terrebonne Levee Fund shows an increase of 48.58% because of the decrease in reimbursements to Terrebonne Levee and Conservation District.

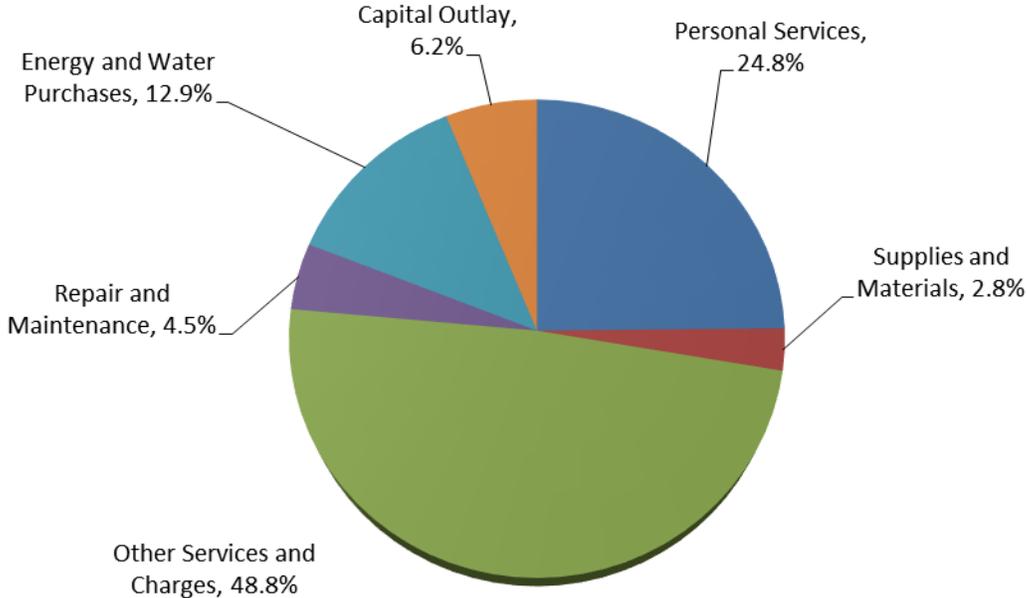
APPROPRIATION ASSUMPTIONS AND FACTORS

A comparison of 2023 and 2024 total appropriations of funds is below:

2024 SUMMARY OF ALL EXPENDITURES BY TYPE

	Original	2023 Budget %	Changes*	Final	2023 Projected	2024 Budget	%	% Inc/Dec**
Personal Services	\$ 63,312,183	25.6%	\$ (2,093,376)	\$ 61,218,807	\$ 56,748,324	\$ 62,338,537	24.8%	-1.54%
Supplies and Materials	7,307,430	2.9%	505,732	7,813,162	6,526,501	7,109,261	2.8%	-2.71%
Other Services and Charges	117,963,213	47.6%	80,556,656	198,519,869	195,347,852	122,480,120	48.8%	3.83%
Repair and Maintenance	11,823,987	4.8%	13,772,945	25,596,932	24,967,096	11,351,309	4.5%	-4.00%
Subtotal	200,406,813	81.0%	92,741,957	293,148,770	283,589,773	203,279,227	81.0%	1.43%
Energy and Water Purchases	28,504,348	11.4%	-	28,504,348	28,579,171	32,335,568	12.9%	13.44%
Capital Outlay	18,801,028	7.6%	106,908,579	125,709,607	123,095,688	15,480,022	6.2%	-17.66%
Grand Total	\$ 247,712,189	100.0%	\$ 199,650,536	\$ 447,362,725	\$ 435,264,632	\$ 251,094,817	100.0%	1.37%

**FIGURE 18
SUMMARY OF ALL EXPENDITURES BY TYPE**



SUPPLIES

The capitalization threshold for movable capital assets is \$1,000.

PERSONAL SERVICES

The Personal Services make up 24.8% of the expenditures as reflected in Figure 18, or \$62.3 million.

Seniority pay, which each full-time permanent employee will earn for each year of continuous full-time permanent employment which begins in their fourth year of service. Seniority pay is as follows: 1 thru 10 years of employment an additional \$0.01/hour; 11 thru 20 years of employment an additional \$0.05/hour; 21 years and beyond of employment and additional \$0.10/hour.

APPROPRIATION ASSUMPTIONS AND FACTORS (CONTINUED)

The Human Resources rate charged to departments maintained a rate of 1.50% in 2023 and budgeted at 1.50% for 2024. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2023, which will be between 1% and 5%. The premiums have been budgeted for 2023 at 5%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retiree’s contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$7,753 single and \$21,165 family for the “premium plan”; \$5,890 single and \$16,203 family for the “standard plan”. The current monthly employee contribution is \$129.20 single and \$352.75 family for “premium”; \$98.20 single and \$270.05 family for “standard”. For employees hired on or after January 1, 2013, post-retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2020/2021 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System 18%; District Attorney’s Retirement System 9.5%, the City Judge 43.8% Firefighters Retirement System 33.25% and the Municipal Police Retirement System 31.25%.

FULL-TIME POSITION ALLOCATIONS

There are currently 1,033 total positions allotted. This includes 902 full-time equivalent positions and 131 part-time equivalent positions. In 2023, 811 of these total allotted positions were filled. The changes in personnel staffing listed below were submitted by internally managed Departments and Agencies of the Parish, with a net decrease of 44 full-time equivalent positions. Below is the Summary of Full-time position allocations by budgetary activity unit, with explanations of the changes following.

	<u>2022 Adopted</u>	<u>2023 Adopted</u>	<u>2023 Current</u>	<u>2024 Adopted</u>	<u>Increase (Decrease)</u>
General Fund:					
Parish Council	9	9	9	9	0
Council Clerk	4	4	2	4	0
City Court**	18	18	16	17	(1)
District Court**	8	7	6	7	0
District Attorney**	18	19	18	19	0
Ward Court**	18	18	17	18	0
Parish President	8	7	7	7	0
Registrar of Voters**	5	5	3	5	0
Accounting	17	16	16	16	0
Customer Service	14	14	12	14	0
Planning & Zoning	20	18	17	18	0
Government Buildings	9	9	9	9	0
Code Violation/Compliance	6	7	7	7	0
Engineering	8	8	7	7	(1)
Animal Shelter	17	17	16	17	0
Housing & Human Services	7	8	7	8	0
Emergency Preparedness	3	3	2	2	(1)
Total - General Fund	<u>189</u>	<u>187</u>	<u>171</u>	<u>184</u>	<u>(3)</u>

FULL-TIME POSITION ALLOCATIONS

	<u>2022 Adopted</u>	<u>2023 Adopted</u>	<u>2023 Current</u>	<u>2024 Adopted</u>	<u>Increase (Decrease)</u>
Special Revenue Funds					
Terr. Juvenile Detention	40	40	27	35	(5)
Parish Prisoner Fund					
Parish Prisoners	3	3	2	2	(1)
Prisoners Medical Department	15	16	11	12	(4)
Public Safety Fund					
Police Dept.	100	100	99	100	0
Fire Dept.	56	56	48	56	0
Non-District Recreation					
Auditoriums	2	2	2	2	0
Marshall's Fund**	13	13	12	13	0
Coastal Restoration/Preservation	2	2	2	2	0
Section 8 Vouchers					
Vouchers Program	5	5	5	5	0
Housing / Urban Dev. Grant					
CDBG Housing Rehab	6	6	5	6	0
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	3	4	0
FTA Grant					
Planning	2	2	2	2	0
Operations / General Administration	1	1	1	1	0
Vehicle Operations	16	16	9	16	0
Vehicle Maintenance	3	3	3	3	0
Non Vehicle Maintenance	1	1	0	1	0
FTA City of Thibodaux	2	2	2	2	0
Hud Head Start Program	28	29	25	29	0
Road & Bridge Fund	53	53	49	52	(1)
Drainage Tax Fund	101	101	71	91	(10)
Health Unit Fund	6	6	6	6	0
Parishwide Recreation					
TPR Administration	6	6	6	6	0
Bayou Country Sports Park	3	3	2	2	(1)
Juvenile Services (District Attorney)	3	3	3	3	0
District Attorney	71	71	56	64	(7)
Drug Court	9	9	9	9	0
Total - Special Revenue Funds	<u>551</u>	<u>553</u>	<u>460</u>	<u>524</u>	<u>(29)</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	23	23	19	19	(4)
Electric Distribution	4	4	4	4	0
Gas Distribution	17	17	13	14	(3)
Utility Administration	6	6	6	6	0
GIS System	1	1	1	1	0
Sewerage Fund					
Sewerage Collection	17	18	13	16	(2)
Treatment Plant	14	14	12	14	0
Sewerage Administration	11	12	9	11	(1)
Sanitation Fund					
Solid Waste	23	24	22	24	0
Vegetation	15	16	14	16	0
Civic Center	17	17	16	16	(1)
Total - Enterprise Funds	<u>148</u>	<u>152</u>	<u>129</u>	<u>141</u>	<u>(11)</u>

FULL-TIME POSITION ALLOCATIONS

	<u>2022 Adopted</u>	<u>2023 Adopted</u>	<u>2023 Current</u>	<u>2024 Adopted</u>	<u>Increase (Decrease)</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	7	8	6	8	0
Human Resources	5	5	5	5	0
Centralized Purchasing	10	10	10	10	0
Information Technology	19	20	20	20	0
Centralized Fleet Maintenance	11	11	8	10	(1)
Total - Internal Service Funds	<u>52</u>	<u>54</u>	<u>49</u>	<u>53</u>	<u>(1)</u>
Grand Total - All Operations	<u>940</u>	<u>946</u>	<u>809</u>	<u>902</u>	<u>(44)</u>

**These departments are not managed internally

Because of the expected decrease in sales tax collection revenues, each department evaluated all open budgeted positions and eliminated positions that were determined not needed and that would not have an impact on services provided to the citizens of the Parish. Below is the list of these eliminations:

- City Court – One (1) Juvenile Probation Officer
- Engineering – One (1) Engineering in Training
- Emergency Preparedness – One (1) Hazard Material Responder
- Terrebonne Juvenile Detention – One (1) Assistant Director, Four (4) Juvenile Care Associates
- Parish Prisoners – One (1) Facilities Maintenance Technician
- Prisoners Medical Department – Four (4) Emergency Medical Technicians
- Road and Bridge – One (1) Field Technician I
- Drainage Tax Fund – One (1) Welder, Four (4) Pump Attendant, Two (2) Field Technician II, Three (3) Field Technician I
- Bayou Country Sports Park – One (1) Field Technician II
- District Attorney – One (1) Secretary, One (1) Case Manager, Two (2) Case Worker, Three (3) Clerks
- Electric Generation – One (1) Electric Plant Operator II, One (1) Electric Plant Boiler Operator, Two (2) Electric Plant Operator
- Gas Distribution – One (1) Sr. Utility Service Worker, One (1) Line Maintenance Operator, One (1) Field Technician II
- Sewerage Collection – One (1) Crew Leader, One (1) Field Technician II
- Pollution Control Administration – One (1) Engineering Technician
- Civic Center – One (1) Operations Administrator
- Fleet Maintenance – One (1) Mechanic I

COMBINED STATEMENT

On the following three pages a combined statement is presented. This statement includes revenue and other financing sources and expenditures and other financing uses. This data is for actual 2022, projected 2023, and adopted 2024.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2024

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2022	PROJECTED 2023	ADOPTED 2024
					FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	13,290,835	70,804,000	1,969,800	0	11,696,682	96,780,276	96,633,487	97,761,317
Licenses & Permits	2,724,095	1,181,000	0	0	0	4,090,562	4,004,165	3,905,095
Intergovernmental	7,150,920	15,189,494	1,909,974	0	233,725	68,664,365	129,117,269	24,484,113
Charges for Services	311,000	819,827	0	0	35,765,433	32,685,016	34,285,780	36,896,260
Fines & Forfeitures	218,500	2,803,500	0	0	0	2,438,071	2,976,777	3,022,000
Miscellaneous Revenue	174,597	603,275	10,000	0	105,300	(634,156)	2,182,347	893,172
Utility Revenue	0	10,000	0	0	61,337,077	68,930,403	59,074,280	61,347,077
Other Revenue	0	0	0	0	1,000,000	55,396,902	27,676,124	1,000,000
TOTAL REVENUES	23,869,947	91,411,096	3,889,774	0	110,138,217	328,351,439	355,950,229	229,309,034
EXPENDITURES								
Parish Council	85,821	0	0	0	0	70,028	299,884	85,821
Council Clerk	77,575	0	0	0	0	53,629	81,019	77,575
Official Fees/Publication	120,921	0	0	0	0	69,630	117,704	120,921
City Court	924,039	0	0	0	0	1,048,593	1,255,050	924,039
District Court	877,033	0	0	0	0	692,463	653,719	877,033
Juvenile Services	0	3,250,740	0	0	0	2,794,568	3,032,035	3,250,740
District Attorney	1,025,999	4,958,041	0	0	0	5,051,875	5,379,550	5,984,040
Clerk of Court	176,742	0	0	0	0	183,425	208,938	176,742
Drug Court	0	618,759	0	0	0	599,548	616,314	618,759
Ward Court	464,964	0	0	0	0	423,856	434,407	464,964
City Marshall's Office	0	1,017,951	0	0	0	982,070	976,726	1,017,951
Judicial-Other	70,000	0	0	0	0	59,687	66,040	70,000
Parish President	205,354	0	0	0	0	254,980	184,809	205,354
Registrar of Voters	224,645	0	0	0	0	165,111	173,765	224,645
Elections	53,000	0	0	0	0	74,394	57,321	53,000
Accounting	403,099	0	0	0	0	4,070,087	3,573,572	403,099
Customer Service	85,516	0	0	0	0	12,500	5,500	85,516
Purchasing	0	0	0	0	863,893	684,421	863,344	863,893
Risk Management	0	0	0	0	19,506,209	18,419,283	18,777,728	19,506,209
Human Resources Admin.	0	0	0	0	795,667	695,188	705,307	795,667
Legal Services	774,111	0	0	0	0	1,094,722	1,214,349	774,111
Parishwide Insurance	0	0	0	0	11,595,094	8,542,870	12,284,018	11,595,094
Information Technology	0	0	0	0	2,516,291	1,761,445	2,244,503	2,516,291
Planning	2,012,379	1,472,140	0	0	0	3,513,555	3,869,269	3,484,519
Government Buildings	2,765,961	0	0	320,000	0	3,868,298	20,650,879	3,085,961
Code Violation/Compliance	731,480	0	0	0	0	586,741	622,580	731,480
Auditoriums	0	258,950	0	0	0	2,101,350	2,055,256	258,950
Civic Center	0	0	0	0	2,518,227	3,735,496	3,583,403	2,518,227
Janitorial Services	298,743	0	0	0	0	276,093	276,560	298,743
General-Other	1,467,766	3,080,058	104,500	0	0	7,966,028	6,143,561	4,652,324
Parish Prisoners	0	2,347,706	0	0	0	4,354,520	4,344,016	2,347,706
Prisoners' Medical Department	0	1,462,534	0	0	0	1,650,204	1,327,620	1,462,534
Coroner	805,626	0	0	0	0	835,426	805,626	805,626
American Rescue Plan	0	2,612,000	0	0	0	2,309,177	8,973,794	2,612,000
OJP Hurricane Relief	0	0	0	0	0	12,859	0	0
Police	0	12,355,954	0	0	0	12,230,261	14,382,395	12,355,954
LHSC Year Long	0	0	0	0	0	76,246	17,843	0
Victims Assistance	0	0	0	0	0	259,405	374,875	0
Task Force & Cops Grant	0	0	0	0	0	328,725	313,395	0
Opioid Abatement							632,687	
Fire-Urban	0	6,926,883	49,947	0	0	7,225,871	9,692,742	6,976,830
Coastal Restore/Preserv	0	260,577	2,232,800	0	0	2,058,567	8,720,930	2,493,377

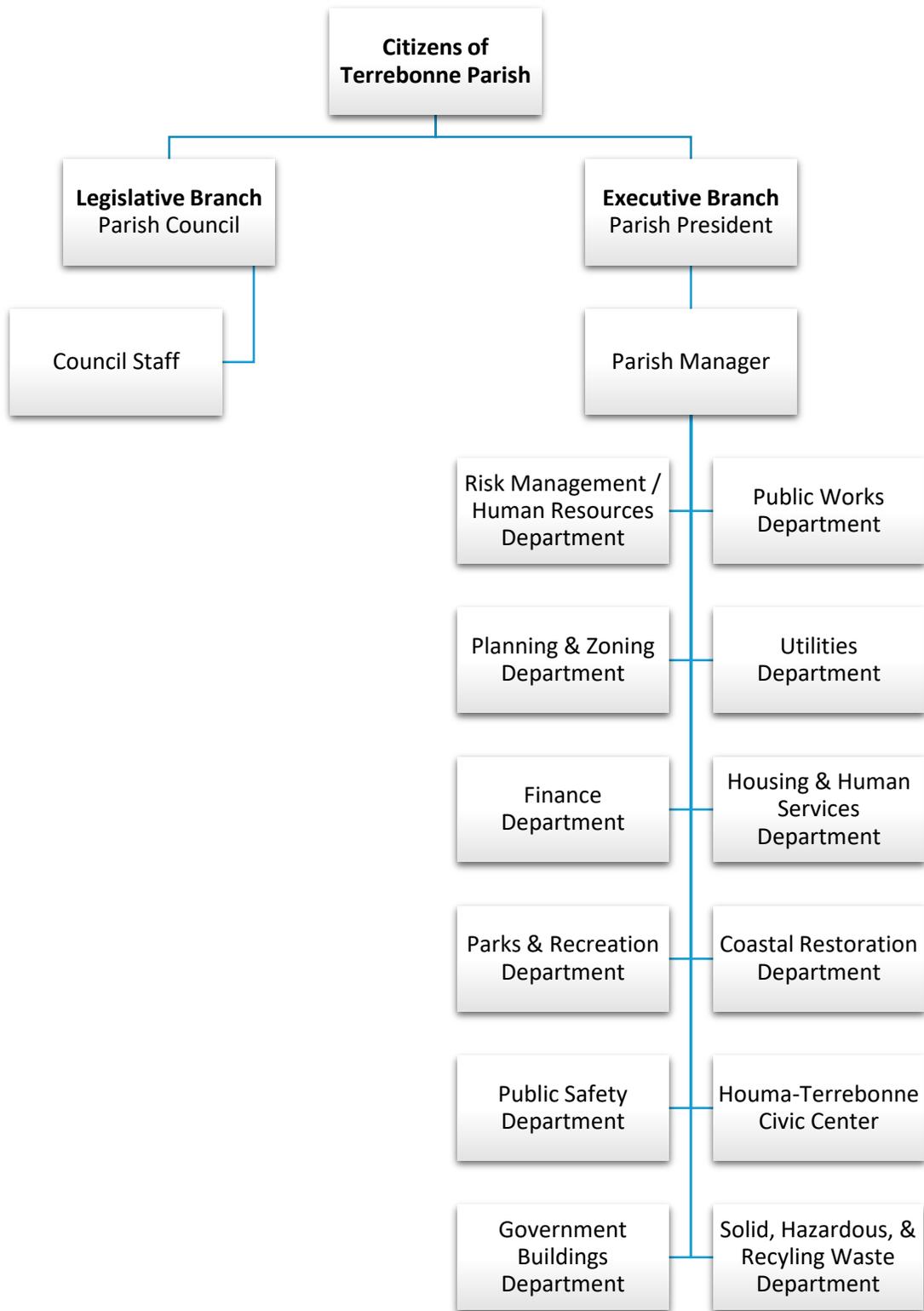
COMBINED STATEMENT

					PROPRIETARY	ACTUAL 2022	PROJECTED 2023	ADOPTED 2024
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES			
					ENTERPRISE			
Engineering	126,952	0	0	0	0	214,468	400,034	126,952
Garage	0	0	0	0	1,108,155	858,023	967,472	1,108,155
Roads & Bridges	0	8,534,200	0	0	0	11,356,484	30,803,654	8,534,200
Road Lighting	0	2,005,592	0	0	0	2,188,426	2,279,490	2,005,592
Drainage	0	16,480,889	2,318,231	0	0	31,759,484	65,486,632	18,799,120
Health Unit	0	958,319	0	0	0	845,965	886,103	958,319
Head Start	0	146,000	0	0	0	66,260	146,000	146,000
Parish VA Service Office	24,160	0	0	0	0	23,988	24,160	24,160
Health & Welfare-Other	58,000	8,145,128	0	0	0	4,404,773	10,299,843	8,203,128
HMGP 1786-01	0	0	0	0	0	0	2,537,392	0
Assessment Center	0	118,049	0	0	0	127,186	118,049	118,049
TARC	0	5,100,000	0	0	0	5,250,000	5,100,000	5,100,000
HMGP 1786-02	0	0	0	0	0	0	905,567	0
HMGP 1786-03	0	0	0	0	0	0	3,375,571	0
HMGP 1786-04	0	0	0	0	0	0	771,522	0
HMGP 1786-06	0	0	0	0	0	315	5,787,748	0
Sewerage Collection	0	0	3,212,671	0	4,824,687	11,959,422	8,487,077	8,037,358
Treatment Plant	0	0	0	0	3,762,392	3,602,407	3,589,589	3,762,392
EPA Grant Administration	0	0	0	0	847,606	631,191	726,614	847,606
Sewerage Capital Addt'n	0	0	0	0	900,000	940,710	900,000	900,000
Solid Waste Services	0	0	0	0	21,329,347	40,235,013	22,225,107	21,329,347
Animal Control	1,497,476	0	0	150,000	0	1,659,603	1,822,280	1,647,476
Landfill Closure	0	0	0	0	30,784	9,132	30,784	30,784
Vegetation	0	0	0	0	1,955,466	1,398,915	1,817,685	1,955,466
Parks & Grounds	0	755,542	203,700	500,000	0	1,545,113	11,732,881	1,459,242
Library	0	0	0	0	0	14,103	764,708	0
Airbase Splash Park	0	45,906	0	0	0	22,284	27,112	45,906
Adult Softball	0	38,453	0	0	0	32,953	35,498	38,453
Adult Basketball	0	7,447	0	0	0	12,544	7,002	7,447
TPR-Administration	0	1,016,846	0	0	0	838,618	800,529	1,016,846
Sports Officials	0	0	0	0	0	(224,467)	0	0
Quality of Life Program	0	101,634	0	0	0	15,000	64,195	101,634
Youth Basketball	0	176,326	0	0	0	115,676	146,674	176,326
Football	0	146,599	0	0	0	80,894	122,998	146,599
Youth Softball	0	117,383	0	0	0	65,033	83,667	117,383
Youth Volleyball	0	39,199	0	0	0	36,011	39,199	39,199
Baseball	0	160,656	0	0	0	108,165	143,995	160,656
Special Olympics	0	51,429	0	0	0	11,798	34,289	51,429
Summer Camps	0	245,000	0	0	0	66,295	132,466	245,000
Tennis Courts	0	187,915	0	0	0	142,407	127,089	187,915
Adult Pickleball	0	8,429	0	0	0	3,160	5,684	8,429
Adaptive Sports League	0	10,818	0	0	0	5,818	8,743	10,818
Flag Football-Youth	0	41,281	0	0	0	55,212	37,407	41,281
Adult Kickball	0	6,266	0	0	0	4,360	4,064	6,266
Flag Football-Adult	0	16,747	0	0	0	9,736	13,312	16,747
Museum-O & M	107,177	0	0	0	0	108,013	119,131	107,177
Bunk House Inn	0	40,720	0	0	0	34,373	40,625	40,720
HCV - HAP	0	4,526,854	0	0	0	2,819,785	4,174,856	4,526,854
Family Self Sufficiency	0	88,500	0	0	0	51,234	84,284	88,500
Vouchers Program	0	365,351	0	0	0	354,978	381,080	365,351
Home Administration	0	93,285	0	0	0	36,882	60,825	93,285
Home/Technical Assistant	0	88,532	0	0	0	237,696	88,532	88,532
Home/Projects	0	50,000	0	0	0	32,559	325,131	50,000
LIHeap Weather	0	0	0	0	0	72,741	9,200	0
CDBG Administration	0	175,521	0	0	0	151,640	156,050	175,521
Recovery Construction	0	0	0	0	0	1,053,629	925,885	0
CDBG Projects	0	0	0	0	0	509,248	824,695	0
CDBG Housing Rehab	0	831,713	0	0	0	647,200	930,067	831,713
T & TA (PA4120)	0	19,478	0	0	0	20,333	21,832	19,478
Elevation 1603C-10	0	0	0	0	0	0	879,746	0
Essential Services	0	0	0	0	0	767,132	0	0
Shelter Operations	0	223,851	0	0	0	6,172	10,955	223,851

COMBINED STATEMENT

					PROPRIETARY	ACTUAL 2022	PROJECTED 2023	ADOPTED 2024
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
HMGP 4080-109-0001	0	0	0	0	0	88,591	1,295,771	0
LIHEAP	0	137,126	0	0	0	80,102	93,849	137,126
CSBG-Administration	0	102,317	0	0	0	99,150	102,847	102,317
CSBG-Programs	0	280,949	0	0	0	304,159	375,014	280,949
CSBG CARES Act Admin	0	0	0	0	0	1,553	0	0
CSBG CARES Act Programs	0	0	0	0	0	338,960	0	0
Economic Development						43	0	0
Publicity	233,100	0	0	0	0	202,117	438,838	233,100
Economic Development-Other	732,000	0	0	0	0	1,133,659	1,265,063	732,000
Housing & Human Service	424,590	0	0	0	0	746,845	1,306,546	424,590
Parish Farm Agent	75,512	0	0	0	0	152,097	137,620	75,512
Head Start Administration	0	227,632	0	0	0	221,365	209,961	227,632
Head Start Program	0	551,945	0	0	0	402,261	518,842	551,945
FMA PJ-06-LA2016-011	0	0	0	0	0	0	34,881	0
FMA PJ-06-LA2014-001	0	0	0	0	0	0	956,457	0
FMA PJ-06-LA2015-008	0	0	0	0	0	0	170,250	0
FMA PJ-06-LA2015-005	0	0	0	0	0	0	750,584	0
METROPOLITAN	0	0	0	0	0	75,675	2,126,883	0
Public Transit Planning	0	11,558	0	0	0	0	11,558	11,558
Marina	63,244	0	0	0	0	39,710	91,140	63,244
Local Coastal Prgm Dev. Planning	0	2,601,934	3,616,692	0	0	6,201,686	9,359,117	6,218,626
Operation/General Admin	0	797,734	0	0	0	4,767,014	372,941	797,734
Vehicle Operations	0	854,601	0	0	0	802,477	693,593	854,601
Vehicle Maintenance	0	1,083,936	0	0	0	585,578	734,437	1,083,936
Vehicle Maintenance	0	417,518	0	0	0	329,042	392,306	417,518
Non Vehicle Maintenance	0	115,199	0	0	0	110,387	112,066	115,199
Direct Planning	0	4,150	0	0	0	0	4,150	4,150
Direct Vehicle Operation	0	117,131	0	0	0	123,648	99,778	117,131
Direct Vehicle Prev Maint	0	20,107	0	0	0	2,463	19,743	20,107
Electric Generation	0	0	0	0	30,804,298	44,793,380	46,783,880	30,804,298
Electric Distribution	0	0	0	0	5,201,589	6,815,383	10,118,298	5,201,589
Gas Distribution	0	0	0	0	9,626,453	9,931,959	9,490,964	9,626,453
Utility Administration	0	0	0	0	3,014,029	2,763,817	2,917,589	3,014,029
G.I.S. Mapping System	0	0	0	0	304,415	192,555	252,526	304,415
Emergency Preparedness	776,701	0	0	0	0	1,051,978	11,181,328	776,701
TOTAL EXPENDITURES	17,769,686	99,111,988	11,738,541	970,000	121,504,602	310,946,942	435,264,632	251,094,817
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,100,261	(7,700,892)	(7,848,767)	(970,000)	(11,366,385)	17,404,497	(79,314,403)	(21,785,783)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	6,451,982	13,158,262	7,932,413	970,000	50,873,589	162,257,776	126,035,458	79,386,246
Operating Transfers Out	(13,300,944)	(9,839,731)	0	0	(56,245,571)	(162,257,776)	(126,035,458)	(79,386,246)
OTHER FINANCING SOURCES (USES)	(6,848,962)	3,318,531	7,932,413	970,000	(5,371,982)	0	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(748,701)	(4,382,361)	83,646	0	(16,738,367)	17,404,497	(79,314,403)	(21,785,783)
FUND BALANCE / NET POSITIONS								
Beginning of Year	5,851,590	32,576,805	10,718,119	1,934,515	160,688,448	273,679,383	291,083,880	211,769,477
End of Year	5,102,889	28,194,444	10,801,765	1,934,515	143,950,081	291,083,880	211,769,477	189,983,694

TERREBONNE PARISH ORGANIZATIONAL CHART



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



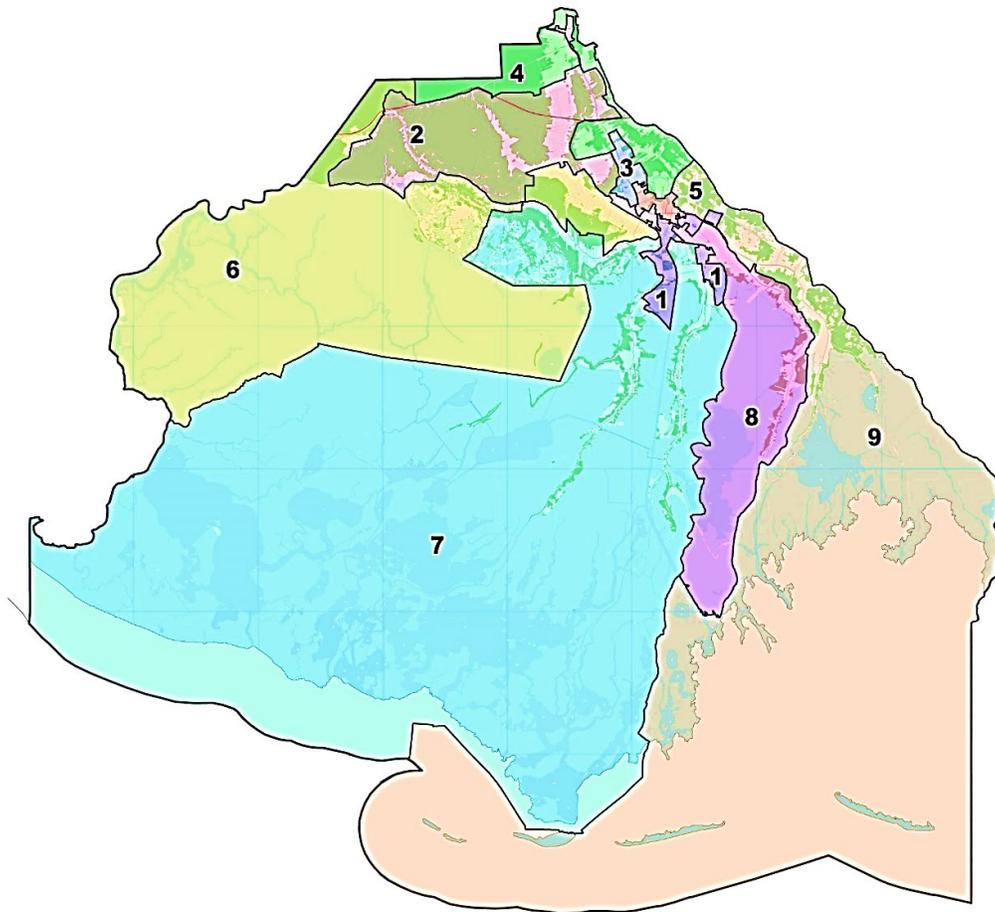
Legislative Branch

Front Row- Steve Trosclair, Chairman, District 9, John Amedee, District 4, Jessica Domangue, District 5, and Darrin Guidry, Sr., Vice-Chair, District 6, Gerald Michel, District 3. Back Row- John Navy, District 1*, Carl Harding, District 2, Dirk Guidry, District 8, and Daniel Babin, District 7.

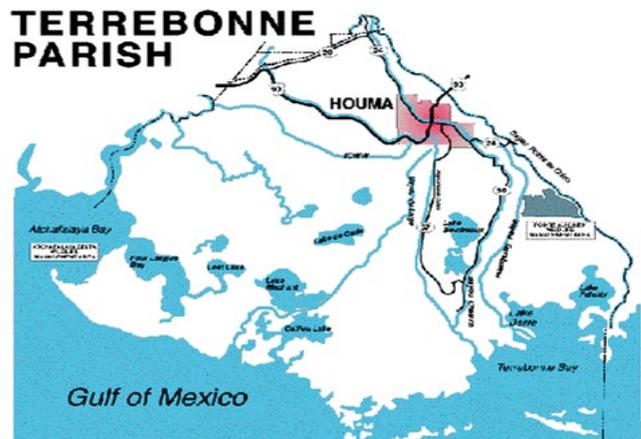
***Note: John Navy, District 1, resigned in 2022 and has been replaced by Brien Pledger, District 1 for 2023.**

TERREBONNE PARISH COUNCIL MEMBERS AND DISTRICT BOUNDARIES

District 1  Alvin Tillman	District 2  Carl Harding	District 3  Gerald Michel	District 4  John Amedee	District 5  Jessica Domangue
District 6  Darren Guidry, Sr.	District 7  Daniel Babin	District 8  Dirk Guidry	District 9  Steve Trosclair	



TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,054 residents. Its Parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes-people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government. When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present-day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged.

The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Availability & Cost of Labor - Due to regional dominance of industrial, medical, and commercial industries, the Terrebonne Parish’s employers draw workers from surrounding parishes, dramatically increasing the available workforce. It employs 50% of the area’s workforce in oil-and-gas related industries, shipbuilding and repair, metal fabrication, transportation/warehousing, health care, seafood harvesting/processing and retail.

Oil and Gas — Louisiana’s supply of oil, natural gas and mineral resources has been a great source of the state’s wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana’s hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne’s seemingly unending list of oil-and-gas service companies.

Metal Fabrication and Machining — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.

Shipbuilding and Repair — Several local shipbuilding companies take advantage of Terrebonne Parish’s need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.

Marine Services — The marine-services industry thrives primarily on providing marine-transportation services: tugboat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.

Retail Trade — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.

Medical Services — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.

Transportation/Distribution — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish’s main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish,

LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.

Seafood — South Terrebonne’s easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <https://terrebonneport.com/>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six-mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508’ x 150’ and 5,000’ x 200’
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999’ x 75’

Louis Armstrong International Airport (New Orleans)

- 45-minute drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon
- Port Fourchon alone services 90 percent of deep-water structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana’s near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.’s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

Incumbent Worker Training Program

- Assists Louisiana employers in the skill development of the existing employees in demand occupations. Provides funding assistance for training to employers; training is customizable for companies with more than 50 employees needing at least 15 trained.
- A company must have operated in Louisiana and contributed to the state’s unemployment insurance system for a minimum of three years.

Louisiana Workforce Commission/Business & Career Solutions Center

- Employers may use center for recruitment, pre-screening and interviewing; for information on unemployment insurance taxes, EEOC and ADA requirements, and more.

Workforce Innovation and Opportunity Act (WIOA)/OJT

- On-the-Job Training Program offers employer reimbursement up to 50% of an employee’s hourly wage during training.

Fletcher Technical Community College

- Offers education and training opportunities in the Criminal Justice, General Studies, Business, Manufacturing and Service Technologies (including automotive, drafting, electrical, HVAC, marine diesel engines and welding), Marine and Petroleum, Integrated Production Technologies, and Nursing and Allied Health.
- Workforce Solutions Division works to adapt programs to needs of local industry.
- Licensed by the Board of Regents of the State of Louisiana and is recognized by the Southern Association of Colleges and Schools.

Nicholls State University – within the metropolitan statistical area

- Offers graduate degrees in the sciences, arts, fine arts and nursing
- Offers master’s degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and a specialist in school psychology
- NSU responds to industry needs, having created a maritime management concentration.

Terrebonne Parish School District - The district, with a 2022-23 District Performance Letter Grade of “B”, is comprised of:

- 18 Elementary schools
- 5 Middle schools
- 2 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew’s Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux

- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

INCENTIVES, TAXES & FINANCING

Federal:

New Market Tax Credits (NMTC)

- The NMTC Program enables Community Development Entities that receive an allocation of tax credits to attract private-sector capital to support investments in businesses.

Tax Credit for the Rehabilitation Expenditures of Historic Structures

- Rehabilitation tax credits is 20% for certified historic buildings and 10% for non-historic commercial buildings placed in service before 1936.

Foreign Trade Zone #279

- FTZ sites offer duty-free storage, assembly, or manufacture of foreign goods; can include no duties on imported goods that are later re-exported and reduction of duties on finished products.

State:

Louisiana Enterprise Zone

- Offers a one-time \$3,500 or \$1,000 tax credit per certified net new job, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Quality Jobs Program

- Provides up to a 6% cash rebate on 80% of gross payroll for new direct jobs for up to 10 years, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Research & Development Tax Credits (R&D)

- Offers up to a 30% tax credit for businesses conducting qualified R&D activities in Louisiana.

Industrial Tax Exemption Program

- Offers an 80% property tax abatement for up to 10 years on manufacturer’s qualifying capital investments.

Digital Interactive Media and Software Development Incentive

- Offers a 25% tax credit on qualified payroll for in-state labor and 18% for qualified production expenses for expenditures.

Live Performance Production Program

- Offers up to 18% tax credit for certified Louisiana expenditures and 7% tax credit on Louisiana-resident payroll.

LED Fast Start

- Provides customized workforce recruitment, screening, training development and training to new and expanding Louisiana companies at no cost.

Motion Picture Production Tax Credit

- Offers up to 40% tax credit on qualified in-state production expenditures and up to a 20% tax credit on new direct job creation.

Restoration Tax Abatement

- Offers property tax abatement for up to 10 years for the rehabilitation of a structure in a historic or downtown development district.

Sound Recording Investor Tax Credit

- An 18% refundable tax credit available for certified production expenditures on state-certified sound recording projects made in Louisiana and up to a 15% credit for new direct job creation.

Utilities & Economic Development

- Entergy Louisiana, South Louisiana Electric Cooperative Association (SLECA), and Terrebonne Parish Electric may offer economic incentives to some industries on a per-project basis.

Revolving Loan Funds

- Low-interest loans from \$25,000 to \$250,000 are available for qualified borrowers to create jobs within the parish from South Central Planning & Development Commission.

Taxes

Sales Tax

- Louisiana levies a 4.45% sales tax; Terrebonne Parish levies a 5.5% sales tax.

Property Tax

- Louisiana does not assess a property tax; Terrebonne Parish assesses property tax based on the value of land and/or improvements.
- Terrebonne Parish offers a \$75,000 homestead exemption on a primary residence.

Corporate Income Tax

- Tax ranges from 4% to 8% of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative Association (SLECA)
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- Waste Pro
- Progressive Waste
- Pelican Waste & Debris
- EMR/Southern Scrap Recycling
- Scrap Connection

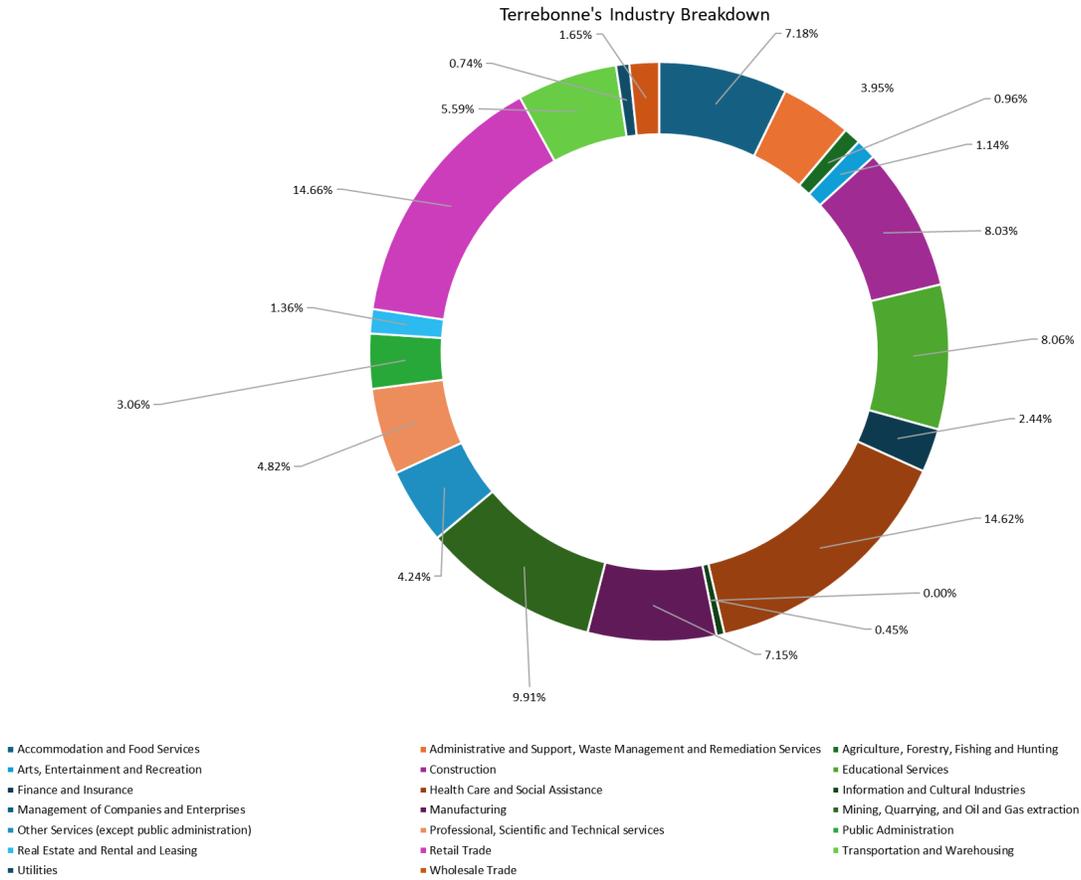
Telecommunications/Fiber Optic Providers

- Comcast
- AT&T U-verse
- Charter

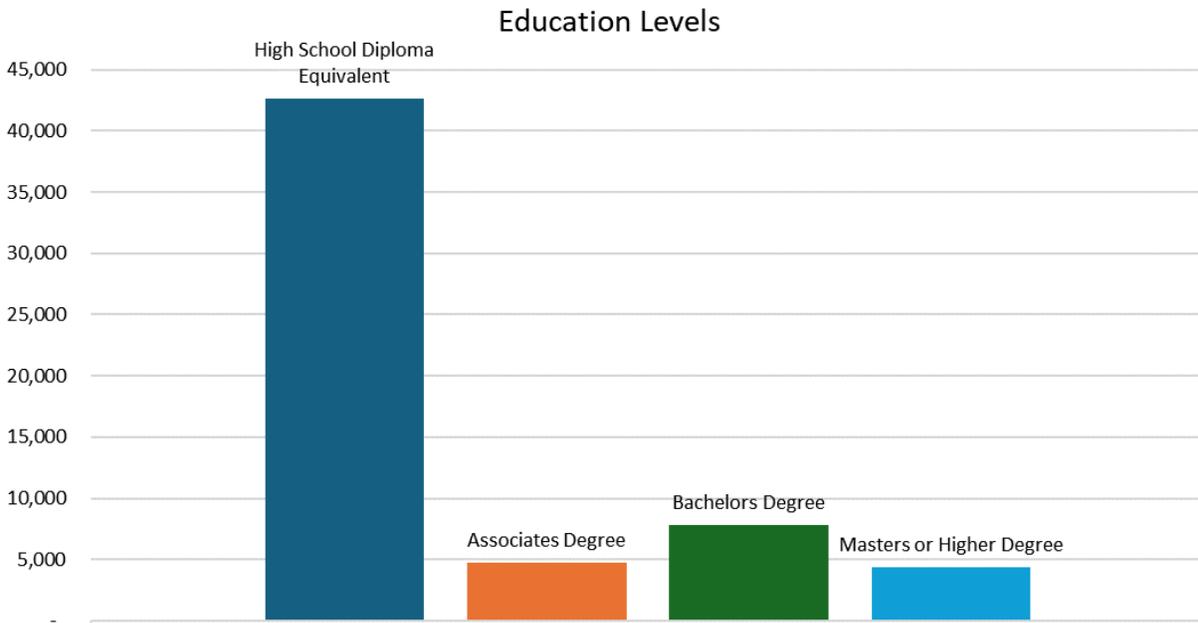
Hospitals

- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center



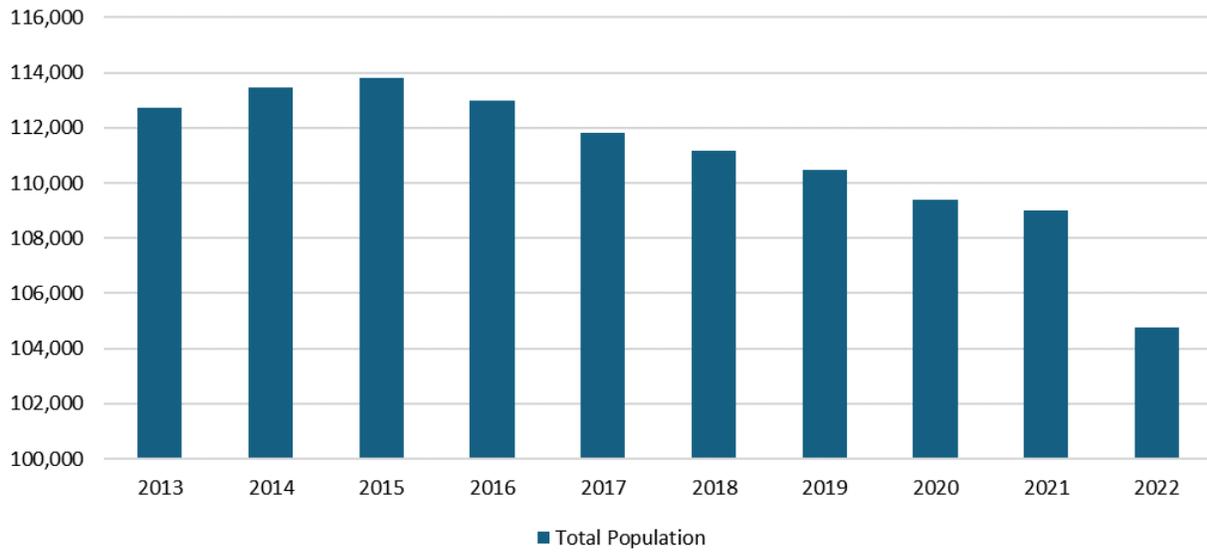


Source: US Census – American Community Survey



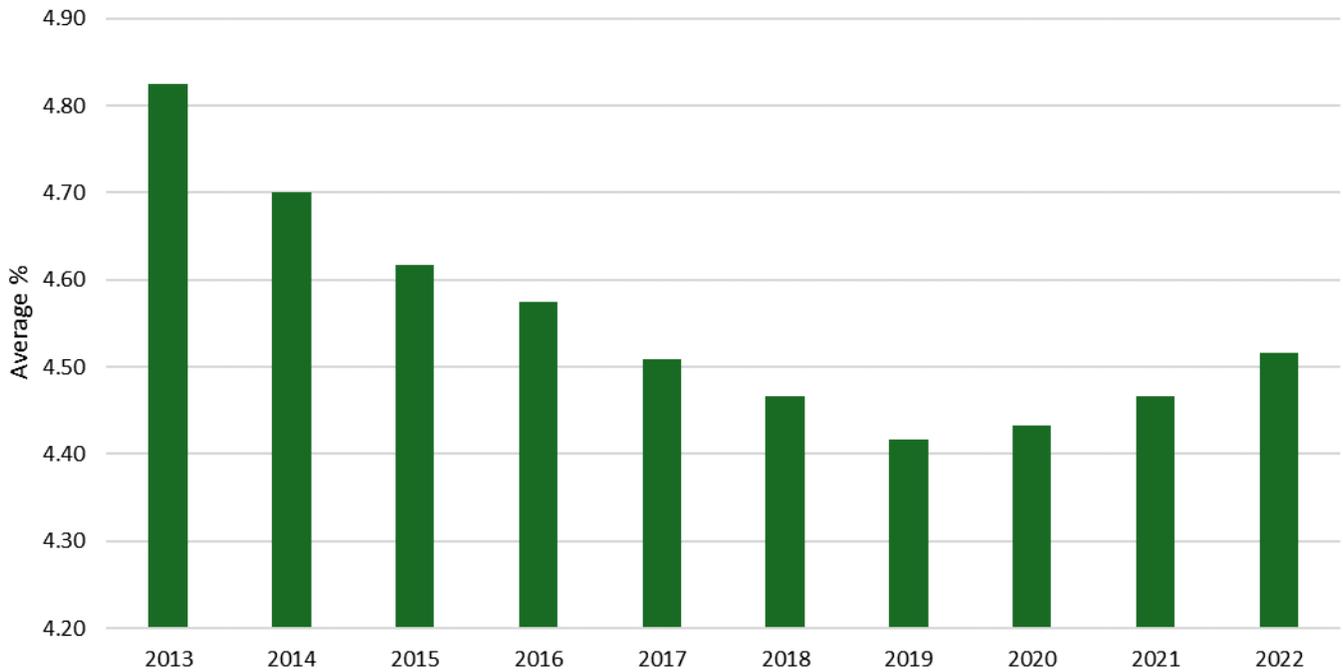
Source: US Census – American Community Survey

Total Population



Source: US Census Bureau – Population Estimated Program

Unemployment Rate



Source: Bureau of Labor Statistics – Local Area



GENERAL FUND

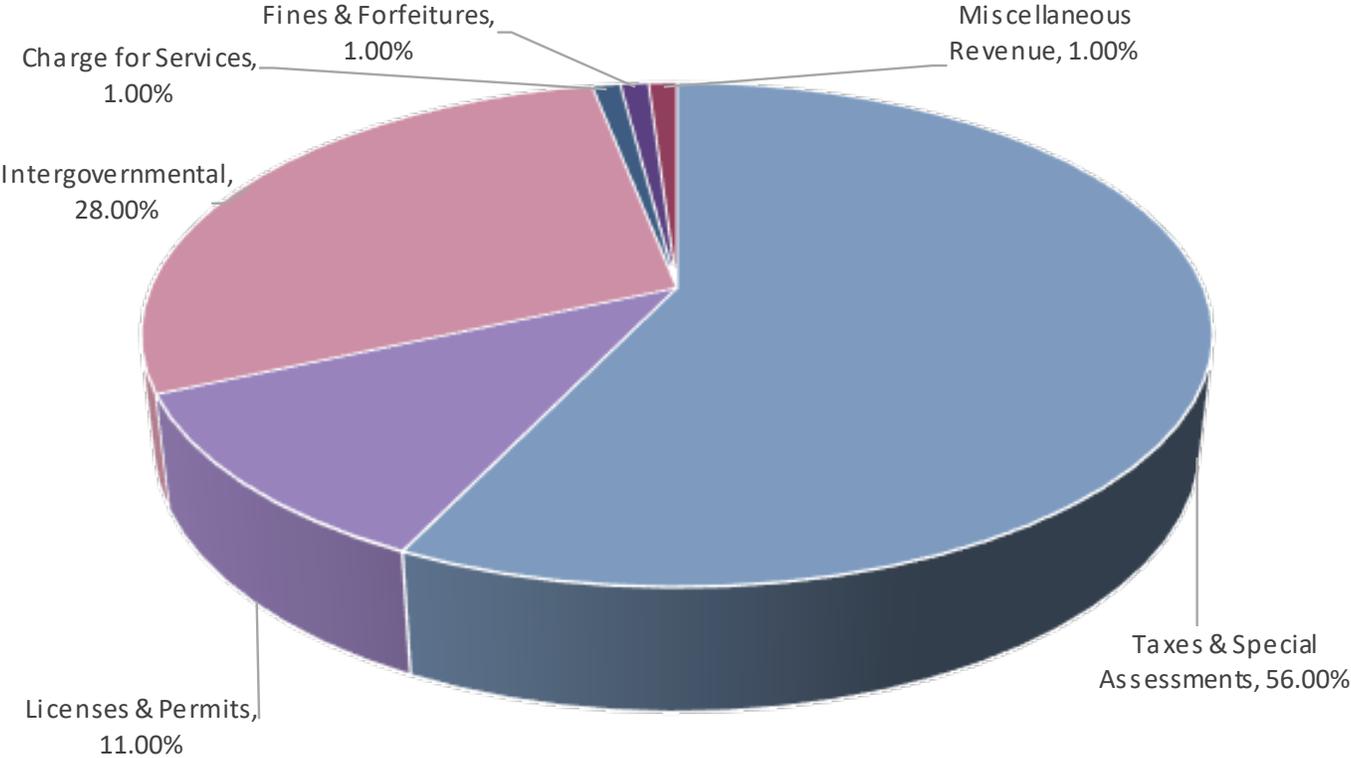
GENERAL FUND BUDGET SUMMARY

	2022 Actual	2023 Budget	2023 Projected	2024 Proposed	2024 Adopted
REVENUES					
Taxes & Special Assessments	13,718,954	13,383,328	13,289,388	13,290,835	13,290,835
Licenses & Permits	2,978,311	2,742,950	2,823,165	2,724,095	2,724,095
Intergovernmental	8,877,731	7,819,505	8,029,497	7,150,920	7,150,920
Charge for Services	295,236	277,725	401,222	311,000	311,000
Fines & Forfeitures	202,244	185,000	222,076	218,500	218,500
Miscellaneous Revenue	571,088	237,622	454,817	174,597	174,597
Other Revenue	200,450	-	119,045	-	-
TOTAL REVENUES	26,844,014	24,646,130	25,339,210	23,869,947	23,869,947
EXPENDITURES					
Parish Council	70,028	331,148	299,884	85,821	85,821
Council Clerk	53,629	98,606	81,019	77,575	77,575
Official Fees/Publication	69,630	61,518	117,704	120,921	120,921
City Court	992,051	1,302,182	1,226,467	924,039	924,039
District Court	692,463	810,768	653,719	822,033	877,033
District Attorney	919,008	970,073	923,626	1,025,999	1,025,999
Clerk of Court	183,425	217,976	208,938	176,742	176,742
Ward Court	423,856	443,776	434,407	464,964	464,964
Judicial-Other	59,687	70,000	66,040	70,000	70,000
Parish President	254,980	270,893	184,809	205,354	205,354
Registrar of Voters	165,111	182,073	173,765	224,645	224,645
Elections	74,394	51,000	57,321	53,000	53,000
Accounting	359,507	416,660	379,529	403,099	403,099
Customer Service	12,500	66,860	5,500	85,516	85,516
Legal Services	1,094,722	751,918	1,214,349	774,111	774,111
Planning	1,983,885	1,964,490	1,928,660	2,012,379	2,012,379
Government Buildings	2,792,602	2,879,019	2,851,145	2,765,961	2,765,961
Code Violat./Compliance	586,741	788,764	622,580	731,480	731,480
Janitorial Services	276,093	307,348	276,560	298,743	298,743
General-Other	1,482,211	1,646,712	1,450,642	1,467,766	1,467,766
Coroner	835,426	860,626	805,626	805,626	805,626
Engineering	116,968	182,894	104,537	126,952	126,952
Parish VA Service Off.	23,988	23,988	24,160	24,160	24,160
Health & Welfare-Other	79,565	73,000	72,134	58,000	58,000
Animal Control	1,579,881	1,871,719	1,822,280	1,497,476	1,497,476
Waterlife Museum	108,013	122,492	119,131	107,177	107,177
Publicity	202,117	410,226	438,838	198,100	233,100
Economic Devel. Other	1,005,386	1,391,836	1,122,478	732,000	732,000
Housing & Human Services	283,826	914,789	900,567	424,590	424,590
Parish Farm Agent	78,366	75,512	75,512	75,512	75,512
Marina	39,710	106,188	91,140	63,244	63,244
Emergency Preparedness	649,485	1,075,914	971,782	776,701	776,701
TOTAL EXPENDITURES	17,549,254	20,740,968	19,704,849	17,679,686	17,769,686

GENERAL FUND BUDGET SUMMARY

	2022 Actual	2023 Budget	2023 Projected	2024 Proposed	2024 Adopted
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	9,294,760	3,905,162	5,634,361	6,190,261	6,100,261
OTHER FINANCING SOURCES (USES)					
Operating transfer in	2,865,062	2,184,654	2,184,654	6,451,982	6,451,982
Operating transfer out	(9,317,729)	(15,112,509)	(15,112,509)	(13,300,944)	(13,300,944)
TOTAL OTHER FINANCING SOURCES (USES)	(6,452,667)	(12,927,855)	(12,927,855)	(6,848,962)	(6,848,962)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	2,842,093	(9,022,693)	(7,293,494)	(658,701)	(748,701)
BEGINNING FUND BALANCE	10,302,991	13,145,084	13,145,084	5,851,590	5,851,590
ENDING FUND BALANCE	13,145,084	4,122,391	5,851,590	5,192,889	5,102,889
ECONOMIC DEVELOPMENT GENERAL FUND	(319,192)			(426,419)	(426,419)
	<u>12,825,892</u>			<u>4,766,470</u>	<u>4,676,470</u>

GENERAL FUND MAJOR REVENUE SOURCES



MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2023	2024	% Change	2023	2024	% Change
	Projected	Adopted		Projected	Adopted	
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.52 mills. (1.49 city and 3.03 rural).	2,814,350	2,814,022	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	9,441,813	9,441,813	0.0%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,014,695	1,015,000	0.0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	765,502	750,000	-2.0%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,176,483	1,138,445	-3%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	815,825	773,050	-5.2%	-	-	0%
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	2,698,159	2,650,000	-1.8%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	3,180,000	3,200,000	0.6%

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2023	2024	% Change	2023	2024	% Change
	Projected	Adopted		Projected	Adopted	
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	1,146,603	1,100,000	-4.1%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	115,600	115,000	-0.5%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	173,097	173,097	0.0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	-	4,000,000	100.0%	-	-	0.0%

MISSION STATEMENT/DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine-member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular Council meetings and committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances, and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to act as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and of their direct involvement in local government.

DIVISION OVERVIEW

In their fourth year of the 4-year term of the 2020-2023 Terrebonne Parish Council continued to find solutions for many issues of concern that affect the Parish, such as crime, an ongoing declining tax base, addressing traffic control and safety issues, recreation reform, street lighting and installation of security cameras and continuing community enhancement projects. The Council continues to work with the Administration in their efforts to provide adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. <i>Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	100	110	120
b. Resolutions adopted	369	390	355
2. <i>Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	21	22	26
b. Special Council Session meetings held	8	6	10
c. Council Committee meetings held	70	80	84
3. <i>Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.</i>	95%	99%	99%
4. <i>Review and approve annual Parish Operations and Maintenance Budget and Capital Outlay and provide checks and balances during the year.</i>	96%	99%	100%
5. <i>Appoint Members to various Boards, Committees and Commissions.</i>	99%	98%	96%
6. <i>Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.</i>	91%	89%	88%
Infrastructure Enhancement/Growth Management			
1. <i>Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.</i>	99%	98%	97%
2. <i>Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.</i>	98%	99%	100%
3. <i>Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.</i>	96%	97%	98%
Quality of Community and Family Life			
1. <i>Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	97%	96%	100%
Public Safety			
1. <i>Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.</i>	97%	100%	98%

BUDGET SUMMARY

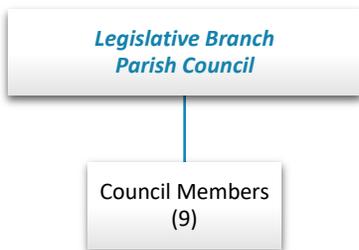
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	271,100	266,289	266,289	281,794	281,794
Supplies and Materials	15,591	15,700	19,542	21,086	21,086
Other Services and Charges	39,618	59,936	47,337	59,741	59,741
Repair and Maintenance	1,398	8,700	5,212	3,200	3,200
Allocated Expenditures	(257,679)	(250,895)	(257,679)	(290,000)	(290,000)
Capital Outlay	0	231,418	219,183	10,000	10,000
TOTAL EXPENDITURES	70,028	331,148	299,884	85,821	85,821
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.33%

BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,422
 - Council Chair, \$1,600
- Capital (\$10,000), approved:
 - Computers

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by providing clerical assistance and addressing the needs and concerns of the public. In addition, Staff disseminates information which may impact each Council district; prepares and distributes Public Notices of meetings and agendas to keep the public informed of matters being addressed by the Council, Maintains Boards, Committees and Commissions membership listing; and schedules and assists with public hearings to address blighted properties and other items impacting the Terrebonne Parish. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, of which some may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk, and a Minute Clerk, all appointed by the Council as indicated in the Parish’s Home Rule Charter, to assist in carrying out their duties. The Council Clerk’s Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to ensure all notices, agendas and supporting backup information are uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government’s mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. <i>To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.</i>			
a. The Council Clerk’s Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation of agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and indexing of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	96%	97%	100%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes, and videos on the tpcg.org website.	90%	95%	98%
c. Staff keeps track, updates, and notifies boards, committees, and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. This includes information of the requirements an individual must meet in order to qualify.	98%	97%	99%
d. Drafting correspondence, resolutions, and ordinances to provide public information on issues being addressed by the Council.	99%	98%	97%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	96%	98%	97%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department, or member of the public requests to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to locate.	94%	96%	97%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	96%	98%	97%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	100%	100%

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government (continued)			
<i>2. To efficiently process and prepare Council Meeting Agendas.</i>			
a. Number of Regular Council Meeting Agendas Processed	21	22	26
b. Number of Special Council Meeting Agendas Processed	8	6	10
c. Number of Committee Meeting Agendas Processed	70	80	84
<i>3. To efficiently and effectively disseminate Council Information</i>			
a. Notify appropriate parties of Council action in a timely manner	99%	100%	98%
b. Compose and distribute minutes of meetings following a meeting in a timely manner	97%	98%	99%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law	97%	99%	100%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements	96%	99%	100%
e. Prepare and submit documents to the Bond Counsel for both election and bond issuance purposes 1-2 days after a meeting is held	100%	100%	100%

BUDGET SUMMARY

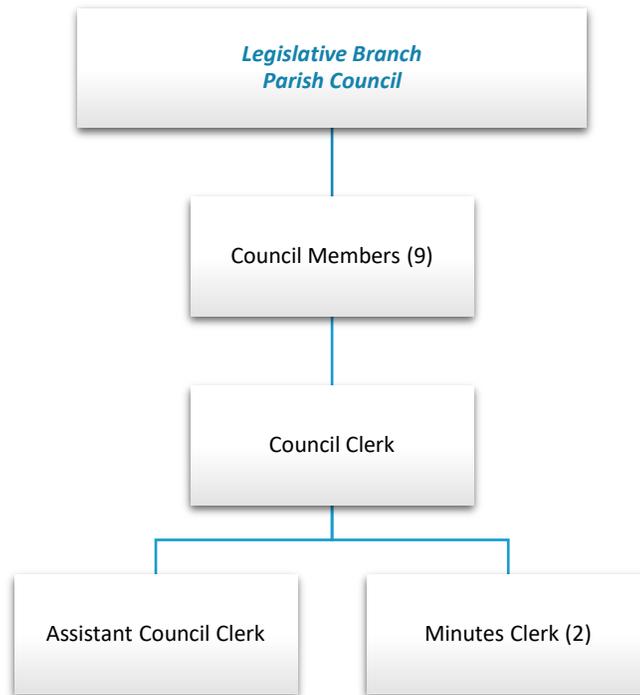
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	237,483	310,915	299,259	326,671	326,671
Supplies and Materials	5,621	13,717	10,122	11,666	11,666
Other Services and Charges	13,408	15,999	13,888	13,738	13,738
Repair and Maintenance	0	550	325	500	500
Allocated Expenditures	(202,883)	(248,377)	(248,377)	(275,000)	(275,000)
Capital Outlay	0	5,802	5,802	0	0
TOTAL EXPENDITURES	53,629	98,606	81,019	77,575	77,575
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.34%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	70,658	90,709	110,760
Assistant Council Clerk	1	1	1	1	208	49,608	63,690	77,750
Senior Minute Clerk	1	0	1	1	109	40,373	51,834	63,294
Minute Clerk	1	0	1	1	107	33,342	42,827	52,312
TOTAL	4	2	4	4				



OFFICIAL FEES/PUBLICATION

151-119 GENERAL FUND – OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	323,478	320,151	371,552	374,769	374,769
Allocated Expenditures	<u>(253,848)</u>	<u>(258,633)</u>	<u>(253,848)</u>	<u>(253,848)</u>	<u>(253,848)</u>
TOTAL EXPENDITURES	<u>69,630</u>	<u>61,518</u>	<u>117,704</u>	<u>120,921</u>	<u>120,921</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					17.06%

BUDGET HIGHLIGHTS

- Membership dues for the year 2024, approved:
 - Louisiana Municipal Association, \$12,487
 - METLEC (Metropolitan Law Enforcement Commission), \$3,545
 - National Association of Counties, \$2,237
 - Police Jury Association, \$12,000
 - P.A.C.E. (Parishes Advocating for Coastal Endurance), \$10,000
 - Parish Presidents of Louisiana, \$10,000
- Independent Audit Fees: \$279,000, \$59,000 more than 2023, approved.
- Publish Proceedings (Minutes, Public Notices, etc.), \$28,000, same as 2023, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 (under \$30,000 as of August 1, 2022), small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department manages all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department oversees all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families in Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1.To effectively and efficiently collect on fees and process all claims filed of the Court Compliance Department.</i>			
a. Collection of late fines/court costs/ fees via the actions of the Court Compliance Department.	40%	35%	35%
b. To process all Regular Civil and Small Claims Suits filed.	3,598	3,200	3,200
Public Safety			
<i>1.To process all Cases filed (Adult, Traffic, Juvenile)</i>			
a. To process all Adult Criminal Cases filed	1,526	1,600	1,400
b. To process all Traffic Cases filed	3,075	3,200	3,200
c. To process all Juvenile Cases filed	1,391	1,400	1,400

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	1,144,392	1,305,467	1,232,277	1,281,190	1,281,190
Other Services and Charges	42,052	396,715	394,190	42,849	42,849
Reimbursements	(194,393)	(400,000)	(400,000)	(400,000)	(400,000)
TOTAL EXPENDITURES	<u>992,051</u>	<u>1,302,182</u>	<u>1,226,467</u>	<u>924,039</u>	<u>924,039</u>
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					-29.04%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Juvenile Probation Officer

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	1	0	0	0	N/A	****	****	****
Accountant I - City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	3	3	3	3	N/A	****	****	****
Deputy Clerk III	7	6	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	18	16	17	17				

DISTRICT COURT

151-121 GENERAL FUND – DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- Division “A”, Timothy Ellender, Jr.
- Division “B”, Jason Dagate
- Division “C”, Juan W. Pickett
- Division “D”, David W. Arceneaux
- Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	17,490	18,000	18,500
Quality of Community & Family Life			
1. To complete renovations to Jury Meeting Room (permanent seating).	95%	100%	0%
2. To begin renovations to the Division A historic court room.	0%	0%	100%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	521,682	501,983	480,519	551,330	551,330
Supplies and Materials	86,741	120,557	76,000	145,000	145,000
Other Services and Charges	84,040	187,178	96,150	124,703	179,703
Repair and Maintenance	0	1,050	1,050	1,000	1,000
TOTAL EXPENDITURES	692,463	810,768	653,719	822,033	877,033
% CHANGE OVER PRIOR YEAR					8.17%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
Administrative Tech I	1	0	1	1	N/A	****	****	****
TOTAL	7	6	7	7				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney’s Office provides legal representation to certain public bodies within the 32nd Judicial District. To carry out effectively the prosecution function assigned to the Office of the District Attorney, several special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children’s Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
<i>1. To increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled	2,555	1,511	1,950
b. Number of Non-Traffic Misdemeanor Cases Handled	3,380	2,479	3,500
c. Number of Traffic Cases Filed and Handled	9,143	9,859	10,000
<i>2. To hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials	11	15	18
b. % Of Conviction Rate in Felony Jury Trials	85%	95%	95%
Effective and Efficient Government			
<i>1. To collect in excess of Six Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected	\$6.3M	\$6.4M	\$6.5M
<i>2. To collect in excess of One Hundred Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims	\$199.7K	\$200.0K	\$210.0K
Quality of Community and Family Life			
<i>1. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court	86	90	92
b. Number of Offenders completed Drug Court	8	24	26
<i>2. To assist adults and children in Terrebonne Parish who have been victims of crime, including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center	93	99	101
b. Number of Victims referred to the Victims Services Unit	1,400	1,075	1,200

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	894,178	949,089	901,106	1,001,560	1,001,560
Other Services & Charges	24,830	20,984	22,520	24,439	24,439
TOTAL EXPENDITURES	919,008	970,073	923,626	1,025,999	1,025,999
% CHANGE OVER PRIOR YEAR					5.77%

BUDGET HIGHLIGHTS

- No Significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Assistant District Attorney	17	16	17	17	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	19	18	19	19				



CLERK OF COURT

151-124 GENERAL FUND – CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court, the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Supplies and Materials	102,591	95,000	85,487	95,000	95,000
Other Services and Charges	80,834	81,000	81,475	81,742	81,742
Capital Outlay	0	41,976	41,976	0	0
TOTAL EXPENDITURES	<u>183,425</u>	<u>217,976</u>	<u>208,938</u>	<u>176,742</u>	<u>176,742</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.42%

BUDGET HIGHLIGHTS

- No significant changes.

WARD COURT

151-126 GENERAL FUND – WARD COURT

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. To improve community/public relations and decrease number of citizens' complaints.</i>			
a. Number of marriages performed	62	75	80
b. Number of evictions	11	20	25
c. Number of title transfers	12	20	25
d. Number of acts of donations	5	10	15
e. Number of bills of sale	12	20	25
f. Number of rules to show just cause	24	30	35
g. Number of judgments	23	30	35
h. Number of citations	10	20	25
i. Number of claims filed	0	5	10
j. Number of complaints/disturbance calls	80	90	100
k. Number of times patrolled area	791	850	900
l. Number of times advised/gave information	172	185	200

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	401,806	407,264	409,834	433,692	433,692
Other Services and Charges	22,050	36,512	24,573	31,272	31,272
TOTAL EXPENDITURES	423,856	443,776	434,407	464,964	464,964
% CHANGE OVER PRIOR YEAR					4.77%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes "State Supplemental Pay" which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training, he/she shall not receive compensation until receipt of a "certificate of completion" from the Attorney General.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	8	9	9	N/A	****	****	****
TOTAL	18	17	18	18				

JUDICIAL - OTHER

151-129 GENERAL FUND – JUDICIAL - OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court-related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services, and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. Number of witnesses and jurors’ fees paid:	1,421	1,500	1,500
a. Petit/Civil Cases	24	100	100
b. Grand Jury Cases	11	20	25
c. City Court	7	5	5
d. Officers (Houma Police Dept., Sheriff’s Deputies, State Troopers, and Wildlife & Fisheries)	N/A	10	10
2. Number of payments to Jury Commissioners	30	50	50
3. Total dollar amount of reimbursements from court systems	\$81,214	\$65,000	\$65,000
4. Total dollar amount paid to witnesses and jurors	\$59,687	\$65,000	\$65,000

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	59,687	70,000	66,040	70,000	70,000
TOTAL EXPENDITURES	59,687	70,000	66,040	70,000	70,000
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- Court warrants, \$70,000, same as 2023, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government’s Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To upgrade and enhance the transportation and drainage infrastructure of the Parish.</i>			
a. Bayou Terrebonne Lock Pump Station	0%	5%	10%
b. Funderburk Bridge	0%	10%	25%
c. Hollywood Road Bridge	0%	30%	100%
d. Industrial Ave Pump Station	0%	10%	50%
e. Bayou Terrebonne Drainage Improvements	0%	30%	100%
f. Lashbrooke Pump Station	25%	100%	N/A
g. East Woodlawn Bridge Replacement	0%	0%	70%
h. Elliott Jones Pump Station	40%	100%	N/A
i. Bayou Black Pump Station @ Geraldine Road	5%	25%	100%
j. Terrebonne Vegetation and Debris Removal	0%	80%	100%
k. Bayou LaCarpe Phase C	5%	25%	100%
l. Cedar Grove Water Control Structure	0%	5%	25%
m. Little Bayou Black Pump Station at Barrow Street	0%	5%	25%
n. Bayou Terrebonne Dredging	0%	5%	30%
o. Industrial Blvd. Bridge Renewal	0%	100%	N/A
p. Bayou Terrebonne Miter Gate	0%	5%	25%
q. Westside/Alma Drainage	0%	100%	N/A
r. Brady Road Bridge	0%	10%	40%
s. Health Unit	0%	10%	40%
t. South Branch Library	0%	5%	100%
<i>1.To upgrade and enhance the utilities infrastructure of the Parish.</i>			
a. Electric Distribution			
i. 115 KV Transmission Line Improvements	30%	100%	N/A
ii. 50 MVA Transformer Replacement	100%	N/A	N/A
iii. Plant Road Substation Expansion	30%	100%	N/A
iv. SCADA System Upgrade	80%	100%	N/A
b. Gas Distribution			
i. Cast iron replacement Phase 21	60%	100%	N/A
ii. PVC Replacement Phase 1	N/A	50%	100%
iii. PVC Replacement Phase 2	N/A	20%	60%
<i>2.To advocate for National Flood Insurance Reform.</i>			
	50%	On Going	On Going
<i>3.To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>			
	50%	On Going	On Going
Quality of Community & Family Life			
<i>1. To Enhance Quality of Life for Parish residents.</i>			
a. Bayou Country Sports Park (Initial Phase)	40%	60%	70%
<i>2. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>			
	0%	80%	100%
<i>3. To provide reliable long-term electric power resources.</i>			
a. Participation in MISO.	On Going	On Going	On Going

BUDGET SUMMARY

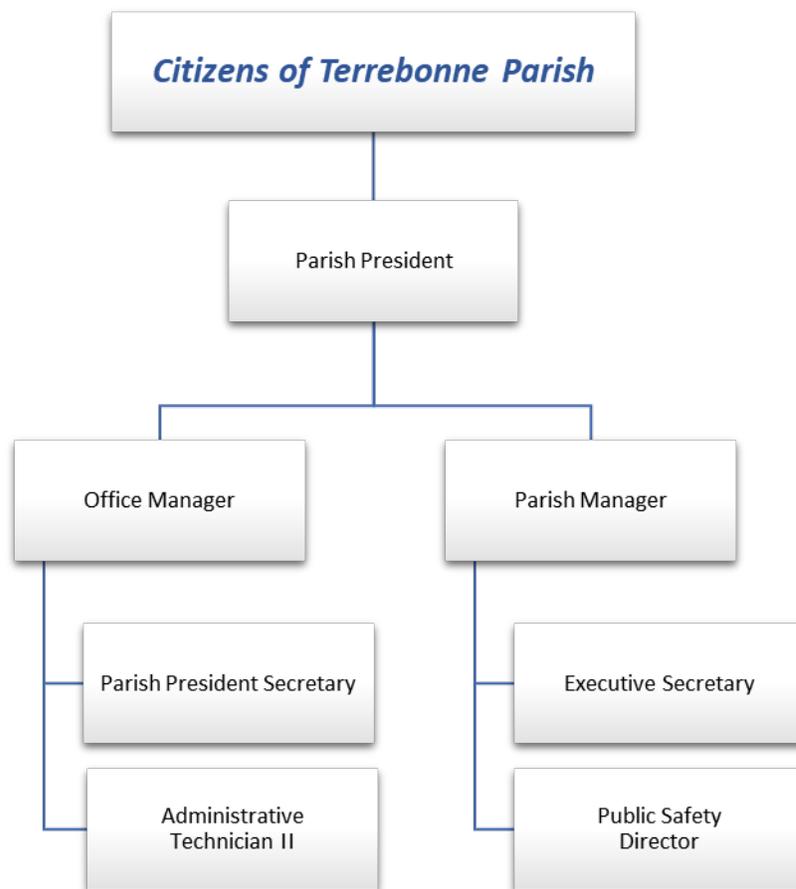
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	798,372	750,813	758,034	760,383	760,383
Supplies and Materials	17,498	21,480	14,900	20,980	20,980
Other Services and Charges	352,231	261,075	282,480	323,083	323,083
Repair and Maintenance	1,914	4,800	3,800	3,800	3,800
Allocated Expenditures	(924,392)	(817,262)	(924,392)	(924,392)	(924,392)
Capital Outlay	<u>9,357</u>	<u>49,987</u>	<u>49,987</u>	<u>21,500</u>	<u>21,500</u>
TOTAL EXPENDITURES	<u><u>254,980</u></u>	<u><u>270,893</u></u>	<u><u>184,809</u></u>	<u><u>205,354</u></u>	<u><u>205,354</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.75%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor, as certified annually by the Human Resources Director.
- Capital (\$21,500), approved:
 - Apple Studio (Videographers), \$11,000
 - Two (2) Macbook Pro, remote presentations, \$4,000
 - Staff computers, \$6,500

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	98,696	142,043	185,390
Public Safety Director	1	1	1	1	IV	91,374	132,600	173,826
Office Manager	1	1	1	1	208	49,608	63,690	77,750
Parish President Secretary	1	1	1	1	109	40,373	51,834	63,294
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
Administrative Technician II	1	1	1	1	102	23,795	30,555	37,294
TOTAL	7	7	7	7				



REGISTRAR OF VOTERS

151-141 GENERAL FUND – REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee’s salaries. The Registrar of Voters’ office continues to hold the integrity for elections in Terrebonne Parish, thereby maintaining trust from voters and candidates. Regarding our changing system, it is our responsibility to stay educated and well trained by attending meetings and trainings throughout the state and country when such opportunities are presented. It is in the best interest of our voters that our staff remains professionally trained and educated in current election trends in order to continue to run elections in Terrebonne Parish with the integrity that our voters and candidates expect and deserve.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. <i>To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	4	4	4
b. Number of Registered Voters	63,217	61,833	61,833
2. <i>To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
3. <i>Precinct Changes - Merges, Polling Location changes</i>	100%	100%	100%

BUDGET SUMMARY

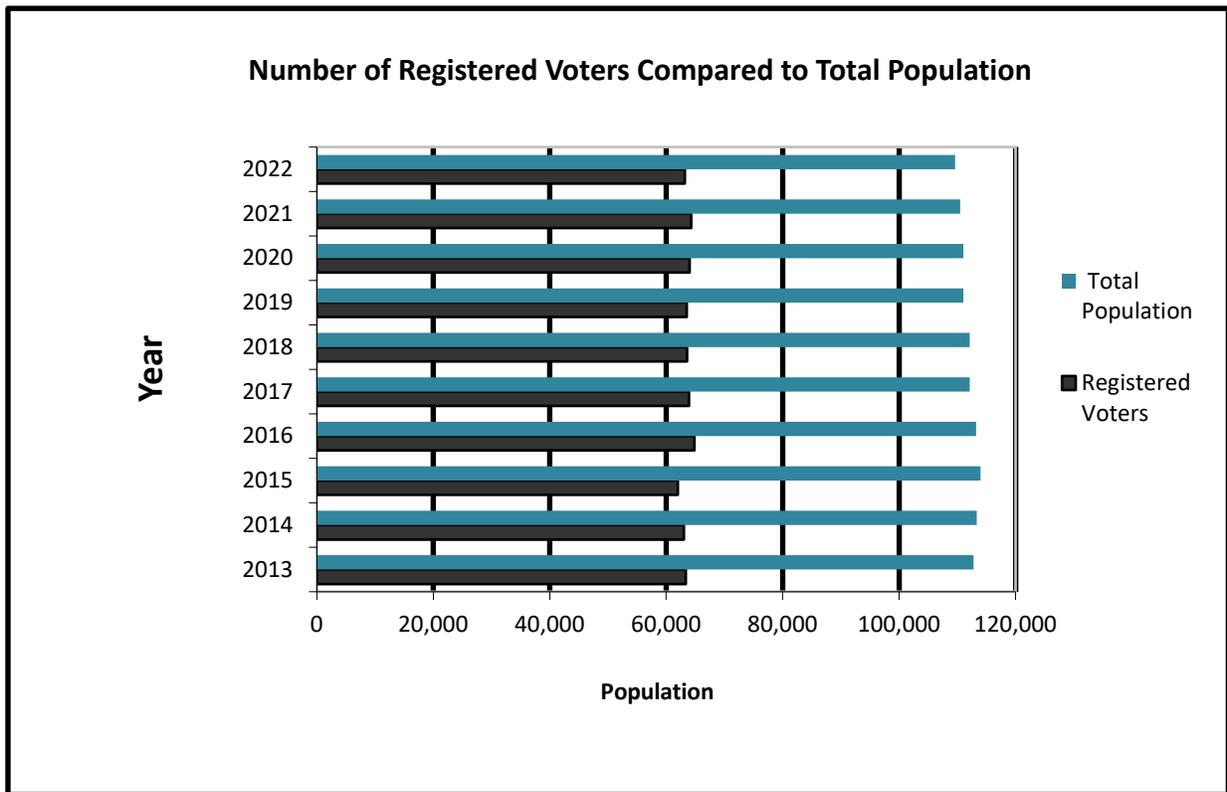
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	145,517	147,943	132,562	187,435	187,435
Supplies and Materials	3,974	13,500	24,015	20,100	20,100
Other Services and Charges	15,620	18,630	15,188	17,110	17,110
Capital Outlay	0	2,000	2,000	0	0
TOTAL EXPENDITURES	<u>165,111</u>	<u>182,073</u>	<u>173,765</u>	<u>224,645</u>	<u>224,645</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					24.75%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrars of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Specialist	2	0	2	2	N/A	****	****	****
Confidential Assistant	1	1	1	1	N/A	****	****	****
TOTAL	5	3	5	5				
Administrative Technician I	1	1	1	1	101	11,325	14,539	17,753
TOTAL PART-TIME	1	1	1	1				
TOTAL	6	4	6	6				



ELECTIONS

151-142 GENERAL FUND – ELECTIONS

PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	74,394	51,000	57,321	53,000	53,000
TOTAL EXPENDITURES	<u>74,394</u>	<u>51,000</u>	<u>57,321</u>	<u>53,000</u>	<u>53,000</u>
% CHANGE OVER PRIOR YEAR					3.92%

BUDGET HIGHLIGHTS

- Election expense \$50,000, an increase of \$2,000 from 2023, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 16 employees is performing all activities leading to the timely delivery and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to budget planning, control, and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects and receives all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. <i>To prepare financial documents in accordance with the best-recognized principles and standards.</i>			
a. Prepare the Annual Comprehensive Financial Report consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.	25 yrs.	26 yrs.	27 yrs.
b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.	20 yrs.	21 yrs.	22 yrs.
2. <i>To increase governmental accountability and disclosure.</i>			
a. Promote fiscal responsibility in all departments through the preparation of and compliance with budgets that are prepared with the best recognized principles of government finance			
• Number of department/agency accounts budgeted, monitored and analyzed	128	132	113
• Dollar amount of department/agency accounts originally budgeted, monitored, and analyzed.	\$311M	\$414M	\$251M
• Number of budget amendments prepared and adopted	21	20	25
b. Audited Financial Reports on the Parish website	15	16	17
c. Adopted Budgets on the Parish website	22	23	24
d. Parish Bond Rating with Standard and Poor's	A, AA, AA-	A, AA, AA-	A, AA, AA-
e. List of Ad Valorem Taxes Levied (Property Taxes) on website	100%	100%	100%
f. Sales Tax Distribution Chart on website	100%	100%	100%
3. <i>To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.</i>			
a. Average number of years of service for employees.	15	13	14
b. Years of Service			
• 10-19 Years of service	3	3	3
• 20-29 Years of service	4	2	1
• 30-39 Years of service	1	0	1
• 40-49 Years of service	1	2	2
c. Number of employees with professional degrees.	9	10	10
4. <i>To automate efficiently processes through technology improvements.</i>			
a. Percentage of employees on direct deposit payroll	80%	90%	100%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	930,956	949,700	934,208	982,720	982,720
Supplies and Materials	44,521	35,600	43,413	35,750	35,750
Other Services and Charges	54,824	47,390	48,167	48,848	48,848
Repair and Maintenance	3,124	3,700	2,800	3,200	3,200
Allocated Expenditures	(673,919)	(655,664)	(673,919)	(673,919)	(673,919)
Capital Outlay	1	35,934	24,860	6,500	6,500
TOTAL EXPENDITURES	359,507	416,660	379,529	403,099	403,099
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.29%

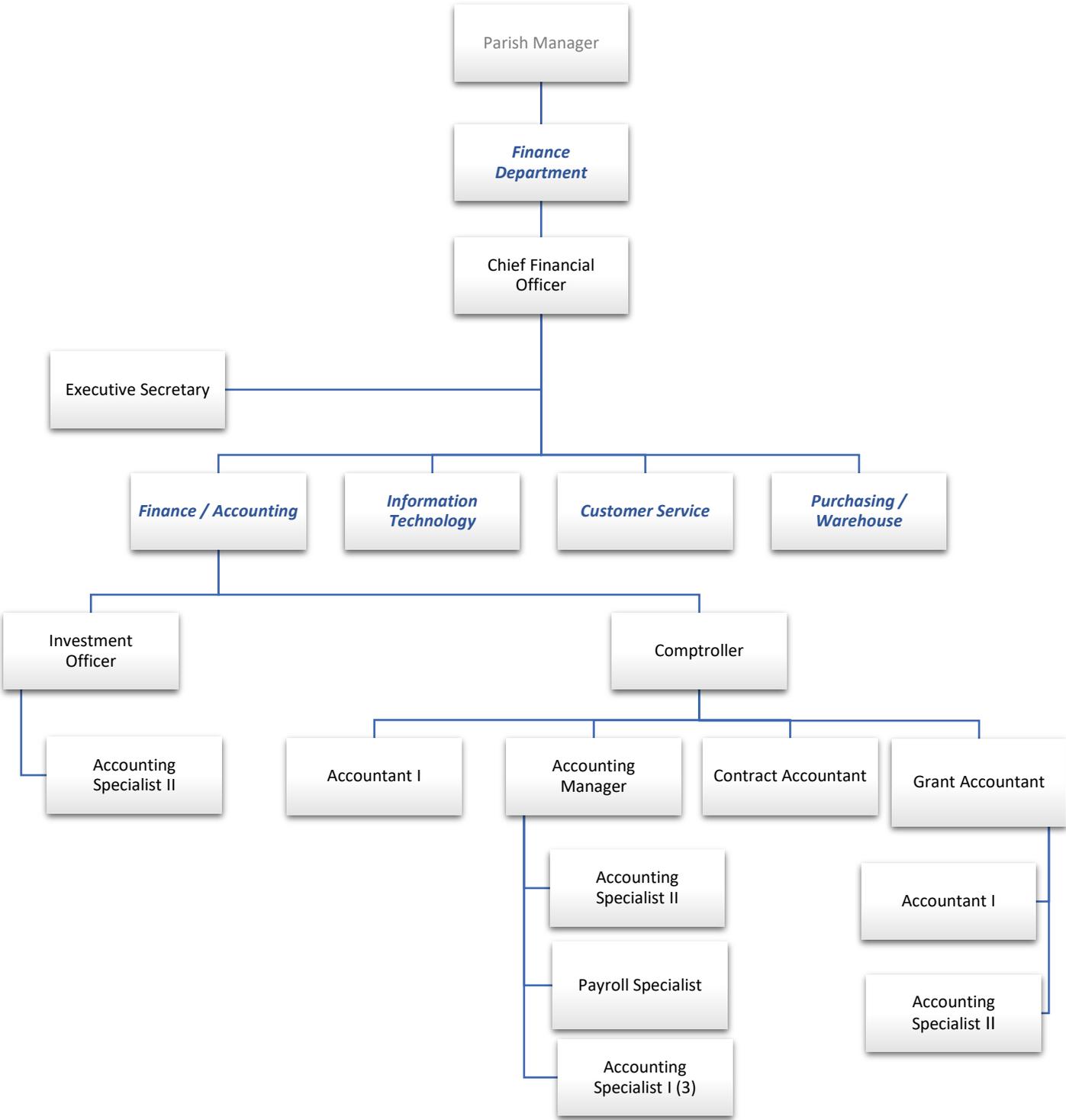
BUDGET HIGHLIGHTS

- Capital (\$6,500), approved:
 - Computers

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	91,374	132,600	173,826
Comptroller	1	1	1	1	213	77,688	99,778	121,846
Accounting Manager	1	1	1	1	211	64,210	82,451	100,693
Investment Officer	1	1	1	1	209	53,581	68,786	83,970
Grant Accountant	1	0	1	1	208	49,608	63,690	77,750
Contract Accountant	1	1	1	1	207	46,363	59,530	72,696
Accountant I	2	3	2	2	206	43,701	56,139	68,578
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
Payroll Specialist	1	1	1	1	107	33,342	42,827	52,312
Accounting Specialist II	3	3	3	3	106	30,597	39,291	47,986
Accounting Specialist I	3	3	3	3	105	28,330	36,379	44,429
TOTAL	16	16	16	16				





FINANCE/CUSTOMER SERVICE

151-152 GENERAL FUND – FINANCE/CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings and collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications and Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To issue various licenses and certificates.			
a. Certificates of registration for solicitation permits	12	6	10
b. Number of insurance licenses issued	646	640	644
c. Liquor licenses issued	188	320	320
d. Electrician licenses issued	82	79	80
e. Plumber licenses issued	18	17	20
f. Gas Fitter licenses issued	8	10	10
g. Mechanical contractor licenses issued	6	6	7
h. Ambulance Licenses issued	6	7	8
2. To provide various services to the public and government offices.			
a. Electric and gas customers serviced	21,628	21,680	21,690
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	85,051	75,000	78,000
3. To provide assistance to our customers in an efficient and courteous manner.			
a. Participation in the utility average billing program (Monthly Average)	592	600	620
b. Participation in direct payment / bank draft program (Monthly Average)	2,603	2,700	2,800
c. Payments with credit cards (in-house / Drive Thru) *	10,719	10,010	10,300
d. Payments taken over the telephone via IVR *	23,296	28,989	30,000
e. NSF checks returned	432	400	420
f. NSF checks paid	412	380	400
g. Telephone calls fielded	35,780	36,201	37,000
h. Walk-in customers serviced*	0	0	0
i. Utility customers paying through local banks*	28,340	28,197	28,200
j. Payments through the drop box*	4,574	4,300	4,400
k. Utility payments received through the mail	50,769	44,889	54,000
l. Utility payments paid through on-line service (monthly average)	4,762	4,982	5,000
m. Ebill Customers	1,362	1,480	1,500
n. Drive-thru Payments (started May 2019) *	44,323	49,600	48,626
*Due to Hurricane Ida, the Government Towers have been closed to the Public. The Public has the opportunity to pay utility bills Online via Payments, or at local banks, the Drive Thru Drop Box, or at either of the drive-thru lanes. These above numbers will continue to vary [+/-] depending on the status of Government Towers closure to the public for Utility Billings/Payments processing along with all other CSD collection services.			

BUDGET SUMMARY

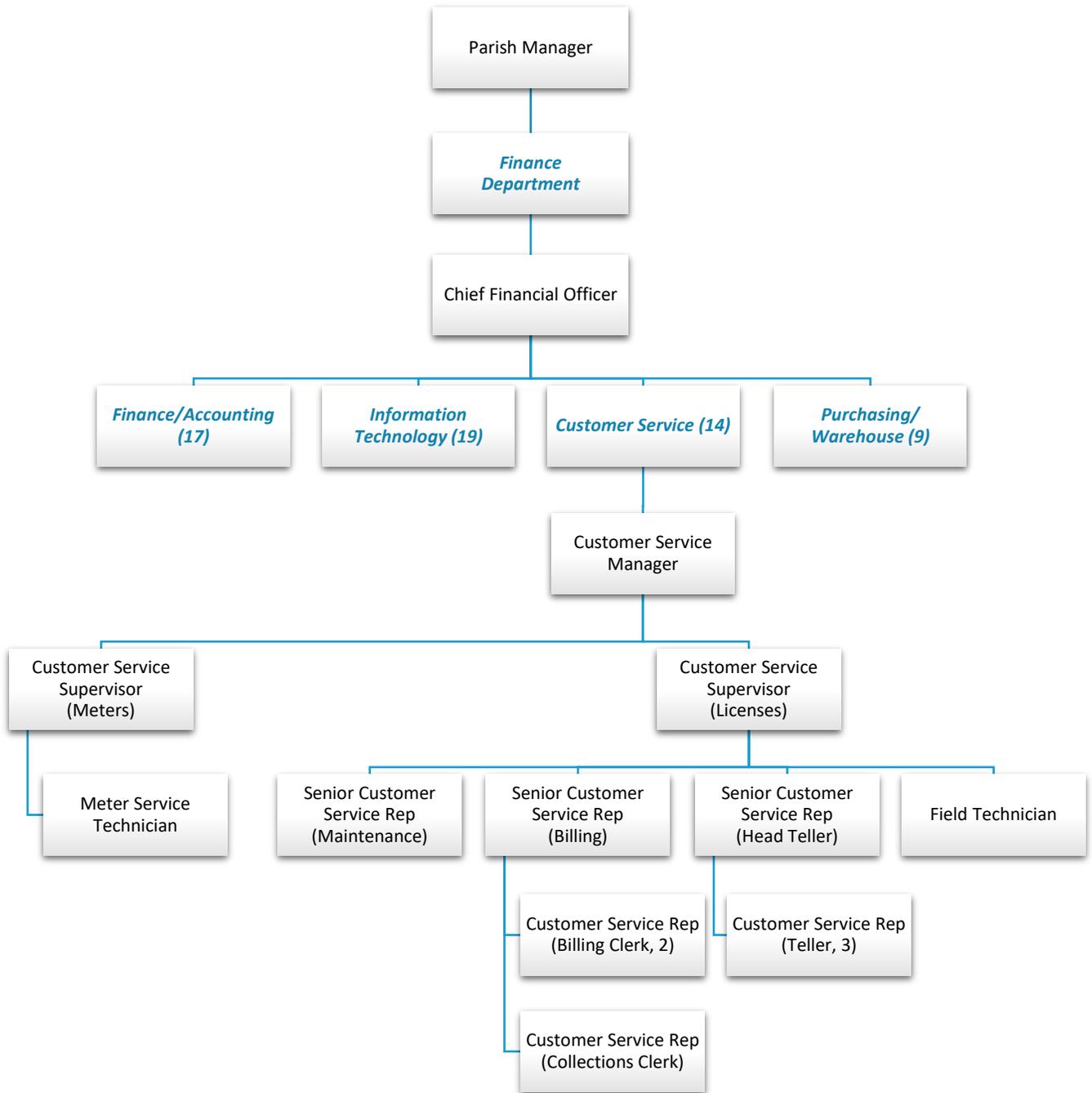
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	767,756	796,286	710,960	827,626	827,626
Supplies and Materials	98,870	85,000	80,750	85,200	85,200
Other Services and Charges	583,007	620,838	590,892	608,626	608,626
Repair and Maintenance	4,099	8,750	8,750	8,750	8,750
Allocated Expenditures	(1,444,686)	(1,473,014)	(1,385,852)	(1,444,686)	(1,444,686)
Capital Outlay	3,454	29,000	0	0	0
TOTAL EXPENDITURES	12,500	66,860	5,500	85,516	85,516
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.28%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Customer Service Manager	1	1	1	1	211	64,210	82,451	100,693
Customer Service Supervisor	2	2	2	2	109	40,373	51,834	63,294
Meter Service Technician	1	0	1	1	106	30,597	39,291	47,986
Sr. Customer Service Rep.	3	3	3	3	106	30,597	39,291	47,986
Customer Service Rep.	6	5	6	6	104	26,499	34,008	41,517
Field Technician I	1	1	1	1	103	25,002	32,094	39,187
TOTAL	14	12	14	14				



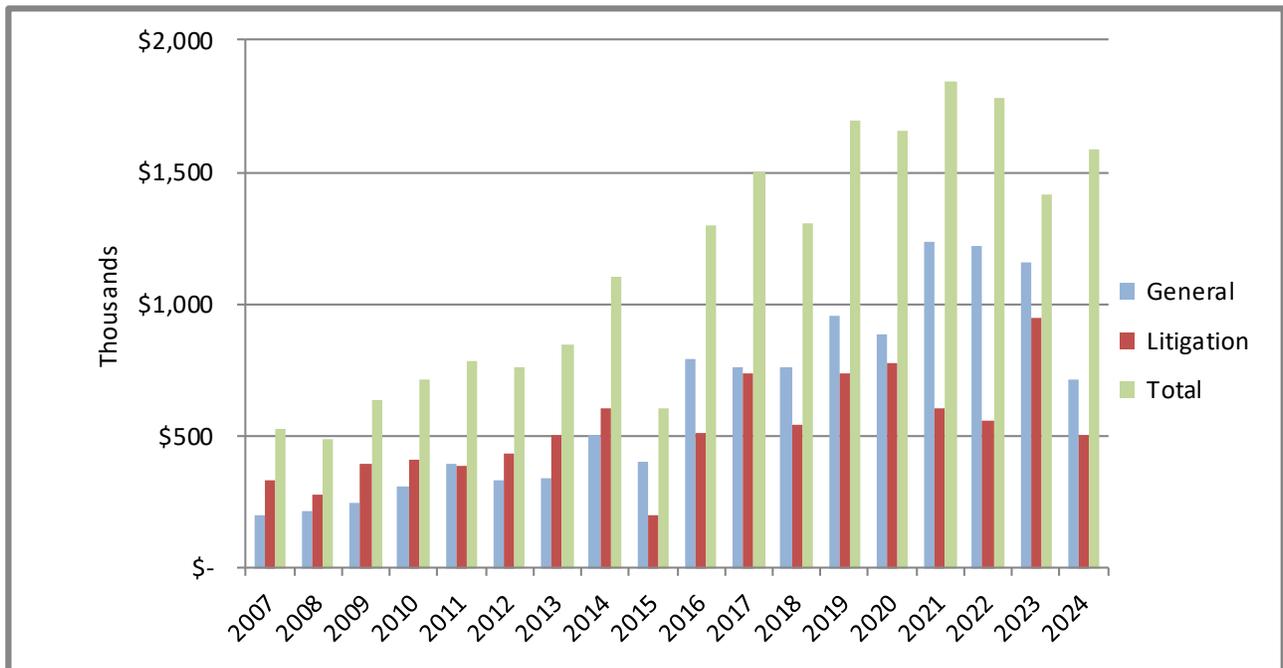
LEGAL SERVICES

151-157 GENERAL FUND – LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	1,094,722	751,918	1,214,349	774,111	774,111
TOTAL EXPENDITURES	<u>1,094,722</u>	<u>751,918</u>	<u>1,214,349</u>	<u>774,111</u>	<u>774,111</u>
% CHANGE OVER PRIOR YEAR					2.95%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2020	2021	2022	2023 Estimated	2024 Estimated
General	883,526	1,239,657	1,223,255	1,158,000	710,000
Litigation	776,065	607,480	558,370	950,000	500,000
	<u>1,659,591</u>	<u>1,847,137</u>	<u>1,781,625</u>	<u>2,108,000</u>	<u>1,210,000</u>

- Legal Assistance to low-income persons. \$30,000, Southeast LA Legal Services, same as 2023, approved.

PLANNING & ZONING

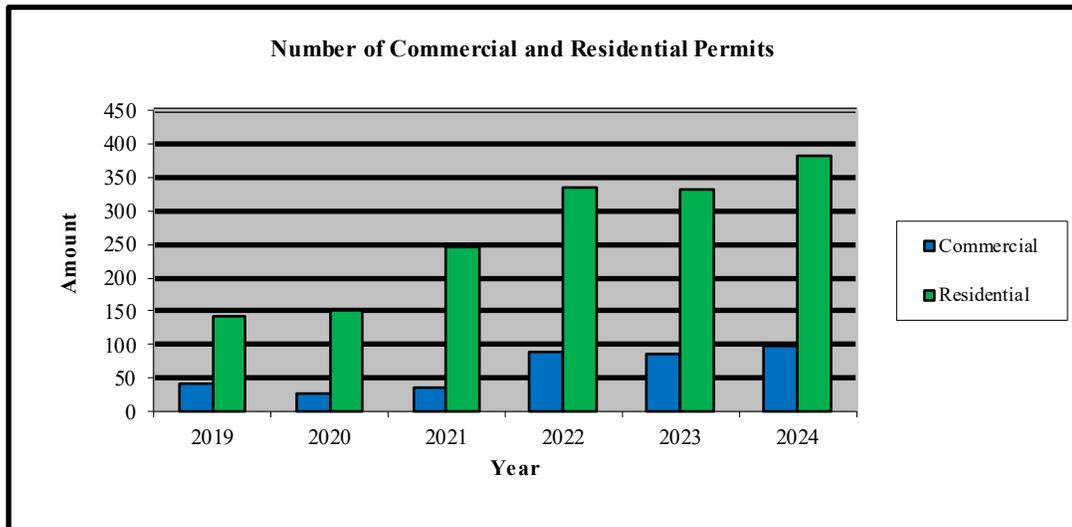
151-193 GENERAL FUND – PLANNING & ZONING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Regulatory (Permits), Planning & Zoning Commissions, Subdivisions, and Long-Range Planning, Downtown & Main Street, Recovery Assistance & Mitigation Planning, and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission, development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinances, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants including buyouts, elevations, reconstructions, and the hardening of critical facilities and infrastructure. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Houma Downtown Development Corporation. As part of the continuing Hurricane Ida Recovery Plan, the Department will be focused on four elements: Parish Comprehensive Master Plan Update, Hazard Mitigation Plan Update, Main Street Corridor Master Plan, and the Parish Recovery Plan.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.			
a. Complete 5 yr. Comprehensive Master Plan update	10%	10%	100%
b. Number of building permits issued (all)	7,741	5,131	5,901
c. Number of permits for new residential construction	334	333	383
d. Number of permits for mobile homes issued	848	312	359
e. Number of building permits for new commercial construction	88	86	99
f. Number of permits for renovations, additions, or certificate of occupancy	3,773	1,961	2,255
g. Number of applications for subdivisions and redivisions of property	60	50	55
h. Number of applications for zoning map amendments, home occupations, planning approvals, and planned building group approvals	18	17	19
i. Number of applications for structural variance	21	30	22
2. To promote nonstructural flood protection within special flood hazard areas of Terrebonne Parish			
a. Elevate structures to DFIRM+1	3	3	10
b. Close out grant programs	2	4	4
c. Sell buyout properties	0	2	0
d. Grant application approvals	5	10	11
e. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021) (mailing cost)	\$7,400	\$10,000	\$10,000
f. Implement LA SAFE Living Mitigation project	Ph 1 Constructed	Closeout	Ph 2 Constructed
g. Implement mitigation plan maintenance program	1 All Dept. Mtg.	1 All Dept. Mtg.	1 All Dept. Mtg.
h. Mitigation reconstruction program approvals	0	46 Units	40 Units
i. Generator program for critical facilities	1	1	6
j. Wind retrofit approvals	0	44 Units	40 Units
k. Micro-grid studies or projects funded	0	0	2
l. Drainage projects approved	0	1	2

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
1. To Create an orderly development of the Terrebonne Parish Public Cemeteries.			
a. Number of pauper burials	11	14	13
b. Number of burial permits	24	36	30
c. Burial permit fee revenue	\$240	\$360	\$300
Quality of Community & Family Life			
1. To enhance the quality of life in Terrebonne Parish			
a. Development of Houma Heights Park	20%	40%	50%
b. Development of Rotary Centennial Plaza	20%	100%	n/a
c. Hurricane Ida Recovery Plan	10%	100%	n/a
d. Main Street Corridor Master Plan (development and begin implementation)	10%	80%	100%
Economic Development			
1. To promote Tourism and Economic Development			
a. Hurricane Ida Recovery Plan to include Economic Development Strategies	10%	100%	n/a
b. Promoted & sponsored Local Non-Profits Events, Rougarou Festival, Arts Festival, Boucharie, etc.	8	10	12
c. Promoted and sponsored HDDC events and Christmas Festival (Live After 5, cook offs)	14	8	12



BUDGET SUMMARY

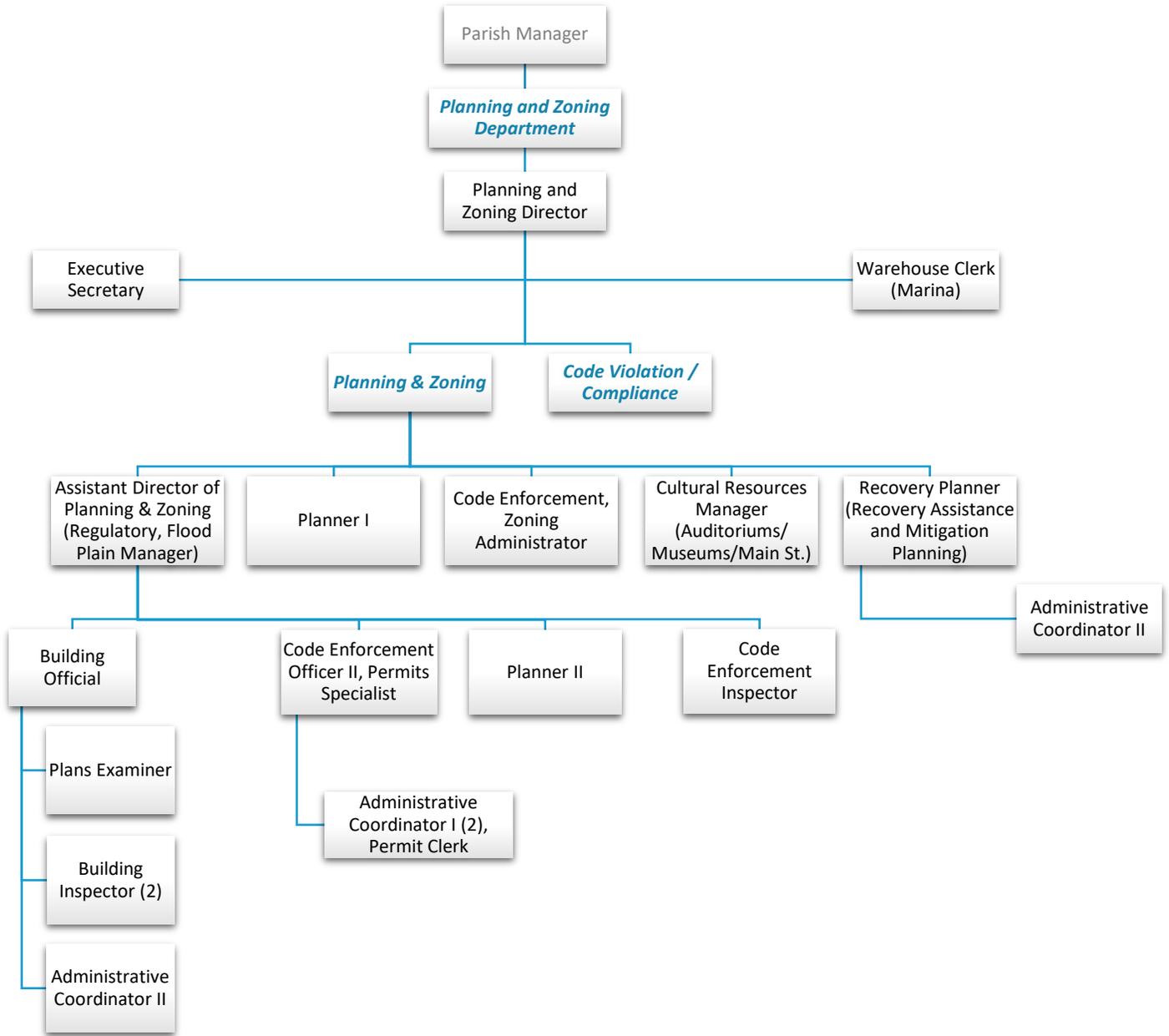
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	1,499,182	1,557,634	1,470,199	1,604,799	1,604,799
Supplies and Materials	99,642	97,900	83,299	96,800	96,800
Other Services and Charges	332,387	233,649	312,593	281,680	281,680
Repair and Maintenance	10,256	22,500	19,500	29,100	29,100
Capital Outlay	42,418	52,807	43,069	0	0
TOTAL EXPENDITURES	1,983,885	1,964,490	1,928,660	2,012,379	2,012,379
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.27%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	84,614	123,885	163,134
Building Official	1	1	1	1	213	77,688	99,778	121,846
Assistant Planning Director	1	1	1	1	212	70,658	90,709	110,760
Recovery Planner	1	1	1	1	212	70,658	90,709	110,760
Building Plans Examiner	1	1	1	1	212	70,658	90,709	110,760
Building Code Inspector	2	2	2	2	210	58,365	74,963	91,541
Planner II	1	1	1	1	209	53,581	68,786	83,970
Culture Resource Manager	1	1	1	1	209	53,581	68,786	83,970
Planner I	1	0	1	1	207	46,363	59,530	72,696
Permit Technician	1	1	1	1	109	40,373	51,834	63,294
Code Enforcement Officer II	2	2	2	2	108	36,774	47,154	57,533
Code Enforcement Inspector	1	1	1	1	107	33,342	42,827	52,312
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Administrative Coordinator I	2	2	2	2	104	26,499	34,008	41,517
TOTAL FULL-TIME	18	17	18	18				
Foreman I/Warehouse Clerk	1	1	1	1	101	11,325	14,539	17,753
TOTAL PART-TIME	1	1	1	1				
TOTAL	19	18	19	19				



GOVERNMENT BUILDINGS

151-194 GENERAL FUND – GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve TPCG Buildings for public usage.</i>			
a. Update list of buildings for Royal Group for Hurricane Ida repairs and improvements.	0%	100%	100%
b. Work with Royal Group in assigning projects and monitoring them from beginning to end.	10%	100%	100%
c. Clean and seal exterior of Buildings (Courthouse and Annex) and Government Tower Parking Garage.	0%	33%	100%
d. Improve public information signage at various locations (Government Tower, Courthouse and Annex).	25%	50%	100%
e. Complete interior improvements to all 5 Courtrooms located at the Courthouse and Annex.	0%	0%	100%
Public Safety			
<i>1. To improve the safety for employees and public within public buildings.</i>			
a. Improve office and hallway lighting with LED fixtures.	N/A	10%	50%
b. Replace fixtures at various public restroom locations.	N/A	10%	50%
c. Continue to work with HPD on securing public buildings and maintaining access control systems and video surveillance.	25%	100%	100%

BUDGET SUMMARY

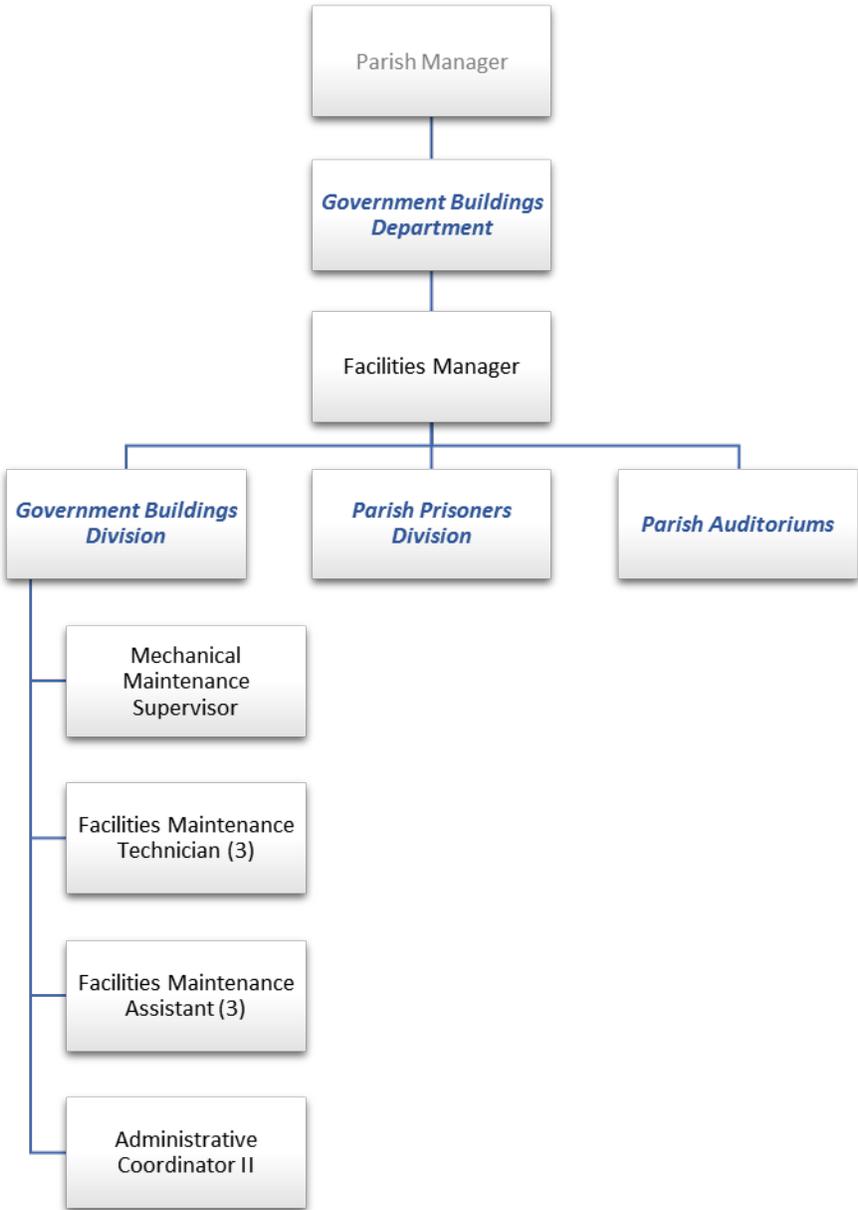
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	670,504	669,361	689,668	704,754	704,754
Supplies and Materials	46,776	43,290	37,458	42,140	42,140
Other Services and Charges	1,581,798	1,417,774	1,506,211	1,659,767	1,659,767
Repair and Maintenance	324,879	359,400	359,400	359,300	359,300
Capital Outlay	168,645	389,194	258,408	0	0
TOTAL EXPENDITURES	2,792,602	2,879,019	2,851,145	2,765,961	2,765,961
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					11.09%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Facilities Manager	1	1	1	1	212	70,658	90,709	110,760
Mechanical Maintenance Supervisor	1	1	1	1	208	49,608	63,690	77,750
Facilities Maintenance Technician	3	3	3	3	106	30,597	39,291	47,986
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Facilities Maintenance Assistant	3	3	3	3	101	22,651	29,078	35,506
TOTAL	9	9	9	9				



CODE VIOLATION/COMPLIANCE

151-195 GENERAL FUND – CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. Education of Council members of functions of division with high focus on condemnations.	80%	100%	100%
2. Use of IT/Website, etc. to assist Public Awareness of Nuisance Abatement and its’ responsibilities (Video, Brochures/Pamphlets, Facebook).	50%	80%	100%
3. Explore new aspects of MyPermitNow and MyGovernmentOnline software to enhance functionality (Streamline photos, document development, public access to complaint status)	80%	80%	100%
4. Explore financial programs, grants, assistance for elderly & disabled residents reported and are unable to maintain their property	50%	50%	100%
5. Explore financial assistance/grants to assist with the possible homelessness that may occur due to the numerous condemned structures	N/A	N/A	100%
Infrastructure Enhancement/Growth Management			
1. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,210	1,800	1,800
b. Number of abandoned/derelict structure violations processed	292	600	600
c. Number of liens placed on tax notices for nuisance violators	31	125	300
d. Number of abandoned/derelict structures condemned by Council	27	120	180
e. Number of abandoned/derelict structures demolished TPCG	13	20	50
f. Number of illegal signs removed	5,082	1,100	600
2. Budgetary responsibility/AS400/Invoicing, etc.	100%	100%	100%
3. Shift to a more proactive approach as it relates to receipt of nuisance complaints.	50%	100%	100%
4. Assist where needed with the PA Demo Program & debris removal.	100%	100%	100%
<i>The year 2023 was a landmark year. Proceedings were initiated to address blight due to Hurricane Ida; 2024 is expected to trend in the same direction.</i>			

BUDGET SUMMARY

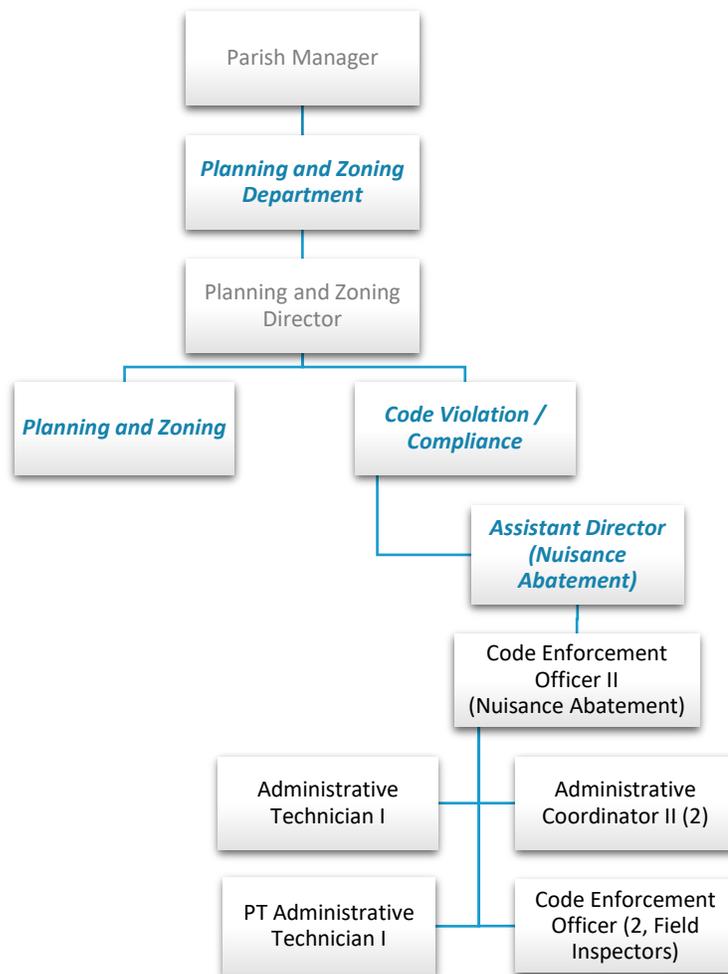
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	260,042	386,221	375,081	422,864	422,864
Supplies and Materials	10,208	28,000	21,300	23,000	23,000
Other Services and Charges	315,404	371,543	223,199	280,616	280,616
Repair and Maintenance	1,087	3,000	3,000	5,000	5,000
TOTAL EXPENDITURES	586,741	788,764	622,580	731,480	731,480
% CHANGE OVER PRIOR YEAR					-7.26%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Director	1	1	1	1	212	70,658	90,709	110,760
Code Enforcement Officer II	1	1	1	1	108	36,774	47,154	57,533
Code Enforcement Officer	2	2	2	2	106	30,597	39,291	47,986
Administrative Coordinator II	2	2	2	2	106	30,597	39,291	47,986
Administrative Technician I	1	1	1	1	101	22,651	29,078	35,506
TOTAL FULL-TIME	7	7	7	7				
Administrative Technician I	1	1	1	1	101	11,325	14,539	17,753
TOTAL PART-TIME	1	1	1	1				
TOTAL	8	8	8	8				



JANITORIAL SERVICES

151-198 GENERAL FUND – JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To continue providing janitorial services at TPCG facilities in an efficient and cost-effective manner.			
a. Review work orders and document complaints, providing solutions.	0%	100%	100%
2. Continue to evaluate cost saving measures for all TPCG facilities.			
a. Install hands free paper and soap dispensers at various facilities to improve public health.	10%	25%	75%
b. Set up warehouse inventory for all janitorial products when feasible	50%	75%	100%
3. To improve the floor maintenance program at the Government Tower and City Court.			
a. Establish routine carpet cleaning and buffing of all hard surface floors in the old Courthouse and the Courthouse Annex Building	25%	100%	100%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	9,601	9,601	9,601	9,601	9,601
Supplies and Materials	24,171	28,500	24,500	28,500	28,500
Other Services and Charges	242,321	269,247	242,459	260,642	260,642
TOTAL EXPENDITURES	<u>276,093</u>	<u>307,348</u>	<u>276,560</u>	<u>298,743</u>	<u>298,743</u>
% CHANGE OVER PRIOR YEAR					-2.80%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$248,430, same as 2023, approved.

GENERAL - OTHER

151-199 GENERAL FUND – GENERAL - OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Supplies and Materials	307	300	450	450	450
Other Services and Charges	1,482,766	1,646,912	1,452,013	1,468,987	1,468,987
Repair and Maintenance	<u>(862)</u>	<u>(500)</u>	<u>(1,821)</u>	<u>(1,671)</u>	<u>(1,671)</u>
TOTAL EXPENDITURES	<u>1,482,211</u>	<u>1,646,712</u>	<u>1,450,642</u>	<u>1,467,766</u>	<u>1,467,766</u>
% CHANGE OVER PRIOR YEAR					-10.87%

BUDGET HIGHLIGHTS

- No significant changes.

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	805,626	805,626	805,626	805,626	805,626
Capital Outlay	29,800	55,000	0	0	0
TOTAL EXPENDITURES	<u>835,426</u>	<u>860,626</u>	<u>805,626</u>	<u>805,626</u>	<u>805,626</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



PUBLIC WORKS/ENGINEERING

151-302 GENERAL FUND – PUBLIC WORKS/ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing the assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	44	42	43
b. Number of Change Orders done for projects	16	13	15
c. Number of engineering/architectural appointments	7	10	9
d. Number of Amendments to Capital Projects	7	12	10
e. Number of Substantial Completions	7	8	7
f. Dollar Amount of Capital Projects (Millions)	\$166	\$150	\$158
g. Invoices dollar amount for Capital Projects (Millions)	\$14	\$25	\$20
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	30	15	22
b. Number of engineering reviews of building permits	72	58	65
c. Number of Final Inspections of subdivisions	10	15	12
d. Number of Process "D"	15	8	11
<i>3. To improve the drainage in the Parish:</i>			
f. Bayou Terrebonne Lock	100%	N/A	N/A
g. Hanson Canal Pump Station	100%	N/A	N/A
h. Lower Little Caillou Pump Station (Lashbrooke)	95%	100%	N/A
i. Elliot Jones Pump Station	40%	100%	N/A
j. Westside Alma Drainage Phase 3	0%	100%	N/A
k. Bayou Cane Pump Station	0%	25%	100%
l. Bayou Terrebonne Lock Pump Station	0%	0%	25%
m. Bayou Terrebonne Miter Gate	0%	0%	25%
n. Company Canal Miter Gate	0%	0%	25%
o. Dularge West Pump Station	0%	0%	25%
p. Industrial Boulevard Pump Station	0%	0%	25%
q. Houma Heights Drainage	0%	0%	25%
<i>3. To upgrade the infrastructure of the Parish:</i>			
a. Bayou Terrebonne Eastside Sidewalks Phase 2	100%	N/A	N/A
b. Le Petit Renovations	100%	N/A	N/A
c. South Louisiana Wetlands Discovery Center	75%	100%	N/A
d. Civic Center Sidewalks	75%	100%	N/A
e. LA 24 Sidewalk Rehab	25%	100%	N/A
f. South Branch Library	0%	50%	100%
g. Hollywood Road Extension Bridge	0%	25%	100%
h. BCSP Baseball Concessions	0%	25%	100%
i. Public Works North Campus Building	0%	5%	100%
j. New Health Unit	0%	5%	75%
k. Houma Heights Drainage	0%	0%	75%
l. Brady Road Bridge	0%	0%	25%

BUDGET SUMMARY

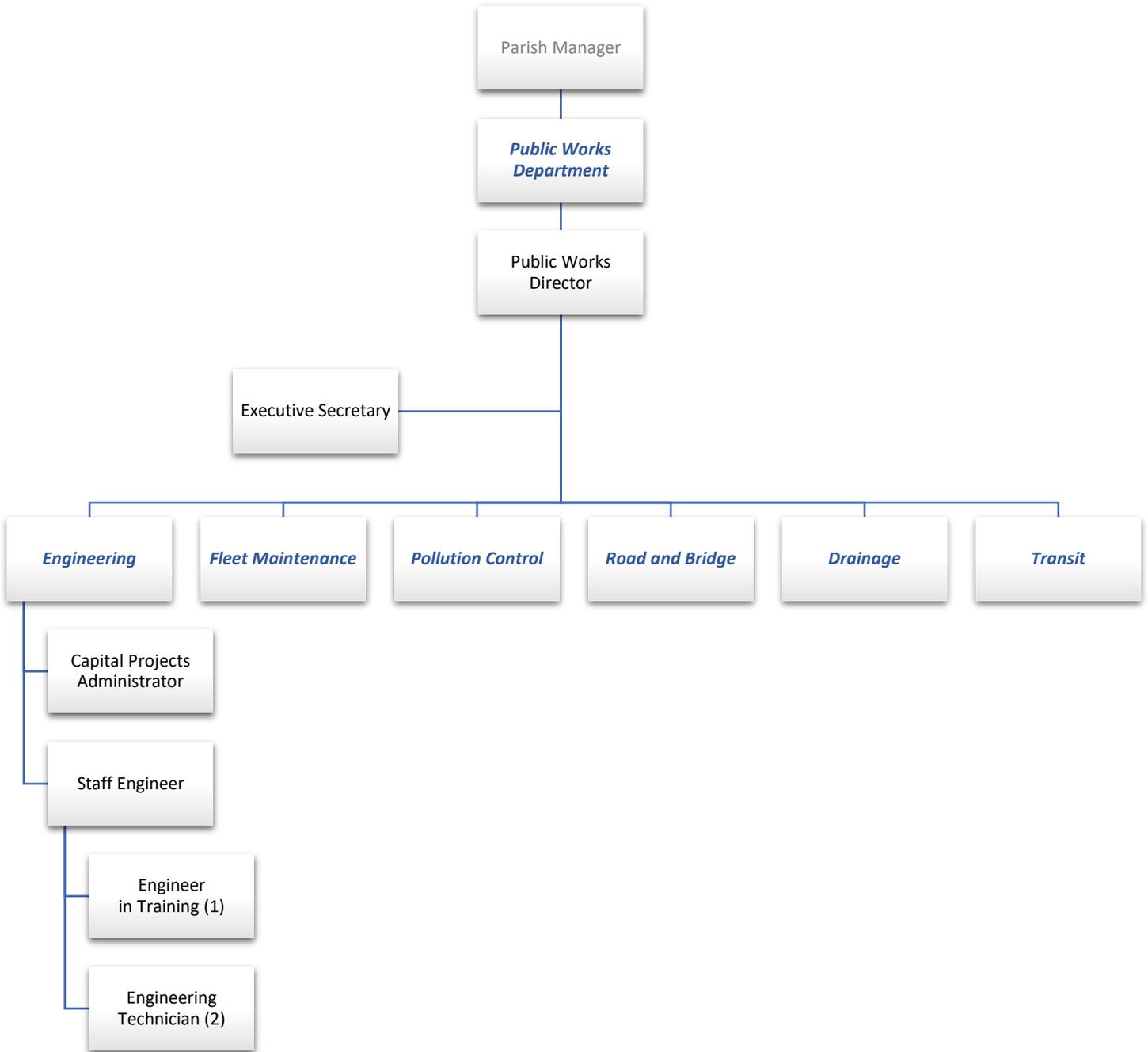
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	578,873	620,575	576,173	590,236	590,236
Supplies and Materials	19,390	32,436	26,503	32,436	32,436
Other Services and Charges	95,659	166,816	121,639	141,213	141,213
Repair and Maintenance	4,091	25,200	10,175	25,200	25,200
Allocated Expenditures	<u>(581,045)</u>	<u>(662,133)</u>	<u>(629,953)</u>	<u>(662,133)</u>	<u>(662,133)</u>
TOTAL EXPENDITURES	<u>116,968</u>	<u>182,894</u>	<u>104,537</u>	<u>126,952</u>	<u>126,952</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-6.62%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Engineering in Training, Grade 205.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	84,614	123,885	163,134
Capital Projects Administrator	1	1	1	1	212	70,658	90,709	110,760
Staff Engineer	1	1	1	1	211	64,210	82,451	100,693
Engineering in Training	2	1	1	1	205	41,621	53,456	65,291
Engineering Technician	2	2	2	2	107	33,342	42,827	52,312
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
TOTAL	<u>8</u>	<u>7</u>	<u>7</u>	<u>7</u>				



PARISH VA SERVICE OFFICE

151-408 GENERAL FUND – PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	23,988	23,988	24,160	24,160	24,160
TOTAL EXPENDITURES	23,988	23,988	24,160	24,160	24,160
% CHANGE OVER PRIOR YEAR					0.72%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$24,160, approved.

HEALTH & WELFARE - OTHER

151-409 GENERAL FUND – OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Veterans Homeless Shelter. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

Lenox Hotard Post #31. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Lenox Hotard Post #31 (American Legion) to partially fund the services and operations of the post.

Houma-Terrebonne Marine Corps League. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Marine Corps League to partially fund the repairs to their building.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	79,565	73,000	72,134	58,000	58,000
TOTAL EXPENDITURES	79,565	73,000	72,134	58,000	58,000
% CHANGE OVER PRIOR YEAR					-20.55%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$28,000, same as 2023, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$20,000, same as 2023, approved.
- Houma-Terrebonne Marine Corps League, \$10,000, a \$15,000 decrease from 2023, approved.

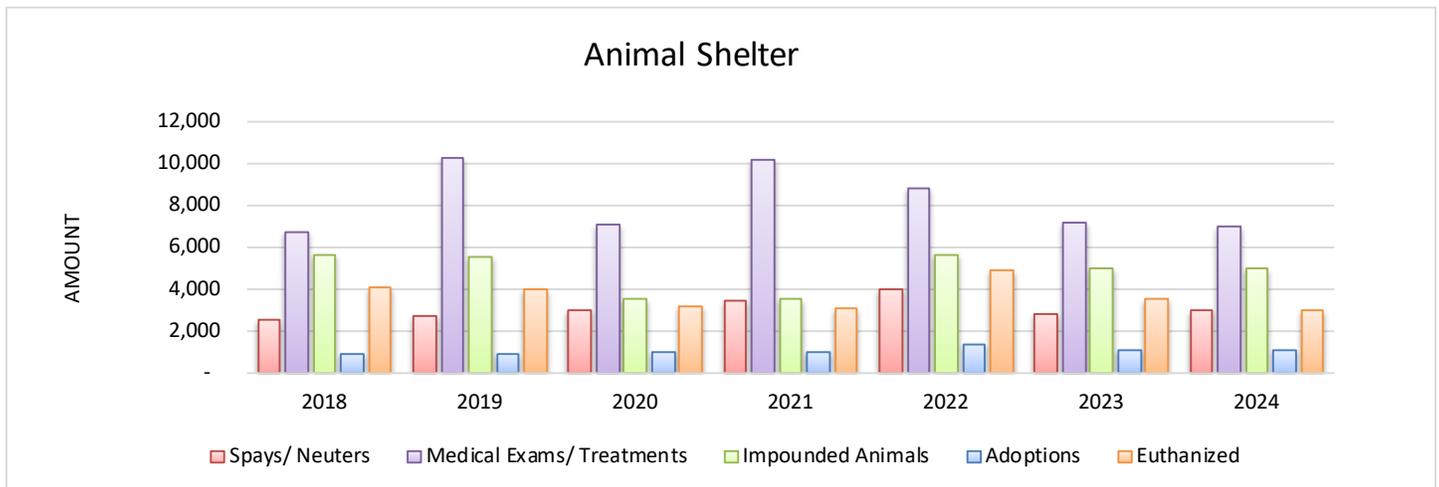
ANIMAL CONTROL

151-442 GENERAL FUND – ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, ensuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hours, weekend, and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To enhance animal care and control services to the public			
a. Number of impounded animals	5,631	5,000	5,000
b. Number of complaints responded to by animal control	2,240	2,200	2,200
c. Number of after hour complaints responded to by animal control	149	125	125
d. Number of bite cases investigated by animal control	54	75	75
e. Number of cruelty investigations handled by animal control	255	250	250
f. Number of dangerous/vicious dog investigations handled by animal control	20	40	40
2. To increase the live release rate			
a. Number of animals adopted by the public	1400	1,125	1,100
b. Number of animals transferred to adoption agencies/organizations for adoption	766	775	800
c. Number of animals redeemed by their owners	214	240	250
d. Number of community cats trapped-neutered-returned (TNR)	2516	2,000	2,000
3. To reduce the overpopulation through public awareness and programs			
a. Number of animals spayed/neutered through low-cost program	417	1,000	1,000
b. Number of Facebook Followers	26,176	28,000	29,500
4. To enhance quality of care for shelter animals			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals	4,005	2,800	3,000
b. Exams completed in-house by veterinary team	8,844	7,200	7,000
c. Animals treated for illness/injury in-house by veterinarian	1,981	2,200	2,000



BUDGET SUMMARY

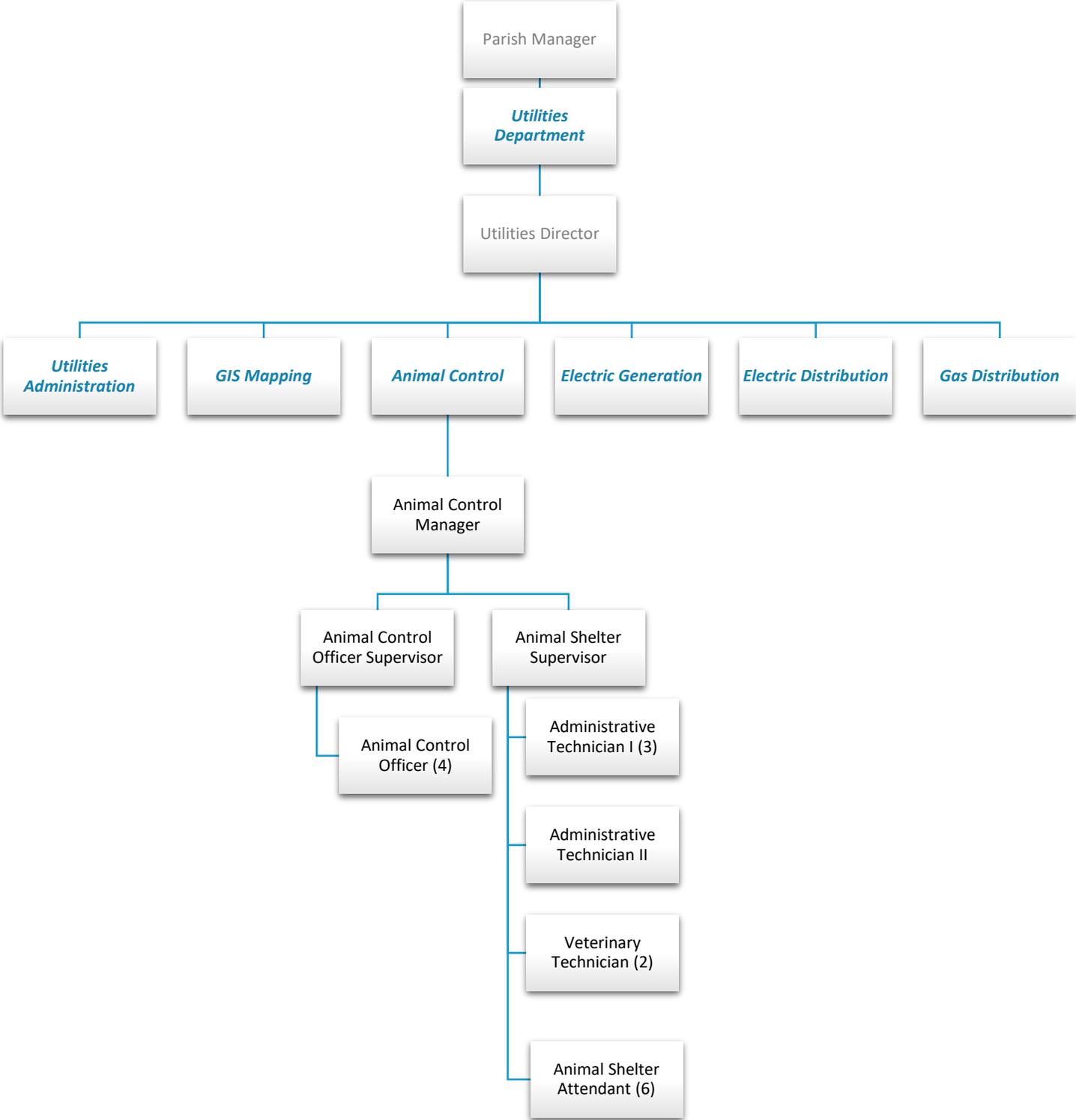
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	852,020	836,084	855,300	879,529	879,529
Supplies and Materials	230,737	210,909	209,152	192,650	192,650
Other Services and Charges	361,766	420,023	392,444	398,047	398,047
Repair and Maintenance	28,590	48,750	40,250	27,250	27,250
Capital Outlay	106,768	355,953	325,134	0	0
TOTAL EXPENDITURES	1,579,881	1,871,719	1,822,280	1,497,476	1,497,476
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.21%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	53,581	68,786	83,970
Animal Shelter Supervisor	1	1	1	1	109	40,373	51,834	63,294
Veterinarian Technician	2	2	2	2	107	33,342	42,827	52,312
Animal Control Supervisor	1	1	1	1	106	30,597	39,291	47,986
Animal Control Officer	4	4	4	4	105	28,330	36,379	44,429
Administrative Technician II	1	1	1	1	102	23,795	30,555	37,294
Animal Shelter Attendant	4	3	4	4	102	23,795	30,555	37,294
Administrative Technician I	3	3	3	3	101	22,651	29,078	35,506
TOTAL FULL-TIME	17	16	17	17				
Animal Shelter Attendant	2	2	2	2	102	11,897	15,277	18,647
TOTAL PART-TIME	2	2	2	2				
TOTAL	19	18	19	19				



BAYOU TERREBONNE WATERLIFE MUSEUM

151-560 GENERAL FUND – BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

In 2022, the Parish entered into an agreement with the Friends of South Louisiana Wetlands Discovery Foundation to operate and expand the Bayou Terrebonne Waterlife Museum. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for the economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana. The Foundation has been tasked with upgrading all exhibits through grants and donations as well as increasing the number of visitors and events held at the Waterlife Museum.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetland and Gulf of Mexico have played in the region's development and growth.			
a. Number of individual visitors to museum	1219	2000	2500
b. Amount of Group Tours to museum	2	20	20
c. Number of Special Events held at museum	2	2	5
d. Dollar amount of admissions to the museum	\$2,753	\$2,000	\$2,500
2. To bring new exhibits to the museum.			
a. Apply for grants to make exhibits possible	0%	25%	25%
b. Partnering with non-profits to make new exhibits possible	0%	25%	25%
Effective and Efficient Government			
1. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.			
a. Dollar amount from rentals of the museum	\$750	\$2,000	\$2,500
2. Department's use of Waterlife Museum banquet room for monthly meetings	8	24	20



BUDGET SUMMARY

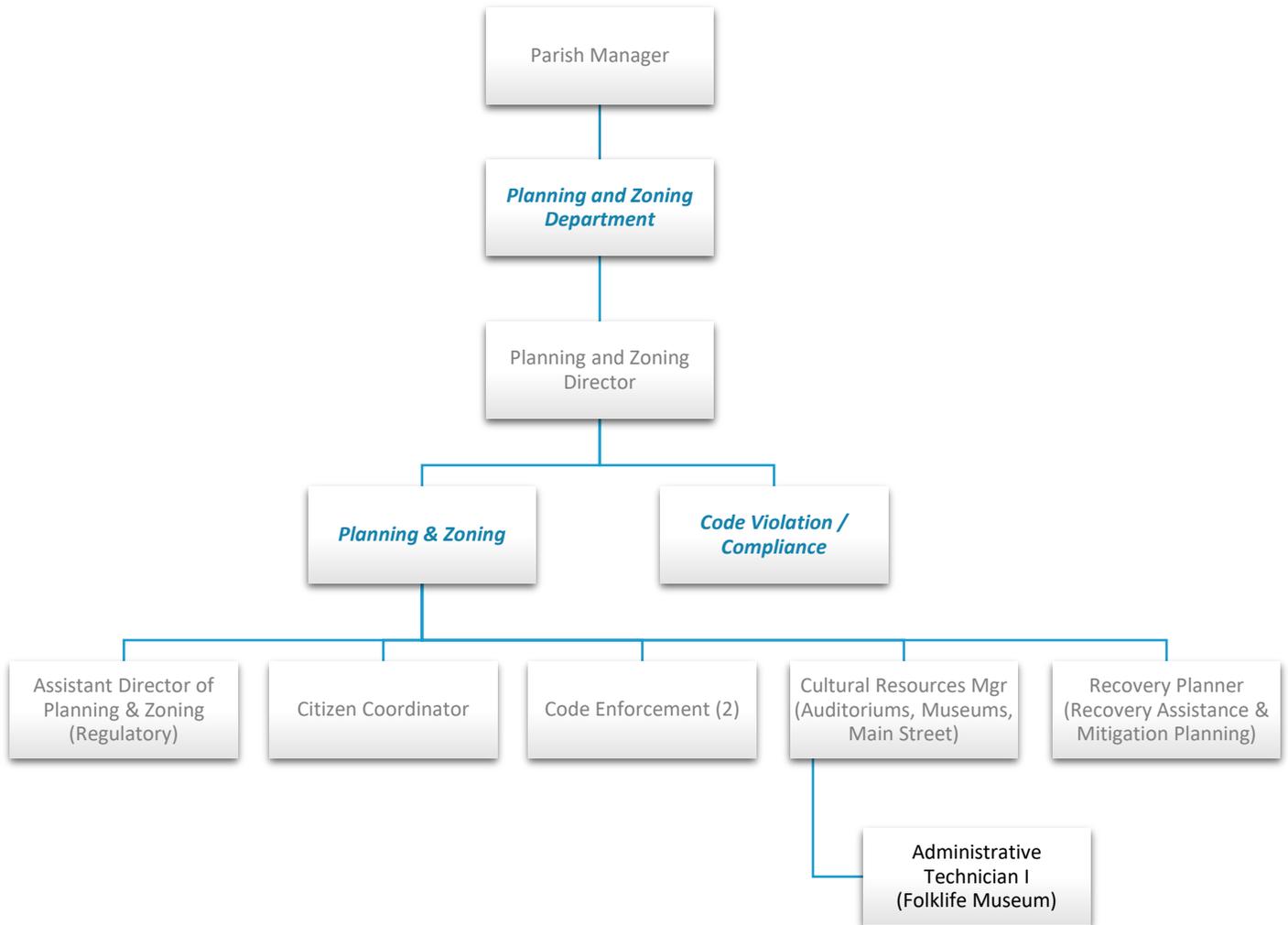
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	22,889	8,383	6,837	0	0
Supplies and Materials	321	0	187	160	160
Other Services and Charges	75,770	86,109	91,994	98,017	98,017
Repair and Maintenance	9,033	13,000	13,276	9,000	9,000
Capital Outlay	0	15,000	6,837	0	0
TOTAL EXPENDITURES	108,013	122,492	119,131	107,177	107,177
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.29%

BUDGET HIGHLIGHTS

- Contract with South Louisiana Wetlands Discovery, \$50,000, same as 2023, approved.
- Personnel, approved:
 - Eliminate one (1) Part-time Facilities Maintenance Tech, Grade 106.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Tech	1	0	0	0	106	15,298	19,645	23,993
Admin. Tech I	1	1	1	1	101	11,325	14,539	17,753
TOTAL PART-TIME	2	1	1	1				



PUBLICITY

151-651 GENERAL FUND – PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

The Tree Board is responsible for preserving and protecting healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise, and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants, and their annual operating budget. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	202,117	410,226	438,838	198,100	233,100
TOTAL EXPENDITURES	202,117	410,226	438,838	198,100	233,100
% CHANGE OVER PRIOR YEAR					-43.18%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$58,000, an increase of \$18,000, approved.
- Co-sponsorships of various events, \$25,000, same as 2023, approved.
- Parish Publicity, \$100,000, a decrease of \$25,000, approved.
- Rougarou Festival, \$10,000, a decrease of \$10,000, approved.
- Afterschool program, \$35,000, an increase of \$10,000, approved.

ECONOMIC DEVELOPMENT/OTHER

151-652 GENERAL FUND – ECONOMIC DEVELOPMENT/OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community and Family Life			
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup and mulching annually	4	4	4
b. Downtown Houma grant from Keep Terrebonne Beautiful garbage receptacles	0	5	5
c. Planters purchased for downtown Houma and Plaza	10	0	20
d. Marina repairs to decking, landscaping, electrical, and lawn.	25%	50%	80%
e. Number of times per year Court Square landscaping	3	3	3
f. Band Stand Maintenance and activities on location	2	6	10
g. Number of sponsorships in the amount of \$500 for non-profits	8	8	8
h. Façade grants downtown	0	4	6
i. Llluminate Downtown Houma	6	12	12
j. Sponsorship for downtown festivals and events for quality of life.	1	1	1
k. Picnic benches for citizens to have the option to eat outside (marina and Govt. Tower and downtown)	3	1	5
l. Pedestrian Crosswalks on side streets	2	0	4
m. Marketing by use of Facebook and Instagram on a monthly base for downtown events and merchants	100%	100%	100%
n. Rotary Centennial Plaza, insurance, marketing, utilities, water, and upkeep	0	35%	100%
o. Farmer's market at the marina, insurance, cleanup, entertainment	12	12	12
p. New Christmas Decorations and lights.	10%	35%	50%
q. Merchant meeting for the Rotary Centennial Plaza	0%	50%	0%
r. Bayouwalk maintenance, pressure washing, electrical issues, and banners	60%	100%	50%
s. Making downtown a creative place with various painted art and window decorations	10	14	14
t. CEA for parking lot rental (2 lots downtown)	2	2	2
u. Downtown Lights. Invested in 4 LED transport lights and replacing lights in the square	0	12	0
v. Maintenance to courthouse Oak trees, Trim and Terminate coverage	2	3	2
w. Containers to store Christmas decorations and paint them to create a cabin facade	0	0	4
x. Masterplan for Downtown Houma	0%	35%	100%
y. Folklife Culture Center project address interior and exterior	10%	30%	50%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	22,710	27,551	25,444	0	0
Supplies and Materials	45,000	125,282	82,102	0	0
Other Services and Charges	914,047	1,163,846	927,566	732,000	732,000
Repair and Maintenance	4,162	27,290	32,100	0	0
Capital Outlay	19,467	47,867	44,446	0	0
TOTAL EXPENDITURES	1,005,386	1,391,836	1,111,658	732,000	732,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-45.53%

BUDGET HIGHLIGHTS

- South Central Planning Commission, approved:
 - \$42,000, Regional Membership
 - \$35,000, Local match for Urban System Grant Administration
- TEDA, \$625,000, same as 2023, approved.
- African American Museum, \$10,000, a decrease of \$5,000, approved.



HOUSING & HUMAN SERVICES (FEDERAL PROGRAMS)

151-653 – GENERAL FUND - HOUSING & HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs that assist low-income residents of the Parish. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Head Start Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Rapid Re-Housing, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.			
a. Number of programs implemented	24	23	23

BUDGET SUMMARY

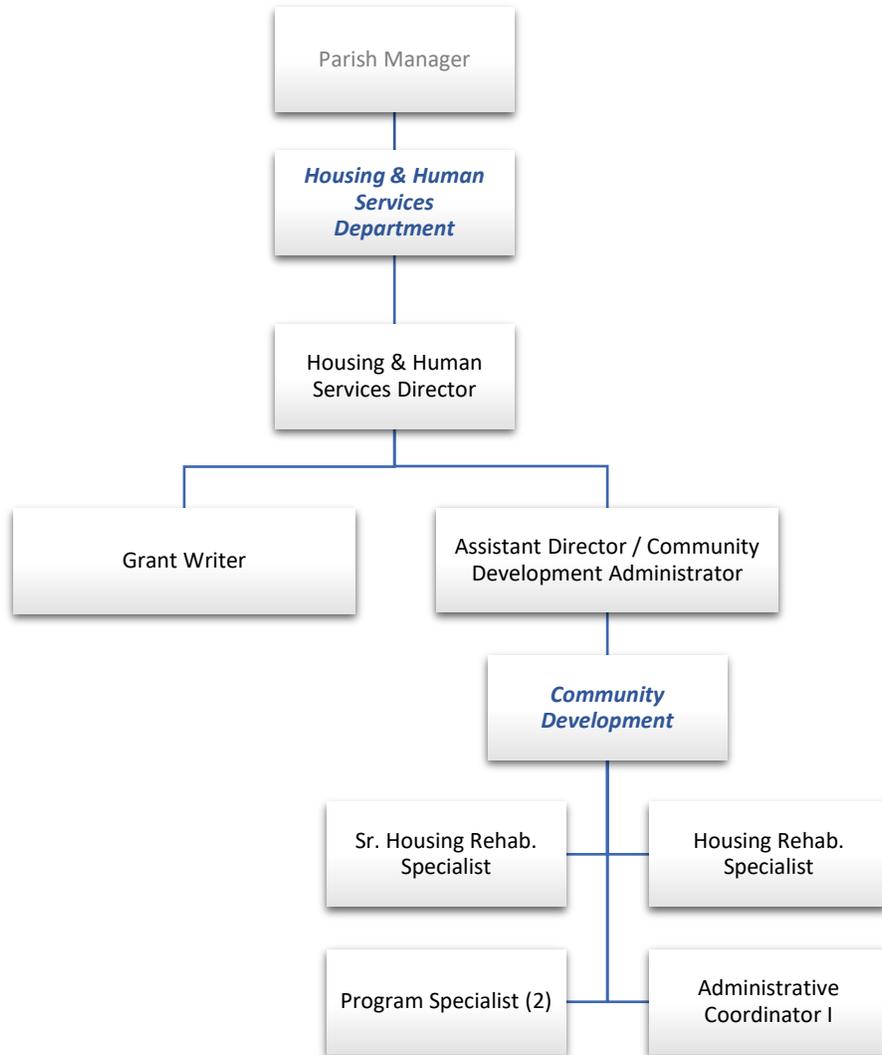
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	191,543	234,249	295,343	359,431	359,431
Supplies and Materials	10,150	13,000	7,200	9,000	9,000
Other Services and Charges	83,898	94,849	56,020	57,409	57,409
Repair and Maintenance	(1,765)	1,750	(1,250)	(1,250)	(1,250)
Capital Outlay	0	570,941	543,254	0	0
TOTAL EXPENDITURES	283,826	914,789	900,567	424,590	424,590
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					23.48%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Housing & Human Service Director	1	1	1	1	III	84,614	123,885	163,134
Asst. Dir. Comm. Dev. Adm.	1	1	1	1	212	70,658	90,709	110,760
Sr. Housing Rehab Specialist	1	1	1	1	209	53,581	68,786	83,970
Housing Rehab Specialist	1	1	1	1	208	49,608	63,690	77,750
Grant Writer	1	1	1	1	206	43,701	56,139	68,578
Program Specialist	2	2	2	2	206	43,701	56,139	68,578
Admin. Coordinator I	1	0	1	1	104	26,499	34,008	41,517
TOTAL	8	7	8	8				



PARISH FARM AGENT

151-654 GENERAL FUND – PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families, and parish through educational programs. a. Number of residents given assistance and educational training in matters related to Agriculture, Horticulture and Fisheries.	8,900	9,100	10,100
2. To build leaders and good citizens through the 4-H Youth Development Program. a. Number of youths receiving leadership skills and character education training. b. Number of youths participating in 4-H Programs.	765 765	1,000 1,000	1,200 1,200
3. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living. a. Number of residents trained in healthy lifestyles and habits and nutrition education.	1,300	2,000	2,500
Effective and Efficient Government			
1. To facilitate the wise use of natural resources and protection of the environment through educational programs. a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	9,200	9,300	9,300
2. To increase the overall health and wealth of citizen of Terrebonne Parish. a. Number of residents provided with information and resources to live better lives in the community.	25,000	25,000	25,000

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Other Services and Charges	72,590	75,512	75,512	75,512	75,512
Capital Outlay	5,776	0	0	0	0
TOTAL EXPENDITURES	<u>78,366</u>	<u>75,512</u>	<u>75,512</u>	<u>75,512</u>	<u>75,512</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



WATERWAYS & MARINA

151-680 GENERAL FUND – WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides a safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Supplies & Materials	0	1,827	0	0	0
Other Services and Charges	31,468	56,130	52,709	40,244	40,244
Repair and Maintenance	0	23,531	13,731	23,000	23,000
Capital Outlay	8,242	24,700	24,700	0	0
TOTAL EXPENDITURES	39,710	106,188	91,140	63,244	63,244
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-22.39%

BUDGET HIGHLIGHTS

- No significant changes.

OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

151-912 GENERAL FUND – TOHSEP

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover, and mitigate for terrorism, technological disasters, man-made disasters, and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year-round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To increase training of office staff.			
a. Outside Training (days)	12	12	25
b. Web-based Training	48	48	48
2. To increase Public Participation and Volunteerism.			
a. Community Emergency Response Team (members)	115	125	130
b. Medical Reserve Corp	0%	0%	25%
c. Public meetings and presentation	6	12	24
d. Facebook Followers	28,160	28,253	28,500
e. Twitter Followers	2,800	3,309	2,900
f. Smartphone App	1,099	1,726	2,000
Public Safety			
1. To increase training of first responders and ESFs.			
a. National Incident Management System Classes	2	2	8
b. Parish Rapid Assessment Team Training	3	0	12
2. To continue all-hazard Planning and Exercises.			
a. Planning Meetings (hours)	400	500	1,000
b. Exercises (days)	0	3	6
c. Implementation of ESRI Emergency Management Software	0%	25%	0%
d. Major Pipeline GIS Mapping and Incident Planning	0%	80%	100%
3. To maintain equipment.			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	24	24	24
4. To Increase Coordination and Interaction.			
a. With Intergovernmental Agencies (meetings)	12	24	64
b. With Public/Private Entities (meetings)	6	12	24
c. School Safety & Active Shooter Trainings	0	2	6
d. Active Shooter Training - Private	2	2	6
e. Helicopter Landing Pad.			
f. Study and Design	10%	10%	50%
g. Construction	0%	0%	0%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Personal Services	156,379	205,936	153,932	162,066	162,066
Supplies and Materials	56,212	94,940	94,191	76,239	76,239
Other Services and Charges	416,243	492,694	458,624	508,896	508,896
Repair and Maintenance	15,437	52,350	45,600	29,500	29,500
Capital Outlay	5,214	229,994	219,435	0	0
TOTAL EXPENDITURES	649,485	1,075,914	971,782	776,701	776,701
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-8.18%

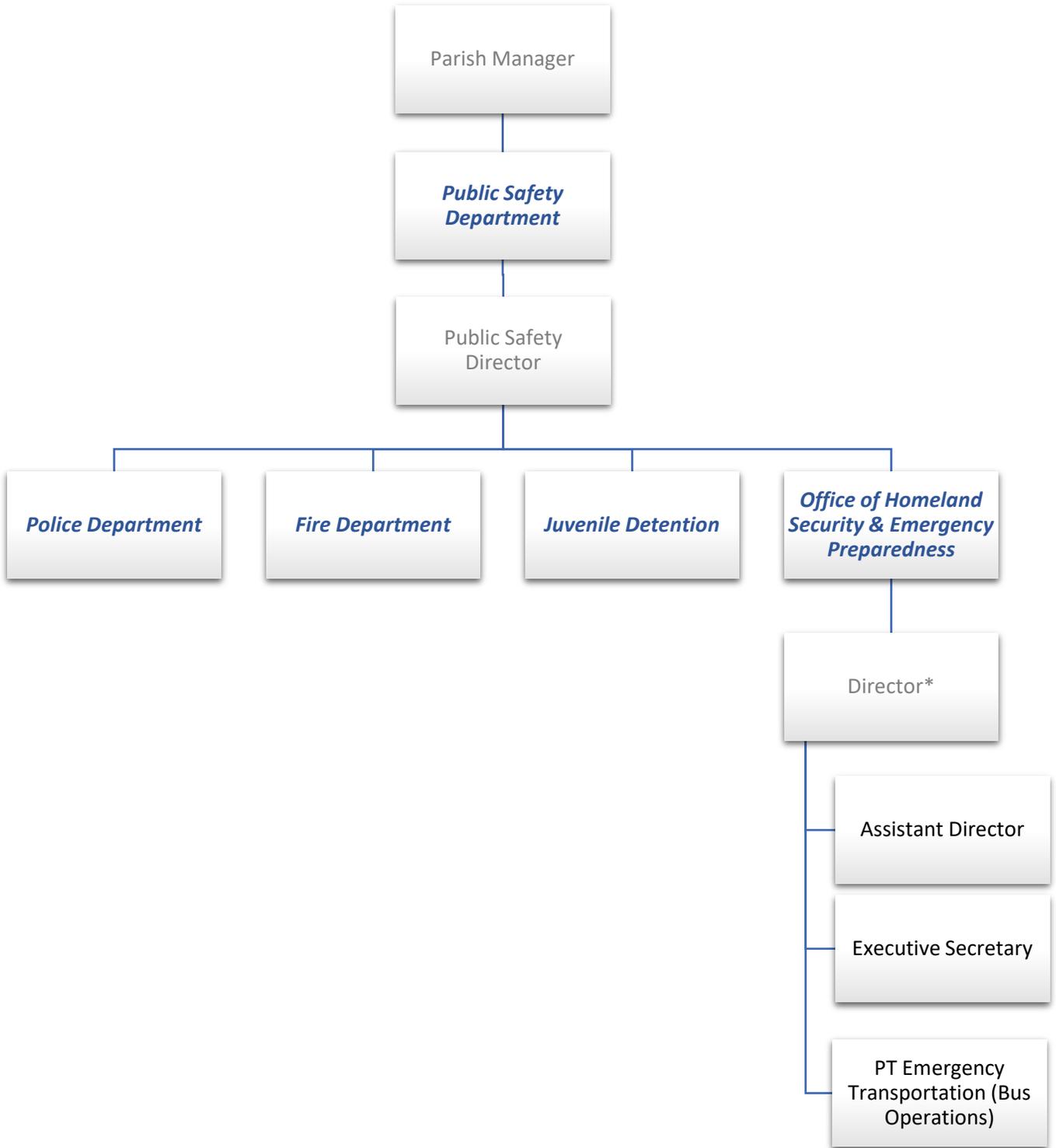
BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate One (1) Hazard Material Responder, Grade 109.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Director-OHSEP	1	1	1	1	210	58,365	74,963	91,541
Hazard Material Responder	1	0	0	0	109	40,373	51,834	63,294
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
TOTAL FULL-TIME	3	2	2	2				
Bus Operation	1	1	1	1	104	13,249	17,004	20,758
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	3	3	3				





* The director is not a Parish employee.

OPERATING TRANSFERS

151-999 GENERAL FUND – OPERATING TRANSFERS

DEDICATED EMERGENCY FUND - \$0

A transfer equal to 3% General Fund revenues (2022 Audit) is required when funds are below the minimum cap of \$3,000,000. The balance in 2024 will be \$3,312,740.

TERREBONNE JUVENILE DETENTION FUND – \$800,000 (Increase of \$195,000)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law-abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$3,145,000 (Decrease of \$620,000)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$4,250,000 (Increase of \$3,750,000)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$125,000 (Decrease of \$33,968)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well-being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$455,000 (Decrease of \$195,000)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$150,000 (Same as 2023)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2023)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2023)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Same as 2023)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT - \$330,056 (Increase of \$330,056)

Local match funds transferred from General Fund Revenues for the operations of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$531,945 (Increase of \$41,160)

Local supplement from General Fund to provide educational, nutritional, family, and social services to eligible school age children.

CRIMINAL COURT FUND - \$2,540,000 (Decrease of \$460,000)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$850,000 (Decrease of \$136,915)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance, and marketing.

SPECIAL REVENUE FUNDS

Special Revenue Fund: A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund:** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures. Once there is a balance of at least the required cap amount the appropriation becomes discretionary.

Terrebonne Juvenile Detention Fund: Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund:** Monies in this Fund are received from the Terrebonne Parish Sheriff and supplemented by General Fund for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund: A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining, and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund:** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well-being of the City's youth.

***Marshal's Fund:** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor): Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund:** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects.

Parish Transportation Fund: Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining, and constructing roads and bridges.

Road and Bridge Fund: Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered a major fund.

Drainage Tax Fund: Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund: This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M: To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds: Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

Health Unit Fund: Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

Terrebonne Council on Aging, Inc: (TCOA) Monies in this fund are received from the proceeds of ad valorem taxes accessed by the Parish. Proceeds from the tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish.

Terrebonne-ARC: (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund: Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit: Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Mental Health Unit.

Terrebonne Levee & Conservation District: To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park: Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 148 for more information on Grant Funds.) This is considered to be a major fund.

**These funds are combined with the General Fund for year-end financials; however, kept separate for monitoring activity.*

DEDICATED EMERGENCY FUND

200 – DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	5,092,062	18,203,511	22,565,868	0	0
Miscellaneous Revenue	18,844	0	56,031	0	0
Other Revenue	52,822,618	25,539,235	25,539,235	0	0
TOTAL REVENUES	57,933,524	43,742,746	48,161,134	0	0
s					
EXPENDITURES					
General-other	1,010,236	1,510,000	1,510,000	0	0
Drainage	65,530	1,180,795	1,180,795	0	0
Emergency Preparedness	44,432,842	49,862,845	49,973,777	0	0
Operating Transfers Out				0	0
TOTAL EXPENDITURES	45,508,608	52,553,640	52,664,572	0	0
% CHANGE OVER PRIOR YEAR					-100%
INCREASE (DECREASE) TO FUND BALANCE	12,424,916	(8,810,894)	(4,503,438)	0	0
FUND BALANCE, JANUARY 1	(8,582,368)	3,842,548	3,842,548	(660,890)	(660,890)
FUND BALANCE, DECEMBER 31	3,842,548	(4,968,346)	(660,890)	(660,890)	(660,890)

BUDGET HIGHLIGHTS

- The minimum cap for 2024 is \$3,000,000. Ordinance 21-9316 authorized the appropriation of Emergency Funds from the Dedicated Emergency Fund for purposes of protecting the health, safety and welfare of the Parish Citizens regarding the destruction and damages caused by Hurricane Ida, the minimum cap will be reached after all insurance proceeds and FEMA reimbursements.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

TERREBONNE JUVENILE DETENTION FUND

202 – TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To provide secured environment for those juveniles requiring secured residential detention			
a. Number of juveniles housed in the facility	430	481	460
b. Number of Escapes	0	0	0
c. Bed Capacity (daily average times days of the month)	6,431	6,700	6,500
d. Average daily population by month	18	19	16
e. Average length of stay per juvenile (LOS)	15	11	11
2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a greater than 90% monthly accuracy on the following:			
a. Classification- Performance Measure	100%	>95%	>90%
b. Confinement-Performance Measures	97%	>95%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	>95%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	98%	>95%	>90%
3. To minimize the use of confinement			
a. Monthly average use of confinement to < 30N	6	10	<15
b. Average hours of all isolation events <4.0 hours	4	4	<4.0
4. To develop staff through monthly training			
a. Annual training >40 hours per year	>40	>40	>40
b. Safe Crisis Management >12.0 hours per year	>12	>12	>12

BUDGET SUMMARY

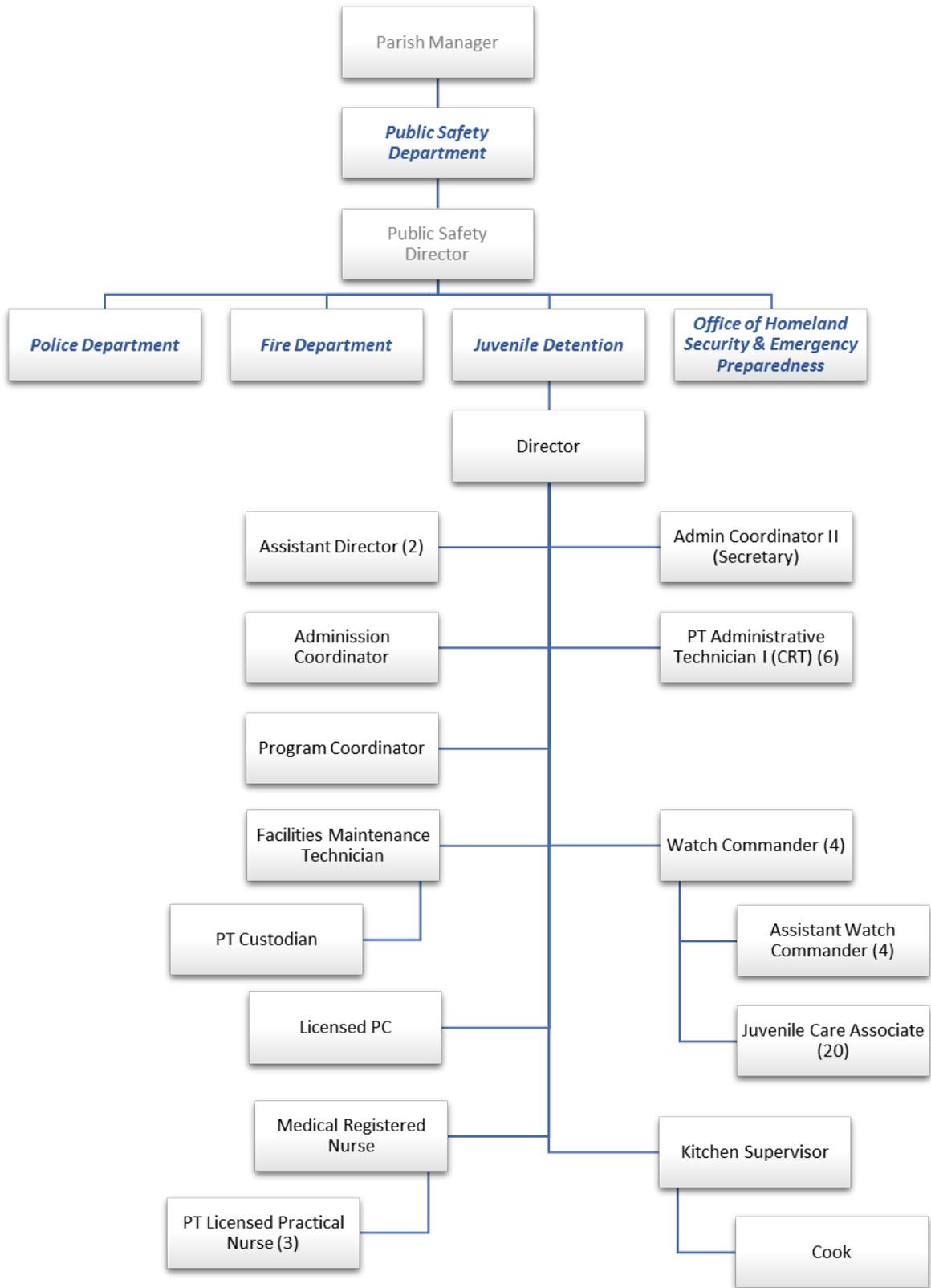
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,903,683	1,902,059	1,970,995	1,970,300	1,970,300
Intergovernmental	61,291	46,291	44,541	44,541	44,541
Charges for services	98,268	190,000	220,715	195,000	195,000
Miscellaneous Revenue	9,799	1,500	25,000	20,000	20,000
Operating Transfers In	731,453	774,230	774,230	852,112	852,112
TOTAL REVENUES	2,804,494	2,914,080	3,035,481	3,081,953	3,081,953
EXPENDITURES:					
Personal Services	1,923,750	2,361,580	2,026,579	2,356,592	2,356,592
Supplies and Materials	161,695	132,000	137,361	128,700	128,700
Other Services and Charges	889,378	593,507	678,543	692,975	692,975
Repair and Maintenance	36,729	23,700	23,700	16,700	16,700
Allocated Expenditure	34,566	30,905	34,566	34,566	34,566
Capital Outlay	34,061	38,455	4,080	0	0
Operating Transfers Out	250,000	250,000	250,000	185,000	185,000
TOTAL EXPENDITURES	3,330,179	3,430,147	3,154,829	3,414,533	3,414,533
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					2.71%
INCREASE (DECREASE) TO FUND BALANCE	(525,685)	(516,067)	(119,348)	(332,580)	(332,580)
FUND BALANCE, JANUARY 1	1,049,539	523,854	523,854	404,506	404,506
FUND BALANCE, DECEMBER 31	523,854	7,787	404,506	71,926	71,926

BUDGET HIGHLIGHTS

- Ad valorem taxes are levied 20 years through a .96-mill tax renewed by voters on November 16, 2013 (2013-2032), .94 mills through special state legislation (RS15:1099), renewed November 16, 2013 (2013-2032), approved.
 - \$1,966,800 for 2024.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$45,000 for 2024, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$150,000 for 2024, same as 2023, approved.
- General Fund Supplement, \$800,000, an increase of \$195,000, approved.
- Single Point Assessment and Resource Center (SPARC) - \$185,000, transfers to Criminal Court Fund, approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs, and enable youth offenders to become permanent productive members of society.
- Personnel, approved:
 - Eliminate one (1) Assistant Director, Grade 211
 - Eliminate four (4) Juvenile Care Associate, Grade 104

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	72,530	108,285	144,019
Assistant Director Juvenile Detention	2	2	1	1	211	64,210	82,451	100,693
Registered Nurse Supervisor	1	1	1	1	211	64,210	82,451	100,693
Licensed Professional Counselor	1	0	1	1	209	53,581	68,786	83,970
Juvenile Program Coordinator	1	1	1	1	208	49,608	63,690	77,750
Watch Commander	4	4	4	4	108	36,774	47,154	57,533
Assistant Watch Commander	4	4	4	4	106	30,597	39,291	47,986
Administrative Coordinator II	2	2	2	2	106	30,597	39,291	47,986
Facilities Maintenance Technician	1	1	1	1	106	30,597	39,291	47,986
Concessions/Kitchen Supervisor	1	1	1	1	105	28,330	36,379	44,429
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
Juvenile Care Associate	20	8	16	16	104	26,499	34,008	41,517
Cook	1	1	1	1	104	26,499	34,008	41,517
TOTAL FULL-TIME	40	27	35	35				
L.P. Nurse	3	3	3	3	206	21,850	28,069	34,289
Administrative Technician I (CRT's)	6	5	6	6	101	11,325	14,539	17,753
Facilities Maintenance Assistant	1	1	1	1	101	11,325	14,539	17,753
TOTAL PART-TIME	10	9	10	10				
TOTAL	50	36	45	45				



PARISH PRISONERS FUND

203 – PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical department has 15 full-time nurses and EMT’s and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and thirty percent (30%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Due to Covid-19 one of our goals was met (with the help of the Department of Health and Hospitals), we are now able to do Rapid Covid testing for our facility. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. Provide quality healthcare to inmates			
a. Number of physicians at Adult Facility	4	4	4
b. Number of medical support staff at Adult Facility	16	16	16
2. Provide inmates with timely and appropriate medical screening and care			
a. Number of adult detainees provided with medical services	20,014	16,776	23,602
b. Number of physical examinations performed at Adult Facility	2,178	1,942	3,500
c. Number of inmates seen by General Physician	1,122	982	1,500
d. Number of inmates seen by Psychiatrist	420	380	500
e. Number of inmates treated via TeleMedicine	12	0	8
Quality of Community & Family Life			
1. Offer re-entry programs for inmates to participate in			
a. Number of educational sessions/presentations for prisoners (per week)	3	3	3
b. Percent of prisoners attending educational sessions	17%	18%	20%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	542,616	800,327	724,405	681,957	681,957
Charges for services	25,843	40,850	33,513	32,100	32,100
Miscellaneous Revenue	27,826	500	0	0	0
Operating Transfers In	<u>3,765,000</u>	<u>4,950,000</u>	<u>4,950,000</u>	<u>3,145,000</u>	<u>3,145,000</u>
TOTAL REVENUES	<u>4,361,285</u>	<u>5,791,677</u>	<u>5,707,918</u>	<u>3,859,057</u>	<u>3,859,057</u>
EXPENDITURES					
Parish Prisoners	3,751,458	4,239,846	4,061,957	2,347,706	2,347,706
Prisoners Medical Department	<u>1,650,204</u>	<u>1,399,301</u>	<u>1,327,620</u>	<u>1,462,534</u>	<u>1,462,534</u>
TOTAL EXPENDITURES	<u>5,401,662</u>	<u>5,639,147</u>	<u>5,389,577</u>	<u>3,810,240</u>	<u>3,810,240</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-32.43%
INCREASE (DECREASE) TO FUND BALANCE	(1,040,377)	152,530	318,341	48,817	48,817
FUND BALANCE, JANUARY 1	973,928	(66,449)	(66,449)	251,892	251,892
FUND BALANCE, DECEMBER 31	(66,449)	86,081	251,892	300,709	300,709

BUDGET HIGHLIGHTS

- In September 2020, an agreement (Reference: Ordinance No. 9027) between the Parish Government and the Sheriff of Terrebonne Parish was executed to memorialize their agreed-upon financial obligation for the maintenance and operation of the jails. Parish government agrees to pay a \$12.61 per diem for the maintenance of non-DOC prisoners. The Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates, approved.
 - For 2024, the Parish is estimated to receive \$681,957 from the Sheriff of Terrebonne, a decrease of \$33,370.
- General Fund Supplement, \$3,145,000, a decrease of \$1,805,000, approved.

PARISH PRISONERS

203-201 – PARISH PRISONERS

BUDGET SUMMARY

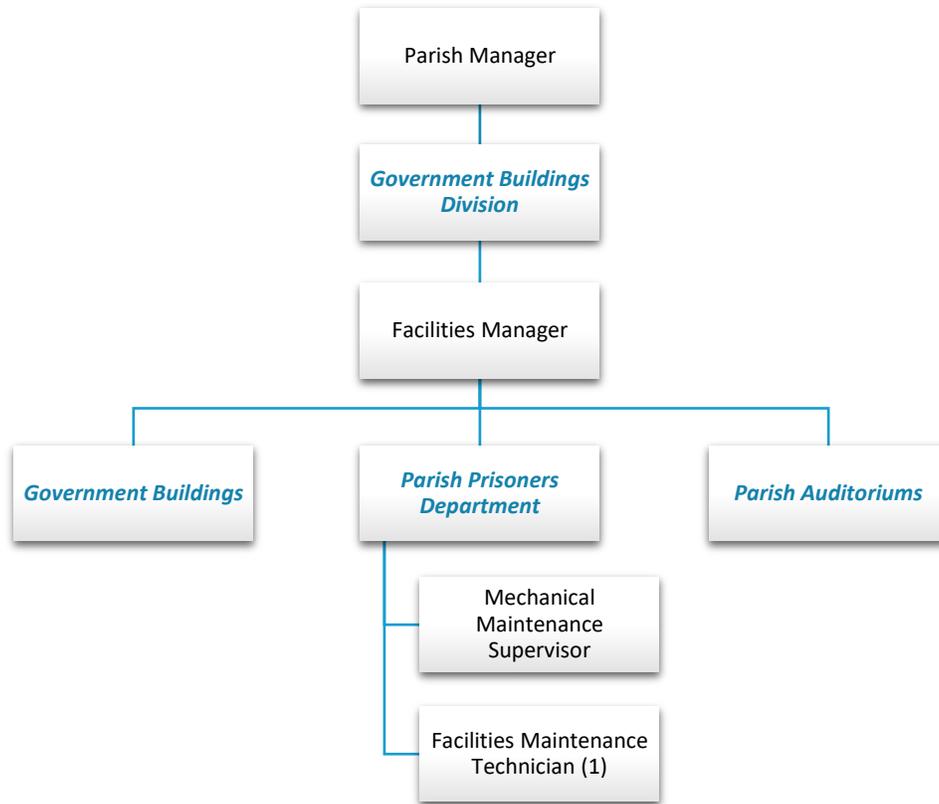
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	166,603	178,638	174,051	178,377	178,377
Supplies and Materials	195,584	180,313	180,549	148,600	148,600
Other Services and Charges	3,108,223	3,693,951	3,508,721	1,847,139	1,847,139
Repair and Maintenance	149,295	137,073	137,550	112,504	112,504
Allocated Expenditures	61,086	49,871	61,086	61,086	61,086
Capital Outlay	70,667	0	0	0	0
TOTAL EXPENDITURES	3,751,458	4,239,846	4,061,957	2,347,706	2,347,706
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-45.43%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$12.61 per day for all others. The projected cost for 2024 is \$876,582, approved.
- Personnel, approved:
 - Eliminate one (1) Facilities Maintenance Technician, Grade 106

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Mechanical Maintenance Supervisor	1	1	1	1	208	49,608	63,690	77,750
Facilities Maintenance Technician	2	1	1	1	106	30,597	39,291	47,986
TOTAL	3	2	2	2				



PRISONERS MEDICAL DEPARTMENT

203-202 – PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	801,121	720,910	684,554	784,693	784,693
Supplies and Materials	153,032	187,239	166,600	175,101	175,101
Other Services and Charges	696,051	491,152	476,466	502,740	502,740
TOTAL EXPENDITURES	1,650,204	1,399,301	1,327,620	1,462,534	1,462,534
% CHANGE OVER PRIOR YEAR					4.52%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians' care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2024 at \$165,000; and prescriptions and OTC Medications, \$140,000, approved.
- Personnel, approved:
 - Eliminate four (4) Emergency Medical Technician, Grade 107

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	1	1	211	64,210	82,451	100,693
Medical Coordinator	1	1	1	1	208	49,608	63,690	77,750
Licensed Practical Nurse/LPN	2	2	2	2	206	43,701	56,139	68,578
Emergency Medical Technician/EMT	12	7	8	8	107	33,342	42,827	52,312
TOTAL	16	11	12	12				

PUBLIC SAFETY FUND

204 – PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	14,163,281	13,593,003	13,733,793	13,729,172	13,729,172
Licenses and Permits	1,112,251	1,105,900	1,181,000	1,181,000	1,181,000
Intergovernmental	1,133,263	1,574,596	1,434,576	1,024,597	1,024,597
Charges for services	202,588	838,187	830,940	174,950	174,950
Fines and Forfeitures	73,098	72,500	134,608	128,500	128,500
Miscellaneous Revenue	35,681	4,500	80,000	10,000	10,000
Other Revenue	87,979	45,804	63,569	0	0
Operating Transfers In	4,445,828	3,957,325	3,957,325	4,250,000	4,250,000
TOTAL REVENUES	21,253,969	21,191,815	21,415,811	20,498,219	20,498,219
EXPENDITURES					
General - Other	3,010,065	956,460	1,009,006	1,012,801	1,012,801
Police	12,102,532	12,720,026	12,702,240	12,355,954	12,355,954
LHSC Year Long	76,246	77,940	17,843	0	0
Task Force & Cops Grant	194,854	744,870	290,383	0	0
Opioid Abatement	0	632,687	632,687	0	0
Fire - Urban	6,656,688	8,262,075	8,200,466	6,926,883	6,926,883
Operating Transfers Out	115,878	190,171	190,171	60,992	60,992
TOTAL EXPENDITURES	22,156,263	23,584,229	23,042,796	20,356,630	20,356,630
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-13.24%
INCREASE (DECREASE) TO FUND BALANCE	(902,294)	(2,392,414)	(1,626,985)	141,589	141,589
FUND BALANCE, JANUARY 1	4,034,403	3,132,109	3,132,109	1,505,124	1,505,124
FUND BALANCE, DECEMBER 31	3,132,109	739,695	1,505,124	1,646,713	1,646,713

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2024 in the amount of \$4,370,593 from the levy of 6.20 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection renewed by voters on November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$9,331,813, a 5.73% decrease from 2022 collections and the same as 2023 projections, approved.
- Insurance occupational licenses in the City of Houma are proposed to collect \$950,000, an increase of \$75,000, approved.
- Occupational Licenses (50% collected in the city), \$192,800, same as 2023, approved.
- Court fines are proposed at \$120,000, an increase of \$55,000, approved.
- General Fund Supplement, \$4,250,000, an increase of \$750,000, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. Improve efficiency and accountability by:</i>			
a. LIBR(La Crime Stats) Monthly Maintenance	90%	100%	100%
b. Training on use of LIBR	0%	75%	100%
c. Identify and implement effective strategies to reduce crime through CompStat	100%	100%	100%
<i>2. Improve efficiency and accountability of record system by:</i>			
a. Court approved destruction of reports/records	100%	100%	100%
b. Court approved destruction of evidence	50%	80%	85%
c. Security of record management system	100%	100%	100%
<i>3. Improve officer/employee productivity by:</i>			
a. Continuous services on Central Square (reporting writing system)	100%	100%	100%
b. Reduce paperwork for officers and dispatchers through use of Central Square program			
• Number of arrest (including summonses)	1637	1650	1665
• Number of complaints dispatched	28,833	27,130	27,130
<i>4. Improve department efficiency through technology by:</i>			
a. Computerized telephone system to enable text/Facetime for emergency calls	25%	100%	100%
b. Link Body Cams to activate when lights/sirens engaged in police vehicles	0%	0%	40%
c. Purchasing of new computers for the department	50%	75%	85%
d. Internet Accessibility for Officers in the Field	75%	75%	90%
<i>5. Promote health and well-being of police employees by:</i>			
a. Replace aging gas mask	25%	40%	40%
b. Encourage employee wellness and annual checks	100%	100%	100%
<i>6. Improve employee performance, moral, manpower by:</i>			
a. Identifying and addressing training needs of the department	75%	80%	80%
b. Increase the number of police officers employed/budgeted	40%	80%	80%
c. Develop FTO (Field Training Officer) tracking program for officers and dispatchers	100%	100%	100%
• Number of new hires completing or completed POST training academy	10	7	3
• Number of officers qualifying in weapons training	78	85	88
• Number of new/federal vehicles ordered and received	10	20	5
Quality of Community & Family Life			
<i>1. Improve Safety and Quality of Life in City of Houma by:</i>			
a. School Resource Officer in every school within City Limits of Houma	75%	60%	100%
b. Electronic Parking Meter Monitors	50%	60%	100%
c. Food distribution throughout the community	75%	75%	100%
d. Permanent Electric Enforcement and School Zone Signs	100%	80%	100%
• Number of meters read/maintained per month	298	298	298
• Amount collected in parking meter revenue	\$3,524	\$4,150	\$4,000
• Amount paid in parking meter fines	\$36,849	\$35,30	\$37,000

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
1. Reduce traffic crashes/injuries by:			
a. Quarterly meetings held with Louisiana Department of Transportation and Development	0%	100%	100%
b. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	90%	100%	100%
c. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver and school zone laws	50%	100%	100%
• Number of vehicular accident reports processed	1,242	1,300	1,300
2. Reduce crime through Community Policing and Problem Oriented Policing by:			
a. K-9 in schools to check for narcotics and education	100%	100%	100%
b. Community Policing training through the Department of Justice and LaPost	100%	100%	100%
c. Police Eyes Against Crime Engagement (PEACE) program			
• Installing cameras in neighborhoods	50%	60%	70%
d. Collaborating with other law enforcement agencies to reduce crime			
• SANE (Sexual Assault Nurse Examiner) 6 parish programs for evidence collection/survivor support	20	20	20
• Number of Violent Crimes	89	80	80
Infrastructure Enhancement/Growth Management			
1. Improve HPD Building and Fleet			
a. Physical improvements to HPD (replacing/adding canopies; change lightening to LED)	90%	70%	100%
b. Increasing office space for Detective Bureau and Uniform Car Patrol	70%	70%	100%
c. Improve elevator (add emergency phone, replace walls, repair ventilation system, add LED lights)	50%	100%	100%

BUDGET SUMMARY

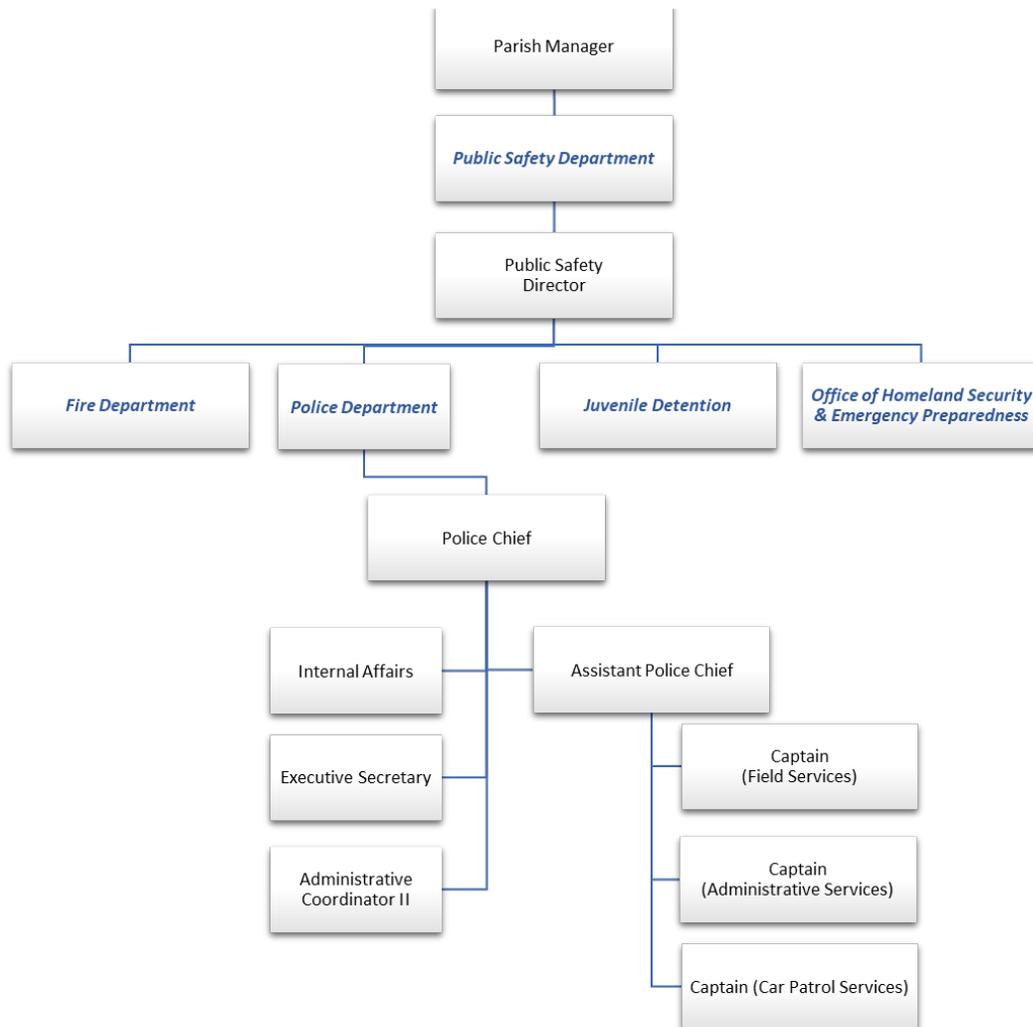
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	9,171,665	8,767,719	8,856,010	9,923,723	9,923,723
Supplies and Materials	417,458	498,925	423,920	434,500	434,500
Other Services and Charges	1,694,112	1,745,137	1,731,979	1,822,931	1,822,931
Repair and Maintenance	203,344	180,972	178,300	174,800	174,800
Capital Outlay	615,953	1,527,273	1,512,031	0	0
TOTAL EXPENDITURES	<u>12,102,532</u>	<u>12,720,026</u>	<u>12,702,240</u>	<u>12,355,954</u>	<u>12,355,954</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					10.39%

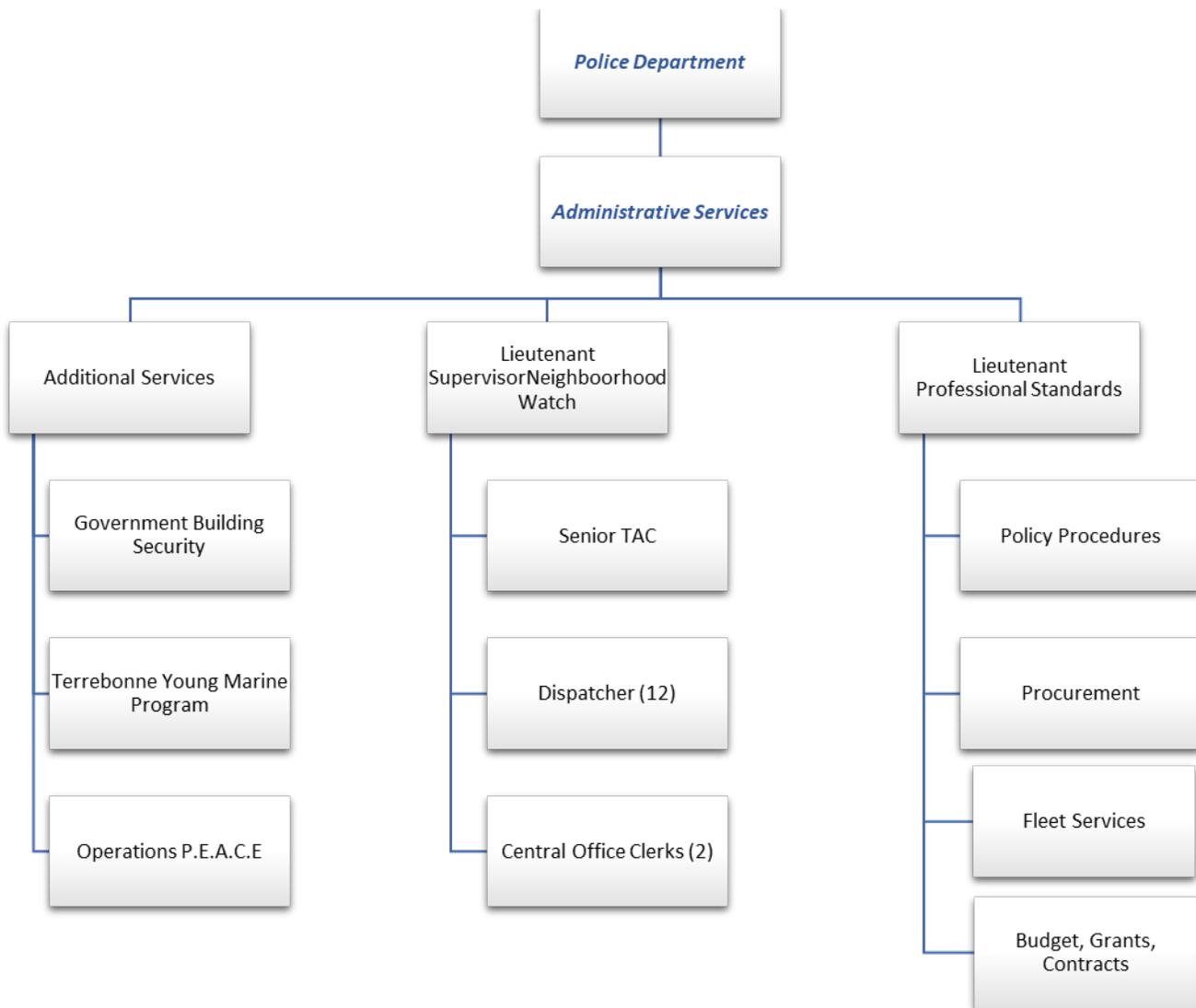
BUDGET HIGHLIGHTS

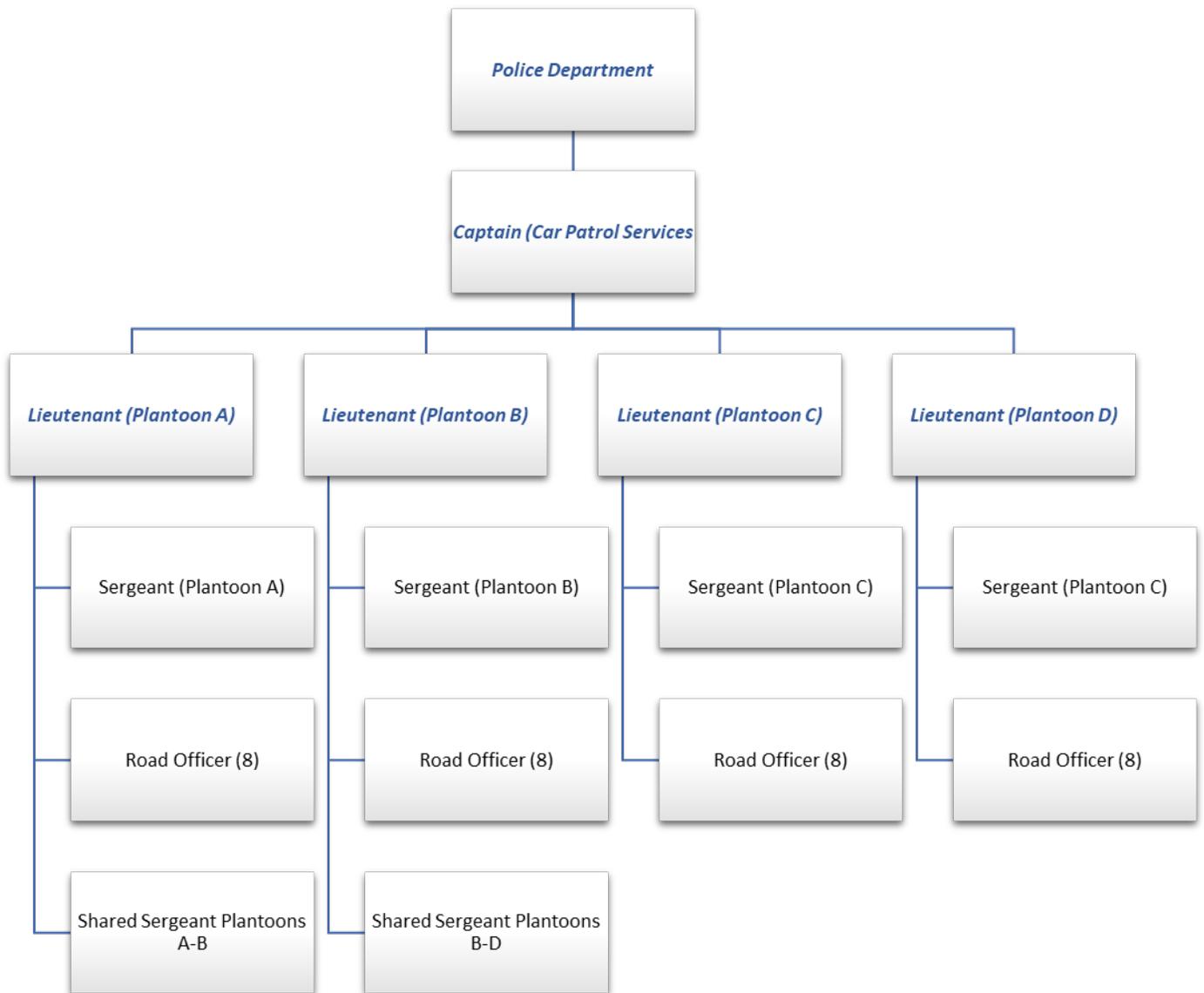
- Personnel, approved:
 - 2% adjustment across the board as mandated by State Law
- At the State Municipal Police retirement board meeting of March 16, 2023, the following rates were adopted, approved:
 - 2023-34.55%
 - 2022-31.25%

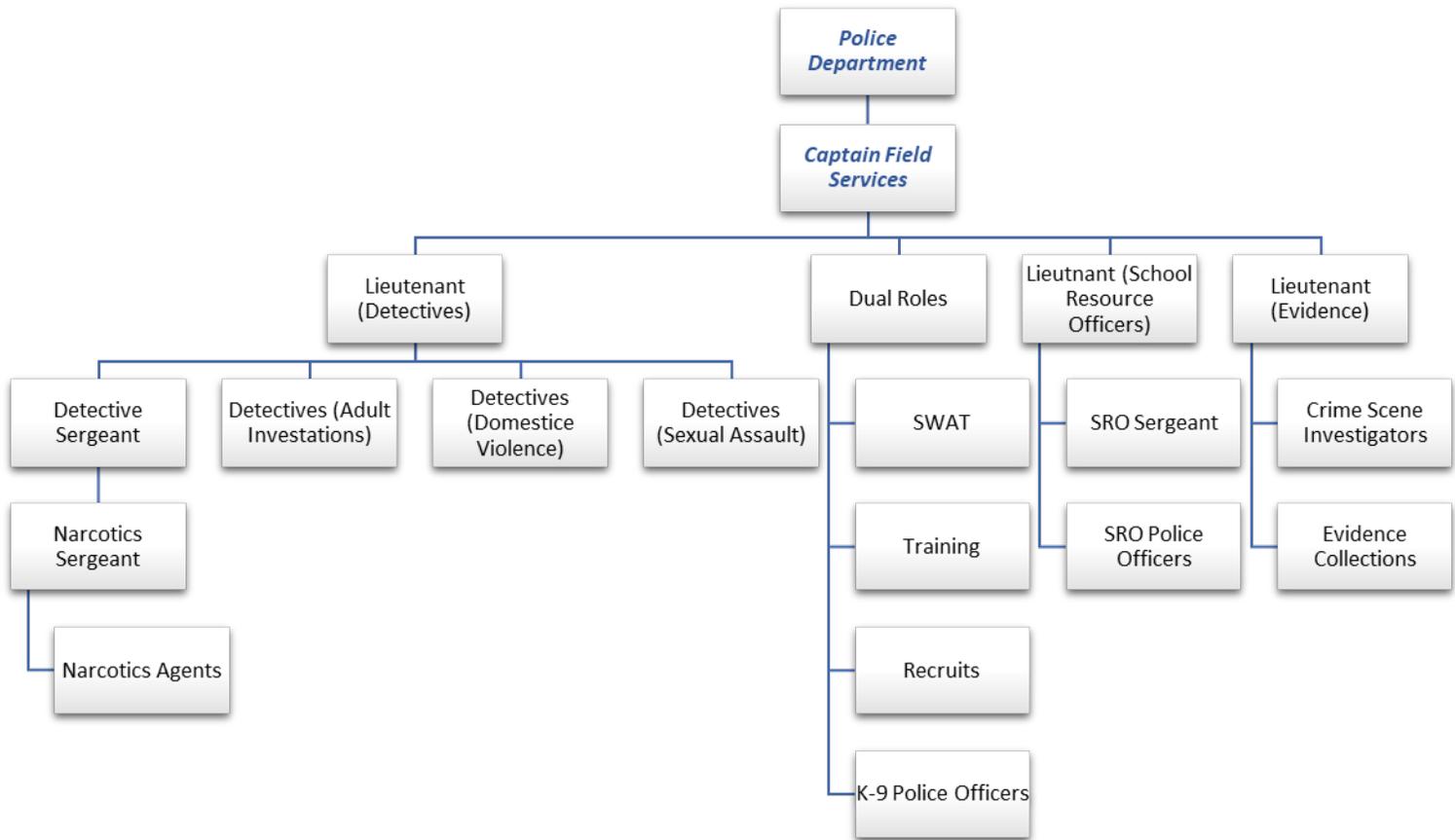
PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-7	80,766	108,160	135,533
Assistant Chief	1	1	1	1	P-6	73,362	98,571	123,781
Police Captain	3	3	3	3	P-5	54,038	72,322	90,605
Police Lieutenant	9	9	9	8	P-4	47,278	63,274	79,269
Police Sergeant	10	11	11	11	P-3	43,306	57,970	72,634
Police Officer/Officer-1st Class	58	57	57	57	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	37,544	50,274	62,982
Police Officer	-	-	-	-	P-1	32,032	42,910	53,789
Sr. Dispatcher - Public Safety	1	1	1	1	108	36,774	47,154	57,533
Executive Secretary	2	2	2	2	107	33,342	42,827	52,312
Dispatcher	12	11	12	12	105	28,330	36,379	44,429
Administrative Coordinator I	1	2	2	2	104	26,499	34,008	41,517
Administrative Technician II	2	1	1	1	102	23,795	30,555	37,294
TOTAL	100	99	100	100				









MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed.

The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
1. <i>To provide fire protection and medical services to the public.</i>			
a. Number of structure fires	46	40	40
b. Number of non-structure fires	110	110	120
c. Number of hazardous materials incidents	90	70	80
d. Number of other emergency/non-emergency dispatches	629	600	550
e. Number of EMS incidents	340	325	350
f. Provide smoke alarms and fire extinguishers in residences upon request	100%	100%	100%
2. <i>To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools	16	15	20
b. Number of persons reached with educational programs in schools	987	800	1,000
c. Number of public presentations/programs	15	15	25
d. Number of persons reached with public presentations/programs	1,822	1,500	2,000
Effective and Efficient Government			
1. <i>To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters	42	45	56
b. Number of certified driver/operators	25	28	30
c. Number of certified company officers	9	10	22
d. Number of certified chief officers	1	1	2
e. Number of certified hazardous material responders	40	43	56
f. Number of personnel trained in CPR	42	47	56
g. Number of personnel trained as Medical First Responder	37	41	48
h. Number of personnel trained in basic EMT	6	7	8
i. To continue to maintain Class 2 PIAL rating	100%	100%	100%
2. <i>To provide safety inspections to all businesses.</i>			
a. Number of inspections	942	1,100	1,200
Infrastructure Enhancement/Growth Management			
1. <i>To improve department efficiency through technology.</i>			
a. Acquire new iPads	0%	50%	100%
2. <i>To improve HFD building, fleet and equipment.</i>			
a. Upgrade nozzles and fire hose on apparatus	25%	25%	100%
b. Acquire new Ladder apparatus	0%	50%	75%
c. Establish a bunker gear replacement program	0%	20%	100%
d. Acquire new pumper Engine	0%	10%	50%
e. Repair fire stations from Hurricane Ida	0%	25%	100%
f. Build new Airbase Fire Station	0%	10%	75%
g. Replace firefighting helmets	0%	50%	100%
h. Open Fire Prevention/History museum	0%	25%	100%
i. Recruitment of firefighters	0%	50%	100%
J. Add burn box at Training Field	0%	0%	50%

BUDGET SUMMARY

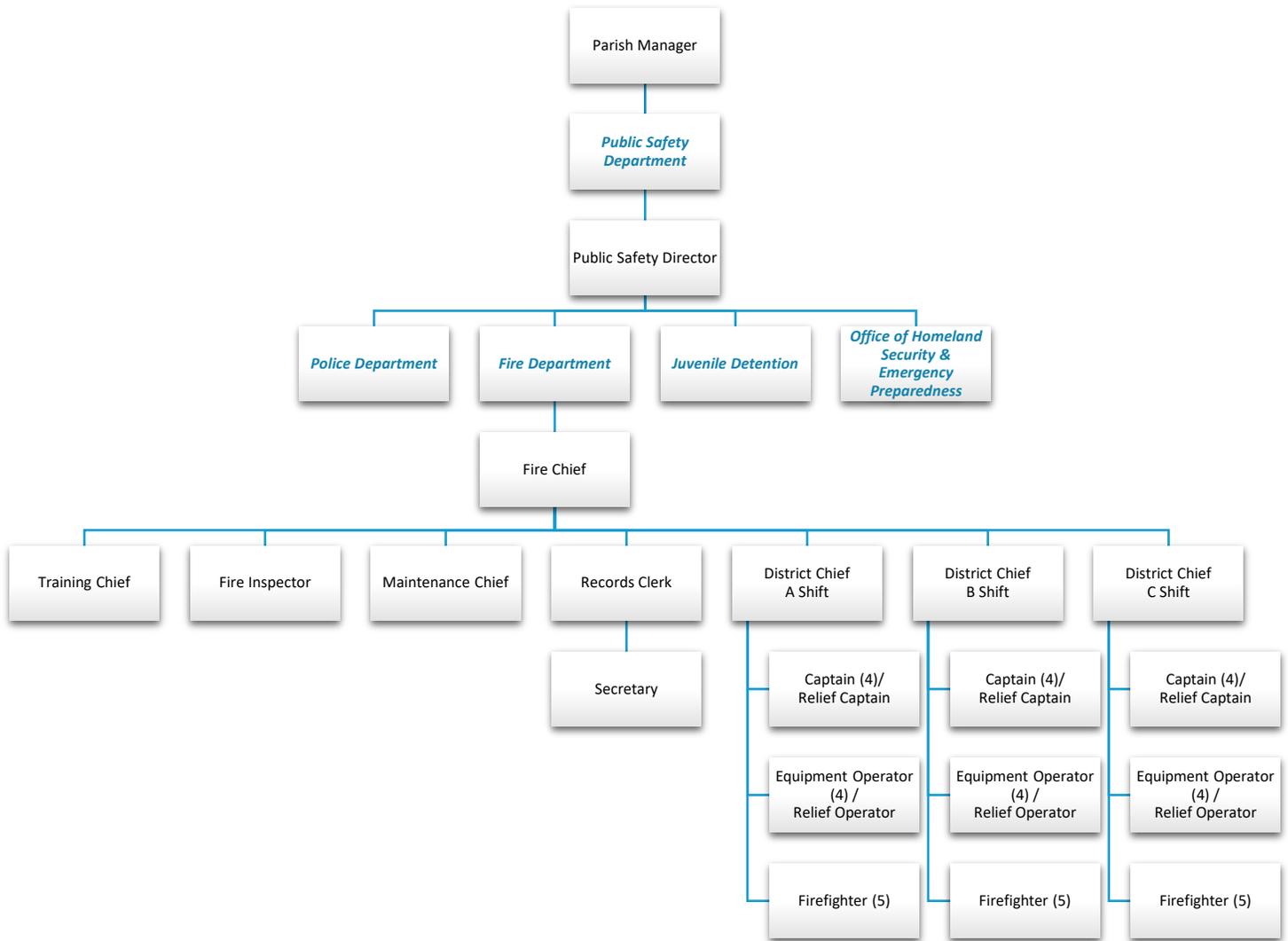
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	6,148,839	6,234,291	6,295,003	6,370,444	6,370,444
Supplies and Materials	121,377	144,730	121,715	129,624	129,624
Other Services and Charges	258,763	293,085	299,510	310,315	310,315
Repair and Maintenance	111,968	167,857	144,631	116,500	116,500
Capital Outlay	15,741	1,422,112	1,339,607	0	0
TOTAL EXPENDITURES	<u>6,656,688</u>	<u>8,262,075</u>	<u>8,200,466</u>	<u>6,926,883</u>	<u>6,926,883</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.27%

BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of March 13, 2023, the following rates were adopted, approved:
 - 2023 - 33.25%
 - 2022 - 33.25%
- Personnel, approved:
 - 2% adjustment across the board as mandated by State Law

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	64,709	86,653	108,576
Deputy Chief	1	1	1	1	F-5	50,253	67,288	84,302
Fire District Chief	3	4	3	3	F-4	47,472	63,590	79,681
Fire Training Officer	1	1	1	1	F-4	47,472	63,590	79,681
Fire Inspector	1	1	1	1	F-4	47,472	63,590	79,681
Fire Maintenance Chief	1	1	1	1	F-4	47,472	63,590	79,681
Fire Captain	15	14	15	15	F-3	42,118	56,387	70,628
Fire Driver - Operator	15	15	15	15	F-2	36,211	48,466	60,720
Firefighters	16	8	16	16	F-1	32,568	43,580	54,565
Office Manager	1	1	1	1	109	40,373	51,834	63,294
Administrative Technician I	1	1	1	1	101	22,651	29,078	35,506
TOTAL FULL-TIME	<u>56</u>	<u>48</u>	<u>56</u>	<u>56</u>				



NON-DISTRICT RECREATION

205 – NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish grounds and facilities managed or funded under non-district recreation include: Coteau Park, Presque Isle Park, The Municipal Auditorium and Dumas Auditorium and the Airbase Splash Park. Functions at Coteau Park, Presque Isle Park and Airbase Splash Park are planned by the Recreation Department. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Recreation Department maintains Coteau Park, Presque Isle Park and Airbase Splash Park. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings. Grass cutting and trash pick-ups are provided for thirteen (13) parks in accordance with the contracts.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	111,000	111,000	111,000	111,000	111,000
Charges for services	32,545	28,000	29,035	27,000	27,000
Miscellaneous Revenue	3,425	700	7,000	5,000	5,000
Operating Transfers In	223,106	449,866	449,866	350,000	400,000
TOTAL REVENUES	370,076	589,566	596,901	493,000	543,000
EXPENDITURES					
Auditoriums	248,107	286,489	254,047	258,950	258,950
General - Other	92,108	70,172	92,108	92,108	92,108
Parks and Grounds	185,596	212,624	184,531	142,753	192,753
Airbase Splash Park	22,284	46,274	27,112	45,906	45,906
TOTAL EXPENDITURES	548,095	615,559	557,798	539,717	589,717
% CHANGE OVER PRIOR YEAR					-4.20%
INCREASE (DECREASE) TO FUND BALANCE	(178,019)	(25,993)	39,103	(46,717)	(46,717)
FUND BALANCE, JANUARY 1	209,276	31,257	31,257	70,360	70,360
FUND BALANCE, DECEMBER 31	31,257	5,264	70,360	23,643	23,643

BUDGET HIGHLIGHTS

- General Fund transfer is \$125,000, a decrease of \$33,968, approved.
- Parishwide recreation transfer is \$275,000, an increase of \$15,898, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

AUDITORIUMS

205-196 – AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fundraisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium	150	220	250
b. Monitor the number of events held at the Dumas Auditorium	89	120	125
Infrastructure Enhancement/Growth Management			
<i>1. To continue to maintain both Auditoriums in good working condition.</i>			
a. Set up PM Program for new generator at Municipal	N/A	85%	100%
b. Proceed with repairs to both facilities caused by Hurricane Ida	N/A	50%	100%
c. Continue professional services to clean and sanitize building envelope	0%	100%	100%
<i>2. To continue to provide facilities for disaster relief services.</i>			
a. Perform annual state fire marshal inspections	100%	100%	100%
b. Perform annual Red Cross review and inspection	100%	100%	100%
c. Perform annual Fire Extinguisher and Kitchen Fire Suppression System inspections	100%	100%	100%
d. Provide Board of Health inspection reports	100%	100%	100%

BUDGET SUMMARY

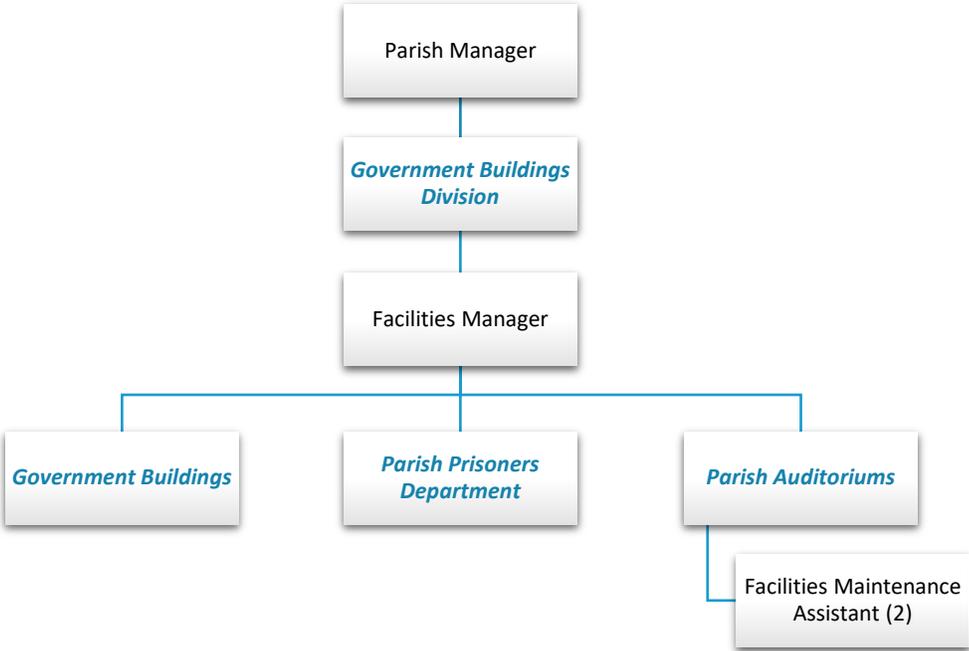
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	137,905	130,784	136,982	137,080	137,080
Supplies and Materials	5,135	7,191	6,795	7,750	7,750
Other Services and Charges	87,638	101,014	91,270	99,620	99,620
Repair and Maintenance	17,429	16,500	13,000	14,500	14,500
Capital Outlay	0	31,000	6,000	0	0
TOTAL EXPENDITURES	248,107	286,489	254,047	258,950	258,950
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.35%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	22,651	29,078	35,506
TOTAL	2	2	2	2				



PARKS & GROUNDS

205-501 – PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and close mutual agreement with other departments in the Parish Government. Grass cutting and trash pick-ups are provided for the following eighteen (13) parks in accordance with the contract:

- Authement St. Park
- City (Airbase) Park
- Coteau Park
- Jim Bowie Park
- Shady Oaks Park
- Mahler St. Park
- Mulberry St Park
- Parish Park
- Presque Isle Park
- Rio Vista Park
- Lee Avenue Park
- Southdown Mandalay Park
- Maple St. Park

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Supplies & Materials	151	3,500	2,010	3,500	3,500
Other Services and Charges	114,368	132,868	122,521	126,253	126,253
Repair and Maintenance	1,026	17,975	5,000	8,000	58,000
Allocated Expenditures	70,051	8,281	5,000	5,000	5,000
Capital Outlay	0	50,000	50,000	0	0
TOTAL EXPENDITURES	185,596	212,624	184,531	142,753	192,753
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					21.65%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$115,000, a decrease of \$5,000, approved.

AIRBASE SPLASH PARK

205-510 Airbase Splash Park

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department supervises and maintains the Airbase Splash Park which is located at the Airbase City Park at 218 FOP Court. The Splash Park includes picnic tables, shade areas and park benches. Over 50 water jet heads dump over 40 gallons of water every seven minutes from the Mega Bucket at the Splash Pad.

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	2,473	25,774	8,894	26,380	26,380
Other Services and Charges	15,956	16,000	15,718	17,026	17,026
Repair and Maintenance	3,855	4,500	2,500	2,500	2,500
TOTAL EXPENDITURES	22,284	46,274	27,112	45,906	45,906
% CHANGE OVER PRIOR YEAR					-0.80%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2022 ADPT	2022 CUR	2024 PRO	2023 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Part-time Groundsman	2	1	2	2	101	11,325	14,539	17,753
TOTAL PART-TIME	2	1	2	2				



MARSHAL'S FUND

209 – MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parishwide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints twelve (13) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil, criminal and juvenile papers, seizure and sale of property, garnishment of wages, executing orders of evictions, making arrests per warrants, and the handling of adult and juvenile prisoners by providing transportation for same to and from jail. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office. The Marshal's Office is here to serve all of Terrebonne Parish in a professional and respectful manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Number of deputy marshals	13	13	13
b. Number of court sessions (adult criminal and civil)	287	294	298
c. Number of court sessions (juvenile)	193	198	200
d. Number of criminal and juvenile papers served	2,095	3,012	3,073
e. Number of civil papers served	5,911	6,420	6,549
f. Number of Marshal sales and settlements	2	2	2
g. Number of seizures	2	2	2
h. Number of garnishments accounts	5,306	5,586	5,698
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$48,925	\$68,828	\$70,205
b. Amount of commissions on garnishments	\$146,999	\$164,396	\$167,684
c. Civil fees collected	\$109,558	\$105,912	\$108,031
d. Total fees collected	\$305,482	\$339,136	\$345,920



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	45,174	48,000	42,000	50,400	50,400
Fines and Forfeitures	331,694	330,000	365,000	365,000	365,000
Other Revenue	28,914	1,138	4,567	0	0
Operating Transfers In	610,000	650,000	650,000	455,000	455,000
TOTAL REVENUES	1,015,782	1,029,138	1,061,567	870,400	870,400
EXPENDITURES					
Personal Services	754,401	810,844	767,496	848,496	848,496
Supplies and Materials	31,298	42,266	30,275	31,000	31,000
Other Services and Charges	89,064	97,007	93,369	104,140	104,140
Repair and Maintenance	25,975	17,538	17,603	14,920	14,920
Allocated Expenditures	11,895	10,009	11,895	11,895	11,895
Capital Outlay	69,437	116,886	56,088	7,500	7,500
TOTAL EXPENDITURES	982,070	1,094,550	976,726	1,017,951	1,017,951
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.19%
INCREASE (DECREASE) TO FUND BALANCE	33,712	(65,412)	84,841	(147,551)	(147,551)
FUND BALANCE, JANUARY 1	59,674	93,386	93,386	178,227	178,227
FUND BALANCE, DECEMBER 31	93,386	27,974	178,227	30,676	30,676

BUDGET HIGHLIGHTS

- General Fund transfer is \$455,000, a decrease of \$195,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshal	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Deputy	10	9	10	10	N/A	****	****	****
TOTAL	13	12	13	13				

G.I.S. TECHNOLOGY FUND (ASSESSOR)

210 – G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then make this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	230,000	230,000	230,000	230,000	230,000
TOTAL REVENUES	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>
EXPENDITURES					
Operating Transfers Out	230,000	230,000	230,000	230,000	230,000
TOTAL EXPENDITURES	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	206,608	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

BUDGET HIGHLIGHTS

- In 2024, the taxing jurisdictions will be proportionately charged \$230,000 for these estimated expenditures, approved.
- The \$230,000 plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

OFFICE OF COASTAL RESTORATION/PRESERVATION

215 – COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, the Office of Coastal Restoration & Preservation is funded partially by the parish’s General Fund and fees collected via issuance of the TPCG Coastal Impact Certificate, as well as monies received via contract with the State of Louisiana’s Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. This department’s mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation, and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the federal agencies which participate in CWPPRA (NRCS, USFWS, NMFS, EPA, and USACE), the Louisiana Coastal Area (LCA), the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups with the goal of ensuring “no net loss of wetlands.”

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates, seismic and borrow pit permits are under this department. The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources under the RESTORE Act umbrella, the Gulf of Mexico Energy Security Act (GOMESA), CPRA’s Parish Matching Program (RESTORE Spill Component), and other grant programs. In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared because of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary. The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government and handles an average of 400 public record requests annually.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To continue to Participate in Local Coastal Program Meetings			
a. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources	N/A*	N/A*	Unknown
2. To secure funding for Coastal Restoration Projects in Terrebonne Parish			
a. Bayou Terrebonne Freshwater Diversion Project (Phase I) Coca Cola Foundation and others	E&D Completed	Permitted-UC	Completion
b. RESTORE Act MYIP: FTCC Coastal Workforce grant award (\$250,000)	N/A	N/A	\$40,000
c. RESTORE Act Amendment No.1: Conveyance Channel/Pump Station grant award (\$2,710,525)	\$2,360,530	Closeout	Completed
d. RESTORE Act Amendment No.2: Hollywood Rd. Extension Bridge grant award (\$2,937,403)	Pending	NTP (pending)	\$1,000,000
3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.			
a. Volunteers Participating	N/A	N/A	15
b. Trees Collected	0	0	200
4. To review and process Coastal Impact Certificates			
a. Applications Processed	86	100	120
b. Fees Collected	\$67,000	\$90,000	\$100,000
Infrastructure Enhancement/Growth Management			
1. To restore wetland habitat in Terrebonne Parish.			
a. Increase beneficial use of dredged material to restore wetland habitat.	10 acres	10 acres	10 acres

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management (continued)			
2. Utilize RESTORE Act Funding			
a. Develop Multi-year Implementation Plan	Amend No. 1	Amend No. 2	Amend No. 3
3. Coordinate with Corps of Engineers			
a. Initiate Section 206 Aquatic Restoration Project with the Corps of Engineers	Monitoring	Monitoring Trip	Monitoring
1. To manage and advance Coastal Restoration Projects in Terrebonne Parish			
a. Review proposed PPL #33 projects with CZM Committee to set priorities for parish	100%	100%	N/A
b. Attend PPL #34 to see proposed restoration projects by federal sponsors	N/A	N/A	100%
c. Review proposed PPL #34 projects with CZM Committee to set priorities for parish	N/A	N/A	100%
d. Vote parish restoration priorities in PPL #34 initial voting	N/A	N/A	100%
e. Atchafalaya Long Distance Sediment Pipeline (Proposed for 2023 Master Plan)	Proposed	Modeling	Modeling
f. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	100%	Monitoring	Monitoring
g. Barrier Island and Beach Nourishment TE-143	Bid/Constr.	Completion	Monitoring
h. Bayou Terrebonne Ridge Restoration (NRDA); TE-139	95%	Bid (delayed)	Construction
i. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100	Monitoring	Monitoring	Monitoring
j. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110 - Northern Alignment Selected E & D	65%	95%	Bid
k. Racoon Island Maintenance (CWPPRA/CPRA); TE-48 (Maintenance Construction)	Monitoring	Monitoring	Monitoring
l. Bayou Decade Ridge & Marsh Creation (CWPPRA/NOAA): TE-138	Construction	Completion.	Monitoring
m. Island Road Marsh Creation and Nourishment (CWPPRA/NOAA); TE-117	E & D	Funding grant	Construction
n. Bayou Dularge Ridge, & Marsh (RESTORE/NRCS); TE-66	30%	95%	Bid/Constr.
o. Bayou Terrebonne Freshwater Diversion Project (In-house partnership) Phase I	Permit	Construction	Operation
p. Bayou Terrebonne Freshwater Diversion Project (In-house partnership) Phase II	E & D	Permit	Construction
q. Island Road Fishing Piers (NRDA) - TE-144	Completion	Monitoring	Monitoring
r. PAC/WMA Enhancements (NRDA) - TE-146	Completion	Monitoring	Monitoring
s. Bayou Little Caillou Conveyance Channel/Pump Station (RESTORE)	Completion	Operation	Operation
t. HNC Lock Complex (RESTORE- STATE) - TE-113	Dredging	Operation	Operation
u. FTCC Coastal Workforce Development Program (RESTORE)	Start Up	Fall re-start	Operation
v. Hollywood Road Extension Bridge (RESTORE Amend No. 2)	Pending	Pending NTP	Construction
w. Bay Raccourci Marsh Creation Increment No. 1 (CWPPRA)	E & D	E & D	Bid
x. Bay Raccourci Marsh Creation Increment No. 2 (CWPPRA)	E & D	E & D	Bid
* Program Suspended due to COVID-19 concerns. U/C = under construction E & D = Engineer & Design			



BUDGET SUMMARY

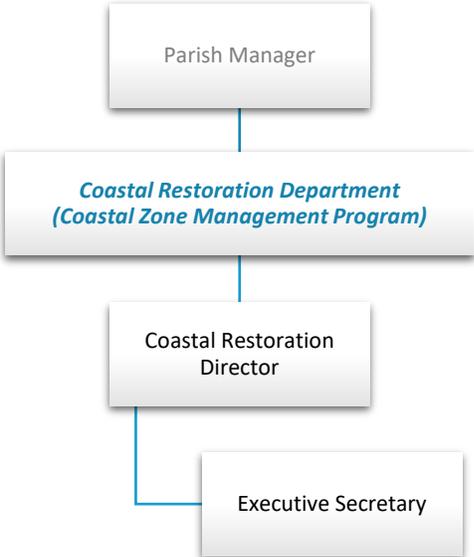
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	30,913	30,913	30,913	30,913	30,913
Charges for services	60,700	76,500	42,705	76,500	76,500
Operating Transfers In	159,452	175,000	175,000	150,000	150,000
TOTAL REVENUES	251,065	282,413	248,618	257,413	257,413
EXPENDITURES:					
Personal Services	225,262	224,336	227,901	230,962	230,962
Supplies and Materials	865	2,280	1,681	1,912	1,912
Other Services and Charges	24,423	30,883	25,376	26,161	26,161
Repair and Maintenance	0	689	689	689	689
Allocated Expenditure	853	932	853	853	853
Capital Outlay	1,405	32,000	0	0	0
TOTAL EXPENDITURES	252,808	291,120	256,500	260,577	260,577
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					
					0.59%
INCREASE (DECREASE) TO FUND BALANCE	(1,743)	(8,707)	(7,882)	(3,164)	(3,164)
FUND BALANCE, JANUARY 1	24,714	22,971	22,971	15,089	15,089
FUND BALANCE, DECEMBER 31	22,971	14,264	15,089	11,925	11,925

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$76,500, same as 2023, approved.
- General Fund Supplement, \$150,000, a decrease of \$25,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Director	1	1	1	1	I	72,530	108,285	144,019
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
TOTAL	2	2	2	2				



PARISH TRANSPORTATION FUND

250 SPECIAL REVENUE FUNDS – PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish’s goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	931,978	600,000	600,000	600,000	600,000
Miscellaneous Revenue	9,133	1,300	26,659	10,000	10,000
Operating Transfers In	0	200,000	200,000	0	0
TOTAL REVENUES	941,111	801,300	826,659	610,000	610,000
EXPENDITURES:					
Repair and Maintenance	976,556	2,553,297	2,553,297	750,000	750,000
TOTAL EXPENDITURES	976,556	2,553,297	2,553,297	750,000	750,000
% CHANGE OVER PRIOR YEAR					-70.63%
INCREASE (DECREASE) TO FUND BALANCE	(35,445)	(1,751,997)	(1,726,638)	(140,000)	(140,000)
FUND BALANCE, JANUARY 1	2,032,252	1,996,807	1,996,807	270,169	270,169
FUND BALANCE, DECEMBER 31	1,996,807	244,810	270,169	130,169	130,169

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State’s fiscal year end of June 30, 2024, approved.
- Direct services for street repairs, \$750,000 are based on the estimated 2024 revenue through June 30th and unallocated fund balance at December 31, 2023, approved.

ROAD & BRIDGE FUND

251 – ROAD & BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. To continue to upgrade with new technology.</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	30%	30%	30%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
<i>2. To provide an efficient, safe, and cost-effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	80%	90%	90%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	3,731	5,000	8,000
Infrastructure Enhancement/Growth Management			
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	86	85	86
b. Number of bridge maintenance work orders	5,860	6,000	6,000
c. Number of bridge replacements	0	0	1
d. Number of traffic signals maintained	15	15	15
e. Number of caution lights maintained	160	160	160
f. Number miles of concrete streets	371	371	372
g. Number miles of asphalt streets	191	191	192
h. Number miles of shell roads maintained	23	23	23
i. % Of streets striped annually	5%	10%	70%
j. Number of concrete slabs replaced (sq. Yds.)	81,300	80,000	90,000
k. Asphalt repairs (tons)	17,500	21,000	25,500
l. Percent of shoulders repaired annually	90%	90%	98%
m. Number of signs in inventory	17,334	17,400	17,500
n. Number of street name signs replaced	2,500	12,000	3,500
o. Number of boat launches maintained	6	6	6

BUDGET SUMMARY

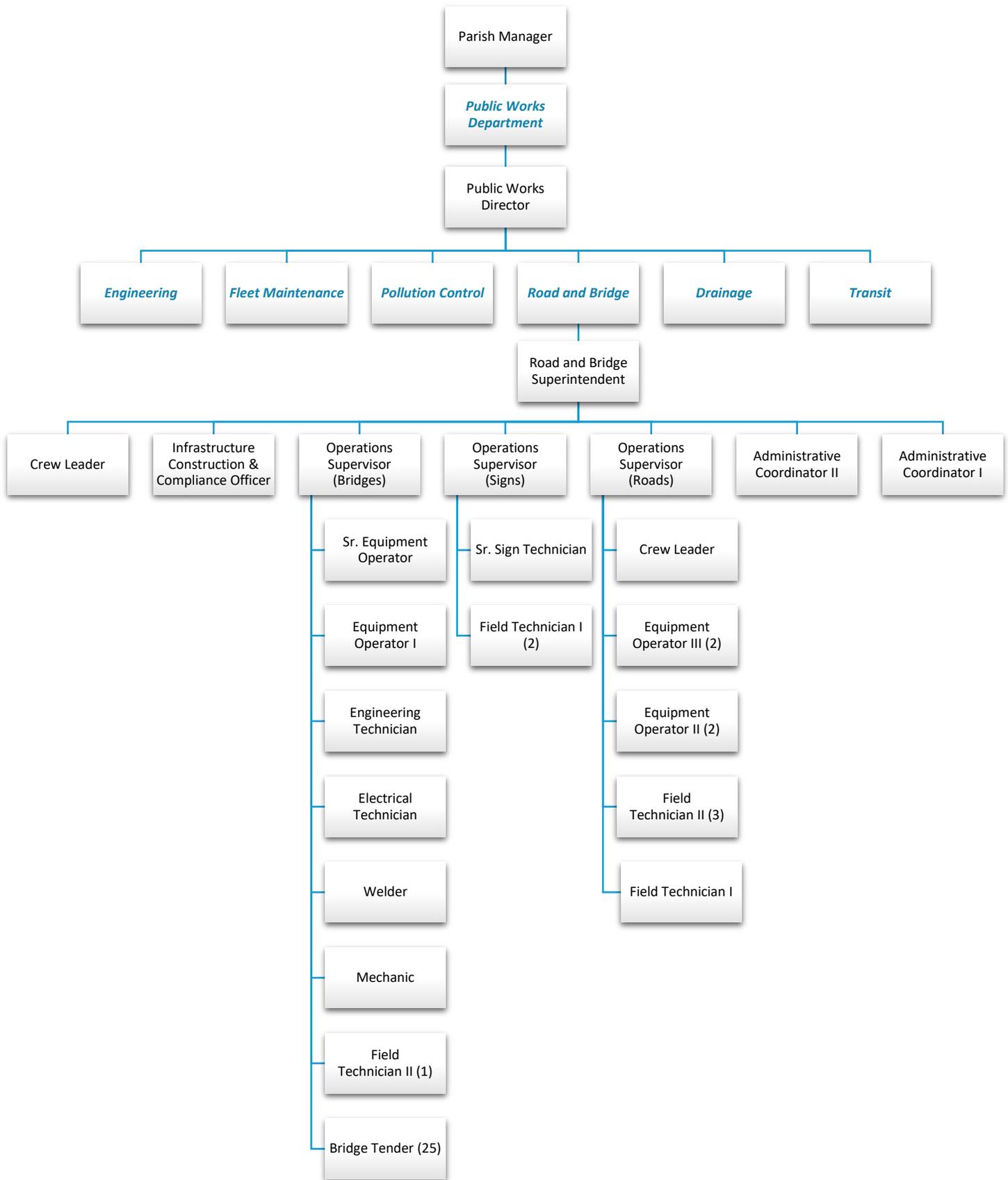
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	7,506,427	7,080,526	7,080,526	7,080,526	7,080,526
Intergovernmental	11,783	0	0	0	0
Charges for Services	13	0	0	0	0
Miscellaneous Revenue	28,853	6,000	78,500	40,000	40,000
Other Revenue	616	0	0	0	0
Operating Transfers In	788	175,000	175,325	0	0
TOTAL REVENUES	7,548,480	7,261,526	7,334,351	7,120,526	7,120,526
EXPENDITURES:					
Personal Services	2,804,811	2,991,593	2,854,084	3,141,093	3,141,093
Supplies and Materials	419,467	614,356	573,088	444,356	444,356
Other Services and Charges	934,546	856,008	824,840	890,453	890,453
Repair and Maintenance	2,257,426	3,250,057	3,250,057	3,070,057	3,070,057
Allocated Expenditure	203,241	158,664	203,241	203,241	203,241
Capital Outlay	300,994	2,157,653	972,710	0	0
Transfers Out	375,000	1,064,100	1,064,100	0	0
TOTAL EXPENDITURES	7,295,485	11,092,431	9,742,120	7,749,200	7,749,200
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					-2.15%
INCREASE (DECREASE) TO FUND BALANCE	252,995	(3,830,905)	(2,407,769)	(628,674)	(628,674)
FUND BALANCE, JANUARY 1	3,722,167	3,975,162	3,975,162	1,567,393	1,567,393
FUND BALANCE, DECEMBER 31	3,975,162	144,257	1,567,393	938,719	938,719

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2024 collections are estimated at \$7,080,526, a 5.67% decrease from 2022 actual collections and the same as the 2023 projected collections, approved.
- General Fund supplements this division as needed. The 2024 General Fund supplement is \$0, approved.
- Major operating expenditures, approved:
 - Gasoline & Oil, \$75,000, a decrease of \$20,000
 - Shells, \$250,000, a decrease of \$150,000
 - Urban Street Lights, \$173,095, an increase of \$4,775
 - Street Repairs – Contractors, \$1,574,827, a decrease of \$300,000
- Personnel, approved:
 - Eliminate one (1) Field Technician, Grade 103

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Road & Bridge Superintendent	1	1	1	1	211	64,210	82,451	100,693
Infra. Constr. and Comp. Officer	1	1	1	1	109	40,373	51,834	63,294
Electrical Technician	1	1	1	1	109	40,373	51,834	63,294
Operations Supervisor	3	3	3	3	109	40,373	51,834	63,294
Senior Equipment Operator	1	1	1	1	108	36,774	47,154	57,533
Equip. Operator III	2	2	2	2	107	33,342	42,827	52,312
Crew Leader	2	1	2	2	107	33,342	42,827	52,312
Engineering Technician	1	1	1	1	107	33,342	42,827	52,312
Road and Bridge Mechanic	1	1	1	1	107	33,342	42,827	52,312
Administrative Coordinator II	1	0	1	1	106	30,597	39,291	47,986
Welder	1	1	1	1	106	30,597	39,291	47,986
Equipment Operator II	2	2	2	2	106	30,597	39,291	47,986
Sr. Sign Technician	1	1	1	1	105	28,330	36,379	44,429
Field Technician II	5	5	5	5	104	26,499	34,008	41,517
Equipment Operator I	1	1	1	1	104	26,499	34,008	41,517
Admin. Coordinator I	1	1	1	1	104	26,499	34,008	41,517
Field Technician I	3	2	2	2	103	25,002	32,094	39,187
Bridge Tender	25	24	25	25	102	23,795	30,555	37,294
TOTAL	53	49	52	52				



DRAINAGE TAX FUND

252 – DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division currently operates 88 forced drainage pump stations throughout the Parish. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	88	88	90
b. Number of forced drainage pumps	205	205	210
c. Number of canals cleaned in forced drainage areas	2	4	5
d. Number roadsides and lateral ditches cleaned	510	600	600
e. Number of culverts installed in ditches	42	60	60
f. Number of pumps rehabilitated/ replaced	8	10	15
g. Number of pump stations online of the telemetry system currently	32	32	38
i. % Of Force Drainage requests addressed in 30 days	75%	80%	100%
j. % Of Gravity drainage request addressed in 30 days	80%	80%	100%
Quality of Community & Family Life			
<i>1. To educate the public on dumping debris in drains</i>			
a. Place "No Dumping" markers on catch basins/drain boxes	1,000	1,000	1,000
<i>2. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. Provide culvert and catch basin inspections and cleaning	684	800	500



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	14,665,207	14,238,995	14,494,321	14,493,904	14,493,904
Intergovernmental	191,447	174,201	167,617	167,617	167,617
Charges for Services	2,153	0	12,246	0	0
Miscellaneous Revenue	(278,923)	28,100	86,213	45,000	45,000
Utility Revenue	19,220	10,000	15,000	10,000	10,000
Other Revenue	17,939	217,018	220,757	0	0
Operating Transfers In	1,000,000	0	0	0	0
TOTAL REVENUES	15,617,043	14,668,314	14,996,154	14,716,521	14,716,521
EXPENDITURES:					
Personal Services	4,289,751	5,706,779	4,562,118	5,739,596	5,739,596
Supplies and Materials	1,246,667	1,694,071	1,311,173	1,806,071	1,806,071
Other Services and Charges	3,455,801	3,712,942	3,197,434	3,666,605	3,666,605
Repair and Maintenance	2,148,222	3,279,851	3,208,516	3,276,920	3,276,920
Allocated Expenditure	839,356	922,344	839,356	839,356	839,356
Capital Outlay	2,208,204	3,676,645	2,924,792	1,595,000	1,595,000
Operating Transfers Out	149,079	1,803,447	1,803,447	0	0
TOTAL EXPENDITURES	14,337,080	20,796,079	17,846,836	16,923,548	16,923,548
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					0.66%
INCREASE (DECREASE) TO FUND BALANCE	1,279,963	(6,127,765)	(2,850,682)	(2,207,027)	(2,207,027)
FUND BALANCE, JANUARY 1	5,055,618	6,335,581	6,335,581	3,484,899	3,484,899
FUND BALANCE, DECEMBER 31	6,335,581	207,816	3,484,899	1,277,872	1,277,872

BUDGET HIGHLIGHTS

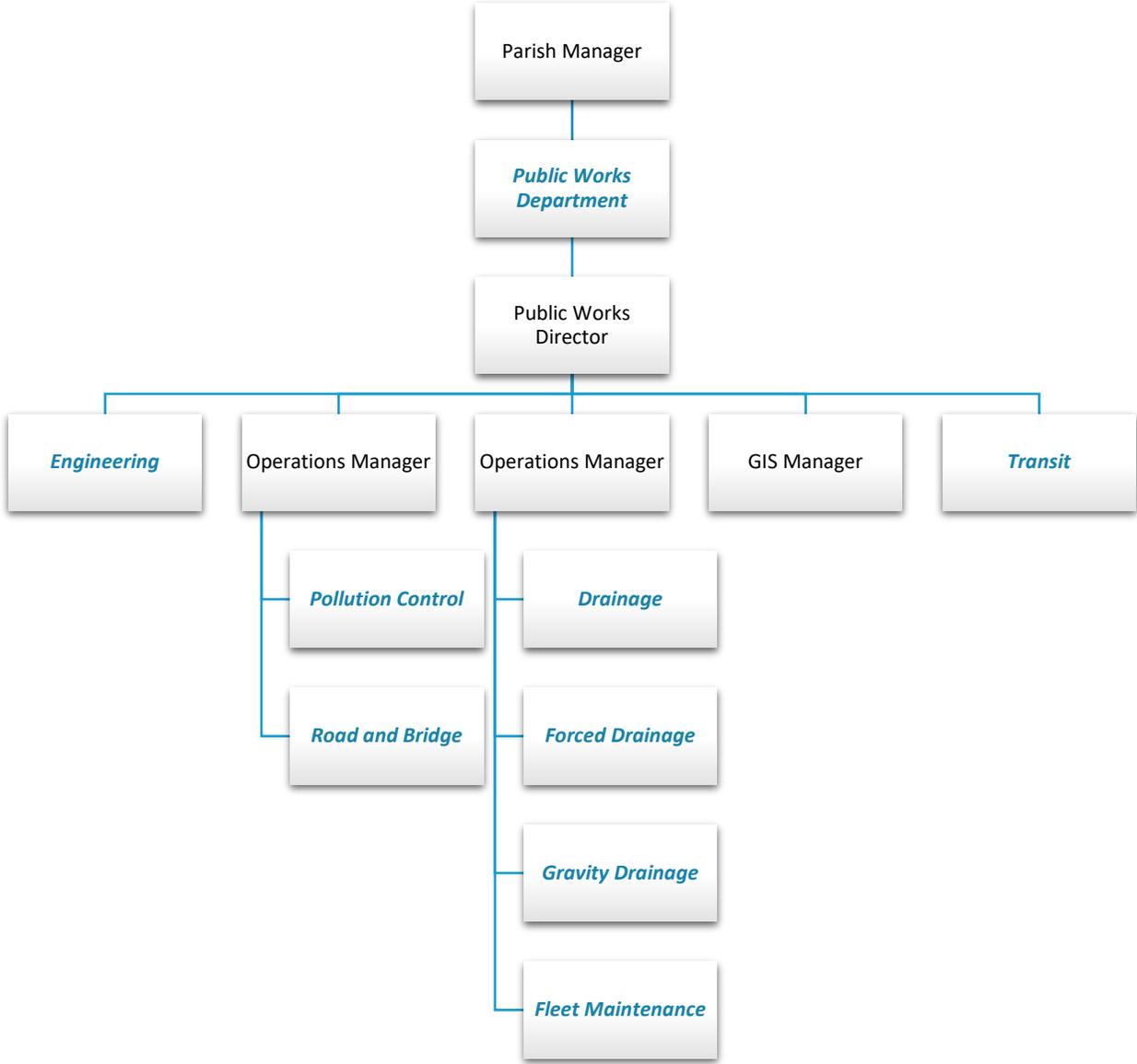
- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2024 collections are estimated at \$7,080,526, a 5.26% decrease from 2022 actual collections and the same as the 2023 projected collections, approved.
- On November 16, 2013, an ad valorem tax was renewed for years 2018-2027, (7.15 mills as adjusted for 2019 reassessment) which will generate an estimated \$7,401,379 for 2024, approved.
- Major operating expenditures, approved:
 - Other contracts, \$1,200,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house workforce, a decrease of \$25,000
 - Gasoline and Oil, \$350,000, same as 2023
 - Diesel/Pumps, \$1,150,000, a decrease of \$112,000
 - Pump repairs, \$650,000, same as 2023
 - Contractors' repairs, \$1,000,000, same as 2023
 - Canal and Lateral Ditch Maintenance, \$200,000, an increase of \$80,000
 - Collection Canal Cleaning, \$20,000, same as 2023
 - Permit monitoring, \$46,000, same as 2023

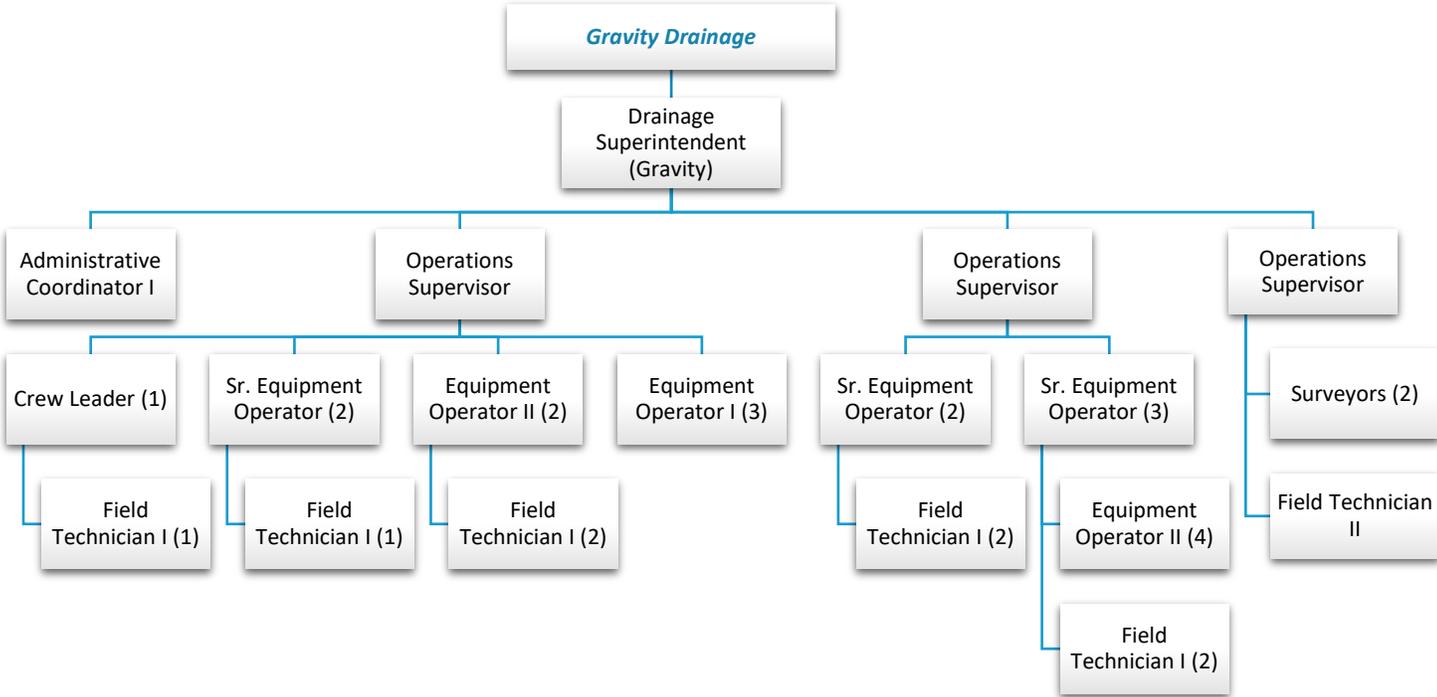
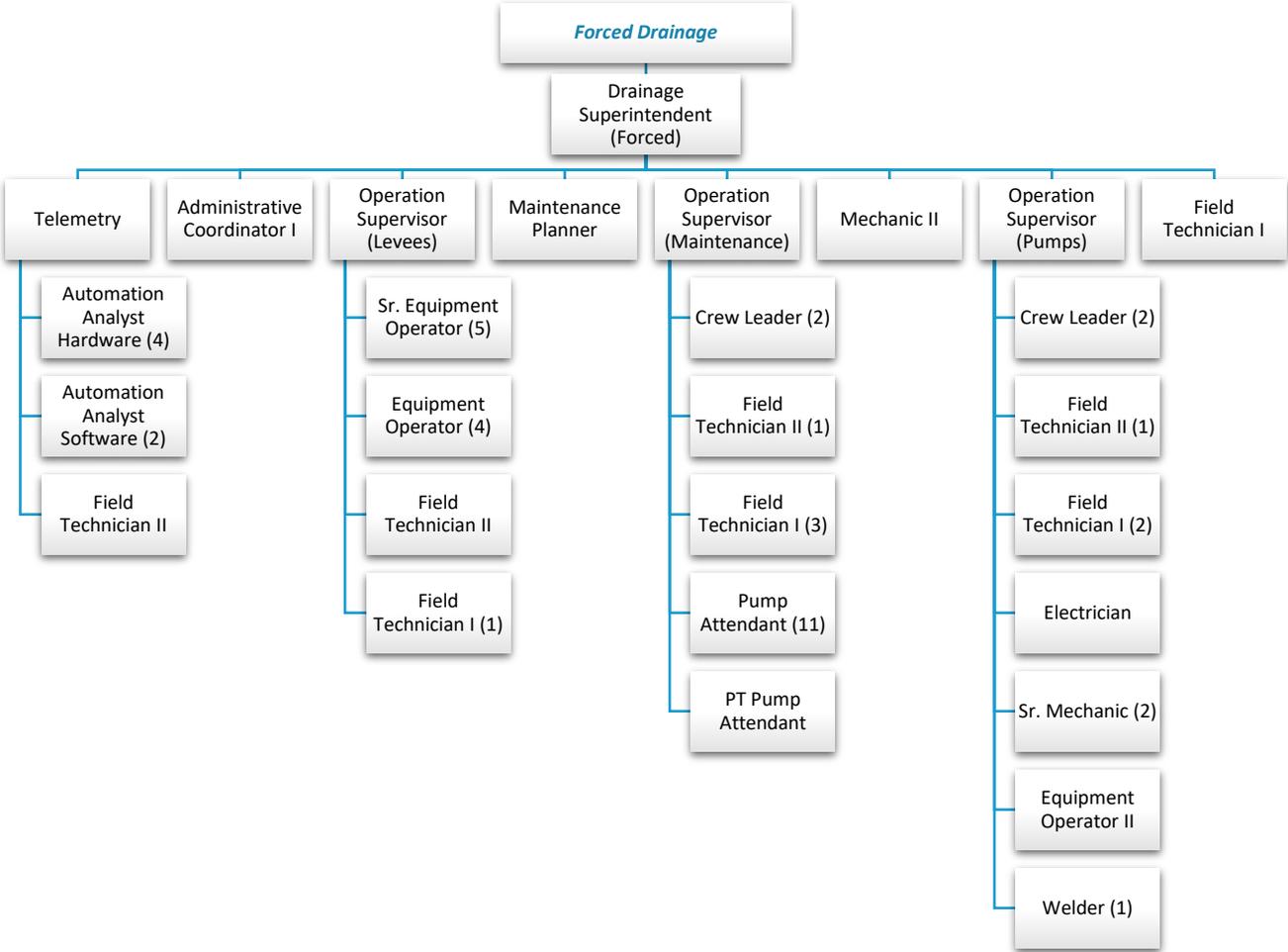
BUDGET HIGHLIGHTS (CONTINUED)

- Personnel, approved:
 - Eliminate one (1) Welder, Grade 106
 - Eliminate four (4) Pump attendant, Grade 105
 - Eliminate two (2) Field Technician II, Grade 104
 - Eliminate three (3) Field Technician I, Grade 103
- Capital (\$1,595,000), approved:
 - Four (4) 4 x 4 Pickup Trucks, \$55,000 each
 - D-50 Pump Station pipe, \$50,000
 - D-80 Pump Station sump box, \$75,000
 - Four (4) Softstarts at Elliot Jones, \$400,000
 - One 12yd Dump Truck, \$120,000
 - One (1) Grapple Truck, \$500,000
 - Two (2) Mini Excavator, \$85,000 each
 - Two (2) Trailers, \$30,000 each

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	1	1	1	212	70,658	90,709	110,760
Drainage Superintendent	2	2	2	2	211	64,210	82,451	100,693
GIS Manager	1	1	1	1	210	58,365	74,963	91,541
Automation/Integration Supervisor	1	0	1	1	110	45,219	58,074	70,907
Operation Supervisor	6	5	6	5	109	40,373	51,834	63,294
Surveyor	2	1	2	2	109	40,373	51,834	63,294
Electrical Technician	1	1	1	1	109	40,373	51,834	63,294
Automation Analyst Hardware	4	4	4	4	108	36,774	47,154	57,533
Automation Analyst Software	2	2	2	2	108	36,774	47,154	57,533
Sr. Stat. Equipment Mechanic	2	2	2	2	108	36,774	47,154	57,533
Sr. Equipment Operator	12	9	12	12	108	36,774	47,154	57,533
Maintenance/Scheduler Plan	1	1	1	1	108	36,774	47,154	57,533
Crew Leader - Drainage	5	4	5	5	107	33,342	42,827	52,312
Welder	2	1	1	1	106	30,597	39,291	47,986
Equipment Operator II	14	8	14	14	106	30,597	39,291	47,986
Mechanic II	1	1	1	1	106	30,597	39,291	47,986
Pump Attendant	15	8	11	11	105	28,330	36,379	44,429
Administrative Coordinator I	2	2	2	2	104	26,499	34,008	41,517
Field Technician II	9	6	7	7	104	26,499	34,008	41,517
Field Technician I	18	12	15	15	103	25,002	32,094	39,187
TOTAL FULL-TIME	101	71	91	91				
Pump Attendant	1	0	1	1	105	14,165	18,189	22,214
TOTAL PART-TIME	1	0	1	1				
TOTAL	102	71	92	92				





¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

255 – ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	7,506,427	7,080,526	7,080,525	7,080,525	7,080,525
Miscellaneous Revenue	(5,201)	0	795	0	0
TOTAL REVENUES	<u>7,501,226</u>	<u>7,080,526</u>	<u>7,081,320</u>	<u>7,080,525</u>	<u>7,080,525</u>
EXPENDITURES:					
Operating Transfers Out	<u>11,874,996</u>	<u>7,523,161</u>	<u>7,523,161</u>	<u>4,475,532</u>	<u>4,475,532</u>
TOTAL EXPENDITURES	<u>11,874,996</u>	<u>7,523,161</u>	<u>7,523,161</u>	<u>4,475,532</u>	<u>4,475,532</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(4,373,770)	(442,635)	(441,841)	2,604,993	2,604,993
FUND BALANCE, JANUARY 1	5,162,458	788,688	788,688	346,847	346,847
FUND BALANCE, DECEMBER 31	788,688	346,053	346,847	2,951,840	2,951,840

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2024 collections are estimated at \$7,080,525, a 5.26% decrease from 2022 actual collections and the same as 2023 projected collections, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,005,532, approved.
- Maintain a reasonable balance for future bond payments (optimum 60 - 75% of next year’s bond debt), approved.
- Transfer to Capital Projects Fund (\$470,000), approved:
 - Animal Shelter HVAC repairs, \$150,000
 - District Court (courtroom repairs), \$250,000
 - Courthouse Annex, \$70,000

ROAD DISTRICT #6 O & M

258 – ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	32,992	32,773	35,232	35,064	35,064
Intergovernmental	547	547	525	525	525
Miscellaneous Revenue	1,945	300	4,001	2,000	2,000
TOTAL REVENUES	35,484	33,620	39,758	37,589	37,589
EXPENDITURES:					
Other Services and Charges	3,162	4,090	6,250	2,751	2,751
Road and Bridges	0	331,405	331,405	35,000	35,000
TOTAL EXPENDITURES	3,162	335,495	337,655	37,751	37,751
% CHANGE OVER PRIOR YEAR					-88.75%
INCREASE (DECREASE) TO FUND BALANCE	32,322	(301,875)	(297,897)	(162)	(162)
FUND BALANCE, JANUARY 1	294,331	326,653	326,653	28,756	28,756
FUND BALANCE, DECEMBER 31	326,653	24,778	28,756	28,594	28,594

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .82 mills ad valorem tax, generating an estimated \$34,994 for 2024, renewed for the years 2019 to 2028, approved.
- Street repairs in 2024 are proposed at \$35,000, approved.

ROAD LIGHTING DISTRICTS

267-276 – ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1-#10

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,995,011	2,428,063	2,536,896	2,634,358	2,634,358
Intergovernmental	42,464	56,520	57,852	58,574	58,574
Miscellaneous Revenue	23,544	13,400	53,554	38,000	38,000
Operating Transfers In	49,000	30,000	30,000	0	0
TOTAL REVENUES	2,110,019	2,527,983	2,678,302	2,730,932	2,730,932
EXPENDITURES					
General - Other	240,082	228,149	257,209	255,419	255,419
Road Lighting	2,188,426	2,320,334	2,279,490	2,005,592	2,005,592
Transfer out	0	0	0	0	0
TOTAL EXPENDITURES	2,428,508	2,548,483	2,536,699	2,261,011	2,261,011
% CHANGE OVER PRIOR YEAR					-11.28%
INCREASE (DECREASE) TO FUND BALANCE	(318,489)	(20,500)	141,603	469,921	469,921
FUND BALANCE, JANUARY 1	1,296,935	978,446	978,446	1,120,049	1,120,049
FUND BALANCE, DECEMBER 31	978,446	957,946	1,120,049	1,589,970	1,589,970

INDIVIDUAL ROAD LIGHTING DISTRICTS

	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes and Special Assmt.	132,835	109,840	692,457	331,736	203,325	200,727	331,113	139,463	292,854	200,008
Intergovernmental	4,500	1,700	15,800	4,900	5,600	2,900	8,334	1,632	10,036	3,172
Miscellaneous Revenue	5,000	5,000	7,000	4,000	3,000	6,000	2,000	1,000	4,000	1,000
TOTAL REVENUES	142,335	116,540	715,257	340,636	211,925	209,627	341,447	142,095	306,890	204,180
EXPENDITURES										
General - Other	24,805	21,934	50,780	31,022	16,708	15,182	29,196	16,830	26,891	22,071
Road Lighting	295,000	210,500	517,500	187,923	96,500	146,000	182,211	91,958	108,000	170,000
TOTAL EXPENDITURES	319,805	232,434	568,280	218,945	113,208	161,182	211,407	108,788	134,891	192,071
INCREASE (DECREASE) TO FUND BALANCE	(177,470)	(115,894)	146,977	121,691	98,717	48,445	130,040	33,307	171,999	12,109
BEGINNING FUND BALANCE	303,600	485,367	2,948	28,733	99,899	7,212	26,101	46,788	67,360	52,041
ENDING FUND BALANCE	126,130	369,473	149,925	150,424	198,616	55,657	156,141	80,095	239,359	64,150

District	Date Authorized	Maximum Authorized (See *)	2024 Budget		2023 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD #1	December 8, 2018	6.50	1.00	132,635	3.50	436,333	2029
RLD #2	November 8, 2016	3.86	0.50	109,340	1.75	363,758	2027
RLD #3	October 12, 2019	6.50	3.00	691,857	2.25	537,019	2029
RLD #4	November 8, 2016	4.75	4.00	331,386	2.50	205,319	2027
RLD #5	December 8, 2018	6.50	3.50	203,225	2.50	109,532	2029
RLD #6	October 12, 2019	4.77	4.70	200,577	3.50	139,796	2031
RLD #7	October 22, 2011	6.10	6.00	330,713	4.00	217,377	2023
RLD #8	October 12, 2019	4.63	3.00	139,263	2.25	98,117	2031
RLD #9	October 12, 2019	6.50	6.25	292,510	3.00	130,520	2031
RLD #10	October 12, 2019	4.89	4.75	199,652	4.75	184,497	2031

**As Adjusted in the 2020 Reappraisal*

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires, approved.

HEALTH UNIT FUND

277 SPECIAL REVENUE FUNDS – HEALTH UNIT FUNDS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
<i>1. Providing Communicable Disease Control for persons residing in Terrebonne Parish</i>			
a. Clinical Preventive Services for Tuberculosis (total visits)	465	625	700
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	375	400	450
c. Clinical Preventive Services for STD/HIV (total visits)	507	750	750
d. Disease Intervention Services for STD//HIV (man hours)	1,400	1,400	1,400
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations) – includes COVID-19	1,530	1,530	1,580
f. Open and Closed Points of Distribution (PODs) supported	24	23	23
g. COVID Testing	18,357	3,944	1,894
<i>2. Provide Chronic Disease and Injury Prevention Services</i>			
a. Coalition Support Man-hours	600	700	700
b. Pregnancy Associated, Fetal, Infant, Child Mortality Abstract or Reviews (man hours)	780	780	780
c. Well spot facilities supported	49	49	49
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	7,304	7,108	7,206
e. Public Health Data requests and presentations	52	60	60
<i>3. Provide Environmental Health Services to ensure Food Safety and Sanitation</i>			
a. Food Establishment Inspections	4,711	5,900	5,500
b. Food Complaints	30	42	40
c. Sewer Inspections	3,000	3,500	3,700
d. Sewer Permits	1,800	2,300	2,500
e. Sewer Complaints	30	42	40
f. Institution Inspections	304	380	380
<i>4. Provide Services to improve Maternal and Child Health</i>			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	54/1,250	60/1,400	60/1,500
b. Immunization records visits	640	650	675
<i>5. Insuring Access to and Linkage w/ Clinical Care</i>			
a. Referrals to a Medical Home	630	700	700
b. Community Social Worker Partner and Coalition hours	1,200	1,300	1,300
c. Community Health Improvement Coalition hours	1,200	1,300	1,300
d. Public Health and Primary Care Project hours	342	400	400
** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.			

BUDGET SUMMARY

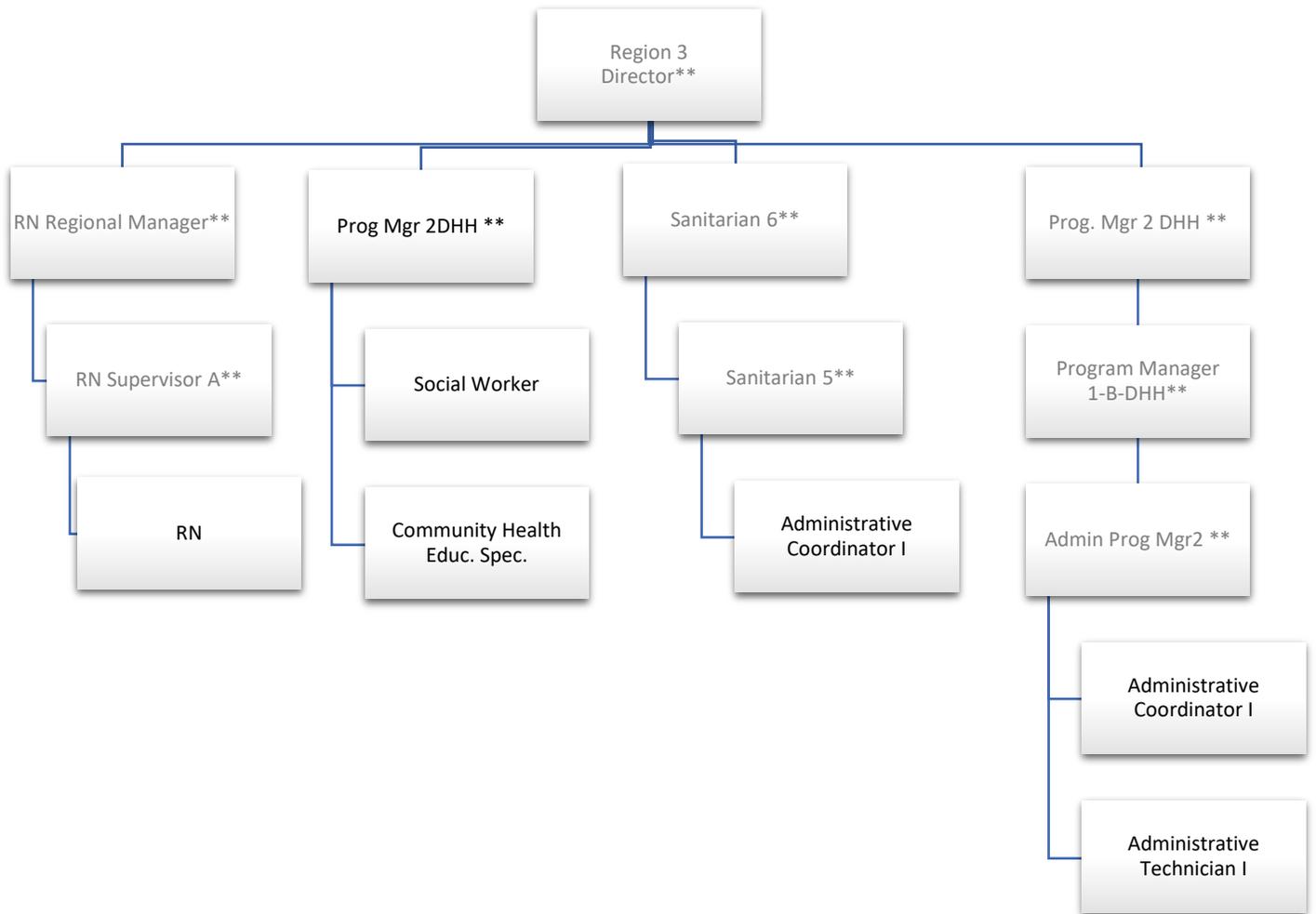
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	661,971	660,673	684,773	684,404	684,404
Intergovernmental	16,080	16,080	15,472	15,472	15,472
Miscellaneous Revenue	(85,454)	21,000	19,500	10,500	10,500
TOTAL REVENUES	592,597	697,753	719,745	710,376	710,376
EXPENDITURES:					
Personal Services	237,395	380,375	353,684	416,569	416,569
Supplies and Materials	3,001	5,250	4,630	5,850	5,850
Other Services and Charges	656,875	546,881	559,519	569,956	569,956
Repair and Maintenance	1,111	18,200	18,400	16,000	16,000
Capital Outlay	0	0	0	0	0
Allocations	9,591	8,001	9,591	9,591	9,591
TOTAL EXPENDITURES	907,973	958,707	945,824	1,017,966	1,017,966
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.07%
INCREASE (DECREASE) TO FUND BALANCE	(315,376)	(260,954)	(226,079)	(307,590)	(307,590)
FUND BALANCE, JANUARY 1	2,711,214	2,395,838	2,395,838	2,169,759	2,169,759
FUND BALANCE, DECEMBER 31	2,395,838	2,134,884	2,169,759	1,862,169	1,862,169

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 12, 2012 for years 2020-2029. It will generate an estimated \$683,204 in 2024, approved.
- Reimbursement of various expenditures incurred by the State, \$413,000 an increase of \$13,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	1	1	1	209	53,581	68,786	83,970
Community Health Educ. Spec.	1	1	1	1	209	53,581	68,786	83,970
Social Worker	1	1	1	1	208	49,608	63,690	77,750
Administrative Coordinator I	3	3	3	3	104	26,499	34,008	41,517
TOTAL	6	6	6	6				



** Not Terrebonne Parish employees.

TERREBONNE ELDERLY & DISABLED

278 – TERREBONNE ELDERLY & DISABLED

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between a AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants aged 60 years and older, and their spouses, regardless of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers overburdened by the responsibility of elderly care.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	7,508,349	7,505,285	7,776,045	7,775,684	7,775,684
Intergovernmental	182,728	182,728	175,822	175,822	175,822
Miscellaneous Revenue	(879,217)	50,150	105,500	51,000	51,000
TOTAL REVENUES	6,811,860	7,738,163	8,057,367	8,002,506	8,002,506
EXPENDITURES:					
General - Other	476,812	356,683	459,570	458,732	458,732
Health and Welfare	4,124,186	10,232,581	10,032,581	7,950,000	7,950,000
TOTAL EXPENDITURES	4,600,998	10,589,264	10,492,151	8,408,732	8,408,732
% CHANGE OVER PRIOR YEAR					-20.59%
INCREASE (DECREASE) TO FUND BALANCE	2,210,862	(2,851,101)	(2,434,784)	(406,226)	(406,226)
FUND BALANCE, JANUARY 1	9,807,366	12,018,228	12,018,228	9,583,444	9,583,444
FUND BALANCE, DECEMBER 31	12,018,228	9,167,127	9,583,444	9,177,218	9,177,218

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 16, 2013 (2020-2029). It will generate an estimated \$7,763,684 in 2024.
- Terrebonne Parish has a cooperative endeavor agreement with TCOA to provide services to the elderly and disabled, \$7,500,000 estimated for 2024, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2024, \$150,000 each for elderly programs in Mechanicville Community, Gibson Community and Gray Community, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people with intellectual and developmental disabilities in Terrebonne Parish. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based Respite Services, Supervised Independent Living Supports, Individualized Family Supports and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 12 businesses including the Bayou Country Café (restaurant and gift shop), Cajun Confections (candy and bakery department), The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (salsa and pepper jelly department), Cedar Chest Boutique (four thrift store locations, donation processing center and three donation pick up crews), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling) and Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment). These businesses provide participants with jobs where they earn a bi-weekly salary. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs, work sites and various community settings throughout the parish.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well-known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in October 2022 for various programs, including TARC's Board of Directors which was accredited for the fourth time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation. Re-accreditation will be sought in 2024.



GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. <i>To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational Day Habilitation, Respite, Personal Care Attendant, Transportation, Counseling Nursing Service, Social Work and Advocacy.</i>			
a. Number of participants working in mobile work groups	33	33	354
b. Dollar amount of money made by mobile work groups	\$221,351	\$194,029	\$190,000
c. Number of participants working in community retail locations	73	79	85
d. Dollar amount of money made by community retail locations	\$1,846,187	\$2,176,705	\$2,200,000
e. Total wages paid to participants working in all programs	\$545,038	\$588,987	\$669,000
f. Number of individuals participating in Community Based Employment Program	8	10	12
g. Number of individuals participating in Vocational Programs	140	150	167
h. Number of individuals participating in Residential Programs	37	39	38
i. Number of programs offered	10	10	9
2. <i>To continue to provide transportation as required for the success of individuals in TARC programs.</i>			
a. Number of vehicles in transportation fleet	47	48	50
b. Number of transportation miles	275,189	333,846	350,000
3. <i>To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</i>			
a. Number of participants	0	97	100
b. Number of events	0	3	6
4. <i>To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.</i>			
a. Number of retail businesses with community access	8	9	9
b. Number of participants working retail locations with community access	73	79	85
Infrastructure Enhancement/Growth Management			
1. <i>To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</i>			
a. Amount of capital improvements budgeted	\$3,009,719	\$2,005,719	\$901,054
b. Amount of capital improvements expended	\$1,669,903	\$1,704,413	\$0
2. <i>To begin planning, designing and remodeling the Jane Rental Home</i>			
a. Budget costs necessary for current stage of planning	\$360,000	\$244,224	\$00
b. Current percentage of project complete	6%	100%	0%
3. <i>Planning, designing and constructing a new restaurant/gift shop</i>			
a. Budget costs necessary for current stage of planning	\$0	\$40,000	\$900,000
b. Current percentage of project complete	0%	0%	100%
4. <i>Planning, designing and remodeling the current restaurant for beads store.</i>			
a. Budget costs necessary for current stage of planning	\$509,650	\$509,650	\$0
b. Current percentage of project complete	18%	100%	0%
5. <i>Purchasing and renovating building/property for thrift store.</i>			
a. Budget costs necessary for current stage of planning	\$0	\$600,000	\$189,750
b. Current percentage of project complete	0%	78%	100%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	5,216,684	5,214,419	5,402,073	5,401,673	5,401,673
Intergovernmental	126,935	126,935	122,137	122,137	122,137
Miscellaneous Revenue	<u>10,059</u>	<u>1,500</u>	<u>22,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL REVENUES	<u>5,353,678</u>	<u>5,342,854</u>	<u>5,546,210</u>	<u>5,533,810</u>	<u>5,533,810</u>
EXPENDITURES:					
General - Other	330,918	272,419	323,316	322,733	322,733
Transfers to Terrebonne ARC	<u>5,250,000</u>	<u>5,100,000</u>	<u>5,100,000</u>	<u>5,100,000</u>	<u>5,100,000</u>
TOTAL EXPENDITURES	<u>5,580,918</u>	<u>5,372,419</u>	<u>5,423,316</u>	<u>5,422,733</u>	<u>5,422,733</u>
% CHANGE OVER PRIOR YEAR					0.94%
INCREASE (DECREASE) TO FUND BALANCE	(227,240)	(29,565)	122,894	111,077	111,077
FUND BALANCE, JANUARY 1	476,213	248,973	248,973	371,867	371,867
FUND BALANCE, DECEMBER 31	248,973	219,408	371,867	482,944	482,944

BUDGET HIGHLIGHTS

- A 5.21 mill ad valorem tax renewed by voters November 16, 2013 (2018-2027) will generate an estimated \$5,393,173 in 2024, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$5,100,000, estimated for 2024, approved.
- An independent Budget is adopted by Terrebonne ARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

PARISHWIDE RECREATION FUND

280 – PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. <i>To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Flag Football, Cheerleading, Tackle Football, Softball, T-Ball and Volleyball	4,189	4,492	4,645
b. Participants in the Adult sporting programs of Basketball (Co-Ed), Softball (Co-Ed) Kickball (Co-Ed) and Flag Football (Co-Ed)	221	327	480
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, Softball, Basketball, Powerlifting, Tennis, Track & Field, Volleyball, & Flag Football	107	115	150
d. State events hosted for the Youth Sporting programs	0	0	0
e. Events Special Olympics athletes participate in throughout the year	11	9	11
2. <i>To assist recreation volunteers in planning and organization of activities throughout the parish.</i>			
a. Volunteers in the Youth sporting programs	525	616	785
b. Volunteers in the Special Olympics sporting programs	32	35	40
3. <i>To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	5	5	5
b. Adult sporting programs	2	3	3
c. Special Olympics sporting programs	11	9	11
4. <i>To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	7	7	7
b. Number of programs in the schools	1	2	2
c. Number of individuals participating	130	130	135
d. Number of audience members	1,450	1,470	1,490
*2022 Added – Adult Kickball Program			
*2022 Added – Adult Flag Football Program			
*2022 Adult Softball (spring/winter) programs cancelled due to Hurricane Ida damages.			
*2023 Adult Basketball program was not held.			
*2023 Adult Softball (spring) program cancelled due to Hurricane Ida damages.			



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	2,213,209	2,211,905	2,291,671	2,291,299	2,291,299
Intergovernmental	53,844	53,844	51,810	51,810	51,810
Charges for services	172,372	113,740	79,945	92,200	92,200
Miscellaneous Revenue	9,001	1,200	21,300	10,000	10,000
TOTAL REVENUES	2,448,426	2,380,689	2,444,726	2,445,309	2,445,309
EXPENDITURES					
General - Other	206,714	179,189	202,815	202,568	202,568
Adult Softball	32,953	34,062	35,498	38,453	38,453
Adult Basketball	12,544	7,850	7,002	7,447	7,447
TPR - Administration	838,618	978,549	800,529	1,016,846	1,016,846
Sports Officials	(224,467)	0	0	0	0
Quality of Life Program	15,000	74,900	64,195	101,634	101,634
Youth Basketball	115,676	146,508	146,674	176,326	176,326
Football	80,894	140,307	122,998	146,599	146,599
Youth Softball	65,033	110,585	83,667	117,383	117,383
Youth Volleyball	36,011	35,382	39,199	39,199	39,199
Baseball	108,165	140,731	143,995	160,656	160,656
Special Olympics	11,798	51,032	34,289	51,429	51,429
Summer Camp	66,295	265,000	132,466	245,000	245,000
Tennis Courts	125,576	122,755	127,089	187,915	187,915
Adult Pickleball	3,160	8,032	5,684	8,429	8,429
Adaptive Sports League	5,818	10,061	8,743	10,818	10,818
Flag Football-Youth	55,212	42,800	37,407	41,281	41,281
Adult Kickball	4,360	5,920	4,064	6,266	6,266
Flag Football-Adult	9,736	15,580	13,312	16,747	16,747
Operating Transfers Out	829,138	790,898	790,898	725,000	775,000
TOTAL EXPENDITURES	2,398,234	3,160,141	2,800,524	3,299,996	3,349,996
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					8.68%
INCREASE (DECREASE) TO FUND BALANCE	50,192	(779,452)	(355,798)	(854,687)	(904,687)
FUND BALANCE, JANUARY 1	2,175,062	2,225,254	2,225,254	1,869,456	1,869,456
FUND BALANCE, DECEMBER 31	2,225,254	1,445,802	1,869,456	1,014,769	964,769

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2021-2030 was approved by the voters on December 8, 2018, \$2,287,699 in 2024, approved.
- Registration Fees proposed will generate an estimated \$55,200 in 2024, approved.
- Special Olympics, \$51,429, approved.
- Summer Camps, \$245,000, approved.

TPR ADMINISTRATION

280-521 – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	739,968	832,764	677,619	882,892	882,892
Supplies and Materials	39,084	43,200	29,635	34,200	34,200
Other Services and Charges	56,235	75,395	66,085	94,454	94,454
Repair and Maintenance	1,421	6,100	6,100	5,300	5,300
Capital Outlay	1,910	21,090	21,090	0	0
TOTAL EXPENDITURES	838,618	978,549	800,529	1,016,846	1,016,846
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.20%

2023 ADOPTED BUDGET SUMMARY

	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLYBALL	BASEBALL
EXPENDITURES:					
Operating Supplies	30,000	75,000	39,500	5,000	50,000
Recreation Insurance	13,000	12,000	7,500	6,087	18,000
Other Fees	5,500	12,000	1,000	0	1,000
Official Fees	96,826	47,599	51,383	28,112	67,656
Travel and Training	31,000	0	18,000	0	24,000
TOTAL EXPENDITURES	176,326	146,599	117,383	39,199	160,656

	ADULT SOFTBALL	ADULT BASKETBALL	ADULT PICKLEBALL	ADAPTIVE LEAGUE	FLAG FOOTBALL YOUTH	ADULT KICKBALL	FLAG FOOTBALL ADULT
EXPENDITURES:							
Operating Supplies	2,000	350	2,500	2,500	7,000	500	5,000
Recreation Insurance	3,500	2,500	2,500	2,000	5,000	3,000	2,500
Other Fees	0	0	500	500	3,000	0	500
Official Fees	32,953	4,597	2,929	5,818	26,281	2,766	8,747
TOTAL EXPENDITURES	38,453	7,447	8,429	10,818	41,281	6,266	16,747

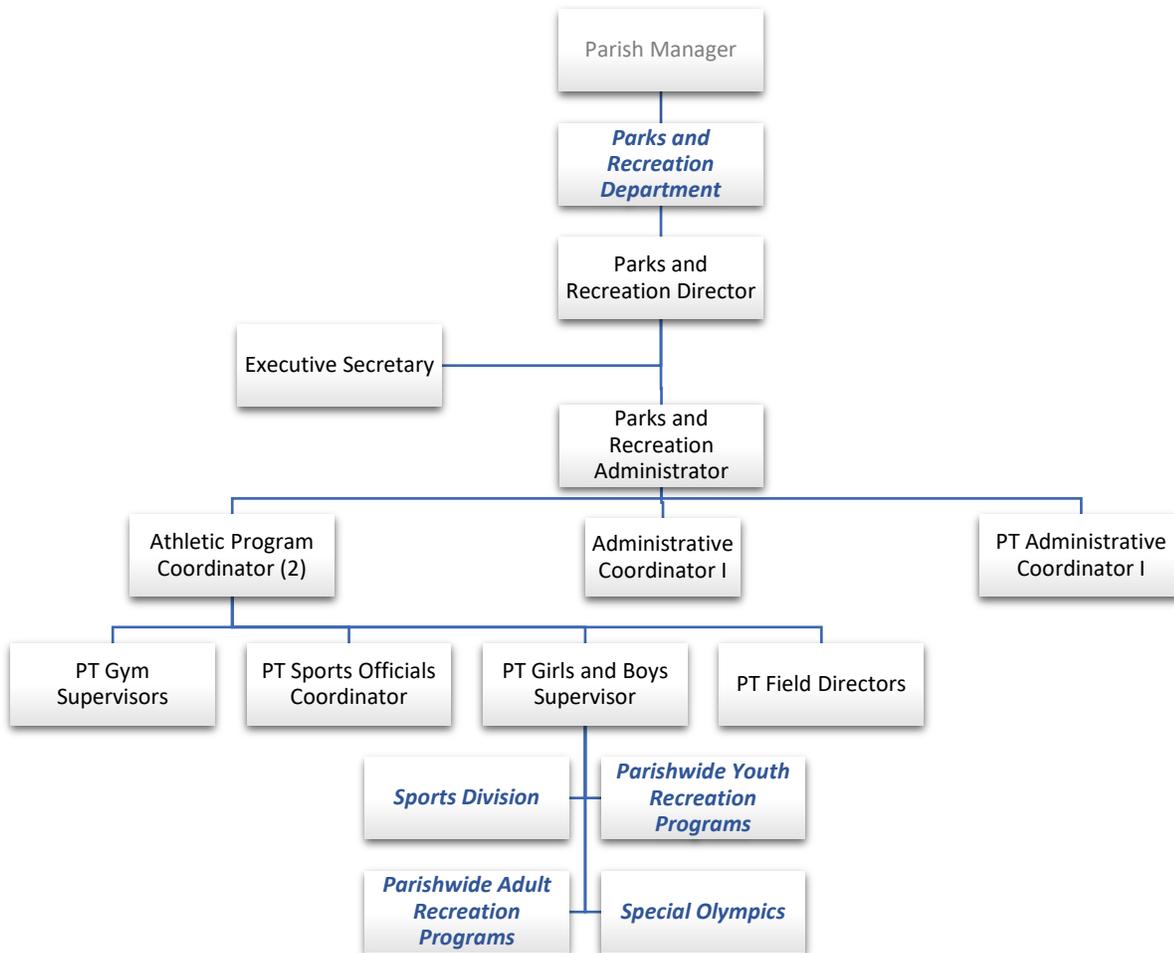
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks and Recreation Director	1	1	1	1	II	78,354	115,773	153,192
Parks and Recreation Administrator	1	1	1	1	211	64,210	82,451	100,693
Athletic Program Coordinator	2	2	2	2	208	49,608	63,690	77,750
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
TOTAL FULL-TIME	6	6	6	6				
Sr. Groundsman	3	3	3	3	104	13,249	17,004	20,758
Administrative Coordinator I	1	1	1	1	104	13,249	17,004	20,758
Gym Supervisor**	18	18	18	18	101	11,325	14,539	17,753
TOTAL PART-TIME	22	22	22	22				
TOTAL	28	28	28	28				

***Gym Supervisors average 20 hrs/wk and manage the use of each district gym. The number of employees does not represent the number of gyms. Most gyms have multiple rotating on call supervisors per one slot budgeted.*



SPORTS OFFICIALS (CLEARING ACCOUNT)

280-522 – SPORTS OFFICIALS (CLEARING ACCOUNT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	(224,467)	0	0	0	0
TOTAL EXPENDITURES	(224,467)	0	0	0	0
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$406,832 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sports Officials*	50	50	50	50	101	11,325	14,539	17,753
TOTAL PART-TIME	50	50	50	50				

*The number of officials is an average needed at any given time.

QUALITY OF LIFE PROGRAMS

280-523 – QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Supplies and Materials	0	2,000	1,476	2,000	2,000
Other Services and Charges	15,000	72,900	62,719	99,634	99,634
TOTAL EXPENDITURES	15,000	74,900	64,195	101,634	101,634
% CHANGE OVER PRIOR YEAR					35.69%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$30,000 for 2024, approved.
- Various other programs may include:
 - Zumba classes
 - Fitness classes
 - Elderly classes
 - Dance classes
 - Art classes

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Supplies and Materials	1,198	7,000	6,071	7,000	7,000
Other Services and Charges	<u>10,600</u>	<u>44,032</u>	<u>28,218</u>	<u>44,429</u>	<u>44,429</u>
TOTAL EXPENDITURES	<u>11,798</u>	<u>51,032</u>	<u>34,289</u>	<u>51,429</u>	<u>51,429</u>
% CHANGE OVER PRIOR YEAR					0.78%

BUDGET HIGHLIGHTS

- No significant changes.

SUMMER CAMPS

280-534 – SUMMER CAMPS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of the Summer Camps is to provide an organized summertime camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts, and crafts, etc.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Other Services and Charges	66,295	265,000	132,466	245,000	245,000
TOTAL EXPENDITURES	<u>66,295</u>	<u>265,000</u>	<u>132,466</u>	<u>245,000</u>	<u>245,000</u>
% CHANGE OVER PRIOR YEAR					-7.55%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements, \$200,000, approved.
- Esports programs through Cooperative Endeavor Agreements, \$45,000, approved.

Recreation District	2021	2022	2023
Rec. District #1			
Rec. District #2			
Rec. District #3			
Rec. District #4	30,000		
Rec. District #5			
Rec. District #6	29,629		
Rec. District #7			
Rec. District #8	14,040	14,110	16,439
Rec. District #9	28,000		
Rec. District #10	28,554	28,365	29,958
Rec. District #11		23,820	4,860
	<u>\$130,223</u>	<u>\$66,295</u>	<u>\$51,257</u>

TENNIS COURTS

280-535 – TENNIS COURTS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of the Tennis Courts is to provide a recreational, multi-court tennis facility complex capable of hosting individual, league, and tournament play.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Supplies and Materials	4,261	3,750	4,825	5,250	5,250
Other Services and Charges	<u>121,315</u>	<u>119,005</u>	<u>122,264</u>	<u>182,665</u>	<u>182,665</u>
TOTAL EXPENDITURES	<u>125,576</u>	<u>122,755</u>	<u>127,089</u>	<u>187,915</u>	<u>187,915</u>
% CHANGE OVER PRIOR YEAR					53.08%

BUDGET HIGHLIGHTS

- No significant changes.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large. This is done through the South Central Louisiana Human Services Authority (SCLHSA).

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment/Screening and Treatment.

Through the Behavioral Health Services activity, SCLHSA provides both Screening/Assessment, plan of care and level of need determination for children, adolescent, adult and senior populations as well as Treatment Services, including individual/group sessions, family/couple sessions, psychiatric evaluations, psychological testing, medication administration, medication management, crisis stabilization, gambling counseling, breath tests, urine screens and referrals to children, adolescents, adults and senior populations. SCLHSA shall make every effort to ensure that our client care and services treat each person as an individual, that we are responsive to our client's needs and wishes and that our services are of the highest possible quality within the resources available. Our intent is to remove barriers to treatment and service coordination by collaborating with public and private services, devising creative resource allocation and advocating for the provision of efficient, effective quality care to the people we serve.

Contracted Services:

Transportation for Clinic Appointments - Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 301 appointments and 724 miles for trips Terrebonne Behavioral Clinic patients made to providers in the last agreement period at a rate of \$75.00/trip plus \$2.25/mile when transportation needs are outside of Terrebonne Parish.

Mentoring Service to residents of East Terrebonne (Senator Circle) and North Terrebonne (Schriever) Communities - Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (8 part-time staff) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building as well as youth field trip admissions and snacks. The programs operate daily with youth receiving one-on-one and group activities including homework assistance with encouragement for family participation.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's Terrebonne Behavioral Health Center (TBHC) and SCLHSA's Administrative Office. Staff at the Terrebonne Behavioral Health Center includes one fulltime Case Manager who is responsible for case management services to patients and two Administrative Coordinators who have reception duties as well as verifying patient insurance information. The staff assigned to the Administrative Office is responsible for custodial duties.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	421,254	420,452	435,925	435,566	435,566
Intergovernmental	10,233	10,233	9,846	9,846	9,846
Miscellaneous Revenue	4,437	600	9,500	1,000	1,000
TOTAL REVENUES	435,924	431,285	455,271	446,412	446,412
EXPENDITURES					
General - Other	34,480	31,978	33,339	33,292	33,292
Health and Welfare - Other	201,022	195,128	195,128	195,128	195,128
Terr. Alcohol/Drug Abuse	127,186	118,049	118,049	118,049	118,049
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
TOTAL EXPENDITURES	410,202	392,669	394,030	393,983	393,983
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT				0.38%	0.38%
INCREASE (DECREASE) TO FUND BALANCE	25,722	38,616	61,241	52,429	52,429
FUND BALANCE, JANUARY 1	1,245,433	1,271,155	1,271,155	1,332,396	1,332,396
FUND BALANCE, DECEMBER 31	1,271,155	1,309,771	1,332,396	1,384,825	1,384,825

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills was renewed by the voters on November 16, 2013 for years 2020-2029. The estimated revenue is \$434,766 for 2024, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, same as 2023, approved.

HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)

281-409 – TERREBONNE TREATMENT CENTER

PURPOSE OF APPROPRIATION

The monies in this department are derived from 60% of the Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	100%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	100%	80%	80%
c. Percentage of appointments kept for assessments and ongoing client appointments	78%	75%	75%
d. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere	97%	90%	90%
e. Appropriate level of care, frequency of service and reasonable duration is consistent with LOCUS and Clinical Justification	87%	90%	90%
f. Number of referrals received by SCLHSA outpatient center from local stakeholders/community	2,362	2,500	2,500

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Other Services and Charges	201,022	195,128	195,128	195,128	195,128
TOTAL EXPENDITURES	201,022	195,128	195,128	195,128	195,128
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

281-412 – TERREBONNE ASSESSMENT CENTER

PURPOSE OF APPROPRIATION

The monies in this department are derived from 40% of the Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Percentage of individuals who are homeless that seek and obtain emergency shelter	61%	75%	75%
b. Percentage of clients who indicate they would recommend SCLHSA to family and friends	98%	90%	90%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Other Services and Charges	<u>127,186</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>
TOTAL EXPENDITURES	<u>127,186</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

COASTAL RESTORE BONDS

282 – COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System. In 2018, the Parish refunded these bonds and issued \$15,312,854 of Sales Tax Bonds for the Morganza Levee Improvement project.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Local Coastal Program Dev	13,850	287,365	287,365	0	0
TOTAL EXPENDITURES	<u>13,850</u>	<u>287,365</u>	<u>287,365</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(13,850)	(287,365)	(287,365)	0	0
FUND BALANCE, JANUARY 1	419,545	405,695	405,695	118,330	118,330
FUND BALANCE, DECEMBER 31	405,695	118,330	118,330	118,330	118,330

BUDGET HIGHLIGHTS

- No significant changes.

TERREBONNE LEVEE & CONSERVATION DISTRICT

283 – TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District based on an intergovernmental agreement.

The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	7,506,427	7,080,525	7,080,525	7,080,525	7,080,525
Miscellaneous Revenue	20	0	0	0	0
TOTAL REVENUES	7,506,447	7,080,525	7,080,525	7,080,525	7,080,525
EXPENDITURES					
Other Services and Charges	2,569,047	5,433,110	5,432,285	2,575,666	2,575,666
Allocated Expenditure	26,268	24,168	26,268	26,268	26,268
Operating Transfer Out	3,643,610	3,654,949	3,654,949	3,660,439	3,660,439
TOTAL EXPENDITURES	6,238,925	9,112,227	9,113,502	6,262,373	6,262,373
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND OPERATING TRANSFER OUT				-52.59%	-52.59%
INCREASE (DECREASE) TO FUND BALANCE	1,267,522	(2,031,702)	(2,032,977)	818,152	818,152
FUND BALANCE, JANUARY 1	2,331,322	3,598,844	3,598,844	1,565,867	1,565,867
FUND BALANCE, DECEMBER 31	3,598,844	1,567,142	1,565,867	2,384,019	2,384,019

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project. The 2024 collections are estimated to be \$7,080,525, approved.
- The Levee and Conservation District drawdown, \$2,575,000, for Morganza to the Gulf Projects in accordance with the inter-governmental agreement, approved.
- \$3,660,439 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved.

BAYOU COUNTRY SPORTS PARK

285 – BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding. The Bayou Country Sports Park is a recreational public facility to create a better quality of life for Terrebonne Parish citizens through recreational diverse programming, special events and a safe park facility.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. To optimize revenue to the Bayou Country Sports Park:</i>			
a. Increasing operating revenue from sponsorship sales and field rentals	\$350,000	\$450,000	\$500,000
b. Maintaining at least 50% repetitive-occurring events compared to overall number of events	95%	95%	95%
c. Retaining all advertising sponsorships throughout the year	100%	100%	100%
d. Revenue from concessions sold at park events	\$180,000	\$180,000	\$220,000
<i>2. Control operating expenses:</i>			
a. Cost for concessions sold at park events	\$70,000	\$70,000	\$88,000
Economic Development			
<i>1. To optimize and promote more events booked at the Bayou Country Sports Park.</i>			
a. Total number of event days throughout the year	80	100	100
b. Regional, State or National Tournaments/Events	6	12	20
<i>2. Increase social media numbers and website usage for better reach of advertising events for the Bayou Country Sports Park and our promoters, as well as getting more accessible bookings.</i>			
a. Facebook followers	15,000	15,000	18,000
b. Number of sessions on Website	50,000	50,000	60,000
Infrastructure Enhancement/Growth Management			
<i>1. Improvements and future projects for the Bayou Country Sports Park.</i>			
a. Road lights	75%	100%	completed
b. Boy's baseball field Lights	25%	100%	completed
c. Boy's common area	25%	50%	100%
d. Boy's baseball Concessions	25%	50%	100%
e. Additional parking lot	25%	20%	100%
f. Connecting Roadway	25%	100%	100%
g. Two Soccer fields with lights	75%	100%	100%
h. Beach volleyball	25%	100%	100%



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	412,280	300,000	325,000	300,000	300,000
Charges for Services	43,845	43,928	59,710	60,000	60,000
Miscellaneous Revenue	490,157	575,000	341,369	350,000	350,000
TOTAL REVENUES	946,282	918,928	726,079	710,000	710,000
EXPENDITURES					
Personal Services	114,924	285,673	194,515	186,280	186,280
Supplies & Materials	88,598	100,000	65,192	75,000	75,000
Other Services and Charges	67,273	66,889	96,370	96,509	96,509
Repair & Maintenance	161,747	170,000	210,000	205,000	205,000
Operating Transfer Out	703,550	204,975	204,975	205,450	205,450
TOTAL EXPENDITURES	1,136,092	827,537	771,052	768,239	768,239
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFER OUT					-9.60%
INCREASE (DECREASE) TO FUND BALANCE	(189,810)	91,391	(44,973)	(58,239)	(58,239)
FUND BALANCE, JANUARY 1	309,812	120,002	120,002	75,029	75,029
FUND BALANCE, DECEMBER 31	120,002	211,393	75,029	16,790	16,790

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$300,000 is estimated for 2024 to use for the annual debt service of \$205,450 and use any remaining funds to supplement the Bayou Country Sports Park, approved.
- Personnel, approved:
 - Eliminate one (1) Field Technician II, Grade 104

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sr. Equipment Operator	1	1	1	1	108	36,774	47,154	57,533
Field Technician II	2	1	1	1	104	26,499	34,008	41,517
TOTAL	3	2	2	2				

CRIMINAL COURT FUND

299 – CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	460,000	0	0	0	0
Charges for services	31,723	35,000	49,120	46,000	46,000
Fines and Forfeitures	1,831,035	2,424,249	2,255,093	2,310,000	2,310,000
Miscellaneous Revenue	2,253	75	837	100	100
Operating Transfers In	2,426,947	3,837,011	3,837,011	2,772,514	2,772,514
TOTAL REVENUES	4,751,958	6,296,335	6,142,061	5,128,614	5,128,614
EXPENDITURES:					
Personal Services	3,415,499	3,646,821	3,493,517	3,958,819	3,958,819
Supplies and Materials	89,770	111,500	89,252	96,500	96,500
Other Services and Charges	1,407,809	1,893,511	1,673,718	1,735,186	1,735,186
Repair and Maintenance	1,412	5,833	5,770	4,850	4,850
Allocated Expenditure	0	2,926	0	0	0
Capital Outlay	15,812	50,658	0	0	0
Operating Transfers Out	57,945	80,876	80,876	52,112	52,112
TOTAL EXPENDITURES	4,988,247	5,792,125	5,343,133	5,847,467	5,847,467
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					2.43%
INCREASE (DECREASE) TO FUND BALANCE	(236,289)	504,210	798,928	(718,853)	(718,853)
FUND BALANCE, JANUARY 1	263,786	27,497	27,497	826,425	826,425
FUND BALANCE, DECEMBER 31	27,497	531,707	826,425	107,572	107,572

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$2,300,000 for 2024, approved.
- General Fund Supplement, \$2,540,000, a decrease of \$760,000, approved.
- Juvenile Detention Supplement, \$185,000 a decrease of \$65,000, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2023, approved.
- Personnel, approved:
 - Eliminate one (1) Secretary
 - Eliminate two (2) Case Manager
 - Eliminate one (1) Case Worker
 - Eliminate three (3) Clerks

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	3	3	3				
Administrative Technician I	1	0	1	1	N/A	****	****	****
TOTAL PART-TIME	1	0	1	1				
TOTAL	4	3	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	21	20	20	20	N/A	****	****	****
Receptionist	2	2	2	2	N/A	****	****	****
Case Manager	1	0	0	0	N/A	****	****	****
Caseworker	25	17	23	23	N/A	****	****	****
Investigator	10	8	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Clerks	10	7	7	7	N/A	****	****	****
TOTAL	71	56	64	64				

299-125 DRUG COURT

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	3	3	3	3	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

GRANT FUNDS (206 THRU 241)

SPECIAL REVENUE FUNDS – GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for the purposes of our Comprehensive Annual Financial Report, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	37,873,864	41,858,862	32,589,157	11,625,283	11,625,283
Charges for Services	81,101	140,500	201,116	116,077	116,077
Miscellaneous Revenue	20,256	0	40,121	675	675
Other Revenue	42,814	0	6	0	0
Operating Transfers In	633,141	778,960	658,960	1,133,636	1,133,636
TOTAL REVENUES	38,651,176	42,778,322	33,489,360	12,875,671	12,875,671
EXPENDITURES					
Personal Services	3,376,458	4,283,729	3,584,144	4,633,810	4,633,810
Supplies and Materials	440,786	740,643	592,458	595,848	595,848
Other Services and Charges	10,270,416	40,675,149	35,883,326	6,847,726	6,847,726
Repairs and Maintenance	117,096	421,052	175,482	173,770	173,770
Capital Outlay	4,776,517	2,743,068	2,196,600	3,204,694	3,204,694
Operating Transfers Out	12,465,382	1,107,690	987,690	147,692	147,692
TOTAL EXPENDITURES	31,446,655	49,971,331	43,419,700	15,603,540	15,603,540
% CHANGE OVER PRIOR YEAR				-73.44%	-73.44%
INCREASE (DECREASE) TO FUND BALANCE	7,204,521	(7,193,009)	(9,930,340)	(2,727,869)	(2,727,869)
FUND BALANCE, JANUARY 1	8,601,022	15,805,543	15,805,543	5,875,203	5,875,203
FUND BALANCE, DECEMBER 31	15,805,543	8,612,534	5,875,203	3,147,334	3,147,334

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however, the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following, approved:
 - Homeless Shelter, \$120,000
 - Head Start, \$20,000
- The General Fund Supplements the following programs, approved:
 - Homeless Shelter (Fund 234), \$18,400, same as 2023
 - Home Investment Partnership (Fund 235), \$50,874, same as 2023
 - FTA Grant (Fund 237), \$330,056, no transfer in 2023
 - Head Start Program (Fund 239), \$531,945, an increase of \$41,160
 - Rural Transit (Fund 240), \$12,188, same as 2023
 - Section 8 (Fund 219), \$40,000, same as 2023
 - Rapid Rehousing (Fund 226), \$2,481, no transfer in 2023

PROGRAMS AND PERSONNEL SUMMARIES

201- American Rescue Plan. On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus Local Fiscal Recovery Funds. This program is intended to provide support to State, Local and Tribal governments in responding to the economic and public health impacts of Covid-19.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 ACTUAL	FY2023 ESTIMATED	FY2024 PROJECTED
Respond to public health emergency or its negative economic impacts			
1. Dollar amount of funds disbursed to outside agencies	\$737,619	\$1,052,417	\$0
2. Dollar amount of demolitions of blighted properties	\$0	\$1,000,000	\$0
3. Dollar amount of grants provided to nonprofit organizations	\$0	\$780,000	\$0
4. Dollar amount provided to address low-income housing	\$1,477,534	\$4,702,466	\$0
5. Number of positions added back to the budget	16	16	0
6. Projects and dollar amount awarded:			
a. Montegut Boat Launch	\$0	\$150,000	\$0
b. Montegut Boat Launch #2	\$0	\$0	\$275,000
c. Marina Repairs	\$0	\$0	\$500,000
d. Civic Center Repairs	\$0	\$0	\$887,000
e. Firetrucks	\$0	\$0	\$950,000
g. Kayak/Canoe at Mandalay Park	\$0	\$300,000	\$0
h. Mental Health Center (Crisis Center)	\$0	\$400,000	\$0
To respond to the reduction in revenue			
1. Dollar amount of lost revenue	\$8,457,367	\$0	\$0
Make investments to water, sewer, broadband infrastructure			
1. Flood Control Structures	\$76,150	\$441,851	\$0

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program/LASAFE. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas. The Louisiana’s Strategic Adaptations for Future Environments project will provide funds for resilient infrastructure and community nonstructural mitigation/flood risk project. These funds will be one of multiple lines of defense that will work together to protect the people and property of Terrebonne Parish, specifically north of Lake Boudreaux.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk of violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. Priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families. Terrebonne Parish Consolidated Government’s FSS program seeks to help families make progress toward economic security by supporting the family’s efforts to increase their earned income, build financial capability and achieve their financial goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022	FY2023	FY2024
	Actual	Estimated	Projected
Quality of Community & Family Life			
<i>1. To increase the availability of decent, safe, and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	367	445	450
b. Vouchers issued	180	121	99
c. Landlords participating	180	194	200
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	40	35	40

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHERS PROGRAM

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	64,210	82,451	100,693
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Administrative Coordinator I	3	3	3	3	104	26,499	34,008	41,517
TOTAL	5	5	5	5				

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor’s Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDBG) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. To provide Housing Rehabilitation Services to lower income households. a. Improved the quality of owner occupant housing by providing Housing Rehabilitation and Emergency Repair to lower income homeowners.	10	10	10
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center. a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless Families in becoming self-sufficient. b. Provided savings match to residents to assist in transition to permanent housing.	0 0	0 0	0 0
3. To provide rental payments for Head Start Classrooms and supplement the cost-of-service delivery for the Head Start Program. a. Enhanced services for lower income families by funding rent payments for two Head Start Classrooms and other supplemental services required by the Head Start Program.	158	190	205
*Hurricane Ida has limited Housing Rehabilitation production in 2022 and is expected to do the same in 2023 and 2024 due to insurance, FEMA claims, and the State's Restore LA Program. *Hurricane Ida limited enrollment during the 2022-2023 school year. Head Start lost three classrooms due to Hurricane Ida. *Hurricane Ida damaged the Beautiful Beginnings Center severely enough to have the shelter remain closed for 2022 and 2023. Construction is expected to go through 2024.			

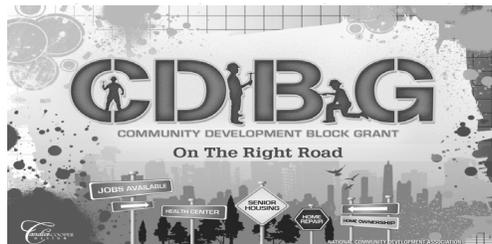
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Housing Rehab Technician	2	2	2	2	109	40,373	51,834	63,294
Housing Rehab Technician	4	2	4	4	107	33,342	42,827	52,312
Field Technician I	0	1	0	0	103	25,002	32,094	39,187
TOTAL	6	5	6	6				



226 – CoC Rapid Rehousing Grant. The Rapid Rehousing Grant Program funds are received from the U.S. Department of Housing and Urban Development through the Louisiana Balance of State Continuum of Care. The program provides literally homeless individuals and families with case management in addition to rental assistance for permanent housing.

227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100-year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and aids moderate to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked windowpanes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
1. <i>Crisis Intervention Program helps families that have experienced an emergency that has rendered them unable to pay and/or it also helps to prevent families from becoming homeless.</i> a. Number of clients assisted with crisis intervention: <ul style="list-style-type: none"> • Rent/Mortgage • Shelter/Hotel • Section 8 Inspections 	9 28 262	2 20 132	10 20 300
2. <i>Employment Program provides individuals with the necessary tools needed to start a new job and become self-sufficient.</i> a. Number of individuals who received employment assistance.	0	10	20
3. <i>Education and Cognitive Development provides students with tuition for career jobs and Grade Level students K-12th with school uniforms.</i> a. Number of individuals received tuition assistance for career studies. b. Number of students received assistance with school uniforms.	13 150	8 253	10 250
4. <i>Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.</i> a. Number of families received food distribution.* b. Number of elderly households received food vouchers.	0 55	0 250	1,000 250
5. <i>Low-income Home Energy Assistance Program (LIHEAP) provides utility payment every six months to client's utility bill.</i> a. Number of households received utility payments.	3,688	3,072	3,300
6. <i>Low-income Home Water Assistance Program (LIHWAP) provides water assistance to client's bill.</i> a. Number of households received water payments.	290	455	1,000
* Staffing/Volunteer shortage limited commodities distribution in 2022 and 2023.			

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Development Administrator	1	1	1	1	210	58,365	74,963	91,541
Administrative Coordinator I	3	2	3	3	104	26,499	34,008	41,517
TOTAL	4	3	4	4				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low-Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at-risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center.

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low-income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Quality of Community & Family Life			
<i>1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$7.22	\$8.91	\$10.62
b. Dollar amount of operating cost/vehicle per revenue hour	\$138.30	\$170.69	\$203.51
c. Dollar amount of operating cost per passenger trip	\$35.91	\$44.32	\$52.84
d. Passenger Boarding/Revenue mile	\$0.20	\$0.20	\$0.20
e. Passenger Boarding/Revenue hour	\$3.85	\$3.85	\$3.85
f. Total annual passenger boarding	42,747	42,747	42,747
g. Total annual operating costs	\$1,525,211	\$1,882,318	\$2,244,302

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	64,210	82,451	100,693
Office Manager	1	1	1	1	208	49,608	63,690	77,750
TOTAL	2	2	2	2				

PERSONNEL SUMMARIES

237-691 OPERATION/GENERAL ADMINISTRATION

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Technician I	1	1	1	1	102	23,795	30,555	37,294
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Senior Bus Operator	3	2	3	3	105	28,330	36,379	44,429
Bus Operator	10	4	10	10	104	26,499	34,008	41,517
Para Transit Operators	2	2	2	2	102	23,795	30,555	37,294
TOTAL	16	9	16	16				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Maintenance Supervisor	1	1	1	1	109	40,373	51,834	63,294
Mechanic I	1	1	1	1	105	28,330	36,379	44,429
Field Technician I	1	1	1	1	103	25,002	32,094	39,187
TOTAL FULL TIME	3	3	3	3				
Fleet Attendant	2	0	2	2	101	11,325	14,539	17,753
TOTAL PART TIME	5	3	5	5				

237-694 NON-VEHICLE MAINTENANCE

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Technician I	1	0	1	1	103	25,002	32,094	39,187
TOTAL	1	0	1	1				

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Bus Operators	2	2	2	2	104	26,499	34,008	41,517
TOTAL	2	2	2	2				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three- and four-year-old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2021 Actual	FY2022 Estimated	FY2023 Projected
Quality of Community & Family Life			
1. To successfully transition all children and families into kindergarten or Pre-Kindergarten services at the end of each school year.			
a. All four-year-old children enrolled will transition into kindergarten	4	5	5
b. All three-year-old children enrolled will transition into Pre-kindergarten services	154	185	200
2. To continue to serve as many children and families as possible in the Head Start Program each school year.			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	158	190	205
*Hurricane Ida limited enrollment during the 2022-2023 school year. Head Start lost three classrooms due to Hurricane Ida.			

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Administrator	1	1	1	1	211	64,210	82,451	100,693
Education Specialist	1	1	1	1	209	53,581	68,786	83,970
Program Specialist	5	4	5	5	206	43,701	56,139	68,578
Head Start Supervisor	2	2	2	2	109	40,373	51,834	63,294
Teacher	10	7	10	10	108	36,774	47,154	57,533
Assistant Teacher	10	10	10	10	103	25,002	32,094	39,187
TOTAL FULL-TIME	29	25	29	29				
Substitute Assistant Teacher	10	1	10	10	103	12,501	16,047	19,593
Food Service Technician	6	5	6	6	101	11,325	14,539	17,753
TOTAL PART-TIME	16	6	16	16				
TOTAL	45	31	45	45				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – CDBG Disaster Recovery Program purpose of funding activities under the Parish-Implemented Recovery Program, Affordable Rental Housing Program, the Economic Revitalization Program and the Sustainable Coastal Communities Program within Terrebonne Parish. Fund 641 has been established as a companion fund to account for infrastructure separately; however, the two funds continue to be considered one program, one fund.

ENTERPRISE FUNDS

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund: To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund: To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund: Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services and purchasing necessary equipment.

Civic Center Fund: To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance, and marketing.

UTILITIES DEPARTMENT

300-306 ENTERPRISE FUNDS – UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

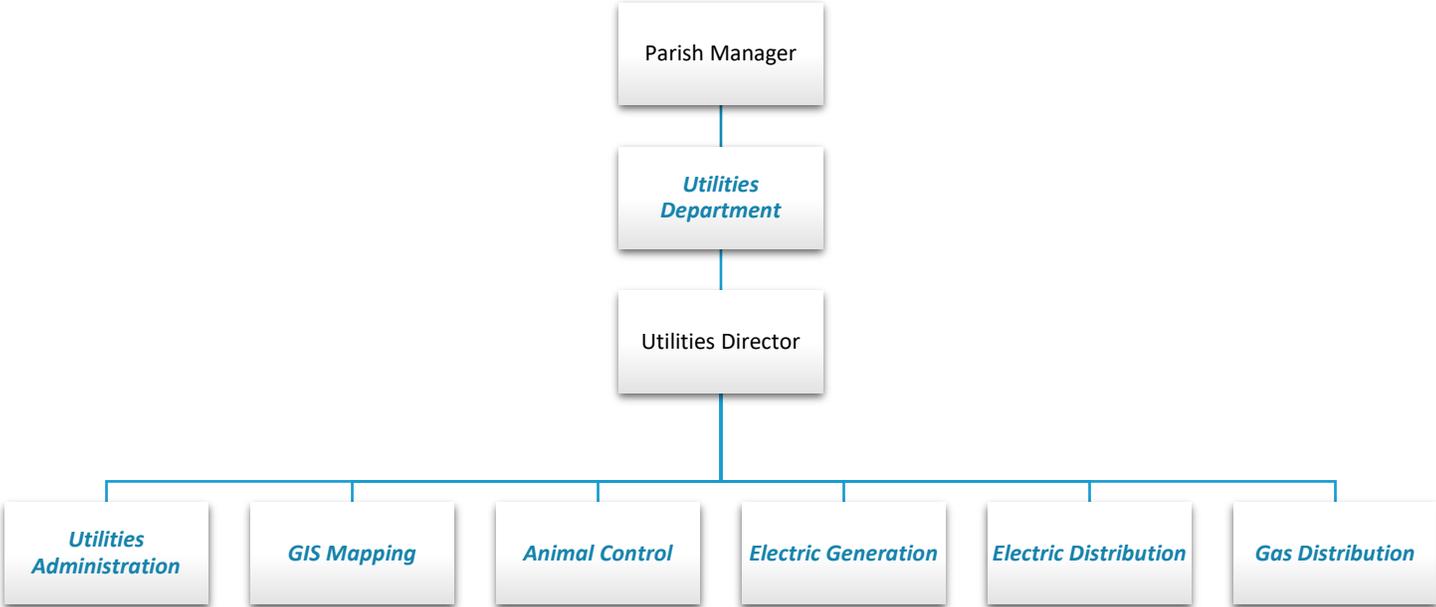
The Department of Utilities' mission is to render reliable and competitively priced electric and gas to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	28,742	0	0	0	0
Charges for services	(47,710)	(25,500)	(41,498)	(25,500)	(25,500)
Miscellaneous Revenue	121,888	5,000	156,729	8,000	8,000
Utility Revenue	52,914,992	48,003,099	43,649,062	45,694,277	45,694,277
Other Revenue	8,460	0	13,439	0	0
Operating Transfers In	<u>2,730,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>
TOTAL REVENUES	<u>55,756,372</u>	<u>48,212,599</u>	<u>44,007,732</u>	<u>45,906,777</u>	<u>45,906,777</u>
EXPENDITURES					
Electric Generation	36,479,160	27,556,122	26,680,845	30,804,298	30,804,298
Electric Distribution	4,445,152	5,209,838	5,224,578	5,201,589	5,201,589
Gas Distribution	9,931,959	8,603,749	9,490,964	9,626,453	9,626,453
Utility Administration	2,728,917	2,942,201	2,917,589	3,014,029	3,014,029
G.I.S. Mapping System	192,555	300,218	252,526	304,415	304,415
Operating Transfers Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,000,000</u>	<u>4,000,000</u>
TOTAL EXPENDITURES	<u>53,777,743</u>	<u>44,612,128</u>	<u>44,566,502</u>	<u>52,950,784</u>	<u>52,950,784</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					9.73%
INCREASE (DECREASE) TO NET POSITION	1,978,629	3,600,471	(558,770)	(7,044,007)	(7,044,007)
NET POSITION, JANUARY 1	52,665,031	54,643,660	54,643,660	54,084,890	54,084,890
NET POSITION, DECEMBER 31	54,643,660	58,244,131	54,084,890	47,040,883	47,040,883

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for the year 2024 totals \$14,014,127, approved.
- \$2,350,000 is budgeted for residential and commercial sales of gas, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, same as 2023, approved.



ELECTRIC GENERATION

301-802 – ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders	2,060	2,060	2,060
b. Number of Job Safety Analysis	2,060	2,060	2,060
c. Number of Daily Safety Kickoff Meetings	249	249	249
<i>2. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Total Starts	0	80	80
b. Number of Yearly Available Hours	0	8,757.26	8,760
c. Number of Unavailable Hours	8,760	2.739	0
d. Percent Available Time	0%	99.99%	100%
Infrastructure Enhancement/Growth Management			
<i>1. To Correct/Improve Major Maintenance Requirements Identified</i>			
a. Diesel Plant Roof recondition	0%	10%	50%
b. Temp Generator Unit 15 Install	0%	100%	100%
<i>2. To Maintain Full Load Capabilities</i>			
a. Temp Generator Unit 15	0%	100%	100%

BUDGET SUMMARY

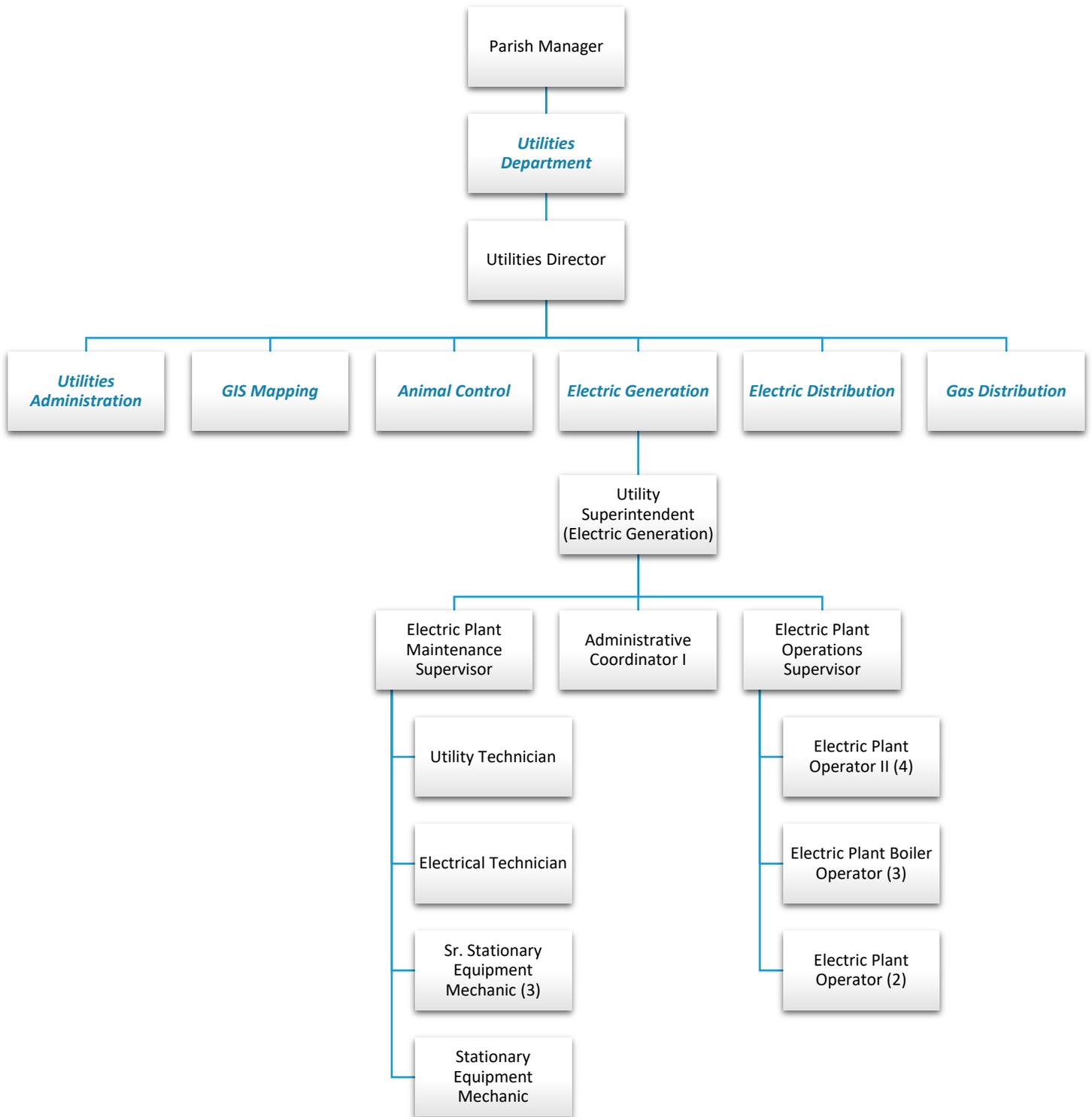
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	1,542,396	1,632,334	1,510,520	1,513,297	1,513,297
Supplies and Materials	25,332	128,628	84,360	81,993	81,993
Other Services and Charges	1,794,337	2,031,862	2,229,040	2,650,640	2,650,640
Repair and Maintenance	31,073	108,950	73,100	109,450	109,450
Capital Outlay (Depreciation)	647,656	650,000	650,000	650,000	650,000
Amoritization	68,908	0	0	0	0
Energy Purchases	32,369,458	23,004,348	22,133,825	25,798,918	25,798,918
TOTAL EXPENDITURES	36,479,160	27,556,122	26,680,845	30,804,298	30,804,298
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION, AMORTIZATION AND ENERGY PURCHASES					11.63%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Electric Plant Operator II, Grade 109
 - Eliminate one (1) Electric Plant Boiler Operator, Grade 108
 - Eliminate two (2) Electric Plant Operator, Grade 106

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utility Superintendent - Elec. Gen.	1	1	1	1	212	70,658	90,709	110,760
Electric Plant Operator Supervisor	1	1	1	1	110	45,219	58,074	70,907
Electric Plant Maintenance Supervisor	1	1	1	1	110	45,219	58,074	70,907
Utility Technician	1	1	1	1	110	45,219	58,074	70,907
Electrical Technician	1	1	1	1	109	40,373	51,834	63,294
Electric Plant Operator II	5	4	4	4	109	40,373	51,834	63,294
Sr. Stationary Equipment Mech.	3	3	3	3	108	36,774	47,154	57,533
Electric Plant Boiler Operator	4	3	3	3	108	36,774	47,154	57,533
Electric Plant Operator	4	2	2	2	106	30,597	39,291	47,986
Stationary Equipment Mechanic	1	1	1	1	106	30,597	39,291	47,986
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
TOTAL	23	19	19	19				



ELECTRIC DISTRIBUTION

301-803 – ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 13,900 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. Conduct regular inspections of distribution assets and facilities			
a. Substations - monthly	75%	80%	90%
b. Underground components (transformers, pedestals, etc.)	70%	75%	80%
c. Overhead components	80%	85%	85%
d. Infrared survey	75%	90%	95%
e. Poles	40%	70%	80%
f. Maintain SCADA System availability	60%	70%	90%
2. To provide a safe environment for employees.			
a. Maintain American Red Cross CPR certification for all employees	50%	80%	100%
b. Rigging Training	50%	80%	100%
c. OSHA ID	50%	75%	100%
d. Defensive Driving	0%	60%	100%
3. To maintain various statistical information for management reports.			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	85%	90%	95%
b. Number of customers	13,935	14,000	14,200
c. Retail sales (kwh)(millions)	323,172,361	330,000,000	350,000,000

BUDGET SUMMARY

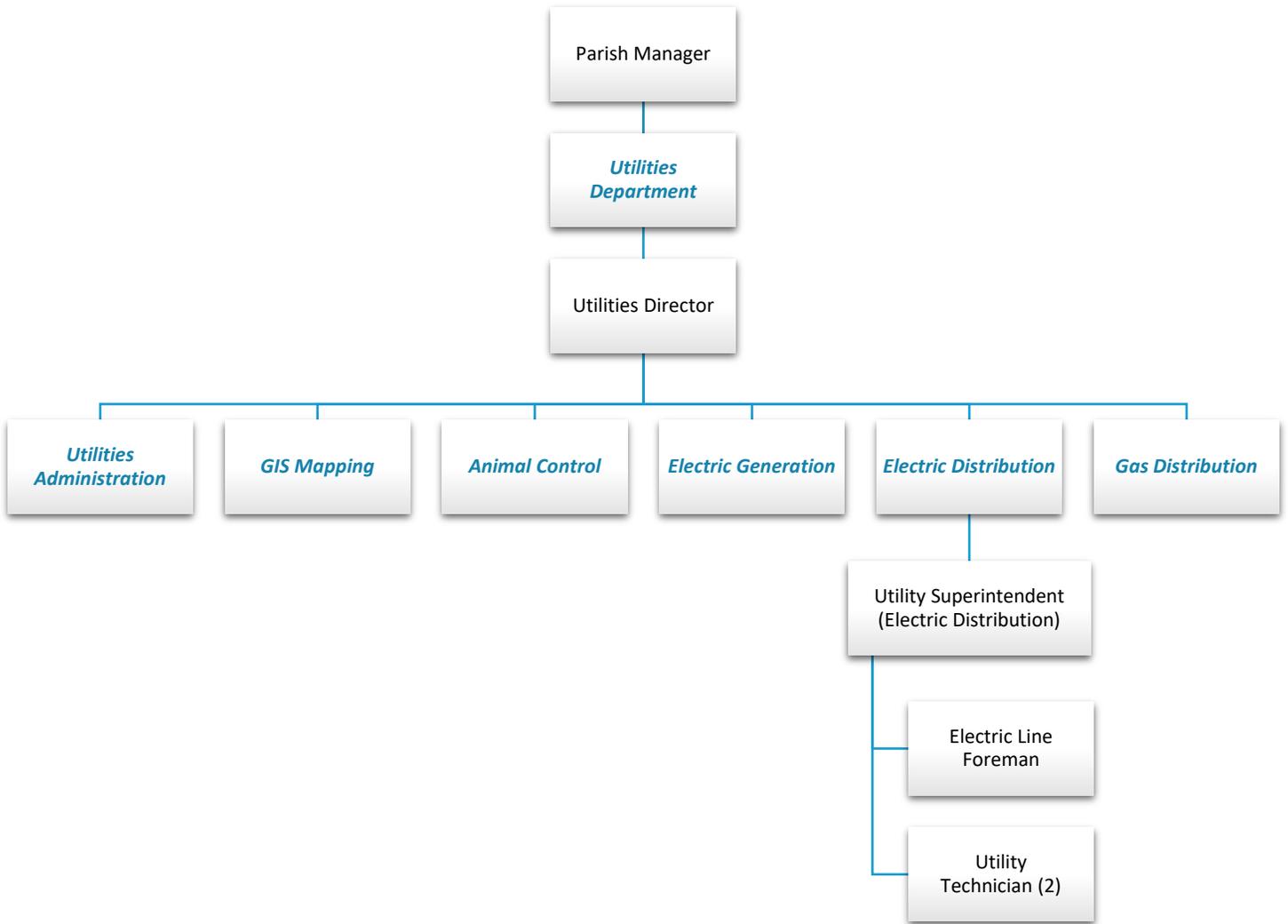
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	320,693	377,350	368,404	373,338	373,338
Supplies and Materials	34,379	66,600	55,550	79,600	79,600
Other Services and Charges	1,032,051	1,251,395	1,460,014	1,573,257	1,573,257
Repairs and Maintenance	895,240	1,210,249	1,036,366	852,150	852,150
Capital Outlay (Depreciation)	2,132,529	2,304,244	2,304,244	2,323,244	2,323,244
Amortization	30,260	0	0	0	0
TOTAL EXPENDITURES	4,445,152	5,209,838	5,224,578	5,201,589	5,201,589
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND AMORTIZATION					-0.94%

BUDGET HIGHLIGHTS

- Major operating expenses, approved:
 - Line clearing and maintenance service, \$900,000, an increase of \$30,000
 - Line repairs, \$324,500, same as 2023
 - Substation repairs, \$70,000, a decrease of \$40,000
- Capital (\$1,000,000), approved:
 - System Repairs

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Superintendent- Electrical Dist.	1	1	1	1	212	70,658	90,709	110,760
Electric Line Foreman	1	1	1	1	110	45,219	58,074	70,907
Utility Technician	2	2	2	2	110	45,219	58,074	70,907
TOTAL	4	4	4	4				



GAS DISTRIBUTION

301-806 – GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou Dularge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Hwy 311 gas main line upgrade from Hollywood to Saint Charles	100%	0%	0%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Lucy/Pecan Street Bulkhead Project	100%	0%	0%
b. Phase 21 Cast Iron Replacement	0%	100%	0%
c. Phase 1 PVC Pipe Replacement – planning phase	0%	10%	100%
d. Phase 2 PVC Pipe Replacement – planning phase	0%	5%	50%
e. Phase 3 PVC Pipe Replacement – planning phase	0%	5%	25%
f. Gas Pressure Monitoring System	0%	50%	50%
g. Installing YZ Unit at Boundary Station	0%	0%	100%
Effective and Efficient Government			
<i>1. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,880	15,000	15,500
b. Sales (CCF, in thousands)	963	830	800

BUDGET SUMMARY

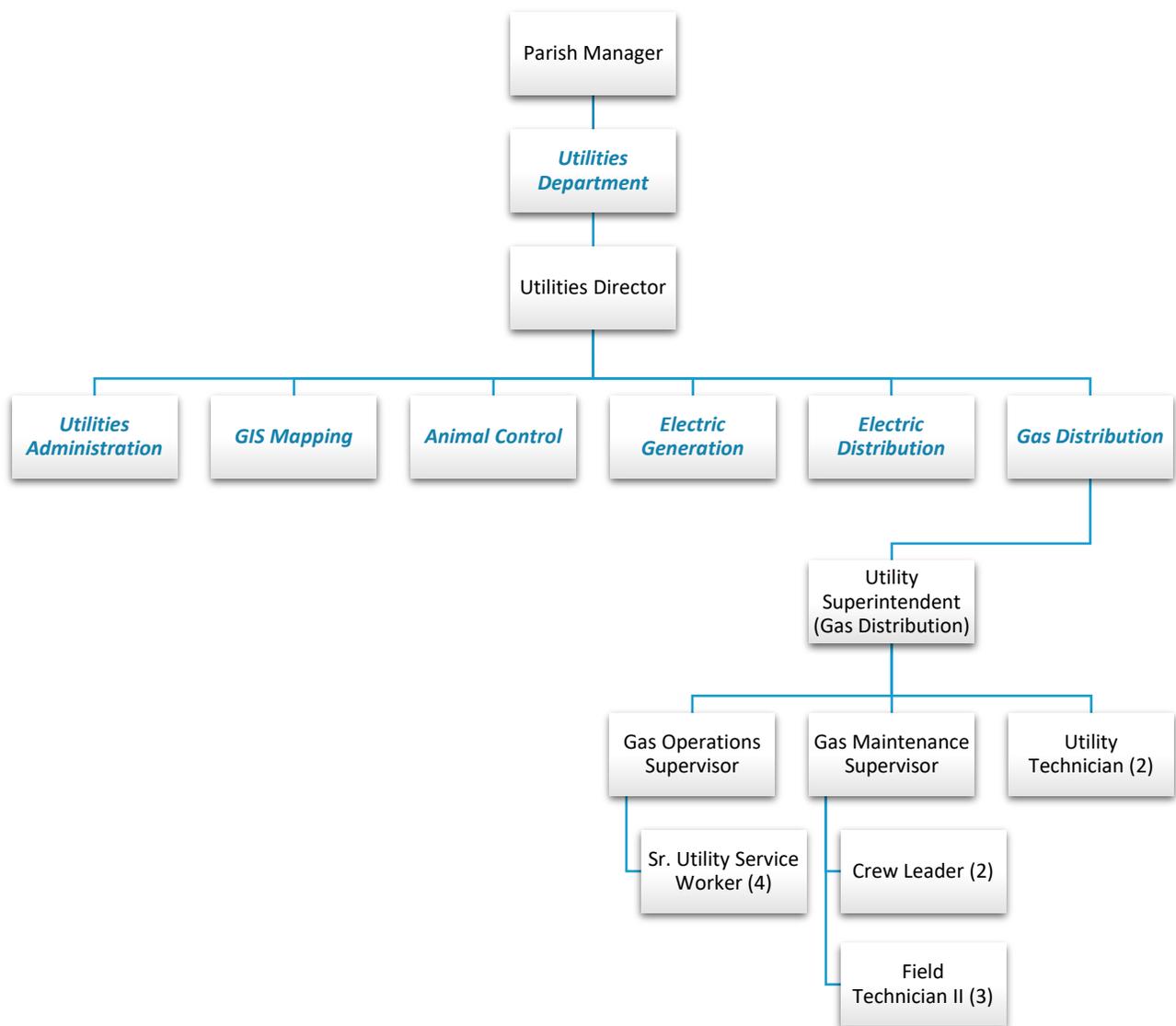
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	778,002	1,084,007	867,834	934,180	934,180
Supplies and Materials	176,908	146,750	142,900	191,250	191,250
Other Services and Charges	518,098	571,521	536,013	649,502	649,502
Repair and Maintenance	394,060	308,300	405,700	308,300	308,300
Capital Outlay (Depreciation)	1,259,437	993,171	1,093,171	1,006,571	1,006,571
Energy Purchases	6,805,454	5,500,000	6,445,346	6,536,650	6,536,650
TOTAL EXPENDITURES	9,931,959	8,603,749	9,490,964	9,626,453	9,626,453
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-1.30%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Sr. Utility Service Worker-Gas, Grade 109
 - Eliminate one (1) Line Maintenance Operator, Grade 106
 - Eliminate one (1) Field Technician II, Grade 104
- Capital (\$580,000), approved:
 - System additions, \$400,000
 - Regulator Station upgrade, \$60,000
 - Scratch and Sniff Program, \$20,000
 - Large meters, \$100,000

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Superintendent - Gas Dist.	1	0	1	1	212	70,658	90,709	110,760
Gas Maintenance Supervisor	1	1	1	1	110	45,219	58,074	70,907
Gas Operation Supervisor	1	1	1	1	110	45,219	58,074	70,907
Utility Technician	2	2	2	2	110	45,219	58,074	70,907
Sr. Utility Service Worker - Gas	5	4	4	4	109	40,373	51,834	63,294
Crew Leader - Gas	2	2	2	2	108	36,774	47,154	57,533
Line Maintenance Operator	1	0	0	0	106	30,597	39,291	47,986
Field Technician II - General	4	3	3	3	104	26,499	34,008	41,517
TOTAL	17	13	14	14				



UTILITY ADMINISTRATION

301-807 – UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. Monitor Electric Utility Monthly Performance Metrics			
a. Energy supply and distribution volumes and costs	95%	95%	95%
b. System losses	90%	93%	90%
c. Operating expenses and revenues	95%	95%	95%
d. Weekly status reports	100%	100%	100%
2. Monitor Gas Utility Monthly Performance Metrics			
a. Gas supply volumes, allocation, and costs	95%	95%	95%
b. System losses	90%	93%	90%
c. Operating expenses and revenues	95%	95%	95%
d. Weekly status reports	100%	100%	100%
3. Monitor GIS Monthly Performance Metrics			
a. Maintain the GIS Mapping System	95%	95%	95%
b. Operating expenses and revenues	95%	95%	95%
c. Weekly status reports	100%	100%	100%
4. Monitor Animal Control Division Monthly Performance Metrics			
a. Intake and disposition statistics	95%	95%	95%
b. Operating expenses and revenues	95%	95%	95%
c. Weekly and monthly status reports	100%	100%	100%

BUDGET SUMMARY

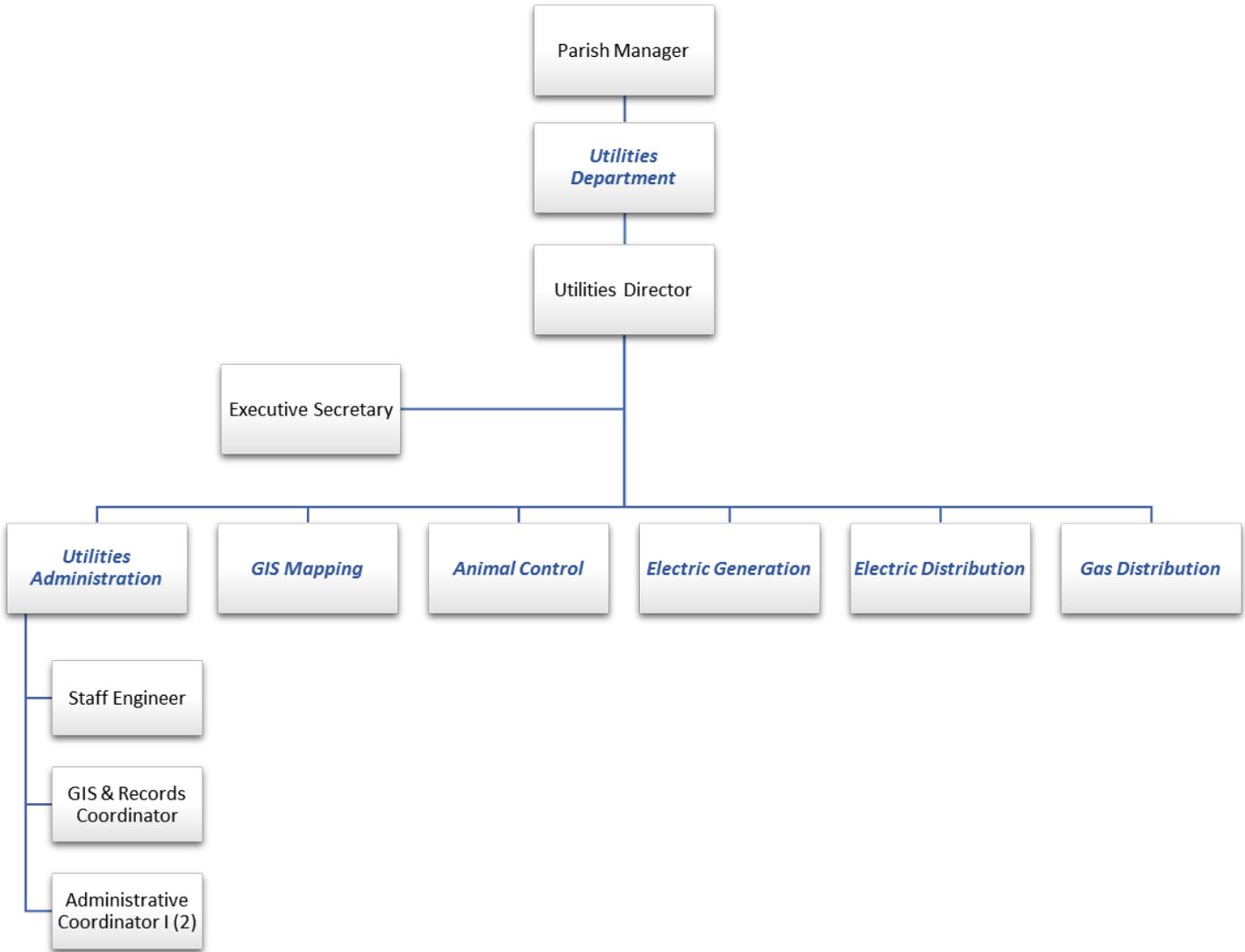
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	(36,794)	534,586	535,045	562,369	562,369
Supplies and Materials	11,205	22,520	17,610	21,520	21,520
Other Services and Charges	2,705,500	2,316,145	2,294,408	2,361,190	2,361,190
Repairs and Maintenance	6,936	13,950	15,526	13,950	13,950
Capital Outlay (Depreciation)	42,070	55,000	55,000	55,000	55,000
TOTAL EXPENDITURES	<u>2,728,917</u>	<u>2,942,201</u>	<u>2,917,589</u>	<u>3,014,029</u>	<u>3,014,029</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.49%

BUDGET HIGHLIGHTS

- Capital (\$5,000), approved:
 - Computers

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Utilities Director	1	1	1	1	IV	91,374	132,600	173,826
Staff Engineer	1	1	1	1	211	64,210	82,451	100,693
Office Manager	1	1	1	1	208	49,608	63,690	77,750
GIS & Records Coordinator	1	1	1	1	107	33,342	42,827	52,312
Administrative Coordinator I	2	2	2	2	104	26,499	34,008	41,517
TOTAL	6	6	6	6				



G.I.S. MAPPING SYSTEM

306-808 – G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY

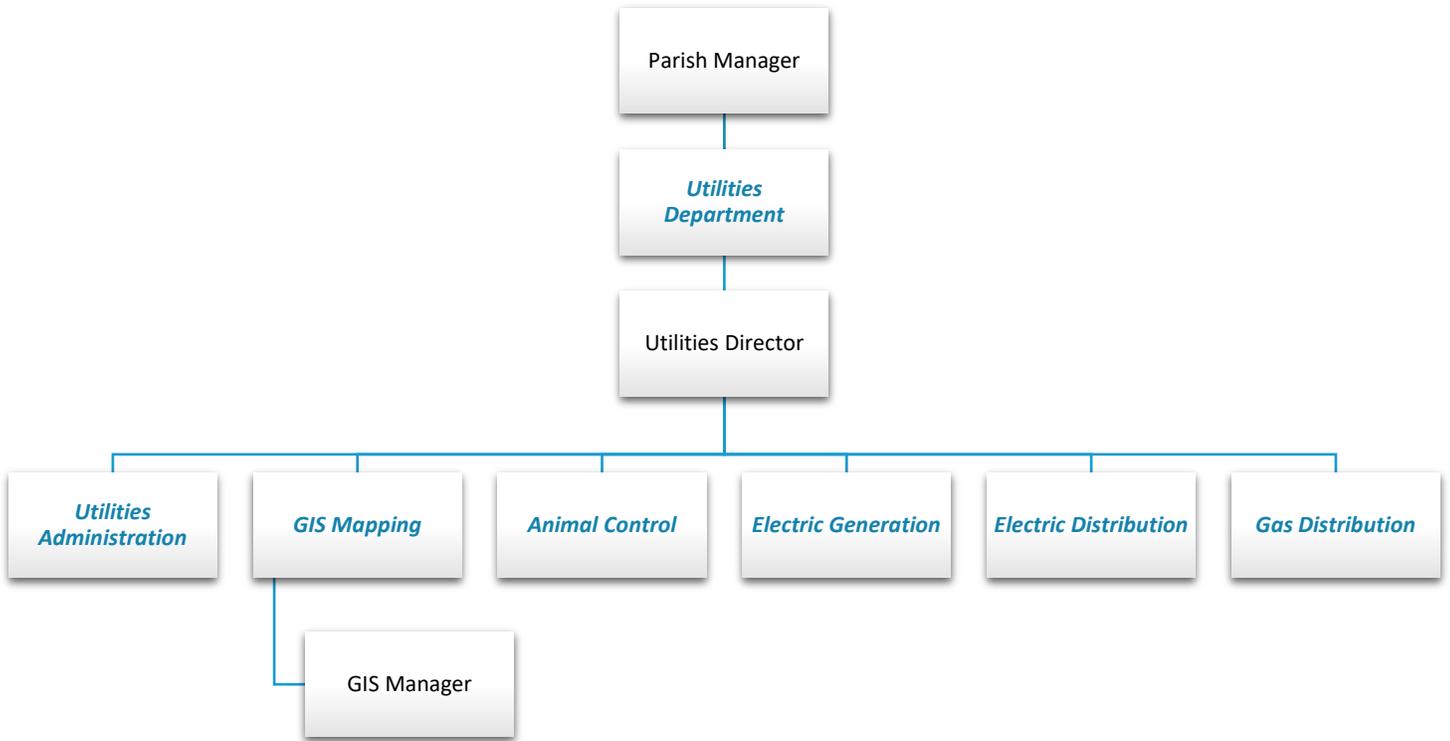
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	47,079	78,115	77,914	79,415	79,415
Supplies and Materials	365	2,500	2,500	2,500	2,500
Other Services and Charges	141,393	212,603	165,862	215,500	215,500
Repairs and Maintenance	10	2,000	1,250	2,000	2,000
Capital Outlay (Depreciation)	3,708	5,000	5,000	5,000	5,000
TOTAL EXPENDITURES	192,555	300,218	252,526	304,415	304,415
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					1.42%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	1	1	1	210	58,365	74,963	91,541
TOTAL	1	1	1	1				



POLLUTION CONTROL

310-312 – POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 285 miles of collection system, 187 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines to provide a safe habitat for wildlife and public uses. Methods in attaining a high-performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. <i>To Seek Agency Financing of Projects.</i>			
a. \$8 Million – DEQ Loan – Sewer System Expansion and Holding Basin Renovations	100%	0	0
2. <i>To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	40.40	40.40	40.40
c. Total average plant discharge (MGD)	13.832	10.0	10.0
d. Total Laboratory Tests for Permits	2514	2514	2514
e. Total Laboratory Tests for Quality Assurance	7632	7632	7632
f. Total Laboratory Tests Outsourced	72	72	72
3. <i>To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units	29,160	29,388	29,650
b. Number of miles of gravity line	280	285	287
c. Number of manholes	6,207	6,250	6,259
d. Number of lift stations	186	187	189
e. Number of miles of force mains	145	146	146
f. Number of holding basins in collection system	7	7	7
4. <i>To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System	11,178	8,585	8,611
b. Number of work orders issued, Treatment System	4	3	3
c. Number of Infrastructure Locates for LA One Call	10,452	8,001	8,025
d. Number of Main Line Repairs	5	6	6
e. Number of Service Line Repairs	42	29	36
f. Number of Manhole Repairs	18	21	20
g. Number of Force Main Repairs	14	19	17
h. Number of Main Line Stoppages	223	156	190
i. Number of Service Line Stoppages	273	193	235
Infrastructure Enhancement/Growth Management			
1. <i>To provide for sewerage system expansion.</i>			
a. Number of Sewerage Systems Accepted	3	4	4
b. Number of subdivision/developments reviewed	42	44	48
2. <i>To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	18,647	19,604	15,000
b. Point Repairs performed by Maintenance Contractor	61	79	71

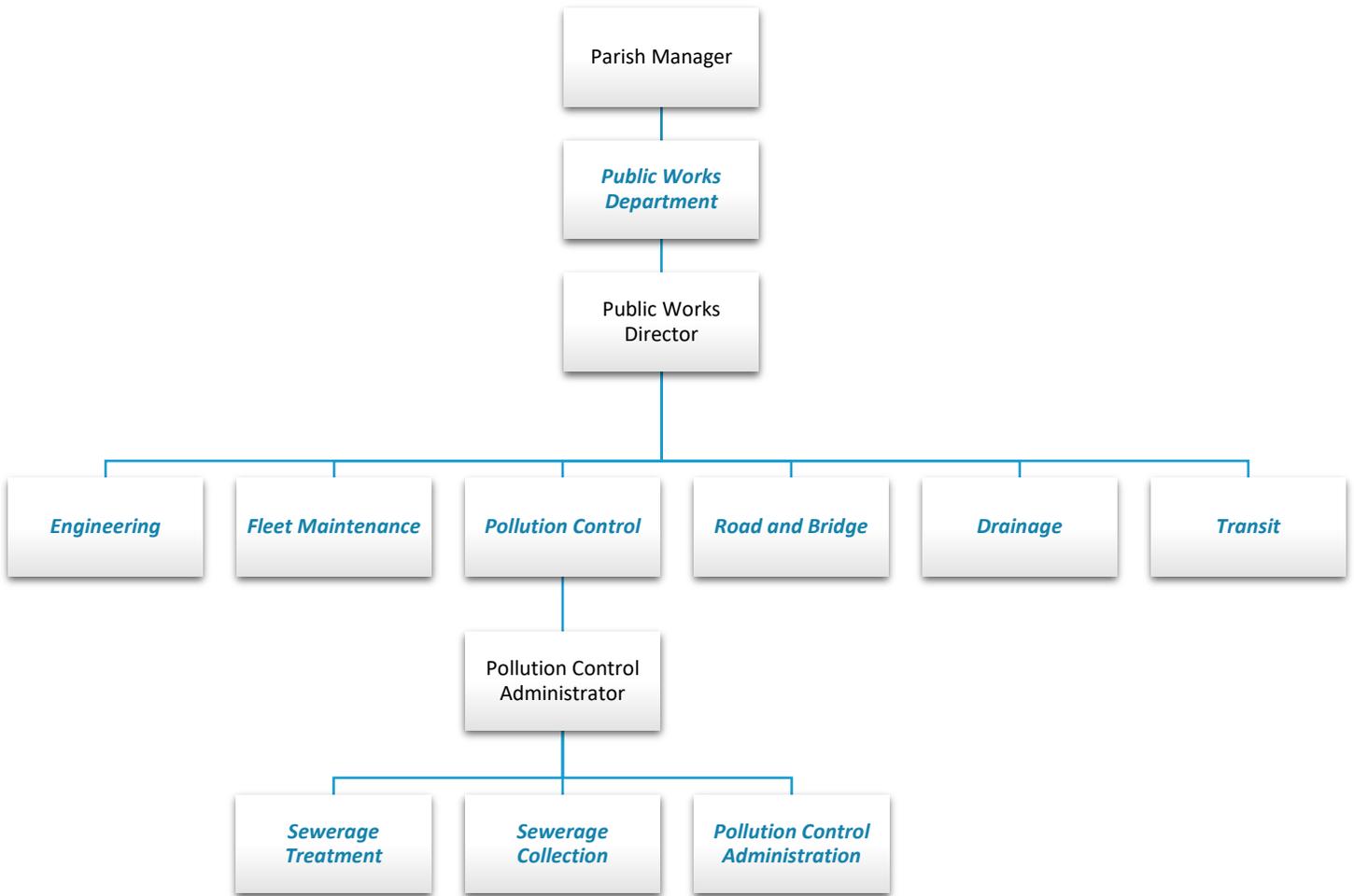
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management (continued)			
3. To Increase Sewer System Reliability/Efficiency.			
a. Conversion of SCADA Transmission from Phone Line to Radio System	15%	30%	75%
b. Conversion of SCADA Transmission from Phone Line to Cellular	0%	45%	100%
c. Replacement of Johnson Ridge Package Plant	0%	50%	100%
d. Renovate Texas Sewer Lift Station	0%	40%	60%
e. Replacement of Naquin Street Lift Station	20%	100%	0%
f. Martin Luther King Sewers	25%	100%	0%
g. Replace six (6) Fixed Aerators at North Plant	5%	20%	75%
h. Renovate Texas Sewer Lift Station	5%	50%	100%
i. Renovations of Oakshire & Southdown #2 Sewer Holding Basins	50%	100%	0%
j. Replace Gum Sewer Force Main from Lift Station to North Treatment Plant	10%	75%	100%
k. Renovate Pontiff Lift Station	0%	50%	100%
l. Renovate Engeron Street Lift Station	0%	50%	100%
m. Renovate Cleveland I Sewer Lift Station	0%	10%	75%
n. Johnson Ridge Package Plant Replacement	0%	50%	100%
o. Ultraviolet Disinfection System for the North Wastewater Treatment Plant	0%	50%	100%
p. Ultraviolet Disinfection System for the South Wastewater Treatment Plant	0%	25%	100%

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	3,984	0	0	0	0
Miscellaneous Revenue	1,340,502	50,000	87,650	50,000	50,000
Utility Revenue	7,317,852	7,190,500	6,855,190	7,190,500	7,190,500
Other Revenue	25,411	0	0	0	0
Operating Transfers In	1,696,887	1,698,018	1,698,670	1,965,936	1,965,936
TOTAL REVENUES	10,384,636	8,938,518	8,641,510	9,206,436	9,206,436
EXPENDITURES					
Sewerage Collection	7,526,071	4,822,104	4,339,389	4,824,687	4,824,687
Treatment Plant	3,471,032	3,594,593	3,589,589	3,762,392	3,762,392
EPA Grant Administration	631,191	854,358	726,614	847,606	847,606
Sewerage Capital Addition	940,710	820,000	900,000	900,000	900,000
Operating Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	12,569,004	10,091,055	9,555,592	10,334,685	10,334,685
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					2.41%
INCREASE (DECREASE) TO NET POSITION	(2,184,368)	(1,152,537)	(914,082)	(1,128,249)	(1,128,249)
NET POSITION, JANUARY 1	77,142,326	74,957,958	74,957,958	74,043,876	74,043,876
NET POSITION, DECEMBER 31	74,957,958	73,805,421	74,043,876	72,915,627	72,915,627

BUDGET HIGHLIGHTS

- Sewer collections for 2024 are estimated at \$7,190,500, approved.



SEWERAGE COLLECTION

310-431 – SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated, and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY

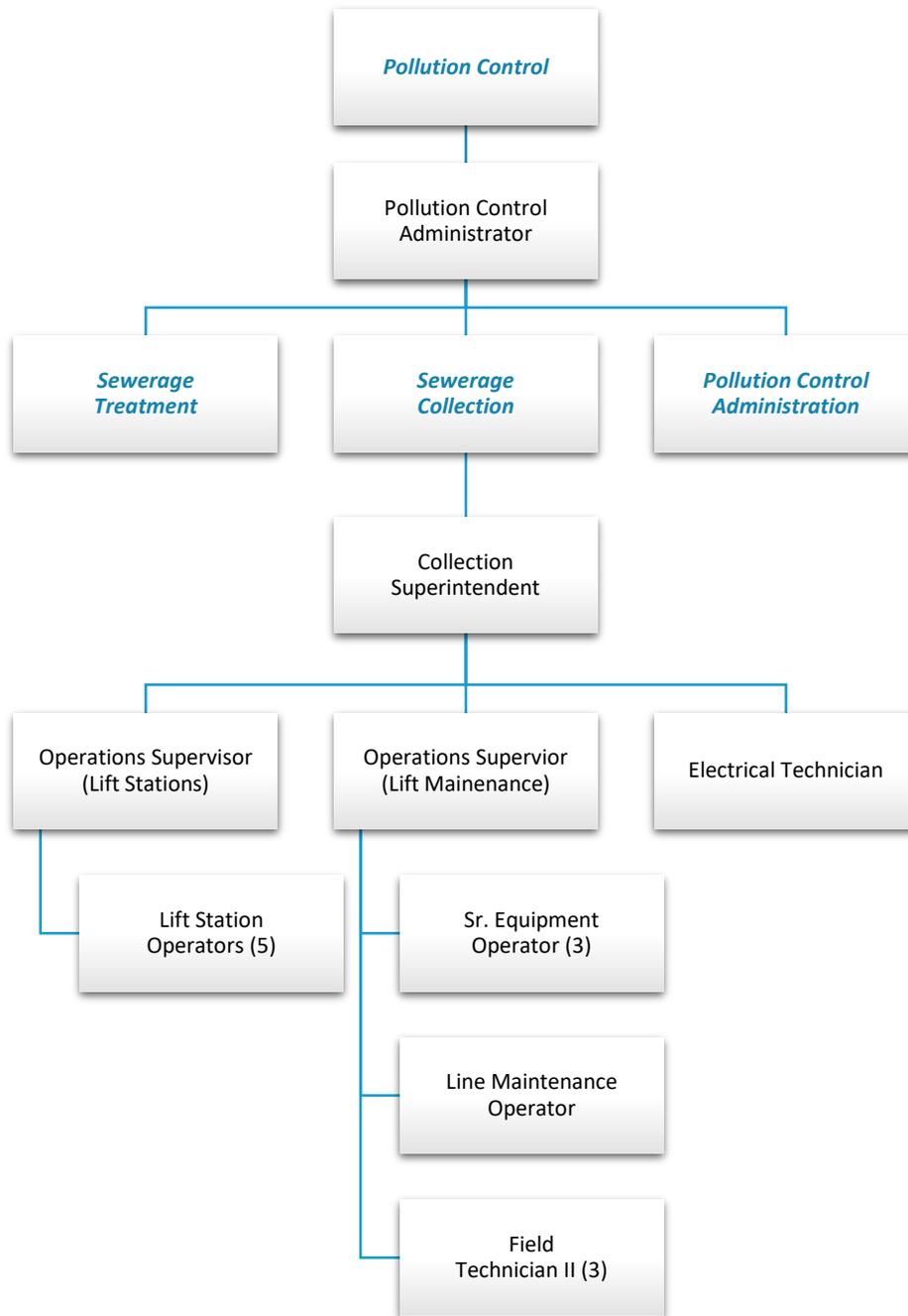
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	646,949	1,068,137	871,842	1,064,426	1,064,426
Supplies and Materials	143,350	138,488	124,840	132,230	132,230
Other Services and Charges	1,605,500	1,443,325	1,263,056	1,445,216	1,445,216
Repair and Maintenance	319,810	421,890	329,387	430,378	430,378
Capital Outlay (Depreciation)	1,535,466	1,600,000	1,600,000	1,600,000	1,600,000
Amortization	<u>3,121,693</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>7,372,768</u>	<u>4,671,840</u>	<u>4,189,125</u>	<u>4,672,250</u>	<u>4,672,250</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND AMORTIZATION					0.01%

BUDGET HIGHLIGHTS

- Major Expenditures, approved:
 - Utility costs, \$415,000, a decrease of \$30,000
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000, same as 2023
 - Sewer Pump Repairs, \$100,000, an increase of \$20,000
 - Contractor’s Repairs, \$180,000, same as 2023
- Personnel, approved:
 - Eliminate one (1) Crew Leader – Pollution Control, Grade 107
 - Eliminate one (1) Field Technician II, Grade 104
- Capital (\$675,000), approved:
 - Replace pumps/motors at lift stations, \$200,000
 - Manhole Repairs, \$100,000
 - Pump Station (Engeron and East Street) upgrades, \$375,000

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supervisor Collection	1	1	1	1	211	64,210	82,451	100,693
Operations Supervisor	2	2	2	2	109	40,373	51,834	63,294
Electrical Technician	1	1	1	1	109	40,373	51,834	63,294
Senior Equipment Operator	3	1	3	3	108	36,774	47,154	57,533
Crew Leader - Pollution Control	1	0	0	0	107	33,342	42,827	52,312
Pump Station Operator	5	5	5	5	107	33,342	42,827	52,312
Line Maintenance Oper.- Poll. Control	1	0	1	1	106	30,597	39,291	47,986
Field Technician. II	4	3	3	3	104	26,499	34,008	41,517
TOTAL	<u>18</u>	<u>13</u>	<u>16</u>	<u>16</u>				



TREATMENT PLANT

310-432 – TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY

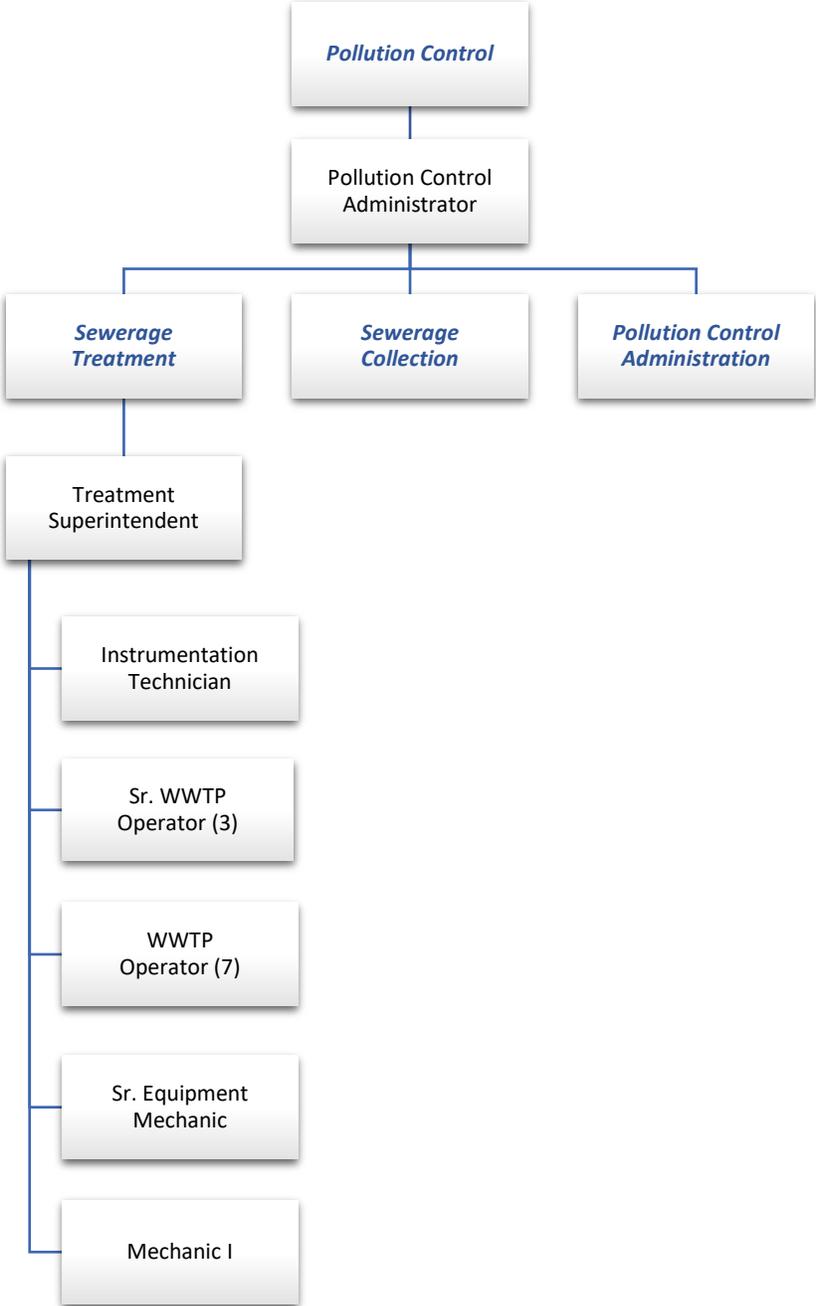
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	882,385	858,869	869,315	900,042	900,042
Supplies and Materials	182,849	302,450	277,458	297,450	297,450
Other Services and Charges	779,554	889,033	835,594	945,659	945,659
Repairs and Maintenance	74,856	119,241	107,222	119,241	119,241
Capital Outlay (Depreciation)	1,551,388	1,425,000	1,500,000	1,500,000	1,500,000
TOTAL EXPENDITURES	3,471,032	3,594,593	3,589,589	3,762,392	3,762,392
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.28%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sewerage Supervisor - Treatment	1	1	1	1	211	64,210	82,451	100,693
Instrumentation Technician	1	1	1	1	110	45,219	58,074	70,907
Sr. Stationary Equipment Mechanic	1	1	1	1	108	36,774	47,154	57,533
Sr. WWTP Operator	1	1	1	1	108	36,774	47,154	57,533
Mechanic I	1	0	1	1	105	28,330	36,379	44,429
WWTP Operator	9	8	9	9	105	28,330	36,379	44,429
TOTAL	14	12	14	14				



POLLUTION CONTROL ADMINISTRATION

310-433– POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The Sewer Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance with guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY

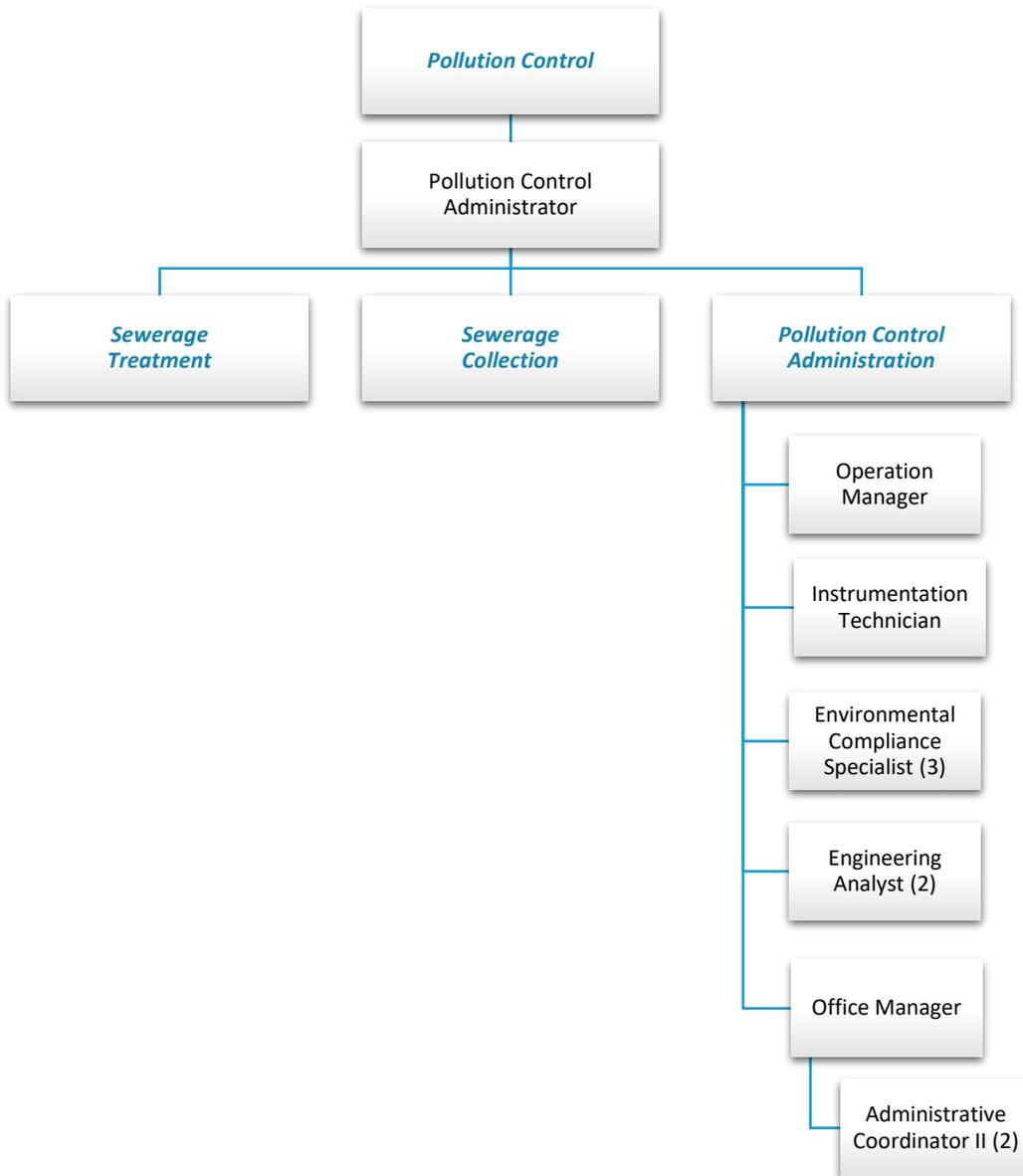
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	596,299	797,308	678,427	787,197	787,197
Supplies and Materials	4,990	8,000	6,000	8,000	8,000
Other Services and Charges	27,807	45,736	39,252	49,095	49,095
Repair and Maintenance	2,095	3,314	2,935	3,314	3,314
TOTAL EXPENDITURES	631,191	854,358	726,614	847,606	847,606
% CHANGE OVER PRIOR YEAR					-0.79%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Engineering Technician, Grade 107

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	0	1	1	212	70,658	90,709	110,760
Operations Manager	1	1	1	1	212	70,658	90,709	110,760
Office Manager	1	1	1	1	208	49,608	63,690	77,750
Instrumentation Technician	1	1	1	1	110	45,219	58,074	70,907
Engineering Analyst	2	2	2	2	108	36,774	47,154	57,533
Engineering Technician	1	0	0	0	107	33,342	42,827	52,312
Environmental Compliance Specialist	3	2	3	3	106	30,597	39,291	47,986
Administrative Coordinator II	2	2	2	2	106	30,597	39,291	47,986
TOTAL	12	9	11	11				



SEWERAGE CAPITAL ADDITIONS

311-434 – SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Capital Outlay (Depreciation)	<u>940,710</u>	<u>820,000</u>	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
TOTAL EXPENDITURES	<u>940,710</u>	<u>820,000</u>	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital (\$1,450,000), approved:
 - o Sewer rehabilitation, \$250,000
 - o Infiltration/Inflow elimination, \$1,200,000

2010 BOND SINKING FUND

312-431 – 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Debt Service	153,303	150,264	150,264	152,437	152,437
TOTAL EXPENDITURES	<u>153,303</u>	<u>150,264</u>	<u>150,264</u>	<u>152,437</u>	<u>152,437</u>
% CHANGE OVER PRIOR YEAR					1.45%

BUDGET HIGHLIGHTS

- \$150,264 of principal interest was paid in 2023 and \$152,437 is proposed for 2024, approved.

SANITATION FUND

353 – SANITATION FUND

PURPOSE OF APPROPRIATION

This division provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
1. <i>Provide proper disposal of household waste, commercial waste, trash and debris; and to provide</i>			
a. Number of residential and small commercial unit collection stops	42,500	42,750	43,000
b. Average amount of tons of waste per year collected (tons)	147,632	152,663	159,212
c. Recycled waste in scrap metal, newspapers, and used oil (ton)	1,477	1,600	1,700
d. Dollar amount of hauling contract (millions)	\$1.80	\$2.04	\$2.22
e. Dollar amount of disposal contract (millions)	\$3.76	\$4.55	\$5.14
f. Dollar amount of collection contract (millions)	\$5.56	\$6.30	\$6.92
Effective and Efficient Government			
1. <i>Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	9	8	7
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$40,784	\$40,784	\$40,784
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%
Public Services			
1. <i>Provide proper maintenance of the vegetation along parish roads, streets, boulevards, Cemeteries, Bayou Country Sports Park grounds maintenance and various locations in the parish.</i>			
a. Dollar amount of boulevards contract (41 properties by contractor & 46 properties by TPCG).	\$154,165	\$175,000	\$175,000
b. Dollar amount of cemeteries and various location's contracts (30 properties)	\$82,350	\$89,100	\$89,100
c. Dollar amount of parks and grounds contracts (13 properties)	\$125,000	\$125,000	\$125,000
d. Dollar amount of TPCG maintenance contracts (41 properties)	\$180,000	\$180,000	\$180,000



CLEAN SWEEP®
 Keeping the *Good Earth* Clean & Green™

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Assessments	9,982,509	9,978,062	10,336,975	11,371,682	11,371,682
Intergovernmental	242,907	242,907	233,725	233,725	233,725
Charges for services	142,891	5,000	12,475	5,000	5,000
Miscellaneous Revenue	(823,968)	3,000	87,000	40,000	40,000
Utility Revenue	<u>8,678,321</u>	<u>7,783,500</u>	<u>8,555,026</u>	<u>8,452,300</u>	<u>8,452,300</u>
TOTAL REVENUES	<u>18,222,660</u>	<u>18,012,469</u>	<u>19,225,201</u>	<u>20,102,707</u>	<u>20,102,707</u>
EXPENDITURES					
Solid Waste	17,412,946	19,186,802	18,692,366	21,329,347	21,329,347
Landfill Closure	9,132	30,784	30,784	30,784	30,784
Vegetation	1,398,915	1,687,966	1,817,685	1,955,466	1,955,466
Operating Transfers Out	<u>3,103,646</u>	<u>3,177,658</u>	<u>3,177,658</u>	<u>3,917,918</u>	<u>3,917,918</u>
TOTAL EXPENDITURES	<u>21,924,639</u>	<u>24,083,210</u>	<u>23,718,493</u>	<u>27,233,515</u>	<u>27,233,515</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					11.53%
INCREASE (DECREASE) TO NET POSITION	(3,701,979)	(6,070,741)	(4,493,292)	(7,130,808)	(7,130,808)
NET POSITION, JANUARY 1	31,459,980	27,758,001	27,758,001	23,264,709	23,264,709
NET POSITION, DECEMBER 31	27,758,001	21,687,260	23,264,709	16,133,901	16,133,901

BUDGET HIGHLIGHTS

- Voters approved the 11.21 mills ad valorem tax on November 14, 2009 (2018-2029). It is projected to generate \$11,355,682 in 2024, approved.
- The 42,250 average units will produce approximately \$5,200,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$3,100,000, which has been legislatively enacted from the following, approved:

- Per Ordinance # 6538:

Chapter 11, Section 11-34, Disposal Charges, Paragraph (a):

Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than forty-two dollars (\$42.00) per ton. Such fee shall be prorated and paid, as set forth in this subsection.

Any person, firm or corporation, individually or collectively, disposing of solid waste, which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.

SOLID WASTE SERVICES

353-441 – SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash, and debris. To promote customer education as to the proper method of disposal of solid waste and to provide a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Public Fishing Areas – garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sheriff's Office - inmate litter crews
- Supplies for inmate litter crews
- 10 Community Recycle Bins

BUDGET SUMMARY

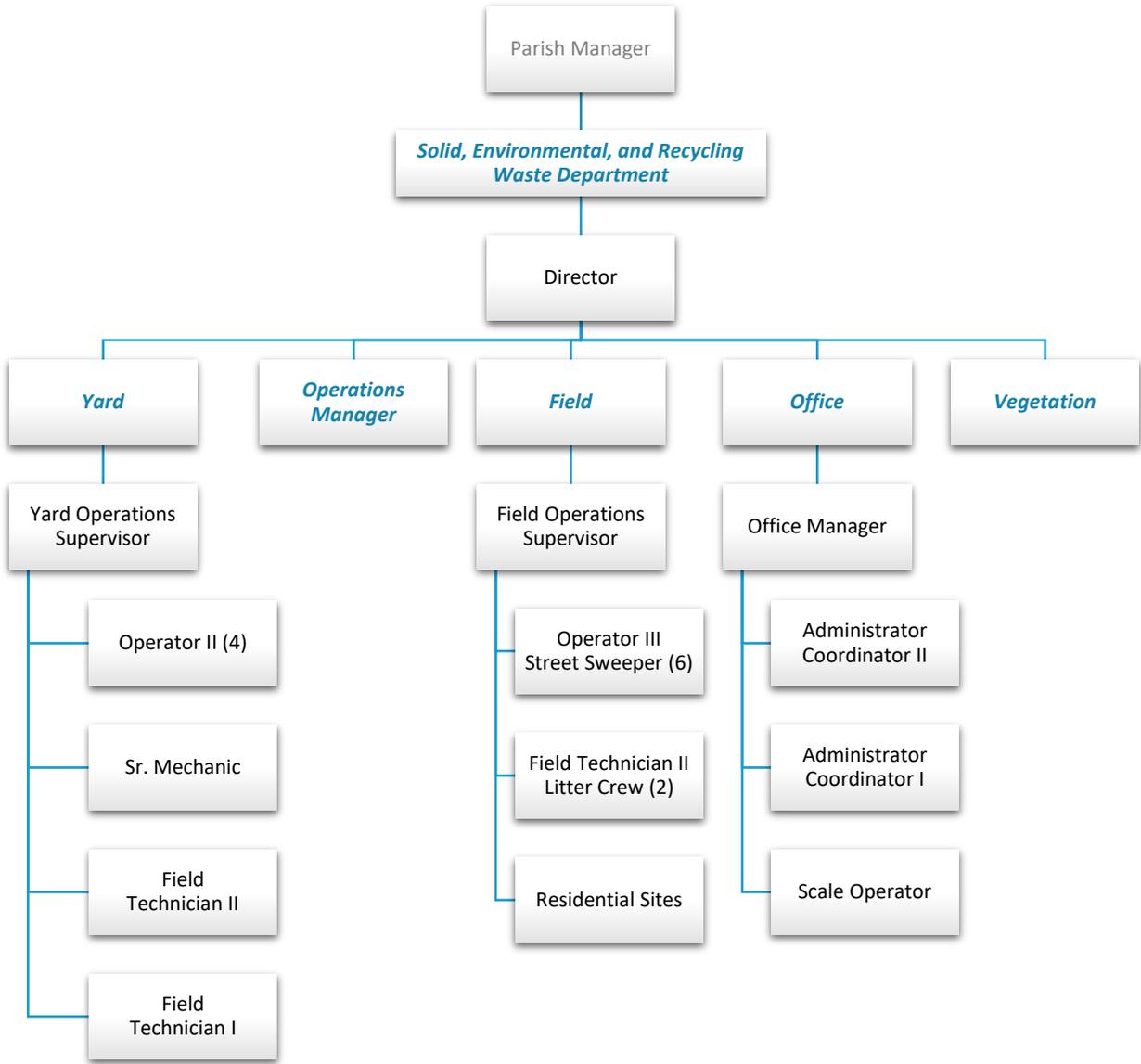
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	1,188,132	1,472,200	1,548,082	1,552,010	1,552,010
Supplies and Materials	528,375	605,024	452,069	464,324	464,324
Other Services and Charges	14,411,082	15,795,678	15,407,621	18,045,613	18,045,613
Repair and Maintenance	506,355	578,900	484,594	467,400	467,400
Capital Outlay (Depreciation)	779,002	735,000	800,000	800,000	800,000
TOTAL EXPENDITURES	17,412,946	19,186,802	18,692,366	21,329,347	21,329,347
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					11.26%

BUDGET HIGHLIGHTS

- Major operating expenses, approved:
 - \$5,144,794, disposal expense, a decrease of \$897,466
 - \$2,229,976, Transportation, an increase of \$193,704
 - \$6,925,231, Solid Waste Contract, an increase of \$795,882
 - \$616,176 mosquito abatement, same as 2023

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Director	1	1	1	1	II	78,354	115,773	153,192
Operations Supervisor- Solid Waste	3	3	3	3	109	40,373	51,834	63,294
Office Manager	1	1	1	1	109	40,373	51,834	63,294
Senior Fleet Mechanic	1	0	1	1	108	36,774	47,154	57,533
Crew Leader	1	1	1	1	107	33,342	42,827	52,312
Equipment Operator III	6	6	6	6	107	33,342	42,827	52,312
Equipment Operator II - General	4	4	4	4	106	30,597	39,291	47,986
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
Field Technician II	3	3	3	3	104	26,499	34,008	41,517
Field Techniciann I	1	0	1	1	103	25,002	32,094	39,187
Scale Operator	1	1	1	1	102	23,795	30,555	37,294
TOTAL	24	22	24	24				



LANDFILL CLOSURE

353-444 – LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999, well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a de-capacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	0	(5,000)	(5,000)	(5,000)	(5,000)
Supplies and Materials	9,947	10,500	10,500	10,500	10,500
Other Services and Charges	(25,918)	(4,116)	15,284	15,284	15,284
Repairs and Maintenance	<u>25,103</u>	<u>29,400</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL EXPENDITURES	<u>9,132</u>	<u>30,784</u>	<u>30,784</u>	<u>30,784</u>	<u>30,784</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds, approved.

VEGETATION

353-445 – VEGETATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to maintain vegetation along parish roads, streets, boulevards, cemeteries, and various locations around the parish, which include grass cutting, herbicide spraying, and tree trimming. Responsibilities vary performing the following:

- Coordinate contractual services for selected areas of the parish
- Manage vegetation maintenance contractors with respect to city parks, boulevards, cemeteries, boat launches, and various locations.
- Participate in parish wide beautification programs (landscaping)
- Control vegetation growth within the city limits near sidewalks and curbs
- Mardi Gras – provide reviewing stand, including the erection, and dismantling, along with litter clean up
- Christmas Parade – provide vehicles and personnel to pull floats
- Downtown Flags – maintain, put up, and take down flags for state and federal holidays
- Boat Launches – maintain repairs and upkeep

BUDGET SUMMARY

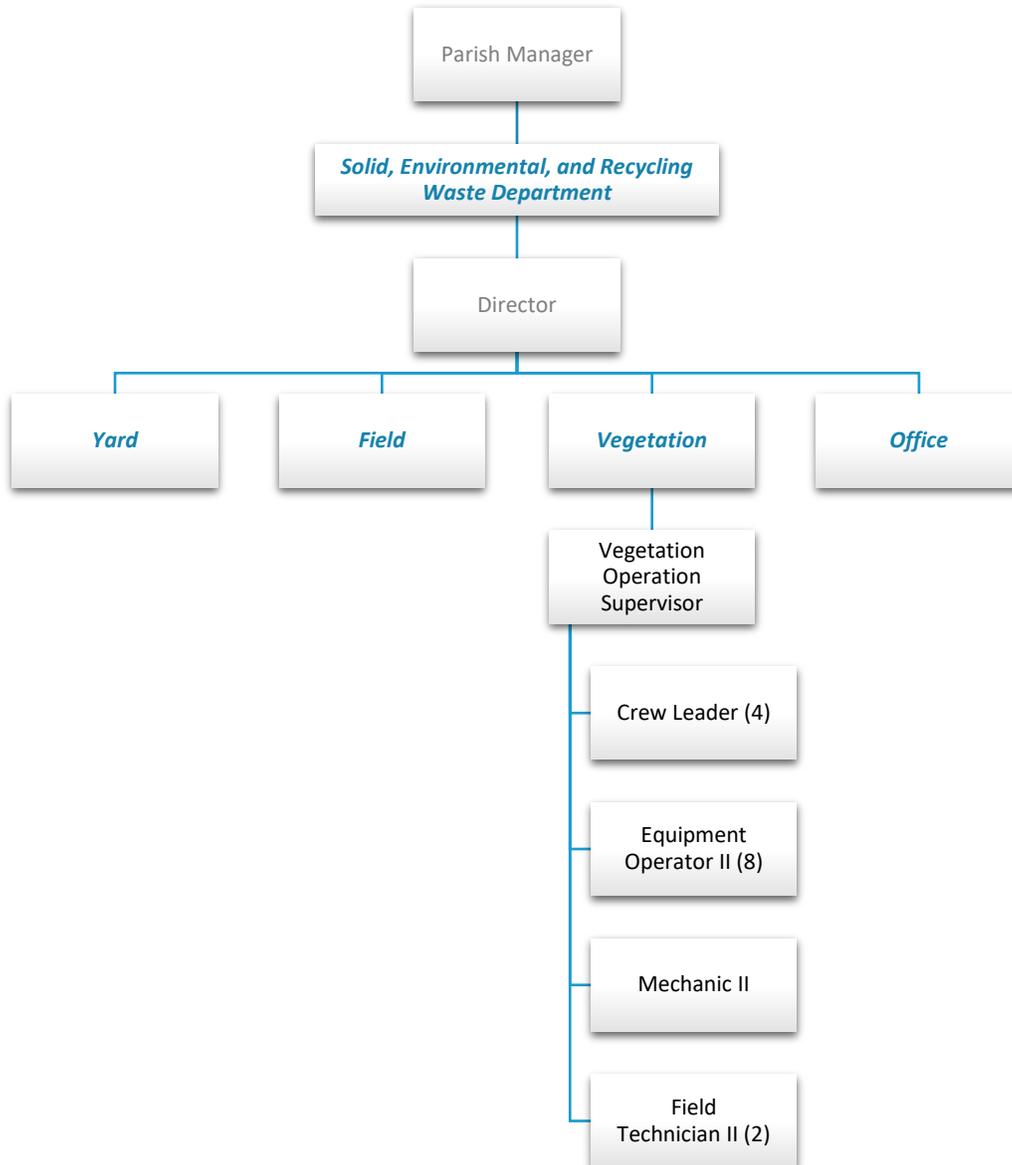
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES:					
Personal Services	650,714	824,306	758,288	885,673	885,673
Supplies and Materials	211,614	181,660	172,730	174,960	174,960
Other Services and Charges	271,808	445,200	549,867	483,033	483,033
Repairs and Maintenance	203,636	236,800	236,800	281,800	281,800
Capital Outlay (Depreciation)	61,143	0	100,000	130,000	130,000
TOTAL EXPENDITURES	<u>1,398,915</u>	<u>1,687,966</u>	<u>1,817,685</u>	<u>1,955,466</u>	<u>1,955,466</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					8.15%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Supervisor	1	1	1	1	109	40,373	51,834	63,294
Crew Leader	4	3	4	4	107	33,342	42,827	52,312
Equipment Operator II - General	8	8	8	8	106	30,597	39,291	47,986
Mechanic II	1	1	1	1	106	30,597	39,291	47,986
Field Technician II	2	1	2	2	104	26,499	34,008	41,517
TOTAL	16	14	16	16				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY20234 Projected
Effective and Efficient Government			
<i>1. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share	\$408,000	\$350,000	\$400,000
b. Increasing operating revenue.	(\$338,222)	\$113,072	(\$113,072)
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events	51%	85%	85%
d. Retaining all marquee advertising sponsorships throughout the year	0%	100%	100%
<i>2. Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year	-2.70%	-7.50%	-5%
<i>3. Have a safe, accident-free working environment for our employees.</i>			
a. Number of lost time employees' injuries	0	0	0
Economic Development			
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year	169	226	260
b. National acts/touring events to bring quality performances to the citizens of our area	1	3	4
c. Wedding business to stay competitive with other facilities in the area	1	3	4
d. Regional, State or National Conventions/RV Rallies	4	3	6
<i>2. Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers	13,000	13,500	13,500
<i>3. Increase website traffic for better reach of advertising events for the Civic Center and our Promoters, as well as getting more accessible bookings.</i>			
a. Number of sessions on the website	45,230	60,000	60,000

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Assessments	412,751	350,000	325,000	325,000	325,000
Charges for services	516,737	639,462	444,125	479,300	479,300
Miscellaneous Revenue	(109,879)	700	15,315	5,300	5,300
Operating Transfers In	989,915	986,915	986,915	850,000	850,000
TOTAL REVENUES	1,809,524	1,977,077	1,771,355	1,659,600	1,659,600
EXPENDITURES					
Personal Services	975,893	1,009,537	1,022,445	1,086,471	1,086,471
Supplies and Materials	137,750	141,000	146,027	142,200	142,200
Other Services and Charges	671,934	652,250	650,391	707,724	707,724
Repairs and Maintenance	130,488	123,400	123,921	123,400	123,400
Capital Outlay (Depreciation)	458,432	482,747	458,432	458,432	458,432
TOTAL EXPENDITURES	2,374,497	2,408,934	2,401,216	2,518,227	2,518,227
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					6.94%
INCREASE (DECREASE) TO NET POSITION	(564,973)	(431,857)	(629,861)	(858,627)	(858,627)
NET POSITION, JANUARY 1	7,804,651	7,239,678	7,239,678	6,609,817	6,609,817
NET POSITION, DECEMBER 31	7,239,678	6,807,821	6,609,817	5,751,190	5,751,190

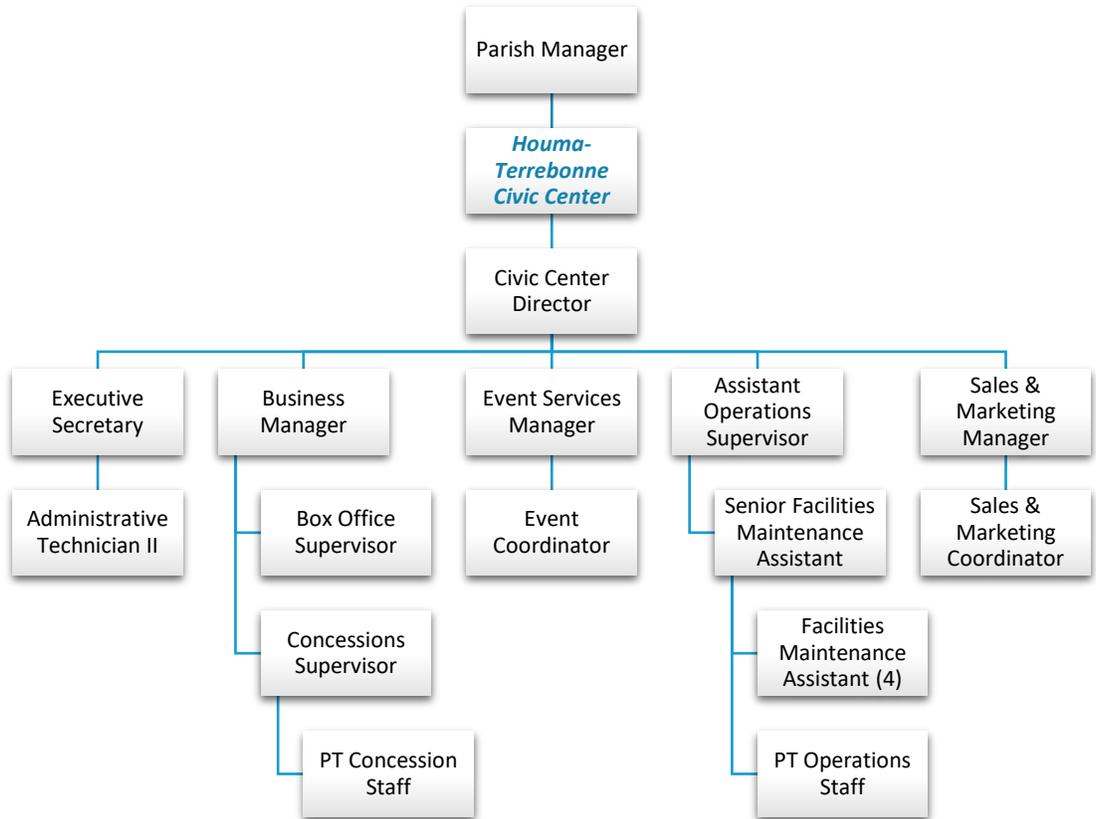
BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2024 proposed, \$325,000, a decrease of \$25,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$479,300, approved.
- General Fund supplement for 2024 is proposed to be \$850,000, a decrease of \$135,915, approved.
- Personnel, approved:
 - Eliminate one (1) Operations Administrator, Grade 210



PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Center Director	1	1	1	1	I	72,530	108,285	144,019
Event Services Manager	1	1	1	1	210	58,365	74,963	91,541
Operations Administrator	1	0	0	0	210	58,365	74,963	91,541
Business Manager	1	1	1	1	209	53,581	68,786	83,970
Sales and Marketing Manager	1	1	1	1	209	53,581	68,786	83,970
Assistant Operations Supervisor	1	1	1	1	209	53,581	68,786	83,970
Event Coordinator	1	1	1	1	208	49,608	63,690	77,750
Box Office Supervisor	1	1	1	1	207	46,363	59,530	72,696
Sr. Facilities Maintenance Technician	1	1	1	1	109	40,373	51,834	63,294
Executive Secretary	1	1	1	1	107	33,342	42,827	52,312
Sales and Marketing Coordinator	1	1	1	1	106	30,597	39,291	47,986
Concession/Kitchen Supervisor	1	1	1	1	105	28,330	36,379	44,429
Administrative Technician II	1	1	1	1	102	23,795	30,555	37,294
Facilities Maintenance Assistant	4	4	4	4	101	22,651	29,078	35,506
TOTAL FULL-TIME	17	16	16	16				
Event Staff	10	10	10	10	103	12,501	16,047	19,593
Event Staff	10	4	10	10	101	11,325	14,539	17,753
TOTAL PART-TIME	20	14	20	20				
TOTAL	37	30	36	36				





INTERNAL SERVICE FUNDS

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management: The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund: The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources: The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing: The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies: The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance: The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverages are broad in scope and covers most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	579	589	600
b. Number of current employees with single group insurance	462	475	480
c. Number of retired employees with family group insurance	137	140	145
d. Number of retired employees with single group insurance	110	115	120
e. Number of Short-Term Disability claims	80	85	90
f. Number of Long-Term Disability Claims	20	27	33
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	12	34	34
b. Number of General Liability claims processed	35	52	52
c. Number of Automobile Liability claims processed	29	46	46
d. Number of claim files closed	111	54	54
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$.10M	\$.01M	\$.01M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	1140	1120	1120
b. Number of Safety Programs Implemented	4	4	4
c. Number of Safety Training Classes	12	15	14
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Total dollar amount of prescription claims paid (Millions)	\$3.9M	\$4.0M	\$4.1 M
b. Total dollar amount of medical claims paid (Millions)	\$9.2M	\$10.0M	\$11.0M
c. Total dollar amount of dental claims paid	\$726,114	\$750,000	\$755,000
d. Number of life insurance claims paid	15	20	25
e. Total dollar amount of life insurance claims paid	\$267,000	\$280,000	\$300,000
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	200	175	200

INSURANCE CONTROL FUND (354)

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	10,204,934	10,432,804	11,190,926	13,017,452	13,017,452
Miscellaneous Revenue	(112,950)	0	50,160	0	0
Other Revenue	484,893	500,000	1,186,348	500,000	500,000
TOTAL REVENUES	10,576,877	10,932,804	12,427,434	13,517,452	13,517,452
EXPENDITURES					
Personal Services	522,477	659,083	591,890	691,860	691,860
Supplies and Materials	19,618	22,140	18,640	19,500	19,500
Other Services and Charges	8,592,596	8,840,386	12,370,405	11,691,558	11,691,558
Repair and Maintenance	218	1,150	2,650	2,650	2,650
Allocated Expenditures	221,492	245,579	221,492	221,492	221,492
Capital Outlay (Depreciation)	11,878	13,127	13,127	13,127	13,127
TOTAL EXPENDITURES	9,368,279	9,781,465	13,218,204	12,640,187	12,640,187
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					30.27%
INCREASE (DECREASE) TO NET POSITION	1,208,598	1,151,339	(790,770)	877,265	877,265
NET POSITION, JANUARY 1	(327,605)	880,993	880,993	90,223	90,223
NET POSITION, DECEMBER 31	880,993	2,032,332	90,223	967,488	967,488

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans, approved:
 - Workmen’s Compensation, \$1,600,000
 - General Liability, \$2,854,021
 - Vehicle Insurance, \$1,797,885
 - Physical Plant, \$5,383,590
 - Gas/Electric Liability, \$675,000
 - Boiler Insurance, \$100,000
 - Medical Professional Liability, \$250,000
- Major Expenditures, approved:
 - Premiums for excess of our self–insurance retention:
 - Workmen’s Compensation, \$320,000
 - Vehicle Insurance, \$374,776
 - General Liability, \$523,974
 - Boiler, \$100,000
 - Physical Plant, \$5,403,590
 - Gas /Electric Liability, \$636,940
 - Claims for all coverage, \$3,585,000
 - Actuarial Audit, \$16,000 as required for annual financial reporting.

SPECIAL NOTES

The Parish is exposed to various risks of loss related to General liability, Auto liability, Cyber Liability, Aircraft Liability, and Workers' Compensation, Property and Group Health Benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2023 to March 1, 2024, the Parish is self-insured for the first \$25,000 on all locations including water treatment/pumping stations; except \$200,000 of each claim relating to all locations that produce electric power and all other "covered equipment" at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2023 to April 1, 2024, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and includes crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2023 to April 1, 2024, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and includes crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2023 to April 1, 2024, the Parish is self-insured for \$1,000,000 per claim relating to professional incident known as medical malpractice.

General Liability (Fund 371) – For the period April 1, 2023 to April 1, 2024, the Parish is self-insured for the first \$1,000,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000 per claim with a \$12,000,000 aggregate. The Parish pays general liability claims in excess of \$6,000,000. The parish purchased an additional \$6,000,000 of Employers Liability with a \$1,550,000 deductible per occurrence and \$1,750,000 deductible for Police Officers, Firefighters, Gas Company, Electric Light or Power Cooperative.

Automobile Liability (Fund 372) - For the period April 1, 2023 to April 1, 2024, the auto liability self-insured retention is \$1,000,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2023 to April 1, 2024, the Parish is self-insured for the first \$850,000 per occurrence and \$850,000 each employee for disease and \$1,000,000 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$1,000,000 for police, fire, gas and electric; and all others \$750,000, the Parish is covered under an insurance contract for claims up to \$25,000,000 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Property Insurance (Fund 374) – For the period March 1, 2023 to March 1, 2024, the Parish is self-insured for the first \$100,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes

Wind/Hail). The Parish has a 5% of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm”; minimum of \$100,000 deductible any one occurrence for claims relating to Wind/Hail (All scheduled property including Power Generating Facilities). The Parish is covered under insurance contracts for the excess liability up to \$25,000,000. Any claims in excess of \$25,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2023 to March 1, 2024, the Parish is self-insured for \$10,000 per occurrence for items valued less than \$25,000 and self-insured for \$25,000 per occurrence for items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2017. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$ 14,218,533.

Inland Marine coverage (Fund 374) – for the period of March 1, 2023 to March 1, 2024, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$93,206. This policy covers the equipment on top of the High-Rise Building belonging to HPD, surveillance equipment for Planning at the Marina, and a \$1,000 per occurrence basic deductible with \$10,000 windstorm or hail deductible for the Communication Tower for OEP (Office of Homeland Security & Emergency Preparedness).

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2023 to April 1, 2024, the Parish is self-insured for the first \$200,000 per occurrence for claims relating to general liability of the Electric and Gas Systems; the first \$500,000 per occurrence related to pollution liability; and \$200,000 per occurrence related to Emergency Assistance Agreement. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wildfire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2023, to April 1, 2024, the employment practices liability self-insured retention is \$1,000,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish. Claims for Sexual Abuse are covered under this policy with limits of \$5,000,000.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2023 to April 1, 2024, the public officials, employee’s liability, and Sexual Harassment self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000 aggregate. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2023 to April 1, 2024, the Parish has a \$250,000 deductible each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations. Any claims in excess of \$5,000,000 are paid by the Parish.

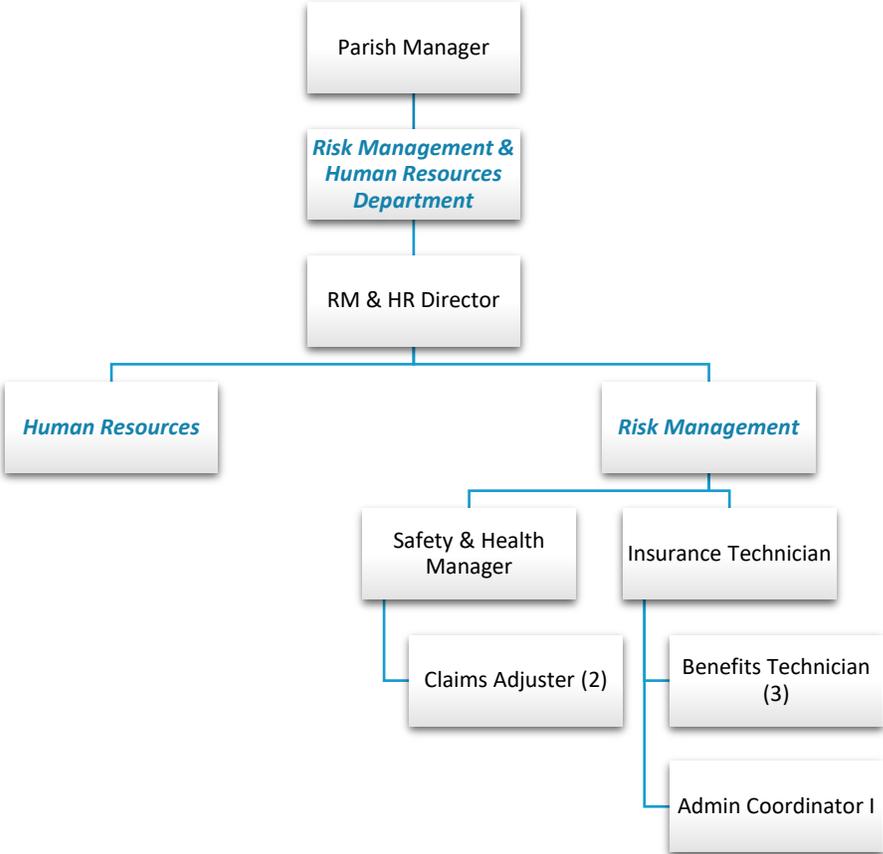
Contractors Pollution Liability (Fund 379) – For the period April 1, 2023 to April 1, 2024, the Parish has a \$5,000 deductible for each loss, with limits of \$1,000,000 each loss and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

Cyber Liability (Fund 367) -- for the period of April 1, 2023, to April 1, 2024, the Parish has a \$50,000 SIR with limits of \$3,000,000 per claim, \$3,000,000 Network interruption-per occurrence subject to 12 hour waiting period; \$3,000,000 Event Management-Discovery; and \$3,000,000 Cyber Extortion-per occurrence.

Drone-Aircraft Liability (Fund 366) – for the period of April 1, 2023 to April 1, 2024, the Parish has limits of \$5,000,000 per occurrence combined single limit of Bodily Injury and Property Damage and Medical per person \$5,000 with Medical per occurrence of \$50,000.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Management/HR Director	1	1	1	1	III	84,614	123,885	163,134
Safety and Health Manager	1	1	1	1	209	53,581	68,786	83,970
Claims Adjuster	2	1	2	2	207	46,363	59,530	72,696
Insurance Technician	3	3	3	3	108	36,774	47,154	57,533
Administrative Coordinator I	1	0	1	1	104	26,499	34,008	41,517
TOTAL	8	6	8	8				



GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	16,318,647	16,617,939	16,622,343	17,136,165	17,136,165
Miscellaneous Revenue	2,573	0	4,300	0	0
Other Revenue	1,051,741	500,000	529,733	500,000	500,000
TOTAL REVENUES	17,372,961	17,117,939	17,156,376	17,636,165	17,636,165
EXPENDITURES					
Other Services and Charges	17,306,546	17,994,899	17,556,214	18,173,788	18,173,788
Allocated Expenditures	287,328	289,798	287,328	287,328	287,328
Operating Transfers Out	500,000	500,000	500,000	500,000	500,000
TOTAL EXPENDITURES	18,093,874	18,784,697	18,343,542	18,961,116	18,961,116
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND OPERATING TRANSFERS OUT					0.99%
INCREASE (DECREASE) TO NET POSITION	(720,913)	(1,666,758)	(1,187,166)	(1,324,951)	(1,324,951)
NET POSITION, JANUARY 1	3,765,587	3,044,674	3,044,674	1,857,508	1,857,508
NET POSITION, DECEMBER 31	3,044,674	1,377,916	1,857,508	532,557	532,557

BUDGET HIGHLIGHTS

- Premium Revenue, \$17,136,165, approved
- Major expenditures, approved:
 - Premiums for excess liability including administrative fees, \$3,202,691
 - Claims, \$14,856,343

SPECIAL NOTE:

The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2022 is \$14.9 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claim.

In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)

Administration has recommended a 3% increase to premiums for 2024. The Parish will continue to review the claims in benefits and reserves throughout the year.

At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retiree’s contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post-retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out several Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles several administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy, and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish’s Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
<i>Effective and Efficient Government</i>			
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained on policy/legal topics	185	275	450
b. Number of employee orientations completed	8	10	11
c. Number of employees attending orientation	152	140	155
d. Number of employees that complete the State mandated Harassment/Diversity Training	619	700	750
e. Number of Parish employees that completed the State mandated Ethics Training	631	700	750
f. To continue to stress the importance of the TPCG Drug Testing Policy	152	140	155
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	636	670	685
b. Number of Job Openings	175	170	130
c. Number of Vacancies filled	133	90	100
d. Number of Applications received	1,058	1,100	1,500
e. Number of Performance Evaluations Processed	92	185	500
f. Number of Terminations	148	180	160
g. Number of parish full-time hires (permanent)	75	115	135

BUDGET SUMMARY

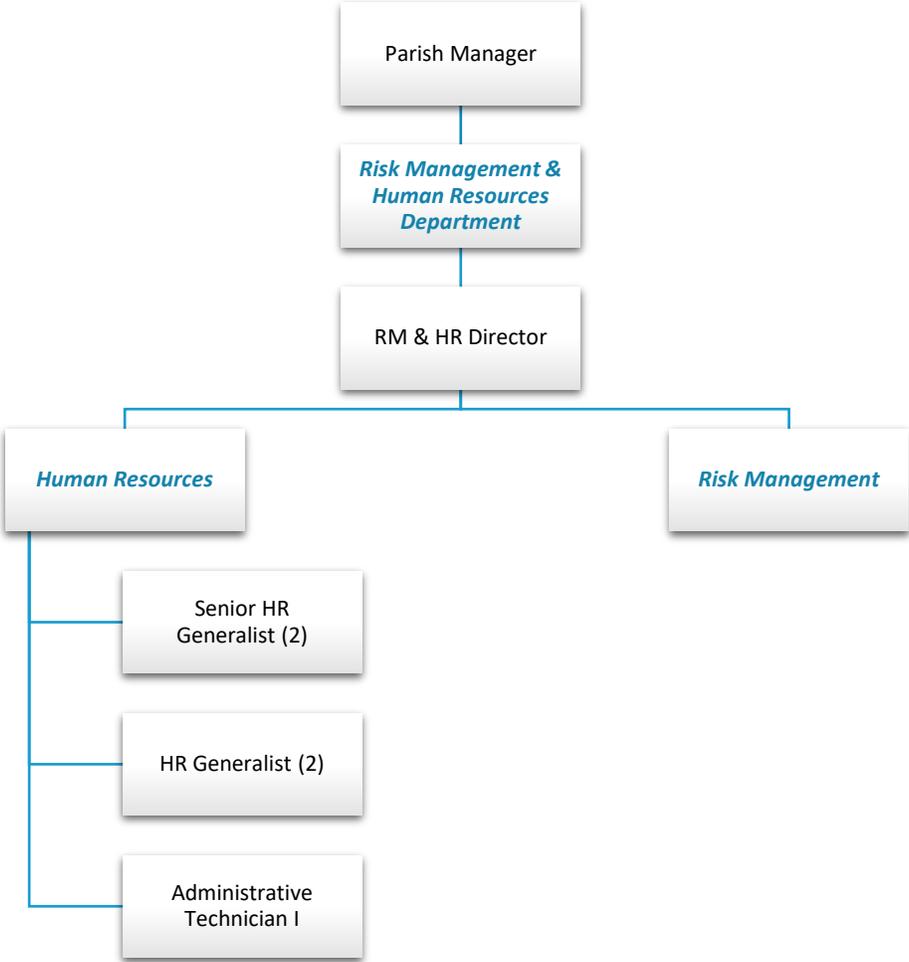
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	623,670	620,000	662,377	662,377	662,377
Miscellaneous Revenue	2,064	300	5,005	2,000	2,000
TOTAL REVENUES	625,734	620,300	667,382	664,377	664,377
EXPENDITURES					
Personal Services	366,768	382,711	394,230	401,252	401,252
Supplies and Materials	4,165	9,080	8,041	11,030	11,030
Other Services and Charges	233,584	333,345	209,815	290,164	290,164
Allocated Expenditures	89,247	96,916	89,247	89,247	89,247
Capital Outlay (Depreciation)	1,424	3,974	3,974	3,974	3,974
TOTAL EXPENDITURES	695,188	826,026	705,307	795,667	795,667
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					-3.13%
INCREASE (DECREASE) TO NET POSITION	(69,454)	(205,726)	(37,925)	(131,290)	(131,290)
NET POSITION, JANUARY 1	544,804	475,350	475,350	437,425	437,425
NET POSITION, DECEMBER 31	475,350	269,624	437,425	306,135	306,135

BUDGET HIGHLIGHTS

- Human Resources Department is funded by a user charge paid by all departments/divisions which benefit from this service. The charge for 2024 is 1.5% of salaries and wages or \$662,377, approved.
- Major Expenditures, approved:
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2017 - \$28,078
 - 2018 - \$23,648
 - 2019 - \$5,626
 - 2020 - \$18,183
 - 2021 - \$46,951
 - 2022 - \$26,508
 - 2023 Estimated - \$15,000
 - 2024 Estimated - \$40,000
 - Legal/Consultant, \$105,000
 - Summer Intern Jumpstart Program (ninth year), \$40,000

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	45,219	58,074	70,907
HR Generalist	2	2	2	2	108	36,774	47,154	57,533
Administrative Technician I	1	1	1	1	101	22,651	29,078	35,506
TOTAL	5	5	5	5				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our end user departments. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximize the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments/divisions of Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed daily. Our goal is to have available in our inventory stock control room supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paint, and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation and distribution, gas distribution, wastewater collection and treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. The Warehouse provides material deliveries to all departments/divisions three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
<i>Effective and Efficient Government</i>			
1. <i>To respond to requests for assistance</i>			
a. Number of purchase orders issued	30,929	28,000	25,000
b. Dollar value of purchase orders (millions)	\$216.1	\$185	\$175
c. Number of training events hosted	1	0	0
d. Number of communication work orders processed	61	63	45
2. <i>To maintain response time from receipt of requisition/requests of purchase orders</i>			
a. Material and Supply bids advertised	22	27	23
b. Capital projects advertised	15	25	27
c. RFPs, RFQs, and SOQs advertised	14	10	10
d. Surplus property bids advertised	17	50	30
e. Dollar value of surplus property sold	\$186,418	\$416,770	\$200,000
3. <i>To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
4. <i>To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	3	4	4
b. Number of Fund/Departments Assisted	86	90	90
c. Number of Stock delivered to various Department	304	450	450
5. <i>To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,693	1,690	1,685
b. Number of Warehouse Requisitions	2,905	3,586	3,500
c. Number of Quotations Solicited	113	125	125
6. <i>To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$4.2	\$4.7	\$5.2
b. Dollar value of Warehouse Issues (Millions)	\$2.0	\$2.6	\$3.0

BUDGET SUMMARY

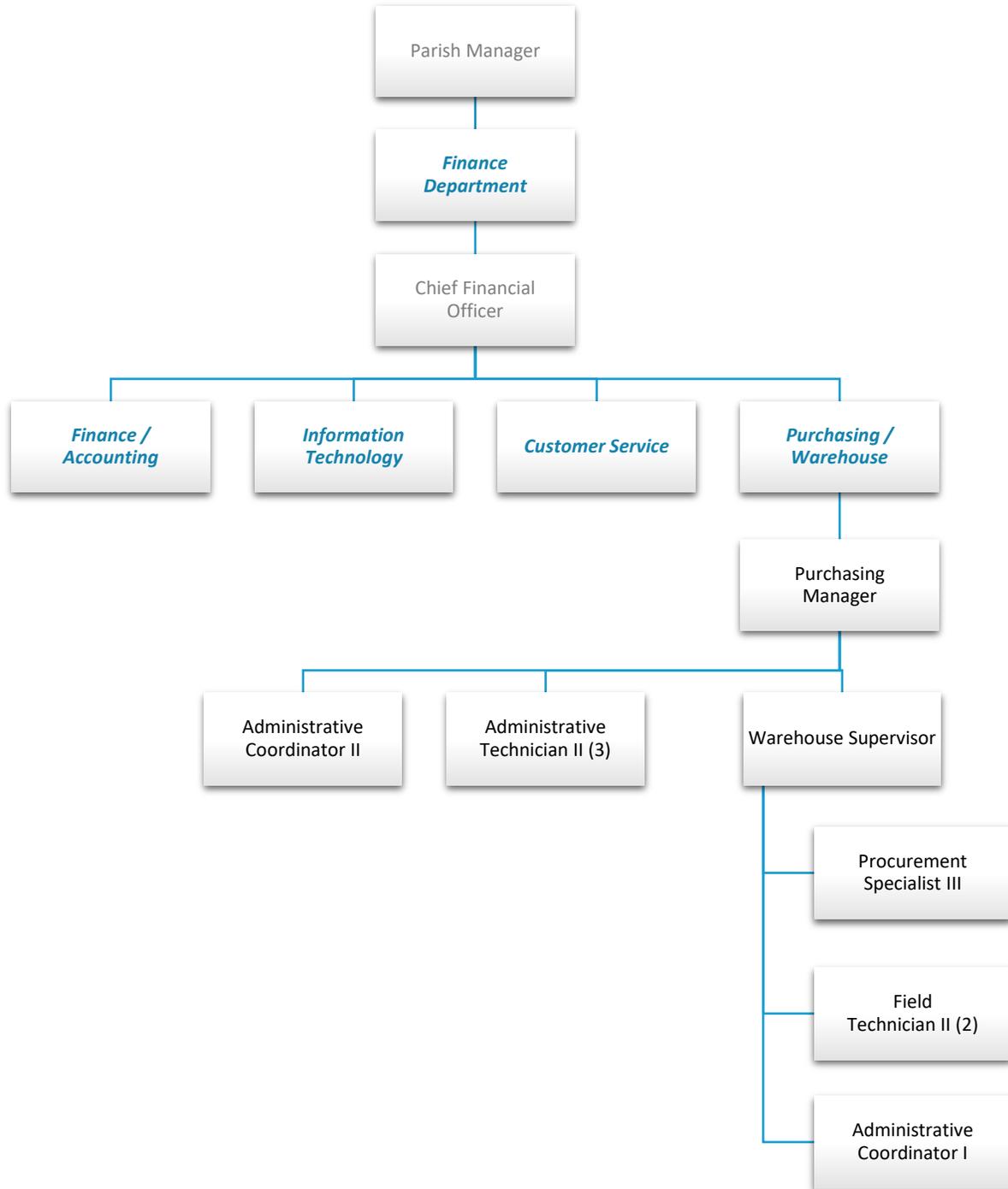
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	634,688	862,791	705,280	864,493	864,493
Other Revenue	31,355	0	0	0	0
TOTAL REVENUES	666,043	862,791	705,280	864,493	864,493
EXPENDITURES					
Personal Services	343,466	573,909	548,645	583,967	583,967
Supplies and Materials	10,397	14,025	11,074	13,025	13,025
Other Services and Charges	215,085	187,410	176,351	194,018	194,018
Repairs and Maintenance	3,928	7,555	9,780	7,980	7,980
Allocated Expenditures	9,535	10,004	9,535	9,535	9,535
Capital Outlay (Depreciation)	53,637	55,368	55,368	55,368	55,368
TOTAL EXPENDITURES	636,048	848,271	810,753	863,893	863,893
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					2.06%
INCREASE (DECREASE) TO NET POSITION	29,995	14,520	(105,473)	600	600
NET POSITION, JANUARY 1	175,478	205,473	205,473	100,000	100,000
NET POSITION, DECEMBER 31	205,473	219,993	100,000	100,600	100,600

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2024, \$864,493, approved.
- Capital (\$50,937), approved:
 - Forklift

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	64,210	82,451	100,693
Warehouse Manager	1	1	1	1	210	58,365	74,963	91,541
Procurement Specialist III	1	1	1	1	108	36,774	47,154	57,533
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
Field Technician II	2	2	2	2	104	26,499	34,008	41,517
Administrative Technician II	3	3	3	3	102	23,795	30,555	37,294
TOTAL	10	10	10	10				



INFORMATION TECHNOLOGY

390 INTERNAL SERVICE FUNDS – INFORMATION TECHNOLOGY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation Terrebonne Parish's local PEG television channel, online content strategy for the parish and those departments with a social media presence, and various graphic design projects.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government			
1. To assist departments with their technology needs.			
a. Number of users supported	1,050	1,100	1,125
b. Number of servers supported	92	97	90
c. Number of computers supported	1,000	1,050	1,100
d. Number of work order requests for Networking	2,239	2,300	2,400
e. Ratio of users supported per Technician	350	367	375
2. To assist departments with their development needs.			
a. Number of applications supported	116	116	116
b. Number of work order requests for Development	750	800	875
c. Number of additional users supported for eBusiness (including myTPCG; TPCG utility customers; AR-billed customers; teamTPCG employees; FAST and SECURE employees; vendors online, and Waterworks customers online)	78,000	85,000	92,000
d. Number of third-party software integrations supported	8	9	10
e. Ratio of government users supported per Software Team	525	550	563
f. Ratio of applications supported per Software Team	58	58	58
g. Ratio of applications supported per Technical Writer	39	39	39
3. To recruit and retain superior employees and enhance employee morale.			
a. Average number of years of service for employees in the division	11.37	11.23	12.24
b. Years of service in the technology industry			
• 15-19 years of service	2	2	2
• 20-24 years of service	4	3	3
• 25 years of service or more	5	5	6
c. Number of professional degrees within the division	16	20	20
d. Number of professional certifications within the division	7	11	11
4. To enhance and expand the online services provided to the public through myTPCG.org.			
a. Number of active myTPCG profiles	15,000	21,000	23,000
b. Number of gas and electric services	12,000	13,500	14,000
c. Number of TPCG customers invoiced through Accounts Receivable	170	200	230
d. Total number of payments processed	50,600	57,000	62,000
5. To enhance and expand the online services provided to managers and employees through two in-house developed web applications: FAST (Forms Approval Software for TPCG) and teamTPCG (The Employee Access Modules for TPCG).			
a. FAST – Forms Approval Software for TPCG			
• Number of forms processed through FAST	990	1,000	1,200
• Number of enhancements to FAST	3	2	2
a. teamTPCG – The Employee Access Modules for TPCG			
• Percentage of active TPCG employees registered with teamTPCG	82%	90%	95%
• Percentage of terminated employees registered with teamTPCG	15%	68%	80%
• Number of absences processed through teamTPCG	0	4,000	5,500
• Number of employee-uploaded documents reviewed through teamTPCG	0	350	500
• Number of enhancements to teamTPCG	8	8	15

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Effective and Efficient Government (continued)			
6. To enhance and expand online content available to employees and residents of Terrebonne Parish and encourage positive citizen engagement			
a. Number of Facebook followers	6,000	11,000	15,000
b. Number of social media profiles managed	0	2	3
c. Number of social media profiles supported	0	10	11
d. Number of social media platforms	2	3	4
e. Number of individual social media campaigns	0	12	15
7. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.			
a. Generate and maintain user manuals and guides	30	28	30
b. Maintain recruitment materials (e.g., job descriptions, TV and social media ads)	100	120	130
c. Generate and maintain flyers, brochures, forms, and other misc. documentation/graphics	45	20	25
d. Disseminate news and announcements via Parish website and teamTPCG employee portal	197	200	220
e. Develop and implement SharePoint for documentation repository	0%	10%	50%
8. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Upgrade network infrastructure to 10GB to accommodate increase bandwidth demand	60%	65%	75%
b. Implement gigabit capable network switches	90%	95%	100%
9. To continue to move all Parish departments to one VoIP phone system.			
a. Percentage of Project Completion	50%	60%	75%
b. Number of VoIP phones supported	400	450	600

BUDGET SUMMARY

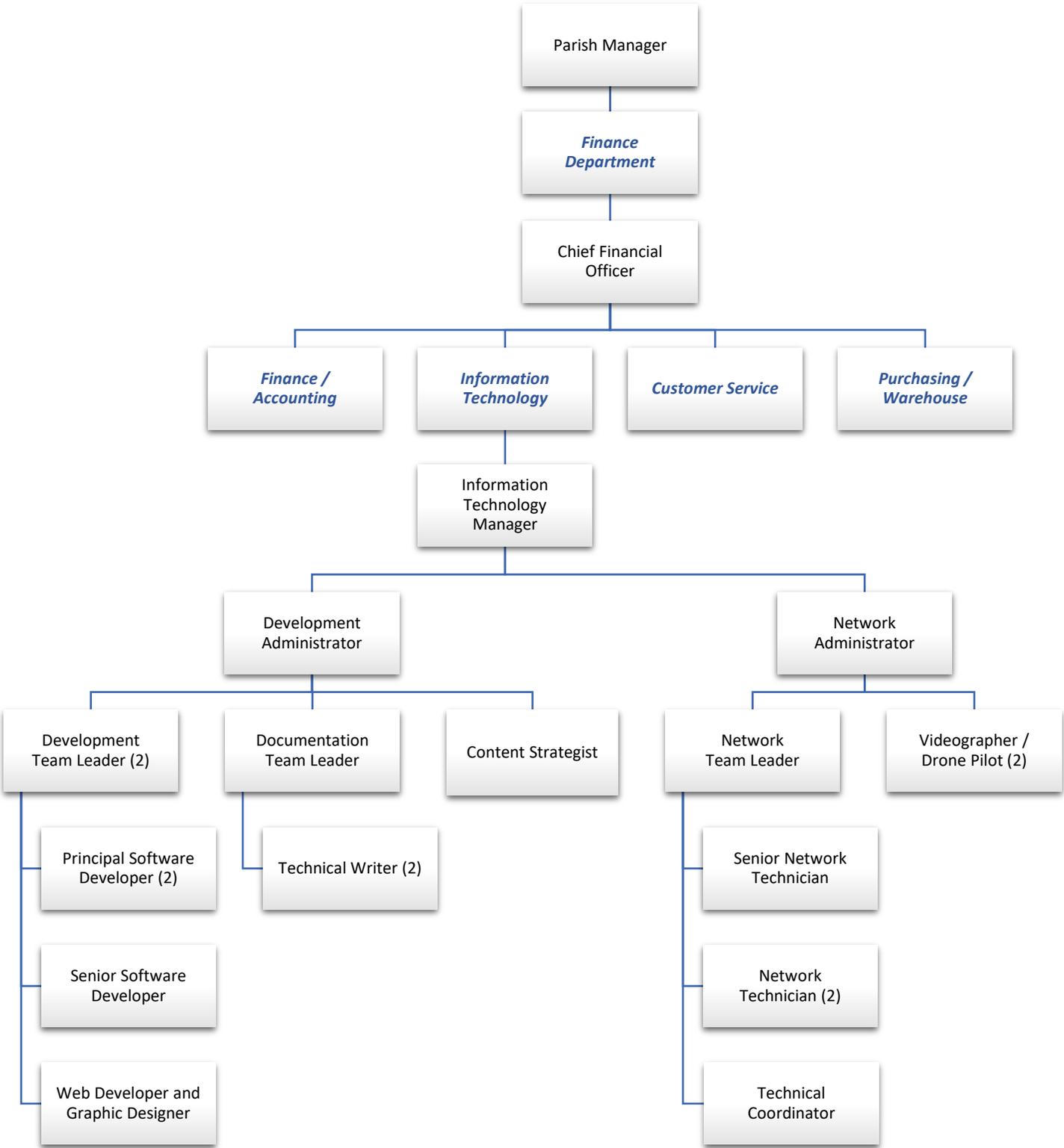
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	2,164,016	2,255,971	1,948,266	2,516,291	2,516,291
Miscellaneous Revenue	57,110	0	0	0	0
TOTAL REVENUES	2,221,126	2,255,971	1,948,266	2,516,291	2,516,291
EXPENDITURES					
Personal Services	1,197,508	1,594,524	1,563,868	1,644,770	1,644,770
Supplies and Materials	49,641	52,285	51,085	58,110	58,110
Other Services and Charges	361,764	455,241	437,606	621,224	621,224
Repairs and Maintenance	2,179	13,342	13,342	13,585	13,585
Allocated Expenditures	24,490	20,588	24,490	24,490	24,490
Capital Outlay (Depreciation)	125,863	154,112	154,112	154,112	154,112
TOTAL EXPENDITURES	1,761,445	2,290,092	2,244,503	2,516,291	2,516,291
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					10.51%
INCREASE (DECREASE) TO NET POSITION	459,681	(34,121)	(296,237)	0	0
NET POSITION, JANUARY 1	(63,444)	396,237	396,237	100,000	100,000
NET POSITION, DECEMBER 31	396,237	362,116	100,000	100,000	100,000

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2024 projected user fees, \$2,516,291, approved.
- Capital (\$85,060), approved:
 - Computers, \$32,500
 - Uninterruptible Power Supply, \$52,560

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT	GRADE	MIN	MID	MAX
Information Tech. Manager	1	1	1	1	213	77,688	99,778	121,846
Development Administrator	1	1	1	1	212	70,658	90,709	110,760
Network Administrator	1	1	1	1	212	70,658	90,709	110,760
Network Team Leader	1	1	1	1	211	64,210	82,451	100,693
Development Team Leader/Sys	2	2	2	2	211	64,210	82,451	100,693
Principal Software Developer	2	2	2	2	210	58,365	74,963	91,541
Documentation Team Leader	1	1	1	1	209	53,581	68,786	83,970
Content Strategist	1	1	1	1	208	49,608	63,690	77,750
Senior Software Developer	1	1	1	1	208	49,608	63,690	77,750
Web Developer & Graphic Designer	1	1	1	1	208	49,608	63,690	77,750
Technical Writer	2	2	2	2	206	43,701	56,139	68,578
Senior Network Technician	1	1	1	1	110	45,219	58,074	70,907
Network Technician	2	2	2	2	109	40,373	51,834	63,294
Videographer/Drone Pilot	2	2	2	2	108	36,774	47,154	57,533
Technical Coordinator	1	1	1	1	108	36,774	47,154	57,533
TOTAL	20	20	20	20				



CENTRALIZED FLEET MAINTENANCE

395 INTERNAL SERVICE FUNDS – CENTRALIZED FLEET

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient, and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and do annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
<i>Effective and Efficient Government</i>			
1. <i>To replace fueling station located at 1860 Grand Caillou Road.</i>			
a. Have plan engineered	0%	10%	50%
b. Construct facility	0%	0%	90%
2. <i>Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser-based system	10%	10%	60%
b. Hire programmer to create and install inventory tracking module	5%	5%	100%
c. Upgrade diagnostic equipment	10%	90%	91%
3. <i>To return vehicles to service within specific times.</i>			
a. Within 24 hours	95%	50%	98%
b. Within 48 hours	3%	30%	2%
c. After 48 hours	2%	20%	3%

BUDGET SUMMARY

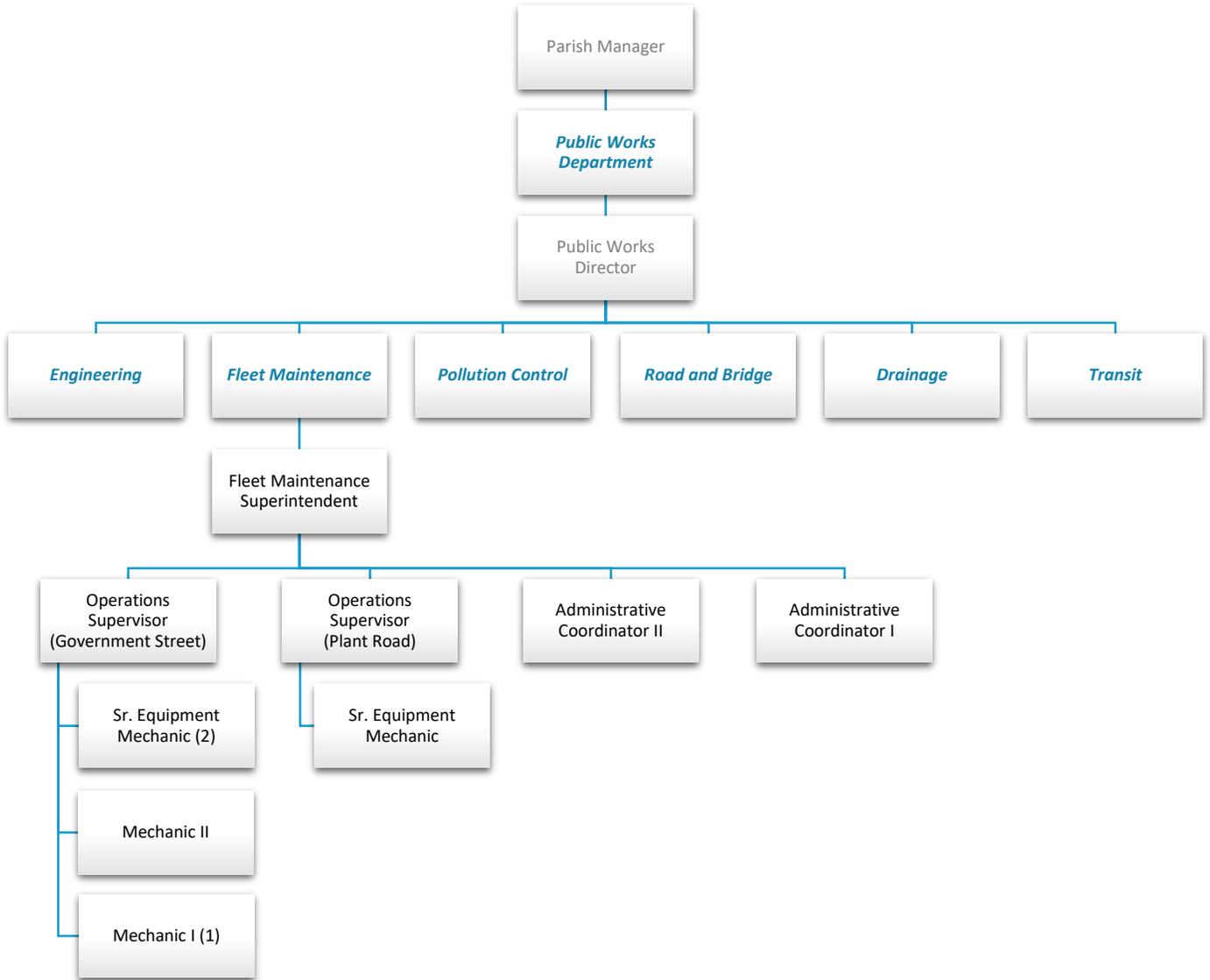
	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Charges for services	1,077,070	1,098,940	778,319	1,109,855	1,109,855
TOTAL REVENUES	1,077,070	1,098,940	778,319	1,109,855	1,109,855
EXPENDITURES					
Personal Services	498,751	742,564	627,478	751,334	751,334
Supplies and Materials	82,969	111,800	94,956	112,800	112,800
Other Services and Charges	214,782	167,342	169,390	179,795	179,795
Repairs and Maintenance	24,111	22,130	22,130	39,130	39,130
Allocated Expenditures	15,096	13,029	15,096	15,096	15,096
Capital Outlay (Depreciation)	7,414	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	843,123	1,066,865	939,050	1,108,155	1,108,155
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					3.76%
INCREASE (DECREASE) TO NET POSITION	233,947	32,075	(160,731)	1,700	1,700
NET POSITION, JANUARY 1	26,784	260,731	260,731	100,000	100,000
NET POSITION, DECEMBER 31	260,731	292,806	100,000	101,700	101,700

BUDGET HIGHLIGHTS

- Major funding source - \$1,109,855 of user fees charged to user departments, approved.
- Personnel, approved:
 - Eliminate one (1) Mechanic I, Grade 105
- Capital (\$1,700), approved:
 - Computer

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Fleet Maintenance Superintendent	1	1	1	1	211	64,210	82,451	100,693
Operations Supervisor	2	2	2	2	109	40,373	51,834	63,294
Senior Fleet Mechanic	3	2	3	3	108	36,774	47,154	57,533
Administrative Coordinator II	1	1	1	1	106	30,597	39,291	47,986
Mechanic II	1	0	1	1	106	30,597	39,291	47,986
Mechanic I	2	1	1	1	105	28,330	36,379	44,429
Administrative Coordinator I	1	1	1	1	104	26,499	34,008	41,517
TOTAL	11	8	10	10				



DEBT SERVICE FUNDS

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$5.13 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2023 is \$1.03 billion, making the present debt limit for any one purpose \$98.3 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2021 is \$260 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time, but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however, on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. As of December 31, 2023, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$5,130,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was trifold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million.

DEBT SERVICE FUNDS (CONTINUED)

In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400-acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold. In 2018 \$40,425,000 was sold to refinance Series 2011 Morganza Levee Improvement Bonds and \$15,312,854 of Morganza Levee Improvement Bonds was sold. Also, in 2018 \$15,170,000 of Public Improvement Bonds were sold for various drainage projects. The Parish issued \$16,885,000 in Revenue Bonds in 2018. The purposes of these bonds are for the GOMESA project which will develop Hurricane Protection Infrastructure and Coastal Restoration Projects. These bonds are pledged with GOMESA revenues to secure payment. Insufficient funds in GOMESA revenues does not constitute an event of default. In 2020, the Parish refunded the Series ST-2013 and Series ST-2011 bonds as well as issued \$20.0 million in new Public Improvement Bonds (Series 2020).

As of December 31, 2022, the outstanding principal amount of Sales & Use Tax Bonds is \$100,777,854 and the outstanding principal amount of Limited Tax Bonds is \$1,950,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund’s obligations for retired members and beneficiaries into the State of Louisiana Retirement System. These certificates were paid off during the year ended December 31, 2019.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000.

On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013 and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

In 2023, the Parish issued \$50,000,000 in taxable Hurricane Recovery Revenue bonds to assist in the recovery from Hurricane Ida.

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish’s outlook is stable.

	Underlying Ratings	Insured Ratings
	Standard and Poor's	Standard and Poor's
Public Improvement Bonds:		
2014 Limited Tax Bonds		AA
2015 Public Improvent Bonds		AA-
2018 A&B Public Improvement Bonds, Morganza Levee	A	AA
2018 Public Improvement Bonds Drainage	AA-	AA
2020 Public Improvement Bonds		AA-
2021 Library Sales Tax		AA-
General Obligation:		
2008 Sewerage		AA
2015 Road/Drainage/Sewerage Refunding Bonds		AA

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Debt Service Fund. To accumulate monies for the payment of certificates used to purchase Fire Personnel equipment.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated, and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$5,130,000 General Obligation bonds including roads, drainage and sewerage.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,254,140	1,218,396	1,815,536	1,969,800	1,969,800
Intergovernmental	1,687,430	2,216,175	2,356,031	1,909,974	1,909,974
Miscellaneous Revenue	29,707	0	57,388	10,000	10,000
Operating Transfers In	<u>7,935,613</u>	<u>7,976,719</u>	<u>7,976,719</u>	<u>7,932,413</u>	<u>7,932,413</u>
TOTAL REVENUES	<u>10,906,890</u>	<u>11,411,290</u>	<u>12,205,674</u>	<u>11,822,187</u>	<u>11,822,187</u>
EXPENDITURES					
General - Other	79,336	79,000	98,567	104,500	104,500
Fire-Urban	49,948	49,948	49,948	49,947	49,947
Drainage	2,322,875	2,283,588	2,314,588	2,318,231	2,318,231
Sewerage Collection	3,214,267	3,211,758	3,211,758	3,212,671	3,212,671
Coastal Restore/Preserv	5,383,996	5,829,374	5,834,374	5,849,492	5,849,492
Parks and Grounds	201,800	202,825	202,825	203,700	203,700
Operating Transfers Out	<u>14,232</u>	<u>0</u>	<u>977</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>11,266,454</u>	<u>11,656,493</u>	<u>11,713,037</u>	<u>11,738,541</u>	<u>11,738,541</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.70%
INCREASE (DECREASE) TO FUND BALANCE	(359,564)	(245,203)	492,637	83,646	83,646
FUND BALANCE, JANUARY 1	10,585,046	10,225,482	10,225,482	10,718,119	10,718,119
FUND BALANCE, DECEMBER 31	10,225,482	9,980,279	10,718,119	10,801,765	10,801,765

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2024	7,820,719	1,510,825	9,331,544
2025	7,817,019	1,513,325	9,330,344
2026	7,796,047	1,107,700	8,903,747
2027	7,728,526	1,110,425	8,838,951
2028	7,753,266	309,575	8,062,841
2029	7,928,109		7,928,109
2030	7,940,695		7,940,695
2031	7,936,628		7,936,628
2032	7,925,434		7,925,434
2033	7,924,244		7,924,244
2034	7,448,200		7,448,200
2035	7,245,200		7,245,200
2036	7,246,700		7,246,700
2037	7,248,500		7,248,500
2038	7,245,500		7,245,500
2039	7,252,500		7,252,500
2040	7,254,200		7,254,200
2041	7,255,400		7,255,400
2042	4,541,300		4,541,300
2043	4,539,000		4,539,000
	145,847,187	5,551,850	151,399,037

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary thereof published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state."

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/Drainage/Sewerage</u>
Assessed valuation	<u>\$ 1,035,157,872</u>
Debt limit: 10% of assessed value*	<u>\$ 103,515,787</u>
Less: Debt outstanding	5,130,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>5,130,000</u>
Legal debt margin	<u>\$ 98,385,787</u>

*Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose

Source: Comprehensive Annual Financial Report

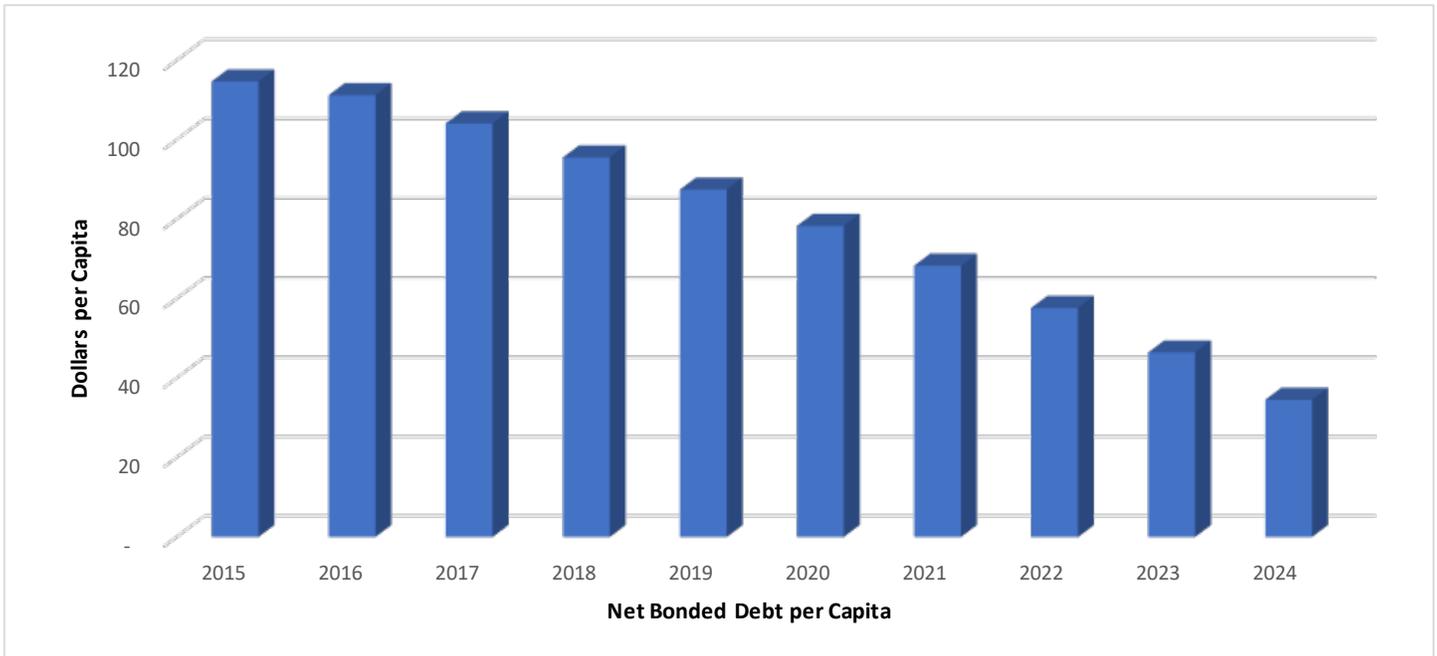
RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND NET AD VALOREM TAX DEBT TO ASSESSED VALUE

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2014	113,328 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	138
2015	113,972 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	115 *
2016	113,220 *	922,511,933	13,770,000	1,175,000	12,595,000	1.37%	111 *
2017	112,086 *	951,124,643	12,595,000	925,000	11,670,000	1.23%	104 *
2018	112,086 *	948,226,968	11,670,000	960,000	10,710,000	1.13%	96 *
2019	111,021 *	1,007,034,509	10,710,000	1,000,000	9,710,000	0.96%	87 *
2020	110,461 *	1,041,672,410	9,710,000	1,055,000	8,655,000	0.83%	78 *
2021	110,461 *	999,504,683	8,655,000	1,110,000	7,545,000	0.75%	68 *
2022	110,461 *	1,035,157,872	7,545,000	1,175,000	6,370,000	0.62%	58 *
2023 **	110,461 *	1,138,673,659	6,370,000	1,240,000	5,130,000	0.45%	46 *
2024 ***	110,461 *	1,252,541,025	5,130,000	1,315,000	3,815,000	0.30%	35 *

*Estimated by Terrebonne Parish Consolidated Government

**Projected amounts for 2023

***Budgeted amounts for 2024

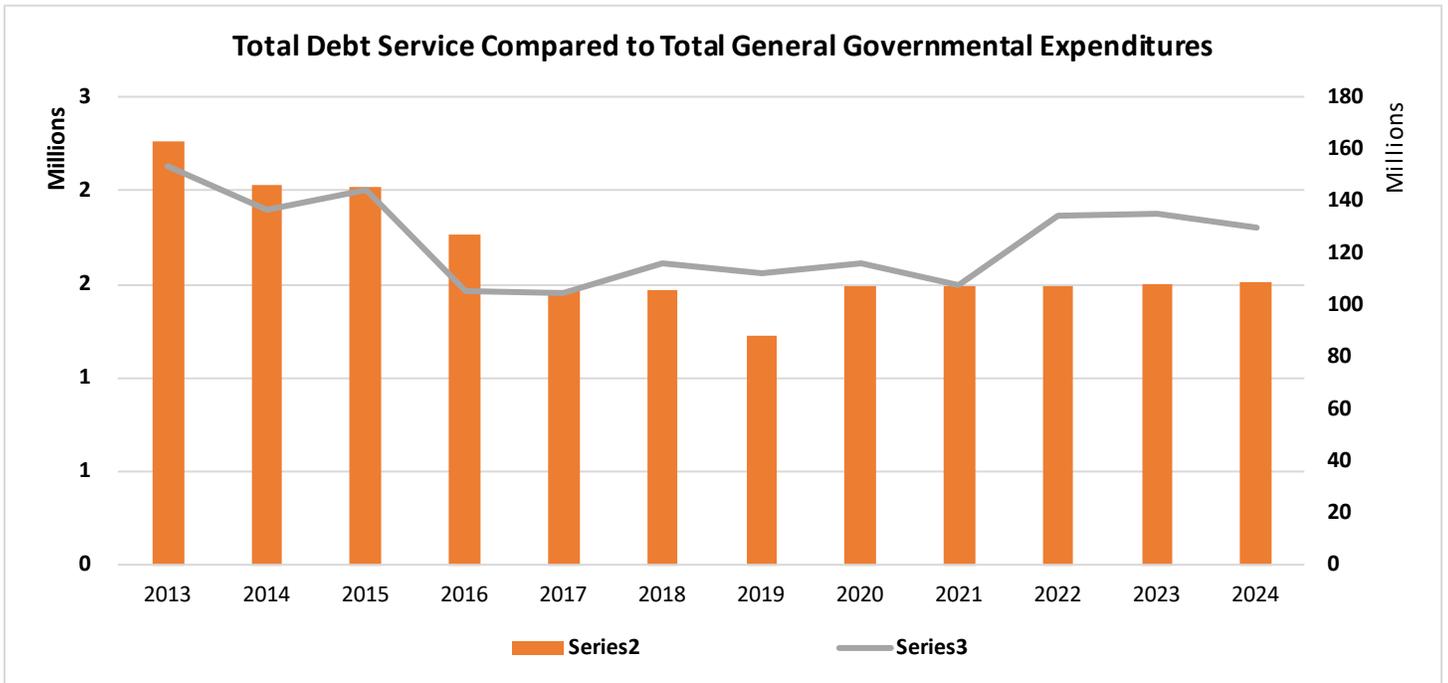


RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017	925,000	548,645	1,473,645	104,255,046	1.41%
2018	960,000	512,069	1,472,069	115,744,012	1.27%
2019	755,000	469,075	1,224,075	112,342,395	1.09%
2020	1,055,000	431,325	1,486,325	116,410,707	1.28%
2021	1,110,000	377,200	1,487,200	107,459,646	1.38%
2022	1,175,000	320,075	1,495,075	134,520,278	1.11%
2023 *	1,240,000	259,700	1,499,700	135,008,613	1.11%
2024 **	1,315,000	195,825	1,510,825	129,450,215	1.17%

* Projected amounts for 2023.

** Budgeted amounts for 2024.



COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

Jurisdiction	Ad Valorem Tax Debt Outstanding	Percentage Applicable to Government	Amount Applicable to Government
Direct:			
Terrebonne Parish Consolidated Government	\$ 8,634,732	100%	\$ 8,634,732
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 5	787,000	4.12%	32,408
Fire Protection No. 10	85,000	4.06%	3,451
Schriever Fire Protection District	1,720,000	11.74%	202,011
Recreation District No. 5	1,755,000	5.61%	98,442
Recreation District No. 6	760,000	4.12%	31,332
Terrebonne Parish Veterans' Memorial District	1,870,000	100%	1,870,000
Total	\$ 16,977,000		\$ 12,237,645

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.

Source: Comprehensive Annual Financial Report and Terrebonne Parish School Board.

CAPITAL IMPROVEMENT PROJECTS FUND

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

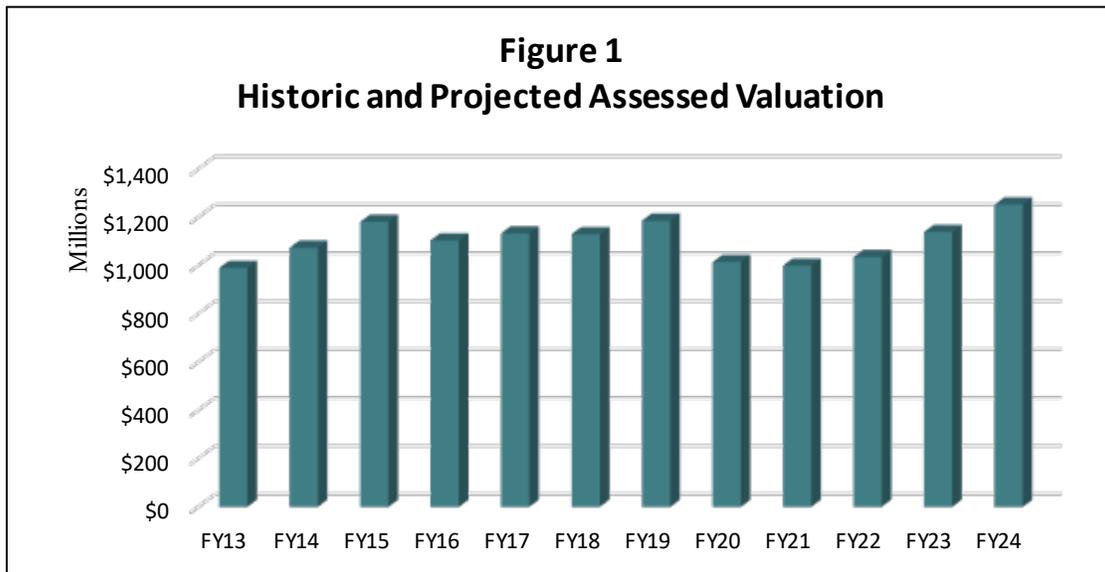
CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct effect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

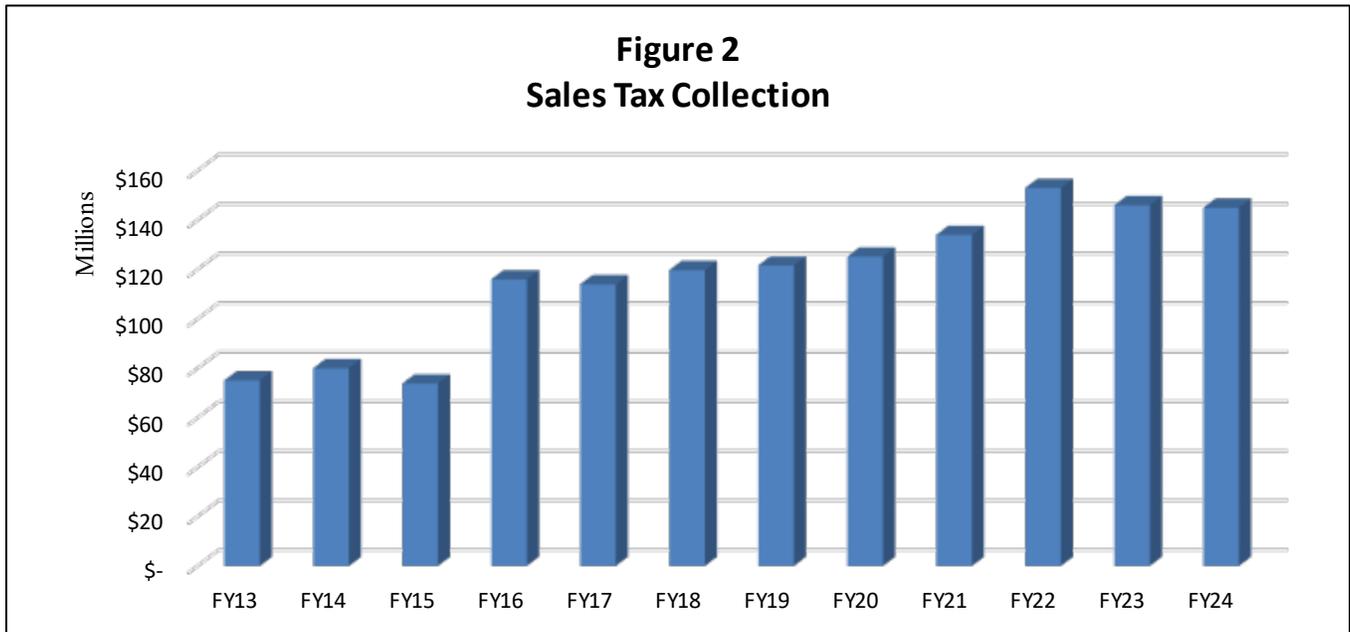


SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

CAPITAL BUDGET FINANCING (CONTINUED)

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2024.



UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Adopted Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system’s revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

CAPITAL BUDGET FINANCING (CONTINUED)*DISTRICT DEBT*

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts can raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013, 2015 and 2020 Public Improvement Sales Tax Bonds. The ¼% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

GULF OF MEXICO ENERGY SECURITY ACT (GOMESA) BONDS

The Parish has the authority to issue GOMESA Bonds secured by the GOMESA Revenues. The purpose of the bonds are for (i) paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA, (ii) funding a debt service reserve fund, if any, and (iii) paying costs of issuance and other related costs. The Parish issued \$16.8 million in GOMESA bonds in 2019.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish’s projects have been funded with video poker revenues. The adopted 2024 Revenues will be used for operations.

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016, \$2.3 million in 2017, \$2.7 million in 2018, \$3.0 million in 2019, \$1.6 million in 2020, \$1.5 million in 2021, \$3.2 million in 2022 and estimates \$2.7 million in 2023 and \$2.7 million in 2024. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Net Position, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

CAPITAL BUDGET FINANCING (CONTINUED)**STATE AND FEDERAL GRANTS**

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government’s operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish’s Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2023, the cost was approximately:

- \$1,394 to maintain one acre of park property;
- \$353.03 per garbage customer to maintain the sanitation system;
- \$170.69 operating cost per vehicle per hour, and
- \$14,038 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well-being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish’s infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne’s Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, those associated with the economic boost to downtown gained by promoting tourism.

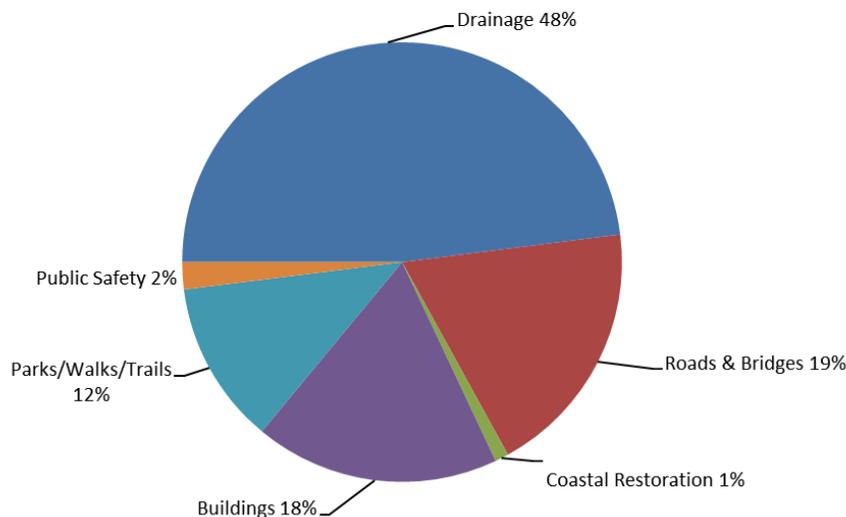
The 2024 Capital Improvements Budget totals \$94,949,493 a decrease of 10.9% from the original 2023 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The “Change for 2023” represents new projects, 2023 expenditures, funding increases/decreases and transfer of closed out project balances.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

Project Type	2023 Budget	Change for 2023	2024 Budget
Buildings	13,218,988	3,281,082	16,500,070
Roads & Bridges	15,399,150	2,751,578	18,150,728
Drainage	60,194,169	(14,247,673)	45,946,496
Parks/Sidewalks/Trails	13,376,781	(2,296,124)	11,080,657
Public Safety	1,989,914	35,353	2,025,267
Economic Development	200,000	(57,415)	142,585
Coastal Restoration	736,143	(164,284)	571,859
Sewer Improvements	1,015,191	(877,834)	137,357
Sanitation Improvements	399,221	(4,747)	394,474
Totals	106,529,557	(11,580,064)	94,949,493

Like in 2023, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government must keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we must provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish’s tender coastline. This loss equates up to 25 percent of the State of Louisiana’s total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 57% of our total Capital Improvement Projects as shown on the following chart.

2024 CAPITAL IMPROVEMENT PROJECTS



IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill in 2010, the COVID-19 pandemic, and Hurricane Ida in 2021. Hurricane Ida made landfall on the Louisiana coast on August 29, 2021, as a strong category 4 storm and did catastrophic damage to homes, buildings and infrastructure throughout Terrebonne Parish. Our economy is rebounding due to the resilience of our citizens and the local businesses. With a cautious optimism, the Parish is remaining consistent with its 2024 operations and maintenance budget from 2023 actual collections because of the unknowns in Sales Taxes and Ad Valorem Taxes.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2024 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrook Pump Station which \$6,094,158 is budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project with a budget of \$9,874,538, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges.

Another project is the Petit Caillou Drainage with a budget of \$10,191,260 which is the construction of a pump station to improve the drainage in the Chauvin area. Also, the Bayou Terrebonne Lock Structure is a lock structure with miter gates to allow passage of boats/vessels when the gate is closed. The budget for this project is \$10,060,017. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$14,838,573. The Bayou Terrebonne Pump Station has a budget of \$11,692,289 and will include a pump station, levees and retention pond to protect the citizens within the Bayou Cane community. The Elliot Jones Pump Station is budgeted at \$14,665,525 to construct a new drainage pump station to protect the Bayou Black community. The replacement of D-18 Pump Station with grant of right to Reach B Access Road has a budget of \$7,262,765. The Little Bayou Black Pump Station (1-1A) consists of cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Ouiski Bayou (Dry Bayou) with a budget of \$9,037,470. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2024 operation and maintenance including operating capital expenditures proposed budget of \$15,599,931 compared to the 2023 originally proposed budget of \$18,070,012. This is a decrease of \$2,470,081 (13.6%) from 2023 to 2024.

Due to the growth in our area, a demand for our infrastructure is ever increasing. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$18,150,728 that is shown on the chart above at 19%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance including operating capital expenditures proposed budget of the Road and Bridge Department for 2024 is \$8,662,120 which is a decrease of \$690,867 or 7.39% less than the 2023 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2024 is \$10,334,685 which is an increase of \$67,997 or .66% more than 2023.

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,812,918.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish regarding the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,312,598
Total Levees	69,895,120
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,235
Total Buildings	16,614,119
Total for Projects	<u>\$123,812,918</u>

Because of the impact of Hurricane Ida on Terrebonne Parish in 2021, the Parish anticipates more recovery money being allocated to the parish. At this time the amount and timing of the recovery money is unknown and not included in the 2024 budget.



CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document but is summarized in the operating budget book.

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	0	152,288	152,288	0	0
Charges for Services	0	0	2,251	0	0
Intergovernmental	10,378,053	59,224,845	59,310,475	0	0
Miscellaneous Revenue	(565,297)	0	286,179	0	0
Operating Transfers In	<u>13,531,448</u>	<u>9,309,085</u>	<u>9,309,085</u>	<u>970,000</u>	<u>970,000</u>
TOTAL REVENUES	<u>23,344,204</u>	<u>68,686,218</u>	<u>69,060,278</u>	<u>970,000</u>	<u>970,000</u>
EXPENDITURES					
Juvenile Services	0	134,747	134,747	0	0
Government Buildings	30,841	15,978,987	15,978,987	320,000	320,000
Auditoriums	1,809,293	1,801,209	1,801,209	0	0
Parish Prisoners	0	211,399	211,399	0	0
Coastal Restoration/Preservation	14,284	6,027,603	6,027,603	0	0
Economic Development-Other	117,416	142,585	142,585	0	0
Roads and Bridges	3,336,804	18,784,828	18,784,828	0	0
Drainage	14,377,215	45,958,345	45,958,345	0	0
Animal Shelter	0	0	0	150,000	150,000
Sewerage Collection	877,834	137,357	137,357	0	0
Parks and Grounds	725,175	10,779,448	10,779,448	500,000	500,000
Public Safety	49,646	1,667,272	1,667,272	0	0
City Court	56,542	28,583	28,583	0	0
Solid Waste Services	4,748	394,474	394,474	0	0
Operating Transfers Out	<u>115,941</u>	<u>2,624,835</u>	<u>2,624,835</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>21,515,739</u>	<u>104,671,672</u>	<u>104,671,672</u>	<u>970,000</u>	<u>970,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-99.05%
INCREASE (DECREASE) TO FUND BALANCE	1,828,465	(35,985,454)	(35,611,394)	0	0
FUND BALANCE, JANUARY 1	35,717,444	37,545,909	37,545,909	1,934,515	1,934,515
FUND BALANCE, DECEMBER 31	37,545,909	1,560,455	1,934,515	1,934,515	1,934,515

CITY COURT BUILDING FUND

604 - CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED
EXPENDITURES				
City Court	56,542	30,193	30,193	0
TOTAL EXPENDITURES	<u>56,542</u>	<u>30,193</u>	<u>30,193</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR				-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(56,542)	(30,193)	(30,193)	0
FUND BALANCE, JANUARY 1	100,094	43,552	43,552	13,359
FUND BALANCE, DECEMBER 31	43,552	13,359	13,359	13,359

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2023	2024	2025	2026	2027	TOTAL
City Court Complex	30,193	(1,610)	0	0	0	0	28,583
TOTAL EXPENDITURES	<u>30,193</u>	<u>(1,610)</u>	0	0	0	0	28,583
* Total funding less prior year expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

CITY COURT LAND PURCHASE	
<i>This project provides for the purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the renovations necessary to accommodate City Court and City Marshal offices.</i>	
• Council District	5
• Funding Source	66% City Court Building Fund; 34% General Fund
• Project Appropriation	Total Project costs including prior authorizations totals \$1,019,155
• Engineer/Architect	Various
• Contractor	Various
• Operating Budget Impact	Replaces existing high-maintenance building; therefore, expect no financial impact on operations.
• Projected Year of Completion	Continuous

HUD CDBG RECOVERY CONSTRUCTION FUND

641-241 – HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	29,394	1,482,245	1,482,245	0	0
Operating Transfers In	75,925	85,000	85,000	0	0
TOTAL REVENUES	105,319	1,567,245	1,567,245	0	0
EXPENDITURES					
Police	44,697	1,667,221	1,667,221	0	0
TOTAL EXPENDITURES	44,697	1,667,221	1,667,221	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	60,622	(99,976)	(99,976)	0	0
FUND BALANCE, JANUARY 1	(53,879)	6,743	6,743	(93,233)	(93,233)
FUND BALANCE, DECEMBER 31	6,743	(93,233)	(93,233)	(93,233)	(93,233)

5 YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2023	2024	2025	2026	2027	TOTAL
CDBG Eastside Police Substation	1,582,221	85,000	0	0	0	0	1,667,221
TOTAL EXPENDITURES	1,582,221	85,000	0	0	0	0	1,667,221
* Total funding less prior year expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>CDBG Eastside Police Substation</u>	
<i>This project constructs a new substation on the Eastside for the police department</i>	
• Council District:	1
• Funding Source:	89% CDBG Recovery, 2% ¼% Capital Sales Tax Fund, 8% Police Department and 1% Capital Project Control Fund
• Project Number:	22-HPD-07
• Project Appropriation:	Total Project costs including prior authorizations totals \$1,746,869.
• Engineer/Architect:	Duplantis Design Group and David Waitz Engineering
• Contractor:	LA Contracting Enterprise
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2023

PARISHWIDE DRAINAGE CONSTRUCTION FUND

655 – PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties' revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	8,141,451	25,750,880	25,836,510	0	0
Charge for Service	0	0	2,251	0	0
Miscellaneous Revenue	116,337	0	79,894	0	0
Operating Transfers In	1,065,938	4,144,725	4,144,725	0	0
TOTAL REVENUES	9,323,726	29,895,605	30,063,380	0	0
EXPENDITURES					
Drainage	14,352,371	40,301,073	40,301,073	0	0
Operating Transfers Out	0	1,992,574	1,992,574	0	0
TOTAL EXPENDITURES	14,352,371	42,293,647	42,293,647	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(5,028,645)	(12,398,042)	(12,230,267)	0	0
FUND BALANCE, JANUARY 1	18,184,993	13,156,348	13,156,348	926,081	926,081
FUND BALANCE, DECEMBER 31	13,156,348	758,306	926,081	926,081	926,081

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2023	2024	2025	2026	2027	
1-1A Drainage	264,297	0	0	0	0	0	264,297
1 1B Pond Retention	(443)	0	0	0	0	0	(443)
Bayou Black Pump Station	(11,858)	11,858	0	0	0	0	0
Bayou Black Pump Station @ Geraldine	13,713	0	0	0	0	0	13,713
Bayou LaCache (Bayouside Drive Culverts)	75,000	(75,000)	0	0	0	0	0
Bayou LaCarpe Drainage Loc "C"	2,482,066	0	0	0	0	0	2,482,066
Bayou Terrebonne Clearing and Snagging	8,086,487	0	0	0	0	0	8,086,487
Bayou Terrebonne Lock System	(32,820)	32,820	0	0	0	0	0
Bayou Terrebonne Pump Station	5,023,072	1,238,961	0	0	0	0	6,262,033
Bayou Terrebonne Pump Station (at Twin Span)	0	100,000	0	0	0	0	100,000
Bayou Terrebonne Vegetative & Debris Removal Project	1,513,579	0	0	0	0	0	1,513,579
Bayouside Dr. Drainage	75,000	(75,000)	0	0	0	0	0
Brady Rd. Drainage Improvements	99,795	(69,806)	0	0	0	0	29,989
Cedar Grove to Ashland Landfill and Water Control	467,276	0	0	0	0	0	467,276
Company Canal Road Pump Station	106,057	(106,057)	0	0	0	0	0
D-18 Pump Station Replacement	5,786,550	1,400,000	0	0	0	0	7,186,550
Dulac (Parish) Levee	190,000	(190,000)	0	0	0	0	0
Elliot Jones Canal Pump Station	3,871,741	108,985	0	0	0	0	3,980,726
Exhibit 14 Channel Improvements	156,394	(156,394)	0	0	0	0	0
Houma Navigation Canal (HNC) Pump Station	75,000	(75,000)	0	0	0	0	0
Industrial Road Pump Station Replacement	9,930	217,018	0	0	0	0	226,948
Lashbrook Pump Station Repairs	191,746	0	0	0	0	0	191,746
Little Bayou Black Pump Station @ Barrow	624,939	0	0	0	0	0	624,939
Lower Montegut Drainage	920,000	0	0	0	0	0	920,000
Maintenance of Levees	2,998,610	0	0	0	0	0	2,998,610
Montegut (Parish) Levee	23,387	0	0	0	0	0	23,387
Mount Pilgrim Forced Drainage (6-3) Humphries	1,803,526	(398,266)	0	0	0	0	1,405,260
Petit Caillou Drainage/Conveyance Channel	69,658	0	0	0	0	0	69,658
Upper Dularge Levee	196,000	0	0	0	0	0	196,000
Upper Ward 7 Mitigation	29,684	0	0	0	0	0	29,684
Terrebonne Basin Watershed (HNC @ Bayou Grand Caillou)	0	300,000	0	0	0	0	300,000
Valhi Drainage Improvements	(1)	1	0	0	0	0	0
Ward Seven (7) Drainage Levee Phase I and II	67,290	(67,290)	0	0	0	0	0
Westside Area Drainage	2,928,125	0	0	0	0	0	2,928,125
TOTAL EXPENDITURES	38,103,800	2,196,830	0	0	0	0	40,300,630

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

1-1A Drainage	
<i>This project consists of the cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Ouiski Bayou (Dry Bayou).</i>	
• Council District:	2, 6
• Funding Source:	70% Louisiana Dept. of Transportation & Development, 22% Drainage Tax Fund, 4% ¼% Capital Sales Tax Fund, and 4% Parishwide Drainage Construction Fund
• Project Number:	02-DRA-28 & 06-DRA-47
• Project Appropriation:	Total Project costs including prior authorizations totals \$9,037,470.
• Engineer/Architect:	T. Baker Smith
• Contractor:	Phylway Construction, Inc, Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2), RiverRoad Construction
• Operating Budget Impact:	\$9,500 annual increase for maintenance costs
• Projected Year of Completion:	2024

1-1B Pond Retention	
<i>To construct a retention pond for 1-1b Forced Drainage Project</i>	
• Council District:	2, 6
• Funding Source:	100% Public Improvement Bonds
• Project Appropriation:	Total Project costs including prior authorizations totals \$1,000,000
• Engineer/Architect:	N/A
• Contractor:	N/A
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2022

Bayou Black Pump Station @ Geraldine	
<i>This project consists of the construction of a new Drainage Pump Station in the Bayou Black area.</i>	
• Council District:	8
• Funding Source:	Drainage Tax Fund
• Project Number:	16-DRA-55
• Project Appropriation:	Total project costs including prior year authorizations \$300,000
• Engineer/Architect:	GIS Engineers, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined when construction starts
• Projected Year of Completion:	In early design phase

Bayou LaCarpe Drainage Loc C (Popeyes Pump Station)	
<i>This project provides drainage improvements to Bayou LaCarpe area.</i>	
• Council District:	1,2,6
• Funding Source:	8% Drainage Tax Fund, 5% Public Improvement Bonds, 23% Parishwide Drainage Construction Fund, 23% Facility Planning and Control and 41% American Rescue Plan
• Project Number:	21-DRA-11
• Project Appropriation:	Total project costs including prior year authorizations \$3,300,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is completed
• Projected Year of Completion:	To be determined

Bayou Terrebonne Clearing and Snagging	
<i>This project provides for the dredging and clearing of Bayou Terrebonne.</i>	
• Council District:	2, 3, 4, 5
• Funding Source:	92% Statewide Flood Control and 8% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$8,946,129
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	Coastal Dredging Company
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2024

Bayou Terrebonne Pump Station	
<i>This project is for a new pump station for Bayou Terrebonne (Shell Oil Property)</i>	
• Council District:	5
• Funding Source:	12% ¼% Capital Sales Tax Fund, 5% GoMesa Revenue Bonds, 2% Drainage Tax Fund, 2% Capital Project Control Fund and 79% Public Improvement Bonds
• Project Number:	17-DRA-24
• Project Appropriation:	Total project costs including prior year authorizations \$11,692,289
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Low Land Construction
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2024

Bayou Terrebonne Pump Station@ Twin Span	
<i>This project is the construction of a new pump station at the miter gate on Bayou Terrebonne near the Twin Spans to provide flood protection to the residential and industrial areas.</i>	
• Council District:	5
• Funding Source:	28% General Fund, 3% GoMesa Revenue Bonds, and 70% Public Improvement Bonds
• Project Number:	23-PS-87
• Project Appropriation:	Total project costs including prior year authorizations \$100,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2025

Bayou Terrebonne Vegetative & Debris Removal Project	
<i>This project is to remove Debris from Hurricane Ida in Bayou Terrebonne</i>	
• Council District:	8
• Funding Source:	91% Natural Resources and Conservation Service and 9% Drainage Maintenance Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$1,602,600
• Engineer/Architect:	All South Consulting
• Contractor:	Low Land Construction
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2024

Brady Rd. Drainage	
<i>This project is to improve the drainage along Brady Road (culverts, flap gates, etc.)</i>	
• Council District:	7
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$30,194
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	To be determined

Cedar Grove to Ashland Landfill Levee & Water Control Structure (CDBG)	
<i>This project is the construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.</i>	
• Council District:	7
• Funding Source:	96% Drainage Tax Fund and 4% ¼% Capital Sales Tax Fund
• Project Number:	10-CDBG-WTR-70
• Project Appropriation:	Total project costs including prior year authorizations \$500,000
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined

D-18 Pump Station Replacement- Dularge West Pump Station Replacement

This project is a replacement of the pump station and grant of access to Reach B access road.

• Council District:	7
• Funding Source:	1% Capital Sales Tax Fund, 79% Facility Planning & Control and 1% TLCD and 19% Parishwide Drainage Fund
• Project Number:	20-DRA-03
• Project Appropriation:	Total project costs including prior year authorizations \$7,262,765
• Engineer/Architect:	Delta Coast Consulting
• Contractor:	To be determined
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	To be determined

Elliot Jones Canal Pump Station

This project is the construction of a new pump station in the Bayou Black area.

• Council District:	6
• Funding Source:	5% Drainage Tax Fund, 8% ¼% Capital Sales Tax Fund, 3% GoMesa Revenue Bonds, 11% Public Improvement Bonds, 68% CPRA and 5% American Rescue Plan
• Project Number:	18-DRA-44
• Project Appropriation:	Total project costs including prior year authorizations \$14,665,525
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2023

Industrial Road Pump Station Replacement

This project is a replacement of the pump station on Industrial Road.

• Council District:	7, 8
• Funding Source:	48% Parishwide Drainage Construction Fund and 52% Drainage Tax Maintenance Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$417,018
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2024

<u>Lashbrook Pump Station Repairs (Clinton Street)</u>	
<i>This project is the rehabilitation of the Clinton Street (D-04) Pump Station due to damages from Hurricane Ike.</i>	
• Council District:	7, 8
• Funding Source:	10% Dedicated Emergency Fund, 6% NRCS, 52% Statewide Flood Control, 11% Drainage Tax Fund, 2% General Fund, 1% Sales Tax Construction Fund, 1% ¼% Capital Sales Tax Fund, 15% Public Improvement Bonds and 2% PW Drainage Construction Fund.
• Project Number:	16-DRA-67
• Project Appropriation:	Total costs including prior year authorization \$6,094,158
• Engineer/Architect:	T. Baker Smith, GSE Associates, LLC, Delta Coast Consultants
• Contractor:	Lowland Construction, Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2023

<u>Little Bayou Black Pump Station</u>	
<i>This project is to engineer and construct a pump station a Little Bayou Black @ Barrow</i>	
• Council District:	6
• Funding Source:	9% ¼% Capital Sales Tax Fund and 91% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$715,000
• Engineer/Architect:	T. Baker Smith, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

<u>Lower Montegut Drainage</u>	
<i>This project is to improve the drainage in Lower Montegut.</i>	
• Council District:	9
• Funding Source:	100% American Rescue Plan.
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$920,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

Maintenance of Levees	
<i>This project is to provide maintenance of the levees.</i>	
• Council District:	Parishwide
• Funding Source:	Facility Planning & Control
• Project Number:	To be determined
• Project Appropriation:	Total costs including prior year authorization \$3,000,000.
• Engineer/Architect:	All South Engineering
• Contractor:	Norris & Boudreaux Contractors
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	To be determined

Montegut (Parish) Levee	
<i>This project is to lift the Montegut Levee</i>	
• Council District:	9
• Funding Source:	100% Public Improvement Bonds
• Project Number:	To be determined
• Project Appropriation:	Total costs including prior year authorization \$200,000
• Engineer/Architect:	N/A
• Contractor:	Norris and Boudreaux
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2023

Mount Pilgrim Forced Drainage (6-3) Humphries	
<i>This project is the preparation of plans to construct a new drainage pump station and to clean out canals, ditches, and install cross drain slide gates.</i>	
• Council District:	2
• Funding Source:	77% Louisiana Dept. of Transportation & Development, 9% Parish wide Drainage Construction Fund, 11% Drainage Tax Fund, and 3% 2000 Public Improvement Construction Fund
• Project Number:	01-DRA-44
• Project Appropriation:	Total costs including prior year authorization \$1,696,994
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	\$15,400 annual increase to operations
• Projected Year of Completion:	To be determined

Petit Caillou Drainage/LC Conveyance Channel	
<i>This project is the engineering, permitting and construction of a drainage system and conveyance channel for Petit Caillou, Chauvin, LA.</i>	
• Council District:	8
• Funding Source:	11% Drainage Tax Fund, 1% General Fund, 5% ¼% Capital Sales Tax Fund, 26% GoMesa Revenue Bonds, 30% FEMA and 27% Restore Act
• Project Number:	16-DRA-25
• Project Appropriation:	Total costs including prior year authorization \$10,191,260.
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction Inc.
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
• Projected Year of Completion:	2023

Terrebonne Basin Watershed Pump Station (HNC at BGC)	
<i>This project is construction of a new pump station at the miter gate at Bayou Terrebonne in the Houma Navigational Canal at Bayou Grant Caillou</i>	
• Council District:	8
• Funding Source:	74% Drainage Tax Fund, 24% General Fund and 2% GoMesa Revenue Bonds
• Project Number:	23-PS-88
• Project Appropriation:	Total costs including prior year authorization \$300,000.
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	In early design phase

Upper Dularge Levee	
<i>This project is a proposed levee on East bank of Bayou Dularge from Marmande Canal to Falgout Canal</i>	
• Council District:	7
• Funding Source:	27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction)
• Project Number:	06-LEV-02, 05-J55-12-01
• Project Appropriation:	Total costs including prior year authorization \$1,093,363
• Engineer/Architect:	Shaw Environmental
• Contractor:	CB&I Coastal, Inc.
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2024

<u>Upper Ward 7 Mitigation</u>	
<i>This project consists of mitigation for the levee at Upper Ward 7.</i>	
• Council District:	8
• Funding Source:	32% General Fund Mineral Royalties and 68% Drainage Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$234,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	None needed
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	Continuous

<u>Westside Area Drainage</u>	
<i>This project is to make drainage improvements at Westside Boulevard and Alma Street.</i>	
• Council District:	3
• Funding Source:	17% Drainage Tax Fund, 5% ¼% Capital Sales Tax Fund, 37% FEMA, 8% GoMesa Revenue Bonds and 33% Facility Planning and Control
• Project Number:	14-DRA-05 and 21-DRA-10
• Project Appropriation:	Total costs including prior year authorization \$3,634,118
• Engineer/Architect:	All South Consulting Engineers, LLC
• Contractor:	Byron E. Talbot Contractor, Inc./Command Construction
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2023

PARISHWIDE SEWERAGE CONSTRUCTION FUND

656 CAPITAL IMPROVEMENT PROJECTS FUNDS – PARISHWIDE SEWERAGE

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Miscellaneous Revenue	11,261	0	16,144	0	0
TOTAL REVENUES	11,261	0	16,144	0	0
EXPENDITURES					
Sewerage Collection	877,834	0	0	0	0
TOTAL EXPENDITURES	877,834	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(866,573)	0	16,144	0	0
FUND BALANCE, JANUARY 1	1,036,102	169,529	169,529	185,673	185,673
FUND BALANCE, DECEMBER 31	169,529	169,529	185,673	185,673	185,673

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

CAPITAL PROJECTS CONTROL FUND

659 CAPITAL IMPROVEMENT PROJECTS FUNDS – CAPITAL PROJECTS

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2024.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	2,207,208	19,733,317	19,733,317	0	0
Miscellaneous Revenue	(740,871)	0	122,310	0	0
Operating Transfers In	<u>7,732,899</u>	<u>3,424,370</u>	<u>3,424,370</u>	<u>970,000</u>	<u>970,000</u>
TOTAL REVENUES	<u>9,199,236</u>	<u>23,157,687</u>	<u>23,279,997</u>	<u>970,000</u>	<u>970,000</u>
EXPENDITURES					
Juvenile Services	0	134,747	134,747	0	0
Government Buildings	30,841	15,900,165	15,900,165	320,000	320,000
Auditoriums	1,809,293	1,801,209	1,801,209	0	0
Parish Prisoners	0	211,399	211,399	0	0
Fire Urban	4,949	51	51	0	0
Coastal Restoration/Preservation	14,284	6,027,603	6,027,603	0	0
Roads and Bridges	487,756	1,035,224	1,035,224	0	0
Drainage	24,844	5,612,859	5,612,859	0	0
Animal Control	0	0	0	150,000	150,000
Parks and Grounds	725,175	10,779,448	10,779,448	500,000	500,000
Economic Development	117,416	142,585	142,585	0	0
Operating Transfers Out	<u>15,941</u>	<u>109,761</u>	<u>109,761</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>3,230,499</u>	<u>41,755,051</u>	<u>41,755,051</u>	<u>970,000</u>	<u>970,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-97.67%
INCREASE (DECREASE) TO FUND BALANCE	5,968,737	(18,597,364)	(18,475,054)	0	0
FUND BALANCE, JANUARY 1	12,638,025	18,606,762	18,606,762	131,708	131,708
FUND BALANCE, DECEMBER 31	18,606,762	9,398	131,708	131,708	131,708

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Animal Shelter HVAC, Approved.**
 - ¼% Capital Sales Tax Fund \$150,000.
- **Courthouse Annex, Approved.**
 - ¼% Capital Sales Tax Fund \$70,000.
- **District Court Renovations, Approved.**
 - ¼% Capital Sales Tax Fund \$250,000.
- **Parish Sports Park Complex, Approved.**
 - Parishwide Recreation District \$500,000.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2023	2024	2025	2026	2027	
Adaptive Park Bathroom	202,000	0	0	0	0	0	202,000
Adult Jail Chillers, A/C & Air Handlers	40,364	95,315	0	0	0	0	135,679
Airbase Adaptive Park	400,000	0	0	0	0	0	400,000
Airbase Dog Park	60,000	(60,000)	0	0	0	0	0
Animal Shelter HVAC	0	0	150,000	0	0	0	150,000
Aviation Road Drainage (HTAC)	20,853	(20,853)	0	0	0	0	0
Bayou Blue Sidewalks	344	0	0	0	0	0	344
Bayou Country Sports Park Concessions and Common	0	2,386,915	0	0	0	0	2,386,915
Bayou Country Sports Park Limestone Parking	0	119,868	0	0	0	0	119,868
Bayou Terrebonne Lock Pump Station	5,032,099	0	0	0	0	0	5,032,099
Bayou Terrebonne Miter Gate	42,518	165,000	0	0	0	0	207,518
Boardwalk Construction	82,585	60,000	0	0	0	0	142,585
Chiller Handler (Jail/Bldg. 2)	95,315	(95,315)	0	0	0	0	0
City Court HVAC System	240,000	0	0	0	0	0	240,000
Civic Center Blvd @ Valhi Roundabout	0	150,000	0	0	0	0	150,000
Civic Center Sidewalks	49,892	(43,669)	0	0	0	0	6,223
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Company Canal Miter Gate	36,813	186,429	0	0	0	0	223,242
Courthouse Annex	502	0	70,000	0	0	0	70,502
Courthouse and Annex HVAC System	2,500,000	0	0	0	0	0	2,500,000
District 5 Drainage Improvements	12,059	(12,059)	0	0	0	0	0
District Court Renovations	64,401	0	250,000	0	0	0	314,401
Dumas Auditorium- HVAC System	100,000	0	0	0	0	0	100,000
East Houma/East Park Walking Trails	65,903	0	0	0	0	0	65,903
Falgout Canal Marsh Management Project	49,847	0	0	0	0	0	49,847
Fire Alarm (Jail/Bldg. 2)	2,523	(2,523)	0	0	0	0	0
Fire District 6 Apparatus	51	0	0	0	0	0	51
GOHSEP Generators (Govt Towers)	70,629	(45,500)	0	0	0	0	25,129
Government Tower Chillers	121,267	0	0	0	0	0	121,267
Health Unit Construction	6,499,541	0	0	0	0	0	6,499,541
Houma Heights Fitness Park	375,280	0	0	0	0	0	375,280
HVAC System- Government Towers	1,500,000	0	0	0	0	0	1,500,000
Hwy 56 Landing	1,760	0	0	0	0	0	1,760
Jail Plumbing Project	1,010	(1,010)	0	0	0	0	0
Jail Steamer	0	25,732	0	0	0	0	25,732
Juvenile Justice Repairs	134,747	0	0	0	0	0	134,747
LA 24 Sidewalks (Linda Ann to Marietta)	15,466	0	0	0	0	0	15,466
LA 24 Sidewalks - Rehab	4,620	28,887	0	0	0	0	33,507
Lake Boudreaux Diversion (CWPRA)	17,892	0	0	0	0	0	17,892
Le Petit Facility Improvements	44,407	0	0	0	0	0	44,407
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Mechanicville Splash Park	52,754	(52,754)	0	0	0	0	0
Municipal Auditorium HVAC System	300,000	0	0	0	0	0	300,000
Oyster Bed Surge Protection	335,688	5,455,744	0	0	0	0	5,791,432
Parking Garage Elevators	495,000	(495,000)	0	0	0	0	0
Parking Security Gates	75,000	(75,000)	0	0	0	0	0
Parish Sports Park Complex	7,236,376	(381,529)	500,000	0	0	0	7,354,847
Parish Prisoners Kettle Pot	0	42,424	0	0	0	0	42,424
Paved Shoulders - Main Project Road	150,000	(150,000)	0	0	0	0	0
Public Works Complex	1,046,384	(840,000)	0	0	0	0	206,384
Recreation District 5 Improvements	12,500	(12,500)	0	0	0	0	0
Replacement of D-19 Pump Station	65,000	(65,000)	0	0	0	0	0
Rotary Centennial Belanger St Plaza	1,304,111	136,776	0	0	0	0	1,440,887
Security System Control Upgrades	7,564	0	0	0	0	0	7,564
Segmented Breakwater Rocks @ Timbalier Island	32,666	0	0	0	0	0	32,666
Skateboard Park	1,024	0	0	0	0	0	1,024
South LA Wetlands Discovery Center	64,348	251,567	0	0	0	0	315,915
Tower Parking Garage Improvements	9,867	0	0	0	0	0	9,867
Valhi Blvd. - Multi-use Sidewalks	84,020	0	0	0	0	0	84,020
Valhi Blvd Share Use Path BCSP to Ravensaide Dr	0	614,000	0	0	0	0	614,000
Village East Community Center	999,130	(650,000)	0	0	0	0	349,130
Westside Bike Trail	88,624	0	0	0	0	0	88,624
Whitney Building	0	4,333,074	0	0	0	0	4,333,074
Williams Ave Multi-Use Path	0	65,761	0	0	0	0	65,761
Window Replacement - Jail	76,472	(76,472)	0	0	0	0	0
TOTAL EXPENDITURES	30,606,982	11,038,308	970,000	0	0	0	42,615,290

* Total funding less prior year expenditures

<u>Adaptive Park Bathroom</u>	
<i>This project constructs a new bathroom at the Adaptive Park.</i>	
• Council District:	6
• Funding Source:	74% Public Improvement Bonds, 26% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$202,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

<u>Adult Jail Chillers, A/C and Air Handlers</u>	
<i>This project is the replacement of the chillers at the jail.</i>	
• Council District:	7
• Funding Source:	43% General Fund, 34% ¼% Sales Tax, and 23% Parish Prisoner’s Fund
• Project Number:	11-JAIL-34
• Project Appropriation:	Total costs including prior year authorization \$2,937,820
• Engineer/Architect:	Castagnos Goodwin Utley Engineers, LLC
• Contractor:	Blanchard Mechanical Contractors, Inc., Bernhard Mechanical Contractors
• Operating Budget Impact:	Potential savings with efficient chillers.
• Projected Year of Completion:	2023

<u>Airbase Adaptive Park</u>	
<i>This project is to provide enhancements to the Airbase Park to make it adaptive for everyone</i>	
• Council District:	8
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$400,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined once construction is started

<u>Animal Shelter HVAC</u>	
<i>This project will be used to provide repairs to the HVAC System at the Animal Shelter.</i>	
• Council District:	2
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$150,000 FY 2024.
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated.
• Projected Year of Completion:	To be determined

<u>Bayou Blue Sidewalks</u>	
<i>This project consists of building sidewalks throughout the Bayou Blue Area.</i>	
• Council District:	4
• Funding Source:	57% Public Improvement Funds and 43% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$35,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	To be determined, early stage of design

<u>Bayou Country Sports Park Concessions and Common Area</u>	
<i>This project is to create concessions stands at the sports park.</i>	
• Council District:	Parishwide
• Funding Source:	16%% Capital Sales Tax Fund and 84% Facility Planning & Control
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$2,398,468
• Engineer/Architect:	All South Engineers
• Contractor:	Foret Contracting Group
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2024

Bayou Country Sports Park Limestone	
<i>This project is to limestone the parking lot at the Bayou Country Sports Park</i>	
• Council District:	Parishwide
• Funding Source:	Parishwide Recreation
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$119,868
• Engineer/Architect:	All South Engineers
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2024

Bayou Terrebonne Lock Pump Station	
<i>To study/engineer Bayou Terrebonne Lock Pump Station.</i>	
• Council District:	1
• Funding Source:	1% Sales Tax Bond Construction Fund and 99% Statewide Flood Control
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$5,065,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is complete
• Projected Year of Completion:	To be determined

Bayou Terrebonne Miter Gate	
<i>To study/engineer for a Miter Gate to be installed in the Bayou Terrebonne area.</i>	
• Council District:	5
• Funding Source:	28% Sales Tax Bond Construction Fund, 62% Drainage Construction Fund and 34% GOMESA
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$230,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is complete
• Projected Year of Completion:	To be determined, early stage of design

<u>Boardwalk</u>	
<i>To extend the existing boardwalk near the marina to the transit bus terminal along Bayou Terrebonne.</i>	
• Council District:	1,2
• Funding Source:	26% General Fund, 41% Facility Planning and Control, 25% American Rescue Plan and 8% Houma Restoration District
• Project Number:	05-ECD-11
• Project Appropriation:	Total costs including prior year authorization \$789,708
• Engineer/Architect:	Gulf South Engineering
• Contractor	Gray Construction
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	To be determined

<u>City Court-HVAC System</u>	
<i>This project is to update HVAC system in the City Court Building.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$240,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with an efficient HVAC system
• Projected year of Completion:	To be determined after design is complete

<u>Civic Center Blvd @ Valhi Roundabout</u>	
<i>This project is to design and construct a roundabout from Civic Center Blvd to Valhi Blvd</i>	
• Council District:	Parishwide
• Funding Source:	80% DOTD and 20% Road and Bridge Fund
• Project Number:	H.012859
• Project Appropriation:	Total costs including prior year authorization \$150,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated.
• Projected Year of Completion:	2024

Civic Center Sidewalks	
<i>This project is to design and construct ADA Sidewalks on both sides of Civic Center Blvd from Hwy 311 to LA182 (Barrow St.).</i>	
• Council District:	Parishwide
• Funding Source:	3% General Fund, 85% DOTD and 11% ¼% Capital Sales Tax Fund
• Project Number:	H.012338.5
• Project Appropriation:	Total costs including prior year authorization \$274,115
• Engineer/Architect:	Aucoin & Associates, Inc./Meyer Engineering
• Contractor:	Gray Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2023

Coastal Restoration (HNC CAP 206)	
<i>This project is to provide match funding for Federal Coastal Restoration projects in the future.</i>	
• Council District:	Parishwide
• Funding Source:	58% General Fund and 42% ¼% Capital Sales Tax Fund
• Project Number:	To be determined
• Project Appropriation:	Total costs including prior year authorization \$320,000
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Continuous

Company Canal Miter Gate	
<i>To study/engineer for a Miter Gate to be installed in the Company Canal.</i>	
• Council District:	Parishwide
• Funding Source:	26% Sales Tax Bond Construction Fund and 74% Drainage Construction Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$251,429
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined after design is complete

Courthouse Annex	
<i>This project consists of the replacement of the annex wheelchair ramp.</i>	
• Council District:	Parishwide
• Funding Source:	76% General Fund and 24% ¼% Capital Sales Tax Fund
• Project Number:	2024
• Project Appropriation:	\$70,000 FY 2024. Total costs including prior year authorization \$330,000
• Engineer/Architect:	None required
• Contractor:	LaTech, LLC
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2024

Courthouse and Annex HVAC Systems	
<i>This project is to update the HVAC System in the Courthouse and the Courthouse Annex Buildings.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$2,500,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with an efficient HVAC system
• Projected Year of Completion:	To be determined

District Court Renovations	
<i>This project is for major renovations to the Courthouse and the Courthouse Annex for District Court</i>	
• Council District:	Parishwide
• Funding Source:	32% General Fund and 68% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$250,000 FY 2024. Total costs including prior year authorization \$450,187
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Continuous

<u>Dumas Auditorium HVAC System</u>	
<i>This project is to update the HVAC System at the Dumas Auditorium.</i>	
• Council District:	2
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$100,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings an efficient HVAC system
• Projected Year of Completion:	To be determined

<u>East Houma/East Park Walking Trails</u>	
<i>This project consists of the construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.</i>	
• Council District:	Parishwide
• Funding Source:	57% DOTD, 34% ¼% Capital Sales Tax Fund, and 9% General Fund
• Project Number:	02-WALK-38
• Project Appropriation:	Total costs including prior year authorization \$493,883.
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	Hardrock Construction/Gray Construction
• Operating Budget Impact:	\$2,000 annual increase.
• Projected Year of Completion:	2023

<u>Falgout Canal Marsh Management Project</u>	
<i>This project consists of excavating the canal and building up the levee.</i>	
• Council District:	7
• Funding Source:	88% Capital Sales Tax Fund, 2% Road & Bridge Fund and 10% Capital Projects Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$197,737
• Engineer/Architect:	Delta Coast Consultants, Inc.
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2024

<u>Fire District #6 Apparatus</u>	
<i>This project is to assist Terrebonne Fire District No. 6 purchase certain apparatuses needed</i>	
• Council District:	6
• Funding Source:	76% LGAP and 24% Capital Improvement Projects Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$21,052
• Engineer/Architect:	None required
• Contractor:	To be determined
• Operating Budget Impact:	None
• Projected Year of Completion:	2022

<u>GOHSEP Statewide Generator Program</u>	
<i>This project provides a generator for the Government Tower.</i>	
• Council District:	Parishwide
• Funding Source:	74% FEMA, 11% ¼ Capital Sales Tax Fund, 8% Capital Projects Fund and 7% Administrative Building Fund.
• Project Number:	HMGP-1786-022-002, FEMA 0128
• Project Appropriation:	Total costs including prior year authorization \$1,021,071
• Engineer/Architect:	Marrero, Couvillon and Associates
• Contractor:	Thomassie Construction
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2022

<u>Government Tower Chillers</u>	
<i>This project replaces chillers at Government Tower.</i>	
• Council District:	Parishwide
• Funding Source:	43% General Fund and 57% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$211,500
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Should be a cost savings with an efficient chiller being installed
• Projected Year of Completion:	To be determined

Health Unit Construction	
<i>This project is for the construction of a new Health Unit facility.</i>	
• Council District:	Parishwide
• Funding Source:	86% Health Unit Fund and 14% LDHH
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$6,940,000
• Engineer/Architect:	Marcello & Associates/Craig Hebert, Architect
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design completed
• Projected Year of Completion:	To be determined

Houma Heights Fitness Park	
<i>To construct a Fitness Park in the Houma Heights area.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$400,000
• Engineer/Architect:	Duplantis Design Group
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design completed
• Projected Year of Completion:	To be determined

HVAC System – Government Towers	
<i>This project provides an HVAC System at Government Tower</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$1,500,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with replacement of an efficient HVAC system
• Projected Year of Completion:	To be determined

Hwy 56 Landing	
<i>This project is to purchase ad re-furbish the boat launch</i>	
• Council District:	8
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$500,000
• Engineer/Architect:	None required
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund.
• Projected Year of Completion:	2023

Jail Steamer	
<i>This project is to provide for the purchase of a steamer for the jail</i>	
• Council District:	Parishwide
• Funding Source:	37% General Fund, 4% ¼ Capital Sales Tax Fund 49% Parish Prisoners Funda and 10% Capital Projects Control Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$25,732.
• Engineer/Architect:	None required.
• Contractor:	Triple B Construction
• Operating Budget Impact:	Possible savings because of new improvements
• Projected Year of Completion:	2023

Juvenile Justice Repairs	
<i>This project is to provide for a perimeter fence and other improvements necessary for the day-to-day operations</i>	
• Council District:	Parishwide
• Funding Source:	69% General Fund and 31% ¼ Capital Sales Tax Fund.
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$700,000.
• Engineer/Architect:	None required.
• Contractor:	Triple B Construction
• Operating Budget Impact:	Possible savings because of new improvements
• Projected Year of Completion:	2024

LA 24 Sidewalks (Linda Ann St. to Marietta Place)	
<i>This project is for the construction of sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.</i>	
• Council District:	4 & 2
• Funding Source:	59% La DOTD Enhancement, 4% ¼ Capital Sales Tax Fund, 25% General Fund and 12% Road & Bridge Fund.
• Project Number:	11-WALK-10
• Project Appropriation:	Total costs including prior year authorization \$366,157
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Byron E. Talbot Contractors
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2023

LA 24 Sidewalks-Rehab	
<i>This project is for the construction of ADA Sidewalks LA 24 from Baratavia Ave. to New Orleans Blvd.</i>	
• Council District:	5
• Funding Source:	33% La DOTD Enhancement, 10% General Fund, 56% ¼ Capital Sales Tax Fund and 1% Roads and Bridges
• Project Number:	H.012339.5
• Project Appropriation:	Total costs including prior year authorization \$220,635
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2023

Lake Boudreaux Diversion (CWPR)	
<i>This project consists of Coastal Wetlands planning and restoration.</i>	
• Council District:	7
• Funding Source:	47% ¼ Capital Sales Tax Fund, 16% Dept. of Natural Resources and 37% General Fund
• Project Number:	05-LAND-14, 09-DRA-66
• Project Appropriation:	Total costs including prior year authorization \$646,311
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	No impact
• Projected Year of Completion:	2023

<u>Le Petit Theatre</u>	
<i>This project consists of improvements to the Le Petit Theatre de Terrebonne.</i>	
• Council District:	Parishwide
• Funding Source:	25% Le Petit Theatre, 13% American Rescue Plan, 19% Public Improvement Bonds and 35% Facility Planning and Control, 4% General Fund, 4% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$1,927,000
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Justin Reeves
• Operating Budget Impact:	No impact
• Projected Year of Completion:	2023

<u>Lower Atchafalaya Pipeline Study</u>	
<i>This project is for a study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.</i>	
• Council District:	Parishwide
• Funding Source:	Terrebonne Levee & Conservation District
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$150,000
• Engineer/Architect:	Agreement with Terrebonne Levee and Conservation District
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2023

<u>Municipal Auditorium HVAC System</u>	
<i>This project is to update the HVAC system at the Municipal Auditorium.</i>	
• Council District:	2
• Funding Source:	American Rescue Plan
• Project Number:	To be determined
• Project Appropriation:	Total cost including prior year authorization \$300,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential Savings with an efficient HVAC System
• Projected Year of Completion:	To be determined

Oyster Bed Surge Protection System	
<i>To construct an oyster bed surge protection system that would protect shorelines in Lake Tambour and Lake Chien in Terrebonne Parish.</i>	
• Council District:	Parishwide
• Funding Source:	3% Parishwide Drainage Construction Fund, 4% CPRA, 5% Capital Projects Control Fund, 1% General Fund, 87% National Fish and Wildlife Foundation
• Project Number:	CPRA 2000219599, 17-OYS-37
• Project Appropriation:	Total costs including prior year authorization \$6,305,984
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2024

Parish Prisoners Kettle Pot	
<i>This project is to purchase a Kettle Pot for the Jail.</i>	
• Council District:	Parishwide
• Funding Source:	Parish Prisoners Fund
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$42,424
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2023

Parish Sports Park Complex	
<i>This project is to for the purpose of developing a major sports park complex.</i>	
• Council District:	Parishwide
• Funding Source:	14% General Fund, 18% Recreation fund, 2% Recreation District 2-3 and 2% Land & Water Conservation, 14% Bayou Country Sports Park, 1% Statewide Flood Control, 35% Facility Planning & Control, 2% ARP-Fd 201, 2% Public Improvement Bonds, 6% ¼% Capital Sales Tax Fund and 4% Act 120
• Project Number:	N/A
• Project Appropriation:	\$500,000 FY 2024.Total costs including prior year authorization \$12,252,194
• Engineer/Architect:	Joseph Furr Design, All South Consulting
• Contractor:	Lewis Stone, LA Contracting Enterprise, LLC, Norris Boudreaux
• Operating Budget Impact:	There will be an increase in operations once fully functioning sports plex, but the revenue coming in for sponsorships and tournaments should exceed the increase.
• Projected Year of Completion:	Continuous

Public Works Complex	
<i>This project is to relocate and expand the Public Works Services to an area of the Parish which provides centralized access from flooding during active storm seasons and protection offered.</i>	
• Council District:	5
• Funding Source:	34% General Fund and 52% ¼% Capital Sales Tax Fund and 14% Capital Project Control Fund
• Project Number:	12-RDS-04
• Project Appropriation:	Total project costs including prior authorizations \$602,468
• Engineer/Architect:	Stantec Consulting Services, Inc.
• Contractor:	Various
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Public Works department
• Projected Year of Completion:	2023

Rotary Centennial Street Park	
<i>This project is to create an outdoor park and space that will serve businesses as well as the downtown area.</i>	
• Council District:	1,2,5
• Funding Source:	72% State Aide, 4% ¼% Capital Sales Tax Fund, 1% Capital Project Control Fund and 17% Rotary Donation and 6% Houma Downtown Development Corporation
• Project Number:	12-RDS-04
• Project Appropriation:	Total project costs including prior authorizations \$1,574,776
• Engineer/Architect:	Duplantis Design
• Contractor:	Norris & Boudreaux Contractors
• Operating Budget Impact:	No operating impact is anticipated.
• Projected Year of Completion:	2023

Security System Control Upgrade Jail	
<i>This project consist of upgrades to the Jail Security System.</i>	
• Council District:	Parishwide
• Funding Source:	General Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$157,114
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2023

Segmented Breakwater Rocks @ Timbalier Island	
<i>This project consists of performing work in relation to the Barrier Islands.</i>	
• Council District:	Parishwide
• Funding Source:	21% General Fund and 79% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$41,156
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2023

Skateboard Park	
<i>This project is to construct a skateboard park in the Hwy 311 area.</i>	
• Council District:	Parishwide
• Funding Source:	73% Parish wide Recreation Fund, 23% Facility Planning and Control, 3% Road Lighting District 2 and 1% Gautreaux Family Donation
• Project Number:	12-PARK-44
• Project Appropriation:	Total project costs including prior authorizations \$1,274,000.
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Larry Doiron, Inc.
• Operating Budget Impact:	No impact on operating budget
• Projected Year of Completion:	Continuous

South LA Wetlands Discovery Center	
<i>This project is for the construction of the South LA Wetlands Discovery Center.</i>	
• Council District:	Parishwide
• Funding Source:	80% Facility Planning and Control and 20% SLWD
• Project Number:	15-BLDG-13
• Project Appropriation:	Total project costs including prior authorizations \$1,535,567
• Engineer/Architect:	Perez, APC
• Contractor:	Legacy Restoration and Referral, LLC.
• Operating Budget Impact:	No Impact
• Project Year of Completion:	2023

Tower Parking Garage Improvements	
<i>This project is to develop a master plan of items needed to expand the life of the structure.</i>	
• Council District:	5
• Funding Source:	General Fund.
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$25,000
• Engineer/Architect:	Badeaux Engineers
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Currently in design phase

Valhi Multi-use Sidewalks	
<i>This project is to construct multiuse sidewalks along Valhi.</i>	
• Council District:	3, 4
• Funding Source:	23% Public Improvement Bonds and 77% DOTD
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$88,689
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design phase is complete
• Projected Year of Completion:	To be determined.

Valhi Share-use Path	
<i>This project is to construct shared use path will cover Bayou Sports Park to Ravensaide Drive.</i>	
• Council District:	3, 4
• Funding Source:	2% ¼% Capital Sales Tax Fund and 98% DOTD
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$614,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design phase is complete
• Projected Year of Completion:	To be determined.

<u>Village East Community Center</u>	
<i>This project is to construct a community center in Village East</i>	
• Council District:	3
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$350,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design phase is complete
• Projected Year of Completion:	To be determined. Project is in early design phase

<u>Westside Bike Trail</u>	
<i>This project is for the expansion of Southdown Trail System (Westside Loop to connect to existing route along Valhi Blvd.)</i>	
• Council District:	2, 4, 6, 7
• Funding Source:	Federal Highway Administration
• Project Number:	To be determined
• Project Appropriation:	Total project costs including prior authorizations \$89,240
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project
• Projected Year of Completion:	Project is in design phase

<u>Whitney Building</u>	
<i>This project is to provide funding for the purchase of the building and build out.</i>	
• Council District:	3
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	To be determined
• Project Appropriation:	Total project cost including prior year authorizations \$4,333,074
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project
• Projected Year of Completion:	2024

Williams Ave Multi-Use Path	
<i>This project is to construct multi-use sidewalks along Williams Blvd.</i>	
• Council District:	3
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	To be determined
• Project Appropriation:	Total project costs including prior authorizations \$65,761
• Engineer/Architect:	All South Consulting, Inc.
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project
• Projected Year of Completion:	Project is in design phase

ROAD CONSTRUCTION FUND

661 CAPITAL IMPROVEMENT PROJECTS FUNDS – ROAD CONSTRUCTION

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road South 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Thompson Rd Construction. In 2019 an Asphalt Overlay Project throughout the Parish will be started. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes and Special Assessments	0	152,288	152,288	0	0
Intergovernmental	0	12,258,403	12,258,403	0	0
Miscellaneous Revenue	14,131	0	19,593	0	0
Operating Transfers In	4,656,686	1,634,100	1,634,100	0	0
TOTAL REVENUES	4,670,817	14,044,791	14,064,384	0	0
EXPENDITURES					
Roads and Bridges	2,849,048	17,749,604	17,749,604	0	0
Operating Transfers Out	55,000	500,000	500,000	0	0
TOTAL EXPENDITURES	2,904,048	18,249,604	18,249,604	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1,766,769	(4,204,813)	(4,185,220)	0	0
FUND BALANCE, JANUARY 1	2,619,877	4,386,646	4,386,646	201,426	201,426
FUND BALANCE, DECEMBER 31	4,386,646	181,833	201,426	201,426	201,426

5 YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2023	2024	2025	2026	2027	TOTAL
Asphalt Overlays Project	1,521,869	0	0	0	0	0	1,521,869
Brady Road Bridge Replacement	8,113,854	634,100	0	0	0	0	8,747,954
Funderburk Bridge Expansion	35,905	0	0	0	0	0	35,905
Hollywood Rd. (South) 4 Lane	322,738	0	0	0	0	0	322,738
Hollywood Rd. Extension Bridge	958,060	2,973,403	0	0	0	0	3,931,463
Hollywood Rd. Round-a-Bout	0	300,000	0	0	0	0	300,000
Valhi Road Extension	0	2,800,000	0	0	0	0	2,800,000
Westside/Alma Drng-Alma to Cannata's	89,675	0	0	0	0	0	89,675
TOTAL EXPENDITURES	11,042,101	6,707,503	0	0	0	0	17,749,604

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Asphalt Overlay Project	
<i>This project is to overlay, patch and stripe various roads.</i>	
• Council District:	Parishwide
• Funding Source:	27% ¼% Capital Sales Tax Fund, 7% Road & Bridge Fund, 1% Road Construction Fund, 37% Public Improvement Bonds and 28% American Rescue Plan
• Project Number:	19-RDS-01
• Project Appropriation:	Total project costs including prior authorizations \$5,300,067
• Engineer/Architect:	David A. Waitz Engineering
• Contractor:	Barriere Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	Continuous

Brady Road Bridge Replacement	
<i>This project is the replacement of the Brady Road Bridge.</i>	
• Council District:	Parishwide
• Funding Source:	76% Facility Planning, 5% American Rescue Plan, 2% Public Improvement Bonds and 17% Capital Sales Tax Fund
• Project Number:	20-BRG-33
• Project Appropriation:	Total project costs including prior authorizations \$9,469,867
• Engineer/Architect:	Delta Coast Consultants, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	Project is in early design phase

Funderburk Bridge Expansion	
<i>This project consists of expanding the Funderburk Bridge.</i>	
• Council District:	3
• Funding Source:	Road and Bridge Maintenance Fund
• Project Number:	N/A
• Project Appropriation:	Total project cost including prior authorizations \$375,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

Hollywood Road (South)- 4 Lane	
<i>This project consists of widening .80 miles of roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.</i>	
• Council District:	2
• Funding Source:	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest and 3% Road and Bridge Maintenance Fund
• Project Number:	98-WID-25
• Project Appropriation:	Total project costs including prior authorizations \$24,730,089
• Engineer/Architect:	Hartman Engineer and GSE Associates, LLC (Utility Relocation)
• Contractor:	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.
• Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well
• Projected Year of Completion:	2023

Hollywood Road Extension Bridge	
<i>This project provides access of Hollywood Road from LA182.</i>	
• Council District:	6
• Funding Source:	2% Road and Bridges Fund, 4% Road Construction Fund, 7% ¼% Capital Sales Tax Fund, 3% Capital Improvement Project Fund, 15% Public Improvement Bonds and 69% Restore Act
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$4,364,244
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2024

Hollywood Road Round-a-bout	
<i>This project is to build a round-a-bout at Hollywood and Valhi.</i>	
• Council District:	6
• Funding Source:	34% Capital Sales Tax Fund and 66% Road and Bridge Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$300,000
• Engineer/Architect:	To be determined
• Contractor	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

Valhi Road Extension	
<i>This project is to extend Valhi Blvd Savanne Rd to LA 311.</i>	
• Council District:	3, 4
• Funding Source:	7% ¼% Capital Sales Tax Fund and 93% Facility Planning & Control
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$2,800,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

Westside Blvd./Alma to Cannata's	
<i>This project consists of widening and improving drainage along Westside Blvd. from Alma to Cannata's</i>	
• Council District:	3
• Funding Source:	17% ¼% Capital Sales Tax Fund and 83% Drainage Maintenance Fund
• Project Number:	50-J55-18-01
• Project Appropriation:	Total project costs including prior authorizations \$151,667
• Engineer/Architect:	All South Consulting
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

ADMINISTRATIVE BUILDINGS

662 CAPITAL IMPROVEMENT PROJECTS FUNDS – ADMINISTRATIVE

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification, purchase of an emergency generator and the replacement of elevators. Funds remaining are used for Government Buildings.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
EXPENDITURES					
Government Buildings	0	78,822	78,822	0	0
TOTAL EXPENDITURES	0	78,822	78,822	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	0	(78,822)	(78,822)	0	0
FUND BALANCE, JANUARY 1	113,491	113,491	113,491	34,669	34,669
FUND BALANCE, DECEMBER 31	113,491	34,669	34,669	34,669	34,669

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2023	2024	2025	2026	2027	TOTAL
Administrative Buildings/Renovations	69,661	0	0	0	0	0	69,661
Old Courthouse Improvements	9,161	0	0	0	0	0	9,161
TOTAL EXPENDITURES	78,822	0	0	0	0	0	78,822

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Administrative Building – Government Towers Renovation</u>	
<i>Renovation of the new government tower building.</i>	
• Council District:	5
• Funding Source:	General Fund, Interest
• Project Number:	01-GT-02, 19-GT-03
• Project Appropriation:	Total project costs including prior authorizations \$12,486,585
• Engineer/Architect:	Houston J. Lirette, GSE Associates, LLC
• Contractor:	Thompson Construction, M&H Builders, Inc., Blanchard Mechanical Contractors, EMR Services, LLC
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	Continuous

<u>Old Courthouse Improvements</u>	
<i>To make necessary repairs to the Elevator in the Old Courthouse.</i>	
• Council District:	1
• Funding Source:	Administrative Building Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$73,296
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	Continuous

1-1B CONSTRUCTION FUND

664 CAPITAL IMPROVEMENT PROJECTS FUNDS – 1-1B CONSTRUCTION

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Miscellaneous Revenue	12,961	0	18,580	0	0
TOTAL REVENUES	12,961	0	18,580	0	0
EXPENDITURES					
Drainage	0	44,413	44,413	0	0
TOTAL EXPENDITURES	0	44,413	44,413	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	12,961	(44,413)	(25,833)	0	0
FUND BALANCE, JANUARY 1	104,160	117,121	117,121	91,288	91,288
FUND BALANCE, DECEMBER 31	117,121	72,708	91,288	91,288	91,288

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2023	2024	2025	2026	2027	
1-1B Drainage Project	44,413	0	0	0	0	0	44,413
TOTAL EXPENDITURES	44,413	0	0	0	0	0	44,413

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>1-1B Drainage Project</u>	
<i>This project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. It also includes construction of two major pump stations, levee along Intracoastal waterway, and for marsh mitigation. This project prevents local flooding from excessive rainfalls and tidal surges.</i>	
• Council District:	2, 3, 4, 5
• Funding Source:	48% Capital Projects Control Fund, 15% ¼% Capital Sales Tax Fund, 20% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 16% State Grant and 1% 2000 Public Improvement Bond Fund
• Project Number:	86-148-01
• Project Appropriation:	Total project costs including prior authorizations \$8,874,538
• Engineer/Architect:	T. Baker Smith
• Contractor:	Lowland Construction and Chet Morrison
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	2024

GENERAL OBLIGATION BOND CONSTRUCTION FUND

665 CAPITAL IMPROVEMENT PROJECTS FUNDS – GENERAL OBLIGATION

This fund was set up due to sale of General Obligation Bonds in 2005 for \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Miscellaneous Revenue	3,754	0	5,381	0	0
TOTAL REVENUES	3,754	0	5,381	0	0
EXPENDITURES					
Sewerage Collection	0	68,776	68,776	0	0
TOTAL EXPENDITURES	0	68,776	68,776	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,754	(68,776)	(63,395)	0	0
FUND BALANCE, JANUARY 1	86,034	89,788	89,788	26,393	26,393
FUND BALANCE, DECEMBER 31	89,788	21,012	26,393	26,393	26,393

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED					TOTAL
		2023	2024	2025	2026	2027	
Gray Sewer Facilities	68,776	0	0	0	0	0	68,776
TOTAL EXPENDITURES	68,776	0	0	0	0	0	68,776

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Gray Sewer Facilities	
<i>Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.</i>	
• Council District:	2
• Funding Source:	General Obligation Bonds
• Project Number:	12-CDBG-SEW-55
• Project Appropriation:	Total project costs including prior authorizations \$480,802
• Engineer/Architect:	Greenpoint Engineering
• Contractor:	LA Contracting Enterprise
• Operating Budget Impact:	None, current line replaced
• Projected Year of Completion:	2022

SALES TAX CONSTRUCTION FUND

667 CAPITAL IMPROVEMENT PROJECTS FUNDS – SALES TAX CONSTRUCTION

In 2020, the Parish issued \$19,370,000 of Public Improvement Bonds and \$14,015,000 of taxable Public Improvement Sales Tax Revenue Refunding bonds. This money will be used to complete the on-going improvements.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED
REVENUES:				
Miscellaneous Revenue	13,276	0	19,032	0
TOTAL REVENUES	13,276	0	19,032	0
EXPENDITURES				
Operating Transfers Out	30,000	0	0	0
TOTAL EXPENDITURES	30,000	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT				100.00%
INCREASE (DECREASE) TO FUND BALANCE	(16,724)	0	19,032	0
FUND BALANCE, JANUARY 1	91,826	75,102	75,102	94,134
FUND BALANCE, DECEMBER 31	75,102	75,102	94,134	94,134

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SANITATION 2001 BOND CONSTRUCTION FUND

695 CAPITAL IMPROVEMENT PROJECTS FUNDS – SANITATION 2001 BOND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED
REVENUES:				
EXPENDITURES				
Solid Waste Services	4,748	394,474	394,474	0
TOTAL EXPENDITURES	4,748	394,474	394,474	0
% CHANGE OVER PRIOR YEAR				-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(4,748)	(394,474)	(394,474)	0
FUND BALANCE, JANUARY 1	476,182	471,434	471,434	76,960
FUND BALANCE, DECEMBER 31	471,434	76,960	76,960	76,960

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2023	2024	2025	2026	2027	
Ashland Landfill Office/Warehouse Renovation	6,483	0	0	0	0	0	6,483
Ashland Landfill Road Extension	223,620	0	0	0	0	0	223,620
Ashland Transfer Station	169,118	0	0	0	0	0	169,118
TOTAL EXPENDITURES	399,221	0	0	0	0	0	399,221

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Ashland Landfill Road Extension	
<i>This project includes major repairs and construction to the Ashland Landfill Road Extension</i>	
• Council District:	7
• Funding Source:	Sanitation Maintenance Fund
• Project Number:	20-SW-28
• Project Appropriation:	Total project costs including prior authorizations \$1,550,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	La Contracting
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

Ashland Transfer Station	
<i>This project includes major repairs to the Ashland transfer station.</i>	
• Council District:	7
• Funding Source:	21% 2001 Bond Proceed, 79% Sanitation Maintenance Fund
• Project Number:	10-LDF-76
• Project Appropriation:	Total project costs including prior authorizations \$2,141,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	LA Contracting
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2021

Ashland Landfill Office/Warehouse Renovation	
<i>This project demolishes the entire building, replacing it with a new metal building on the current site. Meeting the current IBC codes.</i>	
• Council District:	7
• Funding Source:	Sanitation Maintenance Fund
• Project Number:	18-LANDFILL-19
• Project Appropriation:	Total project costs including prior authorizations \$725,000
• Engineer/Architect:	Milford & Associates
• Contractor:	Bonneval Construction
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2020

LANDFILL CLOSURE/CONSTRUCTION

696 CAPITAL IMPROVEMENT PROJECTS FUNDS – LANDFILL

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish’s Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years’ post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility’s approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$640,046 (\$71,116 and \$568,930, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2021, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED
REVENUES:				
Miscellaneous Revenue	2,764	0	3,962	0
TOTAL REVENUES	<u>2,764</u>	<u>0</u>	<u>3,962</u>	<u>0</u>
INCREASE (DECREASE) TO FUND BALANCE	2,764	0	3,962	0
FUND BALANCE, JANUARY 1	215,419	218,183	218,183	222,145
FUND BALANCE, DECEMBER 31	218,183	218,183	222,145	222,145

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

698 CAPITAL IMPROVEMENT PROJECTS FUNDS – 1998 PUBLIC IMPROVEMENT

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED
REVENUES:				
Miscellaneous Revenue	1,090	0	1,283	0
TOTAL REVENUES	1,090	0	1,283	0
EXPENDITURES				
Sewerage Collection	0	68,581	68,581	0
Transfers Out	15,000	0	0	0
TOTAL EXPENDITURES	15,000	68,581	68,581	0
% CHANGE OVER PRIOR YEAR				-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(13,910)	(68,581)	(67,298)	0
FUND BALANCE, JANUARY 1	105,120	91,210	91,210	23,912
FUND BALANCE, DECEMBER 31	91,210	22,629	23,912	23,912

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2023	2024	2025	2026	2027	
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	68,581	0	0	0	0	0	68,581

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Sanitary Sewer Rehabilitation Projects</u>	
<i>This project is for sewer rehabilitation in Mulberry, Barrios, Broadmoor and other areas.</i>	
• Council District:	1, 2, 3, 4, 5, 6, 7, 8, 9
• Funding Source:	Public Improvement Bond Proceeds
• Project Number:	99-SEW-50
• Project Appropriation:	Total project costs including prior authorizations \$807,600
• Engineer/Architect:	T. Baker Smith
• Contractor:	Insituform Technologies
• Operating Budget Impact:	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.
• Projected Year of Completion:	2022

<u>Sewerage Projects</u>	
<i>Public improvements bond proceeds to be allocated to future sewerage projects</i>	
• Council District:	1, 2, 3, 4, 5, 6, 7, 8, 9
• Funding Source:	Public Improvement Bond Proceeds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$82,948
• Engineer/Architect:	To be determined
• Contractor	To be determined
• Operating Budget Impact:	To be determined upon completion of project design phase
• Projected Year of Completion:	Continuous



MISCELLANEOUS INFORMATION

Terrebonne Economic Development Authority (TEDA): TEDA was created in 1989 as authorized by Louisiana Revised Statute 33:130.251 and LA R.S. 33:130.60 for the primary object and purpose of promoting, encouraging, and participating in industrial development to stimulate the economy of Terrebonne Parish, Louisiana through commerce, industry, and research and for the utilization and development of natural, physical, and human resources of the area by providing job opportunities.

Coroner's Office: The Terrebonne Parish Coroner, (the Coroner) was created by the Terrebonne Parish Council, by virtue of the authority conferred by Chapter 3, Title 33 of the Louisiana Revised Statute of 1950. The Terrebonne Parish Coroner is chosen by the voters of Terrebonne Parish and serves a four-year term. The Coroner is in charge of investigating all deaths, performing autopsies, providing mental investigations, mental evaluation and commitment, court ordered sanity commission exams, and examining possible sex offense investigations.

Terrebonne Parish Library (Library): The Library was created to provide all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services.

Morganza to the Gulf Hurricane Protection Project (MTG): The MTG Project is a hurricane protection system for Terrebonne and Lafourche Parishes designed to protect developed areas and the remaining fragile marsh from hurricane storm storage.

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISCELLANEOUS INFORMATION – TEDA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region. The organization works toward goals identified in its strategic plan, focused on several areas:

- Engaging existing local firms to assist them with their growth and expansion plans. This includes one-on-one visits with companies operating in the parish as well as outreach through business organizations.
- Working on programs for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts, including seminars and one-on-one meetings, are used to attract, engage and retain small businesses and entrepreneurs.
- Attracting new firms to Terrebonne that complement the parish’s existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, are addressed through collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and regional stakeholders and partners including South Louisiana Economic Council (SLEC) and Entergy Louisiana.
- Engaging with the community on business activities as much as possible. This includes speaking at public events, attendance and participation with community and business organizations, along with having an active electronic communication program including monthly newsletters and social media.

Economic Indicators		<i>Compiled August 2023</i>
Population	108,708	104,786
Total Businesses in Terrebonne Parish:	.	
• Sales and Use Tax Accounts	11,800*	12,116**
• Occupational Licenses	5,963*	5,710**
Total Commercial Building Permits	274**	472***
Unemployment Rate	4.8%	4.2%
Labor Force	43,270	42,840
Average Weekly Wage	\$1,340.21	\$1,888.88

*At year’s end 2021.

** At Year’s end 2022.

*** At year’s end 2022-includes hurricane-related commercial permits.

Terrebonne Parish continues to experience the general trend of outmigration from Louisiana, being exacerbated by the devastating effects of Hurricane Ida in 2021. Those two factors have led to a 3.6 percent reduction in Terrebonne’s population, thus helping to shrink the available labor pool while increasing wages.

The Houma Metropolitan Statistical Area has added 600 jobs over the year in the construction and leisure/hospitality sectors, while experiencing a demand for both entry-level and skilled labor in the industrial sector. Reports from industry suggest a slight increase in investment and employment as shipbuilders gain more federal new-build contracts; while drilling conditions are tight, work in the plug-and abandonment sector is picking up and a slight increase in being anticipated in the advanced manufacturing sector. Also, the State of Louisiana is awaiting the first lease sale for wind farming off the coast of southwestern Louisiana, which may provide an eventual uptick as area fabricators have the skill sets to build much of the needed infrastructure.

The reduction of occupational licenses is a natural result of the hurricane as contractors who’d temporarily located in the parish for recovery work. The increase of commercial building permits is also a natural result of the hurricane as demand for new construction and the need for repairs were widespread.

Sales tax accounts represent not only local sellers but any out-of-state and online sellers doing business in the parish.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Economic Development			
1. Support Local Businesses			
a. Business Retention and Expansion Visits*			
1. Number of visits	60	75	75
2. Number of existing jobs represented by companies visited	11,332	7,000	3,500
3. Recent job creation represented by companies visited (prior 2 year)	432	650	250
4. Projected capital investment (next 3 years)	\$15,687,000	\$10,000,000	\$10,000,000
5. Projected job growth (next 3 years)	502	160	200
6. Real estate growth (acreage needed next 3 years)	25	22	10
b. Technical assistance provided			
1. Incentive applications**			
a. Number of applications supported	6	1	5
b. Existing and retained jobs	91	0	500
c. New jobs committed	1,723	0	50
d. Capital investment committed***	\$24,477,315	\$240,000	\$4,000,000
2. General Technical Assistance			
a. Referral to outside programs (e.g., grant programs, leadership programs, etc.)	118	120	50
b. Other technical assistance provided	186	150	100
2. Support Entrepreneurs and New Business Formations			
a. Consultations with TEDA staff	38	25	30
b. Referrals			
1. Training providers	11	10	15
2. Other general support provided	27	15	15
3. New Business Attraction			
a. Competing for New Business Locations			
1. RFPs received	38	40	25
2. Completed RFPs	21	8	12
b. Real Estate Database Development			
1. Terrebonne Parish properties listed on Louisiana Site Selection Database	8	10	10
2. Promoting local usage of Louisiana Site Selection Database	3	3	5
3. Other collaborations with local real estate community	2	2	5
4. Community Engagement			
a. Public Speaking Engagements	10	23	20
b. Attendance at events hosted by other community and/or industry organizations	70	65	70

*Companies visited on a rotational basis; figures listed represent only data received directly from visited companies in that year.

**Only represents investment by companies filing for state incentive programs.

***The parish was fortunate to have some large local projects announced/file for incentives in 2022.



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Occupational Licenses	550,000	625,000	625,000	625,000	625,000
TOTAL REVENUES	550,000	625,000	625,000	625,000	625,000
EXPENDITURES					
Personal Services	365,896	379,953	379,953	401,450	401,450
Supplies and Materials	6,450	12,750	12,750	13,750	13,750
Other Services and Charges	136,525	222,297	222,297	204,800	204,800
Capital Outlay	1,000	10,000	10,000	5,000	5,000
TOTAL EXPENDITURES	509,871	625,000	625,000	625,000	625,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.81%
INCREASE (DECREASE) TO FUND BALANCE	40,129	0	0	0	0
FUND BALANCE, JANUARY 1	34,169	74,298	74,298	74,298	74,298
FUND BALANCE, DECEMBER 31	74,298	74,298	74,298	74,298	74,298

BUDGET HIGHLIGHTS

- TPCG will transfer \$625,000 to TEDA, same as 2023, approved.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	3	3	3	3				

CORONER'S OFFICE

MISCELLANEOUS INFORMATION – CORONER'S OFFICE

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2022 Actual	FY2023 Estimated	FY2024 Projected
Public Safety			
1. <i>To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	1,043*	1,005	1,024
b) Number of investigations - mental cases	1,105*	1,210	1,300
c) Number of investigations - possible criminal sex offense	18	24	20
2. <i>To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	63*	72	78
b) Number of views	798	757	775
c) Number of toxicology studies	121	121	130
3. <i>Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	855*	962	1,000
b) Number of commitments	234	228	230
c) Number of sanity commission exams (court ordered)	15*	14	14
4. <i>To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 17	1 out of 14	1 out of 13
b) Orders of protective custody produced	1 out of 5	1 out of 5	1 out of 6
c) Estimated case loads	3,020	3,171	3,268

(1a) * Increase in deaths due to COVID-19 death reporting guidelines. All COVID-19 deaths are reported to the Coroner's Office whether death occurred in the hospital or elsewhere. Normally the death of an individual in the hospital more than 24 hours is not reported to TPCO.

(1b & 3a) *Mental cases were down due to Hurricane Ida.

(2a) * Autopsies are down due to safety guidelines during the COVID-19 pandemic.

(3c) *Sanity Commission Exams (court ordered) were down due to Hurricane Ida.



BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Intergovernmental	740,120	805,626	805,626	805,626	805,626
Charges for Services	28,500	30,000	30,000	35,000	35,000
Miscellaneous Revenue	102,092	46,010	52,165	53,512	53,512
TOTAL REVENUES	870,712	881,636	887,791	894,138	894,138
EXPENDITURES					
Personal Services	558,480	617,508	623,403	631,595	631,595
Supplies and Materials	12,899	16,500	16,500	18,000	18,000
Other Services and Charges	231,957	236,715	238,951	244,680	244,680
Repairs and Maintenance	1,452	2,500	2,788	2,500	2,500
Bad Debt	0	200	611	200	200
TOTAL EXPENDITURES	804,788	873,423	882,253	896,975	896,975
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.70%
INCREASE (DECREASE) TO FUND BALANCE	65,924	8,213	5,538	(2,837)	(2,837)
FUND BALANCE, JANUARY 1	70,172	136,096	136,096	141,634	141,634
FUND BALANCE, DECEMBER 31	136,096	144,309	141,634	138,797	138,797

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2024 is \$805,626, same as 2023, approved.

PERSONNEL SUMMARY

JOB TITLE	2023 ADPT	2023 CUR	2024 PRO	2024 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	1	1	1	1	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Chief Investigator	1	1	1	1	N/A	****	****	****
Investigators	3	3	3	3	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	8	8	8	8				
Investigator	2	2	2	2	N/A	****	****	****
TOTAL PART-TIME	2	2	2	2				
TOTAL	10	10	10	10				

TERREBONNE PARISH LIBRARY

MISCELLANEOUS INFORMATION – TERREBONNE PARISH LIBRARY

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish’s diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well-trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public’s freedom of access to knowledge.

In 2022, the Terrebonne Parish Library was awarded the James Modisette Louisiana Public Library of the Year by the Louisiana Library Association. The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014, 2015, 2017 and 2018. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY

	2022 ACTUAL	2023 BUDGET	2023 PROJECTED	2024 PROPOSED	2024 ADOPTED
REVENUES:					
Taxes	6,944,794	6,900,000	6,900,000	6,500,000	6,900,000
Grants	16,278	1,000	1,000	1,000	1,000
Charges for Services	46,094	30,000	33,000	30,000	40,000
Fines and Forfeitures	9,705	7,000	7,000	7,000	8,000
Investment Income	22	100	100	100	50
Other Income	7,677	10,500	10,500	10,000	10,500
TOTAL REVENUES	7,024,570	6,948,600	6,951,600	6,548,100	6,959,550
EXPENDITURES					
Personal Services	3,082,154	3,139,073	3,308,212	3,512,655	3,641,208
Supplies and Materials	94,181	124,000	136,000	125,000	144,000
Other Services and Charges	868,215	787,639	1,015,616	950,000	1,070,516
Repairs and Maintenance	260,961	251,200	320,200	350,000	325,500
Capital Outlay	613,277	570,000	857,000	600,000	830,000
Operating Transfers Out	765,656	764,196	764,196	764,196	764,196
TOTAL EXPENDITURES	5,684,444	5,636,108	6,401,224	6,301,851	6,775,420
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					19.87%
INCREASE (DECREASE) TO FUND BALANCE	1,340,126	1,312,492	550,376	246,249	184,130
FUND BALANCE, JANUARY 1	3,860,219	5,200,345	5,200,345	5,750,721	5,750,721
FUND BALANCE, DECEMBER 31	5,200,345	6,512,837	5,750,721	5,996,970	5,934,851

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2024 is \$6,900,000, same as 2023, approved.

PERSONNEL SUMMARY

JOB TITLE	2023	2023	2024	2024	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director*	1	1	1	1	III	76,918	105,903	134,888
Assistant Director	1	1	1	1	10	61,889	84,791	107,994
Branch Manager III	1	0	1	1	9	53,269	73,341	93,413
Finance Manager	1	1	1	1	9	53,269	73,341	93,413
Facilities Branch Manager	1	1	1	1	9	53,268	73,341	73,413
Reference Services Supervisor	1	1	1	1	8	47,424	65,291	83,158
Youth Services Supervisor	1	1	1	1	8	47,424	65,291	83,158
Acquisitions Librarian	1	1	1	1	7	42,432	58,417	74,412
Reference Librarian	1	1	1	1	7	42,432	58,417	74,412
Adult Services/Public Relations	1	1	1	1	6	37,725	51,958	66,165
Reference Associate	1	1	1	1	6	40,955	56,420	71,885
Creative Lab Coordinator	1	1	1	1	6	37,725	51,958	66,165
Outreach Coordinator	1	1	1	1	6	37,725	51,958	66,165
Outreach Supervisor	1	1	1	1	5	33,280	45,812	53,344
Technical Processing Supervisor	1	1	1	1	5	33,280	45,812	53,344
Technology Coordinator	1	1	1	1	5	33,280	45,812	53,344
Branch Manager II	1	1	1	1	4	31,491	43,368	55,245
Assistant Branch Manager	1	1	1	1	4	31,491	43,368	55,245
Branch Manager I	6	5	5	5	3	27,768	38,210	48,651
Administrative Assistant	1	1	1	1	3	27,768	38,210	48,651
Outreach Clerk	1	1	1	1	3	27,768	38,210	48,651
ILL Clerk	1	1	1	1	2	26,395	36,338	46,280
Clerk 1	16	20	20	20	2	26,395	36,338	46,280
Courier	1	1	1	1	1	25,147	34,611	44,075
Custodian	1	1	1	1	1	25,147	34,611	44,075
TOTAL FULL-TIME	45	47	48	48				
Clerk	22	20	22	0		12,470	14,810	17,410
TOTAL PART-TIME	22	20	22	0				
TOTAL	67	67	70	48				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISCELLANEOUS INFORMATION – MORGANZA TO THE GULF

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project (MTG). The MTG Project is a hurricane protection system for Terrebonne and Lafourche Parishes designed to protect developed areas and the remaining fragile marsh from hurricane storm surge. The U.S. Army Corps of Engineers is a federal sponsor for this project, while the CPRA (jointly with the Issuer) serve as the local sponsor. As of 2021, Congress has appropriated approximately \$440 million of funding to the U.S. Army Corps of Engineers for the MTG Project. Prior to that date, the project has been funded almost exclusively by State and local funding. State and local funding has been achieved through a combination of sales tax revenues received by the Parish and the Issuer (including the Issuer’s special one-half of one percent (1/2%) sales and use tax securing the Bonds) and grants from the State through the CPRA. Both local and federal investments total nearly \$1.16 billion of flood protection projects comprising the MTG Project.

The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project’s purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion, and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance, and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. Upon final completion, the MTG Project will consist of approximately ninety-eight (98) miles of earthen levee with twenty-two (22) floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-foot wide by 1200-foot long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage. To date, approximately forty (45) miles of levees and floodgates comprising the MTG Project have been completed or are under construction.

It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2023 Actual	FY2024 Estimated	FY2024 Projected
Infrastructure Enhancement/Growth Management			
1. To increase the awareness of the extent of protection this project will provide.	100%	100%	100%
2. To keep the public aware of the progress as the project moves forward.	100%	100%	100%
3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.	91%	93%	94%
4. To continue design and construction of the first lift of the project.	95%	96%	96%



COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate is located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate is located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate is located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was completed in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorists who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate are immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.
7. **Pointe-Aux-Chenes Floodgate** – This 56' wide barge gate is located in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate was completed in October 2017.
8. **Falgout Canal Floodgate** – This is a 189' barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate was completed in June 2019.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F—3 miles**—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F—1 mile**—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.

COMPLETED CAPITAL PROJECTS – LEVEES (CONTINUED)

3. **MTG Reach G-1—1 mile**—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.
4. **MTG Reach G-2-a—1.3 miles**—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c—1.3 miles**—This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and costs \$3.5 Million.
6. **MTG Reach H-1—1 mile**—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure—This structure has (4) 72-inch round culverts with sluice gates.
7. **MTG Reach H-2—3.5 miles**—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million.
8. **MTG Reach H-3—3 miles**—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I—1.3 miles**—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I—3.5 miles**—This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2—5 miles**—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1—3 miles**—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3—1 mile**—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete in Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20-inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b—1.7 miles**—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2 — 1.5 miles**—This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed in Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

COMPLETED CAPITAL PROJECTS – LEVEES (CONTINUED)

16. **MTG Reach E – Segment 1 – 2.5 miles** – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
17. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.5 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8' elevation. It was completed fall 2019.
18. **Falgout Canal South Tie-In – ¾ mile** - This levee was bid late fall of 2017 with a cost of \$3 Million funded by CPRA funds. In addition, this project contained an alternate project which was awarded to be solely funded by the ¼% and ½% tax dollars. This alternate dredged and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee).
19. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$13 Million. TLCD is completed construction in 2020 after the 2019 High River threat.

IN-PROGRESS CAPITAL PROJECTS

20. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, Phase I is completed with a cost of \$11.5 million. Phase II is scheduled to be awarded late 2023 with a 4 ½ year construction contract and an estimated cost of \$285 million. This project is 100% funded by Restore Act dollars.
21. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5-mile levee on Reach K is a low elevation (about 8-10 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wildlife Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for construction of the remaining 2-mile section of Reach L totaling \$7 Million. The previously constructed portion of Reach L is currently under construction to +11-ft. by the TLCD with a total budget of \$11 Million from the GOMESA and State Capital Outlay funds.
22. **MTG Reach B** – This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximately 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation. The estimated cost to construct this project to elevate +8-ft. is \$6.2 million.
23. **Reach E Levee Rehabilitation** – The TLCD has executed an agreement with the CPRA to refurbish and rehabilitate the entire 4-mile levee Reach E levee up to a +15-ft elevation and raise the berms to a +4 ft elevation. Phases I and II are currently under construction, with a cost of \$6.7 million. Phase III will be bid early 2024 with an estimate of \$5.7 million. The State has funding in the amount of \$11.7 million for this project.

IN-PROGRESS CAPITAL PROJECTS (CONTINUED)

- 24. **Lower Dularge East Levee** – The draft permit for this 7-mile levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4.2 Million. The entire cost to lift all phases of this levee is \$12 Million. This project has multiple supply and installation contracts. The State of LA has appropriated \$600 million from House Bill No. 1.
- 25. **Reach G-2 Levee Lift (+15-ft.)** – This 5.3 mile levee reach which was previously constructed in 2017 to a +13-ft. elevation is now being lifted to a +15-ft. elevation. It does include a small segment of Reach G-1 as an alternate to the Segment A contract. The total cost of this lift is \$10.4 million funded by the State of LA and will all be completed by late 2024.
- 26. **Reach H-1 Levee Lift (+15-ft.)** – This levee was previously constructed to a +12-ft. elevation. Hurricane Ida substantially damaged the water control structure and the contractor repairing that structure provided a change order to lift this levee to +15-ft. elevation with a construction cost of \$947k. This lift will be complete Fall 2023.
- 27. **Bayou Petit Caillou Rollergate Improvements** – After Hurricane Ida, the TLCD identified some areas that could use additional mitigation efforts to address reverse head conditions. After analyzing different options in the hydraulic model, there is potential to use FEMA Hazard Mitigation dollars to install flap gates in the rollergate and floodwall which would alleviate pressure caused by north winds and interior water rise (reverse head). The estimate for this feature is \$3 million and would be completed by March 2024.
- 28. **Reach H-2/H-3 Emergency Levee Repairs (+13-ft.)** – This levee was originally constructed to a +12-ft. elevation and experienced significant scour during Hurricane Ida. It is currently being repaired to +13-ft. elevation. The construction cost is \$11 million and is eligible for FEMA funding. This project will be completed by Fall 2023.
- 29. **Reach J-3 Levee Lift (+15-ft.)** – This levee was originally constructed to a +7.0-ft. elevation, then subsequently lifted to a +12-ft. elevation. The current contract is being lifted to +15-ft. elevation using multiple supply and installation contracts. The construction cost is \$1.5 million. This project will be complete by the end of 2023.
- 30. **Reach J-1 Levee Lift (+15-ft.)** - This levee was originally constructed to a +9.5-ft. elevation then subsequently lifted to a +12-ft. elevation. The contract will lift the levee to +15-ft. elevation using multiple supply and installation contracts, after Reach J-3 and Reach K lifts are complete. The construction cost is estimated to cost \$2.0 million.

MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

STATISTICAL INFORMATION

This section provides statistical information for the Parish including historical and current trends. The statistics include the following:

- Financial Trends
 - Governmental Activities Tax Revenues by Source
 - Changes in Fund Balances of Governmental Funds
- Revenue Capacity
 - Assessed Value and Estimated Value of Taxable Property
 - Property Tax Rates
 - Principal Property Taxpayers
 - Property Tax Levies and Collections
- Demographic and Economic Information
 - Demographic and Economic Statistics
 - Principal Employers
- Operating Information
 - Full-time Parish Government Employees by Function
 - Capital Asset Statistics by Function
 - Operating Indicators by Function
 - Schedule of Insurance in Force



GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	33,804,530	34,810,159	-	1,626,256	70,240,945
2017	35,439,219	34,950,737	-	1,424,713	71,814,669
2018	36,036,675	36,248,137	2,968	1,349,256	73,637,036
2019	35,945,937	37,356,920	-	1,423,226	74,726,083
2020	36,385,212	37,990,464	-	1,677,802	76,053,478
2021	30,090,306	45,297,718	-	1,667,599	77,055,623
2022	35,574,302	50,045,544	0	1,407,450	87,027,296
2023	46,057,791	51,233,416	96,610	1,225,000	98,612,817
2024	49,103,955	47,206,726	3,000	1,030,000	97,343,681

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Revenues				
Taxes	\$ 67,700,468	\$ 70,274,143	\$ 71,849,460	\$ 73,668,272
Licenses and permits	4,024,732	3,700,475	3,657,444	3,639,669
Intergovernmental	50,101,545	79,667,999	39,744,689	53,000,490
Charges for services	1,036,761	1,022,851	1,199,287	1,234,365
Fines and forfeitures	4,155,995	4,677,111	4,933,298	3,935,711
Miscellaneous	13,059,728	1,747,169	3,253,174	2,877,297
Total revenues	<u>140,079,229</u>	<u>161,089,748</u>	<u>124,637,352</u>	<u>138,355,804</u>
Expenditures				
General government	21,149,326	19,739,653	20,615,523	19,638,955
Public safety	25,464,963	33,808,259	31,312,488	31,103,906
Streets and drainage	20,084,744	29,563,337	17,951,798	19,705,930
Health and welfare	12,389,502	17,560,773	17,884,342	17,557,202
Culture and recreation	3,605,170	2,469,340	3,235,632	2,180,834
Education	102,403	103,004	103,844	104,239
Urban redevelopment and housing	887,546	1,745,783	2,722,207	1,887,964
Conservation and development	210,402	227,224	228,992	230,925
Economic development and assistance	10,173,256	16,269,064	9,003,186	7,331,183
Debt service				
Principal	9,215,590	5,320,590	5,385,000	5,630,000
Interest	4,599,725	4,345,586	4,135,420	3,584,877
Other charges	347,152	-	-	2,079,957
Capital outlay	35,592,575	63,957,527	23,353,639	41,088,725
Intergovernmental	614,144	6,088,093	350,544	3,690,149
Total expenditures	<u>144,436,498</u>	<u>201,198,233</u>	<u>136,282,615</u>	<u>155,814,846</u>
Excess of revenues over (under) expenditures	<u>(4,357,269)</u>	<u>(40,108,485)</u>	<u>(11,645,263)</u>	<u>(17,459,042)</u>

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
\$ 74,757,856	\$ 75,823,478	\$ 76,825,623	\$ 86,797,296	\$ 88,185,354	97,761,317
3,649,814	3,661,854	3,546,734	4,090,562	3,848,850	3,905,095
34,105,073	49,540,131	94,648,256	67,542,862	24,352,220	24,484,113
1,076,871	731,087	692,188	690,779	1,123,168	36,896,260
3,911,582	3,028,489	2,996,371	2,438,071	3,095,500	3,022,000
6,011,951	2,715,742	1,319,778	(192,185)	870,273	893,172
<u>123,513,147</u>	<u>135,500,781</u>	<u>180,028,950</u>	<u>161,367,385</u>	<u>121,475,365</u>	<u>166,961,957</u>
20,117,860	20,634,614	20,359,696	24,325,607	30,971,689	30,885,917
43,265,609	49,193,534	94,744,654	77,886,813	32,746,171	33,960,078
22,557,763	22,390,305	22,748,609	23,476,127	30,616,900	27,147,633
19,221,322	12,498,235	15,109,355	17,719,026	15,235,267	15,669,435
2,136,624	1,568,789	2,653,913	2,515,585	3,451,414	3,540,003
73,441	70,336	53,267	72,590	75,512	75,512
2,416,067	1,864,106	1,913,813	1,643,874	472,807	231,817
240,755	248,403	249,749	251,404	4,234,779	2,862,511
3,565,382	2,893,055	2,368,685	2,660,938	2,438,620	2,508,768
6,235,000	7,885,000	6,525,000	6,625,640	7,220,000	7,593,106
4,561,801	4,398,698	4,450,468	5,553,283	4,287,795	4,016,185
	536,588			148,698	129,250
33,702,716	25,955,570	25,824,630	27,809,956	3,108,961	970,000
20,664	148,569	124,290	19,233		
<u>158,115,004</u>	<u>150,285,802</u>	<u>197,126,129</u>	<u>190,560,076</u>	<u>135,008,613</u>	<u>129,590,215</u>
<u>(34,601,857)</u>	<u>(14,785,021)</u>	<u>(17,097,179)</u>	<u>(29,192,691)</u>	<u>(13,533,248)</u>	<u>37,371,742</u>

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Other financing sources (uses)				
Transfers in	\$ 37,910,584	\$ 27,678,743	\$ 35,783,497	\$ 49,636,662
Transfers out	(36,920,181)	(24,758,086)	(31,378,812)	(45,320,644)
Public improvement bond proceeds				
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued				
Payment to refunded bond escrow agent				40,425,000
Premium on refunding debt	(25,136,485)			(43,951,727)
Certificate of indebtedness	2,774,703			
Capital leases				
Proceeds of bonds and other debt issued	21,665,000			
Bond proceeds	3,910,000			
Bond discounts				47,337,854
Bond premiums				203,236
Insurance proceeds				
Proceeds of capital lease				
Proceeds of capital asset dispositions	<u>149,667</u>	<u>553,622</u>	<u>634,259</u>	<u>147,622</u>
Total other financing sources (uses)	<u>4,353,288</u>	<u>3,474,279</u>	<u>5,038,944</u>	<u>48,478,003</u>
Net change in fund balances	(3,981)	(36,634,206)	(6,606,319)	31,018,961
Debt service as a percentage of noncapital expenditures	12.69%	7.04%	8.43%	8.03%

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
\$ 26,442,420 (21,035,877)	\$ 36,258,042 (32,228,989)	\$ 41,717,230 (39,999,854)	\$ 33,624,075 (37,434,690)	\$ 24,676,513 (23,913,788)	\$ 28,512,657 (23,140,675)
	(17,406,492) 14,015,000				
	19,370,000		50,806 50,000,000		
	4,609,916	6,426,186 311,307 360,760	2,822,618		
<u>241,152</u>	<u>360,280</u>	<u>360,760</u>	<u>862,467</u>		
<u>5,647,695</u>	<u>24,977,757</u>	<u>8,815,629</u>	<u>49,925,276</u>	<u>762,725</u>	<u>5,371,982</u>
(28,954,162)	10,192,736	(8,281,550)	20,732,585	(12,770,523)	42,743,724
8.68%	9.88%	6.41%	7.48%	8.72%	9.03%

ASSESSED VALUE AND ESTIMATED VALUE OF TAXABLE PROPERTY

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	404.52	9,396,803,370	12.06%
2018	632,867,070	404,117,903	92,711,940	181,469,945	948,226,968	421.29	9,393,637,813	12.03%
2019	658,280,395	429,417,479	98,323,570	178,986,935	1,007,034,509	414.69	9,838,881,423	12.05%
2020	687,066,010	434,023,160	101,901,160	181,317,920	1,041,672,410	401.01	10,171,752,473	12.02%
2021	646,045,325	419,087,818	115,275,400	180,903,860	999,504,683	409.59	9,715,473,637	12.15%
2022	707,712,785	393,101,982	117,191,660	182,848,555	1,035,157,872	422.40	10,166,573,370	11.98%
2023	715,134,290	408,882,188	114,981,390	184,528,505	1,054,469,363	422.29	10,337,149,713	11.99%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	343,488,934	69,938,380	413,427,314
2018	304,637,070	72,438,070	377,075,140
2019	268,468,332	77,660,710	346,129,042
2020	182,306,334	82,233,140	264,539,474
2021	167,620,664	74,175,945	241,796,609
2022	141,827,866	88,347,785	230,175,651
2023	120,602,602	90,877,625	211,480,227

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

PROPERTY TAX RATES

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	384.84	19.68	404.52	9.27	16.93	430.72
2018	398.74	22.55	421.29	9.27	16.98	447.54
2019	395.40	19.29	414.69	9.27	17.04	441.00
2020	386.96	14.05	401.01	9.27	17.03	427.31
2021	389.44	20.15	409.59	9.27	15.05	433.91
2022	400.00	22.40	422.40	9.27	16.83	448.50
2023	407.94	14.35	422.29	9.27	15.08	446.64

PRINCIPAL PROPERTY TAXPAYERS

Principal Property Taxpayers Current Year and Nine Years Ago

Taxpayer	2023			2014		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Zydeco Pipeline Company	\$28,002,320	1	2.66%			
Hilcorp Energy Company	24,045,660	2	2.28%	38,952,115	1	4.36%
Chevron NA Exploration	25,378,820	3	2.41%			
Entergy Louisiana LLC	22,223,927	4	2.11%	9,478,600	7	1.06%
B P Exploration & Production	22,170,140	5	2.10%			
Transcontinental Gas Pipeline	15,426,320	6	1.46%	8,295,890	9	0.93%
Shell Oil Company	12,740,630	7	1.21%			
Bristow US, LLC	11,096,120	8	1.05%			
Weeks Marine, LLC	9,133,430	9	0.87%			
South Louisiana Electric	9,492,460	10	0.90%			
Petroleum Helicopters, Inc.				27,247,665	2	3.05%
S C F Marine, Inc.				14,191,655	3	1.59%
Shell Pipeline Co.				13,058,240	4	1.46%
Weatherford U.S.				11,214,805	5	1.26%
Apache Corporation				10,463,265	6	1.17%
Halliburton Entergy Services, Inc				8,602,095	8	0.96%
Hercules Drilling Company				8,058,295	10	0.90%
Totals	<u>\$ 179,709,827</u>		<u>17.04%</u>	<u>\$ 149,562,625</u>		<u>16.74%</u>

Source: Terrebonne Parish Assessor's Office.

PROPERTY TAX LEVIES AND COLLECTIONS

Property Tax Levies and Collections Last Ten Fiscal Years

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year		Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		(Original Levy)	Adjustments		Amount	Percentage of Levy		Amount	Percentage of Levy
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	111,205	36,841,465	99.23%
2015	2016	43,091,214	-	43,091,214 (1)	42,659,498	99.00%	26,221	42,685,719	99.06%
2016	2017	45,452,117	-	45,452,117	45,211,818	99.47%	42,608	45,254,426	99.57%
2017	2018	46,856,757	-	46,856,757	46,499,604	99.24%	24,829	46,524,433	99.29%
2018	2019	46,731,366	-	46,731,366	46,330,285	99.14%	16,495	46,346,780	99.18%
2019	2020	47,608,266	-	47,608,266	46,933,455	98.58%	8,640	46,942,095	98.60%
2020	2021	41,735,910	-	41,735,910	30,984,915	74.24%	954	41,041,790	98.34%
2021	2022	45,739,386	-	45,739,386	44,368,800	97.00%	41,262	44,410,062	97.09%
2022	2023	48,332,364	-	48,332,364	46,742,138	96.71%	12,456	46,754,594	96.74%
2023	2024	50,018,592	-	50,018,592					

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

(1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.

(2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for these protest taxes is unknown. Therefore, included in the year the taxes were released.

(3) The collections in 2012 include protest taxes settled during the year.

(4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

DEMOGRAPHIC AND ECONOMIC STATISTICS

Demographic and Economic Statistics Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	112,086 (4)	4,576,919,724 **	40,834 *	35.4 (4)	17,804	5.70%
2018	112,086 (4)	4,366,618,000	38,958	35.5 (5)	17,399	4.90%
2019	111,021 (3)	4,607,770,000	41,504	35.8 (4)	17,228	4.90%
2020	110,461 (3)	4,668,895,000	42,267	36.2 (4)	16,862	7.76%
2021	109,859 (3)	5,047,090,000	45,942	35.8 (4)	14,909	4.60%
2022	108,708 (3)	5,393,230,000	49,612	36.6 (4)	15,012	3.00%
2023	104,786	5,095,651,000	48,629	36.9	15,005	3.30%

Sources:

* Latest available 2022

** Estimated based on 2022 per capita personal income

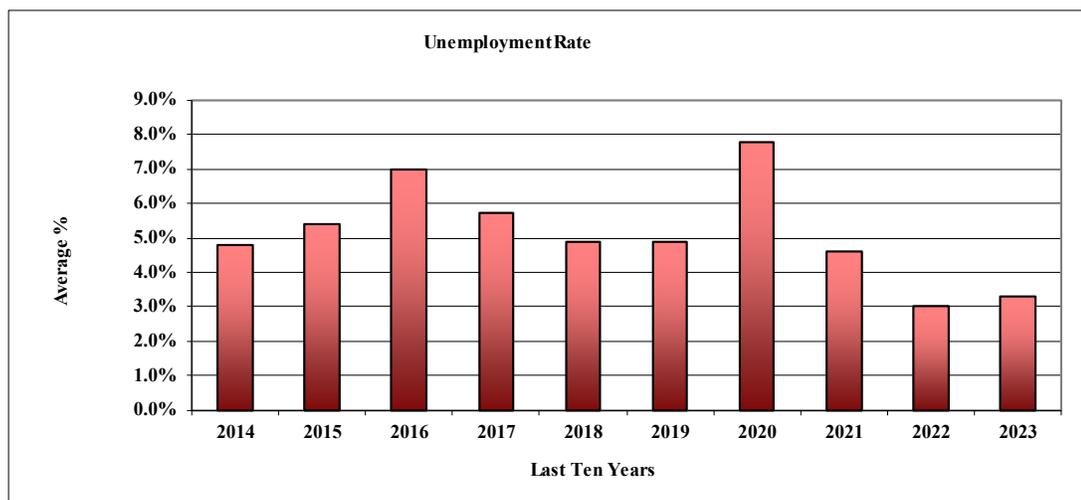
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



PRINCIPAL EMPLOYERS

Principal Employers Current Year and Nine Years Ago

Employer	2023			2014		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Rouse's Supermarket	6,800	1	15.57%	730	8	1.33%
Danos	2,700	2	6.18%			
Terrebonne Parish School Board	2,163	3	4.95%	2,300	1	4.18%
Terrebonne Parish Health Center	1,433	4	3.28%	1,400	2	2.55%
Cardiovascular Institute of the South	1,120	5	2.56%			
Morrison Energy	800	6	1.83%			
Terrebonne Parish Consolidated Government	778	7	1.78%	1,144	5	2.08%
Walmart	750	8	1.72%	714	9	1.30%
Ochsner Health System/Chabert Medical Center	650	9	1.49%			
Enterprise Marine Service	603	10	1.38%			
LaShip				1,200	3	2.18%
Seacor Marine				1,200	4	2.18%
Gulf Island Fabrication				875	6	1.59%
Leonard J. Chabert Medical Center				744	7	1.35%
Performance Energy				600	10	1.09%
Total	17,797		40.74%	10,907		19.83%

FULL-TIME EQUIVALENT PARISH GOVERNMENT EMPLOYEES BY FUNCTION

Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years

Function	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General fund	166	171	162	111	115	112	139	190	106	108
Public safety										
Police	94	97	95	92	88	90	92	93	102	96
Fire	68	69	57	54	52	46	47	56	46	48
Grants	81	79	72	74	71	74	56	70	62	63
Road and Bridge	58	54	52	52	53	46	43	53	45	45
Drainage	96	92	86	81	84	83	72	101	71	67
Sanitation	14	15	18	18	19	21	35	38	36	37
Culture & Recreation	307	278	235	213	160	139	136	6	147	126
Sewer	40	37	38	39	38	35	36	41	33	32
Utility Maintenance & Operation	46	49	46	44	43	46	43	51	42	38
Civic Center	29	30	28	29	24	23	26	17	26	27
Internal Service Funds	48	48	49	50	48	49	47	53	46	48
Other Governmental Funds	129	135	148	65	62	62	53	165	49	54
Total	1176	1154	1086	922	857	826	825	934	811	789

*In 2021, started to include funds not managed internally

^In 2021, Sports Officials were classified as Part-time

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

CAPITAL ASSET STATISTICS BY FUNCTION

Capital Asset Statistics by Function December 31, 2023

Function	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Public safety										
Police:										
Stations	1	1	1	1	5	5	6	6	4	4
Patrol units	87	91	105	106	109	127	118	111	114	156
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	337	341	341	346	348	347	347	350	385	385
Streets-asphalt (miles)	187	187	187	190	190	190	190	190	206	206
Streetlights	3,812	3,831	3,832	3,862	3,864	3,909	3,922	3,931	3,957	3,976
Traffic signals	14	14	14	21	22	21	22	22	22	22
Caution lights	150	164	166	106	112	106	104	104	109	116
Bridges	82	82	83	84	85	82	84	83	83	83
Drainage										
Forced drainage stations	70	69	69	69	80	84	90	99	99	95
Forced drainage pumps	177	174	174	175	187	190	210	201	215	218
Culture and recreation										
Parks	4	3	3	17	17	17	25	25	25	25
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	304	304	285	286	290	292	292	290	290	290
Circuit miles underground	230	230	214	230	235	224	224	225	226	227
Gas:										
Number of miles of distribution mains	428	428	428	429	429	429	433	433	435	434
Number of gas delivery stations	10	10	10	10	9	9	9	9	9	9
Number of pressure regulator stations	12	12	12	12	16	16	16	16	16	16
Sewer										
Sanitary sewers (miles)	264	270	272	273	273	275	275	276	278	180
Force main transport lines (miles)	128	130	130	132	134	134	134	134	137	138
Pumping stations	169	177	179	179	181	181	181	182	185	186
Manholes	5,817	5,977	6,028	6,081	6,105	6,132	6,142	6,155	6,181	6,207
Maximum daily treatment capacity (thousand of gallons)	24,500	24,000	32,295	32,402	32,402	32,402	32,402	36,402	36,402	36,402

Sources: Various government departments

OPERATING INDICATORS BY FUNCTION

Full-time Equivalent Parish Government Employees by Function Last Ten Fiscal Years

Function	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
General fund	166	171	162	111	115	112	139	190	106	108
Public safety										
Police	94	97	95	92	88	90	92	93	102	96
Fire	68	69	57	54	52	46	47	56	46	48
Grants	81	79	72	74	71	74	56	70	62	63
Road and Bridge	58	54	52	52	53	46	43	53	45	45
Drainage	96	92	86	81	84	83	72	101	71	67
Sanitation	14	15	18	18	19	21	35	38	36	37
Culture & Recreation	307	278	235	213	160	139	136	6	147	126
Sewer	40	37	38	39	38	35	36	41	33	32
Utility Maintenance & Operation	46	49	46	44	43	46	43	51	42	38
Civic Center	29	30	28	29	24	23	26	17	26	27
Internal Service Funds	48	48	49	50	48	49	47	53	46	48
Other Governmental Funds	129	135	148	65	62	62	53	165	49	54
Total	1176	1154	1086	922	857	826	825	934	811	789

*In 2021, started to include funds not managed internally

^In 2021, Sports Officials were classified as Part-time

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

OPERATING INDICATORS BY FUNCTION (CONTINUED)

2018	2019	2020	2021	2022	2023
778	2,280	1,617	679	433	1,792
1,511	1,768	904	783	662	1,085
4,352	3,286	2,201	1,791	2,155	3,390
31,895	33,898	36,035	28,649	28,838	27,115
1,985	985	1,056	1,399	1,252	1,128
1,402	1,413	1,262	1,280	942	1,113
6,490	25,905	84,382	59,067	71,724	32,390
1,430	134	131	131	237	244
378	371	487	1,272	885	970
810	489	846	240	686	1,340
37	63	78	85	143	89
136,324	140,760	126,452	129,305	146,492	140,892
5,637	5,509	4,104	4,336	5,590	5,184
914	954	977	1,093	2,149	2,252
390,633,016	370,995,539	369,772,433	338,707,195	352,092,725	353,238,451
37,270,867	61,750,076	24,005,178	19,272,557		24,591,859
980,100,000	1,938,409	1,264,961	1,165,478	946,269	1,102,403
16,220	15,560	14,164	13,052	9,467	7,209
136,889	149,088	47,516	45,562	98,353	143,313
209	256	183	120	232	246

SCHEDULE OF INSURANCE IN FORCE

Terrebonne Parish Consolidated Government
Schedule of Insurance in Force - Utilities Fund
December 31, 2022
(Unaudited)

Company	Type of Insurance	Amount	Expiration Date
Safety National Casualty Corporation	Workers' Compensation Deductible: \$850,000 Deductible: \$1,000,000 Police, Fireman, Gas & Electric	\$ 25,000,000 1,000,000 (employer's liability)	4/1/2024
American Alternative Insurance Corporation	Special Excess Liability Auto & General Liability Deductible: \$1,000,000	\$ 6,000,000 \$ 12,000,000 (General Aggregate)	4/1/2024
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	\$ 20,000,000 \$ 40,000,000 (Aggregate)	4/1/2024
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$500,000	\$ 6,000,000 \$ 12,000,000 (Aggregate)	4/1/2024
Illinois Union Insurance Company	Environmental Pollution Liability Deductible: \$250,000	\$ 5,000,000.00 \$ 5,000,000.00 (Aggregate)	4/1/2024
National Fire Insurance of Hartford	Boiler and Machinery Policy Deductible: \$200,000 \$50,000 All other "covered equipment"	\$ 100,000,000	4/1/2024
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$ 1,000,000.00 \$ 2,000,000.00 (Aggregate)	4/1/2024
National Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption, Event Management, Cyber Extortion Deductible: \$50,000 (All coverages)	\$ 3,000,000.00	4/1/2024
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	\$ 1,000,000.00	4/1/2024
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	\$ 9,000,000.00	4/1/2024
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	\$ 188,376 (On 7 scheduled vehicles)	4/1/2024
American Alternative Insurance Corporation	Aircraft Liability Deductible: N/A	\$ 5,000,000	4/1/2024
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive) Building Deductible	\$ 200,000 \$ 5,000	2/20/2024
Wright National Flood Insurance Company	Flood Insurance (Bus Depot) Building Contents Deductible	\$ 500,000 \$ 13,000 \$ 1,250	1/27/2024

SCHEDULE OF INSURANCE IN FORCE (CONTINUED)

Company	Type of Insurance	Amount	Expiration Date
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail)		
	Building	\$ 500,000	
	Contents	\$ 500,000	4/8/2024
	Deductible	\$ 1,250	
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center)		
	Building	\$ 500,000	
	Contents	\$ 500,000	4/22/2024
	Deductible	\$ 1,250	
Wright National Flood Insurance Company	Flood Insurance (Dulac Library)		
	Building	\$ 500,000	
	Contents	\$ 500,000	8/26/2024
	Deductible	\$ 1,250	
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street)		
	Building	\$ 35,000	7/31/2024
	Deductible	\$ 1,000	
Great American Insurance Company	Inland Marine	\$ 11,168,104	3/1/2024
	Deductible: \$10,000 per occurrence for items <\$25,000 in value; \$25,000 per occurrence for items >\$25,000		
Houston Casualty Company	* Commercial Property - Fire & Extended Perils w/ Wind/Hail)	\$ 403,548,063	3/1/2024
	Deductible: \$50,000 per occurrence	(including auto)	
Houston Casualty Company	* Commercial Property - Fire & Extended Perils w/ Wind/Hail)	\$ 25,000,000	3/1/2024
	Deductible: \$100,000 per occurrence in respect of all perils, except: 5% of the schedule TIV of each location involved in the loss for peril of "Named Storms" at all locations, w/ minimum of \$2.5M any one occurrence. \$500,000 any one Loss Occurrence in respect all other windstorm and hailstorm; \$1.0M any one Loss Occurrence in respect al othe perils at the Non-Operational Power Plant Facility at 1551 Barrow Street; Houma, LA		
Indian Harbor Insurance Company	* Commercial Property - Terrorism	\$ 25,000,000	3/1/2024
	Deductible: \$50,000 per occurrence		
Houston Casualty	* Commercial Property	\$ 2,000,000	3/1/2024
	(8% of \$25,000,000)		
	Deductible under #97 applies		
Axis Specialty Europe SE	* Commercial Property	\$ 750,000	3/1/2024
	(3.0% of \$25,000,000)		
	Deductible under #97 applies		
Certain Underwriters at Lloyds, London (Various Syndicates)	* Commercial Property	\$ 10,582,500	3/1/2024
	(42.330% of \$25,000,000)		
	Deductible under #97 applies		
Certain Underwriters at Lloyd's, London (Beazley Consortium)	* Commercial Property	\$ 1,167,500	3/1/2024
	(4.670% of \$25,000,000)		
	Deductible under #97 applies		
Swis Re corporate Solutions Capacity Ins. Corp.	* Commercial Property	\$ 2,500,000	3/1/2024
	(10.0% of \$25,000,000)		
	Deductible under #97 applies		
Star Stone Specialty Insurance Company	* Commercial Property	\$ 3,000,000	3/1/024
	(12.0% of \$25,000,000)		
	Deductible under #97 applies		

SCHEDULE OF INSURANCE IN FORCE (CONTINUED)

Company	Type of Insurance	Amount	Expiration Date
The Princeton Excess & Surplus Lines Ins. Co.	* Commercial Property (5.0% of \$25,000,000) Deductible under #97 applies	\$ 1,250,000	3/1/2024
Certain Underwriters ¹ @ Lloyd's, London (Various Syndicates)	* Commercial Property (6.150% of \$25,000,000) Deductible under #97 applies	\$ 1,537,500	3/1/2024
Certain Underwriters at Lloyd's, London (Various Syndicates)	* Commercial Property - Wind/Hail (0.15% of \$25,000,000) Deductible under #97 applies	\$ 37,500	3/1/2024
Certain Underwriters at Lloyd's, London (Various Syndicates)	* Commercial Property (2.100% of \$25,000,000) Deductible under #97 applies	\$ 525,000	3/1/2024
HDI Global Specialty SE	* Commercial Property (0.375% of \$25,000,000) Deductible under #97 applies	\$ 93,750	3/1/2024
Covington Specialty Insurance Company	* Commercial Property (0.600% of \$25,000,000) Deductible under #97 applies	\$ 150,000	3/1/2024
Western World Insurance Company	* Commercial Property (1.650% of \$25,000,000) Deductible under #97 applies	\$ 412,500	3/1/2024
Safety Specialty Insurance Co.	* Commercial Property (1.800% of \$25,000,000) Deductible under #97 applies	\$ 450,000	3/1/2024
Palomar Excess and Surplus Insurance Company	* Commercial Property (1.050% of \$25,000,000) Deductible under #97 applies	\$ 262,500	3/1/2024
Evanston Insurance Company	Commercial Property (0.750% of \$25,000,000) Deductible under #97 applies	\$ 187,500	3/1/2024
Gotham Insurance Company	Commercial Property (0.375% of \$25,000,000) Deductible under #97 applies	\$ 93,750	3/1/2024

ACRONYMS

- ABFE.** Advisory Based Flood Elevation.
- ACA.** American Corrections Association.
- ACT.** Assertive Children Team.
- ADA.** Americans with Disabilities Act.
- ADAC.** Alcohol Drug Abuse Council.
- CARES.** Coronavirus Aid, Relief, and Economic Security Act.
- C & D.** Construction and Demolition.
- CDBG.** Community Development Block Grant.
- CEDS.** Comprehensive Economic Development Strategy.
- CHDO.** Community Housing Development Organizations.
- CNG.** Compressed Natural Gas.
- COE.** Corps of Engineers.
- CSBG.** Community Service Block Grant.
- CVA.** Crime Victim's Assistance Act.
- CWPPRA.** Coastal Wetlands Planning and Protection Act.
- CZM.** Coastal Zone Management.
- DBA.** Downtown Business Association.
- DHH.** Department Health & Hospitals.
- DNR.** Department of Natural Resources.
- DOC.** Department of Corrections.
- DOTD.** Department of Transportation and Development – a State of Louisiana Department.
- DPW.** Department of Public Works.
- ECD.** External Cardiac Defibrillator.
- EDA.** Economic Development Administration.
- EF & S.** Emergency Food and Shelter Grant.
- EIA.** Energy Information Administration.
- FEMA.** Federal Emergency Management Agency.
- FERC.** Federal Energy and Regulatory Commission.
- FIFO.** First in, first out inventory system.
- FMLA.** Family Medical Leave Act.
- FRS.** Firefighters Retirement System.
- FSA.** Farm Service Agency.
- FTA.** Federal Transit Administration.
- GAAP.** Generally Accepted Accounting Principles.
- GASB.** Governmental Accounting Standards Board.
- GFOA.** Government Finance Officers Association.
- GIS.** Geographical Information System.
- GIWW.** Gulf Intercoastal Waterway.
- GOEA.** Governor's Office of Elderly Affairs.
- GOMESA.** Gulf of Mexico Energy Security Act.
- GPS.** Global Positions System.
- HDDC.** Houma Downtown Development Corporation.
- HEZ.** Heritage Enterprise Zone.
- HHWCP.** Household Hazardous Waste Collection Program.
- HNC.** Houma Navigational Canal.
- HTAHC.** Houma Terrebonne Arts & Humanities Council.
- HTV.** Houma Television System.
- HUD.** Housing & Urban Development.
- JARC.** Job Access Reverse Commute.
- JASP.** Juvenile Assessment and Services Program.
- KAB.** Keep America Beautiful.
- KLB.** Keep Louisiana Beautiful.
- KTP.** Keep Terrebonne Beautiful.
- LAMP.** Louisiana Asset Management Pool.
- LCA.** Louisiana Coastal Area.
- LCDA.** Louisiana Community Development Authority.
- LCLE.** Louisiana Commission on Law Enforcement.
- LDEQ.** Louisiana Department of Environmental Quality.
- LEPA.** Louisiana Energy and Power Authority.
- LEPC.** Local Emergency Planning Committee.
- LERRD.** Lands, Easements Right of Ways, Relocations, and Disposals.
- LHFA.** Louisiana Housing Finance Agency.
- LIHEAP.** Low Income Home Energy Assistance Program.
- LJDA.** Louisiana Juvenile Detention Association.
- LLEBG.** Louisiana Law Enforcement Block Grant.
- LMA.** Louisiana Municipal Association.
- LPDES.** Louisiana Pollutant Discharge Elimination System.
- LSU.** Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.
MPERS. Municipal Police Employees Retirement System.
MS4. Municipal Separate Storm Sewer Systems.
MTG. Morganza to the Gulf Project.
MW. Megawatts.
NACO. National Association of Counties.
NCD. Non-Compliant Discharges.
NFPA. National Fire Protection Association.
NIGP. National Institute of Governmental Purchasing.
NOAA. National Oceanic and Atmospheric Administration.
NPDES. National Pollutant Discharge Elimination.
NRCS. Natural Resources Conservation Service.
NTP. North Treatment Plant.
NSU. Nicholls State University.
OAD. Office for Addictive Disorders.
OEP. Office of Emergency Preparedness.
OJP. Office of Justice Programs.
PCA. Personal Care Attendant Program.
PCS. Possible Criminal Sex Offense.
PIAL. Property Insurance Association of Louisiana.
PIN. Personal Identification Number.
PRISM. Program Review Instrument System Monitoring.
PSA. Public Service Area.
RELIC. Reading in Literature and Culture.

SAIDA. System Average Interruption Duration Index.
SAIFA. System Average Interruption Frequency Index.
SCADA. Supervisory Control & Data Acquisition.
SCIA. South Central Industrial Association.
SIL. Supervised Independent Living.
SOP. Standard Operation Procedures.
SSDU. Street Sales Disruption Unit.
SSO. Sanitary Sewer Overflows.
STP. South Treatment Plant.
TARC. Terrebonne Association for Retarded Citizens.
TBRA. Tenant Based Rental Assistance.
TCOA. Terrebonne Council on Aging.
TEDA. Terrebonne Economic Development Authority.
TLCD. Terrebonne Levee and Conservation District.
TPCG. Terrebonne Parish Consolidated Government.
TPR. Terrebonne Parish Recreation.
VA. Veterans' Affairs.
VAWA. Violence Against Women Act.
VFC. Volunteers for Family and Community.
VFIS. Volunteer Firemen's Insurance Services.
VPN. Virtual Private Network.
WIA. Workforce Investment Act.
WRDA. Water Resources Development Appropriation.
WWTP. WasteWater Treatment Plant.

GLOSSARY

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Audit. An official examination of an organization's or individual's accounts or financial situation by an independent third party.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Capital Outlay. Long-lived tangible assets including land, buildings, equipment, construction in process and infrastructure with a unit cost of \$1,000 or more and a useful life in excess of two years.

Capital Outlay. Expenses or Expenditures for assets that have a value of \$1,000 or more and has a useful life of more than two years. Capital Outlay may also be called capital expenditures.

Capital Project Funds. The budget that contains funds for all the Parish's construction projects authorized for a particular year. This budget is contained in a separate document but is summarized in the operating budget book.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received, or services rendered whether cash payments have been made or accrued.

Fiduciary Fund. A fund used to account for assets held by the Parish of Terrebonne in a trustee capacity, or as an agent for individuals, private organizations, other governments and/or other funds.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

Goals. A statement of broad direction, purpose or intent based on the needs of the community or which programs are directed.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

Non-Major Fund. Funds whose revenues or expenditures/expenses, assets or liabilities are less than 10% of the total for their fund category.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

Performance Measures. Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

Sales Taxes. Taxes levied upon the sale or consumption of goods or services.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

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