

2005 ADOPTED BUDGET



***Terrebonne Parish Consolidated Government
Houma, Louisiana***



The Louisiana Library Association has named the **Terrebonne Parish Library System** as the 2004 Louisiana Public Library of the Year. The award recognizes public libraries that have shown innovation, achievement, and outstanding community service. A panel of librarians judged public libraries from across the state comparing the libraries' services, statistics, and human resources for the last three years.



About The Cover

The Terrebonne Parish Library System's new main branch library opened its doors to the public in April 2003 in Houma, Louisiana. The state of the art facility is bigger and better equipped to serve the community. The two-story building with 70,000 square feet, houses a 160-person meeting room, a distance-education classroom, a computer lab, a new and expanded genealogy room, a special section for young adults, a children's section of more than 9,000 square feet, study rooms available for students' use, and holds about 125,000 books on two floors; more books and videos than were previously available. The Terrebonne Parish Main Library sees more than 30,000 people a month. The library also was prominently featured in an article published in The New York Times in April 2004 about libraries being reborn with technology. Terrebonne Parish's library system is a fine asset for the parish's residents and it is now anchored by a wonderful main facility that enhances all others as well as the community.

Special Acknowledgements:

Cover Photograph and Design of Budget Layout by:

Ruby LeCompte

ADOPTED BUDGET

For the Year 2005



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Don Schwab
PARISH PRESIDENT

Barry Blackwell
PARISH MANAGER

Jamie J. Elfert
PARISH COMPTROLLER

Donald Picou
ASSISTANT COMPTROLLER

Sonja Chiasson
ACCOUNTANT

2004 PARISH COUNCIL MEMBERS

Clayton Voisin, Chairman
Peter Rhodes, Vice-Chairman
Alvin Tillman
Wayne J. Thibodeaux
Kim Elfert
Teri Chatagnier Cavalier
Christa Duplantis
Harold F. Lapeyre
Pete Lambert

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2004

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2004.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

ORDINANCE NO. 6942

AN ORDINANCE TO ADOPT THE FY 2005 OPERATIONS AND MAINTENANCE BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the FY 2005 Operations and Maintenance Budget and the Five Year Capital Improvements Budget of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council, as contained in Exhibit I.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: H. Lapeyre, C. Voisin, P. Rhodes, A. Tillman, W. Thibodeaux, K. Elfert and T. Cavalier.

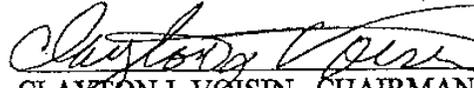
NAYS: C. Duplantis and P. Lambert.

ABSTAINING: None.

ABSENT: None.

LEGAL AUTHORIZATION

The Chairman declared the ordinance adopted on this, the 1st day of December, 2004.


CLAYTON J. VOISIN, CHAIRMAN
TERREBONNE PARISH COUNCIL


PAUL A. LABAT, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

12-2-04 11:30 am CP

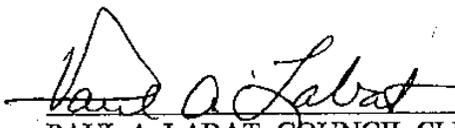
Approved  Vetoed
Don Schwab, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-2-04 1:30 pm PAR

I, PAUL A. LABAT, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 1, 2004, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 2nd
DAY OF December, 2004.


PAUL A. LABAT, COUNCIL CLERK
iii TERREBONNE PARISH COUNCIL

September 29, 2004

Honorable Council Members:

It is my pleasure to present the proposed 2005 Consolidated Financial Budget for your review and consideration. This budget offers an opportunity to move forward Administration's goal of reducing operations and maintenance expenses to levels that can be funded by recurring revenue sources provided by our citizens. Reserve accounts used to help balance the budgets during recent years are now depleted. Funding provided through our Public Utilities Sector has also been in steady decline. It is now time to take a strong position of leadership in order to resolve the budget problems that have and continue to exist. I propose that the Consolidated Government's unified goal must be to solve the fundamental financial problems facing this government for the long term benefit and well-being of our community.

In order to present a budget significantly less dependent on one time funding gains, it was necessary for me and my administration to implement cuts in the level of funding available to virtually every department of government under my direct management and control. As a result, total funding for activities supported from the General Fund have been reduced by 21%. Transfers into the General Fund, primarily from our Utilities Department, have been reduced by 55%, and Transfers Out of the General Fund, which supplement under-funded governmental departments and mandated activities, have been reduced by 16%. The overall impact of these proposed initiatives is a reduction of the General Fund deficit by 71%, when compared to 2004 budgeted levels.

The above referenced reductions were accomplished primarily through the reevaluation of staffing requirements and investigating outsourcing opportunities. As a service provider, the majority of our controllable costs are labor related. This budget represents a reduction to our workforce of 157 employees compared to 2004 budgeted levels. This represents a 17% reduction; from 959 to 802 full time staff members. The continued escalation in both retirement and health benefits related costs, reinforce the need to continually analyze the efficiencies offered by outsourcing basic labor services. Of the remaining 802 employees, 697 are under the direct management of this administration and 105 are employed by departments, divisions or agencies that receive funding from the Consolidated Government but are autonomous in their management.

The 2005 proposed budget for Operations and Maintenance is \$142.9 million versus \$152.8 million for 2004. In addition, the Capital Outlay Budget as submitted for your consideration totals \$12.2 million.

Highlights of 2004 and Goals for 2005

While a focus on reducing operating costs was front and center during the first eight months of my administration, I have not lost sight of my responsibility to the taxpayers in providing the best levels of service possible given the resources available. Listed below are my Administration's core focal areas for the present and into 2005:

Communications

We have expanded our efforts to communicate with the public by posting key service schedules and activities on our web site and expanding information sharing through local television programming. In addition, we will implement a public information campaign focused on explaining the sources and uses of taxpayer funds entrusted to our government. Our communications goal is to strengthen the confidence level among the public relative to governments ability to deliver good, cost effective services to the community.

Services

We have expanded our rotational maintenance schedule for services provided in the areas of drainage laterals & arteries, roads, sewer and grass & weed control. While operating within budget restraints, we will continue to provide regular scheduled maintenance in these and other areas of public service. Administration's goal is to let the public know when and where they can expect to see the resources of the Public Works Department deployed within the various geographic areas of the Parish. With the frequency of services being affected by our financial situation, we would like to express our gratitude to the many residents who offer unsolicited assistance in some of these areas. The pride those community leaders display in their neighborhood communities will likely encourage others to follow their lead.

Capital Projects

One of the positive benefits of not allowing ourselves to be dependent on non-recurring revenues for operating purposes is that when those revenues do materialize, they can be used to supplement capital projects. As stated earlier, we have increased the level of internal contributions to such needed projects by \$2.7 million within the 2005 proposed budget. While these funds help supplement Capital Projects, a primary source of funding such activities continues to be the issuance of Municipal Bonds. My administration will work closely with the Council to insure that the voters have the right to express their position as to the level of Capital Projects they want funded. Projects related to drainage, sewage and road construction will be directly impacted by a vote of the people during this coming November's elections. Administration recognizes the need to fund these projects and supports the placement of a request for the issuance of up to \$20 Million in General Obligation Bonds on the November ballot.

Coastal Issues

The issues of Coastal Erosion, Hurricane Protection and Coastal Flooding are all inter-related. In order to effectively combat any or all of these issues we must gain the financial and technological support of our nation. No amount of money the Parish can contribute on its own will ever be enough to secure future success in these areas. I have and will continue to support a unified effort to bring our plea for federal and state assistance required to save our people and our culture forward to the rest of our nation.

My administration will work with our Parish Council, with our Department of Coastal Restoration, with our Coastal Zone Management Committee, with PACE and other organizations in an effort to maximize exposure in favor of our plight for recognition and assistance. We encourage the Council to join with Administration to lobby both state and federal officials in an effort to encourage prompt action of meaningful magnitude.

Employees

Our employees are now and will forever be the catalysis through which we achieve our goals of properly supporting the citizens of our great Parish. Though we have had to make many difficult decisions in recent months, with more lying ahead, our employees have offered support and resolve in trying to assist our efforts. They, above most, recognize the need to find efficiencies in the way we operate. No decision we make within my administration is intended to diminish the contributions made by any member of our team. These decisions are made simply in the interest of efficiencies accruing to the benefit of the taxpayers.

Economic Development

The issue of how to best support our economic development efforts has been discussed between the Consolidated Government and key business community sponsored organizations for nearly three years. My administration supports the creation and implementation of the Terrebonne Economic Development Authority (TEDA). While a Cooperative Endeavor Agreement must be drafted in order to protect the public interest, TEDA offers our best avenue for success and should be funded and implemented during 2005. Administration's proposed 2005 budget includes \$140,000 in support of TEDA. The annual recommended financial support level of \$200,000 was reduced in anticipation of TEDA not being in full force and effect during the first quarter of 2005. In addition, we have proposed the elimination of funding required to support the Parish's internal Economic Development Department in favor of establishing TEDA.

Economic Development Special Projects and Programs continue to top the priority list of this administration, council members and the general public. With available funding, the following non-recurring items are proposed in the 2005 Budget Document:

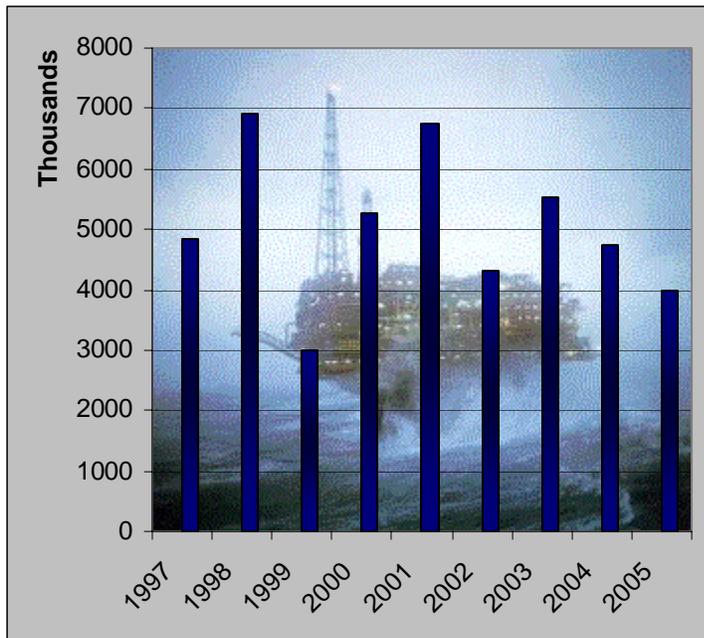
- **General Fund Surpluses:**
 - Dedicated Emergency Fund, \$603,401
 - START Corporation, \$18,000
 - Domestic Abuse – The Haven, \$15,000
 - Public Safety Fund, \$1,100,000 (Mineral Royalties)
 - Parishwide Sewerage Program, \$1,045,602 (Mineral Royalties)

- **Video Poker Revenues:**
 - Dedicated Emergency Fund, \$56,288
 - Terrebonne Economic Development Association, \$140,000
 - Port Administration, \$126,000
 - Mosquito Abatement, \$577,000
 - Parishwide Sewerage Program, \$987,500
- **PILOT (Payment-in-lieu-of-taxes)**
 - Sidewalk Improvement Plan, \$105,000
 - Downtown Revitalization-Boardwalk, \$100,000
- **Sales Tax Capital Improvement Fund**
 - Crozier Drive Drainage, \$100,000
 - Natalie Drive Drainage, \$150,000
 - Cortez Subdivision Drainage, \$60,000
 - Gum Street Drainage, \$100,000
 - Hebert Street Pump Station, \$100,000
 - Central Avenue and White Street Drainage, \$75,000
 - Lake Boudreaux Diversion, \$150,000
 - Ward 7 Drainage Improvements, \$100,000
 - 3-1B Drainage Improvements, \$170,000
 - Wallop-Breaux Matching Funds, Boat Launches, \$50,000
 - Clearing & Snagging Bayou Point Aux Chenes, \$25,000
 - Clearing & Snagging Bayou Terrebonne, \$300,000
 - Lashbrooke to Boudreaux Canal Levee, \$200,000
 - Derelict Vessels USCOE, \$100,000
 - Clendenning Road Drainage (Airport Commission), \$20,000
 - Evacuation Shelter Generator, School Board, \$50,000
 - GPS Vehicle Tracking Equipment, \$50,000
- **Parishwide Drainage Construction Fund**
 - Mount Pilgrim Forced Drainage System, \$210,000
 - 2-1A Schriever Drainage Improvements, \$96,634
 - 4-1 FD New Pump Station, \$141,848
 - Bayou Lacarpe Drainage Improvements, \$176,682
 - Concord Road Drainage Improvements, \$161,707
- **Parishwide Sewerage Construction Fund**
 - Highway 24 Sewers (Laural Bridge to Fairlane), \$625,000
 - Martin Luther King Sewers, \$1,500,000
- **Parishwide Recreation Fund**
 - Art Program, \$30,000
 - Boys & Girls Club, \$30,000
- **Road & Bridge Fund**
 - Prospect Street Rehabilitation, \$200,000
 - Ashland Boat Launch, \$13,000
 - Bayouside Drive Bridge, \$325,000
 - Texas Gulf Bridge, \$162,000
- **Drainage Tax Fund**
 - Concord Road Drainage Improvements, \$100,000
 - 4-1 FD New Pump Station, \$200,000
 - 1-1A Drainage Project, \$100,000

BUDGET PREPARATION

Revenue

The budget planning process began with the assumption that **State Mineral Royalties** would remain an unpredictable revenue source with years past producing significant highs and lows. The Parish collections depend on the price of oil, production volume and new wells, however with a busy 2004 tropical storm season this revenue has been difficult to project both on a state and local level. With this in mind, it has been our practice to use only a portion of these proceeds for recurring operations and the remainder for non-recurring and/or special projects. In accordance with Ordinance Number 6609, adopted in May 2002, funds collected in excess of \$4.5 million are dedicated to sewerage projects in the following year. In 2004, \$1.046 million is available for sewerage projects based on the 2003 collections of \$5.5 million. Continuing with optimistic caution, we are projecting \$4.7 million for the Year 2004, \$250,000 would be available in 2005.



State Mineral Royalties

<u>Year</u>	<u>Collections</u>
1997	4,825,537
1998	6,922,735
1999	2,995,055
2000	5,278,225
2001	6,751,556
2002	4,308,077
2003	5,545,603
2004	4,750,000
2005	4,000,000

Sales Tax collections support the operations of the General Fund, Public Safety Fund, Road and Bridge and Drainage Funds and provide for capital projects. Terrebonne Parish is currently experiencing a slight growth in sales tax collections through August 2004 projecting to end the year 6% above the budget. To remain cautious in this area, the 2005 sales taxes are equal to 95% of what we anticipate collecting for 2004.

Ad Valorem taxes are proposed to come in 5% higher than the 2004 projections. Every four years the assessor reappraises property values and has reported an average increase of 5% for this year.

Interest earnings on investments have leveled off at historically low interest levels. The interest earnings for 2005 are proposed at the same level as we project to earn in 2004.

Expenditures

Parishwide **Personnel** changes for 2005 have resulted in a net reduction of 157 full-time budgeted positions, 959 to 802, a decrease of 17%. In addition we have likewise reduced our part-time ranks from 96 to 87. Of the total decreases, 156 full time positions reduced were under the direct administration of the Parish President from 853 to 697 or 18.3% and part time from 90 to 80, 11.1% and is summarized as follows:

Internally Managed Staffing:

- **Administration**
 - Office of Parish President - elimination of one (1) Clerk II.
- **Finance Department**
 - Accounting Division – eliminated one (1) Internal Auditor, one (1) Accountant II, one (1) Clerk III-Receptionist and one (1) part-time Clerk IV Intern; added one (1) Accountant I.
 - Customer Service – elimination of one (1) Clerk IV.
 - Purchasing – Eliminated two (2) Purchasing Buyers, and one (1) part time Clerk I (Intern).
 - Information Technology Division – eliminated one (1) Network Technician, one (1) Communications Specialist and one (1) Clerk II; added one (1) Programmer I.
- **Legal Services** – elimination of one (1) Assistant Special District Attorney assigned to the Parish Government.
- **Public Works**
 - Road and Bridge Division – eliminated two (2) Operation Supervisors three (3) Crew Leaders, two (2) Equipment Operator III's, four (4) Equipment Operator II's, five (5) Laborer III's, one (1) Laborer II, and twenty-seven (27) Bridge Tenders.
 - Drainage Divisions – eliminated one (1) Equipment Operator IV, two (2) Crew Leaders, nine (9) Equipment Operator II's, and two (2) Laborer II's.
 - Centralized Fleet Maintenance – elimination of one (1) Senior Equipment Mechanic.
 - Office of Coastal Restoration – elimination of one (1) Coastal Restoration/Preservation Director, one (1) Engineering Technician II, and one (1) CZM Coordinator; addition of one (1) Restoration/Preservation Manager.
 - Transit Department (Urban) – elimination of one (1) Foreman III; added one (1) Field Supervisor and one (1) part time Laborer II
 - Transit Department (Rural) – elimination of three (3) full time transit bus operators and replaced with two (2) part time transit bus operators.

- Government Buildings Division - elimination of one (1) Clerk IV; added one (1) Clerk III.
- Janitorial Division – elimination of one (1) Custodial Supervisor, one (1) Crew Leader, one (1) Laborer III, fifteen (15) custodians; added two (2) Laborer II's, one (1) Clerk II (Mail Runner);.
- **Planning Department** – elimination of one (1) Coastal Zone Manager, one (1) Nuisance Abatement Officer, one (1) Nuisance Abatement Inspector and two (2) Clerk IV's; addition of one (1) Main Street Manager.
- **Economic Development** – elimination of one (1) Economic Development Director, one (1) Main Street Manager, one (1) Marketing Manager, one (1) Small Business Program Manager, one (1) Executive Secretary, and one (1) Clerk IV. (*Department Eliminated*)
- **Public Safety**
 - Juvenile Detention Center - eliminated one (1) Transportation Associate, one (1) Clerk I, and one (1) Custodian; added three (3) part time (floating) L.P. Nurses and one part time custodian.
 - Parish Prisoners – eliminated one (1) part time L. P. Nurse.
 - Houma Police Department – eliminated one (1) Police Lieutenant, three (3) Patrolmen – 1st Class, one (1) Clerk V, three (3) Senior Dispatchers, two (2) Clerk III's, and one (1) Truancy Officer; added one (1) full-time Dispatcher and two (2) part-time Dispatchers.
 - Houma Fire Department – eliminated one (1) Assistant Fire Chief, one (1) Fire Inspector, eight (8) Fire Captains, five (5) driver-operators, one (1) secretary, nine (9) Volunteer Firemen and one (1) part time Aerobics Instructor; added four (4) Firefighters, and one (1) part time secretary.
 - Emergency Preparedness – eliminated one (1) Assistant Director Emergency Preparedness.
- **Housing and Human Services**
 - Administration – eliminated one (1) Housing Inspector, one (1) Equal Employment Opportunity Officer, and one (1) Literacy Coordinator; added one (1) Site Supervisor/Instructor
 - Section 8 Housing - eliminated one (1) Clerk IV; added one (1) Clerk II.
 - Workforce / Welfare to Work – eliminated one (1) Employment & Training Analyst and one (1) Site Supervisor/Instructor.
 - Youth Build – upgraded one (1) Clerk II to one (1) Clerk III ; reclassified twenty-three (23) Site Supervisors to Laborer I's.
 - Head Start Program – eliminated one (1) Instructor Aide and seven (7) part time instructors; added one (1) teacher, seven (7) part time Instructor Aides and two (2) part time food service technicians.
-

Recreation Department

- Administration – eliminated one (1) Program Manager, one (1) Athletic Program Coordinator, five (5) part time Laborer I's, and part time Clerk I.
- Recreation & Playgrounds – eliminated two (2) Field Supervisors, one (1) Laborer III, three (3) Laborer II, and one (1) part time Clerk I.

- **Utilities Department**

- Electric Generation – eliminated one (1) Engineering Analyst, one (1) Mechanic IV, one (1) Field Supervisor, two (2) Power Plant Mechanics, one (1) Electrician II, one (1) Laborer III.
- Electric Distribution – eliminated one (1) Operations Supervisor and one (1) Lineman.
- Utility Administration – eliminated one (1) Associate Utility Director, one (1) Environmental Specialist and one (1) Clerk IV.
- Sewerage Collection – eliminated one (1) Electrician IV; added one (1) Laborer III and two (2) Laborer II's.
- Sewerage Treatment Plant – eliminated one (1) Treatment Plant Operator IV, one (1) Mechanic I and one (1) Electrician I; added one (1) Treatment Plant Operator I.
- Sewerage Administration – eliminated one (1) Environmental Analyst; added one (1) Engineering Technician I.
- Sanitation Division – eliminated one (1) Field Supervisor, one (1) Waste Wise Coordinator, and one (1) Laborer III.
- Animal Shelter – eliminated one (1) Clerk IV; added one (1) Laborer II.

- **Risk Management** – eliminated one (1) Clerk III – Receptionist and one (1) part time Clerk III (Intern).

- **Human Resources** – eliminated one (1) Employee and Training Manager, one (1) Executive Secretary, two (2) Clerk II's, one (1) part time Clerk II; added one (1) Clerk IV and one (1) Clerk III – Receptionist.

- **Civic Center** – eliminated one (1) Custodian and one (1) Food and Beverage Assistant.

Other staff changes reflect a net reduction of one full time position and addition of one part time position, summarized as follows for those positions not under the direction of the President (106 to 105 full time):

Externally Managed Staffing:

- **City Court** – the elimination of one (1) Supervisor of Juvenile & Community Services and one (1) Community Service Work Supervisor; added one (1) part time Community Service Work Supervisor.
- **City Marshall** – reclassified one (1) City Marshall Deputy and one (1) Transportation – Bailiff to two (2) deputies.
- **District Attorney** – Addition of one Assistant District Attorney.

Payroll increases are essential to adequately maintain competitive levels with the private sector, to retain our loyal employees, and to reward those who have exceeded our expectations. This administration will continue to monitor COLA (cost-of-living allowance) indexes and revenue trends to see if any opportunity avails itself for an increase.

Retirement Contributions for the City Police Department has substantially increased with the Louisiana Municipal Police Retirement System from 9% to 15.25% through June 2004, following with 21.5% through 2005. The City of Houma Police Pension and Relief Plan, which covers police officers hired prior to October 1983, has decreased its annual contribution from \$173,410 to \$101,539 in 2003, to the current level of \$98,623 for 2004 and 2005. In addition, annual debt service payments of \$ 92,210 are due against \$2.265 million in outstanding bonds from financing the local and state merger of 1983. The total impact on the Police Department from 2002 has been as follows:

<u>Year</u>	<u>State Plan</u>	<u>Local Plan</u>	<u>Merger</u>	<u>Total</u>
2002	219,060	173,410	92,210	484,680
2003	316,957	101,539	92,210	510,706
2004	592,757	98,623	92,210	783,590
2005	555,692	98,623	92,210	746,525

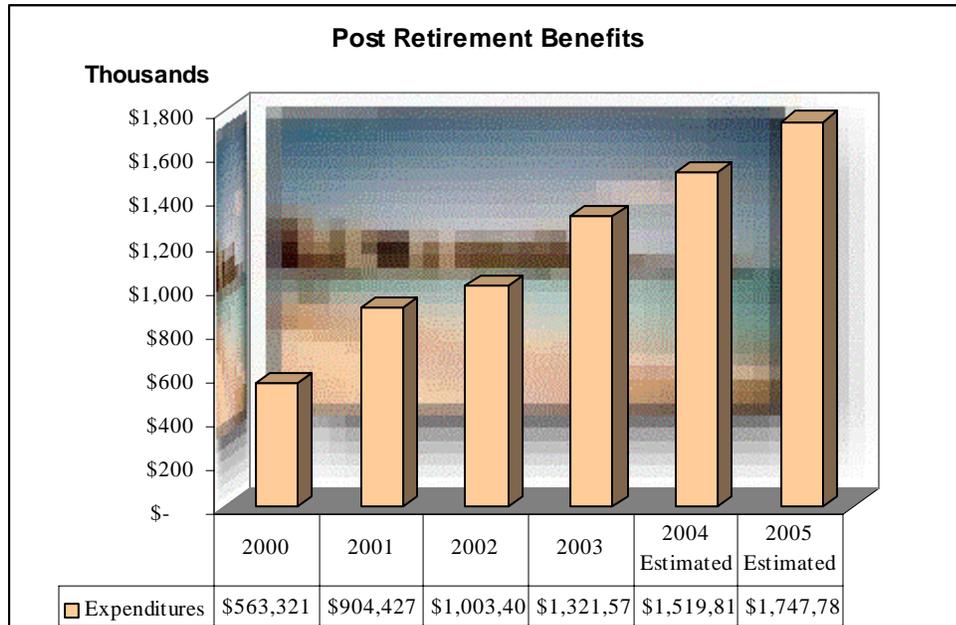
An increase of 54.02% since 2002

The Louisiana State Firefighters Retirement System increased the employer's portion in January 2003 from 9% to 10.25% through April 2003, 18.25% through June 2003 and 21% through 2005. The City of Houma Firemen's Pension and Relief Plan, which covers firemen hired prior to 1980 has an increase in their annual contribution from \$57,491 to \$228,200 in 2003, and \$213,271 for 2004 and 2005. With the local and state merger of 1980, annual debt service payments in excess of \$400,000 annually are due against \$2.245 million in outstanding bonds, which was used to finance the merger. The impact from 2002 on the Fire Department has been as follows:

<u>Year</u>	<u>State Plan</u>	<u>Local Plan</u>	<u>Merger</u>	<u>Total</u>
2002	188,271	57,491	422,572	668,334
2003	320,554	228,200	423,960	972,714
2004	420,312	213,271	419,037	1,052,620
2005	415,250	213,271	417,769	1,046,290

An increase of 56.55% since 2002

Post Employment Benefits are provided by the Parish for retired employees with at least ten years service and retiring from one of the formal Parish retirement systems. As reflected in the schedule below, escalating medical costs over the last several years have forced a reevaluation of the “one-size fits-all” plan.



In September 2004, the Council adopted a new plan for employees retiring on or after January 1, 2005, under the following vesting schedule:

- 1 to 15 years of service, 2.75% per year
- 16 to 20 years of service, 3.75% per year
- 21 to 30 years of service, 5% per year, limited to premium paid for active employees.

By way of example, an employee with ten years of service will be offered 30% of their premiums paid compared to 85% paid for 25 years of service.

Long Term Impacts

Sound financial planning requires that Administration and Council look beyond immediate budget issues and begin to assess the impact that current policy decisions may have on future budgets. In this regard, I would like to once again make the Council aware of *five* major issues that we must face in the next year.

The Public Safety Fund is the *first* area of concern, which has been recognized for several years. Through prudent planning and setting aside surpluses from open positions and increased tax collections the need to supplement from General Fund (PILOT) was delayed until 2003. For the years 1994 through 1999, the PILOT revenue transferred from City Utilities to the General Fund was at 50%, reserving cash needs for the City Utility System. For a short-term solution, a portion of the remaining 50% was used to supplement the shortfalls in Years 2003 and 2004, however the Parish must seek additional permanent funding sources for these most basic public services. This fund will

continue to require a minimum of \$1.2 million in supplemental assistance from general sources even given today's reduced expense levels as proposed.

The *second* major issue is the **Sanitation Operations and Maintenance Fund**. The 38,400 average units will produce approximately \$4.6 million of collection fees should the Parish adopt a recommended \$10.00 per month user fee as compared to the \$9.00 per month fee scheduled to take affect in January 2005. In February 2003, renegotiation of the solid waste collection services contract resulted in the loss of disposal (tipping) fee income from the residential waste stream reflecting an approximate net cost of \$3.00 per user per month. In May 2004, renegotiation of the solid waste disposal services contract resulted in an approximate net savings of \$1.25 per user per month.

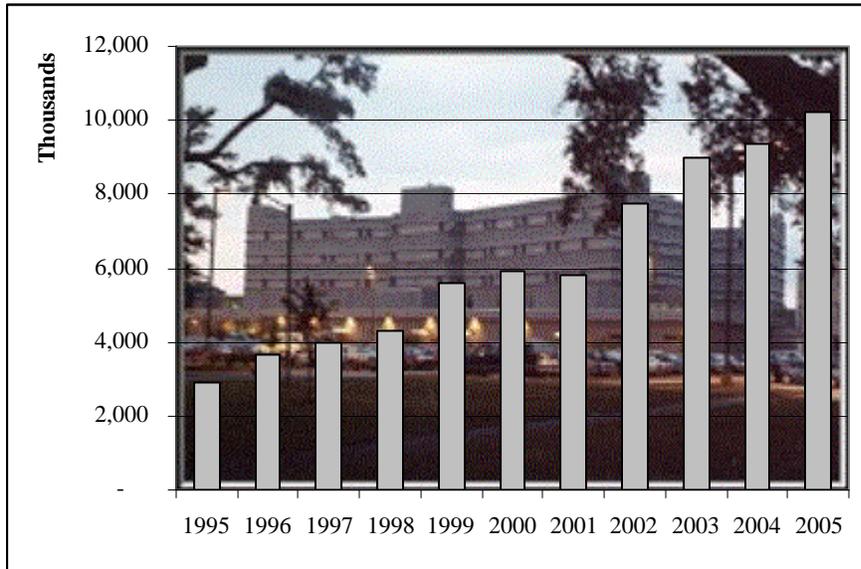
With a 2004 operating deficit of approximately \$1.26 million, a 2004 ending fund balance (reserve available for 2005) of \$255,000 and the lack of available recurring resources from the General Fund to subsidize these operations, the user fee rate structure was addressed and updated by Administration to reflect minimum changes. The user charge rates established apply to all residential units and small commercial units within the entire parish who contribute solid waste to the parish operated solid waste collection and disposal system.

A *third* major issue and proposed remedy relates to the **Parish Wide Sewerage Fund**. In September 2004, the firm of GSE Associates, Inc. completed a sewer rate study to determine the ability of the sewer user fees in meeting the financial obligations of the Sewerage Department, without supplementation from General Fund. Parish Administration has reviewed the study with recommendations submitted under Budgeted Proposal #1, including a rate increase generating \$1.6 million in additional revenue. A formal presentation by GSE and Administration will be made to the Council during the budget hearings for consideration.

Containment of **Health Insurance** costs in 2005 at the same level as 2004 will be accomplished through additional program changes and possible increases of employee contributions. Group benefit recommendations for 2005 are expected to be received later this year. It is important to reaffirm that our 2005 Proposed Budget assumes no financial impact over and above experienced in 2004 which may resolve this *fourth* major issue. However this cannot be viewed as a long-term solution, because program benefits can only be reduced to reasonable levels.

Our *fifth* challenge was to address the General Fund Supplement to our **Parishwide Recreation Programs** which can be eliminated as a result of staff changes and reductions, increased property tax collections, termination of All-star travel and a recommended increase in the registration fees. Registration Fees proposed will generate an estimated \$142,050 in 2005, an increase of \$58,960 should the Parish Council adopt the recommended changes to the fee structure. This will also provide for an increase in the length of youth program seasons, which will benefit the majority of participants.

Analysis of group insurance claims over a 11-year period (including 2004 projected and 2005 proposed)



<u>Year</u>	<u>Group Insurance Claims</u>
1995	2,917,072
1996	3,643,520
1997	3,968,643
1998	4,307,855
1999	5,615,748
2000	5,938,496
2001	5,789,562
2002	7,733,311
2003	8,989,444
2004	9,347,804
2005	10,250,000

Distinguished Budget Presentation

The Finance Department, Accounting Division received the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 and 2004 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. This is the second year the division has received this award.

Five years ago, the Finance Department began using the GFOA criteria only to improve the reader’s ability to interpret the comprehensive document, provide a “user-friendly” guide, and provide the Council, Administration and Management a Financial Plan they could easily follow through-out the year. This past two years, special effort was made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

CONCLUSION

While our government faces many challenges, none are any more insurmountable than those faced by many of our local businesses and individual taxpayers. We are fortunate in that all the issues we face have reasonable and achievable solutions. We could certainly disagree about what we believe to be the absolute best solution to each challenge, but working together we will ultimately find a solution. In working through this process, I ask that we all allow ourselves to be guided by one simple vision.

“BASE EACH DECISION WE MAKE ON ACHIEVING MAXIMUM BENEFIT ON BEHALF OF THE CITIZENS OF TERREBONNE PARISH”.

Thank you for your time and consideration given during this budget approval process.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Schwab". The signature is written in a cursive, flowing style.

Don Schwab,
Parish President,
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2005 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader a detailed overview of various components of the Budget.

ECONOMIC OUTLOOK

The future of our economic conditions was used to make projections for many of our most important revenues. As part of the 2005 budget process, the Parish department heads were asked to identify foreseeable changes in revenues and expenditures for 2005. As part of down-sizing Parish government, departments were asked to scale back to a level matching current revenue trends and when possible, avoid using non-recurring revenues to balance their budgets.

The economic outlook for the coming year affects estimates of revenue, which, in turn, dictate the amount of funds available for spending. The following is an excerpt from the *Louisiana Economic Outlook: 2005 and 2006*, prepared by Loren C. Scott, Professor Emeritus in Economics, James A. Richardson, Alumni Professor of Economics, Louisiana State University, and A.M.M. Jamal, Professor of Management, Southeastern Louisiana University; published by Division of Economic Development and Forecasting, E.J. Ourso College of Business Administration, Louisiana State University, Baton Rouge, La., October 2004:

Growth patterns will vary significantly across the State's 8 (eight) MSA's over 2005-06. For example:

Houma should be in the middle of the pack over the next two years. Given present and projected energy prices, it should be the lead dog, but this area is getting virtually no push from the energy sector. The only factor keeping it in the middle of the pack is likely new jobs at Bollinger Shipyards.

LEM (Louisiana Econometric Model) is forecasting 2,200 new jobs in Houma over the next two years. A minor source of these jobs will be a slight upward movement in the rig count in the area. We are forecasting 200 new jobs in the extraction industry over the next two years. We are betting most of the job growth in this area on Bollinger Shipyards. By winning the Navy contract to build the Littoral combat ship, Bollinger will need to add at least 500 jobs to its workforce, and indications are the company will use its large yard at Lockport (located on the border of Terrebonne/Lafourche Parishes) to begin this work.

In April of 2003, the Parish Council approved an agreement with the Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association for an organizational assessment to implement an Economic Development Strategic Plan. As part of the implementation of the Strategic Plan, the creation of Terrebonne Economic Development Association (TEDA) was completed. In 2004, the Parish Occupational License was increased to derive a funding source for TEDA, which is scheduled to have appointed board members by early 2005.

The above Economic indicators provides some optimism, long-term impacts from the Public Safety Fund, Sanitation Operations, Parish Wide Sewerage Operations and Health Insurance are the primary concerns and limitations that continue to be in the fore front of budget planning.

ALL FUND SUMMARY

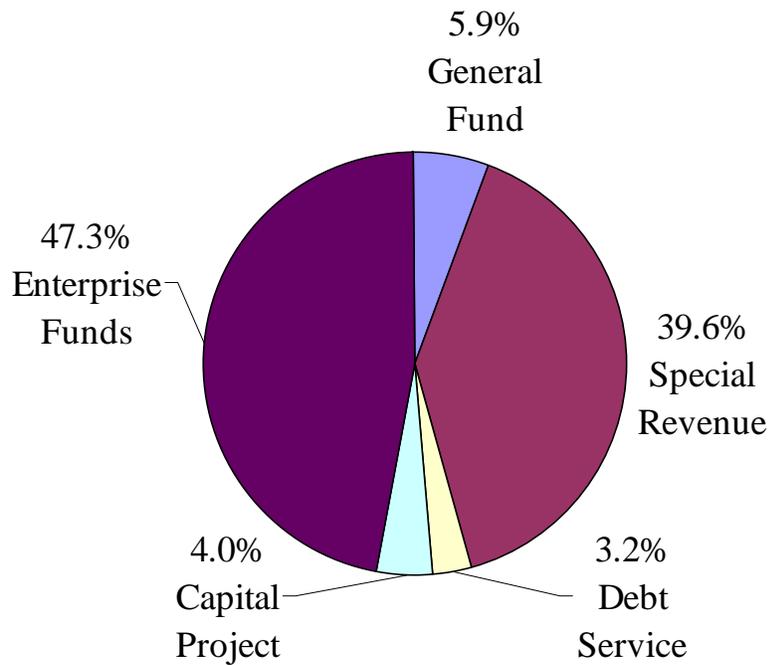
The adopted budget for the year 2005 for all funds, including the operating capital and capital outlay, totals \$155 million. This is an increase of 2.51% or \$3.80 million from the original 2004 adopted budget. For comparison, the final 2004 budget was not used because it contained capital expenditures carried over from prior years. The chart on the next page and the graph that follows depict the total annual operating budget by fund type for the original 2004 budget and the recently adopted 2005 budget. The revenue summary and appropriation assumptions are discussed in the "Understanding the Budget" section of this report.

BUDGET MESSAGE SUPPLEMENT

2005 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	2004 ADOPTED BUDGET	2005 ADOPTED BUDGET	2005 BUDGET OVER (UNDER) 2004 BUDGET	
General	\$ 10,430,689	\$ 9,080,312	\$ (1,350,377)	-12.95%
Special Revenue	59,506,988	61,392,380	1,885,392	3.17%
Debt Service	5,175,654	5,006,828	(168,826)	-3.26%
Capital Project	7,267,044	6,219,118	(1,047,926)	-14.42%
Proprietary	68,783,239	73,351,755	4,568,516	6.64%
Grand Total	\$ 151,163,614	\$ 155,050,393	\$ 3,886,779	2.57%

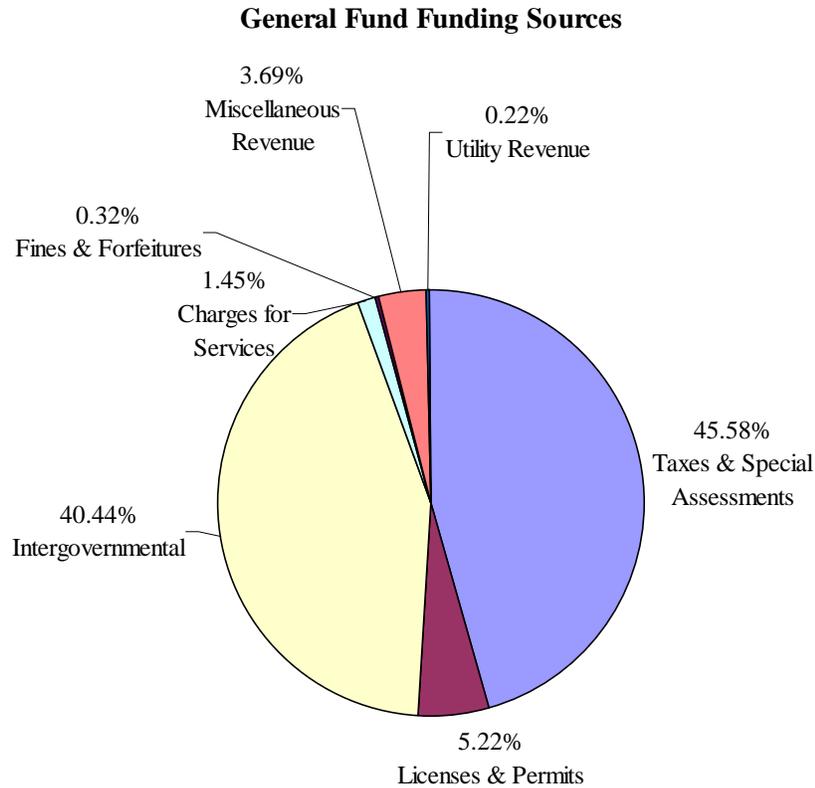
2005 ANNUAL APPROPRIATIONS BY FUND TYPE



BUDGET MESSAGE SUPPLEMENT

GENERAL FUND

As shown in the chart on the previous page, the General Fund makes up 5.9% of the total Parish budget for the year 2005. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.



Total appropriations for the General Fund Annual Operating Budget decreased by \$1,350,377 or 12.95%, compared to the 2004 original budget. Although the General Fund Departments suffered from the high increases in group insurance, pension costs and low interest rates on investments as in all funds, recurring and non-recurring expenditures were reduced as part of the down sizing of the government's operations.

BUDGET MESSAGE SUPPLEMENT

SPECIAL REVENUE FUNDS

Approximately 39.6% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund or charges for their services such as the sanitation collections.

The 2005 budgets for Special Revenue Funds increased by \$1,885,392 or 3.17% from the 2004 funding level of \$59,506,988. This is primarily the result of an increase in the Firefighters and Police Pensions and increases in the group insurance benefits for all funds.

DEBT SERVICE FUNDS

Debt service requirements for 2005 decreased by \$168,826 from the prior year or 3.26%. There were no significant changes.

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2005, new project funding totaled \$6,219,118. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the visit of Tropical Storm Isidore and Hurricane Lili within eight days of each other in 2002. A detail of these projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$45.7 million, an increase of \$7.9 million over the \$37.8 million originally adopted in 2004. The services provided include both electric and gas and is funded by utility revenue. Based on the provisions set forth in the 1992 Revenue Bonds, the General Fund receives an annual distribution of "payments in lieu of taxes" from this fund and anticipates \$2.25 million for 2005. The fluctuation in expenditures is directly attributed to the cost of fuel for resale, which increased from \$26.3 million in 2004 to \$33.0 million for 2005, although some of the increase relates to group insurance benefits and pensions for employees.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations of \$6.63 million, an increase of \$.34 million over \$6.29 million originally adopted in 2004, or 5.41%. Sewer fees are charged to users of the services. The Parish has made a commitment to aggressively improve this system over the next five years and is highlighted in the Parish President's Budget Message in this budget. In addition, the sewer rates were increased following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund, without supplementation from the General Fund.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.17 million, an decrease of \$.08 million over the \$2.25 million originally adopted in 2004, or 3.56%. Both user charges and a General Fund Supplement of \$860,000 fund this activity.

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$21.1 million, compared to 2004 of \$22.4 million, a 1.3% decrease.

BUDGET MESSAGE SUPPLEMENT

PROPRIETARY FUND TYPES (Continued)

Reflected in the following chart, each of the internal service funds have had decreases ranging from 2% to 11%. Although Group-health expenditures have been increasing nation-wide, Terrebonne Parish estimated to end 2004 with a decrease due to changes in the plan design and lower claims. In 2005, the group-health budget was reduced by 6% due to additional plan design changes. Although nation wide trends are estimating 16% increases in claims.

The Human Resources Department collects revenue of 2.10% of gross payroll from departments of the parish, which is used to pay the operations of this department which also includes the self-funded unemployment claims. This department will incur an increase in unemployment claims and legal fees due to the down-sizing of government staffing in 2004, however an offset from staff reductions in the Human Resources Department reflects an overall decrease of 8%.

The Purchasing/Warehouse and Information Technology Divisions of Finance are both anticipating a decrease of 11% due to staff reductions and other cost saving measures.

INTERNAL SERVICE FUNDS

	2004 ADOPTED BUDGET	2005 ADOPTED BUDGET	2005 BUDGET OVER (UNDER) 2004 BUDGET	Percent
Risk Management	\$ 6,369,666	\$ 6,150,280	\$ (219,386)	-3.0%
Group Management	12,717,028	11,907,700	(809,328)	-6.0%
Human Resources	646,302	592,456	(53,846)	-8.0%
Purchasing/Warehouse	688,874	610,403	(78,471)	-11.0%
Information Systems	1,312,317	1,170,639	(141,678)	-11.0%
Fleet Maintenance	700,255	684,058	(16,197)	-2.0%
	<u>\$ 22,434,442</u>	<u>\$ 21,115,536</u>	<u>\$ (1,318,906)</u>	<u>-6.0%</u>

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

Moody's Rating	Rating
Public Improvement Bonds, Series ST-1998A	A2
Public Improvement Refunding Bonds, Series ST-1998 B	A2
General Obligation Bonds for Roads and Drainage	A2

Standard & Poor's	Rating
\$4.50 million Public Improvement Bonds Ser ST-2000 dated Nov. 1, 2000	AAA
\$12.57 million Public Improvement Bonds Ser ST-1998 A	AAA
\$2.93 million Public Improvement Sewer Refunding Bonds Ser ST-1998 B	AAA
General Obligation Bonds for Roads and Drainage	A+

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. Financing has been provided by Federal Grants and General Obligation and Public Improvement bond proceeds. In 2005, the Parish is proposing to sell Public Improvement Bonds (from the ¼% Capital Improvement Sales Tax), which will net an additional \$2.8 million for new construction. In addition, \$5.0 million in General Obligation Bonds will be issued as part of a \$20.0 million bond issue approved by voters at the end of 2004 for Sewer, Drainage and Road & Bridge Improvements.

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2004 budget process:
 - July 1, 2004 – Instructional Letter and Budget Packets sent to Departments
 - August 1 – 30, 2004 – Various Deadlines by departments for submission of budget requests
 - August, September, 2004 – President and Parish Manager’s Discussions/Review with various departments and Finance Department
 - September 29, 2004 – Scheduled presentation of budget to Council
 - October – November 29, 2004–Council Budget Hearings during the Budget and Finance Committee Meetings
 - December 1, 2004 – Council scheduled to consider approval of revised budget
 - January 1, 2005 – Budget takes effect
- (2) The Council conducts public hearings in October through the first Wednesday in December to obtain taxpayer comments.
- (3) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the last regular meeting of the year in progress. The budget is legally enacted through passage of an ordinance.
- (4) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (5) All budgeted amounts, which are not expended, or obligated through contracts, lapse at year-end.
- (6) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (7) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds.

The 2004 Budget Amendments passed by Council after the submission of the 2005 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2005 Budget includes all 2004 Budget Amendments, which were approved by the Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or retained earnings. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish has the following fund types:

➤ **Governmental Funds**

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

➤ **Proprietary Funds**

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ **Fiduciary Funds**

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time, Fiduciary Funds are not included in the 2005 Budget.

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format for fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

UNDERSTANDING THE BUDGET

FINANCIAL POLICES (Continued)

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Comptroller, Parish Manager, and Parish President. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpended available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method. Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council. The current policy expired in July 2003, however an extension was granted by local banks through December 31, 2004 to coordinate with the Parish year-end. The Parish is currently in the process of preparing “requests for proposals” for two-year terms beginning January 2005 and ending December 2006.

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year’s budget are recorded as revenue for the subsequent fiscal year. The 2004 tax levy is recorded as deferred revenue in the Parish’s 2004 financial statements and recorded as revenue in the 2005 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered “measurable” when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such so as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The General Fund also receives an annual “payment-in-lieu-of taxes” from the City Utility System, which is generally used for urbanized projects and services. A portion of this revenue funds the City Court, City Marshall, Municipal Auditoriums, Urban Transit, Urban Parks and Grounds, Waterlife Museum, and various other programs and projects which are listed in the “Summaries Section” of this budget.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years.

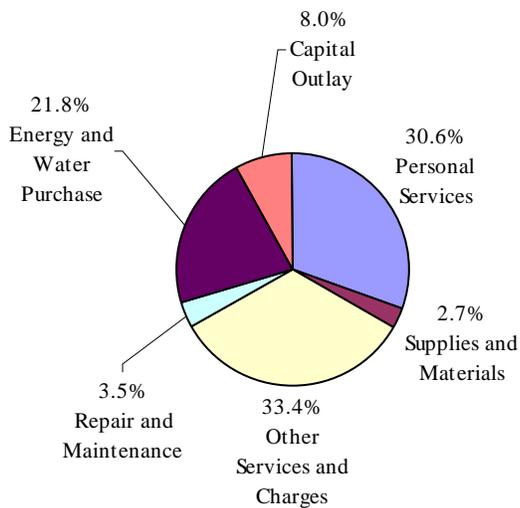
UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES

2005 SUMMARY OF ALL EXPENDITURE BY TYPE

	<u>2003 ACTUAL</u>	<u>2004 BUDGET</u>	<u>2004 PROJECTED</u>	<u>2005 BUDGET</u>
Personal Services	\$ 45,901,220	\$ 50,877,859	\$ 46,529,474	\$ 44,739,440
Supplies and Materials	3,832,493	4,650,188	4,135,873	4,129,841
Other Services and Charges	57,274,904	63,523,658	61,823,260	55,704,907
Repair and Maintenance	5,427,479	7,484,975	7,391,170	5,339,410
Subtotal	112,436,096	126,536,680	119,879,777	109,913,598
Energy and Water Purchase	30,736,512	26,260,000	32,490,000	33,015,000
Capital Outlay	23,544,693	65,299,974	62,256,612	12,183,181
Grand Total	\$ 166,717,301	\$ 218,096,654	\$ 214,626,389	\$ 155,111,779

SUMMARY OF ALL EXPENDITURES BY TYPE



Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) claims, judgments and compensated absences which are recorded as expenditures when paid with expendable available financial resources; and (2) principal and interest on general long-term debt which are recognized when due.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

The Parish maintains an Insurance Reserve of \$2.0 million in the General Fund's Fund Balance for unforeseen liabilities, which cannot be paid from current financial resources. In December 2002 and December 2003, \$800,000 and \$1,000,000 respectively, were transferred to the Group Insurance Fund. In addition, an amount equal to 16% of the total Federal and State Grants awarded is reserved to meet cash flow needs until reimbursement is received, which is generally a 45-60 day turnover. In the event of emergencies or natural disasters, the Parish established a Dedicated Emergency Fund, which may accumulate funds not to exceed \$5.0 million. In 2002, following Tropical Storm Isidore and Hurricane Lili, the Parish transferred \$2.0 million to the departments affected by the storms to match Federal and State Emergency Funds and for projects ineligible for reimbursement. In 2004 and 2005 funds will be transferred from the General Fund to the Dedicated Emergency Fund to re-establish the minimum balance of \$3.0 million.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS

Total sources reflect an overall decrease for 2005 under the projected 2004 projected revenue collections, with the largest decreases in intergovernmental revenue, (67.5%) and the largest increase in Utility Revenue, 7.77%. A comparison of 2003 Actual, 2004 Budget /Projected and 2005 proposed revenue is as follows:

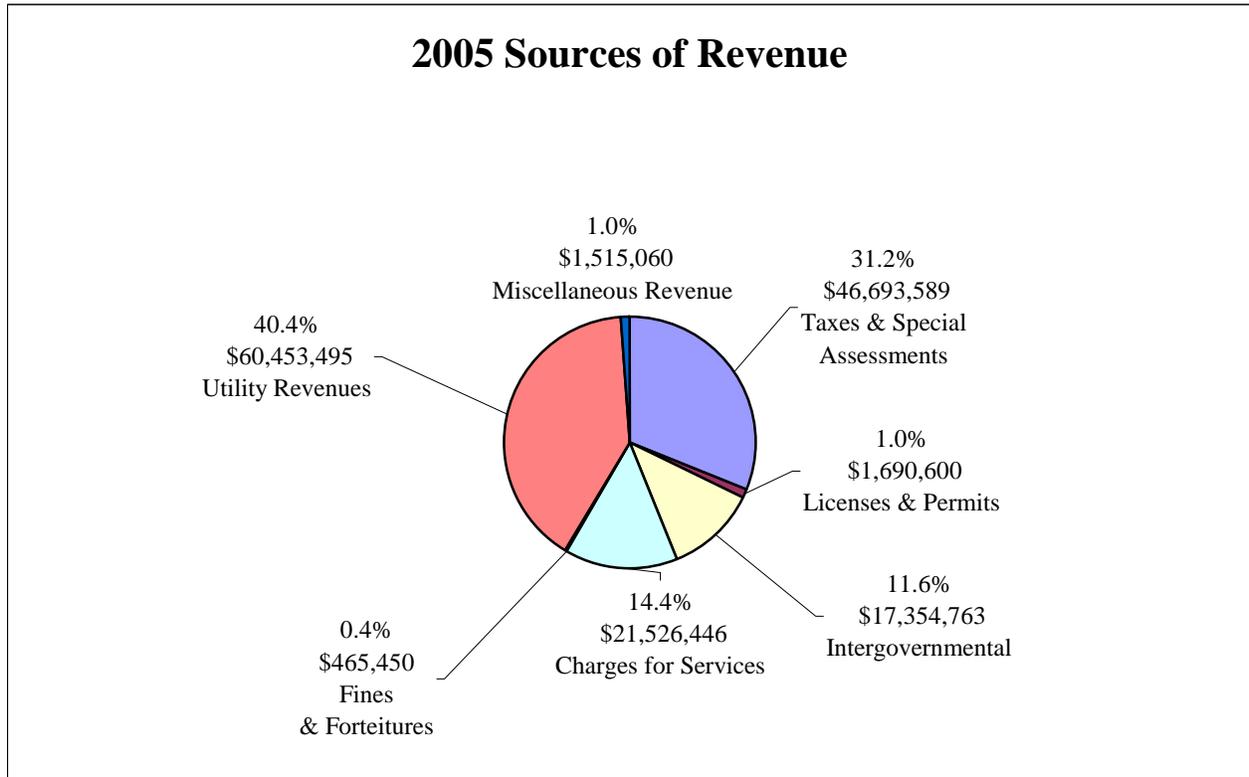
2005 SUMMARY OF ALL BY REVENUE TYPE

	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 BUDGET
Taxes & Special Assessments	\$ 46,070,742	\$ 44,229,200	\$ 47,014,259	\$ 46,693,589
Licenses & Permits	1,905,475	1,590,500	1,743,697	1,690,600
Intergovernmental	25,563,566	52,332,874	53,356,627	17,354,763
Charges for Services	20,054,860	20,803,277	21,189,760	21,526,446
Fines & Forfeitures	459,456	507,000	469,383	465,450
Utility Revenue	53,558,957	50,842,474	56,094,606	60,453,495
Miscellaneous Revenue	10,692,764	1,973,287	2,562,290	1,515,060
Grand Total	<u>\$ 158,305,820</u>	<u>\$ 172,278,612</u>	<u>\$ 182,430,622</u>	<u>\$ 149,699,403</u>

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS (Continued)

Below the pie chart reflects the funding sources by type, with the percentage of the total for each category.



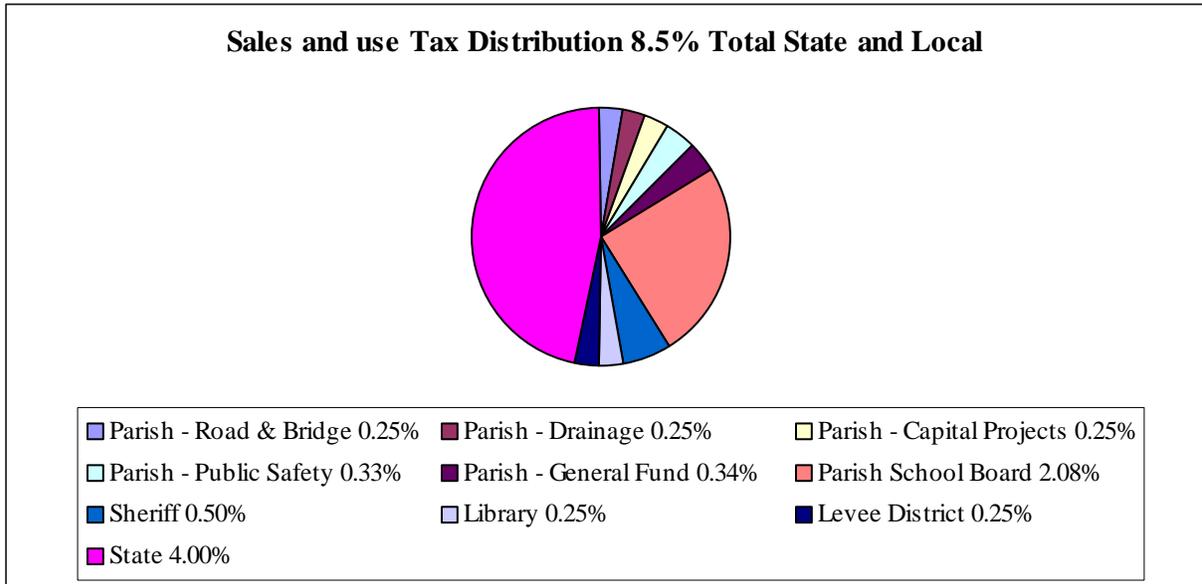
TAXES

The Taxes and Special Assessments revenue includes sales and use, property, hotel/motel, ad valorem (property), and special assessments on property. Taxes make up for 31.2% of the total sources as shown above, and is projected to generate \$46.7 million. A ten-year history of the tax revenues may be found in the "Miscellaneous Information" section of this budget. Two major sources, sales tax and property are discussed below.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS (Continued)

The Sales and Use Tax rate in Terrebonne Parish is presently 8.5% and is distributed as follows:



The 2005 sales tax revenue estimates for all funds of the Parish totals \$25,040,661 and is approximately 95% of the 2004 projected sales tax collections. Factors considered in arriving at this estimate include historical data and the judgment of the Finance Department personnel relative to the performance of the local economy.

General property taxes are expected to continue the modest growth experienced in the last six years, however in 2004 the Parish Assessor aggressively updated appraisals, which lead Finance personnel to reflect a five percent growth for 2005 over the collections of 2004. The collections are estimated to be \$20.0 million.

Property is reassessed every four years, with 2004 the most recent year of reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax. The 2004 Budget/Projections include non-recurring state and federal grants for special projects such as \$16.2 million received from FEMA for elevation and buy-outs of homes in flood-prone areas of the Parish.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS (Continued)

CHARGES FOR SERVICES

Electric fees are based on kilowatts used and gas is on cubic feet. The sewer fees are based on water consumption. The Solid Waste Fee is a flat fee per month per residential or small business user and is expected to rise as the cost of collection and disposals was renegotiated in 2004. The Civic Center charges fees based on usage of the facilities and the concessions and catering from the in-house food service.

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major source of the miscellaneous income.

FUND BALANCE

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2002 and 2003, the Parish supplemented the Group Insurance Fund in the amount of \$800,000 and \$1,000,000 respectively with hopes that one day; those funds may be returned through the user departments. At the end of 2005, the estimated fund balance of \$6.8 million represents \$2.0 million for insurance; \$2.5 million for cash flow needed for grant programs (with 45 to 60 day turn over in reimbursements) and \$483,148 of the Utility Fund "Payment In Lieu Of Taxes". Sales taxes are recognized on a modified accrual basis and are recorded in the month they are collected by the vendor. For example, December collections are received by the Consolidated Government in February (2-month lag). For this reason, two months of sales taxes are reserved in the fund balance for cash flow purposes. In addition to the reserved fund balance, the Utility System has available \$1.9 million from the years 1994 through 1999 when only 50% of the eligible PILOT was transferred to the General Fund.

The Dedicated Emergency Fund derives its balance from the General Fund surpluses and as mentioned earlier, will have \$3.0 million by the end of 2005 avoiding any unforeseen emergencies.

The Public Safety Fund has used all surpluses in their fund balance and now requires a General Fund Supplement. This expected shortfall has actually been prolonged over four years with the Fire and Police Department's inability to maintain a full staff. The Utility "payment in lieu of taxes", an urbanized source, will be a short-term solution, however Administration will be working towards locating a permanent source of funding. A reduction in force proposed has reduced the General Fund supplement required in 2005 to \$1.1 million, down from 2004 of \$2.5 million.

In February 2003, renegotiation of the solid waste collection services contract resulted in the loss of disposal (tipping) fee income from the residential waste stream reflecting an approximate net cost of \$3.00 per user per month. In May 2004, renegotiation of the solid waste disposal services contract resulted in an approximate net savings of \$1.25 per user per month. With a 2004 operating deficit of approximately \$1.26 million in the Sanitation Fund, a 2004 ending fund balance (reserve available for 2005) of \$255,000 and the lack of available recurring resources from the General Fund to subsidize these operations, the user fee rate structure was addressed and updated by Administration to reflect minimum changes. The user charge rates established in this article apply to all residential units and small commercial units within the entire parish who contribute solid waste to the parish operated solid waste collection and disposal system. The 38,400 average units will produce approximately \$4.6 million of collection fees should the Parish adopt the recommended \$10.00 per month user fee as compared to the \$9.00 per month fee scheduled to take affect in January 2005, per Ordinance #6538.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS

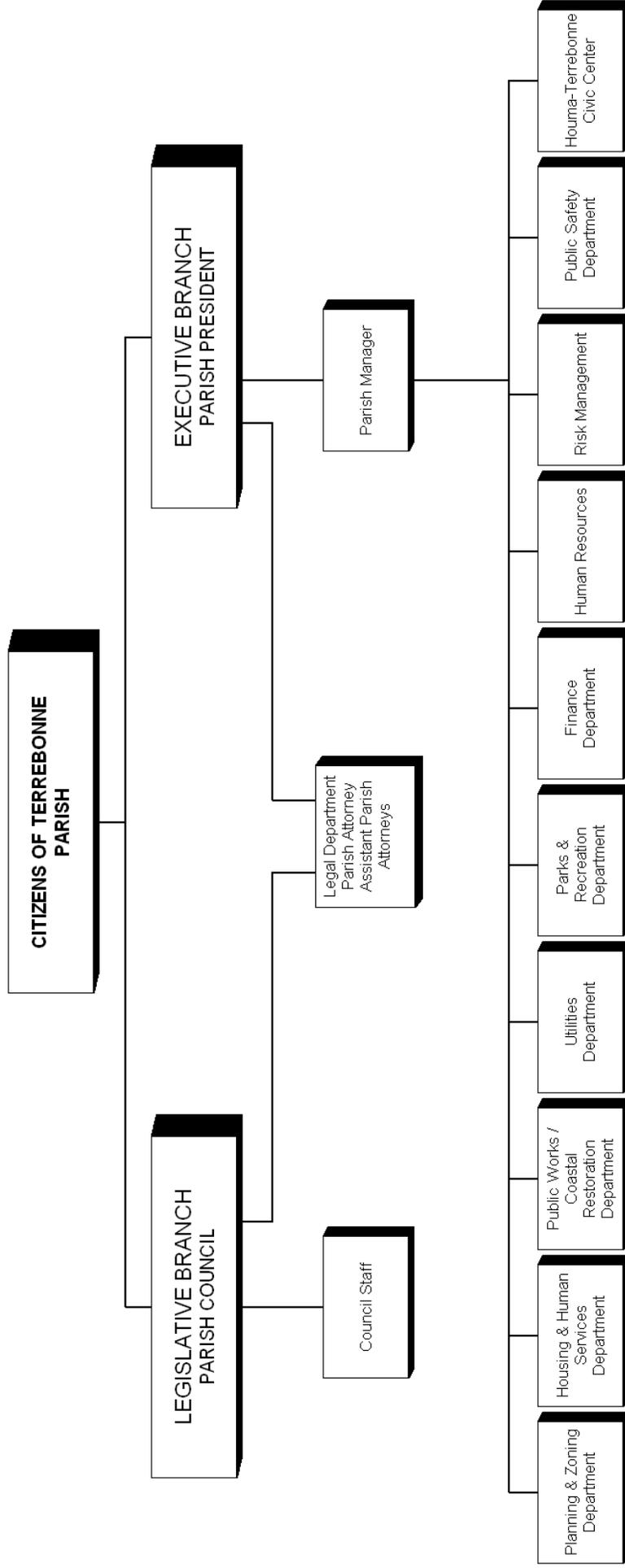
PERSONAL SERVICES

The Parish provides for a cost-of-living and merit program that is determined by the on-going revenue available, surpluses and the health of the economy. For 2004 and 2005, the cost-of-living increase has been postponed in order to study the impact of the current local and national economy. A longevity increase on the full-time permanent employee hourly rate is based on the number of year's service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service.

The health, dental, and life insurance benefits of our full-time and retired employees have increased for another year. In 2004, family coverage has a co-pay of \$115 per month, while single coverage is \$35 per month. The group insurance premiums charged to our user departments have been budgeted the same as 2004 with anticipated reductions in benefits and increase employee contributions needed to offset projected medical cost increases.

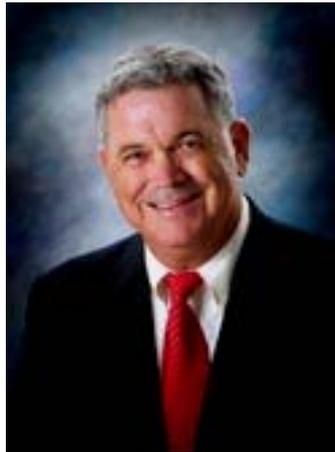
The retirement contributions for the year 2004 increased with the Parochial Employees Retirement System from 3.75% to 5.25% of gross payroll. The La. State Firefighters Retirement System increased in 2003 from 18.25% to 21%. The Louisiana Municipal Police Retirement System has increased the employer's portion from 9% to 21.5% in 2004 with the same anticipated for 2005.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH OFFICIALS

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's fourth since consolidation.



**Mr. Don Schwab,
Parish President,
Executive Branch**

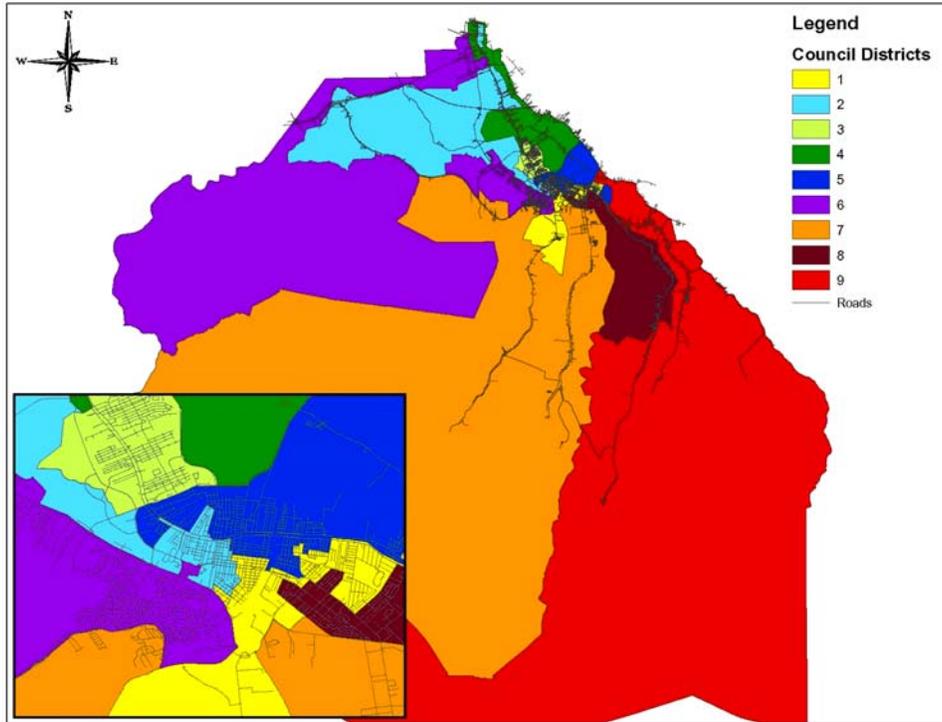
TERREBONNE PARISH OFFICIALS



Legislative Branch

**Front Row- Mr. Wayne Thibodeaux, District 2, Ms. Kim Elfert, District 3,
Ms. Teri Chatagnier Cavalier, District 4, Ms. Christa Duplantis, District 5,
Mr. Clayton Voisin, District 7, Back Row- Mr. Alvin Tillman, District 1,
Mr. Peter Rhodes, District 8, Mr. Harold Lapeyre, District 6,
Mr. Pete Lambert, District 9.**

TERREBONNE PARISH DISTRICT MAP / STATE MAP



TERREBONNE PARISH GENERAL INFORMATION



Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because “terre bonne” means “Good Earth”. Terrebonne parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water), and is the second largest parish in the state of Louisiana. It is located in the heart of “Cajun Country”, to the east is historic New Orleans, to the west is the famed Evangeline Country, to the north is Baton Rouge, the state capital, and to the south are oil and gas fields, sugar cane plantations, hunting and fishing grounds, and is bounded by the Gulf of Mexico. It is composed of low, flat land with a topography varying from prairies and wooded areas 12’ above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36’0” N latitude and 90 degrees 43’30” longitude. Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf.



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2005

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND TYPES	ADOPTED	PROJECTED 2004	ACTUAL 2003
REVENUES								
Taxes & Special Assessments	7,209,328	38,528,629	855,632	0	100,000	46,693,589	47,014,259	46,070,742
Licenses & Permits	825,100	865,500	0	0	0	1,690,600	1,743,697	1,905,475
Intergovernmental	6,884,250	10,293,266	0	177,247	0	17,354,763	53,356,627	25,563,566
Charges for Services	229,000	700,900	0	0	20,636,546	21,566,446	21,189,760	20,054,860
Fines & Forfeitures	49,950	293,500	0	122,000	0	465,450	469,383	459,456
Miscellaneous Revenue	583,500	372,380	42,580	3,000	446,100	1,447,560	1,815,092	2,484,933
Utility Revenue	35,000	6,830,285	0	0	53,588,210	60,453,495	56,094,606	53,558,957
Other Revenue	0	0	0	0	67,500	67,500	747,198	8,207,831
TOTAL REVENUES	15,816,128	57,884,460	898,212	302,247	74,838,356	149,739,403	182,430,622	158,305,820
EXPENDITURES								
Parish Council	66,924	0	0	0	0	66,924	77,106	76,522
Council Clerk	67,748	0	0	0	0	67,748	88,284	56,604
Official Fees/Publication	72,358	0	0	0	0	72,358	54,018	41,815
City Court	665,284	0	0	125,000	0	790,284	1,006,811	738,942
District Court	428,727	0	0	0	0	428,727	426,378	399,769
Juvenile Services	0	2,173,071	0	0	0	2,173,071	2,193,759	2,165,712
District Attorney	460,789	0	0	0	0	460,789	429,309	420,755
Clerk of Court	150,000	0	0	0	0	150,000	179,100	178,939
Ward Court	274,518	0	0	0	0	274,518	264,881	223,830
City Marshall's Office	0	612,810	0	0	0	612,810	593,518	605,405
Judicial-Other	260,500	0	0	0	0	260,500	260,250	132,596
Parish President	103,607	0	0	0	0	103,607	130,219	104,912
Registrar of Voters	116,451	0	0	0	0	116,451	114,785	115,717
Elections	22,300	0	0	0	0	22,300	78,734	17,497
Accounting	260,380	0	0	0	0	260,380	287,467	336,448
Customer Service	25,610	0	0	0	0	25,610	52,248	12,540
Purchasing	0	0	0	0	610,403	610,403	631,145	651,800
Risk Management	0	0	0	0	12,560,161	12,560,161	12,068,515	11,650,232
Human Resources Admin.	0	0	0	0	483,861	483,861	543,945	425,705
Legal Services	369,569	0	0	0	0	369,569	405,514	512,063
Parishwide Insurance	0	0	0	0	5,497,819	5,497,819	5,351,012	6,408,704
Parking Meter Admin.	35,968	0	0	0	0	35,968	49,084	34,143
Information Technology	0	0	0	0	1,170,639	1,170,639	1,128,843	1,041,656
Planning	813,516	931,807	0	0	0	1,745,323	1,787,358	1,746,294
Government Buildings	1,606,663	0	0	0	0	1,606,663	4,051,401	2,028,873
Code Violation/Compliance	95,000	0	0	100,000	0	195,000	371,720	100,973
Auditoriums	0	193,475	0	0	0	193,475	307,407	170,811
Civic Center	0	0	0	0	2,173,182	2,173,182	2,193,726	2,231,323
Janitorial Services	468,070	0	0	0	0	468,070	539,894	673,470
General-Other	562,931	1,542,773	37,126	0	150,595	2,293,425	2,434,409	3,100,892
Parish Prisoners	0	1,869,301	0	0	0	1,869,301	2,501,621	1,798,834
Prisoners' Medical Department	0	914,758	0	0	0	914,758	922,918	829,273
Coroner	456,476	0	0	0	0	456,476	450,000	447,567
2003 LLEBG Award	0	0	0	0	0	0	90,173	0
Police	0	5,521,428	0	0	0	5,521,428	6,170,364	5,578,158
2002 Award	0	227,000	0	0	0	227,000	293,063	64,919
Dom. Violence - General	0	0	0	0	0	0	4,073	3,328
Dom. Violence - Rural	0	0	0	0	0	0	0	231
Victims Assistance	0	0	0	0	0	94,210	126,623	94,433
Street Sales Disruption	0	0	94,210	0	0	0	52,694	17,792
Fire-Rural	0	282,579	0	0	0	282,579	228,776	1,050,489
Fire-Urban	0	3,949,999	419,769	0	0	4,369,768	7,339,734	4,889,089

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2005

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND TYPES	ADOPTED	PROJECTED 2004	ACTUAL 2003
Coastal Restore/Preserv	0	275,000	0	200,000	0	475,000	600,347	20,219
Engineering	140,891	0	0	0	0	140,891	322,507	136,361
Garage	0	0	0	0	684,058	684,058	684,557	671,121
Roads & Bridges	0	5,815,213	436,070	855,000	0	7,106,283	22,956,728	9,465,219
Road Lighting	0	1,620,705	0	0	0	1,620,705	2,125,181	1,502,128
Drainage	0	7,156,954	339,406	2,764,118	0	10,260,478	29,146,562	17,197,072
Health Unit	0	1,111,145	0	0	0	1,111,145	711,841	624,131
Summer Feeding Program	0	38,329	0	0	0	38,329	27,577	0
Public Cemeteries	0	0	0	0	0	0	0	5,957
Parish VA Service Office	13,584	0	0	0	0	13,584	14,208	10,932
Health & Welfare-Other	620,170	155,148	0	0	0	775,318	721,391	708,459
Social Detox	0	168,081	0	0	0	168,081	165,630	166,273
Terr Alcohol/Drug Abuse	0	73,295	0	0	0	73,295	68,155	55,878
Sewerage Collection	0	0	2,152,809	2,125,000	3,297,900	7,575,709	6,090,086	11,169,877
Treatment Plant	0	0	0	0	2,795,680	2,795,680	2,682,659	2,619,094
EPA Grant Administration	0	0	0	0	342,235	342,235	285,259	210,061
Sewerage Capital Addt'n	0	0	0	0	195,590	195,590	195,000	188,194
Solid Waste Services	0	10,242,111	1,527,438	0	0	11,769,549	15,036,539	13,013,599
Animal Control	0	293,799	0	0	0	293,799	390,633	331,991
Landfill Closure	0	81,500	0	0	0	81,500	120,107	763,642
Parks & Grounds	0	288,475	0	0	0	288,475	902,593	466,807
Darsey Park	0	17,798	0	0	0	17,798	193,099	7,887
Library	0	0	0	0	0	0	76,353	138
Recreation-Other	0	0	0	0	0	0	0	15,399
Adult Softball	0	46,050	0	0	0	46,050	45,876	39,142
TPR-Administration	0	485,163	0	0	0	485,163	513,022	504,988
Camps & Workshops	0	67,370	0	0	0	67,370	67,380	245,139
Grand Bois Park	0	54,262	0	0	0	54,262	65,635	74,759
Youth Basketball	0	110,000	0	0	0	110,000	135,403	138,597
Football	0	57,664	0	0	0	57,664	57,664	70,367
Youth Softball	0	49,550	0	0	0	49,550	56,023	42,669
Youth Volleyball	0	10,000	0	0	0	10,000	10,000	13,600
Baseball	0	162,000	0	0	0	162,000	159,840	162,490
Adult Volleyball	0	3,850	0	0	0	3,850	5,900	2,277
Special Olympics	0	88,602	0	0	0	88,602	77,909	104,035
Summer Camps	0	0	0	0	0	0	160,725	0
Museum-O & M	0	98,830	0	0	0	98,830	105,088	137,583
Bunk House Inn	0	29,880	0	0	0	29,880	15,000	0
Family Self Sufficiency	0	26,521	0	0	0	26,521	26,221	19,673
Vouchers Program	0	2,170,000	0	0	0	2,170,000	2,153,322	2,232,671
Home Administration	0	79,939	0	0	0	79,939	72,053	79,134
Home/Technical Assistant	0	230,664	0	0	0	230,664	214,972	320
Home/Projects	0	385,820	0	0	0	385,820	946,315	769,923
LHFA Weatherization	0	7,821	0	0	0	7,821	3,133	0
LiHeap Weath.	0	0	0	0	0	0	5,038	3,453
LiHeap Weather	0	4,301	0	0	0	4,301	8,670	9,624
CDBG Administration	0	296,400	0	0	0	296,400	320,443	291,581
LCDBG 1991 Rental Rehab	0	98,855	0	0	0	98,855	0	2,236
CDBG-Economic Development	0	233,500	0	0	0	233,500	208,697	113,437
CDBG Projects	0	232,712	0	0	0	232,712	1,438,866	483,131
CDBG Housing Rehab	0	751,388	0	0	0	751,388	1,065,121	672,581
Hazard Mitigation	0	0	0	0	0	0	16,345,964	1,852,036

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2005

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY FUND TYPES	ADOPTED	PROJECTED 2004	ACTUAL 2003
Essential Services	0	19,847	0	0	0	19,847	20,841	18,897
Shelter Operations	0	147,382	0	0	0	147,382	133,312	136,489
Homeless Prevention	0	3,500	0	0	0	3,500	2,939	9,209
Tanf Energy Assistance	0	0	0	0	0	0	15,000	3,912
LIHEAP	0	0	0	0	0	0	0	570
LHFA	0	0	0	0	0	0	0	0
LIHEAP	0	0	0	0	0	0	0	542
LHFA - LIHEAP	0	0	0	0	0	0	0	0
Fiscal Year 2003 Award	0	19,326	0	0	0	19,326	19,326	109,299
Welfare to Work / WIA Youth	0	0	0	0	0	0	13,250	36,764
CSBG-Administration	0	0	0	0	0	0	68,431	77,442
CSBG-Programs	0	0	0	0	0	0	64,426	104,615
CSBG-Administration	0	149,845	0	0	0	149,845	100,140	71,191
CSBG-Programs	0	197,138	0	0	0	197,138	75,873	96,353
Economic Development	0	0	0	0	0	0	496,757	467,087
Publicity	42,000	0	0	0	0	42,000	110,537	66,312
Economic Development-Other	321,000	500	0	0	0	321,500	1,347,253	607,921
Housing & Human Service	260,496	0	0	0	0	260,496	160,447	294,588
Parish Farm Agent	46,560	0	0	0	0	46,560	46,560	29,422
Head Start Administration	0	130,807	0	0	0	130,807	59,489	10,281
Head Start Program	0	103,678	0	0	0	103,678	107,408	100,352
Administration	0	54,350	0	0	0	54,350	84,958	59,287
Outreach & Recruitment	0	44,654	0	0	0	44,654	91,155	33,810
Education/Job Training	0	127,565	0	0	0	127,565	384,229	110,681
Leadership Dev/Supp Svc	0	5,516	0	0	0	5,516	34,832	8,278
Job Placement	0	9,009	0	0	0	9,009	15,333	5,442
Trainee Wages	0	116,858	0	0	0	116,858	309,173	72,576
FMA 03-109-0001	0	0	0	0	0	0	206,000	0
Public Transit Planning	0	51,900	0	0	0	51,900	5,801	6,033
Port Administration	126,000	0	0	0	0	126,000	996,312	1,290,131
Arts & Humanities	0	0	0	0	0	0	118,260	67,373
Arts & Humanities	0	120,133	0	0	0	120,133	65,700	141,388
Local Coastal Prgm Dev.	0	7,466,465	0	0	0	7,466,465	2,120,504	1,704,277
Metro Housing Asst. Grant	0	0	0	0	0	0	36,957	83,290
Job Readiness	0	0	0	0	0	0	0	15,220
Planning	0	50,906	0	0	0	50,906	71,192	134,975
Operation/General Admin	0	186,515	0	0	0	186,515	170,354	159,072
Vehicle Operations	0	679,033	0	0	0	679,033	691,704	616,305
Vehicle Maintenance	0	329,672	0	0	0	329,672	333,952	272,564
Non Vehicle Maintenance	0	15,851	0	0	0	15,851	11,086	11,848
Rent/Emergency Shelter	0	24,234	0	0	0	24,234	24,234	27,348
Electric Generation	0	0	0	0	23,390,387	23,390,387	22,465,198	21,327,624
Electric Distribution	0	0	0	0	2,565,285	2,565,285	2,393,427	2,510,840
Gas Distribution	0	0	0	0	15,276,857	15,276,857	14,842,780	14,093,777
Utility Administration	0	0	0	0	1,958,850	1,958,850	1,815,829	2,718,502
G.I.S. Mapping System	0	0	0	0	198,253	198,253	301,209	265,269
Emergency Preparedness	126,222	0	0	50,000	0	176,222	112,050	145,205
TOTAL EXPENDITURES	9,080,312	61,392,380	5,006,828	6,219,118	73,351,755	155,050,393	214,626,389	166,717,301

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2005

	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>PROPRIETARY FUND TYPES</u>	<u>ADOPTED</u>	<u>PROJECTED 2004</u>	<u>ACTUAL 2003</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	6,735,816	(3,507,920)	(4,108,616)	(5,916,871)	1,486,601	(5,310,990)	(32,195,767)	(8,411,481)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	2,263,522	7,082,453	4,184,226	4,404,207	41,240,587	59,174,995	67,958,221	79,577,027
Operating Transfers Out	(10,087,953)	(9,238,729)	(37,704)	(161,707)	(42,353,902)	(61,879,995)	(70,663,221)	(82,136,958)
OTHER FINANCING SOURCES (USES)	(7,824,431)	(2,156,276)	4,146,522	4,242,500	(1,113,315)	(2,705,000)	(2,705,000)	(2,559,931)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(1,088,615)	(5,664,196)	37,906	(1,674,371)	373,286	(8,015,990)	(34,900,767)	(10,971,412)
FUND BALANCE / NET ASSETS								
Beginning of Year	7,916,986	21,373,370	5,099,529	3,917,206	139,141,156	177,448,247	212,349,014	223,320,426
End of Year	<u>6,828,371</u>	<u>15,709,174</u>	<u>5,137,435</u>	<u>2,242,835</u>	<u>139,514,442</u>	<u>169,432,257</u>	<u>177,448,247</u>	<u>212,349,014</u>

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2003 Adopted</u>	<u>2004 Adopted</u>	<u>2004 Current</u>	<u>2005 Adopted</u>
General Fund:				
Parish Council	9	9	9	9
Council Clerk	5	5	5	5
City Court	25	26	25	24
District Court	7	7	7	7
District Attorney	15	15	15	16
Ward Court	18	18	18	18
Parish President	7	7	7	6
Registrar of Voters	5	5	5	5
Accounting	20	21	20	19
Customer Service	20	20	18	19
Legal Services	2	2	2	1
Parking Meter Admin.	1	1	1	1
Planning & Econ. Dev.	18	18	13	14
Government Buildings	8	6	6	6
Janitorial Services	22	18	16	3
Coastal Restoration/Preservation	0	4	0	0
Engineering	6	6	5	6
Public Cemeteries	1	0	0	0
Economic Development	7	6	3	0
Housing & Human Services	16	16	13	14
Emergency Preparedness	3	3	2	2
Total - General Fund	<u>215</u>	<u>213</u>	<u>190</u>	<u>175</u>
Special Revenue Funds				
Terr. Juvenile Detention	51	51	49	48
Parish Prisoner Fund				
Parish Prisoners	3	3	1	3
Prisoners Medical Department	11	11	11	11
Public Safety Fund				
Police Dept.	93	93	92	83
Fire Dept.	65	65	56	53
Non-District Recreation				
Recreation & Playground	6	6	5	0
Marshall's Fund	12	12	12	12
Coastal Restoration/Preservation	0	0	0	2
Job Readiness/Parenting	2	0	0	0
Section 8 Vouchers				
Family Self Sufficiency	0	1	1	1
Vouchers Program	5	4	4	4
Housing / Urban Dev. Grant				
CDBG Administration	1	1	1	1
CDBG Housing Rehab	3	3	2	3
Workforce Inv. Act. Asst.	2	2	1	0

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2003 Adopted</u>	<u>2004 Adopted</u>	<u>2004 Current</u>	<u>2005 Adopted</u>
Dept. of Labor - CSBG Grant				
CSBG	0	0	1	0
CSBG	0	0	3	0
Hurricane Andrew Relief	1	1	0	1
Comm. Svc. Homeless Grant	4	4	0	4
Social Detox	2	0	0	0
FTA Grant				
Planning	1	1	1	1
Operations / General Administration	2	1	1	1
Vehicle Operations	12	12	12	12
Vehicle Maintenance	1	1	1	2
Non Vehicle Maintenance	1	1	1	1
Youth Build Program				
Administration	2	2	2	2
Education / Job Training	3	3	4	3
Hud Head Start Program	29	29	28	29
FTA Grant				
Operations / General Administration	2	2	2	2
Vehicle Operations	5	5	3	2
Road & Bridge Fund	91	90	70	70
Drainage Tax Fund	102	102	88	88
Sanitation Fund				
Solid Waste	16	16	14	13
Animal Shelter	6	6	6	5
Fire District No. 5	1	0	0	0
Health Unit Fund	3	4	4	5
Parishwide Recreation				
TPR Administration	6	6	6	4
Special Olympics	1	1	1	1
Mental Health Fund				
Health & Welfare	4	4	4	4
Terr. Alcohol / Drug Abuse	1	1	1	1
Bayou Terr. Waterlife Museum	1	1	1	1
Total - Special Revenue Funds	<u>551</u>	<u>545</u>	<u>489</u>	<u>473</u>

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2003 Adopted</u>	<u>2004 Adopted</u>	<u>2004 Current</u>	<u>2005 Adopted</u>
Enterprise Funds:				
Utility Fund				
Electric Generation	30	30	20	23
Electric Distribution	15	15	11	13
Gas Distribution	19	19	15	19
Utility Administration	12	12	8	9
GIS Mapping System	0	1	0	1
Sewerage Fund				
Sewerage Collection	19	18	16	20
Treatment Plant	20	19	16	17
Sewerage Administration	6	7	6	7
Civic Center	19	19	17	17
Total - Enterprise Funds	<u>140</u>	<u>140</u>	<u>109</u>	<u>126</u>
Internal Service Funds				
Insurance Control Fund				
Risk Management	9	9	8	8
Human Resources				
Human Resources Admin.	8	8	5	6
Centralized Purchasing				
Purchasing	13	13	11	11
Information Systems Fund	19	19	16	17
Centralized Fleet Maintenance	12	12	11	11
Total - Internal Service Funds	<u>61</u>	<u>61</u>	<u>51</u>	<u>53</u>
Grand Total - All Operations	<u>967</u>	<u>959</u>	<u>839</u>	<u>827</u>

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Year	Amount
1993	\$ 331,686
1994	655,175
1995	917,030
1996	1,170,851
1997	1,259,196
1998	1,383,506
1999	1,234,439
2000	1,581,535
2001	1,747,423
2002	1,955,777
2003	2,158,283
2004 Projected	1,975,000

Revenues Received To
Date **\$ 16,369,901**

Projects Funded With Video Poker Revenues

Year 1993

Government Building Improvements	147,129	
Dizzy Dean	14,000	
Jail - Copy Machine	11,745	
South Central Planning	4,397	\$ 177,271

Year 1994

ADA Handicap Improvements	335,705	
3% Dedicated Emergency Fund	9,951	\$ 345,656

Year 1995

ADA Handicap Improvements	57,045	
3% Dedicated Emergency Fund	19,655	\$ 76,700

Year 1996

ADA Handicap Improvements	100,000	
Juvenile Detention	970,095	
3% Dedicated Emergency Fund	27,511	\$ 1,097,606

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 1997

St. Charles St. Widening	1,000,000		
ADA Handicap Improvements	150,000		
3% Dedicated Emergency Fund	35,126	\$	1,185,126

Year 1998

Juvenile Detention	(500,000)		
Civic Center Storage	500,000		
Administrative Complex	565,251		
Port Commission	580,000		
3% Dedicated Emergency Fund	37,776	\$	1,183,027

Year 1999

Civic Center Grand Opening	200,000		
Westside Blvd. Extension	68,800		
Country Drive Improvements	200,000		
3% Dedicated Emergency Fund	41,505	\$	510,305

Year 2000

Mosquito Control (Adjusted to Actual)	470,160		
Port Commission Administration (Adjusted to Actual)	9,991		
Port Construction	619,000		
Fire Dispatchers	113,724		
Grand Bois Park Renovations	15,000		
Business Incubator Program	20,000		
Girl's Softball Complex Parking Lot	126,000		
Agriculture Building Repairs	50,000		
Consultant - Houma Navigational Canal	14,000		
Saints Camp	50,000		
Soccer Field Complex	80,000		
Friendswood Park Playground Equipment	30,000		
Recreation District #7 Improvements	57,000		
Boys & Girls Club	25,000	\$	1,679,875

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 2001

Mosquito Control (Adjusted to Actual)	484,125		
Port Commission Administration (Adjusted to Actual)	122,890		
Port Construction Project	481,000		
Fire Dispatchers	60,130		
Juvenile Detention Gym	250,000		
Comprehensive Regional Plan	400,000		
Civic Center Landscaping & Irrigation System	60,508		
Energy Assistance Program for Disadvantaged	30,000		
Weed & Seed Technical Assistance	15,000		
Local Match - FTA Rural Transit Buses	26,920		
Landfill Closure	500,000	\$	2,430,573

Year 2002

Mosquito Control (Adjusted to Actual)	494,750		
Port Commission Administration (Adjusted to Actual)	137,397		
Port Construction Project	590,500		
Animal Shelter Preliminary Design	150,000		
Hollywood Road	40,000		
Country Drive	700,000		
Sanitation Fund	350,000	\$	2,462,647

Year 2003

Mosquito Control (Adjusted to actual)	554,692		
Port Commission Administration (Adjusted to actual)	249,238		
Westside Blvd.	100,000		
Hollywood Road South	360,000		
Recreation District #4 Swimming	15,000		
General Fund-Group Insurance Reserve (Actual)	1,000,000		
Dedicated Emergency Fund Supplement (Actual)	609,572	\$	2,888,502

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 2004

Mosquito Control (Projected)	565,485	
Port Commission Administration	186,408	
Westside Blvd.	400,000	
Sewerage Construction Fund	1,079,142	
Dedicated Emergency Fund	86,655	
		\$ 2,317,690

Projects Funded To Date \$ 16,354,978

VIDEO POKER BALANCE ESTIMATED AT 12/31/2004 \$ 14,923

2005 Proposed Revenue \$ 1,876,250

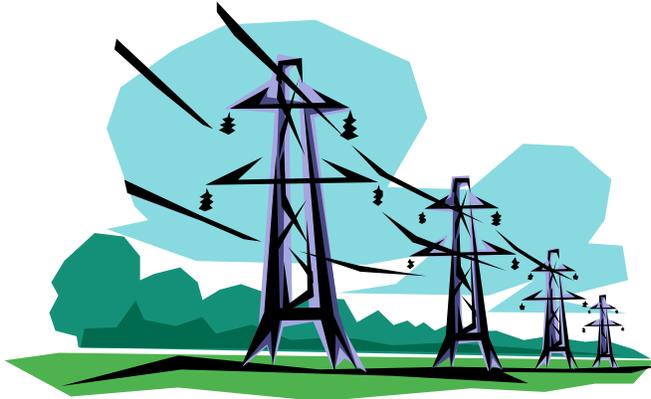
2005 Proposed Activity

Mosquito Control	577,000	
Port Commission Administration	126,000	
Sewerage Construction Fund	987,500	
Terrebonne Economic Development	140,000	
Dedicated Emergency Fund	56,288	\$ 1,886,788

VIDEO POKER BALANCE ESTIMATED AT 12/31/2005 \$ 4,385

PAYMENT IN LIEU OF TAXES (PILOT)

The PILOT (payment in lieu of taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose". The formula is calculated on the prior year's audited financial statement.



<u>Year</u>	<u>Amount</u>
1994	\$ 500,000
1995	773,043
1996	557,013
1997	1,348,630
1998	1,055,120
1999	1,582,552
2000	3,549,118
2001	3,704,970
2002	3,662,839
2003	2,320,982
2004	5,083,750
Revenues Received To Date	\$ 24,138,017

Projects Funded With PILOT

Year 1995

Summerfield/Southdown Drainage	270,000	
3% Dedicated Emergency Fund	15,000	\$ 285,000

Year 1996

3% Dedicated Emergency Fund	23,191	\$ 23,191
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Year 1997

Downtown Revitalization	200,000	
Downtown Museum	25,000	
St. Charles St. Widening	1,440,000	
Civic Center/Administrative Bldgs.	930,000	
3% Dedicated Emergency Fund	16,710	\$ 2,611,710

Year 1998

Downtown Revitalization	200,000	
Downtown Museum	25,000	
St. Charles St. Widening	819,000	
3% Dedicated Emergency Fund	40,459	\$ 1,084,459

PAYMENT IN LIEU OF TAXES (PILOT) (continued)

Year 1999

Downtown Revitalization	200,000		
Weatherproofing Administrative Complex	250,000		
Le Petit Theatre Roof Replacement	55,000		
Park Equipment-Recreation	85,000		
Weatherproofing Old Courthouse	55,000		
Houma Airport Sewerage	132,200		
3% Dedicated Emergency Fund	31,654	\$	808,854

Year 2000

Downtown Revitalization	200,000		
Operations and Maintenance:			
City Court	511,528		
Government Buildings Capital	36,003		
Handicap Annex Elevator - ADA	193,382		
Municipal Auditoriums	121,454		
City Marshall	256,186		
City Marshall (Amendment)	32,500		
Transit System	37,631		
Waterlife Museum	96,512		
Bayou Terrebonne Boardwalk & Greenspace	150,973		
Administrative Building Purchase	1,756,529	\$	3,392,698

Year 2001

Downtown Revitalization	200,000		
Operations and Maintenance:			
City Court (Adjusted to Actual)	631,018		
Government Buildings Capital	205,000		
Municipal Auditoriums	292,938		
City Marshall	239,254		
Transit System	220,719		
Waterlife Museum	109,478		
Bayou Terrebonne Boardwalk & Greenspace	150,000		
10-year Sidewalk Improvement Plan	119,000		
LIHEAP Supplement for Urban Utilities	30,000		
Downtown Boardwalk - Local Match	229,818		
Urban District Street Lights	217,000		
Administrative Building Purchase	1,000,000	\$	3,644,225

PAYMENT IN LIEU OF TAXES (PILOT) (continued)

Year 2002

Downtown Revitalization	200,000	
Operations and Maintenance:		
City Court (Adjusted to Actual)	633,072	
Government Buildings Capital	45,000	
Municipal Auditoriums	210,494	
City Marshall	294,879	
Transit System (Carried over to use in 2003)	-	
Road & Bridge (Parks & Grounds)	254,174	
Waterlife Museum (Actual)	111,869	
Downtown Promotions (Parades, etc)	62,000	
City Court Complex Fund	62,500	
Lining of Bayou Grand Caillou (Ord. #6699)	200,000	
Pitre, Acorn & Darsey Street Laterals (Ord. #6699)	50,000	
Central Avenue & White Street Drainage (Ord. #6699)	50,000	
East Houma/East Park Walking Trails (Ord. #6611/6699)	100,000	
Mobile Pumps District #5 (Ord. #6699)	100,000	
Downtown Marina	50,000	
Hayes Street Sidewalk	75,000	
Williams Avenue Bridge	300,000	
Morgan Street Bridge (Ord. #6550)	50,000	
Saadi St. Drainage	200,000	
Jean Ellen Drainage	100,000	
10-year Sidewalk Improvement Plan	29,000	
Urban District Street Lights	216,766	
Dedicated Emergency Fund	62,000	\$ 3,456,754

2003 Expenditures

Operations and Maintenance:		
City Court	738,942	
Municipal Auditoriums/Urban Parks	477,417	
City Marshall	395,344	
Transit System	468,256	
Waterlife Museum	115,728	
Downtown Promotions (Parades, etc)	62,000	
Public Safety Fund	1,100,000	
Downtown Revitalization	100,000	
Downtown Marina	50,000	
10-year Sidewalk Improvement Plan	104,000	
Urban District Street Lights	207,992	
		\$ 3,819,679

PAYMENT IN LIEU OF TAXES (PILOT) (continued)

2004 Projected Expenditures

Operations and Maintenance:		
City Court	633,577	
Municipal Auditoriums/Urban Parks	414,970	
City Marshall	391,339	
Transit System	260,004	
Waterlife Museum	115,726	
Downtown Promotions (Parades, etc)	30,000	
Public Safety Fund	2,500,000	
Downtown Revitalization	20,000	
10-year Sidewalk Improvement Plan	106,000	
Urban District Street Lights	162,735	
		\$ 4,634,351
Projects Funded To Date		<u>\$ 23,760,921</u>
PILOT BALANCE ESTIMATED AT 12/31/2004		<u>\$ 377,096</u>
<u>2005 Estimated Revenue</u>		\$ 2,245,818

2005 Proposed Expenditures

Operations and Maintenance:		
City Court	665,284	
Municipal Auditoriums/Urban Parks	301,603	
City Marshall	409,810	
Transit System	291,183	
Waterlife Museum	39,886	
Downtown Promotions (Parades, etc)	27,000	
Downtown Revitalization	100,000	
10-year Sidewalk Improvement Plan	105,000	
Urban District Street Lights	200,000	
		\$ 2,139,766
<u>2005 Proposed Activity</u>		<u>\$ 106,052</u>
PILOT BALANCE ESTIMATED AT 12/31/2005		<u>\$ 483,148</u>

UNCOLLECTED & PROTEST TAXES

The Uncollected Taxes are taxes, which have not been collected, but are still due.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2004	\$ -	\$ 75,728.40	\$ -	\$ 75,728.40
2003	12,976.97	-	8,265.00	(8,265.00)
2002	410,982.00	296,114.00	283,814.00	12,300.00
2001	81,620.87	160,042.00	89,359.00	70,683.00
2000	107,870.05	1,021,021.73	814,267.00	206,754.73
1999	67,311.29	1,431.31		1,431.31
1998	82,705.42	1,442.56		1,442.56
1997	124,725.95	1,489.05		1,489.05
1996	134,779.71			
1995	27,061.76			
1994	47,173.06			
1993	57,187.70			
1992	47,157.32			

The Terrebonne Parish Sheriff is the Ex-officio tax collector and enforces the collection of all parish and district ad valorem taxes. All ad valorem taxpayers have the option of paying their property taxes under protest if they have a dispute. When taxes are paid in protest, the individual or company has 30 days to hire an attorney to represent them with the Louisiana Tax Commission. If the taxes are paid in protest and an attorney is not hired, the sheriff then remits the taxes to the designated taxing districts. Prior to 2001, the Sheriff's Office held in separate accounts all protest collections. In 2001 the Louisiana Legislature passed legislation instructing the Sheriff's Office to send protest tax collections of certain oil and gas companies to the local taxing districts to hold until the Louisiana Tax Commission settles the protest claim. When the claim is settled, the Sheriff's Office instructs the taxing districts how to distribute the funds.

TAX YEAR	UNCOLLECTED TAXES	PROTEST TAXES	COLLECTED	PROPERTY TAXES BALANCE
2004		\$ 394,243.98		\$ 394,243.98
2003		\$ 142,614.18		\$ 142,614.18
2002		\$ 464,221.00		\$ 464,221.00
2001		\$ 1,231,905.00	\$ 18,576.00	\$ 1,213,329.00

151 GENERAL FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSAL	2005 ADOPTED
REVENUES					
Taxes & Special Assessments	7,299,626	6,948,982	7,419,675	7,209,328	7,209,328
Licenses & Permits	917,527	770,000	875,302	825,100	825,100
Intergovernmental	8,796,720	5,863,000	7,701,682	6,884,250	6,884,250
Charge for Services	266,995	570,800	443,516	429,000	229,000
Fines & Forfeitures	74,878	50,500	69,920	49,950	49,950
Miscellaneous	674,141	483,500	875,012	583,500	583,500
Utility Revenue	31,153	28,000	37,046	35,000	35,000
Other Revenue	70,646	-	6,900	-	-
TOTAL REVENUES	18,131,686	14,714,782	17,429,053	16,016,128	15,816,128
EXPENDITURES					
Parish Council	76,522	109,214	77,106	66,924	66,924
Council Clerk	56,604	101,584	88,284	67,748	67,748
Official Fees/Publication	41,815	87,776	54,018	72,358	72,358
City Court	738,942	762,052	633,577	665,284	665,284
District Court	399,769	427,901	426,378	428,727	428,727
District Attorney	420,755	452,083	429,309	460,789	460,789
Clerk of Court	178,939	179,100	179,100	150,000	150,000
Ward Court	223,830	301,485	264,881	274,518	274,518
Judicial-Other	132,596	140,500	260,250	260,500	260,500
Parish President	104,912	155,791	130,219	103,607	103,607
Registrar of Voters	115,717	119,169	114,785	116,451	116,451
Elections	17,497	22,160	78,734	22,300	22,300
Accounting	336,448	314,718	287,467	260,380	260,380
Customer Service	12,540	51,749	52,248	25,610	25,610
Legal Services	512,063	488,708	405,514	369,569	369,569
Parking Meter Administration	34,143	51,025	49,084	35,968	35,968
Planning	934,003	941,023	883,526	813,516	813,516
Government Buildings	1,609,378	2,181,262	2,197,421	1,606,663	1,606,663
Code Violat./Compliance	100,973	386,281	371,720	95,000	95,000
Janitorial Services	673,470	664,960	539,894	468,070	468,070
General-Other	581,437	495,815	572,632	562,931	562,931
Coroner	447,567	430,853	450,000	456,476	456,476
Coastal Restoration/Preservation	15	336,600	125,650	200,000	-
Engineering	136,361	530,207	322,507	140,891	140,891
Public Cemeteries	5,957	-	-	-	-
Parish VA Service Off.	10,932	14,208	14,208	13,584	13,584

151 GENERAL FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSAL	2005 ADOPTED
Health & Welfare-Other	587,862	598,886	598,655	610,170	620,170
Economic Development	467,087	543,635	496,757	-	-
Publicity	66,312	118,017	110,537	42,000	42,000
Economic Devel.-Other	534,878	1,206,424	1,205,337	357,000	321,000
Housing & Human Services	294,588	304,410	160,447	260,496	260,496
Parish Farm Agent	29,422	32,160	46,560	46,560	46,560
Port Administration	249,238	186,408	186,408	126,000	126,000
Emergency Preparedness	145,205	170,972	112,050	126,222	126,222
TOTAL EXPENDITURES	10,277,777	12,907,136	11,925,263	9,306,312	9,080,312
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	7,853,909	1,807,646	5,503,790	6,709,816	6,735,816
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	2,363,535	5,136,542	5,145,776	2,263,522	2,263,522
Operating Transfer Out	(12,356,436)	(11,926,360)	(13,786,423)	(10,061,953)	(10,087,953)
TOTAL OTHER FINANCING SOURCES (USES)	(9,992,901)	(6,789,818)	(8,640,647)	(7,798,431)	(7,824,431)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,138,992)	(4,982,172)	(3,136,857)	(1,088,615)	(1,088,615)
FUND BALANCE					
Beginning of Year	13,192,835	11,053,843	11,053,843	7,916,986	7,916,986
End of Year	11,053,843	6,071,671	7,916,986	6,828,371	6,828,371

151 GENERAL FUND

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2004 Projected	2005 Adopted	% Change	2004 Projected	2005 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property totaling 4.64 mills (1.55 inside the city limits and 3.09 outside the city limits.	1,176,408	1,236,096	5%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	5,400,770	5,130,732	-5%	-	-	0%
Cable TV Franchise fee on the local cable services.	840,000	840,000	0%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	260,000	240,000	-8%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). The General Fund receives those licenses issued outside the City Limits. For those licenses issued inside the City Limits, see the Public Safety Fund.	375,000	375,000	0%	-	-	0%
Building Permits are fees charged to any owner, authorized agent, or contractor desiring to construct a building or structure as defined in the code.	180,000	150,000	-17%	-	-	0%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2004	2005	%	2004	2005	%
	Projected	Adopted	Change	Projected	Adopted	Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4. In May 2002, under parish legislation (Ordinance No. 6609), any audited funds collected in excess of \$4.5 million is transferred to the Sewerage Construction Fund for public improvements.	4,500,000	4,000,000	-11%	250,000	-	-100%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs. In May 2002, under parish legislation (Ordinance No. 6609), any audited funds not restricted for other projects, not to exceed 50% is transferred to the Sewerage Construction Fund for public improvements.	-	-	0%	1,975,000	1,876,250	-5%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 56:1543)	750,392	750,000	0%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	137,691	135,000	-2%	-	-	0%
Fees - Letters of No Objection	75,000	75,000	0%	-	-	0%

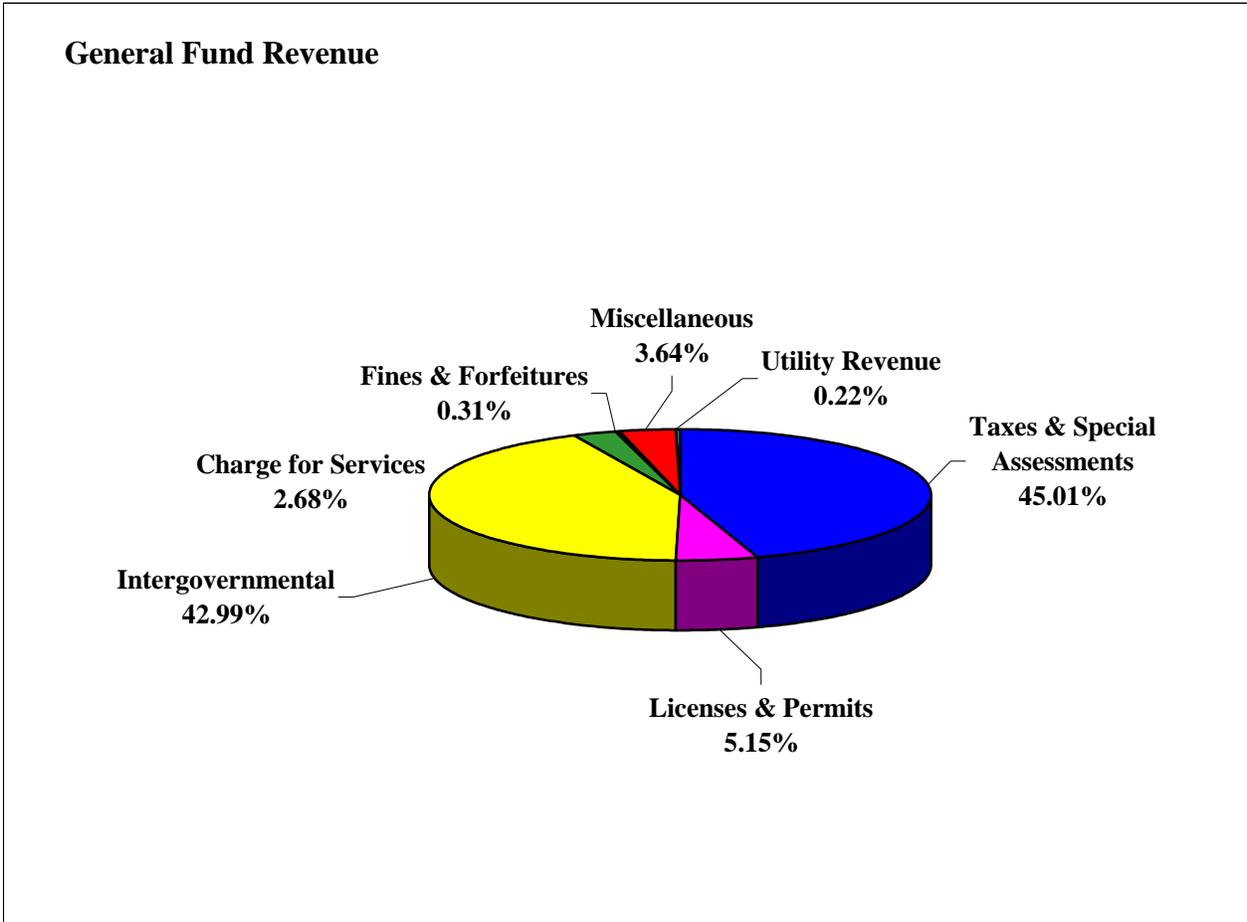
151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2004	2005	%	2004	2005	%
	Projected	Adopted	Change	Projected	Adopted	Change
Coastal Impact Permit Fees , dedicated to the Office of Coastal Restoration and Preservation, Ordinance 6877, May 2004. It is the purpose of the Coastal Impact Permit to enhance and to protect the ecological systems of the parish, whose renewable resources include numerous species of wildlife and support fisheries, and whose nonrenewable resources, such as crude oil and natural gas, serve as the economic base of the parish.	-	-	0%	125,650	-	-100%
Rental Income from the leases of the tenants of the Government Tower	335,000	335,000	0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services. A portion of this revenue funds the City Court, City Marshall, Municipal Auditoriums and Parks, Urban Transit. Other projects are listed in the "Summaries Section" of this budget.	-	-	0%	5,083,750	2,245,818	-56%

151 GENERAL FUND

MAJOR REVENUE SOURCES (continued)



**151 GENERAL FUND
111 PARISH COUNCIL**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Council is the nine-member legislative branch of the Terrebonne Parish Consolidated Government. Its members are entrusted by the voters of this parish to set forth policy and to serve as the official governing body of this community. The Council, in keeping with the laws and provisions of the Home Rule Charter and the Louisiana Revised Statutes, is authorized to make local laws and has been called the “Board of Directors” of this government. The Council plays a crucial role in the system of “checks and balances” for the local government. The Council also appoints members of various boards and commissions, which are subdivisions of local government.

DIVISION OVERVIEW

The Council, along with the Parish President, is being faced with one of the worst financial situations in decades. Due to a variety of reasons, the elected officials of the Parish Government are mandated to balance current revenues with increasing expenditures. Items such as rising insurance costs, funds to address the needs of current and retired employees, unfunded state and federal mandates and maintaining programs which began as “state programs” are growing concerns for the elected officials. In addition to the financial woes, Council members are faced with such issues as subsidence of land, garbage disposal, seeking federal funds for the Morganza to the Gulf Project, land use issues, transportation improvements and a host of other equally important topics.

On a more positive note, the general public is becoming more vocal of its positions prior to Council action taking place. This allows the Council members to act in a manner, which is more in line with the feelings of the voters who elected them.

2003-2004 ACCOMPLISHMENTS

For the first time in its history, the Terrebonne Parish Council was composed of a majority of “minorities”. The voters voted for three women and two African Americans to serve on the Parish’s governing body.

There was no “grace period” for the newly elected officials, as, during the first year of their 2004-2008 term, Council members were faced with tremendous decisions. The proposed increase in the Occupational License Tax, the appointment of the Board of the Terrebonne Economic Development Authority, the creation of a new Parish Department to address Coastal Restoration issues and the acceptance of the Parish wide Master Plan were all topics that were debated for hours. Fortunately, the public attended many public hearings to voice their opinions.

In an effort to make the Terrebonne Parish Consolidated Government as current as possible, the Terrebonne Parish Council created the Home Rule Charter Commission to review the existing charter for possible updates. The twenty-five year old document was drafted and adopted by the voters of this parish before the use of Internet, many state and federal regulations and other day-to-day regulations were enacted. The eleven-member commission is charged with reviewing each segment of the charter, giving careful consideration to public opinions and listening to recommendations from elected officials and Government staff. After discussing all portions that may need revision, the commission’s final recommendation will be sent to the Council for eventual voter consideration. The voters should be able to see the issue on the ballot in mid 2005.

The acceptance of the Master Plan was the final phase of a nearly three-year project to gain public approval of a plan designed to lead Terrebonne Parish into the 21st Century. This roadmap into the future will allow numerous groups and elected officials to chart a course of action for several projects designed to help our community.

Due to the aforementioned financial woes of the Terrebonne Parish Consolidated Government, probably the most significant accomplishment of the Council in 2004 was the adoption of a balanced budget.

**151 GENERAL FUND
111 PARISH COUNCIL**

2005 GOALS AND OBJECTIVES

- To establish policies for the Parish Government by form of adopted ordinances and/or resolutions by attending all regular council meetings, public hearings/ special meetings and committee meetings.
- To continue to work for the betterment of Terrebonne Parish to respond to public out cries and, when possible, to act before small issues become major.
- To adopt and to regularly monitor the budget of the Parish Government to insure the most prudent and effective use of all funds generated for the operation of Parish Government.
- To continue to work with the Parish President and his staff to assure that the taxpayers are provided with the services to which they are entitled.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide for the continued growth of Terrebonne Parish and to assure taxpayers receive the services to which they are entitled.			
Number of regular Council meetings held and attended	24	24	24
Number of public hearings/special meetings	6	7	8
Number of Committee meetings	96	100	100
Number of Ordinances adopted	190	120	150
Number of Resolutions adopted	575	475	500

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	205,142	212,031	199,790	201,914	201,914
Supplies and Materials	17,354	28,850	23,344	28,850	28,850
Other Services and Charges	52,772	83,170	68,809	81,770	81,770
Repair and Maintenance	175	5,950	5,950	6,150	6,150
Allocated Expenditures	(218,388)	(232,320)	(232,320)	(251,760)	(251,760)
Capital Outlay	19,467	11,533	11,533	0	0
TOTAL EXPENDITURES	76,522	109,214	77,106	66,924	66,924
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-3.43%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
111 PARISH COUNCIL**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COUNCIL MEMBERS	N/A	9	115,586	9	115,586	9	115,586	9	115,586
TOTAL FULL TIME		9	115,586	9	115,586	9	115,586	9	115,586

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)

**151 GENERAL FUND
115 COUNCIL CLERK**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The basic mission of the Council Staff, as authorized and detailed in Section 2-10 of the Home Rule Charter, is to provide support staff to the members of the Terrebonne Parish Council. Taken as a whole, the mission of the Council Staff is to help the general public better access local government. The Council Staff answers the calls of the general public addressed to Council members and to Parish Government and they quickly route the calls, correspondence and personal questions to the appropriate person, agency or office properly and promptly address their needs. The Council Staff also maintains a current membership list of all boards/commissions appointed by the Parish Council.

2003-2004 ACCOMPLISHMENTS

The Council Staff has been recognized for its efficiency and organizational skills. Staff members are sought to address community and civic matters and have been recruited for many boards, committees and commissions. Currently, staff members work with the Louisiana Organization of Parish Administrative Officials, the Friends of the Parish Library, the African-American/Native American Committee, Leadership Terrebonne, Terrebonne Historical & Cultural Society, the United Way for South Louisiana, and many others. The staff is of the philosophy that assisting the public should not stop after office hours.

The Assistant Council Clerk serves on the Board of Directors of the Louisiana Organization for Administrative Employees, replacing the Council Clerk who, as Past President of the organization, serves as ad hoc member.

The staff also prides itself in getting Council action – resolutions, ordinances, correspondence and minutes – ready and distributed to the proper persons and indexed and recorded in the minute books in a matter of a few days after the meetings.

2005 GOALS AND OBJECTIVES

- To effectively and efficiently manage and maintain all public documents generated by the Parish Council, including but not limited to correspondence, meeting minutes and files.
- To make all recorded actions of the Parish Council requested by the members of the legislative branch of local government available to the public through publication in the official journal (“The Courier”), as well as through the Parish’s internet website.
- To implement an “imaging system” as a more efficient and effective way of maintaining files and records. The new system is expected to make the records more accessible to the rest of the Parish Government staff and to the general public.
- To work closely with the newly appointed Home Rule Charter Commission to bring up to date the “constitution” of the Terrebonne Parish Consolidated Government. A group of dedicated local citizens is expending a tremendous amount of time to bring the Home Rule Charter more in line with current times.

**151 GENERAL FUND
115 COUNCIL CLERK**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To effectively and proficiently manage and maintain all public documents generated by the Terrebonne Parish Council.			
% of Council agendas made available within time frame required by Code of Ordinances	100%	100%	100%
% of Council ordinances/resolutions/correspondence prepared within 3 business days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the official journal within 5 days of a Council meeting	100%	100%	100%
% of Council meeting minutes submitted to the Information Systems staff for display on the website within 5 days	100%	100%	100%
% of Council meeting minutes indexed and placed in the official minute books within 7 days	100%	100%	100%

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	208,967	269,680	232,483	275,288	275,288
Supplies and Materials	12,057	21,100	18,954	22,100	22,100
Other Services and Charges	18,404	23,879	21,719	22,720	22,720
Repair and Maintenance	1,022	2,500	2,365	2,500	2,500
Allocated Expenditures	(190,425)	(246,000)	(217,662)	(254,860)	(254,860)
Capital Outlay	6,579	30,425	30,425	0	0
TOTAL EXPENDITURES	56,604	101,584	88,284	67,748	67,748
 % CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.72%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
115 COUNCIL CLERK**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COUNCIL CLERK	28	1	57,993	1	60,398	1	60,398	1	60,398
FISCAL OFFICER	28	1	48,000	1	24,471	1	48,000	1	48,000
ASST. COUNCIL CLERK	24	1	38,966	1	40,592	1	40,592	1	40,592
MINUTE CLERK	21	2	58,468	2	60,882	2	60,882	2	60,882
TOTAL FULL TIME		<u>5</u>	<u>203,427</u>	<u>5</u>	<u>186,343</u>	<u>5</u>	<u>209,872</u>	<u>5</u>	<u>209,872</u>

**151 GENERAL FUND
119 OFFICIAL FEES/PUBLICATION**

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	200,991	231,800	199,510	231,800	231,800
Allocated Expenditures	<u>(159,176)</u>	<u>(144,024)</u>	<u>(145,492)</u>	<u>(159,442)</u>	<u>(159,442)</u>
TOTAL EXPENDITURES	<u>41,815</u>	<u>87,776</u>	<u>54,018</u>	<u>72,358</u>	<u>72,358</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					0.00%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2005: - approved.
 - Louisiana Municipal Association: \$11,874
 - Louisiana Conference of Mayors: \$3,000
 - National League of Cities: \$2,781
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,000
 - Police Jury Association: \$9,600
- Independent Audit Fees: \$135,000, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$40,000, approved.
- Cable Regulation: \$24,000, approved.

**151 GENERAL FUND
120 CITY COURT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has three departments: Civil, Criminal/Traffic and Juvenile. The Civil Department processes civil suits under \$20,000 or less, small claims under \$3,000 or less, and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in this department when referred. City Court serves as the juvenile court for the entire parish. It has the highest juvenile caseload of any City Court in the State.

2003-2004 ACCOMPLISHMENTS

Began accepting credit/debit card payments as a convenience to the public.

Began holding full court proceedings with judge pro tempore in order to assist with case-flow management.

Created a civil court week during each month to help with case flow.

Installed a digital court recording system in the courtroom that has proven to increase recording quality and efficiency.

Worked with the Juvenile Justice Commission at the State Legislature on developing proposed changes to juvenile justice throughout Louisiana.

Worked with the Terrebonne Parish Information Technologies Department in upgrading the system for the criminal/traffic department and for developing a program for the juvenile department.

2005 GOALS AND OBJECTIVES

- To file all civil, criminal, traffic, juvenile, and any other cases in a timely manner.
- To assign referred offenders to perform community service on the City Court community service bus.
- To assign referred offenders to various educational programs.
- To continue to work with the Parish to obtain a new facility.
- To continue to work closely with the Parish's Information Technologies Department to develop an automated collection and evaluation system for juvenile files.
- To study the feasibility and possible implementation of electronic ticketing for parking/traffic offenses.
- To continue to search for and obtain funding to provide services to juveniles, especially funding for counseling and psychological/psychiatric services.
- To continue with technological enhancements that will benefit both the court process and the public.

**151 GENERAL FUND
120 CITY COURT**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To process all cases filed in a timely manner.			
Number of Civil cases filed	2,238	2,237	2,327
Number of Criminal cases filed	1,999	1,894	1,932
Number of Traffic cases filed	5,534	6,111	6,417
Number of Juvenile cases filed	2,177	2,023	2,104
Number of Other cases filed	655	700	705
To assign referred offenders to perform community service.			
Number of offenders referred to perform community service *	520	1,440	1,080
% of offenders successfully completing community service *	80%	80%	80%
Dollar value of work performed by community service *	\$18,803	\$52,070	\$39,053
To assign referred offenders to attend educational programs.			
Number of offenders referred to educational programs	827	819	824
% of offenders successfully completing educational programs	87%	86%	86%
Dollar amount of grant funding received	\$33,940	\$33,940	\$33,940

* This represents only those doing community service on the City Court community service bus.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	1,028,101	1,126,477	993,921	1,057,781	1,057,781
Supplies and Materials	2,758	2,415	2,515	2,415	2,415
Other Services and Charges	36,212	31,040	35,021	35,021	35,021
Repair and Maintenance	88	100	100	100	100
Reimbursements	<u>(328,217)</u>	<u>(397,980)</u>	<u>(397,980)</u>	<u>(430,033)</u>	<u>(430,033)</u>
TOTAL EXPENDITURES	<u><u>738,942</u></u>	<u><u>762,052</u></u>	<u><u>633,577</u></u>	<u><u>665,284</u></u>	<u><u>665,284</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS					-5.58%

**151 GENERAL FUND
120 CITY COURT**

BUDGET HIGHLIGHTS

- City Court requesting to decrease their supplement from \$762,052 to \$665,284, which results in a net decrease of \$96,768 or 12.7% to General Fund, approved.
- Personnel: - approved.
 - Eliminate Supervisor, Juvenile and Community Service position.
 - Eliminate Community Service Work Supervisor position.
 - Add part time Community Service Work Supervisor position.
 - Salary increases proposed are to be funded by City Court.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
JUDGE	N/A	1	36,301	1	36,300	1	36,300	1	36,300
CITY COURT ADMIN.	27	1	60,823	1	59,000	1	60,770	1	60,770
CHIEF DEPUTY CLERK	22	1	33,959	1	34,978	1	36,027	1	36,027
SUPR. JUV. & COMM. SERV.	13	1	49,000	0	0	0	0	0	0
PSYCHOLOGIST	13	1	48,743	1	48,743	1	50,205	1	50,205
FAM. SKILLS TRAIN. COOR.	11	1	30,202	1	32,920	1	33,908	1	33,908
JUVENILE OFFICER	10	3	90,184	3	90,748	3	93,470	3	93,470
ACCT. I - CITY COURT	8	1	34,622	1	35,661	1	36,731	1	36,731
JUVENILE CASE MANAGER	60	1	26,802	1	27,338	1	28,158	1	28,158
DEPUTY CLERK OF COURT V	60	1	23,338	1	23,338	1	24,038	1	24,038
DEPUTY CLERK IV	57	8	167,003	8	170,456	8	175,570	8	175,570
DEPUTY CLERK III	56	5	84,157	5	85,010	5	87,560	5	87,560
COMM. SERV. WORK SUPV.	55	1	25,792	0	0	0	0	0	0
TOTAL FULL TIME		26	710,926	24	644,492	24	662,737	24	662,737
JUDGE	N/A	1	18,370	1	18,370	1	18,370	1	18,370
COMM. SERV. WORK SUPV.	55	1	8,320	3	24,960	2	20,068	2	20,068
TOTAL PART TIME		2	26,690	4	43,330	3	38,438	3	38,438
TOTAL		28	737,616	28	687,822	27	701,175	27	701,175

**151 GENERAL FUND
121 DISTRICT COURT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief.

2003-2004 ACCOMPLISHMENTS

District Court has completed its installations of a new recording system and sound equipment in the district court courtrooms without the use of Parish funds.

2005 GOALS AND OBJECTIVES

- To maintain a case disposition rate comparable to that recommended by the American Bar Association, in spite of caseload increases.
- To provide prompt and just disposition of all matters handled by this court.
- To continue to try to provide an easier and more understandable jury summons.
- District Court in conjunction with the Sheriff’s Office is presently awaiting bids on a new closed circuit system to update the present magistrate system and to assist in the handling of arraignments. The transportation of the growing number of prisoners from the jail is becoming a security risk.
- To repair a leaking ceiling in the courthouse annex (old council meeting room) to make this area user friendly for prospective jurors.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To process all cases filed in a timely manner.			
Number of Civil cases filed	3,684	3,900	4,000
Number of Criminal and Traffic cases filed	23,740	26,000	26,500



**151 GENERAL FUND
121 DISTRICT COURT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	308,914	332,232	324,306	333,857	333,857
Supplies and Materials	18,077	20,000	19,706	20,000	20,000
Other Services and Charges	68,832	68,790	71,580	73,370	73,370
Repair and Maintenance	1,078	1,500	5,407	1,500	1,500
Capital Outlay	2,868	5,379	5,379	0	0
TOTAL EXPENDITURES	399,769	427,901	426,378	428,727	428,727
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.47%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Requested 10% increase in salaries for Court Reporters however, at this time remains unfunded until such time funding can be identified.
 - Requested 5% merit increase for Secretary however, at this time remains unfunded.
- Supplies: - approved.
 - Requested \$20,000 for purchase of law books however, at this time remains unfunded.

PERSONNEL SUMMARY

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COURT REPORTER	N/A	6	183,601	6	195,062	6	195,062	6	195,062
SECRETARY (CLERK I)	56	1	16,500	1	16,500	1	16,500	1	16,500
TOTAL FULL TIME		7	200,101	7	211,562	7	211,562	7	211,562

**151 GENERAL FUND
123 DISTRICT ATTORNEY**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from arraignment through appeal for both juvenile and adult offenders. The District Attorney represents the interest of the state in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the Advisor to the Terrebonne Parish Grand Jury as well as providing legal representation to certain public bodies within the 32nd Judicial District. A number of special units have been created to effectively carry out the prosecution function of the District Attorney's Office. These special units also perform a variety of public services such as including child support enforcement, worthless check collection, pre-trial intervention, drug court program, investigations division, juvenile division, data processing, traffic department, special prosecution division, sex crimes and child abuse unit and crime victims assistance unit.

2003-2004 ACCOMPLISHMENTS

Court case volume reduced to manageable levels by providing a thorough and fair screening process and review of all criminal charges brought within the 32nd Judicial District.

Reports from civil boards and public service programs indicating a high quality of service from our staff.

An increase in the collections from the efforts of the child support enforcement program and the worthless check program.

Established a Drug Court Treatment Program in March, 2002, and began treatment of qualified person enrolled in the Drug Court Program and graduated first class of Drug Court participants in August of 2003. The graduation ceremony is scheduled for August 2004.

The Terrebonne Children's Advocacy Center expanded to include the Victims Unit of the Terrebonne Parish District Attorney's Office. This unit offers services to crime victims, including individual and group counseling.

Established a position within the Terrebonne Parish District Attorney's Office designating an attorney who specifically prosecutes cases involving child abuse crimes.

Established a position within the Terrebonne Parish District Attorney's office designating an attorney who specifically prosecutes cases where a gun was used during the commission of a crime.

2005 GOALS AND OBJECTIVES

- To decrease docket overcrowding to less than 15% with non-violent drug cases.
- To increase the number of participants enrolled in the Drug Court program, offering treatment and counseling as an alternative to incarceration.
- To increase public support on the State and local levels as a way to supplement the Drug Court Program.
- To expand the services offered to child victims and their families.
- To expand the services available to all crime victims.
- To continue to refer children to the Advocacy Center and other victims to the Victims Assistance Coordinator.

**151 GENERAL FUND
123 DISTRICT ATTORNEY**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To prosecute all offenses against the State of Louisiana.			
Number of death penalty cases	0	1	2
Number of criminal jury trials	27	40	45
% of conviction rate in criminal prosecutions	65.60%	90%	90%
To increase the collections derived from the child support enforcement program and the worthless check program.			
Amount collected in child support collections	\$6,600,000	\$7,000,000	\$7,000,000
Amount collected in worthless check program	\$573,480	\$750,000	\$800,000
To refer all drug offenders to Drug Court.			
Number of offenders referred to Drug Court	60	89	120
Number of offenders completed Drug Court process	4	8	25
To refer children to the Advocacy Center and other victims to the Victims Assistance Coordinator.			
Number of children referred to Advocacy Center	90	95	105
Number of victims referred to Victims Assistance Coordinator	2,300	2,750	3,250

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	413,906	447,361	422,464	453,944	453,944
Other Services and Charges	6,849	4,722	6,845	6,845	6,845
TOTAL EXPENDITURES	<u>420,755</u>	<u>452,083</u>	<u>429,309</u>	<u>460,789</u>	<u>460,789</u>
% CHANGE OVER PRIOR YEAR					1.93%

BUDGET HIGHLIGHTS

- Retirement contribution now required for District Attorney and Assistant District Attorneys (3.75%).
- Personnel: - approved.
 - Add one Assistant District Attorney

**151 GENERAL FUND
123 DISTRICT ATTORNEY**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
DISTRICT ATTORNEY	N/A	1	38,850	1	58,850	1	58,850	1	58,850
ASST. DISTRICT ATTORNEY	N/A	13	188,684	13	162,686	14	165,186	14	165,186
ADMINISTRATOR	27	1	50,108	1	56,108	1	56,108	1	56,108
TOTAL FULL TIME		15	277,642	15	277,644	16	280,144	16	280,144

**151 GENERAL FUND
124 CLERK OF COURT**

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which he is custodian.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Supplies and Materials	150,264	150,000	150,000	120,900	120,900
Other Services and Charges	<u>28,675</u>	<u>29,100</u>	<u>29,100</u>	<u>29,100</u>	<u>29,100</u>
TOTAL EXPENDITURES	<u><u>178,939</u></u>	<u><u>179,100</u></u>	<u><u>179,100</u></u>	<u><u>150,000</u></u>	<u><u>150,000</u></u>
% CHANGE OVER PRIOR YEAR					-16.25%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
126 WARD COURT (Justices of the Peace and Constables)**

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. These officials spend many hours encouraging peaceful resolution of neighborhood and family disputes. Except for the items listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of marriages performed	93	140	151
Number of evictions	70	105	110
Number of title transfers	94	141	145
Number of acts of donations	4	6	8
Number of bill of sales	41	62	75
Number of rules to show just cause	46	69	69
Number of judgments	37	56	59
Number of citations	35	52	47
Number of claims filed	3	5	4
Number of complaints/disturbance calls	201	302	300
Number of times patrolled area	312	465	470
Number of times advised/gave information	405	608	611

**151 GENERAL FUND
126 WARD COURT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	215,629	292,246	258,202	265,364	265,364
Other Services and Charges	<u>8,201</u>	<u>9,239</u>	<u>6,679</u>	<u>9,154</u>	<u>9,154</u>
TOTAL EXPENDITURES	<u>223,830</u>	<u>301,485</u>	<u>264,881</u>	<u>274,518</u>	<u>274,518</u>
% CHANGE OVER PRIOR YEAR					-8.94%

BUDGET HIGHLIGHTS

- The Governmental Accounting Standards Board (GASB) Statement 24 requires local governments to reflect on-behalf payments made by the State of Louisiana for salaries and fringe benefits of employees. Included in this budget request is \$16,200 for payments to be made by the state, balanced by an equal amount of revenue in the General Fund, approved.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CONSTABLE	N/A	9	35,100	9	43,200	9	35,100	9	35,100
JUSTICE OF THE PEACE	N/A	9	35,100	9	43,200	9	35,100	9	35,100
TOTAL FULL TIME		<u>18</u>	<u>70,200</u>	<u>18</u>	<u>86,400</u>	<u>18</u>	<u>70,200</u>	<u>18</u>	<u>70,200</u>

**151 GENERAL FUND
129 JUDICIAL – OTHER**

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

	FY2003	FY2004	FY2005
PERFORMANCE MEASURES/ INDICATORS	Actual	Estimated	Projected
Number of witnesses:			
Petit/Civil Cases	1,324	2,790	2,790
Grand	233	243	243
City Court	312	337	337
Police Officers	1,672	2,247	2,247
Number of Jury Commissioners	247	257	257
Total dollar amount paid to witnesses	\$140,795	\$291,778	\$291,778

BUDGET SUMMARY	2003	2004	2004	2005	2005
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Supplies and Materials	0	500	250	500	500
Other Services and Charges	132,596	140,000	260,000	260,000	260,000
TOTAL EXPENDITURES	132,596	140,500	260,250	260,500	260,500
% CHANGE OVER PRIOR YEAR					85.41%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases. As a result, the 2005 Budget is proposed in the amount of \$260,000, an increase of \$120,000 or 85.7%, approved.

**151 GENERAL FUND
131 PARISH PRESIDENT**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

2003-2004 ACCOMPLISHMENTS

- Reduced the subsidy of O&M expenses from the prior year submitted budget by sixty percent. (\$1.9 million vs. \$4.6 million).
- Reduced the total workforce under the direct management control of administration by nearly 20%, which represents an overall reduction of approximately 17% when you include total Parish employment.
- Improved the flow of available public information through instituting web based informational reports and working with the local television station to create a television segment know as "Your Government".
- Reduced departmental O&M expenses by \$4,500,000, thus improving our ability to meet working capital requirements.
- Establishment of the "Revenue Review Committee".
- Facilitated an agreement to move the Hollywood Rd. widening project forward by establishing a committee, comprised of local businessmen, local engineering companies, South Central Planning and Parish Administration personnel, charged with making a final recommendation to the Parish President and the Council.

2005 GOALS AND OBJECTIVES

- To have non-reoccurring Revenues used to support reoccurring operations and maintenance expenses shall not exceed 3% of such budgeted expenses.
- To maximize opportunities for outsourcing services that can be more efficiently and/or effectively offered by private business.
- To expand our rotational maintenance schedule for services provided in the areas of grass & weed control, drainage laterals & arteries, road repairs and sewer maintenance. Such schedule to be posted over the Parish web site in order to disclose such public service schedules to the general public.
- To review and recommend changes to the existing tax structure, which would enhance our efforts to maximize efficiency in use of taxpayer, provided funding.
- To maximize the use of non-reoccurring revenues in the area of public works projects.
- To implement a public information campaign focused on explaining the sources and uses of funds provided to the government for use in the provision of services.
- Continue our efforts of working closely with local, state and national public officials in an effort to gain the financial resources required to protect our Parish from continued hyper-erosion of our coastline and hurricane induced flooding.
- Work with the Council in bringing a proposal to the taxpayers asking for the right to sell up to \$20,000,000 of General Obligation Bonds to fund projects for Roads, Drainage and Sewer.

**151 GENERAL FUND
131 PARISH PRESIDENT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	384,405	496,776	466,043	443,005	443,005
Supplies and Materials	25,037	16,325	15,226	12,700	12,700
Other Services and Charges	27,816	34,192	29,691	29,268	29,268
Repair and Maintenance	2,451	4,500	4,202	2,800	2,800
Allocated Expenditures	(347,646)	(417,758)	(406,978)	(384,166)	(384,166)
Capital Outlay	<u>12,849</u>	<u>21,756</u>	<u>22,035</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>104,912</u>	<u>155,791</u>	<u>130,219</u>	<u>103,607</u>	<u>103,607</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-11.60%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminated one Clerk II position.

**151 GENERAL FUND
131 PARISH PRESIDENT**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PARISH PRESIDENT	31	1	74,296	1	74,296	1	75,782	1	75,782
PARISH MANAGER	30	1	74,304	1	73,825	1	73,825	1	73,825
PUBLIC WORKS DIRECTOR	29	1	69,756 *	1	69,756	1	69,756	1	69,756
PARISH PRES. SECRETARY	24	1	41,059	1	34,403	1	34,403	1	34,403
EXECUTIVE SECRETARY	58	2	59,405 **	2	59,405	2	59,405	2	59,405
CLERK III-RECEPTIONIST	56	0	0 **	0	0	0	0	0	0
CLERK II	55	1	20,010	0	0	0	0	0	0
CLERK I	53	0	0	1	20,010	0	0	0	0
TOTAL FULL TIME		7	338,830	7	331,695	6	313,171	6	313,171

* Per Ordinance 6839

** Per Ordinance 6838

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and the rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana, not of the Parish. However, the parish is mandated by the state to pay a portion of the employee’s salaries.

2003-2004 ACCOMPLISHMENTS

The Registrar of Voters office worked with the Parish Council reapportionment plan to assure that voters were placed in their correct precincts and districts so that the Parish Council elections could be conducted without problems. A successful election process was conducted.

2005 GOALS AND OBJECTIVES

- To facilitate voter registration throughout the parish to increase number of registered voters.
- To further streamline office procedures to continue and improve implementation of the National Voter Registration Act.
- To effectively serve the citizens of Terrebonne Parish relative to voter registration and elections.
- Precincts with less than 300 voters are being considered to merge with a neighboring precinct when district information matches; precincts with more than 2200 voters in the geographical area are being considered to be divided. This will be more easily accomplished now that the School Board and Parish Council districts are the same, causing a great savings in the expense of holding elections. (*Election costs are estimated to be approximately \$1,000. /pct*)

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To facilitate voter registration throughout the parish to increase the number of registered voters.			
Number of citizens eligible to vote in Terrebonne Parish	62,000	72,000	73,000
Number of new voters registered by mail, through the Department of Motor Vehicles, and social service agencies	1,000	1,932	2,000
Number of elections held	3	4	6

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	93,154	105,459	101,123	106,701	106,701
Supplies and Materials	1,884	3,250	3,100	3,250	3,250
Other Services and Charges	3,952	5,861	5,963	6,000	6,000
Repair and Maintenance	138	500	500	500	500
Capital Outlay	16,589	4,099	4,099	0	0
TOTAL EXPENDITURES	115,717	119,169	114,785	116,451	116,451
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.20%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
REGISTRAR OF VOTERS	N/A	1	9,279	1	9,279	1	9,279	1	9,279
CHIEF DEPUTY REGISTRAR	N/A	1	9,384	1	9,384	1	9,384	1	9,384
VOTER REG. SPEC.	N/A	2	19,353	2	21,336	2	22,144	2	22,144
CONFIDENTIAL ASST.	N/A	1	6,014	1	6,014	1	6,014	1	6,014
TOTAL FULL TIME		5	44,030	5	46,013	5	46,821	5	46,821

**151 GENERAL FUND
142 ELECTIONS**

PURPOSE OF APPROPRIATION

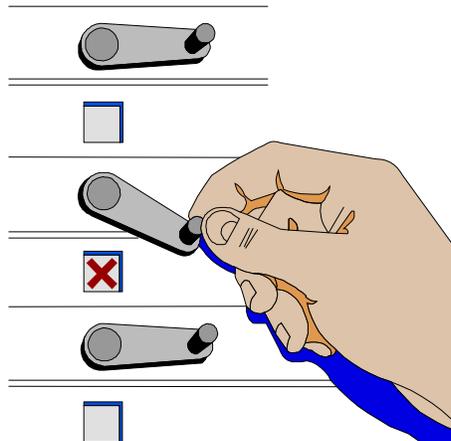
The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of elections held	3	4	6

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	17,497	22,160	78,734	22,300	22,300
TOTAL EXPENDITURES	17,497	22,160	78,734	22,300	22,300
% CHANGE OVER PRIOR YEAR					0.63%

BUDGET HIGHLIGHTS

- Major election is non-recurring, no significant change in 2005.



151 GENERAL FUND

151 ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Accounting Division staffed with 19 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to the Administration, the Council, and the general public, as requested.

2003-2004 ACCOMPLISHMENTS

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the last six (6) years.

Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the 2003 and 2004 Adopted Budgets.

Implemented new payroll system incorporating selective field input and balancing.

Met the requirements of the Governmental Accounting Standards Board (GASB) for statement No. 34 for State and Local Governments.

Added the Terrebonne Parish Consolidated Government's 2004 Adopted Budget to the Parish web site, (www.tpcg.org). Also added the 2003 Comprehensive Annual Financial Report to the Parish website.

2005 GOALS AND OBJECTIVES

- To increase government accountability and maintain all bond ratings.
- To preserve the public trust and confidence through innovative and practical financial management in accordance with the best-recognized principles and standards.
- To streamline processes through new technology improvements and using the imaging system.
- To establish routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.
- To establish additional aggressive collection procedures for accounts receivable through independent local agencies.
- To assist the Human Resources and Risk Management Department with the re-design of our self-funded Group Insurance Benefits program and provide for a stable future in spite of rising health care costs.
- To continue incorporating the new payroll attribute including uniform time collection and departmental data input.
- To establish inventory of all infrastructure of the Parish in accordance with GASB 34 regulations.

**151 GENERAL FUND
151 ACCOUNTING**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To maintain bond ratings for the Parish 1/4% sales tax revenue.			
Moody's Investors Service	A2	A2	A2
Standard and Poor's	A+	A+	A+
To prepare financial documents in accordance with the best-recognized principles and standards.			
Receipt of the national Certificate of Achievement for Excellence in Financial Reporting received from GFOA	yes	yes	yes
Receipt of the national Distinguished Budget Award from GFOA	yes	yes	yes
% of GASB 34 implemented	100%	100%	100%
To streamline processes through redesign and technology improvements.			
Acquisition and installation of the necessary imaging system hardware and software	90%	100%	100%
Development of an indexing system, and the initial transfer of existing files to the new imaging file storage system	yes	yes	yes
Number of financial reports/documents added to internet website	7	7	9
To increase the efficiency and response time of work.			
Number of vendor checks processed	16,203	15,126	15,500
Number of manual checks completed	1,464	1,370	1,400
Number of payroll checks issued	15,068	15,100	14,388
Number of direct deposits issued	12,313	12,350	13,920
Number of pension (Police/Fire) paid	144	295	319
Number of bank statements reconciled	655	616	616
Number of Accounts Payable Vendors	5,500	6,250	6,500
Number of Accounts Receivable Vendors	2,878	2,280	2,300
Number of Houma Community Mineral Lease checks issued	2,671	2,730	2,798
To encourage the employees of the Accounting Department to achieve professional certifications and pursue continuing education.			
Credit hours earned through Nicholls State University by staff towards Accounting/Business degrees	39	42	36
To maximize revenue collections lawfully due Terrebonne Parish.			
Revenue generated by Finance	\$212,347	\$291,024	\$ 250,000

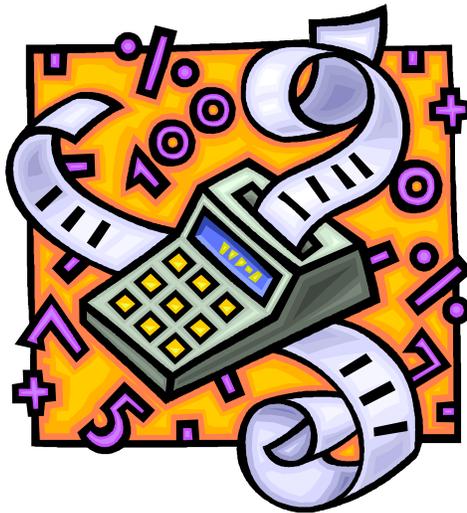


**151 GENERAL FUND
151 ACCOUNTING**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	775,732	862,194	780,493	743,202	743,202
Supplies and Materials	34,839	34,350	27,810	29,125	29,125
Other Services and Charges	28,499	23,055	27,665	27,592	27,592
Repair and Maintenance	502	1,500	1,280	1,250	1,250
Allocated Expenditures	(532,692)	(621,742)	(565,142)	(540,789)	(540,789)
Capital Outlay	29,568	15,361	15,361	0	0
TOTAL EXPENDITURES	336,448	314,718	287,467	260,380	260,380
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-13.02%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate Clerk III-Receptionist position
 - Eliminate Internal Auditor
 - Eliminate Accountant II (Supervisor)
 - Add Accountant I
- No Operating Capital.



**151 GENERAL FUND
151 ACCOUNTING**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COMPTROLLER	15	1	66,189	1	66,210	1	66,210	1	66,210
ASSISTANT COMPTROLLER	14	1	56,032	1	56,032	1	56,032	1	56,032
ACCOUNTANT III	12	1	44,318	1	45,325	1	45,325	1	45,325
INVESTMENT OFFICER	11	1	41,055	1	41,076	1	41,076	1	41,076
ACCOUNTANT II	11	2	77,074	1	39,610	1	39,610	1	39,610
INTERNAL AUDITOR	11	1	29,620	0	0	0	0	0	0
ACCOUNTANT I	10	2	59,114	3	89,913	3	89,913	3	89,913
ACCOUNTING CLERK V	59	3	76,939	3	68,390	3	68,390	3	68,390
EXECUTIVE SECRETARY	58	1	27,227	1	27,248	1	27,248	1	27,248
ACCOUNTING CLERK IV	57	6	120,703	6	118,123	6	118,123	6	118,123
CLERK III-RECEPTIONIST	56	1	18,741	1	18,990	0	0	0	0
SECRETARY	56	1	18,928	1	19,323	1	19,323	1	19,323
TOTAL FULL TIME		21	635,940	20	590,240	19	571,250	19	571,250
ACCT. CLERK IV (INTERN)	57	1	11,531	0	0	0	0	0	0
TOTAL PART TIME		1	11,531	0	0	0	0	0	0
TOTAL		22	647,471	20	590,240	19	571,250	19	571,250



**151 GENERAL FUND
152 CUSTOMER SERVICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to serve as a “one-stop” central point of contact for all citizens and prospective clients wishing to conduct business throughout the City of Houma/Parish of Terrebonne. This office strives on ensuring superior customer service while providing definitive communication, and collections for each of the following public services: Billings for Electric/Gas Utilities, Collect Special (Sewer/Paving) Assessments, Special Events, Bar Card Fee Collections, Applications for Certificate of Registration for Solicitors, Electrician and Plumber/ Contractor Licenses; Liquor License Applications; seek restitution of “final bills left owing” and “Worthless Checks” issued to TPCG, and Parking Enforcement. Also includes the central collection point of Insurance Tax Premium Collections resulting from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

2003-2004 ACCOMPLISHMENTS

Increased customer participation in both the Average Billing and Direct Payment/Bank Draft Programs. There was a 12.30% participation increase in the Average Billing Program, and a 22.17% increase in the Direct Payment/Bank Draft program as of December 2003.

In 2003, 2,906 customers were paying by credit cards. A projected increase of 3,640 plus customers for 2004, based on the current average.

Efforts to reduce “bad debts” have continued by placing accounts with Collections Agencies sooner. The “bad debt” for 2003 was \$86,217.

2005 GOALS AND OBJECTIVES

- To make billing and collection of all fees and issuance of all licenses more efficient.
- To continue to improve accuracy of bills and reduce the need for adjustments to improve efficiency and reduce customer complaints, by reviewing customer accounts upon request and processing adjustments timely.
- To continue to increase customer participation in the Average Billing Program and Direct Payment/Bank Draft Programs by making the public more aware of these programs that are available to them.

151 GENERAL FUND
152 CUSTOMER SERVICE

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To bill and collect all fees more efficiently and also the issuance of all licenses more efficiently.			
Number of utility customers serviced	18,786	18,882	18,978
Number of insurance licenses issued	582	590	600
Number of liquor licenses issued	454	464	480
Number of electrician/plumber licenses issued	231	240	246
Number of NSF checks returned/paid	311/297	348/300	377/325
To increase customer participation in the various billing programs.			
Number of customer participation in the average billing program	1,098	1,200	1,300
Number of customer participating in Direct Payment/Bank Draft program	1,014	1,165	1,262
Number of customers paying with a credit card	2,906	3,641	3,944
To process all business at the "one stop" Customer Service division more efficiently and to provide the best service for all citizens.			
Number telephone calls fielded	42,829	44,364	48,061
Number of posted outgoing mail pieces	167,792	138,504	150,046
Number of walk-in customers served	79,370	77,448	83,902
Number of bank utility paying customers	8,616	7,932	8,593
Number of utility payment via drop box	17,224	29,000	31,416
Number of utility payments mailed	113,361	115,431	125,050

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	604,782	649,716	581,760	598,246	598,246
Supplies and Materials	64,483	98,603	72,858	72,080	72,080
Other Services and Charges	176,681	207,955	189,081	176,500	176,500
Repair and Maintenance	7,392	4,800	5,850	6,850	6,850
Allocated Expenditures	(851,229)	(936,086)	(824,062)	(828,066)	(828,066)
Capital Outlay	10,431	26,761	26,761	0	0
TOTAL EXPENDITURES	12,540	51,749	52,248	25,610	25,610
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-11.17%

**151 GENERAL FUND
152 CUSTOMER SERVICE**

BUDGET HIGHLIGHTS

- Significant operating expenses: - approved.
 - Postage, \$52,000
 - Utility Billing Contract, \$105,000
- Personnel: - approved.
 - Eliminate Clerk IV

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CUSTOMER SERVICE MGR.	14	1	45,647	1	46,572	1	46,572	1	46,572
OP. SUPV.-CUST. SERV.	60	1	28,808	1	29,390	1	29,390	1	29,390
CUSTOMER SERVICE SUPV.	60	1	26,187	1	26,790	1	26,790	1	26,790
METER SERV. TECHNICIAN	58	1	23,067	1	23,088	1	18,054	1	18,054
SR. CUSTOMER SERV. REP.	57	2	48,610	2	49,774	2	49,774	2	49,774
CLERK IV	57	2	45,968	1	23,421	1	23,421	1	23,421
CUSTOMER SERVICE REP.	56	5	87,630	5	89,086	5	89,086	5	89,086
CLERK III-RECEPTIONIST	56	1	18,366	1	18,658	1	18,658	1	18,658
METER READER	55	6	97,822	5	83,637	6	96,537	6	96,537
TOTAL FULL TIME		20	422,106	18	390,416	19	398,282	19	398,282

**151 GENERAL FUND
157 LEGAL SERVICES**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver effective and cost-efficient legal services to the executive and legislative branches of the Parish Government in a professional and expedient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending local government's interests in litigated matters. The Legal Department presently consists of 8 Assistant Parish Attorneys, all of whom are contracted to the Parish government on a yearly basis upon appointment by the Parish President and ratification by the Parish Council. Legal services and legal advice are provided in a professional and expedient manner to the Parish President, all departments of Administration, and the Parish Council. Additionally, the Legal Department represents the Parish government in all litigation in which the Parish is named as a party.

2003-2004 ACCOMPLISHMENTS

The Legal Department has assisted Administration and the Parish Council in the transition, which occurred after the elections in the fall of 2003. Many issues have been brought to bear this year, including the drafting of legislation to regulate sexually oriented businesses within the urban service district, providing counsel regarding the acceptance of the Comprehensive Master Plan for Terrebonne Parish and the associated issues of parish-wide land use, providing legal representation for all aspects of truck stop regulation in Terrebonne Parish, assisting with the creation of and providing counsel for the Home Rule Charter Commission, assisting in drafting of the Coastal Impact Permit ordinance and the drafting of subdivision regulations for the Subdivision Regulation Review Committee.

The Legal Department has also assisted the Risk Management Department in the handling of lawsuits against the Parish. The approach to litigation has been overwhelmingly successful in terms of the payout of settlement amounts on lawsuits. The overall understanding among the legal community is that if you file a lawsuit against the Parish; you should be prepared to try the lawsuit. The message has been sent that the Parish will not pay frivolous claims.

2005 GOALS AND OBJECTIVES

- To provide competent and timely legal counsel to Administration and the Parish Council, as well as to all Department Heads.
- To attempt to reduce the number of claims filed against the Parish, primarily by educating the department heads about safety issues, as well as making sure that safety rules are being followed.
- To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.
- To attempt to dispense with the claim as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial, after a claim has been made. The overall goal of the Litigation Department is to reduce the number of pending claims against the Parish, as ultimately, an open file is a continuing expense to Parish Government.



**151 GENERAL FUND
157 LEGAL SERVICES**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of lawsuits against the parish dismissed	45	65	50

Terrebonne Parish Consolidated Government Analysis of Legal Fees			
Year	General	Litigation	Total
2001	644,564	571,651	1,216,215
2002	725,255	576,819	1,302,074
2003	729,184	596,314	1,325,498
2004	469,786	512,994	982,780

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	103,814	107,208	107,981	71,069	71,069
Supplies and Materials	17,299	15,000	18,000	18,000	18,000
Other Services and Charges	390,950	366,500	279,533	280,500	280,500
TOTAL EXPENDITURES	512,063	488,708	405,514	369,569	369,569
% CHANGE OVER PRIOR YEAR					-24.38%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate 1 Assistant D.A
- Combined responsibility to 1 position, approved.
- Capital Area Legal Services, \$15,000, approved.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
ASST. DISTRICT ATTORNEY	N/A	2	80,000	2	80,000	1	55,000	1	55,000
TOTAL FULL TIME		2	80,000	2	80,000	1	55,000	1	55,000

**151 GENERAL FUND
162 PARKING METER ADMINISTRATION**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Parking Meter Administration/ Parking Control Officer is to serve as an ambassador of goodwill by providing the public with general directions, and specific information associated with our defined parking enforcement procedures to help promote parking availability in the downtown business district of Houma-Terrebonne. This division consists of collecting fees for daily parking, which is available to those people who conduct business in the downtown-area, and enforces parking violations, regular maintenance and repairs for meters.

2003-2004 ACCOMPLISHMENTS

Since the beginning of this program in November 1998, a total of \$422,614 dollars have been generated as a result of parking meter collections. This does not represent collection of fines resulting from tickets issued by the parking enforcement officer.

Purchased a digital camera to support violations involving improper usage of multiple meters as a tool for court challenged violations.

Established parking permits procedure for “Temporary Parking” for visitors, dignitaries, elected officials, and service personnel to TPCG.

2005 GOALS AND OBJECTIVES

- Continue efforts of promoting parking awareness to the general public.
- To develop a procedure via policy that may allow handicap drivers a privilege similar to that given jurors/potential jurors.
- To continue to maintain all parking meters for better efficiency.
- To continue to issue tickets for parking violations and collect all meter collections and fines.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number meters read/maintained per month	367	367	367
Number of parking tickets issued	1,440	1,850	2,004
Amount collected in parking meter revenue	\$69,335	\$69,000	\$65,000
Amount paid in parking meter fines	\$8,169	\$6,614	\$6,500
Number of meter readers	1	1	1

**151 GENERAL FUND
162 PARKING METER ADMINISTRATION**

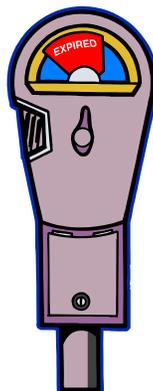
BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	30,307	33,917	33,032	33,218	33,218
Supplies and Materials	2,555	2,500	2,204	1,350	1,350
Other Services and Charges	1,281	1,472	997	1,050	1,050
Repair and Maintenance	0	700	415	350	350
Capital Outlay	0	12,436	12,436	0	0
TOTAL EXPENDITURES	34,143	51,025	49,084	35,968	35,968
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-6.79%

BUDGET HIGHLIGHTS

- Revenue Generated: - approved.
 - Parking meter revenue, \$69,000
 - Parking meter fines, \$3,858

PERSONNEL SUMMARY

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
METER READER	54	1	18,075	1	18,304	1	18,304	1	18,304
TOTAL FULL TIME		1	18,075	1	18,304	1	18,304	1	18,304



**151 GENERAL FUND
193 PLANNING & ZONING**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

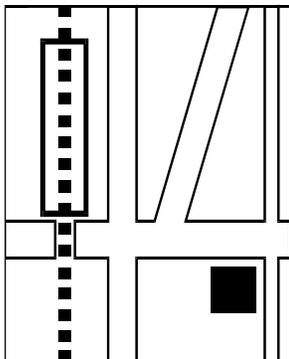
To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits; Planning Commission, Zoning Commission, Downtown Revitalization; Nuisance Abatement (Tall Grass, Debris, etc.) and Transportation Planning. The Planning Department also manages the three (3) public cemeteries in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery.

2003-2004 ACCOMPLISHMENTS

- The final draft of the Terrebonne Parish Comprehensive Plan was approved by the Houma-Terrebonne Regional Planning Commission and officially accepted by the Terrebonne Parish Council.
- Awarded an additional 3.6 million dollars to the 10 million dollars Flood Mitigation Grant to assist the disaster relief funding to substantially damaged structures in Terrebonne Parish.
- Completed construction of the Christmas Tree Program along the Intracoastal Canal for creation of new marsh south of Mandalay Wildlife Refuge.
- Awarded an additional grant from Department of Natural Resources to implement the Christmas Tree Program.
- Completed the removal of 30 derelict vessels from lower Bayou Dularge through a “small projects” grant with the U.S. Army Corps of Engineers.
- Established an on line web service to track nuisance abatement complaints and commercial building permits.
- Developed on line maps for flood zones and City of Houma land use zone requirements.
- Developed a G.I.S. Tree Survey through an Urban Forestry Grant, for the Greater Houma vicinity.

2005 GOALS AND OBJECTIVES

- To continue to issue all permits for the Parish after all inspections follow State Fire Marshal codes and meet all other requirements in order to get the approvals we need for Terrebonne Parish development.
- To implement the Comprehensive Plan through the direction of Parish Administration and assistance of the Parish Council.
- To continue our aggressive approach in acquiring federal funds for the Hazard Mitigation Grant Program.
- To reduce the number of nuisance abatement incidences by promoting community awareness through promotional flyers, information signage and addressing neighborhood meetings.
- To continue the removal of derelict vessels from the waterways of Terrebonne Parish.



**151 GENERAL FUND
193 PLANNING & ZONING**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Number of building permits issued	4,947	5,500	5,000
Number of building permits for new construction residential issued	574	675	600
Number of permits for mobile homes issued	495	355	400
Number of building permits for new construction commercial	106	120	100
Number of permits for renovations, additions, or certificates of occupancy	1,215	773	700
Dollar amount of construction (millions)	\$151M	\$160M	\$150M
Number of inspections made for electric	3,000	3,365	3,000
Number of inspections made for gas	4,000	4,000	4,100
Number of inspections made for plumbing	5,000	6,947	6,000
Number of inspections made for elevation requirements	700	1,000	1,000
Number of applications for subdivisions, redivisions of property, raw land sales and family partitions	140	150	160
Number of applications for zoning map amendments, home occupations and planned groups approved	35	45	50
Number of applications for structural variances	55	65	60
Response time for inspection requests	1-2 days	2-days	2-days
Response time for general inquiries from customers	1-2 days	2-days	2-days
Number of zoning interpretations completed	1,600	1,700	1,700

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Number of adult pauper burials	18	14	14
Number of infant pauper burials	0	1	1
Number of funeral homes handling pauper burials	3	3	3
Cost of infants pauper burial (\$100.00)	\$0	\$100	\$100
Cost of adults pauper burial (\$300.00)	\$5,400	\$4,200	\$4,200
Total cost	\$5,400	\$4,300	\$4,300

**151 GENERAL FUND
193 PLANNING & ZONING**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	746,455	797,932	695,868	669,366	669,366
Supplies and Materials	23,897	28,500	28,678	28,500	28,500
Other Services and Charges	155,942	92,327	136,704	112,000	112,000
Repair and Maintenance	7,709	3,650	3,662	3,650	3,650
Capital Outlay	0	18,614	18,614	0	0
TOTAL EXPENDITURES	934,003	941,023	883,526	813,516	813,516
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-11.81%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Main Street Manager transferred from Cultural Resources and Economic Development
 - Eliminate Coastal Zone Manager
 - Eliminate Nuisance Abatement Officer
 - Eliminate Nuisance Abatement Inspector
 - Eliminate Clerk IV position
 - Eliminate Clerk IV position (transferred to Coastal Restoration Department)
- Capital
 - Truck for inspector- \$15,000, not funded.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PLANNING DIRECTOR	29	1	65,485	1	65,506	1	65,506	1	65,506
SENIOR PLANNER	14	1	51,353	1	55,000	1	55,000	1	55,000
PLANNER II	12	1	35,818	1	36,548	1	36,548	1	36,548
MAIN STREET MANAGER	12	0	0	0	0	1	38,336	1	38,336
COASTAL ZONE MANAGER	12	1	34,424	0	0	0	0	0	0
NUISANCE ABATE. OFFICER	8	1	34,715	0	0	0	0	0	0
CHIEF INSPECTOR	60	1	30,410	1	30,410	1	30,410	1	30,410
INSPECTOR	59	3	80,184	3	68,100	3	68,100	3	68,100
CLERK V	59	2	51,542	2	52,603	2	52,603	2	52,603
EXECUTIVE SECRETARY	58	1	27,332	1	27,352	1	27,352	1	27,352
CLERK IV	57	3	67,665	1	22,443	1	22,443	1	22,443
CLERK III	56	1	16,723	1	17,056	1	17,056	1	17,056
NUISANCE ABATE. INSP.	56	2	40,539	1	24,378	1	24,378	1	24,378
TOTAL FULL TIME		18	536,190	13	399,396	14	437,732	14	437,732

**151 GENERAL FUND
194 GOVERNMENT BUILDINGS**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel. The buildings maintained by the department are the courthouse and the courthouse annex, City Hall, City Court, the Government Center, the Government Tower, the Waterlife Museum, Town Hall, the Purchasing and Utilities building, the Health Unit, the Landfill, the Service Center, Head Start building, the Schriever Dump site, the Animal Shelter, New Beginnings building, the Fire Department buildings, the Juvenile Detention Center, the Criminal Justice Complex and the Social Detox building.

2003-2004 ACCOMPLISHMENTS

- Restructured Government Buildings Division to provide for an organizational structure with accountability of personnel.
- Installed new air handler system at the Health Unit.
- Completed renovations to the 4th floor of the Government Tower to accommodate the Planning & Zoning Department.
- Replaced flooring at City Court.
- Assisted with the renovations of the Sheriff’s Office space at the courthouse annex.
- 90% complete on the renovations of the 1st floor of the Government Tower. Once completed, will assist Customer Service Department in relocating to Government Tower.
- Assisted with the repainting of the interior and exterior of the Criminal Justice Complex.

2005 GOALS AND OBJECTIVES

- To assist with the relocation of various governmental departments to and from the Government Tower building.
- To complete the waterproofing project to the courthouse annex.
- To establish a preventive maintenance program on all major equipment and building, which will reduce our major repair, costs.
- To implement a work order program for general repairs.
- To continue the mechanical improvements to the Government Tower to provide for a more efficient and controllable HUAC system.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of plumbing repair work orders	950	975	900
Number of electrical repair work orders	600	650	600
Number of mechanical repair work orders	230	250	220
Number of painting work orders	40	50	40
Number of roof repair work orders	5	5	5
Number of carpentry repair work orders	40	40	40
Number of air conditioning repair work orders	100	110	100

**151 GENERAL FUND
194 GOVERNMENT BUILDINGS**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	267,573	315,735	300,169	302,617	302,617
Supplies and Materials	26,464	32,650	26,721	20,500	20,500
Other Services and Charges	1,127,234	1,104,692	1,142,346	1,163,096	1,163,096
Repair and Maintenance	121,202	141,250	141,250	120,450	120,450
Capital Outlay	66,905	586,935	586,935	0	0
TOTAL EXPENDITURES	1,609,378	2,181,262	2,197,421	1,606,663	1,606,663
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.77%

BUDGET HIGHLIGHTS

- Personnel: - approved:
 - Eliminate Clerk IV position
 - Add Clerk III position

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
GOVT. FACILITIES MANAGER	13	1	48,466 *	1	48,466	1	48,466	1	48,466
MECH. MAINT. SUPERVISOR	11	1	38,203 *	1	38,203	1	38,203	1	38,203
CLERK IV	57	1	23,569	0	0	0	0	0	0
MAINTENANCE TECH.	56	1	26,354	1	26,354	1	26,354	1	26,354
LABORER III	56	2	35,734	2	35,818	2	35,818	2	35,818
CLERK III	56	0	0	1	22,443	1	22,443	1	22,443
TOTAL FULL TIME		6	172,326	6	171,284	6	171,284	6	171,284

* As amended by Ordinance No. 6900

**151 GENERAL FUND
195 CODE VIOLATION/COMPLIANCE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and address citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

2003-2004 ACCOMPLISHMENTS

Created an on-line complaint filing system on the tpcg.org web page.

Activated hearing panel as outlined in the Nuisance Abatement Ordinance.

Removal of 40 derelict vessels.

Processed over 1,000 nuisance abatement complaints.

Processed over 35 condemnation complaints.

2005 GOALS AND OBJECTIVES

- To continue to eliminate unsightly vacant lots and substandard structures that exists throughout Terrebonne Parish.
- To continue to rid the parish of unsightly abandoned/derelict vessels when complaints are made.
- To secure additional federal and state funds to remove derelict vessels from our waterways.
- To expand database features to optimize use of computerized tracking system.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To rid vacant property of tall grass and to eliminate vacant and substandard structures that exist throughout Terrebonne Parish.			
Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,180	1,200	1,250
Number of abandoned/derelict structure violations processed	98	100	105
Number of liens placed on tax notices for tall grass violators	49	50	53



**151 GENERAL FUND
195 CODE VIOLATION/COMPLIANCE**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Supplies and Materials	385	700	96	0	0
Other Services and Charges	<u>100,588</u>	<u>385,581</u>	<u>371,624</u>	<u>95,000</u>	<u>95,000</u>
TOTAL EXPENDITURES	<u><u>100,973</u></u>	<u><u>386,281</u></u>	<u><u>371,720</u></u>	<u><u>95,000</u></u>	<u><u>95,000</u></u>
% CHANGE OVER PRIOR YEAR					-75.41%

BUDGET HIGHLIGHTS

- Significant Operating Expenses, approved:
 - Tall Grass Cutting: \$80,000 (Reimbursements from property owners estimated at \$25,000)
 - Derelict Vessels: \$10,000
 - Condemnations: \$5,000

**151 GENERAL FUND
198 JANITORIAL SERVICES**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 21 government buildings. In addition this department provides cleaning and maintenance of the Municipal and Dumas Auditoriums. This department is responsible for coordinating various setups for functions that take place at each auditorium. The department will have a direct relationship with the general public in coordinating certain events and will do so in a professional businesslike manner.

2003-2004 ACCOMPLISHMENTS

Reduced the overall cost of operating the department by a reduction in work force and by implementing a program of inventory control.

Enforced the current procedures for purchasing of materials.

2005 GOALS AND OBJECTIVES

- To provide a higher level of cleaning services at various governmental buildings and to reduce the overall cost incurred by the government. This will be accomplished by utilizing contracted custodial services and implementing an inventory control program.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of government buildings custodial services are provided to	18	20	20

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	498,172	504,768	384,418	36,870	36,870
Supplies and Materials	81,933	63,850	62,493	37,800	37,800
Other Services and Charges	90,542	92,942	89,583	390,700	390,700
Repair and Maintenance	2,823	3,400	3,400	2,700	2,700
TOTAL EXPENDITURES	673,470	664,960	539,894	468,070	468,070
% CHANGE OVER PRIOR YEAR					-29.61%

**151 GENERAL FUND
198 JANITORIAL SERVICES**

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate Custodial Supervisor
 - Eliminate Crew Leader
 - Eliminate 15 Custodians
 - Eliminate Laborer III
 - Add 2 Laborer II's
 - Add Clerk II (Mail Runner)
- Janitorial Services is responsible for cleaning of all parish building. In prior years this department had in-house janitorial staff for all cleaning tasks. Through the budget process, it was determined the Parish Government would have a savings by contracting out the cleaning services. The decrease in the budget from 2004 to 2005 is \$196,890, or 29.6%. The contract for cleaning services is budgeted at \$381,000, approved.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CUSTODIAL SUPERVISOR	10	1	27,101 *	0	0	0	0	0	0
CREW LEADER	58	1	19,647 *	0	0	0	0	0	0
CLERK III-RECEPTIONIST	56	0	0 *	0	0	0	0	0	0
LABORER III	56	1	17,510 *						
LABORER II	55	0	0	0	0	2	35,372	2	35,372
CLERK II (Mail Runner)	55	0	0	0	0	1	17,686	1	17,686
CUSTODIAN	53	15	234,187 *	16	247,582	0	0	0	0
TOTAL FULL TIME		18	298,445	16	247,582	3	53,058	3	53,058

* As amended by Ordinance No. 6900



**151 GENERAL FUND
199 GENERAL – OTHER**

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, Information Systems).

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	581,437	495,815	572,632	562,931	562,931
TOTAL EXPENDITURES	<u>581,437</u>	<u>495,815</u>	<u>572,632</u>	<u>562,931</u>	<u>562,931</u>
% CHANGE OVER PRIOR YEAR					13.54%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
205 CORONER**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

2003-2004 ACCOMPLISHMENTS

The Coroner’s Office investigated and completed appropriate documentation on all coroner death cases, projected to be 588 for 2004.

Autopsies are performed as needed to complete an investigation into the cause of death. The number of autopsies for 2004 is projected to be about 80.

The Coroner’s Office strives to operate efficiently when evaluating the mentally ill and the chemically dependent. Mental cases, including investigations of mental illness, examinations, are projected to be 500 for 2004.

2005 GOALS AND OBJECTIVES

- To continue to maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.
- To work with outside agencies to deliver a high quality of services; these agencies include the City of Houma Police Department, Sheriff’s Office, State Police, mental health facilities, substance abuse clinics, and other coroner’s offices.
- To maintain high-quality statistical information.
- To upgrade computer system and software in order to increase efficiency to handle the increased volume of case work documentation.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of investigations - Mental cases	109	100	130
Number of investigations - Death cases	537	588	564
Number of mental exams	623	500	590
Number of commitments	623	500	590
Number of autopsies	79	80	84
Number of views without autopsies	404	456	432
Number of toxicology studies	68	80	84
Number of investigation - PCSO (Possible Criminal Sex Offense)	55	30	40
Number of PCSO exams (Possible Criminal Sex Offense)	43	30	40
Number of sanity commission exams (court ordered)	22	20	36
Total	2,563	2,384	2,590

**151 GENERAL FUND
205 CORONER**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	86,421	0	0	0	0
Other Services and Charges	350,267	430,853	450,000	456,476	456,476
Capital Outlay	10,879	0	0	0	0
TOTAL EXPENDITURES	447,567	430,853	450,000	456,476	456,476
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.95%

BUDGET HIGHLIGHTS

- General Fund Supplement, \$456,476, approved.



**151 GENERAL FUND
301 OFFICE OF COASTAL RESTORATION/PRESERVATION**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Office of Coastal Restoration/ Preservation is a newly formed Department for the year 2004. It's mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and nourishment of coastal resources in Terrebonne Parish. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the state level. The CZM Program (Coastal Zone Management), CZM Permits, Letters of No Objection involving wetland issues, MS4 activities, and seismic permits are under this department. This office handles coordination of the Terrebonne Parish's interaction with CWPPRA, the LCA, 2050, DNR and MS4 activities. The funding for this office will be obtained from Letters of No Objection and Coastal Impact Permit Fee increases.

2003-2004 ACCOMPLISHMENTS

Successfully adopted an Ordinance in May 2004 establishing the Coastal Impact Permit Fees, which will fund and expand the goals and objectives of this department.

2005 GOALS AND OBJECTIVES

- To organize new department and fill all approved positions.
- To Coordinate with State and Federal agencies on implementation of Louisiana Coastal Area Near-Term Program (LCA).
- Develop and advocate project proposals for LCA Demonstration Projects.
- Develop and advocate project proposals for Coastal Wetlands Planning and Protection Act (CWPPRA).
- Establish positive working relationships with State, Federal elected and appointed officials.
- To reduce and where possible stop land loss by managing coastal use permits, and by developing strategies which minimize the effects of land loss, erosion, subsidence, and natural disasters.
- To develop policies and procedures for preserving our wetland estuaries including marshes and barrier islands.
- To educate the residents of Terrebonne Parish about coastal restoration and preservation.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	0	223,200	19,109	104,193	0
Supplies and Materials	15	22,600	13,195	13,900	0
Other Services and Charges	0	89,500	56,261	61,157	0
Repair and Maintenance	0	1,300	37,085	20,750	0
TOTAL EXPENDITURES	<u>15</u>	<u>336,600</u>	<u>125,650</u>	<u>200,000</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%

**151 GENERAL FUND
301 OFFICE OF COASTAL RESTORATION/PRESERVATION**

BUDGET HIGHLIGHTS

A new department, the Office of Coastal Restoration is being proposed subject to the realignment of the fee structure for the issuance of “letters of no objection”. Prior to the performing of any seismographic survey or the construction of a facility consisting of any well, well site, dredging and other related activities, within the boundaries of the parish, a “letter of no objection” from the Terrebonne Parish Consolidated Government must be secured. The current processing fee is set at \$500.00 for each letter. Prior to submitting a proposed increase, Administration will prepare an analysis of surrounding parishes’ fee schedules and recommend the optimum rates for our Parish. The estimated operations of this department totals \$200,000, therefore the source of revenue must be able to meet this level. The proposed fee structure has been approved. The estimated operations of this department have been approved at \$275,000 based on updated information prior to budget adoption.

Also, originally, this department was envisioned to be part of the General Fund. However, administration has decided to include this department in the Special Revenue Fund called Department of Natural Resources, approved.

In its first year of operations, the following personnel is proposed:

- Personnel:
 - Eliminate Director, Level 29, not approved
 - Eliminate CZM Coordinator, Level 12 (currently staffed in Planning Department), is being deleted, approved
 - Eliminate Engineering Tech II, Level 61, approved
 - Add Program/CZM Coordinator Manager, Level 14, not approved
- The Office of Coastal Restoration/Preservation department has been moved to Fund 215.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COASTAL REST/PRES. DIRECTOR	29	1	70,000	0	0	0	0	0	0
RESTOR./PRESERV. MGR.	14	0	0	0	0	1	50,000	0	0
CZM COORDINATOR	12	1	40,000	0	0	0	0	0	0
ENGINEERING TECH II	61	1	40,000	0	0	0	0	0	0
CLERK V	59	1	27,000	0	0	1	23,000	0	0
TOTAL FULL TIME		4	177,000	0	0	2	73,000	0	0

**151 GENERAL FUND
302 ENGINEERING**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of the Terrebonne Parish Consolidated Government provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department's capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Ordinance No. 6388. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

2003-2004 ACCOMPLISHMENTS

The installation of 11,235 linear feet of vinyl and steel sheet pile was completed on the Montegut levee.

The status of all Capital Projects managed by the Engineering Division has been made available on the internet.

Applied for and acquired flood hazard mitigation grants for several capital projects.

Applied for and acquired funding under DOTD's Statewide Flood Control Program for several capital projects.

Continue to make the Storm Drainage Design Manual (SDDM), Subdivision Regulations, and the subdivision/building permit engineering approval checklist available to the public on the internet.

2005 GOALS AND OBJECTIVES

- To provide for the effective construction of assigned DPW (Department of Public Works) capital projects in general that meet applicable design standards and serve their purpose.
- To provide for the effective review of subdivisions submitted to the Planning Commission for Engineering approval and to inform the Planning Commission for Engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.
- To review applicable building permit drainage plan submissions for compliance with applicable Parish Codes and to inform the Planning Department of any detected drainage plan deficiencies.
- To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

**151 GENERAL FUND
302 ENGINEERING**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of Capital projects	67	90	82
Dollar amount of Capital projects (Millions)	\$67M	\$132M	\$122M
Invoices dollar amount for Capital projects (Millions)	\$14.02M	\$6.44M	\$10.23M
Number of change orders done for Capital projects	45	41	43
Number of engineering/architectural appointments	13	5	9
Number of amendments to Capital projects	38	22	30
Number of substantial completions	20	26	23
Number of engineering reviews of subdivisions	58	89	74
Number of final inspections of subdivisions	43	27	35
Number of engineering reviews of building permit applications	113	84	100
Number of Capital projects by the engineering group	1	0	0

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	311,611	326,823	295,525	326,605	326,605
Supplies and Materials	25,140	28,000	20,341	28,000	28,000
Other Services and Charges	130,312	175,797	178,232	132,197	132,197
Repair and Maintenance	75,754	134,456	134,456	5,300	5,300
Allocated Expenditures	(465,295)	(262,524)	(433,702)	(351,211)	(351,211)
Capital Outlay	58,839	127,655	127,655	0	0
TOTAL EXPENDITURES	136,361	530,207	322,507	140,891	140,891
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-26.01%

BUDGET HIGHLIGHTS

- Restore and Retreat, \$40,000, not funded.

**151 GENERAL FUND
302 ENGINEERING**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PARISH ENGINEER	15	1	64,784	0	0	1	64,784	1	64,784
ENGINEERING ANALYST	61	1	32,219	1	32,864	1	32,864	1	32,864
PUBLIC WRKS. CONST. INSP.	61	1	39,104	1	39,874	1	39,874	1	39,874
ENGINEERING TECH. II	61	1	38,750	1	39,541	1	39,541	1	39,541
CLERK IV	57	1	26,354	1	26,853	1	26,853	1	26,853
DRAFTER II	55	1	18,658	1	19,011	1	19,011	1	19,011
TOTAL FULL TIME		<u>6</u>	<u>219,869</u>	<u>5</u>	<u>158,143</u>	<u>6</u>	<u>222,927</u>	<u>6</u>	<u>222,927</u>

**151 GENERAL FUND
406 PUBLIC CEMETERIES**

PURPOSE OF APPROPRIATION

To maintain the public cemeteries for Terrebonne Parish. The three (3) public cemeteries are Bisland, Southdown, and Halfway Cemetery. The monies in this fund are also used for pauper burials. This division has been transferred to the Planning & Zoning Department.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	5,857	0	0	0	0
Repair and Maintenance	<u>100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>5,957</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

**151 GENERAL FUND
408 PARISH VA SERVICE OFFICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

2003-2004 ACCOMPLISHMENTS

The Parish maintained about 900 active Veteran case files.

There were 1,254 veterans that visited our office for assistance.

There were 2,101 telephone contacts that were addressed.

2005 GOALS AND OBJECTIVES

- To see that all veterans and their dependents receive the maximum benefits allowed by law.
- To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Terrebonne Parish's veteran population	7,569	8,000	8,000
Amount of benefit dollars received by Terrebonne veterans (Millions)	\$7.60	\$7.00	\$7.00
Number of active veteran cases maintained	900	900	900

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	10,932	14,208	14,208	13,584	13,584
TOTAL EXPENDITURES	10,932	14,208	14,208	13,584	13,584
% CHANGE OVER PRIOR YEAR					-4.39%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$13,584, approved.

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Mosquito Abatement Program. The Terrebonne Parish Consolidated Government presently contracts the services of Terrebonne Mosquito Control, L.L.C. to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The contract covers Encephalitis Surveillance which is done by dividing into three major categories: Inspection, Sampling and Efficacy Testing and will operate during the months of March through October each year. The contract due to expire December 31, 2005 has been extended for three years and will expire December 31, 2008.

The Haven. The Haven is a non-profit organization providing a Domestic Violence Program and Rape Crisis Center. The Haven provides a multitude of services to hundreds of women and children residing in Terrebonne Parish. The Domestic Violence Program offers a crisis line support 24 hours a day, counseling, parenting education, 24 hour legal and medical advocacy, crisis intervention, and safe temporary shelter for women and children who are seeking refuge from family violence. The Sexual Assault Program offers crisis intervention, 24 hour crisis line support, individual and group counseling, 24 hour medical and legal advocacy, and information and referrals.

The START Corporation. The Terrebonne Parish Consolidated Government gives funding to the START Corp. to allow mental health needs to additional persons and to have the ability to create weekend and holiday services. The START Corp. is designed to teach a variety of psychosocial recovery skills in the field and the community. These skills are required of the serious mentally ill adult client for a successful recovery process. Skills include a wide range of psychosocial skills that enhance the individual client's capacity to negotiate his/her environment in the most independent manner possible. The program operates in conjunction with a group of individual apartments in two clustered settings operated by START Corp. as well as in community housing settings. The emphasis of the contract will be assistance to community living in a new setting while maintaining adequate recovery from the serious mental illness.

2003-2004 ACCOMPLISHMENTS

The mosquito Abatement Program has performed various tests for encephalitis, especially since there was a rise in the West Nile disease.

The Haven currently continues to operate "Margaret's Home", a domestic violence program, and a rape crisis center providing a multitude of services to hundreds of women and children residing in Terrebonne Parish.

The Haven distributed thousands of area residents their quarterly newsletter with the purpose of providing education and prevention to our Parish.

The START Corporation currently continues to serve 20 adult seriously ill clients.

2005 GOALS AND OBJECTIVES

- To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.
- To educate the community about the realities of domestic and sexual violence, as well as preventing its occurrence.
- To focus on training clients with critical elements of the knowledge needed to adapt to a new environment.

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To provide prompt and efficient pest control services to citizens.			
Number of acres treated:			
Ground Adulticiding Acres	726,364	486,453	652,350
Aerial Adulticiding Acres	70,271	51,882	60,381
Larviciding Square Foot	45,532,214	40,449,799	41,501,503

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To provide a Domestic Violence Program that offers support 24 hours a day.			
Number of women victims serviced at the Haven residential program	99	86	92
Number of children victims serviced at the Haven residential program	88	108	114
Number of women victims serviced at the Haven non-residential program	271	264	270
Number of women victims serviced at the Haven non-residential program	92	60	66
Number of crisis calls answered by staff	1,055	1,129	1,135
Number of temporary restraining orders filed	197	208	200
Number of individual and/or group counseling sessions performed	3088	2645	2689
To provide a Sexual Assault Program that offers crisis intervention 24 hours a day.			
Number of new sexual assault victims served	133	115	130
Number of sexual assault victims referred to medical and legal services	228	852	937
Number of individual/group counseling sessions performed for sexual assault victim	1225	921	1013
Number of sexual assault victims crisis calls answered	1886	1011	1112

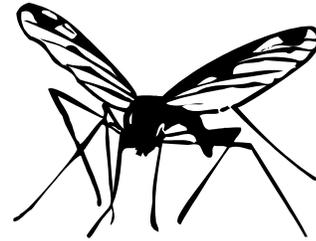
PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To expand skills/case management services to clients on weekends and holidays.			
Number of days services provided by START Corp.	113	112	113
Number of client contacts provided by START Corp.	862	784	800
Number of separate individuals served by START Corp.	24	20	24

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	587,862	598,886	598,655	610,170	620,170
TOTAL EXPENDITURES	587,862	598,886	598,655	610,170	620,170
% CHANGE OVER PRIOR YEAR					3.55%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Control, \$577,000 (Source of funding Video Poker), approved.
- Domestic Abuse – The Haven, \$15,000, proposed. Council request of \$20,000, approved.
- Start Corporation – Mental Health, \$18,170, proposed. Council request of \$23,170, approved.



151 GENERAL FUND 650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Cultural Resources has been charged with the development and promotion of policies, programs, and a cooperative spirit among government, educational institutions, business and industry that will help to foster the expansion and diversification of the local and regional economy, and with enhancement of the quality of life for all our citizens through development and increased utilization of Terrebonne's cultural facilities. In order to accomplish this mission the department has been organizationally structured into two divisions, Cultural Resources and Economic Development. The Cultural Resources Division consists of the Municipal and Dumas Auditoriums, the Bayou Terrebonne Waterlife Museum, the Folklife Culture Center Museum; museum development efforts such as the Children's Discovery Center; Regional Military Museum; tourism and visitor enhancement efforts; and downtown revitalization including the Main Street Program. Under the Economic Development Division are Small Business Programs (CDBG small business loans, Micro-enterprise loans and technical assistance grants); business incentives facilitation and coordination through the Louisiana Department of Economic Development (Enterprise Zone and the new Heritage Enterprise Zone programs; Industrial Tax Exemption program, etc.), through South Central Planning & Development Commission and through the Atchafayala TRACE Heritage Area Development Zone Tax Credit Program; business and industrial retention and recruitment; and (currently) the Port of Terrebonne and the Downtown Marina through the Port Commission; as well as general economic development, diversification, and promotional efforts. In 2005, it will be proposed that the primary economic development functions of this department will be transferred to the new Terrebonne Economic Development Authority, created by Act No. 622 of 2004. Parish government will be re-organized to eliminate the Department of Cultural Resources & Economic Development, thereby preventing redundant functions and to transfer remaining functions to other departments. In June 2004, the department's small business loan program was taken over by South Central Planning & Development Commission in an efficiency and cost cutting move.

2003-2004 ACCOMPLISHMENTS

To expand and diversify the local economy:

- Continued to implement the Strategic Plan for Economic Development by securing passage of Act No. 622 creating the Terrebonne Economic Development Authority (TEDA) in conjunction with TPCG's funding partners: Houma-Terrebonne Chamber of Commerce and the South Central Industrial Association.
- Developed with assistance from funding partners and various parish departments the two ordinances that will provide partial funding for TEDA; submitted ordinances for consideration by Parish Council.
- Developed ordinances to re-organize parish government eliminating the redundant functions of Cultural Resources & Economic Development
- Developed drafts of various documents to support the function of TEDA
- Prepared and presented various proposals to attract new industry to Terrebonne. These proposals, which included various incentives and public/private sector partnerships, addressed the Halliburton consolidation, expansion of a major offshore company (eventually facilitated with the provision of drainage improvements at its existing site), and the proposed Bollinger/INCAT shipyard development at the Port of Terrebonne. This project remains a strong possibility for Terrebonne is the vessel is included in the federal budget and Bollinger wins the contract.
- Successfully pursued and obtained various grants to assist with developments in the parish. These included three (3) Wallop-Breaux grants for improvements to the three public boat launch facilities in the parish; at least three (3) Rural Development grants through the Governor's Office of Rural Development, as well as the successful completion and close-out of several more such grants; and a grant through the Recreational Trails Program administered by the Governor's Office, for the Mandalay Nature and Birding Trail currently nearing completion.
- Assisted the Port Administrator and Port Commission with the development of marketing/promotional materials and brochures for distribution to potential tenants.
- Worked with South Central Planning & Development Commission in implementing the local and regional elements of the Comprehensive Economic Development Strategy (CEDS) and in preparing the most recent update of this document necessary for the participation of the U.S. Economic Development Administration in local loans and grant.
- Assisted Concerned Clergy & Laity in the development of plans for the renovation of That Stanley! building on Main Street into a small business incubator. All bid documents are currently in review.

151 GENERAL FUND
650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT

2003-2004 ACCOMPLISHMENTS (continued)

- Held a workshop in conjunction with the staff of the Atchafalaya Trace Commission to promote and provide information at the new tax credit incentive program available to eligible businesses in the Heritage Area parishes, Terrebonne being one.
- Completed Phase I of the Civic Center Hotel Feasibility Study and ended further expenditures on additional study until such time as occupancy rates in the Houma-Terrebonne areas a sufficient to support a full-service hotel at this facility.
- Produced two issues of the “Pride of Terrebonne” newsletter before budget cuts and lay-offs forced its cancellation.
- Prepared an ad that was aired in a 300-mile radius of Houma during the re-broadcast of the NIFL Bayou Bucks home games. The ad promoted Houma-Terrebonne and advertised jobs and positions available in the area.
- Assisted the Port Administrator with the successful 2004 Ports Association of Louisiana conference in Terrebonne Parish.
- Represented Terrebonne Parish and the Parish President with the Chamber of Commerce/SCIA group visiting legislators and various federal agencies in Washington, D.C., to educate them about the absolute necessity of hurricane protections and coastal restoration in Terrebonne.
- Appraisal of 309 Goode Street was completed and the building was declared surplus.
- Assisted the Houma Area Convention and Visitors Bureau in the development of its strategic plan for tourism in the parish.

To revitalize Downtown Houma:

- Developed and implemented the 2004 work programs for all four Main Street committees with assistance and leadership coming from the Main Street Manager.
- Successfully promoted and brought to the public the Downtown Live After 5 concert series. Nine (9) events were co-sponsored in 2004.
- Maintained Certified Local Government designation as well as certification of the Houma Main Street Program under the National Main Street Center of the National Trust for Historic Preservation.
- Successfully placed and executed a mural in the downtown area. An additional one is in the planning stage and may be completed before the end of the year.
- Provided assistance to the Downtown Development Corporation in planning special projects in the downtown area including the Bayou Terrebonne Boardwalk and operation of the Terrebonne Folklife Culture Center.

To improve the quality of life for Parish residents through development and better utilization of the parish’s cultural resources:

- Assumed day-to-day management of the Bayou Terrebonne Waterlife Museum.
- Under HDDC staffed the Terrebonne Folklife Culture Center that is being utilized by area residents for a variety of cultural purposes including duck carving classes for children and adults.
- Continued to work with the Board of Directors of the Children’s Discovery Center and the Board of the Regional Military Museum to bring both projects closer to fruition.

2005 GOALS AND OBJECTIVES

- The goals and objectives of the Terrebonne Economic Development Authority have been detailed in its Strategic Plan for Economic Development. Each of the seven primary goals has been “fleshed out” with multiple objectives and strategic actions.
- The Board of Commissioners of the Terrebonne Economic Development Authority will meet in early 2005 to begin to develop its goals and objectives for the year. These will be taken from the published list of seven goals and relevant objectives contained in the Strategic Plan. This document can be found on the parish government’s website, www.tpcg.org.

**151 GENERAL FUND
650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Number of new business assistance appointments	250	175	*
Number of new jobs promised through CDBG loans	18	5*	*
Number of small business loans through the CDBG program (including "micro")	4	0*	*
Number of new business assistance appointments and free assistance	120	1*	*
Number of businesses receiving paid technical assistance	5	1*	*
Number of referrals of State tax incentive programs through the Enterprise Zone and other state programs	15	5	**
Enterprise Zone investments in Terrebonne Parish	\$30M	\$15M	***
Permanent jobs promised through the EZ (Enterprise Zone) program	799	150	***
Construction jobs created through the EZ program	455	150	***
Number of historic district façade loans or grants	0	0	1
Number of grant applications submitted to state and federal agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)	21	9	6 ¹
Business development/loan inquiries (generated by outreach efforts)	211	*	*
Small and emergency business development contracts	\$6,200	*	*
Number of cultural events for area residents (Downtown Live, Marina plays, etc.)	10	10	12
Marketing meetings and visits for Port of Terrebonne	15	12	12
Marketing efforts for Houma-Terrebonne Airport	1	1	10

* Business assistance and loan program contracted to SCPDC as of June 2004

** Proposed to be handled by Terrebonne Economic Development Authority (TEDA) in 2005

*** Depends on scope of projects

¹ No Rural Development grant funds available to Terrebonne Parish in FY 2005

**151 GENERAL FUND
650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	324,226	322,056	248,056	0	0
Supplies & Materials	6,664	9,500	6,314	0	0
Other Services & Charges	142,192	171,579	159,751	0	0
Repair & Maintenance	747	1,000	1,000	0	0
Allocated Expenditures	(7,733)	(7,300)	(7,300)	0	0
Capital Outlay	991	46,800	88,936	0	0
TOTAL EXPENDITURES	467,087	543,635	496,757	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-100.00%

BUDGET HIGHLIGHTS

- Department eliminated, approved.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
ECONOMIC DEV. DIRECTOR	29	1	65,669	1	65,690	0	0	0	0
SMALL BUS. PGMR. MGR.	13	1	43,462	0	0	0	0	0	0
MAIN ST. MANAGER	12	1	40,000	1	38,336	0	0	0	0
MARKETING MANAGER	9	1	41,000	0	0	0	0	0	0
EXECUTIVE SECRETARY	58	1	28,142	1	28,226	0	0	0	0
CLERK IV	57	1	22,360	0	0	0	0	0	0
TOTAL FULL TIME		6	240,633	3	132,252	0	0	0	0

**151 GENERAL FUND
651 PUBLICITY**

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

2003-2004 ACCOMPLISHMENTS

Special events sponsored and co-sponsored by Parish Government included the Downtown on the Bayou Festival, Annual Christmas Parade, Martin Luther King Day, Non-profit races, Tribes Pow-Wow, Live After Five Events, and Summer Camps.

Court Square, Downtown Park, Government Buildings, and Parish landscaping improvements newly created outlying community entrances.

By encouraging efforts from all Downtown merchants, the Holiday decorating was expanded.

2005 GOALS AND OBJECTIVES

- To reduce the number of special events sponsored and co-sponsored by the Parish Government.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Supplies and Materials	1,524	5,436	5,436	0	0
Other Services and Charges	64,788	81,385	73,905	42,000	42,000
Capital Outlay	0	31,196	31,196	0	0
TOTAL EXPENDITURES	66,312	118,017	110,537	42,000	42,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-51.62%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$15,000, approved.
- Downtown Festival, \$12,000, co-sponsored expenditures, approved.
- Special Events insurance (co-sponsorship), \$15,000, with various non-profit organizations, approved.



**151 GENERAL FUND
652 ECONOMIC DEVELOPMENT/ OTHER**

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the Houma Downtown Development Corporation is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The Houma Historic District’s mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

2003-2004 ACCOMPLISHMENTS

Completed renovations to the Folklife Culture Center, held a grand opening to showcase the exhibits that have been housed there, and began culturally-related classes open to the public.

Provided volunteers and staffing to operate the Folklife Culture Center.

Completed a mural in conjunction with the USS Terrebonne Parish (LST 1156) Reunion Association to honor those who served on the parish’s namesake US Navy vessel.

Held the “Art After Dark” event in Downtown Houma.

Presented nine Downtown Live After 5 concert events in conjunction with the Downtown Business Association.

2005 GOALS AND OBJECTIVES

- Strive to improve the appearance of Downtown Houma by working with landowners and merchants to keep Main Street free of litter.
- Initiate a program to screen from view in accordance with the Historic District Ordinance several of the more unsightly dumpsters in the Main Street area.
- Continue to offer on a monthly basis throughout the year in conjunction with the Downtown Business Association the successful Downtown Live After 5 concert series. Ensure the program is self-supporting in 2005.
- Continue the mural project in the downtown area to enhance the visitor experience on Main Street.
- Initiate the design work leading up to the construction of the Bayou Terrebonne Boardwalk project.
- Partner with the new Arts Council for the 2005 Downtown on the Bayou Festival.
- Continue Houma-Terrebonne’s involvement in the Main Street program.
- Continue various cultural activities in conjunction with the new Arts Council, such as the successful “Art After Dark” event.
- Continue the annual Christmas Parade and Court Square event in Downtown Houma.

**151 GENERAL FUND
652 ECONOMIC DEVELOPMENT/ OTHER**

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To act as the implementation agent for the following Terrebonne Parish projects.			
The Boardwalk Project	5%	30%	30%
The White House-Folk Museum	100%	100%	100%
Folklife Center Actives for the public	20%	50%	50%
Number of bricks sold at the Main Street Memorial Park	10	10	10
Dollar amount received from selling of Bricks	\$100	\$100	\$100
Incorporating signage and historical markers	20%	20%	20%
Promote cultural activities and attractions downtown.			
Downtown on the Bayou Festival	0	1	1
Downtown Live After 5 Concerts	10	10	10
Art After Dark	1	1	1
Pedestrian Crosswalks on Main Street	0	2	2
To practice an aggressive public relations campaign promoting downtown as a vibrant and exciting place to live, work and visit.			
Number of marketing materials used to promote downtown historic district	1	2	2
Utilization of a website to market the multi-facets of downtown area	100%	100%	100%
Implementation of a partnership with the Downtown Merchants Association to highlight downtown retail/restaurants and projects	14	18	18

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	120,170	179,798	178,711	257,000	239,000
Capital Outlay	414,708	1,026,626	1,026,626	100,000	82,000
TOTAL EXPENDITURES	534,878	1,206,424	1,205,337	357,000	321,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					32.93%

BUDGET HIGHLIGHTS

- South Central Planning Commission, \$40,000, membership, \$40,000 management of Business Assistance and Loan Program, approved.
- South Central Planning Commission, \$27,000, the local match for the Urban Systems Grant Administration, approved.
- Main Street promotions, \$10,000, approved.
- Downtown Development, \$100,000, proposed. Council request of \$82,000, approved.
- Children's Discovery Center for initial development costs, \$5,000, not funded.
- Economic Development, \$140,000, proposed. Council request of \$122,000, approved.

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Owner Occupied Rehabilitation, Rental Rehabilitation Clearance, Acquisition, Housing Counseling, Literacy, Public Works Projects, Head Start, Safe Passage Program, Summer Youth Program, Summer Food Service Program, Emergency Shelter Grant, Youthbuild, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, TANF Energy Assistance, Job Readiness & Placement, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Sewer Connection, Tenant Based Rental Assistance, and Low Income Home Energy Assistance Program.

2003-2004 ACCOMPLISHMENTS

In this period, the department administered funding from state and federal sources in excess of 7 million dollars.

2005 GOALS AND OBJECTIVES

- To provide programs which improve the quality of life for the low-income population of Terrebonne Parish.
- To seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To serve as an advocate for the vulnerable population in Terrebonne Parish and to provide them access to comprehensive programs and services that enhance the quality of life and promote self-sufficiency.			
Number of programs implemented	28	29	29
Number of grant applications approved	14	12	14
Number of grant applications researched for other departments and agencies	23	25	30

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	226,666	273,130	108,194	198,239	198,239
Supplies & Materials	7,961	8,270	7,744	8,325	8,325
Other Services and Charges	65,849	38,010	52,236	57,687	57,687
Repair & Maintenance	(5,888)	(15,000)	(7,727)	(3,755)	(3,755)
TOTAL EXPENDITURES	294,588	304,410	160,447	260,496	260,496
% CHANGE OVER PRIOR YEAR					-14.43%

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

BUDGET HIGHLIGHTS

- Personnel – approved.
 - Eliminate Housing Inspector position
 - Eliminate Equal Employee Opportunity Officer position
 - Eliminate Literacy Coordinator position
 - Add Site Supervisor/Instructor position
- No operating capital.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
HOUS. & HUMAN SVC. DIR.	29	1	62,069	1	62,090	1	62,090	1	62,090
ASST. DIR. COMM. DEV. ADM.	13	1	43,911	1	43,995	1	43,995	1	43,995
GRANTSWRITER	10	1	38,433	1	38,516	1	38,516	1	38,516
HOUSING REHAB. SPECIAL.	10	1	30,326	1	31,254	1	31,254	1	31,254
HOME-HOMELESS MGR.	8	1	29,000	1	28,741	1	28,741	1	28,741
CODE ENF. OFFICER	60	1	28,146	1	29,006	1	29,006	1	29,006
FISCAL MONITOR	59	1	26,000	1	23,920	1	23,920	1	23,920
SITE SUPERVISOR/INSTR.	59	0	0	0	0	1	24,440	1	24,440
HOUSING INSPECTOR	59	3	67,205	2	45,406	2	45,406	2	45,406
EXECUTIVE SECRETARY	58	1	28,496	1	28,517	1	28,517	1	28,517
LITERACY COORDINATOR	58	1	22,360	0	0	0	0	0	0
CASEWORKER/CLERK IV	57	1	20,800	1	20,883	1	20,883	1	20,883
SECRETARY	56	1	17,742	1	17,763	1	17,763	1	17,763
CLERK III/RECEPTIONIST	56	1	17,160	1	17,326	1	17,326	1	17,326
EQUAL EMP. OPP. OFF.	55	1	20,634	0	0	0	0	0	0
TOTAL FULL TIME		16	452,282	13	387,417	14	411,857	14	411,857

151 GENERAL FUND 654 PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resources technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the states economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

2003-2004 ACCOMPLISHMENTS

During 2003-2004, the Terrebonne Parish office of the LSU (Louisiana State University) Agricultural Center has a total of over 67,500 audience contacts through educational workshops, clinics, seminars, farm and home visits, telephone and office visits, distance learning sessions and mass media contacts. Our educational efforts have expanded via mass media contacts also. We are presently utilizing mass media educational efforts that include HTV (local Houma Television Station), Radio Stations and The Houma Courier (local Terrebonne Parish Newspaper) articles and Houma.com website.

Agricultural and Natural Resources

- Developed fact sheets on urban tree planting for homeowners and businesses.
- Developed fact sheets on hurricanes and trees.
- Conducted worker protection standard meetings for school workers.
- Successfully worked with parish government to secure \$10,000 grants for urban tree care in parish.
- 120 producers adopted recommended practices on sugar cane weed control, variety selection, management practices and learned about the Master Farmer's Program.
- Monthly newsletter to 1,000 fishermen to keep them informed about changes in fisheries regulations.
- Successfully remove over 6,600 crab traps through the Derelict Crab Trap Removal Program.
- Conducted Aquatic Weed Management Workshop for 30 subdivision resident pond owners.
- 2,200 students learned about trawling, turtle excluder devices and the economic impact of commercial trawling to the economy.
- 3,500 area residents increased their knowledge of consumer environmental horticulture through educational exhibits during the Spring Garden Show.
- Conducted vegetable and lawn field days to over 250 residents and producers on vegetable production and lawn care management.
- Presented education information through media articles on Agriculture, Horticulture and Fisheries issues.

Home Economics

- 210 clientele gained knowledge in safety precautions to take to avoid becoming a victim of Identity Theft.
- Conducted a series of classes taught to establish strategies for estate planning of non-titled property.
- Conducted classes for first time home buyers on financial literacy.
- 40 participants were educated on the importance of having money and how to open a savings account.

4-H Youth Development

- Over 300 youth attended 4-H family day.
- 1,729 4-H youth were trained on workforce preparation as it pertains to a job search.
- Collaborated with the local School Board to conduct educational programs in 35 schools reaching 1,729 youth.
- 75 YMCA campers received training in bicycle safety through workshop preparation.
- Distributed over 100 Thanksgiving baskets to needy families through the 4-H junior Leadership Program.

**151 GENERAL FUND
654 PARISH FARM AGENT**

2003-2004 ACCOMPLISHMENTS

Leadership and Community Development

- All agents conducted multi-parish education meetings on leadership development, member notification and community development.
- All agents conducted educational programs on West Nile Virus via the *Fight to Bite* program.
- Master Gardeners have taken the lead by volunteering to conduct educational programs in the parish and provide community services.
- FSA members continually provide leadership skills and community services to all facets of the community based on need.

2005 GOALS AND OBJECTIVES

- To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide economic impact to individuals, families, and the Parish through educational programs.
- To bring the LSU mission to the citizens of Terrebonne.
- To provide information and assistance to help the agricultural and horticultural community remain profitable.
- To promote the best management practices to foster environmental responsibilities.
- To provide youth the resources to become productive citizens.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To provide information and assistance to help the agricultural and horticultural community remain profitable and productive.			
Number of residents to be aware of function and value of wetlands	700	750	800
Number of residents given assistance in matters relating to agriculture, horticulture, and fisheries problems	9,500	9,700	10,000
To promote best management practices to encourage environmental stewardship.			
Number of contacts made to promote Best Management Practices in agriculture, horticulture, and natural resources	8,400	8,500	8,600
Number of residents trained in healthy lifestyles and habits to improve health and reduce the incidence of disease	750	775	790
Number of residents trained in parenting skills and nutrition	2,300	2,350	2,375
To provide youth the resources to become productive citizens.			
Number of youth receiving leadership skills and character education training	1,200	1,250	1,300
Number of youth participating in 4-H programs	1,200	1,250	1,300
To provide information to residents to be more productive, improve quality of life and provide economic benefits in agriculture and natural resources, home economics, and 4-H youth development.			
Number of residents provided with information and various resources.	67,000	70,000	70,000

**151 GENERAL FUND
654 PARISH FARM AGENT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	29,422	32,160	46,560	46,560	46,560
TOTAL EXPENDITURES	29,422	32,160	46,560	46,560	46,560
% CHANGE OVER PRIOR YEAR					44.78%

BUDGET HIGHLIGHTS

- The parish supplements the state department’s salaries and is required to provide office space. The cost of their office rent, \$14,400 has been transferred to this department from the Government Buildings Department (151-194), approved.



**151 GENERAL FUND
680 WATERWAYS & PORTS**

PURPOSE OF APPROPRIATION

The Port of Terrebonne’s mission is to be a powerful catalyst of parishwide economic growth and hub of trade-related activity by developing diversified and competitive shipping facilities and conducting maritime-related activities in a profitable, safe, and environmentally responsible manner. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Supplies and Materials	83	0	0	0	0
Other Services and Charges	<u>249,155</u>	<u>186,408</u>	<u>186,408</u>	<u>126,000</u>	<u>126,000</u>
TOTAL EXPENDITURES	<u><u>249,238</u></u>	<u><u>186,408</u></u>	<u><u>186,408</u></u>	<u><u>126,000</u></u>	<u><u>126,000</u></u>
% CHANGE OVER PRIOR YEAR					-32.41%

BUDGET HIGHLIGHTS

- The Terrebonne Port Commission is a separate political subdivision of the State of Louisiana under provisions of Act 485 of 1964. A supplement is proposed until such time revenues may be self-generated, \$126,000, (see Miscellaneous Information section for details), approved.

151 GENERAL FUND

912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness operates in accordance with the Louisiana Emergency Assistance and Disaster Act of 1993. This office coordinates with the National Weather Service, the National Hurricane Center, and other weather related agencies to monitor current weather conditions and is responsible for incident management relating to weather disasters. This office provides public awareness information to the citizens of Terrebonne Parish and can be contacted for any weather conditions (hurricanes, tornadoes, flooding, etc.). In addition, the OHSEP manages hazardous material related emergencies, (chemical, oil spills, diesel spills, illegal burning, etc.). Also the Terrebonne OHSEP coordinates with State and Federal agencies regarding terrorism and bio-terrorism acts.

2003-2004 ACCOMPLISHMENTS

- Rewrote and tested parish Multi-Hazard Plan.
- Installed 1 new Hurricane Tracking Programs (Hurrwin 2004).
- Rewrote Activation Procedures for Hurricanes.
- Re-designated shelters for both General Public & Special Needs Population.
- Improved working relationship between all volunteers organization active in disasters.
- Formed close professional relationship with all Parish Directors in other parishes in the state including the State Office of Emergency Preparedness.
- Obtained grant money to train emergency response personnel in terrorism and bio-terrorism acts of violence.
- Conducted a parish wide drill on a terrorist act.
- Established a 14 man Parish Rapid Assessment Team funded by a Department of Justice Grant.
- Expanded web site to contain more information and resources for the community.
- Started receiving equipment needed for First Responders during terrorist acts.
- Organized Citizen Corps and continue to obtain federal grants to fund.
- Updated Annex H in the Terrebonne Parish Multi-Hazard Plan dealing with Hazardous Materials storage and releases.

2005 GOALS AND OBJECTIVES

- To continue to give presentations on emergency preparedness procedures to make the public more aware.
- To continue to apply for grant money when available.
- To develop and utilize better and more effective links with news media to increase public awareness and information. To put into place a better notification system.
- To obtain grant money if available to train emergency response personnel in terrorism and bio-terrorism acts of violence.
- To conduct a parish wide drill on a terrorist act.
- To further train the 14 man Parish Rapid Assessment Team in terrorist activities funded by a Department of Justice Grant.
- To expand web site to contain more information and resources for the community.
- To better organize Citizen Corps and continue to obtain federal grants to fund.
- To train 5-8 more Community Emergency Response Teams (CERT) throughout the parish.
- To update Annex H in the Terrebonne Parish Multi-Hazard Plan dealing with Hazardous Materials storage and releases.

**151 GENERAL FUND
912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To educate the public through programs such as presentations and training classes.			
Number of presentations	160	140	150
Number of citizens reached	2,500	5,500	3,500
Number of schools participating	6	6	6
Number of students participating	600	600	600
Number of Training classes given	1	1	1
To procure outside funding through grants and other partnerships.			
Dollar amount of grants applied for	\$560,000	\$580,000	\$640,000
Number of grants applied for	2	2	2
Dollar amount of grants awarded	\$560,000	\$580,000	\$640,000
Number of grants awarded	2	2	2

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	99,375	130,097	79,211	90,914	90,914
Supplies and Materials	8,300	10,300	8,525	8,500	8,500
Other Services and Charges	32,255	28,875	22,649	25,433	25,433
Repair and Maintenance	901	1,700	1,665	1,375	1,375
Capital Outlay	4,374	0	0	0	0
TOTAL EXPENDITURES	145,205	170,972	112,050	126,222	126,222
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-26.17%

BUDGET HIGHLIGHTS

- Personnel – approved.
 - Eliminated Assistant Director

**151 GENERAL FUND
912 OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
EMERGENCY PREP. DIR.	24	1	40,867	1	40,866	1	40,866	1	40,866
ASST. DIR. EMERG. PREP.	9	1	27,000	0	0	0	0	0	0
SECRETARY	56	1	17,701	1	19,094	1	19,094	1	19,094
TOTAL FULL TIME		<u>3</u>	<u>85,568</u>	<u>2</u>	<u>59,960</u>	<u>2</u>	<u>59,960</u>	<u>2</u>	<u>59,960</u>
HAZ. MAT. RESPONDER	57	1	5,000	1	9,360	1	5,000	1	5,000
TOTAL PART TIME		<u>1</u>	<u>5,000</u>	<u>1</u>	<u>9,360</u>	<u>1</u>	<u>5,000</u>	<u>1</u>	<u>5,000</u>
		<u>4</u>	<u>90,568</u>	<u>3</u>	<u>69,320</u>	<u>3</u>	<u>64,960</u>	<u>3</u>	<u>64,960</u>

151 GENERAL FUND 999 OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$603,401

This fund is used to transfer 3% of the prior year general fund revenues, or amount needed to maintain the minimum balance of \$2.0 million.

TERREBONNE JUVENILE DETENTION FUND – \$950,000

Terrebonne Parish was in need of a juvenile detention facility that would assist and afford opportunities to children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$1,989,843

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$1,100,000

The Public Safety Fund, City Police and City Fire, requires a supplement for operations and maintenance. The source of funding for 2005 is proposed to come from excess State Mineral Royalties received due to a temporary hike in commodity price of oil & gas, production volume and new wells.

NON-DISTRICT RECREATION FUND – \$339,044

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND - \$409,810

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$35,430

Monies in this fund are used to supplement a grant received from the U.S Department of Commerce through the State Department of Natural Resources.

DEPARTMENT OF HEALTH AND HOSPITALS – OFFICE OF ADDICTIVE DISORDERS - \$24,000

General Fund supplements a state grant for the Social Detox Center, administered by Start Corporation.

HOME INVESTMENT PARTNERSHIP - \$28,496

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$291,183

Local match funds transferred from General Fund PILOT Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$30,185

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

RURAL TRANSIT - \$118,175

Local match funds transferred from General Fund surpluses for the operation of a rural public transit system in Terrebonne Parish.

151 GENERAL FUND
999 OPERATING TRANSFERS – (continued)

BUDGET HIGHLIGHTS

ROAD & BRIDGE FUND – \$1,100,000

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

HEALTH & WELFARE – OTHER - \$21,000

Originally proposed at zero, Council requested and approved, this \$21,000 transfer for the purpose of funding a Contract Counselor for the Mental Health Division.

TERREBONNE WATERLIFE MUSEUM - \$39,886

Monies in the fund are use to supplement the operations and maintenance of the museum funded by various private donations, memberships and grants through the use of PILOT Revenues.

CIVIC CENTER O & M FUND - \$860,000

Monies in this fund are used too supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

P/W SEWERAGE CONSTRUCTION FUND – \$1,237,500

In 2002, the Parish adopted a commitment to extend, expand and improve the Sewerage System of our Parish and provide for the dedication of revenues over a five-year period. The 2006 transfer represents the estimated excess State Mineral Royalties expected in 2004, and 50% of the estimated Video Poker Revenues (Reference: Ordinance 6609).

CAPITAL PROJECT CONTROL FUND - \$105,000

Monies in this fund are for a ten year Sidewalk Improvement Plan (\$105,000 – PILOT Revenue).

CRIMINAL COURT FUND - \$805,000

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President. Recurring revenue sources fund the \$805,000.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Dedicated Emergency Fund. An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

Parish Prisoners Fund. Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. Due to GASB 34 being implemented, the Public Safety Fund is considered a major fund. Monies in this fund are revenues dedicated to the City of Houma. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

Non-District Recreation Fund. Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

Marshal's Fund. Monies in this Fund are received from city court and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

Grant Funds. Made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

Miscellaneous grant funds received from the federal and state governments are accounted for in the Grants Fund. Collectively these funds are considered as a major fund. Some of the programs funded are:

- Local Law Enforcement
- State of Louisiana Division of Arts
- Hazard Mitigation Grant
- Department of Natural Resources (Coastal Zone Management)
- OJP-LCLE (Office of Justice Programs-Louisiana Commission on Law Enforcement)
- Section 8 Vouchers
- Department of Health/Human Resources
- OJP Weed and Seed
- Flood Mitigation Assistance
- Housing/Urban Development Grant
- Department of Urban/Community Affairs
- Workforce Investment Act (WIA) Assistance
- Department of Health and Hospitals (Weatherization)
- Department of Labor – CSBG Grant
- Department of Health/Hospitals – Energy (LIHEAP)
- DHH Office of Addictive Disorders

SPECIAL REVENUE FUNDS (continued)

GRANT FUNDS (continued)

Youthbuild Program
Terrebonne Homeless Shelter
Home Investment Partnership
FEMA Emergency Food/Shelter
FTA Grant (Urban)
Youthbuild Program (Second Allocation)
Head Start Program
Federal Highway Administration (Rural Transit)

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Due to GASB 34 being implemented, the Road and Bridge Fund is considered a major fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges.

Drainage Tax Fund. Due to GASB 34 being implemented, the Drainage Tax Fund is considered a major fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works.

Sanitation Fund. Due to GASB 34 being implemented, the Sanitation Fund is considered a major fund. Monies in this fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. The Parish also collects a monthly garbage collection fee from each household. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing and necessary equipment.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of the 1994 Civic and Community Center Bonds and the 1998 Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Fire Protection District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts), assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring; constructing, maintaining and operating said District's fire protection facilities and paying the cost of obtaining water for fire protection purposes.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

Retarded Citizens (TARC). Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating, maintaining and constructing schools for the mentally retarded; and to administer to the health and educational requirements of trainable and below trainable mentally retarded individuals in the Parish.

SPECIAL REVENUE FUNDS (continued)

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Terrebonne Waterlife Museum. To account for the operations and maintenance of the museum funded by various private donations, memberships and grants in addition to a supplement from the General Fund.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

Per Ordinance No. 4717, adopted on September 25, 1991, an appropriation of \$200,000 or 3% of General Fund Revenue based on previous year audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures. In the event the fund has a balance of at least \$1,500,000, the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least \$1,500,000. Every five (5) years the cap of \$1,500,000 will be increased by increments of \$250,000 to a maximum cap of \$3,000,000. Ordinance No. 6533 was passed in December 2001, to increase the maximum cap to \$5,000,000.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	17,279	20,000	12,323	15,000	15,000
Operating Transfers In	609,572	612,795	612,795	603,401	603,401
TOTAL REVENUES	626,851	632,795	625,118	618,401	618,401
EXPENDITURES:					
Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0
INCREASE (DECREASE) TO FUND BALANCE	626,851	632,795	625,118	618,401	618,401
FUND BALANCE, JANUARY 1	1,129,630	1,756,481	1,756,481	2,381,599	2,381,599
FUND BALANCE, DECEMBER 31	1,756,481	2,389,276	2,381,599	3,000,000	3,000,000

BUDGET HIGHLIGHTS

- The minimum cap for Year 2005 is \$2,000,000 and is due to increase in Year 2006 to \$2,250,000. The estimated fund balance at December 31, 2004 is \$2,381,599, which equals the minimum balance required, approved.
- The 2004 transfer of \$612,795 is 3% of the 2003 audited General Fund Revenue, with 2005 estimated to be \$618,401. At the end of 2005, the balance in the Dedicated Emergency Fund is estimated to reach a \$3.0 million balance, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Detention Center has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility's goals are the following:

- Provide for the juveniles' basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles' legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis.

2003-2004 ACCOMPLISHMENTS

- The Assistant Director of the Terrebonne Parish Juvenile Detention Center has been installed as the President of the Louisiana Juvenile Detention Association. This state organization has the mission of ensuring that parish level facilities operate under the principles of ethical and humane treatment of juveniles by providing training opportunities and legislative input.
- Continued our summer school session for summer 2004. Using Title I funding we hired three teachers to teach LEAP remediation, math, language, and social skills development.
- Had approximately 40 guest speakers provide motivational presentations during Spring Break 2004, Christmas 2003, and during the summer 2004.
- The Director of the facility remained active in the CASA and Children's Coalition of Terrebonne by attending presentations and monthly meetings.
- The security staff was re-certified in First Aid, CPR, and Monadnock Defensive Tactics.
- The facility actively began the process of reevaluating policy and procedures for compliance with the state expected implementation of the licensing process.
- The facility provided numerous tours for parents whose children were not cooperating and in danger of incarceration, civic organizations, the Terrebonne Parish Grand Jury, and several Boy Scout troops.
- Continued to partner with the Terrebonne Parish School board to provide instruction for the juveniles housed in our facility.
- Continued to partner with ADAC, Houma City Court, Terrebonne Mental Health, several private counselors, and other various organizations to meet the mental health and psychological need of our juveniles.
- We actively participated the application process to obtain a significant grant being offered by Center for Substances Abuse Treatment. As of August 23, 2004, we are still in contention for the awarding of this grant.

2005 GOALS AND OBJECTIVES

- To keep staff trained, informed, and current on the most recent changes to state and local laws involving the juvenile justice system.
- To increase training opportunities for all staff by partnering with the Louisiana Health Science department of LSU and other outside agencies.

202 TERREBONNE JUVENILE DETENTION FUND

2005 GOALS AND OBJECTIVES (continued)

- To continue life skills instruction and academic remediation for at risk youth housed in the detention center.
- To complete a reevaluation of the policy and procedures manual to facilitate compliance with the expected implementation of the licensing standard for 2006.
- To provide prevention-oriented tours of the Detention Facility.
- To continue to provide education and prevention programs at the facility.
- To continue all drug screening.
- The facility Director will continue to attend meetings with CASA, The Children's Coalition of Terrebonne, and the Terrebonne Parish School Board.
- The Director and Assistant Director will attend the LJDA state conference and the Governor's Conference on Juvenile Delinquency.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide prevention-oriented tours of the Detention Facility.			
Number of tours of detention center	50	50	50
To provide a safe and restrictive environment for those juveniles requiring secure residential detention.			
Number of juveniles housed in center	750	800	825
Number of suicides	0	0	0
Number of escapes	0	0	0
To increase the number of educational programs provided to the juveniles.			
Number of educational and prevention programs	3	5	3
Number of classrooms	3	3	3
To provide each juvenile with medical, dental, and mental health needs as necessary on an emergency or immediate care basis.			
Number of youths requiring isolation for health reasons	20	10	10
Percent of juveniles drug screened	100%	100%	100%
Percent of juveniles tested for tuberculosis	100%	100%	100%
Percent of juveniles receiving physicals within 24 hours of arrest	100%	100%	100%

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	804,513	795,000	845,605	887,785	887,785
Intergovernmental	48,532	48,500	49,306	49,306	49,306
Charges for Services	69,428	40,000	83,094	55,000	55,000
Miscellaneous Revenue	8,135	11,000	6,974	10,000	10,000
Operating Transfers In	1,334,976	1,334,974	1,334,974	950,000	950,000
TOTAL REVENUES	2,265,584	2,229,474	2,319,953	1,952,091	1,952,091
EXPENDITURES:					
Personal Services	1,784,070	1,896,340	1,759,894	1,772,688	1,772,688
Supplies & Materials	83,399	109,600	94,513	94,500	94,500
Other Services & Charges	324,386	366,555	347,907	340,560	340,560
Repair & Maintenance	31,687	42,700	42,700	32,050	32,050
Allocated Expenditures	22,822	28,000	22,805	22,805	22,805
Capital Outlay	11,905	39,521	21,406	0	0
TOTAL EXPENDITURES	2,258,269	2,482,716	2,289,225	2,262,603	2,262,603
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-7.26%
INCREASE (DECREASE) TO FUND BALANCE					
	7,315	(253,242)	30,728	(310,512)	(310,512)
FUND BALANCE, JANUARY 1					
	272,469	279,784	279,784	310,512	310,512
FUND BALANCE, DECEMBER 31					
	279,784	26,542	310,512	0	0

BUDGET HIGHLIGHTS

- Ad valorem taxes are levied through a 1-mill tax approved by voters on July 18, 1998 and .98 mills through special state legislation (R.S. 15:1099), approved.
 - \$885,785 is proposed for 2005
- Revenue generated from housing state DOC juveniles are estimated at \$40,000 for 2005, approved.
- A general fund supplement is proposed in the amount of \$950,000, a decrease of \$384,974, or 28.8% due to reserves available at the end of 2004. In 2006, the General Fund supplement will increase to a normal funding level of approximately \$1.3 million if service levels remain the same, approved.
- Personnel: – approved.
 - Eliminate Transportation Associate
 - Eliminate Custodian (full-time)
 - Add Custodian (part-time)

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
ADMIN.-JUV. DETENTION	27	1	55,926	1	55,947	1	55,947	1	55,947
ASST. DIR.-JUV. DETENTION	13	1	40,880	1	40,880	1	40,880	1	40,880
SOCIAL WORKER	12	1	34,393	1	34,414	1	34,414	1	34,414
REGISTERED NURSE	10	1	41,816	1	41,837	1	41,837	1	41,837
E & T SENIOR INSTRUCTOR	10	1	31,490	1	32,060	1	32,060	1	32,060
ADMISSIONS COORD.	59	1	30,888	1	31,447	1	31,447	1	31,447
WATCH COMMANDER	59	4	99,549	4	99,632	4	99,632	4	99,632
TRANSPORTATION ASSOC.	58	2	41,954	1	22,027	1	22,027	1	22,027
ASST. WATCH COMMAND.	57	4	84,781	4	84,864	4	84,864	4	84,864
SECRETARY	56	1	21,902	1	21,923	1	21,923	1	21,923
MAINTENANCE TECH.	56	1	20,800	1	21,237	1	21,237	1	21,237
JUVENILE CARE ASSOCIATE	54	28	492,398	28	484,682	28	501,655	28	501,655
CLERK I	53	4	63,982	3	48,298	3	48,298	3	48,298
CUSTODIAN	53	1	15,350	1	13,395	0	0	0	0
TOTAL FULL TIME		51	1,076,109	49	1,032,643	48	1,036,221	48	1,036,221
L.P. NURSE	8	2	26,092	5	26,092	5	13,167	5	13,167
CUSTODIAN	53	0	0	0	0	1	6,656	1	6,656
TOTAL PART TIME		2	26,092	5	26,092	6	19,823	6	19,823
TOTAL		53	1,102,201	54	1,058,735	54	1,056,044	54	1,056,044

203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner's education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Medical Department of the Adult Detention Facility was first established in 1986 and comprises 18 medical support professionals and three contracted physicians. This department provides medical services to 636 adult detainees and 50 juvenile inmates, housed in a separate facility. The Juvenile Detention Center has three medical professionals and one contracted physician. In addition to the aforementioned, the adult facility has an in-house radiology department, which allows for on site diagnosis of alleged injuries and illnesses without the need to transport inmates outside the security of the facility.

2003-2004 ACCOMPLISHMENTS

- Maintained high level of inmate care.
- Decreased the number of civil litigations secondary to the improved inmate care provided.
- Added three more relief EMT's to help eliminate overtime.
- Under the direction of Medical Physician, in-house training was provided on the use of x-ray equipment to eliminate the use of outside support facilities.
- Staff was certified in DNA testing.
- Refurbished the examination table instead of purchasing a new one.

2005 GOALS AND OBJECTIVES

- To provide expanded and complete medical health care services within the facility that would eliminate the need to transport detainees to the hospital, other physicians, and health care providers.
- To continue a formal agreement between the Parish of Terrebonne for the management and funding of the jail operations.
- To continue providing adequate and appropriate medical care to the inmates of both the adult and juvenile facilities through the use of our local support facilities.
- To decrease cost by utilizing generic products and comparing prices.
- To work closer with the Terrebonne Parish Sheriff's Office to improve the work environment for both parties involved.
- To obtain an ECD (External Cardiac Defibrillator).

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to provide medical staff for the Adult and Juvenile Jail Facilities and to also provide prisoner's education and building maintenance.			
Adult Facility			
Number of physicians	4	3	2
Number of medical support staff	19	18	18
Number of adult detainees provided with services	20,000	22,338	27,000
Number of inmates seen per month	1,666	1,734	2,000
Number of inmates rescheduled per month (For Doctor referral)	900	950	1,350
Number of in-house radiological procedures performed	200	235	300
Number of physical examinations performed	3,500	3,700	3,700
% of costs increase for purchasing medical supplies	10%	10%	10%
Juvenile Facility			
Number of medical support staff	3	4	4
Number of physicians	1	1	1

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	742,403	740,765	740,765	740,765	740,765
Charges for Services	1,573	6,500	3,829	2,000	2,000
Miscellaneous Revenue	7,872	2,000	1,239	6,000	6,000
Other Revenue	1,418	0	0	0	0
Operating Transfers In	2,145,560	1,920,887	1,920,887	1,989,843	1,989,843
TOTAL REVENUES	2,898,826	2,670,152	2,666,720	2,738,608	2,738,608
EXPENDITURES:					
Parish Prisoners	1,789,555	2,106,911	2,150,957	1,869,301	1,869,301
Prisoners Medical Department	829,273	888,932	922,918	914,758	914,758
TOTAL EXPENDITURES	2,618,828	2,995,843	3,073,875	2,784,059	2,784,059
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-7.07%
INCREASE (DECREASE) TO FUND BALANCE					
	279,998	(325,691)	(407,155)	(45,451)	(45,451)
FUND BALANCE, JANUARY 1	172,608	452,606	452,606	45,451	45,451
FUND BALANCE, DECEMBER 31	452,606	126,915	45,451	0	0

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2005, the Parish is estimating to receive \$740,675 from the Sheriff of Terrebonne, approved.
- The 2005 supplement of \$1,989,843 represents their base operations and is an increase of \$68,956 or 3.6%. Reserves estimated to be available at the end of 2004 General Fund supplement. In 2006, the General Fund Transfer could increase to a normal funding of approximately \$2.0 million, approved.

**203 PARISH PRISONERS FUND
201 PARISH PRISONERS**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
EXPENDITURES:					
Personal Services	96,222	123,861	92,101	116,793	116,793
Supplies & Materials	232,024	218,060	224,130	228,500	228,500
Other Services & Charges	1,260,327	1,296,720	1,365,023	1,368,353	1,368,353
Repair & Maintenance	68,687	121,401	123,502	128,085	128,085
Allocated Expenditures	27,643	28,300	27,570	27,570	27,570
Capital Outlay	104,652	318,569	318,631	0	0
TOTAL EXPENDITURES	1,789,555	2,106,911	2,150,957	1,869,301	1,869,301
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.64%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2005 is \$691,128, which is based on an average prison population of 636, approved.
- Personnel: - approved.
 - Eliminate through attrition Operator Supervisor Maintenance
 - Add Laborer II position

PERSONNEL SUMMARY

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
MAINTENANCE TECH.	56	1	21,620	0	0	1	21,620	1	21,620
COMM. SERV. WRKR. SUPV.	55	1	30,226	1	30,247	1	30,247	1	30,247
LABORER II	55	1	15,480	0	0	1	15,480	1	15,480
TOTAL FULL TIME		3	67,326	1	30,247	3	67,347	3	67,347

* As amended by Ordinance No. 6900

**203 PARISH PRISONERS FUND
202 PRISONERS MEDICAL DEPARTMENT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
EXPENDITURES:					
Personal Services	508,228	575,656	561,706	554,883	554,883
Supplies & Materials	180,564	176,625	193,225	191,275	191,275
Other Services & Charges	138,482	135,750	167,086	168,600	168,600
Capital Outlay	1,999	901	901	0	0
TOTAL EXPENDITURES	829,273	888,932	922,918	914,758	914,758
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.01%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2005 at \$155,000, approved.
- Medical supplies account has been divided into two accounts: Medical Supplies, \$21,000, Prescription and OTC Medication, \$165,000, approved.
- Personnel approved:
 - Eliminate part time LPN
- No operating capital.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
MEDICAL ADMINISTRATOR	14	1	58,113	1	44,000	1	44,000	1	44,000
REGISTERED NURSE	10	1	38,256	1	38,256	1	38,256	1	38,256
L.P. NURSE	8	2	57,240	2	54,506	2	54,506	2	54,506
E.M.T.	58	7	164,975	7	161,127	7	161,127	7	161,127
TOTAL FULL TIME		11	318,584	11	297,889	11	297,889	11	297,889
L.P. NURSE	8	1	10,327	0	0	0	0	0	0
E.M.T.	58	5	44,048	5	50,731	5	50,731	5	50,731
TOTAL PART TIME		6	54,375	5	50,731	5	50,731	5	50,731
TOTAL		17	372,959	16	348,620	16	348,620	16	348,620

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	7,508,656	7,174,000	7,698,142	7,548,740	7,548,740
Licenses & Permits	987,948	820,500	868,395	865,500	865,500
Intergovernmental	480,759	604,800	627,017	543,900	543,900
Charges for Services	29,843	10,000	20,826	10,000	10,000
Fines & Forfeitures	129,436	158,500	108,870	108,500	108,500
Miscellaneous Revenue	63,523	85,000	55,001	55,000	55,000
Other Revenue	9,049	0	41,345	0	0
Operating Transfers In	1,100,004	2,500,000	2,500,000	1,100,000	1,100,000
TOTAL REVENUES	10,309,218	11,352,800	11,919,596	10,231,640	10,231,640
EXPENDITURES:					
General -Other	557,392	534,670	583,700	561,945	561,945
Police	5,494,162	5,880,858	6,096,971	5,521,428	5,521,428
Fire-Urban	4,362,270	6,082,828	5,940,893	3,949,999	3,949,999
Operating Transfers Out	1,595,169	554,695	551,089	515,979	515,979
TOTAL EXPENDITURES	12,008,993	13,053,051	13,172,653	10,549,351	10,549,351
INCREASE (DECREASE) TO	(1,699,775)	(1,700,251)	(1,253,057)	(317,711)	(317,711)
FUND BALANCE, JANUARY 1	4,278,126	2,578,351	2,578,351	1,325,294	1,325,294
FUND BALANCE, DECEMBER 31	2,578,351	878,100	1,325,294	1,007,583	1,007,583

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2005 in the amount of \$2,441,458 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 3, 1998, approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$5,025,282 in 2005, approved.
- Insurance occupational licenses collected in the City of Houma are projected to collect \$650,000, approved.
- Court fines are proposed at \$100,000, approved.
- General Fund Supplement – In 2003 the Public Safety Fund required an additional supplement of \$1.1 million. In 2004, with minimal reserves available, the General Fund increased their supplement to \$2.5 million using non-recurring funds from the Payment In Lieu of Taxes transferred from the City Utility System's reserve. In 2003 and 2004, the General Fund has received State Mineral Royalties in excess of projections due to unusually high collections; therefore for 2005 some of this non-recurring surplus is available to supplement the Public Safety Fund in the amount of \$1.1 million, approved.

**204 PUBLIC SAFETY FUND
211 POLICE**

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed. The Houma Police Department is made up of sworn police officers and civilian support staff. Currently the Department has ninety-one (91) employees of whom seventy-seven (77) are sworn police officers and the remaining fourteen (14) are civilian support staff and dispatchers. The Houma Police Department serves a base population of approximately 33,000 residents in an area of 22 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of Law Enforcement, which ranks our city as one of the safest communities in this state.

2003-2004 ACCOMPLISHMENTS

- Expanded the Traffic Section, adding a Lieutenant, in an effort to streamline Traffic Services and bolster patrol presence, while simultaneously conducting pro-active traffic enforcement throughout the City of Houma. This corroborative, pro-active presence serves as a means of educating and protecting the citizens of Houma in traffic/safety issues. This approach also enables the Traffic Section to analyze traffic issues and adjust/resolve these issues to streamline the city's flow of traffic while maintaining a high level of protection and service for the citizens of Houma.
- Streamlined the use of mobile audio/video recording by providing training classes and methods by which to secure audio/video-taped evidence and non-evidentiary videocassettes. This program will continue to address issues of officer safety, video evidence in traffic stops and officer integrity.
- Implemented an inter-departmental Field Training Officer program, through national certification, successfully certifying one Field Training Officer Instructor. This instructor shall be able to properly train new cadets through a 12-week Field Training Officer program. The use of an inter-departmental Field Training Officer Certification program saves time and allows the department to save money for better equipment, etc.
- Hired 4 new officers using a \$400,000 federal grant, expanding manpower allocation while alleviating budget concerns/constraints.
- Received two new flat-screen monitors using federal grant monies in order to assist dispatchers in providing faster, more efficient services to police personnel and the citizens of Houma.
- Hired two additional part-time dispatchers and replaced two full-time dispatchers, increasing the total number of dispatchers on duty at any given time from 2 to 3.
- Trained new, part-time dispatchers in the use of the Computer-Aided Dispatch (CAD) system. Re-trained other dispatchers in CAD use, raising their proficiency level while placing them on a higher, congruent competence level.
- Streamlined Domestic Violence Services by coordinating desk sergeants to conduct initial domestic violence investigations to victims wishing to file a criminal report in the lobby of the Houma Police Department.
- Began assisting Houma City Court and the City Marshall's office by providing registration information and other requested, relevant data contained on traffic citations. This allows for expedient court services and frees up additional time used by city court attorneys to conduct pre-trial investigations, etc.
- Began destroying and disposing of old evidence seized from 1984 through 1996, freeing space and allowing for a more organized evidence section. The continuation and completion of this process is crucial to a successful Accreditation assessment.
- Accrued approximately \$18,000 in cash from the evidence-destruction process. This money was invested for purposes of upgrading crime scene services and detective services.
- Improved the crime-scene lab by implementing a "down-flow" system using HEPA filters. The "down-flow" system is a process by which the evidence section can process evidence through the use of powders and fumes. These powders and fumes are subsequently filtered down from the second floor through a HEPA filter. This process leaves the second floor of the building free of possible contaminants and carcinogens.

204 PUBLIC SAFETY FUND
211 POLICE

2003-2004 ACCOMPLISHMENTS (continued)

- Added another crime scene detective, making a second crime-scene unit possible while doubling the efficiency of the Evidence/Crime Scene Section.
- Expanded abilities to conduct chemical and biological evidentiary/detection services through the use of specialized agents/devices.
- Altered the on-call system/rotation for detectives and expanded shift hours, dedicating a rotation to conduct follow-up procedures on calls for service, allowing contact to be made with all victims in an expeditious manner.
- Began implementing a system by which supervisors can routinely contact victims of crime (solved or otherwise), to ensure the integrity of the investigating officer(s).
- Began tracking follow-up procedures through the use of computerized means, abandoning the prior method involving the use of tracking procedures manually, using physical documentation.
- Initiated a system of cross-training juvenile detectives and persons and property detectives, allowing for a more streamlined, competent division.
- The Juvenile Section has begun destroying old, out-dated records in an effort to reduce storage area and improve/expand filing/work space.
- Re-structured supervisors' responsibilities, allowing them to increase their respective duties while operating in an administrative capacity. This helps to ensure workloads are evenly assigned and all investigations are conducted properly.
- Hired four police officers using federal grant money and an additional two using budgeted funds. Although manpower is still below the national average, this hiring raises the department's manpower to higher levels needed to protect and serve the citizens of Houma.
- Conducted an extensive inventory of all department items and labeled those items costing more than \$500 dollars. Began tracking all items in order to improve accountability while prolonging the life expectancy of these items.
- Created a Professional Standards Officer, responsible for writing department policy and overseeing the Accreditation Process.
- Completed 14 written directives (Standard Operating Procedures), in accordance with C.A.L.E.A. standards and began disseminating SOP to employees via In-Service training.
- Completely revised/modified all department forms using a uniform numbering system.
- Modified the department's organizational chain of command to fit current budget constraints, while remaining within the confines of C.A.L.E.A. policy.
- Developed a time-line for the Accreditation process and continue to modify work habits to operate at greater efficiency levels to meet the Accreditation process faster.
- Began obtaining "Proofs of Compliance," as mandated by C.A.L.E.A.
- Purchased several less-than-lethal weapons, including the Taser X26, and conducted training classes to certify 8 officers in the use of the weapon. The Taser X26 is an effective weapon that eliminates potentially dangerous, life-threatening situations from the lives of citizens and officers.
- Coordinated and completed 4 Rape Aggression Defense classes for citizens of Houma, with 45 graduates.
- Participated in a federal program issuing free gunlocks to families owning firearms. These locks are placed on properly stored firearms and, when used properly, effectively secure the weapon, cutting/lowering the risk of death or serious injury due to carelessness or neglect.
- Implemented a Reserve Officer program for persons who wish to volunteer their time and service to the community. Reserve Officers are screened as per the department's current hiring policy, and receive training to become certified Police Officers under the guidelines of the Louisiana Police Officers Standards Training. Reserve Officers participate in ride-along programs and assist in entering data into the uniform crime report.
- Awarded through the Department of Justice, Community Oriented Policing Services a Universal Hiring Grant for \$300,000, which will enable the department to hire four additional officers.
- The Police Department through the South Central Planning Commission and the Louisiana and National Highway Safety Commission has received grants to pay officers overtime to conduct D.W.I. checkpoints and seatbelt campaigns.
- The department was awarded a \$48,986 grant through the Louisiana Law Enforcement Commission for the funding of a "Street Sales Disruption Unit".

**204 PUBLIC SAFETY FUND
211 POLICE**

2003-2004 ACCOMPLISHMENTS (continued)

- Awarded through the Department of Justice, Local Law Enforcement Block Grant, \$90,173 in funding, which will be used for equipment purchases.
- Secured Weed & Seed Grant in the amount of \$275,000 to expand a program aimed at reducing illegal drugs and related crime.
- The National Highway Traffic Safety Administration has granted 575 hours overtime for Safe and Sober and 575 hours overtime for Operation Strap In.
- They also granted 100 hours overtime for public information.
- The National Highway Traffic Safety Administration has also granted 50 hours at \$24.00 per hour for Safe and Sober Enforcement during the Labor Day weekend. The total of this grant is \$1,200. This is the first time that the NHTSA has awarded funding for such an operation.
- South Central Planning Commission granted the Houma Police Department a grant for \$2,000 for the purchase of two (2) new traffic counters.
- Amber Alert through the Louisiana State Police was instituted in 2003.
- Street Sales Disruption Unit (SSDU) organized and implemented to target areas of reported drug sales activity as well as neighborhoods with higher rates of crime.
- New Neighborhood Watch Programs implemented in the Roberta Grove Subdivision and the Stovall and Prince Collins Street areas.

2005 GOALS AND OBJECTIVES

- To continuously seek alternate sources of funding through grants for additional equipment and police officers.
- To continuously seek and participate in community and law enforcement programs that involves the general public and their ideas and concerns.
- To create better security of the Houma Police Department, it's personnel, equipment and supplies. To recruit and retain superior employees.
- To increase visibility to the public.
- To lower response time by improving skills of dispatchers to enter and dispatch calls in a more effective manner.
- To maintain all police motor vehicle needs.
- To reduce crime and enforce the law in a fair and impartial manner.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to prevent crime, resolve problems, and apprehend criminals in a manner consistent with the law.			
Number of arrest	3,800	3,900	4,000
Number complaints dispatched	35,593	42,500	48,907
Number of accident reports processed	1,650	1,707	1,800
To satisfy all police motor vehicle needs.			
Number of new vehicles ordered and received	6	0	0
Average cost of new fully marked Police vehicle	\$24,617	\$0	\$0
To improve recruiting, hiring, training, and personal development of Police Officers.			
Number of graduates from training academy	4	8	3
Number of officers qualifying in weapons training	73	84	84

**204 PUBLIC SAFETY FUND
211 POLICE**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	4,693,343	5,093,595	5,222,236	4,736,557	4,736,557
Supplies and Materials	142,532	171,990	182,386	159,990	159,990
Other Services and Charges	391,808	383,451	434,359	413,881	413,881
Repair and Maintenance	79,096	86,000	85,468	86,000	86,000
Capital Outlay	187,383	145,822	172,522	125,000	125,000
TOTAL EXPENDITURES	5,494,162	5,880,858	6,096,971	5,521,428	5,521,428
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.90%

BUDGET HIGHLIGHTS

- The Louisiana Municipal Police Retirement System increased the employer’s portion from 9% to 15.25% through June 2004, following with 21.5% through 2005. The Parochial Employee’s Retirement System (for civilian Police Department staff) increased the employer’s contribution to 3.75% in 2003 and to 5.25% in 2004 and 2005. The impact on the department from 2002 is as follows:
 - 2002 Actual, \$219,060
 - 2003 Actual, \$316,957
 - 2004 Projected \$592,757
 - 2005 Proposed, \$555,692, an increase of 154% since 2002, approved.
- The City of Houma Police Pension and Relief Plan, which covers police officers hired prior to October 1983, has decreased its annual contribution from \$173,000 to \$101,000 in 2003, to the current level of \$98,623 for 2004 and 2005, approved.
- Operating capital has been limited to the replacement of five (5) police vehicles from non-recurring reserves in an effort to maintain the large fleet, approved.
- Personnel: - approved.
 - Delete one Police Lieutenant
 - Delete three Police Patrolman – 1st class
 - Delete one Clerk V
 - Delete three Senior Dispatchers
 - Delete two Clerk III’s
 - Delete one Truancy Officer
 - Add one full-time Dispatcher
 - Add two part-time Dispatchers



**204 PUBLIC SAFETY FUND
211 POLICE**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
POLICE CHIEF	28	1	60,821	1	60,842	1	60,842	1	60,842
ASSISTANT POLICE CHIEF	76	1	54,935	0	0	1	39,297	1	39,297
POLICE CAPTAIN	75	2	100,059	3	143,891	2	97,964	2	97,964
POLICE LIEUTENANT	74	9	394,046	8	350,884	8	350,842	8	350,842
POLICE SERGEANT	73	10	350,459	10	317,096	10	317,035	10	317,035
MECH. WEED-SEED PGM. DIR.	73	1	34,996	1	34,996	1	34,996	1	34,996
POLICE PTRLMN-1ST CLASS	72	51	1,354,815	55	1,466,379	48	1,277,387	48	1,277,387
CLERK V	59	2	48,734	1	25,314	1	25,314	1	25,314
SR. DISPATCH. PUB. SAFETY	59	3	69,743	3	70,824	0	0	0	0
POLICE CHIEF SECRETARY	58	1	29,515	1	29,536	1	29,536	1	29,536
CLERK IV	57	2	50,586	1	24,440	2	51,022	2	51,022
DISPATCHER	56	5	96,658	3	56,036	6	126,839	6	126,839
CLERK III	56	4	82,930	5	110,115	2	43,930	2	43,930
TRUANCY OFFICER	N/A	1	25,000	0	0	0	0	0	0
TOTAL FULL TIME		93	2,753,297	92	2,690,353	83	2,455,004	83	2,455,004
DISPATCHER	56	0	0	2	16,724	2	16,724	2	16,724
POLICE RESERVIST	N/A	0	0	7	81,900	0	0	0	0
TOTAL PART TIME		0	0	9	98,624	2	16,724	2	16,724
TOTAL		93	2,753,297	101	2,788,977	85	2,471,728	85	2,471,728



204 PUBLIC SAFETY FUND

222 FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by uncontrolled fires and quick response to the location where help is needed. The department renders first aid and other emergency services to the public. The Houma Fire Department is divided into five divisions – Administration, Training, Maintenance, Prevention, and Suppression. The Fire Chief is responsible for the Administration and Management of the Houma Fire Department and is the overall administrator of all four other divisions. The Houma Fire Department operates five stations and one administrative facility within the City of Houma. The Department operates four engines each capable of delivering 1,500-gallons of water per minute and one 95-foot ladder platform truck with similar capacity. The Department is staffed 24 hours a day by 65 fire fighters, all of whom are certified.

2003-2004 ACCOMPLISHMENTS

- Updated all Standard Operating Procedures, now have new SOP's in place.
- Intensified in house training, by conducting Driver/Operator training and pump classes. Also conducted Haz-Mat Awareness Level training for all employees and Haz-Mat Operational Level training for all employees. Additionally conducted Officer I training for all employees, conducted night classes for multi-company training according to PIAL; increased certified firefighters; increases the use of the Training Field as per recommendation of PIAL; and conducted pump testing class for all employees.
- Increased public education programs by increasing fire safety classes in schools, nursing homes, and anyone who wishes to have classes (business, private residence) along with fire extinguisher classes.
- Completed smokehouse to train children in fire safety by finishing work on smokehouse to teach residents of Terrebonne Parish how to get out of a home in case of fire and how to prevent fires.
- Working for number one rating with PIAL. Increased Pre-plans and Inspections on all businesses in city limits.
- Acquired two new fire apparatus.
- Plans for the new fire station is being built as per PIAL equipment list.
- Purchased new radios for Fire Equipment Operators for better fire ground communications.
- Acquired interactive training CD's for stations.
- There were 122 preplans of businesses that were performed.
- There were 200 new businesses inspected and opened in the city limits.
- There were 100 re-inspections of businesses that were performed for code compliance.
- There were 968 smoke alarms that were installed in the city along with 719 fire extinguishers.

2005 GOALS AND OBJECTIVES

- To promote fire safety through public education and public awareness programs.
- To promote professional qualifications of the Houma Fire Department employees.
- To provide job-related training that teaches the latest technology in fire safety/ fire rescue/ emergency first responder care.
- To finish the South Houma Fire Station.
- To hold monthly meetings with personnel for better working relationship.
- To continue to work toward a number one rating with PIAL.
- To get the training field in working operation.
- To get all firefighters physically fit to reduce stress and heart attack.
- To continue to get new and updated firefighting equipment.
- To acquire emergency generators for Stations 2 and 4.
- To continue to inspect all businesses for code compliance.
- To keep a good working relationship with the volunteer fire departments.
- To have all business meet PIAL requirements.

204 PUBLIC SAFETY FUND
222 FIRE

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Total incidents requiring response	642	730	700
Number of structure fires	72	60	60
Number of non-structure fires	89	80	90
Number of EMS incidents	86	90	95
Number of hazardous materials incidents	42	40	40
Number of other emergency/non-emergency dispatches	341	460	415
Average response time-EMS calls/medic units (minutes)	2-3	2-3	2-3
Average response time-fire calls/Engine co. (minutes)	2-3	2-3	2-3
Average time to control all incidents (minutes)	15	15	15
Number of inspections	319	200	300
Number of educational programs	57	60	70
Number of fires investigated	37	40	50
Number of people reached with educational programs	4,419	6,000	8,000
Dollar amount of firefighting apparatus repairs	\$45,742	\$32,500	\$30,000
Dollar amount of vehicle repairs (cars/vans)	\$3,222	\$1,500	\$3,500
Number of recruits trained	0	0	2
Number of recruit training hours provided	0	0	600
Number of in-service training hours provided	17,468	20,000	20,000
Number of personnel trained in basic EMT	8	8	10
Number of certified firefighters	53	53	55
Number of certified driver operators	20	24	26
Number of certified company officers	28	30	30
Number of certified chief officers	2	4	4
Number of personnel trained in CPR	42	50	56
Number of certified hazardous material responders	41	44	46
Number of LSU and VFIS training hours	200	400	400
Number of personnel hours of training per instructor (25 training personnel)	17,468	20,000	20,000
% of recruits completing academy training	0%	0%	100%
% of fire personnel receiving training	100%	100%	100%
Number of procedures developed/revised	All SOPs	All SOPs	0
Number of public presentations/programs	20	30	25
Average response time to citizen inquiries (days)	2	2	2
% of citizen inquiries resolved	100%	100%	100%

**204 PUBLIC SAFETY FUND
222 FIRE**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	3,923,379	4,278,193	4,158,050	3,662,239	3,662,239
Supplies and Materials	57,191	79,200	80,370	69,500	69,500
Other Services and Charges	244,212	214,850	192,138	160,860	160,860
Repair and Maintenance	65,227	72,600	72,350	57,400	57,400
Capital Outlay	72,261	1,437,985	1,437,985	0	0
TOTAL EXPENDITURES	4,362,270	6,082,828	5,940,893	3,949,999	3,949,999
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-14.96%

BUDGET HIGHLIGHTS

- The Louisiana State Firefighters Retirement System increased the employer’s portion in January 2003 from 9% to 10.25% through April 2003, 18.25% through June 2003 and 21% through 2005. The impact from 2002 on the department is as follows:
 - 2002 Actual, \$188,271
 - 2003 Actual, \$320,554
 - 2004 Projected, \$420,312
 - 2005 Proposed, \$415,250, an increase of 121% since 2002, approved.
- The City of Houma Firemen’s Pension and Relief Plan, which covers firemen hired prior to 1980 has maintained their required contribution of \$213,271 for 2004 and 2005, approved.
- No operating capital requested at this time.
- Personnel: - approved.
 - Eliminate eight (8) Fire Captains
 - Eliminate five (5) Fire Driver Operators
 - Eliminate nine (9) Volunteer Firemen
 - Eliminate one (1) Aerobic Instructor
 - Eliminate one (1) Secretary
 - Add four (4) Firefighters
 - Add one (1) Part Time Secretary



**204 PUBLIC SAFETY FUND
222 FIRE**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FIRE CHIEF	27	1	57,580	1	61,237	1	58,790	1	58,790
ASSISTANT FIRE CHIEF	N/A	1	47,630	1	42,162	0	0	0	0
FIRE DISTRICT CHIEF	N/A	3	133,553	3	142,756	3	134,594	3	134,594
FIRE TRAINING OFFICER	N/A	1	43,938	1	47,675	1	44,956	1	44,956
FIRE INSPECTOR	N/A	2	89,616	1	48,237	1	45,530	1	45,530
FIRE MAINTENANCE OFFCR.	N/A	1	42,163	0	0	1	42,162	1	42,162
FIRE CAPTAIN	N/A	22	742,593	22	779,378	14	485,566	14	485,566
FIRE DRIVER-OPERATOR	N/A	19	537,695	18	506,791	14	414,904	14	414,904
FIREFIGHTERS	N/A	13	280,832	7	150,565	17	389,370	17	389,370
EXECUTIVE SECRETARY	58	1	28,111	1	28,122	1	28,684	1	28,684
CLERK III-RECEPTIONIST	56	0	0	1	21,694	0	0	0	0
SECRETARY	56	1	21,590	0	0	0	0	0	0
TOTAL FULL TIME		65	2,025,301	56	1,828,617	53	1,644,556	53	1,644,556
VOLUNTEER FIREMEN	N/A	9	2,500	11	2,500	0	0	0	0
AEROBIC INSTRUCTOR	N/A	1	1,500	0	0	0	0	0	0
SECRETARY	56	0	0	0	0	1	8,000	1	8,000
TOTAL PART TIME		10	4,000	11	2,500	1	8,000	1	8,000
TOTAL		75	2,029,301	67	1,831,117	54	1,652,556	54	1,652,556

205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general health and well being of the City's youth. The Auditoriums are under the Government Buildings Department and the remaining divisions are under the direction of the Parks and Recreation Department.

2003-2004 ACCOMPLISHMENTS

Upgraded facilities at Grand Bois Park and built more picnic tables.

Completed maintenance and upgrading of various parks with walking tracks and repaired and painted equipment.

2005 GOALS AND OBJECTIVES

- To install park equipment in parks without equipment.
- To upgrade worn park equipment.
- To paint park equipment in need of paint.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of playgrounds maintained	19	19	19
Number of buildings maintained	3	3	3
Number of playgrounds to be upgraded	3	3	0
Number of Playground upgrades completed	3	3	0
Dollar amount of cost for parks operation/maintenance	\$168,600	\$172,000	\$138,600



205 NON-DISTRICT RECREATION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Intergovernmental	(17)	0	0	0	0
Charges for Services	47,534	51,300	48,486	47,500	47,500
Miscellaneous Revenue	41,819	30,000	32,104	31,000	31,000
Other Revenue	278	0	0	0	0
Operating Transfers In	459,432	579,427	579,427	339,044	339,044
TOTAL REVENUES	660,046	771,727	771,017	528,544	528,544
EXPENDITURES:					
Auditoriums	170,811	316,891	295,804	193,475	193,475
General-Other	51,461	48,990	49,320	49,345	49,345
Parks & Grounds	466,807	630,724	597,777	288,475	288,475
Darsey Park	7,887	191,719	193,099	17,798	17,798
Grand Bois Park	74,759	69,100	65,635	54,262	54,262
TOTAL EXPENDITURES	771,725	1,257,424	1,201,635	603,355	603,355
INCREASE (DECREASE) TO FUND BALANCE	(111,679)	(485,697)	(430,618)	(74,811)	(74,811)
FUND BALANCE, JANUARY 1	617,108	505,429	505,429	74,811	74,811
FUND BALANCE, DECEMBER 31	505,429	19,732	74,811	0	0

BUDGET HIGHLIGHTS

- \$111,000 of the City of Houma's portion of the 1965 1% sales taxes is transferred for the Municipal and Dumas Auditoriums and urban parks, approved.
- The user fees for Municipal and Dumas Auditoriums are projected to generate \$33,000 and \$7,500 respectively, approved.
- General Fund supplements the remaining departments for 2005 in the amount of \$339,044 of which \$301,603 is financed through General Fund PILOT revenues, approved.

205-196 AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Municipal and Dumas Auditoriums are community assets and facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but of the general public as well for weddings and receptions, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets, and more.

2003-2004 ACCOMPLISHMENTS

Replaced one set of exterior doors to improve emergency exits.

Implemented a more concise contract agreement for the rental of the Auditoriums.

Opened books for 2005 bookings according to new policy guidelines.

2005 GOALS AND OBJECTIVES

- To continue to maintain a high degree of responsiveness in dealing with the public through the booking process for events at both the Dumas and Municipal Auditoriums.
- To improve the maintenance of mechanical equipment and reduce the cost of utilities.
- To evaluate the current cost of operating these facilities and to reduce the amount of loss to the Parish. This will be accomplished through various means: rental rate adjustments; utility cost reductions; schedule changes in staffing, cost control measures on cleaning and maintenance costs; and replace window treatments on interior.

	FY2003	FY2004	FY2005
PERFORMANCE MEASURES/ INDICATORS	Actual	Estimated	Projected
Number of events held at Dumas Auditorium	55	55	55
Number of events held at Municipal Auditorium	169	190	200
Dollar amount collected for use of Dumas Auditorium	\$5,785	\$6,000	\$7,500
Dollar amount collected for use of Municipal Auditorium	\$35,300	\$35,510	\$33,000

205-196 AUDITORIUMS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	12,545	28,000	17,600	38,000	38,000
Supplies and Materials	37,184	39,000	29,367	36,750	36,750
Other Services and Charges	83,186	86,082	85,358	85,800	85,800
Repair and Maintenance	28,417	32,901	32,571	32,925	32,925
Allocated Expenditures	4,210	0	0	0	0
Capital Outlay	5,269	130,908	130,908	0	0
TOTAL EXPENDITURES	170,811	316,891	295,804	193,475	193,475
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.03%

BUDGET HIGHLIGHTS

- Rental fees are expected to generate \$40,500 in 2005, approved.
- No Capital.

205-501 PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government.

2003-2004 ACCOMPLISHMENTS

Maintained park equipment at parks.

Upgraded and replaced outdated park equipment.

Painted park equipment.

2005 GOALS AND OBJECTIVES

- To continue to maintain all nineteen (19) parish parks and to make sure all playground equipment passes all safety inspections.
- To distribute flags and build stands for special events.
- To oversee the placement of barricades at parades, festivals and any other authorized function, as a safety net during the events.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of parish parks maintained	19	19	19
Number of playground safety inspections	3	4	12
Dollar amount to maintain parks and grounds	\$47,400	\$49,000	\$50,000
% of parks and grounds yearly maintenance complete	100%	100%	100%
% of playground safety inspections completed	100%	100%	100%
Number of parish events barricades are used	6	10	20-25



205-501 PARKS & GROUNDS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	268,636	320,261	292,750	37,565	37,565
Supplies & Materials	39,365	35,135	30,623	7,000	7,000
Other Services and Charges	40,386	164,762	164,387	200,110	200,110
Repair & Maintenance	24,626	22,050	21,501	33,800	33,800
Allocated Expenditures	65,538	0	0	10,000	10,000
Capital Outlay	28,256	88,516	88,516	0	0
TOTAL EXPENDITURES	466,807	630,724	597,777	288,475	288,475
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-48.64%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, increase of \$50,000 to \$170,000 in 2005, or 42%, approved.
- Personnel: - approved.
 - Eliminate two (2) Field Supervisors
 - Eliminate Laborer III
 - Eliminate three (3) Laborer II's
 - Eliminate Clerk I

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FIELD SUPV.-PARKS/GROUND	59	2	48,402	2	49,379	0	0	0	0
LABORER III	56	1	20,259	0	0	0	0	0	0
LABORER II	55	3	55,640	3	59,946	0	0	0	0
TOTAL FULL TIME		6	124,301	5	109,325	0	0	0	0
CLERK I	53	1	8,622	1	7,280	0	0	0	0
TOTAL PART TIME		1	8,622	1	7,280	0	0	0	0
TOTAL		7	132,923	6	116,605	0	0	0	0

205-502 DARSEY PARK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This park located at 8379 Tupelo Street in Houma provides a recreation area accessible to the local community.

2003-2004 ACCOMPLISHMENTS

Completed dugouts at the softball field for the participants and maintained park equipment.

2005 GOALS AND OBJECTIVES

- To maintain equipment inspections at Darsey Park.
- To provide recreation equipment and an area for recreation and leisure time activities.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
% of playground equipment inspected	100%	100%	100%
Dollar amount of cost for upkeep of Darsey Park	\$28,000	\$28,000	\$28,000

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	0	0	1,380	1,510	1,510
Repair and Maintenance	7,887	27,230	27,230	0	0
Capital Outlay	0	164,489	164,489	16,288	16,288
TOTAL EXPENDITURES	7,887	191,719	193,099	17,798	17,798
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-94.45%

BUDGET HIGHLIGHTS

- All mineral royalties received on this property are allocated for the upkeep and maintenance of Darsey Park, according to the provisions set forth in the act of donation, approved.

205-524 GRAND BOIS PARK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Grand Bois Park, located in at 470 Bourg-Larose Hwy in Bourg, Louisiana, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles. The park is maintained by a resident caretaker and is under the direction of the Receptions Department.

2003-2004 ACCOMPLISHMENTS

Upgraded the buildings and pavilion on the campgrounds and planted trees and flowers through the park.

2005 GOALS AND OBJECTIVES

- To continue to provide the upkeep of the park.
- To provide a large lighted, secured area for camping and recreational activities for the public.
- To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.
- Added gravel and graded the roadway.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of custodial man hours for upkeep of park	1,248	1,248	1,248
Number of special events held at Grand Bois Park	7	7	7
Dollar amount of cost for upkeep of Grand Bois Park	\$14,800	\$15,000	\$15,000
Number of campers using Grand Bois Park	100+	100+	100+
Campsite revenues generated	\$ 5,414	\$ 6,000	\$ 6,000

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	9,803	9,395	9,599	9,599	9,599
Supplies & Materials	4,613	7,750	3,068	4,900	4,900
Other Services and Charges	31,597	27,772	28,614	28,263	28,263
Repair & Maintenance	18,929	15,000	15,171	11,500	11,500
Capital Outlay	9,817	9,183	9,183	0	0
TOTAL EXPENDITURES	74,759	69,100	65,635	54,262	54,262
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-9.44%

205-524 GRAND BOIS PARK

BUDGET HIGHLIGHT

- No significant changes.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
LABORER I	53	1	8,181	1	8,181	1	8,181	1	8,181
TOTAL PART TIME		1	8,181	1	8,181	1	8,181	1	8,181

206 LOCAL LAW ENFORCEMENT

PURPOSE OF APPROPRIATION

The monies in this fund are received from the U.S. Department of Justice, Office of Justice to reduce local crime and improve public safety by purchasing technology and equipment to aid in their efforts in law enforcement.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of guns purchased	0	12	14
Number of body armors purchased	18	16	25
Dollar amount for guns and body armor purchased	\$7,004	\$13,567	\$24,216
Dollar amount of safety equipment purchased	\$14,179	\$9,500	\$12,000
Number of laptop computers purchased (will be used for mobile data)	10	0	7
Dollar amount of cost for laptops	\$25,000	\$0	\$17,500

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	51,724	182,313	182,313	0	0
Miscellaneous Revenue	1,255	0	800	0	0
Operating Transfers In	1,802	12,924	12,924	0	0
TOTAL REVENUES	54,781	195,237	196,037	0	0
EXPENDITURES:					
Personal Services	9,161	34,080	34,080	0	0
Supplies & Materials	12,851	0	0	0	0
Other Services & Charges	67	0	0	0	0
Capital Outlay	38,448	168,318	168,559	0	0
TOTAL EXPENDITURES	60,527	202,398	202,639	0	0
INCREASE (DECREASE) TO FUND BALANCE	(5,746)	(7,161)	(6,602)	0	0
FUND BALANCE, JANUARY 1	13,079	7,333	7,333	731	731
FUND BALANCE, DECEMBER 31	7,333	172	731	731	731

BUDGET HIGHLIGHTS

- As of August 2004, TPCG has been awarded Grant Award #2004 LB-BX0661 in the amount of \$35,166. Required match is \$3,907, for a project cost totaling \$39,073, approved.

208 STATE OF LOUISIANA DIVISION OF ARTS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Terrebonne Arts & Humanities Council (HTA&HC), founded in 1983, is a non-profit community organization, that is officially designated by the parish and state government to provide financing, services, and art programs for Assumption, Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne parishes (Region 3). The mission of the HTA&HC is to promote and provide diverse programs and services, through a partnership of public and private funding, which meets the needs of individual communities. The commitment of the HTA&HC is to serve the needs of artists, arts organizations, individual communities, and Region 3. The Council's commitment is evident by such endorsements as the Terrebonne Parish Consolidated Government, Houma Downtown Development Corporation, "sell out" performances, private and public donors, and the partnership with the Louisiana Division of the Arts. The HTA&HC is an essential player in one of the most culturally rich, rapidly growing communities in south Louisiana. By providing activities within the six parishes, the citizens now attend art programs and cultural activities with relative frequency. Region 3 has an outstanding array of cultural programs, not to mention the economic impact from off-site sales of supplies, printing, contract labor, dining out or related shopping.

2003-2004 ACCOMPLISHMENTS

- Received a grant from the Louisiana Division of the Arts for \$12,758 (2005 and 2006).
- Received a grant from Target for \$1,000. 2004 Grant request \$2,500.
- Developed Art in Education programs for age group: ages 7 to 11.
- Held Cajun Folklife Music Sessions and Elder Merry Christmas.
- Provided arts funding to 70 nonprofit organizations.
- Provided technical assistance for grant writing in six parishes.
- Published quarterly newsletters.

2005 GOALS AND OBJECTIVES

- To continue serving as the Regional Distributing Agency of the Louisiana Decentralized Arts Funding Program for six parishes (Assumption, Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne). State funds support this project.
- To offer assistance in writing grants to fund events, programs and attractions in Terrebonne Parish.
- To support art activities at the Bayou Terrebonne Waterlife Museum.
- To continue serving as the Distributing Agency of the Terrebonne Parish Arts Funding Program.
- To provide the visual arts, theater, storytelling and music through Arts in Education programs.

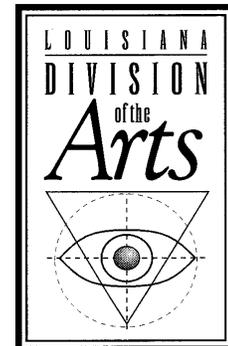
PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of Decentralized Arts Funding Grants awarded	48	42	42
Number of parishes served in this region	6	6	6
Number of programs in schools	13	12	12
Total funds allocated to organizations	\$148,664	\$144,569	\$144,569
Number of organizations funded	38	32	36
Number of people benefiting	70,052	82,585	75,000
Number of Parish Arts Funding Grants awarded	39	20	20
Number of programs in schools	14	3	5
Number of organizations funded	30	16	20
Total funds allocated to organizations	\$38,746	\$24,000	\$24,000
Number of people benefiting	9,469	8,078	9,000

208 STATE OF LOUISIANA DIVISION OF ARTS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	208,761	137,633	183,960	120,133	120,133
TOTAL REVENUES	208,761	137,633	183,960	120,133	120,133
EXPENDITURES:					
Supplies and Materials	2,053	350	670	200	200
Other Services and Charges	205,758	137,283	183,290	119,933	119,933
Repair & Maintenance	950	0	0	0	0
TOTAL EXPENDITURES	208,761	137,633	183,960	120,133	120,133
% CHANGE OVER PRIOR YEAR					-12.71%
INCREASE (DECREASE) TO	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The Division of Arts Grant for 2005 is estimated to be \$120,133, which includes a portion for administration, approved.
- The following grant budgets are provided to the participating parishes, approved:
 - Assumption Parish - \$7,440
 - Lafourche Parish - \$24,393
 - St. Charles Parish - \$16,047
 - St. John Parish - \$15,346
 - St. James Parish - \$5,789
 - Terrebonne Parish - \$30,754



209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints eleven deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property (including garnishment of wages), executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

2003-2004 ACCOMPLISHMENTS

Court security has been improved with the use of video surveillance inside the courtroom, the lobbies, and outside the building. Signs are posted to inform the public that video surveillance is in use, which has significantly improved behavior, enhanced safety and reduced the number of complications and incidents requiring the Marshal's intervention.

In light of the fact that too often deputies have to be pulled from their regular duties and asked to assist with court security or to make an unexpected trip out of the Parish, and despite the fact that we are required to serve an additional average of close to 5,000 juvenile papers per year, which creates no revenue for this office, the civil deputies still have managed to maintain a 90% success rate with the serving of the civil process, and our warrant division is managing to clear 100 plus warrants each month.

2005 GOALS AND OBJECTIVES

- To continue to provide efficient services to all in the business community as well as the private sector that may require the services of the court and City Marshal's office.
- To work closely with and maintain a positive relationship with local government and other law enforcement agencies.
- To continuously strive to be more self-sufficient by increasing the amount of revenue provided by the Marshal's Office to the General Fund through aggressive measures implemented in working and executing warrants of arrest in an effort to maintain a high percentage of successful service in our civil department.



209 MARSHAL'S FUND

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide efficient services of the court and the City Marshal's Office.			
Total number of deputy marshals	11	11	11
Total number of court sessions (adult)	160	180	180
Total number of court sessions (juvenile)	167	215	215
Total number of bench warrants	7,800	4,800	5,200
Total number of civil papers	5,000	4,000	5,000
Total number of adult subpoenas	2,500	850	1,000
Total number of juvenile summons	5,000	3,800	5,000
Total number of Marshal sales and settlements	30	10	20
Total number of seizures	20	20	20
Total number of garnishments accounts	1,400	1,400	1,400
Total number of writs of possession	140	150	170
% of civil papers processed served and completed	90%	90%	90%
Total amount of bench warrants cleared	1,500	1,100	1,500
To increase the amount of revenue provided by the Marshal's Office to become self-sufficient.			
Total criminal fees collected	\$93,000	\$85,000	\$85,000
Total amount of fines collected per warrants	\$150,000	\$103,000	\$103,000
Total amount of civil fees collected	\$92,000	\$92,000	\$92,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	14,840	14,400	14,400	18,000	18,000
Fines & Forfeitures	191,376	193,000	185,593	185,000	185,000
Miscellaneous Revenue	22	50	30	0	0
Operating Transfers In	395,344	391,339	391,339	409,810	409,810
TOTAL REVENUES	601,582	598,789	591,362	612,810	612,810
EXPENDITURES:					
Personal Services	488,901	511,843	505,296	525,905	525,905
Supplies & Materials	17,461	18,501	18,025	18,900	18,900
Other Services & Charges	51,626	52,082	51,272	51,865	51,865
Repair & Maintenance	8,645	9,000	9,812	9,100	9,100
Allocated Expenditures	7,066	7,363	7,040	7,040	7,040
Capital Outlay	31,706	2,073	2,073	0	0
TOTAL EXPENDITURES	605,405	600,862	593,518	612,810	612,810
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.43%
INCREASE (DECREASE) TO FUND BALANCE	(3,823)	(2,073)	(2,156)	0	0
FUND BALANCE, JANUARY 1	5,979	2,156	2,156	0	0
FUND BALANCE, DECEMBER 31	2,156	83	0	0	0

BUDGET HIGHLIGHTS

- The revenue generated from fines and forfeitures is estimated to be \$185,000 in 2005, a decrease of \$8,000, approved.
- The General Fund supplements this fund with the PILOT revenue of \$409,810, an increase of \$18,471, or 5%, approved.
- Personnel: - approved.
 - Reclass City Marshal Deputy to Deputy, no pay change
 - Reclass Transportation Bailiff to Deputy, no pay change
- Capital Outlay:
 - Motor Vehicles, \$21,000, not funded.
 - Computer Equipment, \$2,000, not funded.

209 MARSHAL'S FUND

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CITY MARSHALL	N/A	1	44,023	1	44,023	1	44,023	1	44,023
CHIEF DEPUTY	N/A	1	30,600	1	30,600	1	30,600	1	30,600
SERGEANT	N/A	1	25,000	1	25,000	1	25,000	1	25,000
DEP. MARSHALL SEC.	N/A	1	24,432	1	24,432	1	24,432	1	24,432
DEPUTY	N/A	5	102,816	5	102,816	7	141,985	7	141,985
CITY MARSHALL DEPUTY	N/A	1	19,584	1	19,584	0	0	0	0
TRANSPORTATION-BAILIFF	N/A	1	19,584	1	19,584	0	0	0	0
DEPUTY CLERK II	N/A	1	19,960	1	19,960	1	19,960	1	19,960
TOTAL FULL TIME		12	285,999	12	285,999	12	286,000	12	286,000

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The Global Positionings (G. P.S.) of all fire hydrants, public buildings, churches, etc., throughout the parish has been completed. This has become a reality with the help of everyone involved. The new Department will be up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

2003-2004 ACCOMPLISHMENTS

- Completion of all possession lines and creation of new parcel maps.
- Linking the Parcel Identification Number to the parcels on the parcel maps.
- Making tax and parcel information available via the Internet and the Terrebonne Parish Intranet.
- Global positioning of all hydrants has been completed.
- Creation of a Virtual Network providing address information to E-911, fire stations, Terrebonne Parish Sheriff and City of Houma Police Departments.
- Completion of a map with 55,125 structure addresses.
- Completion of the review by consultants and distribution of the imagery produced with the 2002 aerial photography. This included the developed areas and the marsh areas.

2005 GOALS AND OBJECTIVES

- To convert existing address data to the newly created master address database and standardize address entry for all departments.
- To Complete digitizing and addressing all structures built since the 2002 aerial survey and implement a plan to add structures to the parcel map as they are built.
- Make recommendations to the Parish President and Council to make an aggressive move toward consolidating and to streamline our ability to identify Parish owned property.

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	500,000	500,000	500,000	100,000	100,000
Miscellaneous Revenue	2,905	8,000	9,647	5,000	5,000
TOTAL REVENUES	502,905	508,000	509,647	105,000	105,000
EXPENDITURES:					
Personal Services	93,615	83,000	83,000	0	0
Supplies & Materials	7,101	1,000	1,000	0	0
Other Services & Charges	131,297	170,000	170,000	0	0
Capital Outlay	9,838	754,862	0	0	0
Operating Transfers Out	0	0	0	272,503	272,503
TOTAL EXPENDITURES	241,851	1,008,862	254,000	272,503	272,503
INCREASE (DECREASE) TO FUND BALANCE	261,054	(500,862)	255,647	(167,503)	(167,503)
FUND BALANCE, JANUARY 1	239,808	500,862	500,862	756,509	756,509
FUND BALANCE, DECEMBER 31	500,862	0	756,509	589,006	589,006

BUDGET HIGHLIGHTS

- In 2005, the taxing jurisdictions will be proportionately charged \$100,000 for these estimated expenditures, approved.
- The \$100,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Consolidated Government, approved.

213 HAZARD MITIGATION GRANT

PURPOSE OF ALLOCATION

In August of 2003, Terrebonne Parish was awarded \$13,421,300 for mitigation of substantially damaged structures from Tropical Storm Isidore and Hurricane Lili. The largest Hazard Mitigation Grant ever awarded to a Louisiana Community. The grant provides assistance to mitigate target repetitive loss structures in the parish. The funds for the grant are 75% federal share (FEMA) in the amount of \$10,065,975 and a 25% homeowner match in the amount of \$3,355,325. The grant will elevate homes to or above base floor elevation or buy out the property and demolish the structures.

All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future Federal disaster assistance will be made available to it. Terrebonne Parish is the sub-grantee and sponsor of the Program to greatly reduce or eliminate flood damages to approximately 150 substantially damaged residential structures in high flood hazard areas. The performance period for this grant is for a period of three (3) years, beginning on August 29, 2003 and ending on August 29, 2006. Terrebonne Parish can request an extension for one year.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of homes elevated	0	43	43
Number of buyouts	15	22	15
Number of demolitions	1	36	15
Total amount of consultant fees	\$315,810	\$450,000	\$ 350,000

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	2,033,283	16,163,610	16,164,717	0	0
Charge for Services	(55)	0	0	0	0
Miscellaneous Revenue	143	0	0	0	0
TOTAL REVENUES	<u>2,033,371</u>	<u>16,163,610</u>	<u>16,164,717</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Other Services & Charges	407,954	11,142,192	12,403,981	0	0
Capital Outlay	1,444,082	4,768,181	3,941,983	0	0
TOTAL EXPENDITURES	<u>1,852,036</u>	<u>15,910,373</u>	<u>16,345,964</u>	<u>0</u>	<u>0</u>
INCREASE (DECREASE) TO					
FUND BALANCE	181,335	253,237	(181,247)	0	0
FUND BALANCE, JANUARY 1	(1)	181,334	181,334	87	87
FUND BALANCE, DECEMBER 31	181,334	434,571	87	87	87

213 HAZARD MITIGATION GRANT

BUDGET HIGHLIGHTS

- Major expenses projected in 2004. Any amounts not spent in 2004 will carry forward to 2005, approved.
 - Elevation, \$10,367,374
 - Buyout, \$3,941,983
 - Demolition, \$779,483
 - Consultant fees, \$1,148,198
- On July 8, 2004, FEMA approved a scope change in the amount of \$4,666,667 to mitigate approximately 50-70 additional flood prone structures in Terrebonne Parish. This will increase the FEMA share by \$3,500,000 and the homeowner share by \$1,166,667. The total Grant awarded is now \$18,087,967 with FEMA's share being \$13,565,975 and the homeowner's share being \$4,521,992, approved.

215 DEPARTMENT OF NATURAL RESOURCES (COASTAL ZONE MANAGEMENT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

A division of the Public Works/ Coastal Restoration Department, this fund accounts for the funds received from the U.S. Department of Commerce through the State Department of Natural Resources for the development of a local Coastal Management Program. The mission statement of this division is to protect, preserve, enhance, and where possible, restore the renewable resources of the coastal wetlands for the enjoyment and long-term benefit of parish residents; to implement those goals, objectives, and policies that make possible a viable local coastal management program; and to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

2003-2004 ACCOMPLISHMENTS

- Received a grant from Louisiana Department of Natural Resources to utilize discarded Christmas trees for bank stabilization and completed in July 2004.
- Received continued funding from Louisiana Department of Natural Resources for coastal progress.
- Creation of the Department of Coastal Restoration and Preservation.
- Creation of Terrebonne Parish Strategic Plan for Coastal Restoration.
- Received an acceptable performance evaluation from Louisiana Department of Natural Resources for the operations of the local Coastal Zone Management Program.

2005 GOALS AND OBJECTIVES

- To continue to apply for grants that provides funding for Coastal Restoration and Preservation.
- To continue to receive local participation in decision making of Coastal Zone issues.
- To continue to establish a coordinated coastal use permit system that is consistent with Act 361 of 1978, and rules, regulations, and guidelines developed in accordance with the Act, in order to prescribe standards for various activities within the coastal zone so as not to cause irreparable damage to one resource while developing another.
- To reduce, and where possible, stop the rate of land loss in Terrebonne Parish by managing those activities of man as well as exotic species, that accelerate the natural process of coastal erosion and subsidence, and to develop management strategies which minimize the damaging effects of natural disasters.
- To establish policies and projects that protect the barrier islands, bay, and inland shorelines of Terrebonne Parish from further deterioration and loss due to the interruption of natural processes by man; and also, where feasible, to rebuild the barrier islands in order to protect inland areas from storm surge and tidal action; where feasible, to create bay shoreline barriers to decrease energy produced by tidal flux; where feasible, to constrict tidal passes and /or channels in order to decrease energy produced by tidal flux. These projects will be accomplished in consideration for the barrier inlands and shoreline of the Louisiana coast in association with the state's 2050 plan.
- To hold, and where possible, prevent saltwater from intruding into freshwater areas in order to protect the freshwater supply to the people of Terrebonne; to keep a balance of salt and freshwater in order to maintain the vast estuaries of Terrebonne, and to prevent land loss due to vegetation decomposition as a result of saline water intrusion.



215 DEPARTMENT OF NATURAL RESOURCES (COASTAL ZONE MANAGEMENT)

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To receive local participation in Coastal Zone issues in decision making. % of local participation in decision making processing of coastal zone issues	100%	100%	100%
To continue to apply for grants for funding of Coastal Restoration and Preservation. Number of grants for Coastal Zone Management	1	2	2
% of funds secured from state to administer program	50%	50%	50%
To continue a coordinated coastal use permit system. Number of state concern permit applications	255	261	270
Number of local concern permit applications	22	25	30
Number of coastal use permits issued	277	286	300
Number of activities in wetlands	263	272	285

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	32,284	35,000	35,000	35,000	35,000
Charges for Services	0	0	0	0	240,000
Operating Transfers In	<u>34,551</u>	<u>41,507</u>	<u>33,630</u>	<u>35,430</u>	<u>35,430</u>
TOTAL REVENUES	<u><u>66,835</u></u>	<u><u>76,507</u></u>	<u><u>68,630</u></u>	<u><u>70,430</u></u>	<u><u>310,430</u></u>
EXPENDITURES:					
Personal Services	52,369	61,907	52,221	57,680	127,015
Supplies & Materials	2,953	7,330	8,707	6,000	19,900
Other Services & Charges	5,818	5,770	4,316	6,650	107,235
Repair & Maintenance	100	1,500	1,386	100	20,850
Capital Outlay	<u>5,594</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>66,834</u></u>	<u><u>76,507</u></u>	<u><u>68,630</u></u>	<u><u>70,430</u></u>	<u><u>275,000</u></u>
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	35,430
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	35,430

215 DEPARTMENT OF NATURAL RESOURCES (COASTAL ZONE MANAGEMENT)

BUDGET HIGHLIGHTS

- The estimated grant for the year 2005 is \$35,000 from the Department of Natural Resources, to be used for the Coastal Zone Management Program, approved.
- The General Fund matches the grant in the amount of \$35,430, approved.
- The Office of Coastal Restoration/Preservation department from General Fund has been added to this Fund.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
COASTAL REST/PRES. DIRECTOR	29	1	70,000	0	0	0	0	1	65,611
RESTOR./PRESERV. MGR.	14	0	0	0	0	0	0	0	0
CZM COORDINATOR	12	1	40,000	0	0	0	0	0	0
ENGINEERING TECH II	61	1	40,000	0	0	0	0	0	0
CLERK V	59	1	27,000	0	0	0	0	1	23,000
TOTAL FULL TIME		4	177,000	0	0	0	0	2	88,611

216 OJP-LCLE

(OFFICE OF JUSTICE PROGRAMS-LOUISIANA COMMISSION ON LAW ENFORCEMENT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Police Department, has aggressively sought federal and state funding to meet the growing concerns of violence in Terrebonne Parish. For the upcoming year of 2005, the Crime Victim's Assistance (CVA) funding was applied for through the Office of Justice, Louisiana Commission on Law Enforcement. The CVA grant was applied for by the Houma Police Department in conjunction with the Terrebonne Parish Sheriff's Office, Domestic Violence Units.

The Crime Victim's Assistance grant covers a variety of victims from Domestic Violence, Elderly, and victim's of felony crimes. In order to meet compliance with the state Crime Victim's Assistance Act (CVA), the Houma Police Department, in collaboration with the Terrebonne Parish Sheriff's Office, have initiated services specific to the needs of victims of felony crimes parishwide. Crime has no boundaries and the collaborative effort has reduced crime and increased safety for the citizens of this Parish. Both agencies are committed to the education of its citizens as well as the law enforcement officers who serve them. These services include seeking assistance for victims in issues of safety and security as well as services available by outside social agencies that may deal with housing, treatment for physical and emotional care, etc. In addition, the victims are furnished with information concerning the judicial system, available programs outside of law enforcement, and updates on the prosecution of persons arrested in crimes against the victim.

2003-2004 ACCOMPLISHMENTS

- Program provided services for up to 120 victims of domestic violence, sexual assaults and rapes. Tracked victims serviced to ensure that victims received proper and immediate help.
- Assisted 58 women victims that were victims of sexual assault crimes.
- Assisted over 1,300 women victims a year in the past two years for domestic violence.
- Services were given to 39 victims for felony crimes.

2005 GOALS AND OBJECTIVES

- To alleviate suffering and facilitate safety and security, both physically and emotionally, for victims of violent crimes.
- To continue to give services for victims of felony crimes.
- To eliminate gaps in services to the victims using resources available from all agencies, law enforcement, prosecutors, courts and social services. To provide services to 120 victims of domestic violence, sexual assaults and rapes. Track victim services to ensure that victims receive proper and immediate help.
- To update and train 150 law enforcement officers within the two participating agencies. Officers will be trained and given updates on laws and procedures involving assisting and obtaining assistance for victims of crimes.
- Survey victims to gather information on the needs of victims that may be lacking. This will enable agencies to gauge the level of its service to the victims as well as place a quality control on services rendered.
- Train investigators to respond to crime scene within 30 minutes of initial dispatch.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Crime Victims' Assistance (CVA)			
Number of victims given services for felony crimes	20	22	30

216 OJP-LCLE**(OFFICE OF JUSTICE PROGRAMS-LOUISIANA COMMISSION ON LAW ENFORCEMENT)**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	14,355	118,788	68,788	0	0
Operating Transfers In	28,939	26,124	22,758	0	0
TOTAL REVENUES	43,294	144,912	91,546	0	0
EXPENDITURES:					
Personal Services	14,506	120,256	70,351	0	0
Supplies & Materials	207	5,900	5,989	0	0
Other Services & Charges	2,014	7,800	7,257	0	0
Capital Outlay	4,649	23,706	6,503	0	0
TOTAL EXPENDITURES	21,376	157,662	90,100	0	0
INCREASE (DECREASE) TO FUND BALANCE	21,918	(12,750)	1,446	0	0
FUND BALANCE, JANUARY 1	2	21,920	21,920	23,366	23,366
FUND BALANCE, DECEMBER 31	21,920	9,170	23,366	23,366	23,366

BUDGET HIGHLIGHTS

- 2005 grant has not yet been awarded.

219 SECTION 8 VOUCHERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

2003-2004 ACCOMPLISHMENTS

As of December 2003 the Section 8 Program had 495 families being assisted under the Housing Choice Voucher Program.

During 2004, the Section 8 Program signed an agreement to administer 50 mobility vouchers from the Lafourche Housing Authority.

In 2004 we are implementing contracts for the 10 single room occupancy vouchers to be utilized at the Bunk House Inn for single homeless persons. We are projecting to have a total of 520 vouchers leased by the end of 2004.

2005 GOALS AND OBJECTIVES

- To increase the availability of decent, safe and affordable housing.
- To expand the supply of assisted housing.
- To increase assisted housing choices.
- To provide an improved living environment and promote self-sufficiency of assisted households.
- To provide safe, decent, and sanitary housing for very low income families while maintaining their rent payments at an affordable level.
- To apply for additional rental vouchers when available and increase customer satisfaction.
- To conduct outreach efforts to potential landlords.
- To promote program availability in the community.
- To provide assistance to increase independence for the elderly or families with disabilities.

	FY2003	FY2004	FY2005
PERFORMANCE MEASURES/ INDICATORS	Actual	Estimated	Projected
To provide adequate and affordable housing assistance, and more economic opportunities using the Voucher Program.			
Number of families being assisted with Choice Voucher Program	505	520	540
Number of vouchers received during year	0	50	0
Dollar amount of vouchers (Millions)	\$2.0	\$2.2	\$2.3
Number of families applied for Section 8 Assistance*	868	719	545
Number of landlords participating in program	205	216	225
Number of families with disabilities assisted	125	175	175

* As of September 2004, there are approximately 700 families on the waiting list to receive Section 8 assistance, with families being placed on the program as slots become available.

219 SECTION 8 VOUCHERS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	2,334,772	2,209,134	2,190,437	2,199,229	2,199,229
Charges for Services	8,618	0	1,502	0	0
Miscellaneous Revenue	956	0	137	0	0
TOTAL REVENUES	2,344,346	2,209,134	2,192,076	2,199,229	2,199,229
EXPENDITURES:					
Personal Services	172,007	213,449	205,120	209,608	209,608
Supplies & Materials	15,985	16,500	11,961	13,500	13,500
Other Services & Charges	2,061,536	1,971,038	1,959,105	1,971,263	1,971,263
Repair & Maintenance	85	50	101	150	150
Capital Outlay	2,731	2,000	3,256	2,000	2,000
TOTAL EXPENDITURES	2,252,344	2,203,037	2,179,543	2,196,521	2,196,521
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.30%
INCREASE (DECREASE) TO FUND BALANCE	92,002	6,097	12,533	2,708	2,708
FUND BALANCE, JANUARY 1	144,549	236,551	236,551	249,084	249,084
FUND BALANCE, DECEMBER 31	236,551	242,648	249,084	251,792	251,792

BUDGET HIGHLIGHTS

- The funding of this department is generated from a grant through the Housing and Urban Development Department, Voucher Program. For the year ending 2004, the Parish is projecting to receive \$2,199,229, which is a decrease from 2004 by 1.3%, approved.
- Direct housing assistant payments are estimated to be \$1,920,000 for the year 2005, approved.

221 DEPARTMENT OF HEALTH/HUMAN RESOURCES

PURPOSE OF APPROPRIATION

This Department is funded through a Federal Grant from the U.S. Department of Agriculture through the Louisiana State of Department of Education.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	0	47,925	27,107	38,329	38,329
TOTAL REVENUES	0	47,925	27,107	38,329	38,329
EXPENDITURES:					
Personal Services	0	4,545	2,932	3,625	3,625
Supplies & Materials	0	43,380	24,645	34,704	34,704
TOTAL EXPENDITURES	0	47,925	27,577	38,329	38,329
% CHANGE OVER PRIOR YEAR					-20.02%
INCREASE (DECREASE) TO FUND BALANCE	0	0	(470)	0	0
FUND BALANCE, JANUARY 1	17,714	17,714	17,714	17,244	17,244
FUND BALANCE, DECEMBER 31	17,714	17,714	17,244	17,244	17,244

BUDGET HIGHLIGHTS

- For 2005, the grant is \$38,329. The funds are available for the Weed & Seed Summer Enrichment Program and Boys & Girls Club Summer Camp and may be used to feed up to 14,400 meals, approved.

222 OJP WEED AND SEED

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Operation Weed and Seed is a grant program funded through the Department of Justice, Office of Justice Programs. The program aims to support the implementation of the Weed and Seed Strategy in Officially Recognized sites across the country. Operation Weed and Seed is foremost a strategy--rather than a grant program--that aims to prevent, control, and reduce violent crime, drug abuse, and gang activity in designated high-crime neighborhoods across the country. Weed and Seed sites range in size from several neighborhood blocks to a few square miles. The strategy involves a two-pronged approach: law enforcement agencies and prosecutors cooperate in "weeding out" violent crime and drug abuse; and "seeding" brings human services to the area, encompassing prevention, intervention, treatment, and neighborhood revitalization. A community-oriented policing component bridges the weeding and seeding strategies. In the Mechanicville project, the target area is from Prospect Street to Howard Avenue, to Main Street to Grand Caillou Road. Officers obtain helpful information from area residents for weeding efforts while they aid residents in obtaining information about community revitalization and seeding resources. Prevention, intervention, and social programs, and support groups designed to develop positive community attitudes toward combating narcotics use and trafficking. The Safe Haven, for example, is a mechanism to organize and deliver an array of youth and adult oriented human services in a multi-service center setting.

2003-2004 ACCOMPLISHMENTS

- The Summer Enrichment Program serviced 85 kids in 2003.
- During the summer of 2003, 40 kids from the Summer Enrichment Program visited the State Capitol in Baton Rouge, Louisiana.
- During 2003, 31 kids were enrolled in the After School Tutoring and Homework Program.
- During January 2004, the Truancy Prevention Program was implemented.
- In April 2004, a Health Education and Outreach Program was held at the Safe Haven, over 100 residents of the community attended.
- In June 2004, the Summer Enrichment Program had 157 children that participated in the program.
- During the Drug Prevention Program, 81 children participated.
- During the Conflict Resolution and Peer Mediation, 81 children participated.

2005 GOALS AND OBJECTIVES

- To keep established the Seed Subcommittee, under the direction of the Steering Committee.
- To continue the After School Tutoring and Homework Assistance program. This activity provides after school and tutoring services to twenty (20) school age children for the entirety of the school year.
- To keep established a community-based drug prevention, intervention, and referral program at the Safe Haven. The program works in collaboration with the Alcohol and Drug Abuse Council for South Louisiana (ADAC) and the Houma Police Department.
- To continue a Summer Enrichment/Delinquency Prevention Program. Working in cooperation with ADAC and the Houma Police Department, a summer enrichment/delinquency prevention program provides for eight (8) weeks during the summer months.
- To continue the Conflict Resolution and Peer Mediation program. This program develops a cadre of peer mediators to institutionalize Peer Mediation within the Target Area.
- To continue working with the Terrebonne Parish Health Unit and the Terrebonne General Medical Center, a community-based Health Education and Outreach Program that has been developed and implemented.

222 OJP WEED AND SEED

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide prevention, intervention, and social programs, and support groups designed to develop positive community attitudes and prevent violent crime, drug abuse, and gang activity.			
After school tutoring and homework assistance	20	30	30
Community based drug prevention, intervention, and referral program	20	30	30
Summer enrichment program	60	80	85
Conflict resolution and peer mediation	20	30	30
Immunization and health education program	20	30	30
Increase affordable housing opportunities	5	10	10
Implement job training program	50	50	50

Louisiana: Terrebonne Parish Weed and Seed Target Site



222 OJP WEED AND SEED

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	81,429	251,990	251,990	225,000	225,000
Operating Transfers In	6,958	0	2,000	2,000	2,000
TOTAL REVENUES	88,387	251,990	253,990	227,000	227,000
EXPENDITURES:					
Personal Services	48,475	105,600	104,809	128,718	128,718
Supplies & Materials	115	25,000	19,287	1,500	1,500
Other Services & Charges	39,798	76,390	85,714	95,782	95,782
Capital Outlay	0	45,000	44,180	1,000	1,000
TOTAL EXPENDITURES	88,388	251,990	253,990	227,000	227,000
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(1)	0	0	0	0
FUND BALANCE, JANUARY 1	1	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- A third allocation for the 2005 fiscal year application is \$225,000, approved.

223 FLOOD MITIGATION ASSISTANCE

PURPOSE OF ALLOCATION

In October of 2003, Terrebonne Parish was awarded \$206,000 for mitigation of substantially damaged structures from past flooding events. The grant provides assistance to mitigate target repetitive loss structures in the parish. The funds for the grant are 75% federal share (FEMA) or \$154,500 and a 25% homeowner match of \$51,500. The grant will elevate/acquire approximately 2 homes. All property acquired must carry a restriction that the land will be maintained as open space in perpetuity, and that no future federal disaster assistance will be made available to it. The performance period for this grant is for a period of two (2) years, beginning on October 1, 2003 and ending on September 30, 2005.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	0	206,000	206,000	0	0
TOTAL REVENUES	0	206,000	206,000	0	0
EXPENDITURES:					
Capital Outlay	0	206,000	206,000	0	0
TOTAL EXPENDITURES	0	206,000	206,000	0	0
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- No new allocation for 2005.

225 HOUSING/URBAN DEVELOPMENT GRANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Community Development Block Grant Program (CDGB) is to provide public service, public facilities, economic development, and housing activities that will preserve and develop viable communities. The principal beneficiaries are low-income households. The monies in this fund are received from the U.S. Department of Housing and Urban Development.

2003-2004 ACCOMPLISHMENTS

- 85 households received sewer connection assistance upon completion of the Clinton Street/Chauvin Sewer Project.
- Lease payments for two Head Start classrooms were funded and two classrooms were renovated to meet ADA requirements.
- CDBG provided the required local match to the Emergency Shelter Grant, which funds the Beautiful Beginnings Center.
- 47 owner-occupied households received Housing Rehabilitation/Replacement assistance.
- 6 of 11 fire victim applicants received financial assistance for dumpster service. The remaining 5 were referred to Solid Waste after being determined ineligible for CDBG funded assistance.
- A total of 4 Economic Development Loans were funded.
- 32,000 bus passes were issued through the Safe Passage Program.
- CDBG provided the required local match to the Youthbuild Grant Program.
- Over 200 illiterate and/or non-English speaking adults were tutored in Reading and Writing.
- Homeownership Training was provided to approximately 124 potential homebuyers.
- 2 burned/deteriorated residential structures were demolished and cleared.
- An average of 400 meals per week were served to children participating in the Terrebonne Parish Summer Camp Program and the Terrebonne Parish Weed & Seed Program. A total of 10,226 meals were served to children over a five-week period.

2005 GOALS AND OBJECTIVES

- To provide decent, safe, and sanitary housing, suitable living environment and expanding economic opportunities for persons of low and moderate income.
- To assist homeless families with emergency housing and services through nonprofit shelter providers.
- To assist fire victims with dumpster assistance.
- To continue to fund Economic Development Loans.
- To provide Homeownership Training to families of potential homebuyers.
- To provide housing rehabilitation assistance.
- To issue bus passes through the Safe Passage Program.
- To serve meals to children participating in the TPCG Summer Camp Programs.

225 HOUSING/URBAN DEVELOPMENT GRANT

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To assist homeless persons with emergency housing and services through nonprofit shelter providers.			
Number of families effected by local match being provided to homeless shelter	20	33	25
To provide affordable housing opportunities for lower-income persons and housing rehabilitation assistance for low-income homeowners..			
Number of households receiving Housing Rehabilitation/Reconstruction	27	20	20
Number of families that received Homeownership Training	64	60	60
Number of residents connected to Clinton Street/Chauvin Sewer Main	80	5	0
To continue to provide other various services all targeted to lower-income persons and neighborhoods.			
Number of fire victim (dumpster) assistance applications taken for referral	n/a	5	5
Number of fire victims that received dumpster assistance	n/a	6	6
Number of Economic Development Loans funded	1	3	4
Number of bus passes issued through participating agencies	12,000	20,000	18,000
Number of students effected by local match provided to Terrebonne Youthbuild	32	50	50
Number of Head Start students effected by lease payments made by CDBG grant	50	50	50
Number of illiterate and/or non-English speaking adults tutored	100	100	100
Number of burned/deteriorated structures demolished to eliminate blight	2	0	2
Number of meals served to children in TPCG Summer Camp Programs	0	10,266	0

225 HOUSING/URBAN DEVELOPMENT GRANT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	1,628,778	3,072,076	3,036,000	1,482,000	1,482,000
Charges for Services	27,881	0	22,500	25,000	25,000
Miscellaneous Revenue	16,256	0	5,630	7,000	7,000
TOTAL REVENUES	1,672,915	3,072,076	3,064,130	1,514,000	1,514,000
EXPENDITURES:					
Personal Services	309,486	338,640	311,158	280,060	280,060
Supplies & Materials	14,457	51,693	49,173	29,186	29,186
Other Services & Charges	1,158,845	1,679,517	1,585,422	1,040,954	1,040,954
Repair & Maintenance	4,722	9,600	10,938	8,800	8,800
Capital Outlay	73,220	1,074,772	1,076,436	155,000	155,000
Operating Transfers Out	189,891	0	114,335	0	0
TOTAL EXPENDITURES	1,750,621	3,154,222	3,147,462	1,514,000	1,514,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-34.65%
INCREASE (DECREASE) TO	(77,706)	(82,146)	(83,332)	0	0
FUND BALANCE, JANUARY 1	163,164	85,458	85,458	2,126	2,126
FUND BALANCE, DECEMBER 31	85,458	3,312	2,126	2,126	2,126

BUDGET HIGHLIGHTS

- The 2005 grant entitlement from the Housing and Urban Development Grant is estimated to be \$1,482,000, approved.
- Special Programs: - approved.
 - \$15,712 Literacy Program
 - \$60,000 Homeless Shelter Operations
 - \$30,000 Public Transit
 - \$97,000 Head Start Operations & Capital
 - \$619,728 Housing Rehab
 - \$232,000 Economic Development Loans
 - \$15,000 Homeownership Assistance
 - \$15,000 YouthBuild

226 DEPARTMENT OF URBAN/COMMUNITY AFFAIRS

PURPOSE OF APPROPRIATION

To provide for a revolving loan fund originally funded by the State of Louisiana, Department of Urban and Community Affairs. Management of this program is contracted by the South Central Planning and Development Commission and overseen by the Parish Planning Department. These loans will be used for the Economic Development Loans Grant.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	7,500	0	0	0	0
Miscellaneous Revenue	538	0	475	0	0
TOTAL REVENUES	8,038	0	475	0	0
EXPENDITURES:					
Supplies & Materials	2,236	343	0	0	0
Other Services & Charges	0	90,000	0	98,855	98,855
TOTAL EXPENDITURES	2,236	90,343	0	98,855	98,855
% CHANGE OVER PRIOR YEAR					9.42%
INCREASE (DECREASE) TO					
FUND BALANCE	5,802	(90,343)	475	(98,855)	(98,855)
FUND BALANCE, JANUARY 1	92,578	98,380	98,380	98,855	98,855
FUND BALANCE, DECEMBER 31	98,380	8,037	98,855	0	0

BUDGET HIGHLIGHTS

- Programs:
 - Economic Development Loans, \$98,855, approved.

227 WORKFORCE INVESTMENT ACT (WIA) ASSISTANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Welfare to Work/WIA Youth Program provides assistance in funding employment through job readiness skills training classes and career counseling, including organizational skills, money management, job retention and self-esteem to youth within the Terrebonne Parish Workforce Development Area. In some cases the ability to obtain a high school diploma or equivalent is provided to the youth. The management of this program is through the Parish Housing and Human Services Department. The grant for this program at present will not be renewed for 2005.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide job training services and job placement to youth in Terrebonne Parish.			
Number of classroom training participants	88	40	N/A*
Number of participants obtaining employment	63	20	N/A*
Number of participants retaining employment	53	12	N/A*
Number of participants referred by the Work Connection (JTPA)	88	40	N/A*

* No new numbers for 2005 due to no new grants awarded.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	36,765	71,881	13,250	0	0
TOTAL REVENUES	<u>36,765</u>	<u>71,881</u>	<u>13,250</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Personal Services	36,241	70,881	13,230	0	0
Other Services & Charges	523	1,000	20	0	0
TOTAL EXPENDITURES	<u>36,764</u>	<u>71,881</u>	<u>13,250</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

227 WORKFORCE INVESTMENT ACT (WIA) ASSISTANCE

BUDGET HIGHLIGHTS

- No grant awarded for 2005 budget.
- Personnel: - approved.
 - Eliminate E & T Instructor
 - Eliminate Site Supervisor

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SITE SUPERVISOR/INSTRUCT.	59	1	24,960	0	0	0	0	0	0
E & T INSTRUCTOR	N/A	1	21,216	0	0	0	0	0	0
E & T OPER. ANALYST-INST.	N/A	0	0	1	24,440	0	0	0	0
TOTAL FULL TIME		2	46,176	1	24,440	0	0	0	0

228 DEPARTMENT OF HEALTH & HOSPITALS -(WEATHERIZATION)

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide weatherization improvements of dwellings occupied by low-income persons as well as repairs of substandard housing.			
Number of clients receiving weatherization assistance	6	10	20
Number of clients receiving new insulation to homes	3	3	10
Number of low-income families homes made energy efficient	6	10	20

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	13,078	19,318	16,841	12,122	12,122
TOTAL REVENUES	13,078	19,318	16,841	12,122	12,122
EXPENDITURES:					
Personal Services	6,265	10,350	8,017	4,222	4,222
Other Services & Charges	6,812	8,968	8,824	7,900	7,900
TOTAL EXPENDITURES	13,077	19,318	16,841	12,122	12,122
% CHANGE OVER PRIOR YEAR					-37.25%
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The monies in this fund are received from the U.S. Department of Energy through the Louisiana Housing Finance Agency, which are estimated for 2005, \$12,122, approved.
- Direct services of labor and material, \$12,122, approved.

229 DEPARTMENT OF LABOR – CSBG GRANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Service Department.

2005 GOALS AND OBJECTIVES

- To improve the level of services to the clients.
- To continue to apply for grant funding to continue services.
- To provide self-sufficiency to assist low-income people to become financially stabilized through budget management planning and economic intervention of the program with regards to housing, utility services, employment, and other options that may be available to them. Enabling the applicant to continue dependence upon privately or governmentally sponsored aid will be discouraged in favor of self-reliance.
- To provide family stability by providing assistance to low-income persons to achieve their potential by encouraging family support toward independence. Stability is achieved by requiring the applicant to demonstrate the ability to continue to pay regular necessary financial obligations once assistance has been provided.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient.			
Number of clients assisted with crisis intervention	20	20	20
Number of clients assisted with Low Income Home Energy Program	900	1,000	1,000
Number of clients assisted with emergency food and shelter services	50	50	50
Number of clients who developed family budgets	90	90	20*
Number of families that received information and referrals	40	40	40
% of families that have become self-sufficient	60%	60%	60%
Number of grant applications submitted	5	5	5

* More thorough analysis given

229 DEPARTMENT OF LABOR – CSBG GRANT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	349,599	421,654	308,870	346,983	346,983
TOTAL REVENUES	349,599	421,654	308,870	346,983	346,983
EXPENDITURES:					
Personal Services	201,258	283,130	206,147	227,900	227,900
Supplies & Materials	9,550	15,077	10,290	10,500	10,500
Other Services and Charges	105,362	115,663	84,762	104,083	104,083
Repair & Maintenance	489	1,885	1,788	0	0
Allocated Expenditures	0	0	(16)	0	0
Capital Outlay	32,942	5,899	5,899	4,500	4,500
TOTAL EXPENDITURES	349,601	421,654	308,870	346,983	346,983
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-17.62%
INCREASE (DECREASE) TO	(2)	0	0	0	0
FUND BALANCE, JANUARY 1	2	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The 2005 grant is estimated at \$346,983, an increase of 20% from 2004, approved.
- Although a major component of this grant relates to personnel services, direct services are offered as follows, approved:
 - Emergency Food Vouchers, \$21,563
 - Commodities, \$2,000
 - Emergency Assistance Payments, \$15,000
- Operating Capital: - approved.
 - Computer Equipment, \$4,500

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 229 DEPT LABOR - CSBG GRANT
642 CSBG - ADMINISTRATION

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
HUMAN DEVELOP. ADMIN	11	0	0	1	37,267	0	0	0	0
TOTAL FULL TIME		0	0	1	37,267	0	0	0	0

229 DEPARTMENT OF LABOR – CSBG GRANT

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 229 DEPT LABOR - CSBG GRANT
643 CSBG - PROGRAMS

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CASEWORKER	55	0	0	3	54,621	0	0	0	0
TOTAL FULL TIME		0	0	3	54,621	0	0	0	0

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 229 DEPT. OF LABOR - CSBG GRANT
644 HURRICANE ANDREW RELIEF

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
HUMAN DEVELOP. ADMIN.	11	1	37,246	0	0	1	37,267	1	37,267
TOTAL FULL TIME		1	37,246	0	0	1	37,267	1	37,267

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 229 DEPT. OF LABOR - CSBG GRANT
645 COMM. SVC. HOMELESS GRANT

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CLERK V	59	1	22,880	0	0	1	22,880	1	22,880
CASEWORKER/CLERK IV	57	3	54,579	0	0	3	54,621	3	54,621
TOTAL FULL TIME		4	77,459	0	0	4	77,501	4	77,501

230 DEPARTMENT OF HEALTH/HOSPITALS – ENERGY (LIHEAP)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

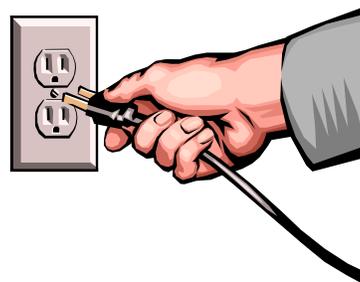
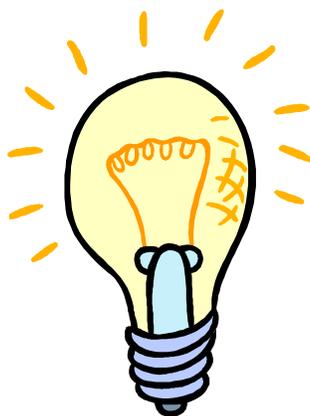
2003-2004 ACCOMPLISHMENTS

Due to escalating energy bills, the Parish had a need to supplement the program in 2002, reflecting an increase in benefits. Assisted 900 households with utility payments. The average payment was about \$292.00 per household.

2005 GOALS AND OBJECTIVES

- To continue to provide assistance with utility payments to low-income households.
- To provide weatherization techniques for conserving home energy.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide energy assistance to low-income and disadvantaged families and individuals.			
Number of households assisted with utility payments	900	1,000	1,000
Dollar amount paid in utility assistance payments	\$262,736	\$230,000	\$230,000
Number of utility service providers to be paid	7	7	7



230 DEPARTMENT OF HEALTH/HOSPITALS – ENERGY (LIHEAP)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	114,323	39,400	19,326	19,326	19,326
Charge for Services	0	1,265	0	0	0
Operating Transfers In	0	15,000	15,000	0	0
TOTAL REVENUES	114,323	55,665	34,326	19,326	19,326
EXPENDITURES:					
Personal Services	30,573	0	19,326	19,326	19,326
Other Services & Charges	83,750	16,265	15,000	0	0
Allocated Expenditures	0	39,400	0	0	0
TOTAL EXPENDITURES	114,323	55,665	34,326	19,326	19,326
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-30.56%
INCREASE (DECREASE) TO FUND BALANCE					
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The LIHEAP grant is expected to generate \$19,326 in 2005, approved.

231 DHH OFFICE OF ADDICTIVE DISORDERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Detox Center is to provide a one to two week(s) non-medical (social) detox program for abusers of alcohol and drugs who express a desire for treatment. The program provides a safe and nurturing environment in which clients can detox and enter the continuum of care provided by the state. Each client receives an individual assessment to determine the nature and extent of his/her substance abuse problem, participates in the development of an individualized treatment plan, meets with a case manager to determine the subsequent steps in the treatment process, and attends group counseling, 12-steps meetings, educational sessions and one-on-one meetings as needed. The facility is able to accommodate all ambulatory clients regardless of disabilities. The Terrebonne Detox Center is a state licensed 12-bed facility (8 male beds; 4 female beds) operating 24 hours a day, 7 days a week, 365 days per year. Clients are admitted throughout the state, but primarily from parishes of Region 3. Admissions and discharges are conducted around-the-clock. The facility is located at 1116 Church Street; Houma, Louisiana in a building leased from the Terrebonne Parish Consolidated Government with maintenance provided by the parish.

2003-2004 ACCOMPLISHMENTS

The roof was replaced at the center in 2003.
 The Parish entered into a contract with START Corporation for the daily operation of the center in 2003.

2005 GOALS AND OBJECTIVES

- To continue to place clients with substance abuse problems in treatment program.
- To try to accept all qualifying referrals.
- To increase our census for the program.
- To continue to educate the staff on disease concept and client manipulation, etc.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to provide a detox program for abusers of alcohol and drugs who express a desire for treatment.			
Number of clients entering treatment program	373	389	400
Number of clients completing treatment program	338	381	385
Number of beds in facility	12	12	12
% of clients referred	100%	100%	100%
Number of clients repeating treatment	10	14	13



231 DHH OFFICE OF ADDICTIVE DISORDERS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	120,750	143,000	130,000	130,000	130,000
Charge for Services	3,996	2,800	13,000	13,000	13,000
Operating Transfers In	25,200	24,000	24,000	24,000	24,000
TOTAL REVENUES	149,946	169,800	167,000	167,000	167,000
EXPENDITURES:					
Personal Services	111,933	0	2,150	1,164	1,164
Supplies & Materials	10,885	10,050	6,952	7,550	7,550
Other Services & Charges	42,409	156,573	155,828	158,617	158,617
Repairs and Maintenance	1,046	500	700	750	750
TOTAL EXPENDITURES	166,273	167,123	165,630	168,081	168,081
% CHANGE OVER PRIOR YEAR					0.57%
INCREASE (DECREASE) TO FUND BALANCE	(16,327)	2,677	1,370	(1,081)	(1,081)
FUND BALANCE, JANUARY 1	20,917	4,590	4,590	5,960	5,960
FUND BALANCE, DECEMBER 31	4,590	7,267	5,960	4,879	4,879

BUDGET HIGHLIGHTS

- Social Detox division is funded through a State Grant, \$130,000 and Client Fees charged to participants, \$13,000, approved.
- General Fund supplement of \$24,000, approved.
- Guard service will be provided for nights and weekends, \$42,000, approved.
- Start Corporation Management Contract, \$94,000, approved.

232 YOUTHBUILD PROGRAM

PURPOSE OF APPROPRIATION

The monies in this fund used for the Youthbuild Program is a competitive grant awarded by HUD (U.S. Department of Housing and Urban Development) have been moved to Fund 238 Youthbuild Program, please refer to this section in the Budget document.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	31,488	0	0	0	0
Operating Transfers In	2,951	0	0	0	0
TOTAL REVENUES	34,439	0	0	0	0
EXPENDITURES:					
Personal Services	12,786	0	0	0	0
Supplies & Materials	106	0	0	0	0
Other Services and Charges	367	0	0	0	0
Repair and Maintenance	23	0	0	0	0
Capital Outlay	21,157	0	0	0	0
TOTAL EXPENDITURES	34,439	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- See Fund 238 Youthbuild Program (Second Allocation)

234 TERREBONNE HOMELESS SHELTER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Emergency Shelter Grant funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services. The parish's Department of Housing and Human Services administers this grant.

2003-2004 ACCOMPLISHMENTS

Thirty-five (35) families received temporary shelter and essential services at the Beautiful Beginnings Center. Terrebonne Parish Consolidated Government has contracted with START Corporation for the management of the facility.

Homeless assistance/prevention services were provided to 37 homeless families.

2005 GOALS AND OBJECTIVES

- To provide homeless prevention assistance, temporary shelter, counseling, and other essential services to homeless families in an effort to promote self-sufficiency.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of families receiving emergency shelter and essential services	20	15	20
Number of families that received homeless prevention assistance	14	23	20



234 TERREBONNE HOMELESS SHELTER

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	102,869	268,226	154,812	170,729	170,729
Miscellaneous Revenue	2,595	0	2,280	0	0
Operating Transfers In	61,723	0	0	0	0
TOTAL REVENUES	167,187	268,226	157,092	170,729	170,729
EXPENDITURES:					
Personal Services	30,892	31,000	27,240	26,091	26,091
Supplies & Materials	3,506	34,100	3,925	5,500	5,500
Other Services & Charges	125,483	201,703	123,499	136,038	136,038
Repair & Maintenance	1,325	4,015	2,411	3,100	3,100
Capital Outlay	3,389	0	17	0	0
Operating Transfer Out	0	28,615	28,615	0	0
TOTAL EXPENDITURES	164,595	299,433	185,707	170,729	170,729
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-36.96%
INCREASE (DECREASE) TO FUND BALANCE					
	2,592	(31,207)	(28,615)	0	0
FUND BALANCE, JANUARY 1	307,912	310,504	310,504	281,889	281,889
FUND BALANCE, DECEMBER 31	310,504	279,297	281,889	281,889	281,889

BUDGET HIGHLIGHTS

- The funding for this program comes from a grant through Emergency Shelter Grant Program, Office of Community Services \$85,365 and is matched by the HUD entitlement grant \$85,364, approved.
- Management Contract, \$75,600, Start Corporation, approved.
- Security Contract, \$40,200, approved.

235 HOME INVESTMENT PARTNERSHIP

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities. The Parish Department of Housing and Human Services administers this program.

2003-2004 ACCOMPLISHMENTS

- 52 low-income first-time homebuyers received approximately \$10,000 for down payment and closing cost and 19 extremely low-income first-time homebuyers received approximately \$14,500.
- (CHDO) Community Housing Development Organizations set-aside funds provided 13 affordable housing projects that were made available to low-income families through a cooperative endeavor with START Corporation and Concerned Clergy.
- 32 families participated in the Tenant Based Rental Assistance Program.

2005 GOALS AND OBJECTIVES

- To provide affordable housing programs that meets the needs of low and very low-income families.
- To provide homebuyer assistance loans for first-time homebuyers.
- To continue to provide Tenant Based Rental Assistance to eligible families.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of first -time homebuyers assisted	42	35	35
Number of CHDO affordable housing projects	10	3	3
Number of families assisted through Tenant Based Rental Assistance (TBRA)	15	17	15



235 HOME INVESTMENT PARTNERSHIP

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	738,774	1,148,941	1,148,941	514,427	514,427
Charges for Services	74,781	0	133,500	20,000	20,000
Operating Transfers In	27,515	20,610	20,610	28,496	28,496
TOTAL REVENUES	841,070	1,169,551	1,303,051	562,923	562,923
EXPENDITURES:					
Personal Services	76,746	83,018	83,018	75,678	75,678
Supplies & Materials	119	200	200	200	200
Other Services & Charges	772,501	1,150,122	1,150,122	620,545	620,545
Repair & Maintenance	11	0	0	0	0
TOTAL EXPENDITURES	849,377	1,233,340	1,233,340	696,423	696,423
% CHANGE OVER PRIOR YEAR					-43.53%
INCREASE (DECREASE) TO FUND BALANCE	(8,307)	(63,789)	69,711	(133,500)	(133,500)
FUND BALANCE, JANUARY 1	72,097	63,790	63,790	133,501	133,501
FUND BALANCE, DECEMBER 31	63,790	1	133,501	1	1

BUDGET HIGHLIGHTS

- HUD Home Program grant for 2005, \$514,427, approved.
- A General Fund supplement is proposed for \$28,496, an increase of \$7,886 from year 2004, approved.
- Direct services: - approved.
 - \$230,664 Community Housing Development Organization (CHDO) Loan Program
 - \$291,887 First-Time Homebuyer's Assistance
 - \$90,000 Replacement Housing

236 FEMA EMERGENCY FOOD/SHELTER

MISSION STATEMENT

These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of clients receiving assistance for emergency utility assistance	18	20	20
Number of clients receiving assistance for emergency rent/mortgage payments	18	25	25

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	27,348	20,000	24,234	24,234	24,234
TOTAL REVENUES	27,348	20,000	24,234	24,234	24,234
EXPENDITURES:					
Other Services & Charges	27,348	20,000	24,234	24,234	24,234
TOTAL EXPENDITURES	27,348	20,000	24,234	24,234	24,234
% CHANGE OVER PRIOR YEAR					21.17%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGETS HIGHLIGHTS

- FEMA/United Way grant for 2005, \$24,234, approved.
- Direct Services: - approved.
 - Rent/Home Mortgage Payments, \$19,584.
 - Utility Payments, \$4,650.

237 FTA GRANT (URBAN)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

2003-2004 ACCOMPLISHMENTS

- Completed all federal requirements for the purchase of land for a transit office and maintenance facility on Barataria St. in Houma.
- Urban Systems Inc. completed a study of expansion possibilities for the urban public transit system. Urban Systems also provided the transit system with a methodology for the analysis of future route or expansion possibilities.
- Implemented bus service to the new Parish Library and Civic Center.

2005 GOALS AND OBJECTIVES

- To increase the mobility of residents and positively influence the development of Terrebonne Parish.
- To provide an efficient, reliable, safe, and cost effective public transit service throughout Terrebonne Parish.
- To deliver convenient, on-time service to the people in the service area. Dependable service is essential to attract and hold customers.
- To maintain the highest possible standards of passenger safety and security.
- To establish sensible, efficient, and equitable fares.
- To tailor routes and schedules to the changing travel patterns of the public.
- To coordinate transit with urban development so the region's resources are used more efficiently, and environmental quality is improved.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected	1997 National Average
To continue to provide an efficient, reliable, safe, and cost effective public transit service.				
Dollar amount of operating cost/vehicle per revenue mile	\$3.08	\$3.47	\$3.46	\$3.69
Dollar amount of operating cost/vehicle per revenue hour	\$53.51	\$60.22	\$60.05	\$49.69
Dollar amount of operating cost per passenger mile	\$0.95	\$1.06	\$1.06	\$0.55
Dollar amount of operating cost per passenger trip	\$4.65	\$5.23	\$5.22	\$2.11
Passenger Boarding/Revenue mile	0.66	0.66	0.66	1.70
Passenger Boarding/Revenue hour	11.51	11.51	11.51	23.57
Total annual passenger boarding	196,463	196,463	196,463	N/A
Total annual operating costs	\$913,379	\$1,027,911	\$1,024,876	N/A

237 FTA GRANT (URBAN)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	586,977	1,213,799	691,561	679,043	679,043
Charges for Services	114,993	118,300	103,233	102,800	102,800
Miscellaneous Revenue	599	0	165	0	0
Other Revenue	6,294	0	0	0	0
Operating Transfers In	<u>504,214</u>	<u>260,004</u>	<u>294,004</u>	<u>291,183</u>	<u>291,183</u>
TOTAL REVENUES	<u><u>1,213,077</u></u>	<u><u>1,592,103</u></u>	<u><u>1,088,963</u></u>	<u><u>1,073,026</u></u>	<u><u>1,073,026</u></u>
EXPENDITURES:					
Personal Services	586,477	796,487	620,591	639,090	639,090
Supplies & Materials	84,726	241,200	130,282	125,181	125,181
Other Services & Charges	190,406	366,323	219,239	193,096	193,096
Repair & Maintenance	57,803	73,196	62,410	66,759	66,759
Allocated Expenditures	0	5,200	0	0	0
Capital Outlay	<u>9,864</u>	<u>400,026</u>	<u>2,364</u>	<u>48,900</u>	<u>48,900</u>
TOTAL EXPENDITURES	<u><u>929,276</u></u>	<u><u>1,882,432</u></u>	<u><u>1,034,886</u></u>	<u><u>1,073,026</u></u>	<u><u>1,073,026</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-30.67%
INCREASE (DECREASE) TO FUND BALANCE	283,801	(290,329)	54,077	0	0
FUND BALANCE, JANUARY 1	143,746	427,547	427,547	481,624	481,624
FUND BALANCE, DECEMBER 31	427,547	137,218	481,624	481,624	481,624

BUDGET HIGHLIGHTS

- Intergovernmental Grants: - approved.
 - Parish Transportation Fund, \$107,700
 - FTA Grant-Operational Assistance, \$495,618
 - FTA Grant-Planning and Capital, \$40,725
 - HUD-CDBG-Special Allocation, \$35,000
 - Estimated Bus Fare revenue, \$92,000
- General Fund supplement, \$291,183, approved.
- Personnel:
 - Added one (1) Part-time Laborer II, not approved
 - Add one (1) Full-Time Laborer II, approved
- Capital: - approved.
 - Transit Buses, \$45,900

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 237 FTA GRANT
690 PLANNING

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PUBLIC TRANSIT ADMIN.	13	1	41,375	1	41,375	1	41,375	1	41,375
TOTAL FULL TIME		1	41,375	1	41,375	1	41,375	1	41,375

PERSONNEL SUMMARY

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 237 FTA GRANT
691 OPERATIONS/GENERAL ADMINISTRATION

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CLERK V	59	1	21,819	1	22,277	1	22,277	1	22,277
TOTAL FULL TIME		1	21,819	1	22,277	1	22,277	1	22,277

2005 BUDGETED POSITIONS - 237 FTA GRANT
692 VEHICLE OPERATIONS

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
TRANSIT BUS OPERATOR	58	12	245,773	12	248,082	12	248,082	12	248,082
TOTAL FULL TIME		12	245,773	12	248,082	12	248,082	12	248,082

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 237 FTA GRANT
693 VEHICLE MAINTENANCE

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FOREMAN III	59	1	24,295	0	0	0	0	0	0
FIELD SUPERVISOR	59	0	0	1	24,315	1	24,315	1	24,315
LABORER II (Temporary)	55	0	0	0	0	1	16,266	1	16,266
TOTAL FULL TIME		1	24,295	1	24,315	2	40,581	2	40,581
LABORER II	55	0	0	1	7,738	0	0	0	0
TOTAL PART TIME		0	0	1	7,738	0	0	0	0
TOTAL		1	24,295	2	32,053	2	40,581	2	40,581

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 237 FTA GRANTS
694 NON VEHICLE MAINTENANCE

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
LABORER II-GENERAL	55	1	16,558	1	16,910	1	16,910	1	16,910
TOTAL FULL TIME		1	16,558	1	16,910	1	16,910	1	16,910



238 YOUTHBUILD PROGRAM (Second Allocation)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of YouthBuild Terrebonne is to show young people how to build new homes for people in need, and new lives for themselves. Each year, youths who participate in Youthbuild receive a combination of classroom academic and job skills development and on-site training in a construction trade. With support from HUD, Youthbuild participants are able to put their newly acquired skills to good use rehabilitating and building housing for low-income and homeless people in their communities. This training will not only improve their lives but the greater community as a whole. The Parish Housing and Human Services Department administers this program.

2003-2004 ACCOMPLISHMENTS

- There were eight (8) students that received their GED in 2003 and eight (8) will obtain their GED by the end of 2004.
- Four (4) students enrolled in college in 2003 and 2004. Five (5) students enrolled in trade school during this period.
- Two (2) new homes were constructed in 2003 and three (3) were constructed in 2004.

2005 GOALS AND OBJECTIVES

- To prepare program participants for successful completion of GED requirements and receipt of a high school equivalency diploma. And to also prepare participants for enrollment of college or a trade school if necessary.
- To establish patterns and expectations of success for YouthBuild participants through leadership development activities, education, and community service.
- To educate YouthBuild participants to take advantage of existing economic opportunities, create new ones, and further their education.
- To prepare YouthBuild participants for successful completion of construction training program and meaningful employment opportunities.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To prepare participants for completion of GED requirements to receive their diploma and to also enroll them in college or a trade school if necessary.			
Number of participants completing GED and received diploma	8	8	10
Number of participants enrolled in college	4	4	5
Number of participants enrolled in trade school	5	5	6
To provide on-site training in a construction trade.			
Number of participants completing construction training program	10	10	10
Number of homes constructed	2	3	3
Number of homes rehabilitated by participants	20	20	25
Number of participants completing program	10	15	20
To assist youth in improving their lives and gaining meaningful employment opportunities.			
% of participants improved by program	98%	98%	98%
% of participants obtaining employment	60%	75%	78%
% of participants retaining employment	60%	75%	78%
% of participants attaining a skill	98%	98%	98%

238 YOUTHBUILD PROGRAM (Second Allocation)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	233,475	919,680	919,680	357,952	357,952
Operating Transfers In	22,161	0	0	0	0
TOTAL REVENUES	<u>255,636</u>	<u>919,680</u>	<u>919,680</u>	<u>357,952</u>	<u>357,952</u>
EXPENDITURES:					
Personal Services	229,479	662,446	662,446	332,655	332,655
Supplies & Materials	4,664	114,718	114,718	5,000	5,000
Other Services & Charges	18,406	107,699	107,699	19,297	19,297
Repair & Maintenance	541	9,817	9,817	1,000	1,000
Allocated Expenditures	0	(60,913)	0	0	0
Capital Outlay	2,545	25,000	25,000	0	0
TOTAL EXPENDITURES	<u>255,635</u>	<u>858,767</u>	<u>919,680</u>	<u>357,952</u>	<u>357,952</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-59.99%
INCREASE (DECREASE) TO					
FUND BALANCE	1	60,913	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	60,913	0	0	0

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Upgrade one (1) Clerk II to Clerk III
 - Reclass twenty-three (23) site supervisors to Laborer I's
- 2005 Grant amount is \$342,952, approved.
- 2005 CDBG revenue is \$15,000, approved.

238 YOUTHBUILD PROGRAM (Second Allocation)

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 238 YOUTH BUILD 2ND ALLOCATION
662 ADMINISTRATION

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
YOUTHBUILD ADMIN.	10	1	35,822	1	35,822	1	35,822	1	35,822
CLERK III	56	0	0	0	0	1	20,821	1	20,821
CLERK II	55	1	20,800	1	20,821	0	0	0	0
TOTAL FULL TIME		2	56,622	2	56,643	2	56,643	2	56,643

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 238 YOUTH BUILD 2ND ALLOCATION
664 EDUCATION/JOB TRAINING

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
GED INSTRUCTOR/COUNSEL.	10	1	28,164	2	56,000	1	28,000	1	28,000
SITE SUPERVISOR/INSTRUCT.	59	2	47,798	2	47,882	2	47,882	2	47,882
TOTAL FULL TIME		3	75,962	4	103,882	3	75,882	3	75,882

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 238 YOUTH BUILD 2ND ALLOCATION
667 TRAINEE WAGES

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SITE SUPERVISOR/INSTRUCT.	59	23	90,650	0	0	0	0	0	0
LABORER II	55	0	0	2	10,712	0	0	0	0
LABORER I	53	0	0	16	79,938	23	92,391	23	92,391
TOTAL PART TIME		23	90,650	18	90,650	23	92,391	23	92,391

239 HEAD START PROGRAM

MISSION STATEMENT / DESCRIPTION

The mission of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income participants and families to become self-sufficient by offering an educational advantage through early training. These monies are funded by the Department of Health and Human Services (DHHS) through a delegate agreement with the Lafourche Parish Council, for the provision of educational, nutritional, family and social services to eligible school age children. The administration of the program is with the Parish Housing and Human Services Department.

2003-2004 ACCOMPLISHMENTS

- The Terrebonne Parish Head Start Program successfully completed another school year with four-year-olds transitioning to Kindergarten in May 2004.
- The Terrebonne Parish Head Start Policy Committee Members have continued in assisting in the shared decision making necessary to successfully run the Head Start Program. With the participation of the Parent Representatives and the Community Representatives, the Policy Committee is an integral part of the Head Start Program.
- In the fall of 2004, Terrebonne Parish Consolidated Government received the grant award for the Head Start Program. This accomplishment will allow the Terrebonne Parish Head Start Program to operate as a Grantee Agency. As a Grantee Agency, the Terrebonne Parish Head Start Program will operate its own program and will work in conjunction with the Lafourche Parish Head Start Program to provide a smooth transition from our Delegate Agency status.

2005 GOALS AND OBJECTIVES

- To provide for a smooth transition from that of a Delegate Agency of Lafourche Parish Head Start to that of a Grantee Agency through the Administration of Children and Families.
- To continue to provide preschool training and instruction to assist the children participating in the program in obtaining the necessary fundamental skills for success in Kindergarten and the future education endeavors.
- To provide social services to the families of participating children and to empower each family with the life skills and knowledge needed to succeed in the future.



239 HUD HEAD START PROGRAM

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To prepare the children participating in Head Start for the transition into kindergarten.			
% of children who can sit for a time and & read a book	93%	100%	100%
% of children who can find the front of the book	100%	100%	100%
% of children who can the back of the book	100%	100%	100%
% of children who can find the title of the book	99%	96%	100%
% of children who know where to start reading	97%	94%	97%
% of children who can read left to right	95%	94%	98%
% of children who can identify a word	91%	93%	96%
% of children who can identify a letter	96%	92%	95%
% of children who can match one to one correspondence	88%	87%	92%
% of children who can find two words at the same time	91%	91%	95%
% of children who can identify his, her, and he begin with the letter H	56%	66%	75%
% of children who can identify that me, mouse, and my begin with the letter M	56%	64%	75%
% of children who can identify that so, and stop begin with the letter S	63%	75%	80%
% of children who can point to a letter	98%	98%	100%
% of children who can point to a word	95%	96%	100%
% of children who can point to a capital letter	98%	96%	100%
% of children who can point to a lower case letter	97%	86%	90%
% of children who can point to the 1st word on a page	89%	92%	95%
% of children who can point to a period	99%	98%	100%
% of children who can point to a question mark	93%	97%	100%
% of children who can identify high-frequency words	92%	80%	85%
% of children who can write their name	68%	73%	80%
% of children who can point to an exclamation mark	87%	90%	95%

239 HUD HEAD START PROGRAM

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	822,572	1,037,033	963,321	1,136,107	1,136,107
Operating Transfers In	<u>100,353</u>	<u>28,175</u>	<u>107,408</u>	<u>25,185</u>	<u>30,185</u>
TOTAL REVENUES	<u>922,925</u>	<u>1,065,208</u>	<u>1,070,729</u>	<u>1,161,292</u>	<u>1,166,292</u>
EXPENDITURES:					
Personal Services	845,925	1,018,588	961,566	980,775	980,775
Supplies & Materials	4,547	925	44,801	131,607	131,607
Other Services & Charges	53,553	45,195	49,662	47,910	52,910
Repair & Maintenance	<u>18,899</u>	<u>500</u>	<u>14,700</u>	<u>1,000</u>	<u>1,000</u>
TOTAL EXPENDITURES	<u>922,924</u>	<u>1,065,208</u>	<u>1,070,729</u>	<u>1,161,292</u>	<u>1,166,292</u>
% CHANGE OVER PRIOR YEAR					9.49%
INCREASE (DECREASE) TO FUND BALANCE	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- HUD Head Start Grant estimated for 2005, \$1,062,614, approved.
- General Fund supplement for 2005, \$25,185 a decrease of \$2,990 over 2004. Council requested and approved for \$30,185, an increase of \$2,010.
- Personnel: - approved.
 - Eliminate one (1) Instructor Aide (Part-time)
 - Add one (1) teacher (Full-time)
 - Eliminate (7) seven E & T Instructors (Part-time)
 - Add (7) seven E & T Instructor Aides (Part-time)
 - Add two (2) Food Service Technicians (Part-time)

239 HUD HEAD START PROGRAM

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
HEAD START ADMIN.	11	1	36,026	1	36,754	1	36,754	1	36,754
FAMILY INV. MANAGER	10	1	35,443	1	31,569	1	31,569	1	31,569
REGISTERED NURSE	10	1	27,999	0	0	1	27,999	1	27,999
EDUCATION SPECIALIST	10	1	28,000	1	31,125	1	31,125	1	31,125
FAMILY SERV. SPECIALIST	60	1	30,285	1	30,763	1	30,763	1	30,763
PARENT INV. COORDINATOR	60	1	27,830	1	28,267	1	28,267	1	28,267
CLERK V	59	1	23,192	1	23,551	1	23,551	1	23,551
RESOURCE CENTER MAN.	59	2	51,147	2	52,062	2	52,062	2	52,062
E & T INSTRUCTOR	56	10	198,559	11	206,773	10	206,773	10	206,773
E & T INSTRUCTOR AIDE	55	10	127,600	8	109,096	9	109,096	9	109,096
TEACHER II	N/A	0	0	1	12,688	1	12,688	1	12,688
TOTAL FULL TIME		29	586,081	28	562,648	29	590,647	29	590,647
E & T INSTRUCTOR	56	7	44,179	2	13,031	0	0	0	0
E & T INSTRUCTOR AIDE	55	0	0	4	23,816	7	44,179	7	44,179
FOOD SERVICE TECHNICIAN	N/A	0	0	0	0	2	14,086	2	14,086
TOTAL PART TIME		7	44,179	6	36,847	9	58,265	9	58,265
TOTAL		36	630,260	34	599,495	38	648,912	38	648,912



240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The administration of the Program is with the Parish Public Works Department.

2003-2004 ACCOMPLISHMENTS

Received two new rural transit buses to be rotated into existing service.

Revised rural transit routing to increase system efficiency utilizing the operation of three buses simultaneously. The increase in routing and service efficiency is a major improvement of customer service in rural areas.

2005 GOALS AND OBJECTIVES

- To provide transportation to the people in rural areas, connecting them to available opportunities in Terrebonne Parish.
- To provide an efficient, reliable, safe, cost effective public transit service throughout Terrebonne Parish.
- To deliver convenient, on-time service to the people in the rural service area.
- To maintain the highest possible standards of passenger safety and security.
- To establish sensible, efficient, and equitable fares.
- To design routes and schedules to meet the travel pattern needs of the public in rural service areas.
- To coordinate the rural transit system with the urban transit system so the region's resources are used more efficiently, and environmental quality is improved.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide an efficient, reliable, safe, cost effective public transit service for the rural areas of Terrebonne Parish.			
Number of transit buses used for rural transportation	3	5	5
Number of transit ridership in rural areas	6,442	6,400	6,400
Operating cost per trip	\$32.14	\$47.52	\$41.47
% of Federal funding secured for rural transportation	50%	50%	50%
% of local match utilized for funding for rural transportation	50%	50%	50%

240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	147,343	150,000	120,562	122,201	122,201
Charge for Services	4,891	3,200	4,800	4,500	4,500
Miscellaneous Revenue	37	0	0	0	0
Operating Transfers In	151,125	150,953	120,563	118,175	118,175
TOTAL REVENUES	303,396	304,153	245,925	244,876	244,876
EXPENDITURES:					
Personal Services	153,998	311,882	165,957	155,923	155,923
Supplies and Materials	15,474	12,650	15,817	17,875	17,875
Other Services & Charges	33,302	42,225	54,834	54,053	54,053
Repairs & Maintenance	4,287	10,500	10,795	13,000	13,000
Capital Outlay	64,460	0	1,800	0	0
Allocated Expenditures	0	(73,104)	0	0	0
TOTAL EXPENDITURES	271,521	304,153	249,203	240,851	240,851
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-36.16%
INCREASE (DECREASE) TO FUND BALANCE	31,875	0	(3,278)	4,025	4,025
FUND BALANCE, JANUARY 1	63,886	95,761	95,761	92,483	92,483
FUND BALANCE, DECEMBER 31	95,761	95,761	92,483	96,508	96,508

BUDGET HIGHLIGHTS

- The current contract runs through 6/30/05. The program is expected to receive continued funding for future operations, which will be addressed with 2005 budget amendments as funding commitments materialize, approved.
- FTA-Operating Assistance, \$122,201, approved.
- General Fund supplement, \$118,175, approved.
- Personnel: - approved.
 - Eliminate three (3) transit bus operators (full-time)
 - Add two (2) part-time bus operators

240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 240 FTA GRANT
691 OPERATIONS/GENERAL ADMIN.

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FIELD SUPV.	59	1	24,128	1	24,627	1	24,627	1	24,627
CLERK III-RECEPTIONIST	56	1	17,222	1	17,576	1	17,576	1	17,576
TOTAL FULL TIME		2	41,350	2	42,203	2	42,203	2	42,203

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 240 FTA GRANT
692 VEHICLE OPERATIONS

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
TRANSIT BUS OPERATOR	58	5	103,653	3	62,837	2	40,997	2	40,997
TOTAL FULL TIME		5	103,653	3	62,837	2	40,997	2	40,997
TRANSIT BUS OPERATOR	58	0	0	3	29,484	2	19,656	2	19,656
TOTAL PART TIME		0	0	3	29,484	2	19,656	2	19,656
TOTAL		5	103,653	6	92,321	4	60,653	4	60,653



250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	771,229	400,000	700,000	400,000	400,000
Miscellaneous Revenue	20,026	25,000	15,790	20,000	20,000
Transfers In	0	24,000	24,000	0	0
TOTAL REVENUES	791,255	449,000	739,790	420,000	420,000
EXPENDITURES:					
Repair & Maintenance	584,506	2,346,145	2,346,145	775,607	775,607
TOTAL EXPENDITURES	584,506	2,346,145	2,346,145	775,607	775,607
% CHANGE OVER PRIOR YEAR					-66.94%
INCREASE (DECREASE) TO FUND BALANCE	206,749	(1,897,145)	(1,606,355)	(355,607)	(355,607)
FUND BALANCE, JANUARY 1	1,755,213	1,961,962	1,961,962	355,607	355,607
FUND BALANCE, DECEMBER 31	1,961,962	64,817	355,607	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$400,000 is estimated through the State's fiscal year end of June 30, 2005, approved.
- Direct services for street repairs, \$775,607 are based on the estimated 2004 carry-over and 2005 revenue through June 30th approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

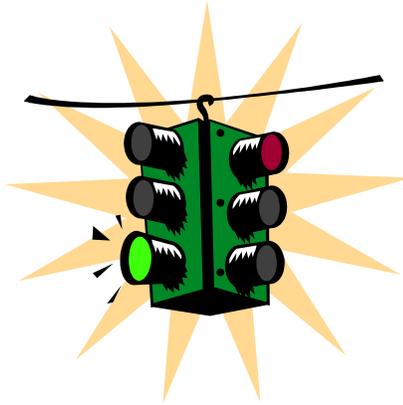
The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs, perform grass cutting and tree trimming. Funding is derived from a ¼ cent parish wide sales tax with supplemental funding from General Fund. With a work force of approximately seventy employees, the responsibilities of this division vary considerably.

2003-2004 ACCOMPLISHMENTS

- Privatized grass cutting in cemeteries, levees & laterals.
- Reduced work force in Vegetation Work Crews and Road and Bridge by 15 %.
- Overlaid 5.4 miles of Asphalt Roads.
- Upgraded sign fabrication abilities.
- Implemented productive and consistent operations of street sweeping.
- Increased curb miles in scheduled routes.
- Downtown pavement markings program.

2005 GOALS AND OBJECTIVES

- To continue privatization of grass cutting in selected area of Parish.
- To install larger street name signs at major intersections.
- To reduce concrete cost by using Uretek Systems to lift and level panels.
- To continue to maintain all bridges, traffic signals, roads, and road signs.
- To continue the upkeep of the grass cutting of parish property whenever necessary in areas not cut by private entities.
- To privatize the bridge operations as a cost reduction plan with efficiency benefits.



251 ROAD AND BRIDGE FUND

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to maintain all bridges, traffic signals, roads, road signs, and boat launches.			
Number of bridges maintained	79	79	79
Number of bridge maintenance work orders	500	500	500
Number of bridge replacements	2	1	1
Number of traffic signals maintained	20	20	20
Number of new traffic signals installed	2	2	2
Number of caution lights maintained	79	79	82
Number of caution lights installed	10	10	6
Number miles of concrete streets	300	300	300
Number miles of asphalt streets	200	200	200
% of streets striped annually	30%	30%	30%
Number of concrete slab replaced (sq.yds.)	12,000	8,000	6,000
Asphalt repairs (tons)	200	200	200
% of shoulders repaired annually	98%	98%	98%
Number of signs repaired/installed	6,653	8,653	9,000
Number of street name signs replaced	964	1,064	1,180
Number of boat launches maintained	5	5	5
To continue to upgrade with new technology.			
% of bridge maintenance and inventory program computerized	50%	50%	75%
% of traffic signals upgraded with new technology	10%	10%	10%
% of sign inventory program computerized	100%	100%	100%
% of tree inventory program computerized	20%	20%	20%
To continue the upkeep of the grass cutting of parish property.			
Number of routes for grass cutting and herbicide spraying	85	85	55
Right-of-way acres mowed	1,600	1,400	1,300
To provide an efficient, safe, and cost effective Roads and Bridges service for all areas of Terrebonne Parish.			
% of requests addressed in 30 days	95%	95%	95%
% of work orders request generated from public in 30 days	2%	4%	7%
Number of work orders completed in 30 days	1,600	2,790	1,700

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	4,010,791	3,772,238	4,045,454	3,843,181	3,843,181
Intergovernmental	(70,174)	0	0	0	0
Charge for Services	6,572	0	204	0	0
Miscellaneous Revenue	23,134	30,000	19,801	20,000	20,000
Other Revenue	285	0	17,899	0	0
Operating Transfers In	1,305,000	1,185,000	1,185,000	1,100,000	1,100,000
TOTAL REVENUES	5,275,608	4,987,238	5,268,358	4,963,181	4,963,181
EXPENDITURES:					
Personal Services	3,040,542	3,072,962	2,765,643	1,689,457	2,651,300
Supplies & Materials	488,604	400,300	394,604	347,300	347,300
Other Services & Charges	927,696	879,785	835,749	1,833,280	837,304
Repair & Maintenance	979,457	947,200	942,716	835,350	835,350
Allocated Expenditures	243,284	210,350	242,555	242,555	242,555
Debt Service	1,855	0	0	0	0
Capital Outlay	358,171	96,283	96,283	7,500	7,500
Operating Transfers Out	20,550	0	0	700,000	700,000
TOTAL EXPENDITURES	6,060,159	5,606,880	5,277,550	5,655,442	5,621,309
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-11.87%
INCREASE (DECREASE) TO					
FUND BALANCE	(784,551)	(619,642)	(9,192)	(692,261)	(658,128)
FUND BALANCE, JANUARY 1	2,126,836	1,342,285	1,342,285	1,333,093	1,333,093
FUND BALANCE, DECEMBER 31	1,342,285	722,643	1,333,093	640,832	674,965

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2005 revenues are estimated at \$3.84 million, reflecting no anticipated increase or decrease, approved.
- Personnel: - approved.
 - Eliminate two (2) Operations Supervisors
 - Eliminate three (3) Crew Leaders
 - Eliminate two (2) Equipment Operator III's
 - Eliminate four (4) Equipment Operator II's
 - Eliminate five (5) Laborer III's
 - Eliminate one (1) Laborer II
 - Eliminate three (3) Bridge Tenders

251 ROAD AND BRIDGE FUND

BUDGET HIGHLIGHTS (continued)

- General Fund supplements this division annually. The 2005 supplement is \$1,100,000, a reduction of \$85,000, or 7%, approved.
- Due to reductions in staff, the receiving revenue sources have met the needs of operations for 2005. Non-recurring reserves have been transferred to capital outlay, \$700,000, approved.
 - Prospect St. Rehab, \$200,000
 - Ashland Boat Launch, \$13,000
 - Bayou side Bridge, \$325,000
 - Texas Gulf Bridge, \$162,000
- Major operating expenditures: - approved.
 - \$150,000-Shells (Reduced by \$50,000)
 - \$200,000-Urban Street Lights (Funded by General Fund PILOT)
 - \$115,000-Street Repairs (Increased 15,000)
 - \$75,000-Sidewalk Repairs (Reduced by \$25,000)
 - \$100,000-Traffic Lights and Sign Repairs (Reduced by \$25,000)
 - \$100,000-Grass Cutting Contract – Boulevards (Reduced \$20,000)
 - \$75,000-Pavement Markings (Reduced by \$25,000)
- Operating Capital: - approved.
 - Computer Equipment, \$7,500, to work in conjunction with a GPS (Global Positioning System), which will improve scheduling, and efficiency of work force.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
OPERATIONS MANAGER	15	1	61,547	1	61,568	1	61,568	1	61,568
ROAD & BRIDGE SUPT.	14	1	45,261	1	45,282	1	45,302	1	45,302
VEGETATION SUPT.	14	1	45,177	1	45,198	1	45,198	1	45,198
OPERATIONS SUPERVISOR	60	4	115,814	2	61,360	2	61,360	2	61,360
ENGINEERING ANALYST	61	1	34,736	1	34,757	1	34,757	1	34,757
CLERK V	59	1	30,098	1	30,118	1	30,118	1	30,118
ELECTRICIAN IV	59	1	23,816	1	24,315	1	24,315	1	24,315
CREW LEADER	58	9	192,130	6	132,122	6	132,122	6	132,122
EQUIPMENT OPERATOR III	58	10	205,962	7	147,722	8	166,483	8	166,483
CLERK IV	57	2	43,867	2	44,387	2	44,408	2	44,408
WELDER	57	1	18,096	1	18,096	1	18,096	1	18,096
BRIDGE MECHANIC	57	1	18,096	1	17,992	1	17,992	1	17,992
EQUIPMENT OPERATOR II	56	13	221,915	9	155,272	9	155,022	9	155,022
LABORER III	56	12	204,672	7	125,154	7	125,174	7	125,174
LABORER II	55	5	82,659	4	63,669	4	63,669	4	63,669
BRIDGE TENDER	51	27	406,224	25	381,139	0	0	24	378,586
TOTAL FULL TIME		90	1,750,070	70	1,388,151	46	1,025,584	70	1,404,170

252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 67 forced drainage systems throughout the parish.

2003-2004 ACCOMPLISHMENTS

- Reduced amount of incomplete work orders per month by 15%.
- Collected Global Positioning System (GPS) for 75 miles of lateral ditches, 13,386 catch basins and 10,057 driveway culverts.
- Upgraded the capacity and efficiency for 5 pumps.
- Reduced dependency of contract services with purchase of Amphibious Equipment.
- Developed Geographic Information System (GIS) for data management and decision-making.
- Initiated inventory of Parish maintained drainage system and culvert.
- Collected and created “as-built” drawings of drainage structures.
- Educated the public on pollutants storm water run off through mail outs and catch basin stenciling.
- Link subdivision profiles to GIS mapping.
- Posting work orders on Internet.
- Root cutter to clean out roots to prevent the removal of culverts.

2005 GOALS AND OBJECTIVES

- To continue inventory of drainage system and maintain all forced drainage pumps and systems.
- To complete research and inventory of all drainage servitudes/right-of-ways.
- Prioritized all laterals and implement a 5-year maintenance program.
- To install/expand Supervisory Control and Data Acquisitions (SCADA) at 5 more stations.
- To continue implementing a maintenance/ inventory program using Arcview.
- To strategically place monitoring devices at selected canals, bayous and structures.
- To reduce backlog of work orders for lateral maintenance by 25% by designating equipment by location.
- To research and address tidal flow into forced drainage systems.

252 DRAINAGE TAX FUND

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To improve and maintain the parish wide drainage system.			
Number of forced drainage systems in parish	66	66	68
Number of forced drainage pumps	152	152	152
Number of canals cleaned in forced drainage areas	15	15	10
Number roadsides and lateral ditches cleaned	946	1,000	820
Number of culverts installed in ditches	636	650	630
Number of pumps rehabilitated	14	14	10
To continue to install and expand the telemetry SCADA system for all parish pumps.			
% of pumps online of the telemetry SCADA system	96%	96%	98%
To provide an efficient, safe, and cost effective Drainage system for all of Terrebonne Parish.			
% of forced drainage requests addressed in 30 days	85%	85%	90%
% of gravity drainage request addressed in 30 days	82%	90%	98%

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,926,161	6,709,238	7,165,968	7,119,404	7,119,404
Intergovernmental	282,887	180,000	263,074	182,000	182,000
Charge for Services	2,244	0	2,554	0	0
Miscellaneous Revenue	94,066	100,000	75,000	75,000	75,000
Other Revenue	5,881	0	9,884	0	0
Operating Transfers In	145,659	135,000	135,000	0	0
TOTAL REVENUES	7,456,898	7,124,238	7,651,480	7,376,404	7,376,404
EXPENDITURES:					
Personal Services	3,209,186	3,684,350	3,293,059	3,449,142	3,449,142
Supplies & Materials	541,986	465,395	429,682	414,150	414,150
Other Services & Charges	1,354,755	1,398,396	1,660,406	1,940,244	1,940,244
Repair & Maintenance	1,550,940	1,296,705	1,133,692	939,000	939,000
Allocated Expenditures	476,456	389,050	397,350	397,350	397,350
Debt Service	1,855	0	0	0	0
Capital Outlay	2,085,284	4,229,667	4,229,667	165,000	165,000
Operating Transfers Out	782,500	250,000	250,000	400,000	400,000
TOTAL EXPENDITURES	10,002,962	11,713,563	11,393,856	7,704,886	7,704,886
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.49%
INCREASE (DECREASE) TO FUND BALANCE	(2,546,064)	(4,589,325)	(3,742,376)	(328,482)	(328,482)
FUND BALANCE, JANUARY 1	7,370,031	4,823,967	4,823,967	1,081,591	1,081,591
FUND BALANCE, DECEMBER 31	4,823,967	234,642	1,081,591	753,109	753,109

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2005 sales tax revenues are estimated to generate \$3.84 million, approved.
- On October 18, 1997, an ad valorem tax of 7.31 mills was approved, which will generate an estimated \$3,269,224 for 2005, approved.
- Personnel: - approved.
 - Eliminate one (1) Equipment Operator IV
 - Eliminate two (2) Crew Leaders
 - Eliminate nine (9) Equipment Operator II's
 - Eliminate two (2) Laborer II's



252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (continued)

- Major operating expenditures: - approved.
 - Other contracts, \$950,000 to increase the privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force
 - Gasoline and Oil, \$100,000
 - Diesel/Pumps, \$160,000
 - Gravel, sand, dirt, \$50,000
 - Chemicals, \$10,000
 - Pump repairs, \$325,000
 - Contractors repairs, \$150,000 (Reduced by \$50,000)
 - Canal and Lateral Ditch Maintenance, \$50,000 (Reduced by \$175,000)
 - Collection Canal Cleaning, \$50,000 (Reduced by \$50,000)
 - Permit monitoring, \$100,000
- Operating Capital: - approved.
 - Computer Equipment, \$5,000, to work in conjunction with a GPS (Global Positioning System), which will improve scheduling, and efficiency of workforce.
 - Machinery & Equipment, Excavator with drum cutter, \$160,000
- Operating Transfers Out: - approved.
 - Drainage Construction Fund, \$400,000.
 - Concord Road Drainage Improvements, \$100,00
 - 4-1FD New Pump Station, \$200,000
 - 1-1A Drainage Project, \$100,000

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
DRAINAGE SUPERINTENDENT	14	2	94,037	2	94,141	2	94,141	2	94,141
ENGINEERING ANALYST	61	1	26,603	1	26,686	1	26,686	1	26,686
OP. SUPV.-DRAINAGE	60	5	161,117	5	157,394	5	157,394	5	157,394
RIGHT OF WAY AGENT	60	1	24,960	1	24,960	1	24,960	1	24,960
SR. EQUIPMENT MECHANIC	59	2	52,541	2	53,498	2	53,498	2	53,498
FIELD SUPV.-DRAINAGE	59	1	21,736	1	23,920	1	23,920	1	23,920
ELECTRICIAN IV	59	2	48,776	2	50,336	2	50,336	2	50,336
INSPECTOR	59	1	21,736	1	20,238	1	20,238	1	20,238
EQUIPMENT OPERATOR IV	59	13	337,085	12	318,365	12	318,365	12	318,365
EQUIPMENT OPERATOR III	58	6	138,694	6	138,861	6	138,861	6	138,861
CREW LEADER-DRAINAGE	58	4	81,099	2	42,162	2	42,162	2	42,162
CLERK IV	57	2	47,174	2	47,736	2	47,736	2	47,736
WELDER	57	1	26,354	1	26,374	1	26,374	1	26,374
LABORER III	56	5	89,690	5	93,454	5	93,454	5	93,454
EQUIPMENT OPERATOR II	56	19	335,192	10	178,152	10	178,152	10	178,152
LABORER II	55	23	363,500	21	337,646	21	337,646	21	337,646
PUMP ATTENDANT	N/A	14	223,812	14	226,893	14	226,893	14	226,893
TOTAL FULL TIME		102	2,094,106	88	1,860,816	88	1,860,816	88	1,860,816
PUMP ATTENDANT	N/A	5	18,339	5	14,757	5	14,757	5	14,757
TOTAL PART TIME		5	18,339	5	14,757	5	14,757	5	14,757
TOTAL		107	2,112,445	93	1,875,573	93	1,875,573	93	1,875,573

253 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection and disposal services, Ashland Landfill Closure, and Animal Control. The monies in this fund are primarily from the proceeds of ad valorem taxes assessed by the Parish and the collection of a monthly garbage user fee from each household.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	4,582,436	4,900,462	4,902,912	5,147,735	5,147,735
Intergovernmental	222,736	280,000	286,124	280,000	280,000
Charges for Services	18,421	17,000	18,100	17,000	17,000
Miscellaneous Revenue	81,356	31,000	36,578	42,880	42,880
Utility Revenue	4,655,602	5,651,200	5,575,985	6,830,285	6,830,285
Other Revenue	802	0	0	0	0
TOTAL REVENUES	9,561,353	10,879,662	10,819,699	12,317,900	12,317,900
EXPENDITURES:					
General -Other	248,552	231,374	249,774	224,514	224,514
Solid Waste	10,261,641	10,095,569	9,884,553	10,242,111	10,242,111
Animal Shelter	332,060	412,394	365,279	318,346	293,799
Landfill Closure	330	72,000	72,000	81,500	81,500
Economic Devel. - Other	464	6,968	7,400	500	500
Operating Transfers Out	1,476,540	1,507,500	1,501,002	1,522,438	1,522,438
TOTAL EXPENDITURES	12,319,587	12,325,805	12,080,008	12,389,409	12,364,862
INCREASE (DECREASE) TO FUND BALANCE	(2,758,234)	(1,446,143)	(1,260,309)	(71,509)	(46,962)
FUND BALANCE, JANUARY 1	4,273,574	1,515,340	1,515,340	255,031	255,031
FUND BALANCE, DECEMBER 31	1,515,340	69,197	255,031	183,522	208,069

253 SANITATION FUND

BUDGET HIGHLIGHTS

- Voters approved the 11.49 mill ad valorem tax on October 18, 1997, which is projected to generate \$5.1 million in 2005, approved.
 - The 38,400 average units will produce approximately \$4.6 million of collection fees should the Parish adopt the recommended \$10.00 per month user fee as compared to the \$9.00 per month fee scheduled to take affect in January 2005, per Ordinance #6538. In February 2003, renegotiation of the solid waste collection services contract resulted in the loss of disposal (tipping) fee income from the residential waste stream reflecting an approximate net cost of \$3.00 per user per month. In May 2004, renegotiation of the solid waste disposal services contract resulted in an approximate net savings of \$1.25 per user per month. With a 2004 operating deficit of approximately \$1.26 million, a 2004 ending fund balance (reserve available for 2005) of \$255,000 and the lack of available recurring resources from the General Fund to subsidize these operations, the user fee rate structure was addressed and updated by Administration to reflect minimum changes. The user charge rates established in this article apply to all residential units and small commercial units within the entire parish who contribute solid waste to the parish operated solid waste collection and disposal system, approved.
 - The Tipping fees are scheduled to increase from \$27.00 to \$32.00 for commercial rates, generating \$2.1 million, which has been legislatively enacted from the following: - approved.
 - Per Ordinance # 6538:
Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):
 - (a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$17.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. (*Note: January 1, 2005 scheduled to increase to \$27.00*)
- Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.
- Transfer to Bond Sinking Fund for 2005 debt service payment, \$1,522,438, approved.



253-441 SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers dollars and promote overall customer satisfaction.

2003-2004 ACCOMPLISHMENTS

- Incinerated all green waste with the new air-burner cutting disposal and transportation cost.
- Completed a part of pick-up modification with the installation of fans for increased ventilation
- Extended W.B. Waste Haul contract for one year.
- Executed a new three-year contract with River Birch Disposal (8/1/04 – 7/31/07).
- Office personnel attended computer-training courses through the Information Technology Systems Department.
- Began installing monitoring wells for the Ashland Landfill Closure.
- Completed Phase I Perimeter Levee & Fence of the C & D Landfill in March 2004.
- Awarded Phase III (Part A) Cell Construction of the C & D Landfill contract to Civil Construction Contractors.
- Renovated the break room into a lunch area where employees can now enjoy meals and enjoy each other's company.

2005 GOALS AND OBJECTIVES

- To continue all residential and small commercial unit collections.
- To continue personnel education through computer-training courses.
- To educate the public on the proper method of preparing bulky waste for pickup.
- To continue to provide the quality of service that is expected of us from the residents of Terrebonne Parish.
- To create a Solid Waste website to provide information to the public about all aspects of Solid Waste collection and disposal.
- To effectively maintain an accurate accounting of customers by creating a method of monthly reconciliation.
- To update Solid Waste code and bring Solid Waste contract in compliance with code.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to provide proper disposal of household waste, commercial waste, trash and debris, and to provide a clean, safe, and enjoyable environment in Terrebonne Parish.			
Number of residential and small commercial unit collection stops	39,825	39,825	39,825
Average amount of tons of waste per year collected (tons)	130,400	135,000	136,000
Waste in scrap metal, newspapers, and used oil (tons)	1,600	1,500	1,700
Number of bulk transports to River Birch landfill	5,000	5,000	5,500
To make the Parish Landfill more accessible to all citizens.			
% of C & D Landfill access road completed	100%	100%	100%
To make billing and collections of fees more efficient and cost effective.			
Dollar amount of hauling contract	\$7.62	\$7.80	\$8.27
Dollar amount per ton of disposal contract	\$27.93	\$27.88	\$21.00
Dollar amount of user fees (\$8.00 user fee)	\$3,345,300	\$3,823,200	\$5,140,235*

253-441 SOLID WASTE SERVICES

PERFORMANCE MEASURES (continued)

Services provided for Mardi Gras and other Parish Events Paid with Parish Funds:

- Mardi Gras – provide barrels, port-o-lets, supervisor, 2 employees, street sweeper and crew, 2 garbage trucks, and litter crew bags
- Downtown on the bayou-provide barrels
- Downtown live After Five – provide barrels and garbage bags
- All Civic Center events we provide 30 barrels
- Waterlife Museum-provide barrels
- Christmas Parade-provide a dumpster
- Downtown Marina-garbage cans
- 5-K run – provide barrels
- Southdown Market Place – provide dumpster and barrels
- Memorial Day – provide 4 barrels
- Halloween – pick up pumpkins

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	641,196	762,823	685,961	622,911	622,911
Supplies and Materials	27,314	181,100	135,455	175,350	175,350
Other Services and Charges	9,179,692	8,870,157	8,789,498	9,191,800	9,191,800
Repair and Maintenance	122,616	95,700	85,350	82,350	82,350
Allocated Expenditures	255,927	169,700	169,700	169,700	169,700
Capital Outlay	34,896	16,089	18,589	0	0
TOTAL EXPENDITURES	10,261,641	10,095,569	9,884,553	10,242,111	10,242,111
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.64%

BUDGET HIGHLIGHTS

- Major operating expenses: - approved.
 - \$2,968,564, disposal expense, decrease of 8.2%
 - \$1,206,925 Transportation, increase of 12.6%
 - \$4,159,320 Solid Waste Contract (SWDI Contract), increase of 13.4%
- Personnel: - approved.
 - Eliminate Field Supervisor position.
 - Eliminate Laborer III position.
 - Eliminate Waste-Wise Coordinator position.

253-441 SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SOLID WASTE ADMIN.	14	1	45,510	1	45,510	1	45,510	1	45,510
WASTE WISE COORDINATOR	10	1	31,886	1	32,427	0	0	0	0
OP. SUPV.-SOLID WASTE	60	1	34,694	1	35,402	1	35,402	1	35,402
FIELD SUPV.-SOLID WASTE	59	1	21,819	0	0	0	0	0	0
EQUIPMENT OPERATOR III	58	6	131,662	6	133,245	6	133,245	6	133,245
CLERK IV	57	1	20,197	1	20,862	1	20,862	1	20,862
SCALE OPERATOR	56	1	18,366	1	18,886	1	18,886	1	18,886
LABORER III	56	1	18,720	0	0	0	0	0	0
LABORER II	55	2	33,072	2	34,320	2	34,320	2	34,320
CLERK II	53	1	19,240	1	19,781	1	19,781	1	19,781
TOTAL FULL TIME		16	375,166	14	340,433	13	308,006	13	308,006

253-442 ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter's mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. The Animal Control Program also euthanizes and disposes of impounded animals. The parish also responds to animal complaints and vicious and cruelty to animal reports with a local law enforcement officer on call for assistance.

2003-2004 ACCOMPLISHMENTS

- In progress of making a positive name for the shelter by making it more pleasant place to visit and a more comfortable place for the animals.
- Increased adoptions from 10% to 17% of animals impounded.
- Continued reinforcing spay/neuter for animals adopted from the shelter.
- Participated in getting the S.N.I.P van to come down to perform low cost spay/neuters.
- Strengthened relationship with Humane Society members.
- Put up a second more visited nationwide web site for the animal shelter.
- Educated school children about pet responsibility and spay/neuter through presentations about the animal shelter.
- Installed security cameras around shelter to increase safety and decrease theft.
- Held Saturday pet adoption days at the shelter.
- Obtained a tag-engraving machine for rabies/identification tags.

2005 GOALS AND OBJECTIVES

- Get low cost spay/neuter program (S.N.I.P van) to come here again.
- Increase adoptions to 20%.
- Continue to educate public for responsible pet ownership.
- Continue to educate public about the shelter's mission.
- Continue to educate children through more animal programs during school.
- Continue to work more with rescue organizations and encourage foster homes.
- Build an isolation area for quarantined and sick animals.
- Fence off an area of the shelter for public to engage in activities with potential pets.



253-442 ANIMAL CONTROL

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide animal control services to the citizens of Terrebonne Parish.			
Number of impounded animals	7,080	6,000	6,000
Number of adoptions	1,208	1,300	1,400
% of calls completed	95%	96%	97%
Number of emergency services provided	177	150	150
To reduce animal overpopulation in Terrebonne Parish through emphasis on spaying and neutering.			
% of animals that are spayed and neutered after adoption	45%	70%	72%
Number of animals euthanized and disposed of	5,351	4,000	4,000
% of public awareness of importance of spaying and neutering provided	55%	60%	63%

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	192,388	243,693	204,796	205,306	180,759
Supplies & Materials	46,979	55,450	51,190	53,100	53,100
Other Services and Charges	30,666	50,051	48,958	53,590	53,590
Repair & Maintenance	7,879	8,100	3,735	6,350	6,350
Capital Outlay	54,148	55,100	56,600	0	0
TOTAL EXPENDITURES	332,060	412,394	365,279	318,346	293,799
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-17.77%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate Clerk IV position
 - Add Laborer II
 - Council requested and approved to eliminate one (1) Animal Warden position.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
ANIMAL SHELTER MGR.	58	1	22,880	1	23,566	1	23,566	1	23,566
CLERK IV	57	1	18,993	0	0	0	0	0	0
ANIMAL WARDEN	56	3	75,816	3	56,950	3	56,950	2	40,227
KENNEL KEEPER	55	1	17,160	1	15,475	1	15,475	1	15,475
LABORER II	55	0	0	1	15,475	1	15,475	1	15,475
TOTAL FULL TIME		6	134,849	6	111,466	6	111,466	5	94,743

253-444 LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

2003-2004 ACCOMPLISHMENTS

- Closure of the Ashland Sanitary Landfill is complete.

2005 GOALS AND OBJECTIVES

- To maintain permit closure compliance.
- To maintain maintenance and monitoring functions after closure of Landfill.
- To continue with an environmentally safe site with a pleasurable appearance.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to maintain and monitor all functions after closure of Landfill.			
% of Ashland landfill closure complete	100%	100%	100%
Years of maintenance and monitoring functions after closure	30	30	30
Number of acres of Ashland landfill site	126	126	126
Dollar amount of closure cost	\$1,889,544	\$1,889,544	\$0
% complied with permits	100%	100%	100%
% met with EPA/DEQ requirements	100%	100%	100%

253-444 LANDFILL CLOSURE

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	0	500	500	500	500
Supplies and Materials	0	1,000	1,000	1,000	1,000
Other Services and Charges	330	70,000	70,000	80,000	80,000
Repair and Maintenance	0	500	500	0	0
TOTAL EXPENDITURES	330	72,000	72,000	81,500	81,500
% CHANGE OVER PRIOR YEAR					13.19%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

253-652 ECONOMIC DEVELOPMENT – OTHER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Enhancement Commission is a parish wide group of concerned citizens who organize community awareness about local litter problems. The Terrebonne Parish Enhancement Commission's mission is "to empower the citizens of Terrebonne Parish" to take personal responsibility to prevent litter and beautify our parish. Keep Terrebonne Beautiful (KTB) is a 501 (c) 3 non-profit organization affiliated with Keep America Beautiful and aligned with our state program, Keep Louisiana Beautiful. In order to accomplish our mission, we emphasize environmental education, support beautification projects around the parish, and sponsor events that heighten awareness of Terrebonne Parish's litter problem.

2003-2004 ACCOMPLISHMENTS

- Maintained our "Liberty Garden" at the Tourist Commission Center in Gray, Louisiana.
- Held a "Waste In Place" and "Effects of Litter on Waterways" workshop in 2004.
- Participated in "Beach Sweep" at Last Island, 2004. (90 volunteers, 3500 pounds of trash collected and removed)
- Held a "Great American Clean-Up" in 2004. (200 volunteers)
- Supplied 1200 saplings to 6 area schools for Arbor Day and made presentations about environmental awareness.
- Hosted a booth at "Rouse's Home and Garden Show" and at "Kid's Fest" in 2004.
- Worked with Weatherford-Gemeco to promote clean waterways at their 400 -angler fishing rodeo.
- Started the Household Hazardous Waste Cleanup in conjunction with SCIA, Houma Chamber, and TPCG.
- Made presentations to area groups including but not limited to Kiwanis, Key Club, Chamber, SCIA, Woodmen of the World, Parish Council, Garden Clubs, and schools.
- Participated in the national Keep America Beautiful conference in Washington, DC.
- Participated in quarterly Keep Louisiana Beautiful meetings in 2004.
- Hired a Part-time Executive Director in 2003-2004.
- Received a DEQ grant.
- Waiting on KLB Grant 2004.
- Erection of 7 new welcoming signs on major roads into Terrebonne Parish.

2005 GOALS AND OBJECTIVES

- To continue to prevent litter and beautify the parish whenever possible.
- To hold a teacher workshop during the 2004-05 school year ("Effects of Litter on Waterways" workshop).
- Host a booth at "Rouse's Home and Garden Show" and "Kid's Fest".
- Participate in Keep America Beautiful Great American Cleanup in 2005.
- Participate in Beach Sweep 2005 at Last Island.
- Maintain a part time Executive Director.
- Recruit new members and forge partnerships with local businesses.
- Enhance the Liberty Garden plantings at the Tourist Information Center in Gray, Louisiana.
- Assisting, with development/ coordination/implementation of the HHWCP (Household Hazardous Waste Collection Program).



253-652 ECONOMIC DEVELOPMENT – OTHER

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to prevent litter and beautify Terrebonne Parish.			
Number of Terrebonne Parish Clean Ups *	2	4	5
Planted Flowers at Liberty Garden	1	1	1
Beautification of a site in Terrebonne Parish	4	4	4
To continue to emphasize environmental education, and support beautification projects around Terrebonne Parish.			
Hosted a booth at "Kid's Fest"	1	1	1
Hosted a booth at "Rouse's Home and Garden Show"	1	1	1
Hosted a booth at "Community Day"	0	0	0
Number of Litter Abatement presentations to groups	4	9	10
Educational Events/Workshops	1	3	2
Participation at KLB (state) and KAB (national) events	1	4	3

*Includes Great American Clean Up and Beach Sweep.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Other Services and Charges	464	6,968	7,400	500	500
TOTAL EXPENDITURES	464	6,968	7,400	500	500
% CHANGE OVER PRIOR YEAR					-92.82%

BUDGET HIGHLIGHTS

- No significant changes.



255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement sales tax is for the retirement of the 1994 Civic and Community Center Bonds, the 1998 Public Improvement Bonds, and the 2000 Public Improvement Bonds. The ¼ % Capital Improvement Sales Taxes has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

Capital Projects Funded in 2004:

- Bayou LaCarpe Drainage, \$200,000
- Courthouse Annex Waterproofing, \$350,000
- Elevate Linda Ann Street, \$135,000
- Bayou Terrebonne Clear/Snag, \$100,000
- Sylvia Street Drainage Improvements, \$130,000
- Gum Street Drainage Improvements (Matching funds), \$90,000
- Concord Drainage Improvements, \$250,000
- Valhi Park, \$100,000
- Lake Boudreaux Diversion (CWWPRA), \$150,000
- Falgout Canal Marsh Management Project, \$150,000
- Agnes/Cleveland Street Drainage Improvements (Matching funds), \$150,000
- Upper Ward 7 Levee Improvements, \$100,000
- Upper Montegut Pump Station Rehabilitation, \$100,000
- Jeff Drive Drainage Improvements, \$50,000
- 2-1A Shriever Drainage, \$315,000

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	4,012,144	3,772,238	4,046,807	3,844,467	3,844,467
Miscellaneous Revenue	29,399	38,000	24,000	24,000	24,000
TOTAL REVENUES	4,041,543	3,810,238	4,070,807	3,868,467	3,868,467
EXPENDITURES:					
Debt Service	10,236	0	0	0	0
Operating Transfers Out	3,894,322	4,514,438	4,545,740	3,927,809	3,927,809
TOTAL EXPENDITURES	3,904,558	4,514,438	4,545,740	3,927,809	3,927,809
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	136,985	(704,200)	(474,933)	(59,342)	(59,342)
FUND BALANCE, JANUARY 1	2,722,797	2,859,782	2,859,782	2,384,849	2,384,849
FUND BALANCE, DECEMBER 31	2,859,782	2,155,582	2,384,849	2,325,507	2,325,507

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate in 2005 \$3.8 million, approved.
- Capital Projects List for 2005: - approved.
 - Gum Street Drainage Improvements, \$100,000
 - Hebert Street Pump Station (FEMA), \$100,000
 - Wallop-Breaux Boat Launch, \$50,000
 - Lake Boudreaux Diversion, \$150,000
 - Derelict Vessels USCOE, \$100,000
 - Clendenning Road Drainage HTAC, \$20,000
 - Evacuation Shelter Generator TPSB, \$50,000
 - Vehicle Tracking Equipment, \$50,000
 - Lashbrook to Boudreaux Canal Levee, \$200,000
 - Bayou Point-Aux-Chenes, \$25,000
 - Bayou Terrebonne Clearing & Snagging, \$300,000
 - Central Ave. and White Street Drainage, \$75,000
 - Crozier Drive Drainage, \$100,000
 - Natalie Drive Drainage, \$150,000
 - Cortez Subdivision Drainage, \$60,000
 - Ward 7 Drainage Improvements, \$100,000
 - 3-1B Improvements, \$170,000
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$2,127,809 (Fund 453), approved.
- Maintain a balance equal to at least 90% of the highest 2003 Bond Obligation (\$2.2 million) in addition to the Bond Sinking and Reserve Funds, approved.

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,386	21,000	20,900	22,041	22,041
Intergovernmental	37	500	591	500	500
Miscellaneous Revenue	3,150	500	1,500	1,500	1,500
TOTAL REVENUES	4,573	22,000	22,991	24,041	24,041
EXPENDITURES:					
Other Services & Charges	47,979	68,497	69,541	120,536	120,536
Allocated Expenditures	1,496	1,200	1,490	1,490	1,490
TOTAL EXPENDITURES	49,475	69,697	71,031	122,026	122,026
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS				75.97%	75.97%
INCREASE (DECREASE) TO FUND BALANCE	(44,902)	(47,697)	(48,040)	(97,985)	(97,985)
FUND BALANCE, JANUARY 1	190,927	146,025	146,025	97,985	97,985
FUND BALANCE, DECEMBER 31	146,025	98,328	97,985	0	0

BUDGET HIGHLIGHTS

- On November 3, 1998, the voters of Ward 6 approved a .80 mills ad valorem tax, which will be levied at .80 mills, generating an estimated \$22,041 for 2005, approved.
- Street repairs in 2005 are proposed at \$118,297, approved.

261 FIRE DISTRICT 5

PURPOSE OF APPROPRIATION

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 5's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 5 is located in Bourg, Louisiana.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	107,578	0	0	0	0
Intergovernmental	31,389	0	0	0	0
Miscellaneous Revenue	2,939	0	0	0	0
TOTAL REVENUES	141,906	0	0	0	0
EXPENDITURES:					
Personal Services	28,781	0	0	0	0
Supplies & Materials	6,875	0	0	0	0
Other Services & Charges	29,139	0	0	0	0
Repair & Maintenance	5,828	0	0	0	0
Allocated Expenditures	1,205	0	0	0	0
Capital Outlay	1,468	0	0	0	0
Operating Transfers Out	379,193	0	0	0	0
TOTAL EXPENDITURES	452,489	0	0	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(310,583)	0	0	0	0
FUND BALANCE, JANUARY 1	310,583	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- Fire District 5 became autonomous in 2003 and is no longer part of the Terrebonne Parish Consolidated Government Budget. The autonomous governing board adopts their budget independently and submits a copy to the appointing authority (TPCG), approved.

264 FIRE DISTRICT 8

PURPOSE OF APPROPRIATION

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 8's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 8 is located in Gibson/Donner, Louisiana.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	233,758	232,994	239,813	232,994	232,994
Intergovernmental	12,492	12,400	12,452	12,400	12,400
Charge for Services	0	0	2,000	0	0
Miscellaneous Revenue	4,021	3,000	3,000	3,000	3,000
Other Revenue	563,215	0	1,040	0	0
TOTAL REVENUES	813,486	248,394	258,305	248,394	248,394
EXPENDITURES:					
Personal Services	1,535	1,550	1,550	1,550	1,550
Supplies & Materials	100,467	49,000	36,356	37,000	37,000
Other Services & Charges	72,821	64,430	75,508	70,065	70,065
Repair & Maintenance	57,794	38,000	33,864	38,500	38,500
Debt Service	80,000	81,524	81,524	81,525	81,525
Allocated Expenditures	8,562	2,250	1,320	1,650	1,650
Capital Outlay	681,172	17,710	17,710	63,064	63,064
TOTAL EXPENDITURES	1,002,351	254,464	247,832	293,354	293,354
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.50%
INCREASE (DECREASE) TO FUND BALANCE					
	(188,865)	(6,070)	10,473	(44,960)	(44,960)
FUND BALANCE, JANUARY 1	225,827	36,962	36,962	47,435	47,435
FUND BALANCE, DECEMBER 31	36,962	30,892	47,435	2,475	2,475

BUDGET HIGHLIGHTS

- On July 15, 2000, the voters of District 8 approved a 10.00 mill ad valorem tax for years 2001-2010, which is estimated to generate \$232,794 in 2005, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,466,228	1,350,016	1,487,382	1,602,752	1,602,752
Intergovernmental	91,547	91,657	91,273	88,200	88,200
Miscellaneous Revenue	31,472	31,000	12,375	10,000	10,000
TOTAL REVENUES	1,589,247	1,472,673	1,591,030	1,700,952	1,700,952
EXPENDITURES:					
General - Other	117,211	113,510	115,547	108,486	108,486
Road Lighting	1,473,713	1,558,405	1,537,928	1,620,705	1,620,705
Operating Transfers Out	0	-	-	-	-
TOTAL EXPENDITURES	1,590,924	1,671,915	1,653,475	1,729,191	1,729,191
% CHANGE OVER PRIOR YEAR					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,677)	(199,242)	(62,445)	(28,239)	(28,239)
FUND BALANCE, JANUARY 1	1,853,223	1,851,546	1,851,546	1,789,101	1,789,101
FUND BALANCE, DECEMBER 31	1,851,546	1,652,304	1,789,101	1,760,862	1,760,862

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2005 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	236,851	138,112	532,285	129,670	90,651	131,449	134,147	25,485	28,456	155,646
Intergovernmental	18,000	9,000	30,000	4,000	11,500	2,500	7,500	500	1,400	3,800
Miscellaneous Revenue	1,000	1,000	2,500	1,000	500	1,000	1,000	500	1,000	500
TOTAL REVENUES	255,851	148,112	564,785	134,670	102,651	134,949	142,647	26,485	30,856	159,946
EXPENDITURES:										
General - Other	15,096	12,064	30,796	9,621	7,126	7,437	10,917	2,566	3,368	9,495
Road Lighting	206,500	170,155	474,000	130,500	92,100	135,000	151,450	76,000	71,500	113,500
TOTAL EXPENDITURES	221,596	182,219	504,796	140,121	99,226	142,437	162,367	78,566	74,868	122,995
INCREASE(DECREASE) TO FUND BALANCE										
	34,255	(34,107)	59,989	(5,451)	3,425	(7,488)	(19,720)	(52,081)	(44,012)	36,951
BEGINNING FUND BALANCE	194,531	229,418	453,483	151,475	97,714	147,859	191,773	138,096	141,467	43,285
ENDING FUND BALANCE	228,786	195,311	513,472	146,024	101,139	140,371	172,053	86,015	97,455	80,236

BUDGET HIGHLIGHTS

- The following table highlights the Road Lighting District's Ad Valorem Tax Revenue, maximum authorized, millages levied, year tax expires, approved.

District	Date Authorized	Maximum Authorized	2004		2005		Expires
			Amount Levied	Projected Revenue	Amount Levied	Adopted Revenue	
RLD#1	November 3, 1998	7.74	4.80	201,550	5.46	236,851	2009
RLD#2	November 15, 1997	4.46	3.00	185,705	2.00	138,112	2007
RLD#3	November 3, 1998	7.72	6.50	464,479	7.27	532,285	2009
RLD#4	November 15, 1997	5.18	3.50	126,664	3.23	129,670	2007
RLD#5	November 3, 1998	10.33	7.00	68,512	7.75	90,651	2009
RLD#6	November 17, 2001	4.77	4.00	104,531	4.77	131,449	2011
RLD#7	November 17, 2001	6.89	4.50	144,694	3.70	134,147	2013
RLD#8	November 17, 2001	4.63	1.05	25,201	1.05	25,485	2011
RLD#9	November 17, 2001	8.64	0.95	25,418	0.95	28,456	2011
RLD#10	November 17, 2001	4.89	4.89	140,628	4.89	155,646	2011

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

2003-2004 ACCOMPLISHMENTS

- We continued to process surplus, unserviceable, and outdated equipment in order to more effectively utilize resources and streamline operations.
- We are collaborating with Department of Health and Hospitals and the Office of Public Health's consulting architect, Stephen Verderber, Arch.D. and Darlene Smith, DHH/OPH Executive Staff Officer, to plan a renovation and expansion of this health unit. In 1985, when the present health unit was built, it housed 15 staff. Presently, there are 35 staff members housed at the health unit with plans to add several more in the next year or so. These additions would be in the Nurse-Family Partnership program and the Sanitarian/Environmental section. The Nurse-Family Partnership program was added in the last three years. This program helps first-time parents succeed. Specialized nurses visit families regularly during a 2 ½ year period, beginning during pregnancy. The Nurse Family Partnership program achieves its goal by focusing on fostering healthier pregnancies, improving the health and development of children, and encouraging self-sufficiency. The Sanitarians are responsible for conducting all inspections for restaurants and other facilities serving food. The Sanitarians also conduct all sewage inspections for the entire parish.
- Nursing and clerical staff, in addition to the many services provided on a daily basis, conducted a flu shot outreach program that brought flu shots to the various Council on Aging locations throughout the parish during October and November of 2003.
- On July 23rd, health unit staff, including nurses, participated in a Health Fair for TPCG staff. 150 Hemoglobin and glucose checks were conducted on parish employees that day.
- On September 25th, we are scheduled to participate in the Community Health Fair located at St. Lucy's Catholic Church in Houma.

2005 GOALS AND OBJECTIVES

- To enhance the quality of life and develop healthy communities by providing information necessary for individuals to assume responsibility for their own health.
- To assure the availability of basic health care services for those in need.
- To provide a work environment for the workforce where teamwork is valued and where employees are encouraged to make collaborative decisions and are enabled to work to the best of their abilities.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide services for healthy citizens.			
Number of participants in the family planning program	3,530	3,700	3,800
Number of child health visits	3,049	3,100	3,200
Number of WIC participants seen	2,750	2,800	3,000
Number of immunizations administered	3,250	3,400	3,500
Number of individuals serviced on a monthly basis	1,250	1,300	1,400
To conduct thorough and routine inspections by the Sanitation Department.			
Number of establishments inspected by the Sanitation Department	5,145	5,457	5,499

277 HEALTH UNIT FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	674,497	665,100	708,220	743,130	743,130
Intergovernmental	40,688	42,000	41,337	41,000	41,000
Miscellaneous Revenue	10,467	14,395	9,567	10,000	10,000
TOTAL REVENUES	725,652	721,495	759,124	794,130	794,130
EXPENDITURES:					
Personal Services	149,962	176,865	166,415	176,421	198,517
Supplies & Materials	6,076	8,750	7,814	8,000	8,000
Other Services & Charges	502,280	514,782	506,749	504,324	492,202
Repair & Maintenance	3,927	19,950	19,950	19,950	19,950
Allocated Expenditures	6,351	6,325	6,330	6,330	6,330
Capital Outlay	3,000	54,461	54,633	430,000	430,000
TOTAL EXPENDITURES	671,596	781,133	761,891	1,145,025	1,154,999
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.23%
INCREASE (DECREASE) TO FUND BALANCE	54,056	(59,638)	(2,767)	(350,895)	(360,869)
FUND BALANCE, JANUARY 1	574,149	628,205	628,205	625,438	625,438
FUND BALANCE, DECEMBER 31	628,205	568,567	625,438	274,543	264,569

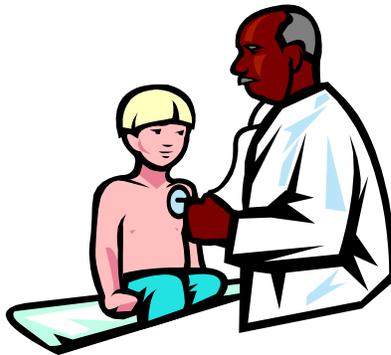
BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 3, 1998 will generate an estimated \$742,630 in 2005, approved.
- Reimbursement of various expenditures incurred by the State, \$395,000, approved.
- Operating Capital: - approved.
 - Building Renovations, \$390,000
 - Furniture & Fixtures, \$40,000
- Personnel: - approved.
 - Add one (1) Custodian

277 HEALTH UNIT FUND

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CLERK IV	57	2	47,093	2	42,702	2	42,702	2	42,702
CLERK III	56	1	19,032	1	19,885	1	19,885	1	19,885
CLERK II	55	1	15,791	1	17,680	1	17,680	1	17,680
CUSTODIAN	52	0	0	0	0	0	0	1	15,184
TOTAL FULL TIME		4	81,916	4	80,267	4	80,267	5	95,451
REGISTERED NURSE	10	2	28,538	2	30,202	2	30,202	2	30,202
TOTAL PART TIME		2	28,538	2	30,202	2	30,202	2	30,202
TOTAL		6	110,454	6	110,469	6	110,469	7	125,653



279 RETARDED CITIZENS – TARC

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating, maintaining, and constructing schools for the mentally retarded; and to administer to the health and educational requirements of trainable and below trainable mentally retarded individuals in the Parish. The Terrebonne Association for Retarded Citizens (TARC) is committed to securing for people with mental retardation and other developmental disabilities the opportunity to enjoy a meaningful life. Our vision is for every citizen with mental retardation or other developmental disabilities in Terrebonne Parish to have a full array of services and supports available to them. TARC's mission and vision are accomplished by providing Residential Services, Day Habilitation Services, Early Care & Education Services, Transportation Services, Specialized Services, a Summer Camp, and social opportunities.

Residential services are provided for habilitation and care through our Community Homes, Center Based Respite Programs, Supervised Independent Living (SIL) Program, and Individualized Family Supports Program (IFS). Our three community homes provide skills training in the areas of household chores, grooming, exercise, meal preparation, laundry skills and daily routines. SIL offers an array of companion care services to assist our clients in living as independently as possible in the community. TARC's IFS and Respite Services assist with activities of daily living and offer parents and/or guardians a time of rest, respectively.

Day Habilitation services are provided through TARC Industries, where clients are provided with training and hands-on work experience in manufacturing and providing services for the community. The workshop employment consists of Prevocational Habilitation and Day Habilitation for severe and profound individuals. To accomplish this, our clients are trained, provide services, and work in a variety of different settings such as: Arts and Crafts, Wood/Metal, Greenhouse, Packaging, Restaurant, and Cafeteria. TARC's mobile crews are trained to provide janitorial services and lawn maintenance services to businesses in the community. In our Supported Employment Program, our clients are trained and placed in a job in the community. With TARC's continued training and support, these clients are able to work in normal work settings.

Sunshine Express Early Care & Education Center is TARC's full-inclusion "Class A" Daycare program offering developmentally appropriate care to 0-5 year old children, integrating children with and without disabilities.

Transportation services are provided for adult clients to and from work throughout the parish. TARC's Shuttle System gives clients a large degree of independence by providing transportation for errands of personal independent living and recreational activities.

TARC's specialized services include Family Support Services, Advocacy Services, and Nursing Services.

Family Support Services assist families and individuals cope with simple to highly complex problems. Services provided by a Licensed Professional Counselor and a Social Worker include client and family counseling, behavior training, psychological counseling, vocational counseling, vocation assessments, anger management, social counseling, and resource referral. Advocacy services offer family assistance in obtaining services and networking with needed support services. TARC's nursing staff, consisting of a RN and a LPN administers daily medications and handle emergency medical situations.

Camp Eagle is TARC's summer camp, which is offered to any child between the ages of 6 to 22 who has a disability (Moderate, Severe, or Profound Mental Retardation, or Serious Physical Impairment). TARC transports campers, provides lunch and snacks and activities which include swimming, weekly field trips, arts & crafts, and music.

Social opportunities are provided through TARC's Music Therapy Program, which strengthens coordination, concentration, social skills, speech development, and enjoyment. TARC has three groups of performers who entertain the community. These three are Bayou Samba TARC's percussion group using Brazilian Samba instruments and techniques, Bell Choir who performs year round with an emphasis on Christmas carols and TARC Express our Pop/Country/Rock groups emphasizing Louisiana music. TARC sponsors People First a self-advocacy organization for and run by people who have developmental disabilities. Our campus organization is an affiliate of a national organization.

279 RETARDED CITIZENS – TARC

2003-2004 ACCOMPLISHMENTS

During 2003-2004, TARC has continued to provide quality services to an increasing number of clients in our residential programs, vocational programs, daycare program, summer camp program, and music programs. With a social worker and counselor on staff, TARC continued to provide our specialized services in the areas of family support and advocacy. Our transportation fleet was upgraded with the purchase of a brand new and a used shuttle bus for client transportation, a new mechanic truck and a van for our TARC Industry contract needs. Improvements were made to our Dixie Community Home to provide freeze protection to the sprinkler system. In addition to these capital projects, we were able to continue our annual capital improvement plans with the replacement of one roof, renovations to three buildings, the purchase of new equipment for our food service department, the replacement of computers and upgrade of our communication and computer systems. TARC expanded “Sweet Sensations” where we train our clients in making fudge, candy and an assortment of other sweets, which are sold through our Restaurant and Gift Shop as well as custom orders into the wholesale arena. Sensory equipment was also purchased for TARC’s total care clients.

2005 GOALS AND OBJECTIVES

- To maximize the individual’s ability, while attempting to minimize the individual’s disability.
- To continue to provide quality services needed by our clients within our budget constraints in the areas of: Residential, Vocational, Respite, Day Care, Transportation, Summer Camp, Music Therapy, Counseling, Nursing, and Advocacy.
- To assist members of People First self advocate organization in learning about their rights and responsibilities as citizens and in learning how to speak up for themselves and assist those who cannot.
- To continue capital improvements to maintain safe and adequate facilities for learning.
- To maintain our CARF Accreditation.
- To continue to have facility based employment for clients.
- To continue to run TARC’s restaurant and gift shop with clients employed there.
- To continue the summer camp program for clients.
- To continue all counseling and nursing services.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide services and support to citizens with mental retardation or other developmental disabilities in Terrebonne Parish.			
Number of adult clients TARC services in all programs	989	1,040	1,045
Number of 0-21 year old clients TARC services in all programs	383	382	424
Number of clients working in TARC restaurant and gift shop	23	26	28
Dollar amount of money made at TARC's restaurant and gift shop	\$225,848	\$261,220	\$275,000
Number of clients working in TARC's facility based employment	63	61	62
Dollar amount of money made by TARC's facility based employment	\$215,827	\$186,685	\$185,000
Number of clients working in TARC's mobile work groups	32	35	37
Dollar amount of money made by TARC's mobile work groups	\$106,816	\$118,374	\$122,000
Total wages paid to clients working in sheltered workshop programs	\$258,493	\$258,392	\$260,000
Number of clients receiving counseling services	161	169	175
Number of clients receiving nursing services	244	252	259
Number of clients participating in TARC's music therapy program	297	305	353
Number of clients participating in TARC's infant program	48	48	48
Number of clients participating in TARC's summer camp program	35	35	36
Number of TARC programs	11	11	11

279 RETARDED CITIZENS – TARC

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	2,125,708	2,136,956	2,273,935	2,429,220	2,429,220
Intergovernmental	130,644	130,000	132,727	130,000	130,000
Miscellaneous Revenue	17,779	10,000	15,000	12,000	12,000
TOTAL REVENUES	2,274,131	2,276,956	2,421,662	2,571,220	2,571,220
EXPENDITURES:					
General -Other	830,343	111,785	123,725	111,022	111,022
Transfers to TARC	1,325,652	1,900,000	1,900,000	1,900,000	1,900,000
TOTAL EXPENDITURES	2,155,995	2,011,785	2,023,725	2,011,022	2,011,022
% CHANGE OVER PRIOR YEAR					-0.04%
INCREASE (DECREASE) TO FUND BALANCE	118,136	265,171	397,937	560,198	560,198
FUND BALANCE, JANUARY 1	52,247	170,383	170,383	568,320	568,320
FUND BALANCE, DECEMBER 31	170,383	435,554	568,320	1,128,518	1,128,518

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters October 18, 1997 will generate an estimated \$2,426,220 in 2005, approved.
- Funds are transferred to Terrebonne Association, as needed, \$1.9 million estimated for 2005, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority.

280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

2003-2004 ACCOMPLISHMENTS

Basketball:

- 8, 10, and 12 yr olds Girls- Teams qualified and participated in the National Bidy Tournament held in Slidell, LA.
- 8 yr old Boys team qualified and participated in the National Bidy Tournament in Thibodaux, LA.
- 13, 14A, and 14AA yr old Boys Teams qualified and participated in the Pre-prep National Tournament held in Gary, Indiana.

Baseball:

- 9 yr old Boys qualified for the World Series and participated in Southaven, Mississippi.
- 10 yr old west Boys- State Champions- qualified and participated for the World Series in Moody, Alabama.
- 13 yr old Boys qualified and participated in the World Series held in Southaven, Mississippi.
- 16 yr old boys-State Champions- qualified and participated in the World Series held in Southaven, Mississippi.

Softball:

- 8 yr old Girls-State Champions-qualified and participated in the World Series in Arkansas.

2005 GOALS AND OBJECTIVES

- To provide variety of programs for the residents. The programs will promote safety first by encouraging fun and competitive competition. These programs will allow youth and adults the opportunity to experience physical functioning, enjoyment, and excitement in their chosen area of recreation.
- To continue to implement all athletics' programming.
- To promote public awareness for the overall athletic programs.



280 PARISHWIDE RECREATION FUND

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Number of youth participation for baseball	4,000	3,500	4,500
Number of youth baseball games played	20-25	20-25	20-25
Number of baseball teams participated in World Series	8	8	4
Number of youth participation for softball	750	800	950
Number of youth softball teams	50	55	55
Number of youth softball games played	12-15	12-15	12-15
Number of softball teams participated in Regional Tournament	5	5	5
Number of youth participation for football	1,350	1,300	1,400
Number of youth football games played	8	8	8
Number of youth participation for basketball	1,500	1,500	1,500
Number of youth basketball games played	16	16	16
Number of basketball teams participated in National Bidy Tournament	10	10	10
Number of basketball teams participated in National Pre-Prep Tournament	3	3	3
Number of basketball teams participated in National Champions	4	5	4
Number of youth participation for volleyball	190	200	300
Number of youth volleyball games played	9	10	10
Number of youth participation for special olympics	1,005	1,100	1,100
Number of youth special olympics games played	8	8	9
Number of adults participation in programs	1,200	1,200	1,200

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessment	881,391	887,311	943,931	991,180	991,180
Intergovernmental	54,169	54,500	55,033	54,500	54,500
Charges for Services	85,829	83,090	96,687	142,050	142,050
Miscellaneous Revenue	11,413	7,500	6,362	7,500	7,500
Other Revenue	100	0	300	0	0
Operating Transfers In	617,124	407,121	407,121	0	0
TOTAL REVENUES	1,650,026	1,439,522	1,509,434	1,195,230	1,195,230
EXPENDITURES:					
General - Other	178,598	169,885	184,440	178,117	178,117
Recreation - Other	15,399	0	0	0	0
Adult Softball	39,142	39,200	45,876	46,050	46,050
TPR - Administration	504,988	635,151	513,022	485,163	485,163
Camps & Workshops	245,139	67,443	67,380	67,370	67,370
Youth Basketball	138,597	144,000	135,403	110,000	110,000
Football	70,367	57,664	57,664	57,664	57,664
Youth Softball	42,669	73,443	56,023	49,550	49,550
Youth Volleyball	13,600	10,000	10,000	10,000	10,000
Baseball	162,490	178,500	159,840	162,000	162,000
Adult Volleyball	2,277	5,900	5,900	3,850	3,850
Special Olympics	104,035	99,638	77,909	88,602	88,602
Summer Camps	0	180,000	160,725	0	0
TOTAL EXPENDITURES	1,517,301	1,660,824	1,474,182	1,258,366	1,258,366
INCREASE (DECREASE) TO FUND BALANCE	132,725	(221,302)	35,252	(63,136)	(63,136)
FUND BALANCE, JANUARY 1	90,349	223,074	223,074	258,326	258,326
FUND BALANCE, DECEMBER 31	223,074	1,772	258,326	195,190	195,190

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax approved by the voters May 5, 2001 will generate an estimated \$988,680 in 2005, approved.
- The General Fund Supplement has been eliminated as a result of staff changes and reductions, increased property tax collections, elimination of All-star Traveling and a recommended increase in the registration fees, approved.
- Registration Fees proposed will generate an estimated \$142,050 in 2005, an increase of 58,960 should the Parish Council adopt the recommended changes to the fee structure. This will also provide for an increase in the length of youth program seasons, approved.

	<u>Youth Programs</u>		<u>Adult Softball Program</u>	
	<u>Current</u>	<u>Proposed</u>	<u>Current</u>	<u>Proposed</u>
1 Child	\$ 12	\$ 20	\$350/team	\$35/member
2 Children	\$ 10	\$ 16	\$400/team with shirts	\$40/member with shirts
3 or more	\$ 8	\$ 12		

280-521 TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

2003-2004 ACCOMPLISHMENTS

- Increased youth and adult participation.
- Increased the number of teams qualifying for the national level.
- Hosted 8 state qualifying tournaments for all sports.
- Increased the number of teams qualifying for the state level.

2005 GOALS AND OBJECTIVES

- To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for both youth and adults.
- To promote outdoor family style recreation through parish wide activities.
- To assist recreation volunteers in planning and organizing of activities throughout the parish.
- To maintain discipline and encourage compliance for safety and all regulations.
- To keep records of registration and participation of every person taking part in the programs provided.
- To continue to host state qualifying tournaments for all sports whenever possible.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide a variety of programs for the residents of Terrebonne Parish in which they will allow youth and adults the opportunity to experience physical functioning and enjoyment.			
Number of participants registered for TPR programs	10,000	10,000	10,000+
Number of recreational activities organized	8	8	8
% of safety and all regulations complied with	100%	100%	100%
Number of preventive maintenance on equipment (man hours)	400	400	400
% of safety and all regulations complied with	100%	100%	100%
Number of special events	10	10	10
Number of parent volunteers helping with programs	700	700	700+

280-521 TPR ADMINISTRATION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	433,387	550,938	422,760	408,495	408,495
Supplies and Materials	18,549	28,227	23,729	23,900	23,900
Other Services and Charges	50,373	37,878	49,038	47,368	47,368
Repair and Maintenance	2,679	5,725	5,112	5,400	5,400
Capital Outlay	0	12,383	12,383	0	0
TOTAL EXPENDITURES	504,988	635,151	513,022	485,163	485,163
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-22.10%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate one (1) Program Manager
 - Eliminate one (1) Athletic Program Coordinator
 - Eliminate five (5) part-time Laborer I's (Gym Supervisors)
 - Eliminated one (1) part-time Clerk I

280-521 TPR ADMINISTRATION

2005 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	25,000	18,000	15,000	3,000	67,000
Recreation Insurance	22,000	14,664	8,300	3,500	20,000
Other Fees	2,000	0	3,000	0	2,500
Official Fees	61,000	25,000	23,250	3,500	72,500
TOTAL EXPENDITURES	110,000	57,664	49,550	10,000	162,000

2005 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL
Operating Supplies	3,150	350
Recreation Insurance	17,400	1,500
Other Fees	500	200
Official Fees	25,000	1,800
TOTAL EXPENDITURES	46,050	3,850



PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PARKS & RECREATION DIR.	29	1	61,287	1	61,287	1	61,287	1	61,287
PROGRAM MANAGER	12	1	43,459	0	0	0	0	0	0
ATHLETIC PROGRAM COORD.	10	2	71,072	1	36,462	1	36,462	1	36,462
EXECUTIVE SECRETARY	58	1	26,604	1	27,165	1	27,165	1	27,165
CLERK IV	57	1	27,643	1	28,205	1	28,205	1	28,205
LABORER I	53	0	0	2	25,623	0	0	0	0
TOTAL FULL TIME		6	230,065	6	178,742	4	153,119	4	153,119
FOREMAN IV	61	1	16,274	1	16,274	1	16,274	1	16,274
LABORER I (Program Supv)	53	3	26,316	3	26,316	3	26,316	3	26,316
LABORER I (Gym Supv)	53	23	141,708	18	115,690	18	115,690	18	115,690
CLERK I (COE)	53	1	5,356	0	0	0	0	0	0
TOTAL PART TIME		28	189,654	22	158,280	22	158,280	22	158,280
TOTAL		34	419,719	28	337,022	26	311,399	26	311,399

280-523 CAMPS & WORKSHOPS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households that improve their quality of life. The camps and workshops provide the local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manages the Arts and Crafts.

2003-2004 ACCOMPLISHMENTS

In 2004 approximately 400 children received recreation, tutoring, and a hot meal each day of the summer camps. There were seven (7) summer camps. The locations were Dumas Auditorium, Dularge Recreation Center, Grand Caillou Recreation Center, Schriever School, Gibson Recreation Center, Montegut Recreation Center, and the Smithridge Recreation Center. We also served lunch daily to the Weed & Seed camp at the Mechanicville Gym.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to provide summer camp programs with recreational activities and to provide arts and crafts activities.			
Number of summer camps	6	7	0
Number of participants attending summer camps	606	400	0
Dollar amount of summer camps cost	\$205,000	\$160,000	\$0
Number of Parish Arts Funding Grants awarded (arts & crafts)	39	20	20
Number of programs in schools	14	3	5
Number of organizations funded	30	16	20
Total funds allocated to organizations	\$38,746	\$24,000	\$24,000
Number of people benefiting	9,469	8,078	9,000

280-523 CAMPS & WORKSHOPS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	0	0	18	0	0
Supplies & Materials	5,084	5,775	5,694	5,700	5,700
Other Services and Charges	<u>240,055</u>	<u>61,668</u>	<u>61,668</u>	<u>61,670</u>	<u>61,670</u>
TOTAL EXPENDITURES	<u><u>245,139</u></u>	<u><u>67,443</u></u>	<u><u>67,380</u></u>	<u><u>67,370</u></u>	<u><u>67,370</u></u>
% CHANGE OVER PRIOR YEAR					-0.11%

BUDGET HIGHLIGHTS

- The following programs utilized non-receiving reserves available in the Recreation Fund, approved:
 - Administration fee paid to H-T Arts and Humanities, \$6,000.
 - Direct services to Recreation Districts for Arts and Crafts Programs, \$24,000.
 - Easter Program, \$5,700.
 - Boys & Girls Club, \$30,000.
 - Eliminate Summer Youth Camp.

280-532 SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older that are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

2003-2004 ACCOMPLISHMENTS

Terrebonne Parish Special Olympics competed in all area and state level events. The number of athletes, coaches, and volunteers continues to grow.

The number of athletes competing in each sport offered is on the rise and the numbers are expected to continue to expand due to the quality of the program; its leadership, coaches, parents and volunteers. Overall the program showed a substantial growth each year from 2000 through 2004.

Efforts continue to reach the numerous intellectually handicapped citizens of our parish that are not involved in the program.

2005 GOALS AND OBJECTIVES

- To promote the Special Olympics activities whenever and however possible through local media outlets and with external agencies.
- To continue to provide recreational opportunities for intellectually handicapped citizens of Terrebonne Parish by continuing all Special Olympics programs.
- To participate in Special Olympics Louisiana competitions at the local, area, district and state levels.
- To solicit local, state, and federal funding for additional needs for program services, equipment, etc.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide year-round sports training and athletic competition in a variety of Olympic-type sports for people eight years of age and older that are physically, mentally, and socially challenged.			
Number of volunteers and coaches for Special Olympics	225	250	212
Number of participants in Special Olympic programs	255	275	260
Number of participants in aquatics	18	25	22
Number of participants in athletics	20	40	45
Number of participants in badminton	0	4	6
Number of participants in basketball	52	55	62
Number of participants in bocce	22	30	36
Number of participants in bowling	50	60	72
Number of participants in horseshoes	10	12	20
Number of participants in softball	81	90	90
Number of participants in volleyball	13	15	25
Number of participants in unified bowling (special athletes and partners)	136	156	160
Number of participants in unified softball (special athletes and partners)	14	30	30

280-532 SPECIAL OLYMPICS

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	54,250	54,238	35,356	48,402	48,402
Supplies and Materials	13,922	17,600	14,336	14,000	14,000
Other Services and Charges	31,809	27,500	28,042	26,000	26,000
Repair and Maintenance	0	300	175	200	200
Capital Outlay	4,054	0	0	0	0
TOTAL EXPENDITURES	104,035	99,638	77,909	88,602	88,602
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-11.08%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - The position of Athletic Program Coordinator was eliminated in TPR Administration and combined with the Special Olympics Coordination.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
ASST. DIR.-SPEC. OLYMPICS	12	1	34,341	1	42,037	1	42,037	1	42,037
TOTAL FULL TIME		1	34,341	1	42,037	1	42,037	1	42,037

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Mental Health Center is to provide appropriate and effective mental health services to the seriously mentally ill and behaviorally disturbed residents of Terrebonne Parish in order to improve productivity and quality of life of the individual and to reduce the impact of mental illness on the individual and the community. Mental health services provided include any of the following: Psychiatric assessment, medication management, provision of psychiatric medications, medication and compliance education, nursing services, individual and group counseling, psychosocial assessment, treatment and discharge planning, advocacy, community outreach, limited availability of psychological services, financial assistance with basic needs as funding permits, and referral and liaison services with community resources. The Terrebonne Mental Health Center provides crisis intervention and facilitates placement at acute psychiatric facilities and inpatient units as determined by psychiatric assessment. Through contracts with private agencies the following services are also available: ACT (Assertive Children's Team), Drop-in centers, transitional living, public housing, emergency housing assistance, work readiness and placement, social skills training, respite for consumers and family members, and case management services.

2003-2004 ACCOMPLISHMENTS

- In January 2004, the clinic closed its doors at 500 Legion Ave. due to problems with the physical aspects of the clinic. From January to June 2004, the clinic operated in a limited manner as many staff was without offices. The generosity and patience of the staff of the Terrebonne Addictive Disorders Clinic allowed Terrebonne Mental Health to maintain approximately 65% - 70% of its usual service delivery during this time.
- In June 2004, there were approximately 1,021 active cases at the clinic.
- The parish position for the children's program was vacant for nearly two months during the winter of 2003 and was vacated again in July 2004. The position is currently vacated and waiting to be filled. These vacant periods will reduce the overall number of services provided to children.
- Increased frequency of meetings with City Court of Houma in order to provide improved interagency service coordination for those children and adolescents at greatest risk.
- Initiated regular meetings with key community leaders in order to identify most significant community needs and to seek solutions to these needs. Meetings include representatives from Terrebonne Mental Health Center, START Corp., Options for Independence, Children's Coalition, and Office of Mental Health Regional Staff.
- Began a collaborative approach with the Office of Addictive Disorders to establish an evidence-based program for co-occurring disorders.
- Increased outreach services to high-need/high-risk patients. From the previous year, there was an increase of nearly 200 outreach services as this year's total was 978. Services increased in this area as staff that was displaced during the clinic closure focused their services into the community by going to the homes of clients and by providing groups in the community.
- Continued training and cooperation with Emergency Preparedness and Special Needs Shelters. More than half of the clinic staff are listed as responders and have attended the training for Special Needs Shelters.
- Staff trainings occur regularly and focus on various aspects of diagnosis, treatment, ethics, and community resource utilization.
- Referrals for services remain high from a variety of sources such as schools, substance abuse centers, private practitioners, prisons, probation, and self-referrals.

2005 GOALS AND OBJECTIVES

- To resolve physical building limitations by renovating the original location of the clinic at 500 Legion Ave. and returning there within 2 years.
- To become a JCAHO accredited clinic in the next year and a half.
- To continue to provide mental health services which are effective and timely to the community.
- To provide additional counseling services in conjunction with medication management.
- To continue to provide screening to identify other treatment needs and basic needs and to provide referrals to services which will meet these needs.

281 MENTAL HEALTH UNIT

2005 GOALS AND OBJECTIVES (Continued)

- To ensure ongoing funding for all agency staff positions and services.
- To obtain additional funding in order to increase staff to meet the demands of the community. This is particularly true for additional psychiatric services.
- To maintain effective communication and referral procedures with school counselors and provide regular updates regarding services and contact information.
- To increase the quantity and scope of training available to clinical and medical staff. Increase training to all staff in regards to ethical standards, confidentiality, HIPAA, cultural diversity, customer services, risk management, and other related areas.
- To improve efficiency of services and stabilization of clients.
- To improve utilization of other community agencies and resources and work collaboratively with community agencies to identify needs and develop additional resources.
- To improve public knowledge of availability of services, community resources, and mental health issues.
- To establish an evidenced-based model for treating persons with co-occurring disorders in collaboration with the Office of Addictive Disorders.
- To improve ability to capture and report meaningful service data through updating of current hardware and software and through training and supervision of all staff involved in data entry and reporting.

281 MENTAL HEALTH UNIT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	170,654	168,554	179,292	188,225	188,225
Intergovernmental	10,295	10,000	10,459	10,000	10,000
Charges for Services	0	0	12	0	0
Miscellaneous Revenue	1,429	2,000	1,640	2,000	2,000
Operating Transfers In	13,608	0	0	0	21,000
TOTAL REVENUES	195,986	180,554	191,403	200,225	221,225
EXPENDITURES:					
General -Other	14,132	12,905	13,633	13,072	13,072
Health & Welfare-Other	120,597	139,346	122,736	134,148	155,148
Terr. Alcohol/Drug Abuse	55,878	74,568	68,155	73,295	73,295
TOTAL EXPENDITURES	190,607	226,819	204,524	220,515	241,515
INCREASE (DECREASE) TO FUND BALANCE	5,379	(46,265)	(13,121)	(20,290)	(20,290)
FUND BALANCE, JANUARY 1	59,903	65,282	65,282	52,161	52,161
FUND BALANCE, DECEMBER 31	65,282	19,017	52,161	31,871	31,871

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills approved by the voters November 3, 1998 is estimated to generate \$187,825, approved.
- Based on previous precedent, the allocation of the ad valorem tax is 60-40%, Mental Health and Alcohol & Drug Abuse Clinic respectively, approved.

281 MENTAL HEALTH UNIT

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Number of adults screened/assessed per week	22	20*	25
Number of children screened/assessed per week	7 ³	10 ²	11
Number of counselors	7-8	6-7	7
% of outreach and clinic worker contacts	6%	6% ¹	4%
Number of clients served through Options for Independence	395	476	425
Number of clients participating in ACT (Assertive Children Team)	17	40	30
Number of children served by the mental health center	318	321 ²	330
Number of children served by ECSS and Infant MH	75	147	140
Unduplicated adults served by the mental health center	1246	1416	1500
Number of persons/families unable to pay for services	594	707	700
Number of new adult admissions	390	472	475
Number of new youth admissions	155	144	150
Number on mental health services provided	17,696	17,086	18,000
Number of medical services provided to adults	9,900	10,407	10,500
Number of medical services provided to youth	2,472	2,252	2,300
Number of psychiatric evaluations provided to adults	609	763	770
Number of psychiatric evaluations provided to youth	142	115	130
Number of individual counseling sessions to adults	1,061	852	1,100
Number of individual counseling sessions to youth	536	189	300
Number of persons identified as homeless during assessment	53	57	55
Percent of persons reporting being victim of abuse/assault	41%	43%	42%
Percent of persons reporting alcohol abuse	17%	18%	20%
Percent of persons reporting involvement in the legal system	15%	13%	15%
Percent of persons identified with mental retardation	4%	4%	4%
Percent of persons reporting not having a high school diploma	53%	51%	50%
Percent of adults reporting to be disabled or unemployed	49%	50%	50%
Number of persons receiving housing assistance or placement through Options Programs	343	367	350
Number of staff trainings provided in-house	17	12	15
% of sample of clients reporting stabilization of symptoms (C'est Bon Survey "Meds Control Symptoms")	94%	96%	94%
% Clients reporting improved independence since receiving services (C'est Bon Survey "Become Independent")	90%	93%	90%
% Clients reporting improvement in family relations since receiving services (C'est Bon Survey "Get Along With Family")	96%	92%	95%

281 MENTAL HEALTH UNIT

PERFORMANCE MEASURES (Continued)

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
% Clients reporting improvement in work since receiving services (C'est Bon Survey "Better in Work")	86%	81%	80%
% Clients reporting improved ability to cope with crisis (C'est Bon Survey "Cope With a Crisis")	97%	90%	95%
% Clients reporting improvement in situations that used to be a problem (C'est Bon Survey "Situations that used to be a problem")	n/a	94%	94%
% Clients stating they would recommend clinic to a friend	n/a	98%	98%
Number of community agencies having a contract or collaborative approach with Terrebonne MHC	20	20	20

* This number decreased due to the limitation in screening services experienced from Jan-Jun 2004. This number is also inaccurately represented as some Individual Screenings are conducted in the Individual Counseling sections.

¹ This percentage decreased although the actual total outreach services increased. The primary outreach provider will be on extended educational leave which will lead to a decrease in outreach services during the next year.

² This number decreased due to a period of unfilled vacancies and due to the clinic closure which led to a reduction in services.

³ This number is not accurately represented as a large number of these services were documented under individual counseling.

281-409 HEALTH & WELFARE – OTHER

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	120,597	139,346	122,736	134,148	155,148
TOTAL EXPENDITURES	120,597	139,346	122,736	134,148	155,148
% CHANGE OVER PRIOR YEAR					11.34%

BUDGET HIGHLIGHTS

- Personnel:
 - Requested an increase one-counselor position’s salary to match the other two counselor positions. This position is responsible for services to children, adolescents and families, not approved. Council did request and approved \$21,000 for a contract Counselor.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FAM. SKILLS TRAIN. COORD.	11	3	67,534	3	67,534	3	67,534	3	67,534
CLERK I	53	1	13,650	1	13,650	1	13,650	1	13,650
TOTAL FULL TIME		4	81,184	4	81,184	4	81,184	4	81,184

281-412 TERREBONNE ALCOHOL/DRUG ABUSE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Office for Addictive Disorders (OAD) is to empower the citizens of Louisiana with healthy lifestyles that will reduce the environmental risk for alcohol and other addictions and to provide effective treatment for those individuals affected by alcohol and other addictions. Qualified professional supervisors and qualified professional counselors are available during hours of operation and on call as needed for crisis intervention after normal hours of operation. Outpatient clinics provide non-residential treatment services that require ongoing support on a daily, weekly or bi-weekly basis. The clinics conduct screenings, assessments, evaluations, diagnosis, and assignment to level of care as warranted by the client's needs. Placement within any point on the continuum of services is implemented contingent upon availability, and/or interim services are provided until such placement is secured.

2003-2004 ACCOMPLISHMENTS

The Office for Addictive Disorders treated a total of 1,001 clients in 2002-2003.

The OAD had about 35% of its clients complete their recovery treatment.

2005 GOALS AND OBJECTIVES

- To assure clients get adequate services and continue treating all qualified clients.
- To meet the needs of the clients and special populations.
- To provide prevention and education to clients and the public.
- To expand services to meet the client needs.
- To expand women's and adolescent services.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide detoxification treatment planning and placement.			
Number of clients treated	1,001	950	1,200
Number of clients referred for hospitalization	410	350	500
% of clients completing recovery treatment	40%	35%	42%
To protect client dignity and aid in continued involvement in treatment.			
% of participants in treatment groups	97%	95%	97%
% of participants in family work groups	10%	10%	20%
To work with the client in the development of a long-term treatment plan.			
Number of reported violations in client rights	0	0	0
% of Participants recommending the facility to others in need of services	14%	15%	20%
Number of educational presentations for dual diagnosis clients	10	10	10

281-412 TERREBONNE ALCOHOL/DRUG ABUSE

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	55,620	74,068	67,655	72,795	72,795
Other Services and Charges	258	500	500	500	500
TOTAL EXPENDITURES	55,878	74,568	68,155	73,295	73,295
% CHANGE OVER PRIOR YEAR					-1.71%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FAM. SKILLS TRAIN. COORD.	11	1	35,926	1	35,926	1	35,926	1	35,926
TOTAL FULL TIME		1	35,926	1	35,926	1	35,926	1	35,926
FAM. SKILLS TRAIN. COORD.	11	1	15,000	1	14,560	1	14,560	1	14,560
L. P. NURSE	8	1	500	1	500	1	500	1	500
TOTAL PART TIME		2	15,500	2	15,060	2	15,060	2	15,060
TOTAL		3	51,426	3	50,986	3	50,986	3	50,986

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District on the basis of an intergovernmental agreement.

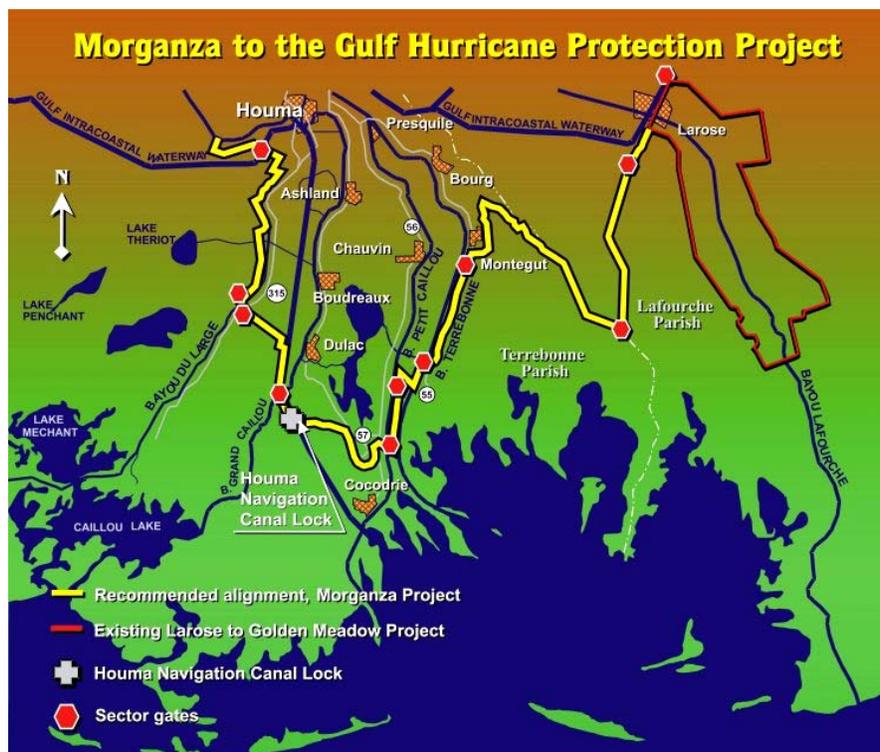
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects lead by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a Hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes, as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River have increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-foot wide by 1200-foot long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

* Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District.



283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	3,987,295	3,674,621	3,957,630	3,816,775	3,816,775
Miscellaneous Revenue	20,530	13,000	13,725	15,000	15,000
TOTAL REVENUES	<u>4,007,825</u>	<u>3,687,621</u>	<u>3,971,355</u>	<u>3,831,775</u>	<u>3,831,775</u>
EXPENDITURES:					
Other Services & Charges	1,620,000	3,674,671	2,034,449	7,449,040	7,449,040
Allocated Expenditures	17,443	4,000	17,425	17,425	17,425
TOTAL EXPENDITURES	<u>1,637,443</u>	<u>3,678,671</u>	<u>2,051,874</u>	<u>7,466,465</u>	<u>7,466,465</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATED EXPENDITURES					102.71%
INCREASE (DECREASE) TO FUND BALANCE					
	2,370,382	8,950	1,919,481	(3,634,690)	(3,634,690)
FUND BALANCE, JANUARY 1	1,915,201	4,285,583	4,285,583	6,205,064	6,205,064
FUND BALANCE, DECEMBER 31	4,285,583	4,294,533	6,205,064	2,570,374	2,570,374

BUDGET HIGHLIGHTS

- Highlights are in the Miscellaneous Information section of this document.

284 BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana's bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the "America's Wetland" national campaign, and effort to save coastal Louisiana.

2003-2004 ACCOMPLISHMENTS

- Management of the museum and supervision of museum employees assigned to Downtown Manager in January 2004.
- Operated the facility and made certain it was open to the public during the days/hours advertised.
- Entered into a Cooperative Endeavor Agreement with the Arts Council to formalize this organization's use of office space in the museum and it's continuing relationship with parish government.
- Continued the popular and growing weekly Cajun music and dancing sessions on Tuesday and Thursday nights. French classes are also held during these time periods.
- Served as the host facility for the Arts Council's successful 2004 ArtSense summer art camp for 75 students.
- Hosted two seasonal exhibits in the Bayou Gallery.
- Hosted the annual Elder Merry Christmas for senior citizens in conjunction with the Arts Council.
- Entertained two large school classes during field trips to the museum and numerous smaller groups.
- Provided tourist information and rendered assistance to travelers during the year.

2005 GOALS AND OBJECTIVES

- To continue to promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.
- Through promotional efforts provide a focus for tourism in downtown Houma and a gateway for the Atchafalaya Trace Heritage Area.
- To promote and preserve the area's historically important connection with the seafood industry, water transportation, marine fabrication, wetlands, mining/extraction operations, and water-based hunting and gathering through special exhibits and programs.
- To continue outreach programs for area schools to foster increased field trip activity.
- To promote the museum as an alternative rental facility for small parties, receptions, weddings, and the like.
- Work jointly with the Houma-Terrebonne Arts & Humanities Council, housed in the museum, to develop and present cultural programs and events open to the general public at the museum.
- To continue to hold cultural activities, such as Cajun music and dancing, at the museum that is attractive to locals and tourist alike.
- To serve as a de facto tourist information satellite center.
- To provide gift shop items handcrafted by local artisans on a consignment basis, and other items appealing to locals and tourist that will stimulate gift shop sales.

284 BAYOU TERREBONNE WATERLIFE MUSEUM

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to be a catalyst for economic growth of downtown Houma and to preserve the area historically.			
Amount of visitors to museum:			
Individuals	8,268	7,345	8,000
Group Tours	106	36	40
Workshops	7	7	7
Rentals	4	5	6
Special Events	5	5	5
To provide educational and aesthetic opportunities for all ages in the area.			
Number of outreach programs in schools	25	20	20
To continue to run the museum and it's gift shop in an efficient and cost effective manner.			
Dollar amount of admissions to the museum	\$12,973	\$11,274	\$15,000
Dollar amount of gift shop sales	\$8,830	\$7,700	\$8,000

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	23,884	29,000	24,350	22,050	22,050
Miscellaneous Revenue	(194)	35	32	500	500
Operating Transfers In	115,728	115,726	115,726	39,886	39,886
TOTAL REVENUES	<u>139,418</u>	<u>144,761</u>	<u>140,108</u>	<u>62,436</u>	<u>62,436</u>
EXPENDITURES:					
Personal Services	33,613	28,772	36,165	29,550	29,550
Supplies & Materials	14,489	20,050	12,752	9,925	9,925
Other Services & Charges	82,211	91,909	48,621	51,805	51,805
Repair & Maintenance	6,378	6,304	8,000	7,000	7,000
Capital Outlay	1,297	0	0	1,000	1,000
TOTAL EXPENDITURES	<u>137,988</u>	<u>147,035</u>	<u>105,538</u>	<u>99,280</u>	<u>99,280</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-33.16%
INCREASE (DECREASE) TO FUND BALANCE	1,430	(2,274)	34,570	(36,844)	(36,844)
FUND BALANCE, JANUARY 1	844	2,274	2,274	36,844	36,844
FUND BALANCE, DECEMBER 31	2,274	0	36,844	0	0

284 BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions; rentals, admissions, membership fees and donations are projected for 2005 at \$22,050, approved.
- The 2005 General Fund supplement for the Museum is projected to be \$39,886 from PILOT Funds, which is a decrease of \$75,840, or 65.5%, due to reserves available at the end of 2004. In 2006, the General Fund transfer will increase to a normal funding level of approximately \$80,000, approved.
- Cancelled \$40,000 Management contract with Arts and Humanities and turned over management to the Downtown Manager, Planning Department, approved.
- Closing Mondays to be consistent with other area museums and to reduce expenditures, approved.
- Capital: - approved.
 - Update educational equipment, \$1,000.

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SECRETARY-MUSEUM ASSIST	56	1	17,930	1	18,283	1	18,283	1	18,283
TOTAL FULL TIME		1	17,930	1	18,283	1	18,283	1	18,283
CLERK I	53	1	4,867	1	4,867	1	4,867	1	4,867
TOTAL PART TIME		1	4,867	1	4,867	1	4,867	1	4,867
TOTAL		2	22,797	2	23,150	2	23,150	2	23,150



ENTERPRISE FUNDS

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund - To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund - To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges.

Civic Center Fund - To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Department of Utilities' mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

2005 GOALS AND OBJECTIVES

- To continue to service the customers of Terrebonne Parish with reliable electric, gas, solid waste, and wastewater services.
- To obtain and monitor customer input as a benchmark for performance evaluation.
- To effectively communicate the cost and benefits of proposed programs.
- To offer our employees career opportunities with competitive wages, training and recognition based on performance.

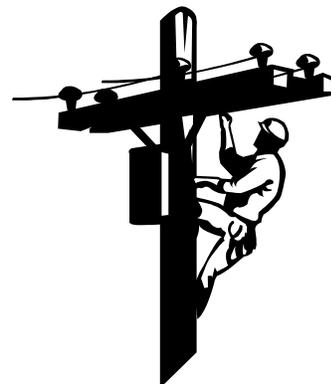
PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide electric and gas service to the citizens of Terrebonne Parish. Number of combined customer count (electric & gas)	25,335	25,460	25,544

300 – 306 UTILITIES DEPARTMENT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	(87)	0	0	0	0
Charges for Services	35,332	89,200	38,290	12,000	12,000
Miscellaneous Revenue	245,803	582,950	292,355	333,950	333,950
Utility Revenue	44,352,164	40,789,474	46,078,081	47,256,107	47,528,610
Other Revenue	25,351	17,500	5,500	17,500	17,500
Operating Transfer In	0	0	0	272,503	272,503
TOTAL REVENUES	44,658,563	41,479,124	46,414,226	47,892,060	48,164,563
EXPENSES:					
General -Other	46,774	38,915	42,758	42,000	42,000
Electric Generation	21,327,624	19,028,483	22,465,198	23,395,387	23,390,387
Electric Distribution	2,510,840	2,686,186	2,393,427	2,565,285	2,565,285
Gas Distribution	14,093,777	13,010,904	14,842,780	15,284,857	15,276,857
Utility Administration	2,718,502	2,975,909	1,815,829	1,686,347	1,958,850
G.I.S. Mapping System	23,418	74,200	47,209	191,503	198,253
Operating Transfer Out	2,320,982	5,098,750	5,098,750	2,245,818	2,245,818
TOTAL EXPENSES	43,041,917	42,913,347	46,705,951	45,411,197	45,677,450
INCREASE (DECREASE) TO RETAINED EARNINGS	1,616,646	(1,434,223)	(291,725)	2,480,863	2,487,113
RETAINED EARNINGS, JANUARY 1	57,519,399	59,136,045	59,136,045	58,844,320	58,844,320
RETAINED EARNINGS, DECEMBER 31	59,136,045	57,701,822	58,844,320	61,325,183	61,331,433

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for fiscal year 2005 totals \$13,672,886, approved.
- \$2,528,726 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for fiscal year 2005 are estimated to be \$6,800,000, approved.



300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 73 megawatts with annual sale of approximately 320,000 megawatt-hours. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

2003-2004 ACCOMPLISHMENTS

- Installation of a multi-camera video system to monitor security and operations in and around plant grounds.
- A decrease in the plant maintenance program discrepancies from 1156 instances to 70.
- The launching of an evaluation for external power requirements required to allow the power plant to startup from a Black-Start condition.
- Upgraded Unit 16 boiler burner igniters to increase efficiency and reliability.

2005 GOALS AND OBJECTIVES

- To have Units 14, 15, and 16 Turbine-Generator inspected and overhauled.
- To do Boiler structure painting.
- To complete evaluation and installation of Black-Start capabilities.
- To maximize plant fuel efficiency.
- To formalize operation procedures and training program.
- To maintain industry average availability and reliability factors.
- To establish and maintain a comprehensive preventive maintenance record keeping system.
- To effectively manage production resource portfolio to minimize revenue derived through sale of excess capacity and energy.
- To maximize availability and reliability of Houma Generating Station resources.
- To evaluate and address emergency and black-start capacity needs in conjunction with those of priority community services.
- To continually monitor market-restructuring initiatives, evaluate possible effects and analyze alternative courses.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To operate and maintain the Houma Generating Station efficiently and in a cost effective manner.			
Net generation (kwh)	76,687,099	80,402,762	77,750,000
Off system sales (kwh)	22,693,800	8,735,000	7,500,000
Native peak (Mw)	72.6	73.0	74.3
Number of generators	7	3	3
Number of units	7	7	7
Number of power outages	289	192	175
Number of substations	11	11	11

300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	1,007,178	1,392,029	1,018,391	1,138,023	1,138,023
Supplies and Materials	105,160	201,200	119,402	197,500	197,500
Other Services and Charges	1,098,071	1,181,954	984,259	1,126,318	1,126,318
Repair and Maintenance	259,571	383,300	383,300	628,700	628,700
Depreciation	472,077	610,000	469,846	489,846	484,846
Energy Purchases	18,385,567	15,260,000	19,490,000	19,815,000	19,815,000
TOTAL EXPENSES	21,327,624	19,028,483	22,465,198	23,395,387	23,390,387
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-2.15%

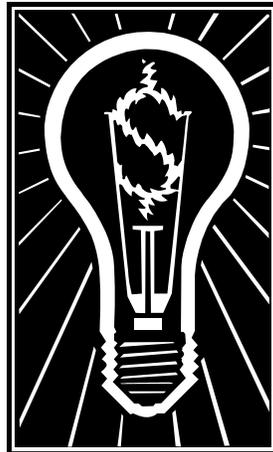
BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate 1 Engineering Analyst
 - Eliminate 1 Mechanic IV
 - Eliminate 1 Field Supervisor-Electric Generation
 - Eliminate 2 Power Plant Mechanics
 - Eliminate 1 Electrician II
 - Eliminate 1 Laborer III
- Major operating expenses: - approved.
 - Chemical purchases, \$140,000
 - Environmental cost, \$150,000
 - Plant repairs, \$600,000 (increase of \$240,000, 67%, due to major repairs to Generate Unit 14)
 - Natural gas purchases to fuel the power plant, \$6,800,000
 - Energy and power costs, \$13,015,000 (an increase of \$3,255,000 or 33 %)
- Capital Outlay: (@ 303 – 802)
 - Vehicles, \$25,000, not approved
 - Machinery & Equipment, \$29,000, approved
 - Utility Plant, \$232,000, approved

**300 – 306 UTILITIES DEPARTMENT
301 – 802 ELECTRIC GENERATION**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
UTILITY SUPT.-ELEC. GEN.	13	1	50,523	1	50,544	1	50,544	1	50,544
UTILITY SUPERVISOR	62	2	75,109	2	76,606	2	76,606	2	76,606
ENGINEERING ANALYST	61	1	26,847	0	0	0	0	0	0
OP. SUPV.-ELEC. GEN.	61	4	114,192	4	114,878	4	114,878	4	114,878
FOREMAN IV	61	1	29,994	1	30,014	1	30,014	1	30,014
MECHANIC IV	60	1	24,515	0	0	0	0	0	0
FIELD SUPV.-ELEC. GEN.	59	1	28,434	0	0	0	0	0	0
SR. POWER PLT. MECHANIC	59	2	50,918	2	50,960	2	50,960	2	50,960
EQUIP. OPER. IV-GENERAL	59	4	91,416	1	21,736	4	86,949	4	86,949
ELECTRIC PLANT OPER.	58	5	100,444	4	79,414	5	100,548	5	100,548
EQUIPMENT OPERATOR III	58	0	0	1	21,133	0	0	0	0
INSTRUMENT TECHNICIAN	57	1	27,435	1	27,997	1	27,997	1	27,997
LABORER III	56	2	32,976	1	16,723	1	16,723	1	16,723
SECRETARY	56	1	18,949	1	19,344	1	19,344	1	19,344
POWER PLANT MECHANIC	56	3	61,330	1	25,459	1	25,459	1	25,459
ELECTRICIAN II	54	1	18,993	0	0	0	0	0	0
TOTAL FULL TIME		30	752,075	20	534,808	23	600,022	23	600,022



300 – 306 UTILITIES DEPARTMENT
301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 10,500 residential and commercial customers within the corporate limits of Houma and in immediately adjacent urban areas.

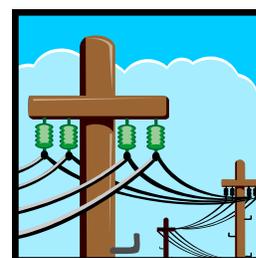
2003-2004 ACCOMPLISHMENTS

- Continued proactive inspections program and maintenance repairs, which have minimized and reduced duration of electrical outages for year 2004 in comparison to year 2003.
- Database Outage reports automatically calculate SAIDI and SAIFI indices to compare performance with other electric utilities.
- Database Outage reports calculates the number of customers affected by each occurrence.

2005 GOALS AND OBJECTIVES

- To install video surveillance to monitor electrical substations.
- To increase dispatch efficiency by equipping service trucks with computerized work order and GPS systems.
- To conduct a coordination study of the 34.5 kV sub-transmission system.
- To conduct a comprehensive review of the need for and priority of future capital improvements.
- To continue to minimize extent and duration of electrical outages by ascertaining prevention.
- To initiate community energy conservation and electrical safety awareness program.
- To attain and maintain highest reasonable level of customer service reliability through a systematic and continuous process of monitoring, assessment, and improvement.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To distribute electric supply to connected customers safely, efficiently, and reliably.			
Number of customers	11,140	11,264	11,305
Retail sales (Kwh) (Millions)	310.2	312.9	315.9
Number of circuit miles above ground	120	121	124
Number of circuit miles underground	81	83	95
% of duration of electrical outages	4.00%	4.00%	4.00%
Number of substations	11	11	11



**300 – 306 UTILITIES DEPARTMENT
301 – 803 ELECTRIC DISTRIBUTION**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	533,767	689,646	496,667	589,395	589,395
Supplies & Materials	78,395	93,075	72,808	86,725	86,725
Other Services and Charges	331,641	425,265	344,967	437,815	437,815
Repair & Maintenance	402,497	408,200	408,985	381,350	381,350
Depreciation	1,164,540	1,070,000	1,070,000	1,070,000	1,070,000
TOTAL EXPENSES	2,510,840	2,686,186	2,393,427	2,565,285	2,565,285
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-7.48%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate Operator Supervisor-Electric Distribution
 - Eliminate one (1) Lineman
- Major operating expenses: - approved
 - Line Clearing and Maintenance Service, \$157,000
 - Line repairs, \$175,000
 - Substation Repairs, \$100,000
- Capital Outlay: - approved. (@ 303-803)
 - Systems Additions, \$750,000
 - Distribution System, \$500,000
 - Pickup Truck and Bucket Truck, \$175,000
 - Machinery & Equipment, \$44,000

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
UTILITY SUPT.-ELEC. DIST.	14	1	44,866	1	44,886	1	44,886	1	44,886
UTILITY SUPERVISOR	62	1	37,024	1	37,045	1	37,045	1	37,045
MTR. CTRLS. SUBSTN. TECH.	61	1	35,443	1	36,130	1	36,130	1	36,130
OP. SUPV.-ELEC. DIST.	61	4	114,221	1	28,891	3	79,885	3	79,885
ENGINEERING TECH.-E. DIST.	60	1	34,424	1	34,445	1	34,445	1	34,445
SR. LINEMAN	59	3	74,859	3	75,670	3	75,670	3	75,670
LINEMAN	56	4	72,724	3	55,515	3	55,515	3	55,515
TOTAL FULL TIME		15	413,561	11	312,582	13	363,576	13	363,576

300 – 306 UTILITIES DEPARTMENT
301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,000 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou Dularge, Bayou Black, and Little Bayou Black arteries. Kock Gateway Pipeline and several wells located within the service area supplement the predominant system supply, through the Louisiana Intrastate Gas and pipeline system.

2003-2004 ACCOMPLISHMENTS

- Phase X Hialeah Street area gas line replacement to replace approximately 7 miles of gas lines. Project to start in late 2003.
- Phase XI Margaret Street area gas line replacement to replace approximately 6 miles of gas lines.
- Relocate Humphrey and Bayou Black gas regulator stations to a new location. Both are to be replaced with one regulator station.

2005 GOALS AND OBJECTIVES

- To complete upgrading the remaining 2” gas line along Hwy 311.
- Phase XI, Cast Iron Gas Line Replacement, Gouaux Ave. area to replace approximately 7 miles of gas lines.
- To do gas line improvement upper Bayou Black and to install a crossing and replace approximately 2500 ft. of 2-inch gas line.
- To start upgrading gas line in Bayou Black area.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To distribute gas supply to connected customers safely, efficiently, and reliably.			
Number of customers	14,195	14,191	14,239
Retail sales (MCF)	935,315	945,603	964,451
Wholesale sales to power plant (MCF)	1,034,801	929,672	901,782
Number of miles of distribution mains	389	401	415
Number of gas delivery stations	5	5	5
Number of pressure regulator stations	17	17	17
Number of delivery points to the low pressure system	19	19	19

300 – 306 UTILITIES DEPARTMENT
301 – 806 GAS DISTRIBUTION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	685,373	847,143	674,638	852,293	852,293
Supplies and Materials	62,588	117,100	89,500	122,100	122,100
Other Services and Charges	189,340	185,361	202,351	221,415	221,415
Repair and Maintenance	229,830	296,300	296,291	296,200	296,200
Depreciation	575,701	565,000	580,000	592,849	584,849
Energy Purchases	12,350,945	11,000,000	13,000,000	13,200,000	13,200,000
TOTAL EXPENSES	14,093,777	13,010,904	14,842,780	15,284,857	15,276,857
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					3.19%

BUDGET HIGHLIGHTS

- Natural gas purchases, \$13,200,000, approved.
- Capital Outlay: - approved. (@ 303 – 806)
 - Two replacement trucks, \$40,000
 - Cast Iron Replacement, \$100,000

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
UTILITY SUPT.-GAS	13	1	40,000	0	0	1	40,000	1	40,000
UTILITY SUPERVISOR	62	2	71,427	2	72,072	2	72,072	2	72,072
ENGINEERING ANALYST	61	2	56,493	2	57,158	2	57,188	2	57,188
FOREMAN III	59	2	56,784	2	56,826	2	56,826	2	56,826
SR. UTIL. SVC. WORKER-GAS	59	5	127,005	3	79,061	5	128,877	5	128,877
LINE MAINTENANCE OPER.	57	3	56,079	2	38,646	3	57,639	3	57,639
LABORER III-GENERAL	56	4	67,725	2	33,446	4	66,897	4	66,897
MECHANIC II	56	0	0	1	24,669	0	0	0	0
UTIL. SERV. WRKR.	56	0	0	1	25,147	0	0	0	0
TOTAL FULL TIME		19	475,513	15	387,025	19	479,499	19	479,499

300 – 306 UTILITIES DEPARTMENT
301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

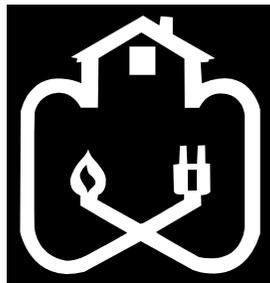
2003-2004 ACCOMPLISHMENTS

- Conversion of natural gas and energy contracts and documents to magnetic media.
- Upgraded our personnel database to track employee performance and wage history.
- Installed fiber optic cable from Information Technologies to the Government Tower and DA’s office providing high-speed network communications.

2005 GOALS AND OBJECTIVES

- To continue development of a structured magnetic media library of management information and databases.
- To develop and implement additional Geographic Information System (GIS) applications on a cost/benefit priority basis.
- To continue conversion of records, maps, drawings, and documents to magnetic media.
- Expansion of the work order system to enhance reporting capabilities and interaction with inventory controls and GIS.
- To evaluate conversion to FERC system of utility accounts in coordination with Department of Finance.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To develop and implement additional Geographic Information System (GIS) applications. % of GIS systems completed	90%	92%	95%
To expand the work order system to enhance reporting capabilities. % of computerized work order system complete	85%	85%	90%
To continue to develop a structured magnetic media library of management information and databases. Number of records, maps, etc. converted to magnetic media	187	200	250
% of magnetic media library complete	2%	4%	5%



300 – 306 UTILITIES DEPARTMENT
301 – 807 UTILITY ADMINISTRATION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	546,751	672,411	486,065	493,915	493,915
Supplies and Materials	32,734	51,600	29,025	38,800	38,800
Other Services and Charges	1,279,623	1,697,668	1,182,015	1,289,835	1,289,835
Repair and Maintenance	6,265	17,200	17,200	14,300	14,300
Depreciation	159,285	163,000	99,654	120,000	120,000
Allocated Expenditures	292,373	0	0	0	0
TOTAL EXPENSES	2,317,031	2,601,879	1,813,959	1,956,850	1,956,850
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ALLOCATIONS					-24.68%

BUDGET HIGHLIGHTS

- Personnel: - approved.
 - Eliminate one (1) Associate Utility Director
 - Eliminate one (1) Environmental Specialist
 - Eliminate one (1) Clerk IV

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
UTILITIES DIRECTOR	29	1	69,715	1	69,736	1	69,736	1	69,736
ASSOC. UTIL. DIRECTOR	15	2	111,448	1	61,118	1	61,118	1	61,118
ADMINISTRATIVE ASST.	12	1	41,974	1	41,995	1	41,995	1	41,995
ENVIRONMENTAL SPECIALIST	11	1	36,941	0	0	0	0	0	0
UTIL. GIS & RECORDS MGR.	59	1	28,329	1	28,350	1	28,350	1	28,350
EXECUTIVE SECRETARY	58	1	25,459	1	25,480	1	25,480	1	25,480
CLERK IV	57	3	68,765	2	45,926	2	45,926	2	45,926
DISPATCHER-UTILITIES	55	1	24,752	1	25,147	1	25,148	1	25,148
DRAFTER II	55	1	16,253	0	0	1	16,253	1	16,253
TOTAL FULL TIME		12	423,636	8	297,752	9	314,006	9	314,006

300 – 306 UTILITIES DEPARTMENT

306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The preparation and implementation of a Geographical Information System, (G.I.S.) mapping system has been an ongoing project of the Terrebonne Parish Consolidated Government for several years, and is designed to help all units of local government and the general public. The mission of the G.I.S. Mapping System is to provide a central system of integrated graphical and statistical data for participating agencies of the parish to effectively manage physical assets and geographically dependent data. This department has immediate access to the entire mapping system to accurately position their utility poles, transformers, lines, etc. The system can also be used in determining and acquiring properties and right of ways for installation of new lines, etc. The Terrebonne Parish Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. networks and work production. This will include the following: 911-Emergency and all Fire Departments: City of Houma Fire Department and the Volunteer Fire Departments, Consolidated Waterworks District No. 1, the City of Houma Police Department, Terrebonne Parish Sheriff's Office, and the Parish Drainage Department. It will also include maintaining the Assessor's Virtual Private Network and continue to develop and modernize this system to maximize its efficiencies.

2003-2004 ACCOMPLISHMENTS

- Developed address data model for adding addresses to the database.
- Developed linkage for Utility, Parcel, and Address databases.
- Coordinated development of the master address database and the revision of individual departmental address databases to a common format.
- Coordinated the sharing of data to Parish Managers and GIS users from the Planning permits and the Assessor's parcels.
- Developed the procedures for placing, naming, and maintaining street centerlines with Engineering and the TPCD.
- Edited the point address database to correct 26,000 addresses.

The overall picture:

- Fire Departments-City of Houma and Volunteer Departments:
They now have stand-alone computers at all manned locations for immediate access to information on properties in their coverage area. A parish-wide pre-plan program for all fire departments to use has been developed. By doing so, each district no longer has to purchase this program, resulting in tens of thousands of dollars being saved. This will greatly assist all fire departments in testing these hydrants twice a year for insurance ratings and maintaining the records of over 5,400 of them. By global positioning all hydrants, we will be able to give fire fighters the exact location of the nearest hydrants to a specific location. We will need to maintain our VPN and continue to develop and modernize this system to maximize its efficiencies.
- Consolidated Waterworks District No. 1:
Thousands of dollars have been saved by purchasing a G.P.S. (Global Positioning System) and accurately identifying the location of thousands of fire hydrants in Terrebonne Parish. Networking is making this information available to them. By year's end, the above mentioned fire hydrant program will electronically notify the Waterworks District of the amount (gallons) of water being used when testing these hydrants. This program will also measure the amount (gallons) of water being used during training and actual fire fighting. This alone will greatly assist the Waterworks District in monitoring their usage and loss. This program also gives them an excellent tool to use in tying in their existing waterlines.
- Terrebonne Parish Consolidated Government:
The Parish Government will have immediate access to all their properties parishwide. At the click of a mouse, they will have access to any property they own along with pictures, aerals, property description, acquisitions, etc. Maps of Terrebonne's nearly 48,000 parcels of property will soon be available on the Parish's web site. Dallas, Texas-based Applied Technological Services has converted hundreds of paper maps containing property and ownership information into a digital format for the parish Assessor's Office. Our consultant is in the final stages of digitizing and addressing all structures on our Aerial Photos.

300 – 306 UTILITIES DEPARTMENT

306 – 808 G.I.S. MAPPING SYSTEM

2003-2004 ACCOMPLISHMENTS (Continued)

The project was completed in about seven months at a cost of about \$60,000, on schedule and within budget. The use of the outside contractor saved time and money. Each parcel of property will be digitally tagged with its own unique PIN number to easily search for property.

- Terrebonne Parish School System:
Same access to their properties as the Parish Government.
- Utilities Department:
This department has immediate access to the entire mapping system to accurately position their utility poles, transformers, lines, etc. Also can be used in determining and acquiring properties and right of ways for installation of new lines, etc. This includes all aerial photography. This is the Parish Department that will maintain the G.I.S. system.
- Drainage Department:
This department has immediate access to the entire mapping system to accurately position the levees, draining right-of-ways, culverts, aerial photos, etc. Also can be used in determining and acquiring properties for drainage, levees, etc. This includes all aerial photography.
- City of Houma Police Department and Terrebonne Parish Sheriff's Office:
Renovations at both departments have delayed the installation of new computers. By year-end, hopefully these departments will be up and running with a complete tie-in to our unique VPN.
- 911 Emergency:
This agency has a complete copy of all the information in our G.I.S. It is updated daily for emergency response use only. By year's end, we should have our network up and running. With the assistance of Time Warner and Charter Communications, we will have a wireless internet connection between all manned fire stations throughout the parish. For those governmental agencies that are not yet tied-in to our existing network, they will be able to request a tie-in to use our Internet Communications.
- Other:
The G.I.S. Technology Fund will continue to support the ongoing implementation of our parish wide mapping system so that all governmental departments will have a precise and up to date system.

2005 GOALS AND OBJECTIVES

- Set up GIS Department with furniture, hardware, software, and personnel.
- Set GIS Department GIS and GPS procedures and accountability processes.
- Establish and maintain metadata standards for all GIS work.
- Set responsibilities for existing feature maintenance.
- Implement parcel work plan with department responsibilities.
- Review and schedule GIS training.
- Tune the Spatial Database Engine to fit our requirements.
- Install the Internet Management System and get it functional.
- Create an Intranet site to allow Parish decision-makers access to selected GIS information.
- Coordinate the updating of the point address database.

300 – 306 UTILITIES DEPARTMENT
306 – 808 G.I.S. MAPPING SYSTEM

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue the implementation of a Geographical Information System, (GIS) mapping system to help all units of local government and the general public.			
Number of agencies using G.I.S. system	2	3	4
Number of parish departments using G.I.S. system	12	12	12
% of data completed on system	60%	70%	80%
Number of employees trained to use system	20	25	25

BUDGET SUMMARY	2003	2004	2004	2005	2005
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	21,598	22,000	22,328	75,683	75,683
Supplies and Materials	0	20,000	4,000	34,100	34,100
Other Services and Charges	1,820	32,200	20,881	79,720	79,720
Repair and Maintenance	0	0	0	2,000	2,000
Depreciation	0	0	0	0	6,750
TOTAL EXPENSES	<u>23,418</u>	<u>74,200</u>	<u>47,209</u>	<u>191,503</u>	<u>198,253</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					158.09%

BUDGET HIGHLIGHTS

- Capital:
 - Motor Vehicle, \$15,000, not approved
 - Office Equipment, \$10,000, approved
 - Furniture, \$7,500, approved
 - Computer Equipment, \$35,000, approved
 - Instruments, \$15,000, approved

PERSONNEL SUMMARY

JOB CLASSIFICATION TITLE	GRADE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
		NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
GIS MANAGER	N/A	1	34,445	0	0	1	34,445	1	34,445
TOTAL FULL TIME		<u>1</u>	<u>34,445</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>34,445</u>	<u>1</u>	<u>34,445</u>

310 & 311 POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Utilities Department is responsible in providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customer's property through an infrastructure consisting of approximately 247 miles of collection system, 153 lift stations and 12 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

2003-2004 ACCOMPLISHMENTS

- Completed Clinton Street Community Sewers in conjunction with CDBG program.
- Acquired an additional vacuum truck to facilitate more cleaning of collection system and pump stations.
- Increase frequency of smoke test and repairs of minor systems by internal crew.
- Acquired professional services for the rehabilitation of:
 - Duet Pump Station--\$225,000
 - Airbase Pumps and Controls--\$250,000
 - East Houma 30" Trunk Gravity--\$1,100,000
 - Canal Street Pump Station--\$250,000
 - Sewer Rate Study--\$13,500
- Completed major repairs to:
 - 18 Inch Sewer Force Main at Moffet Road--\$43,200
 - Williams Street (Bayou Dularge Route) Manhole Replacement--\$21,900
 - East Houma Trunk Gravity Manhole Replacement--\$36,650
 - Valhi II Manhole Replacement--\$45,600
 - Bourg Heights Pump Station Renovation--\$20,000
 - Frank Street Gravity and Force Main Repair--\$30,700

2005 GOALS AND OBJECTIVES

- To reduce system infiltration/inflow so as to minimize associated pumping treatment costs and potential occurrences of overflow (SSO).
- To elevate and implement cost effective measures of system expansions to new and existing unserved areas while maximizing utilization of available infrastructure and treatment capacity.
- To evaluate and implement cost reduction and revenue enhancement measures sufficient to establish and maintain sound financial status.
- Rehabilitate major lift stations, manholes and deteriorated section of the collection system.
- In conjunction with the CDBG Program, construct sewage facilities along Hebert Street (Coteau Route) and Jarvis Community (Bayou Black Route).

310 & 311 POLLUTION CONTROL

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To continue to provide collection and treatment of wastewater for the citizens of Terrebonne Parish within the confines of the public sewerage system.			
Number of wastewater utility customers	25,341	25,635	26,000
Number of wastewater service locations	27,591	28,000	28,500
Number of collection systems extended *	10	8	5
Number of sewers constructed in conjunction w/CDBG (Systems)	1	0	2
To maintain an efficient and cost effective system.			
Number of sewer fee bills	25,341	25,635	26,000
Amount of sewer fees collected	\$4,367,710	\$4,300,000	\$5,939,600
Monthly user charge per customer/structure **	\$1.25	\$1.25	\$1.83
Monthly user charge per hotels and motels ***	\$1.25	\$1.25	\$1.83

* Includes private developments dedicated to TPCG

** \$6.00 plus the amount per 1,000 gallons of water consumed

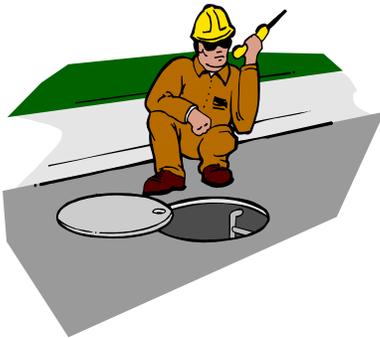
*** \$2.30 per room plus the amount per 1,000 gallons of water consumed

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	21,752	0	0	0	0
Charges for Services	4,087	0	10,000	5,000	5,000
Miscellaneous Revenue	503,799	2,462,250	50,285	78,000	78,000
Utility Revenue	4,520,038	4,373,800	4,403,494	6,059,600	6,059,600
Other Revenue	2,018	0	875	0	0
TOTAL REVENUES	5,051,694	6,836,050	4,464,654	6,142,600	6,142,600
EXPENSES:					
General -Other	3	0	0	0	0
Sewerage Collection	3,020,910	2,971,038	2,945,891	3,297,900	3,297,900
Treatment Plant	2,619,094	2,772,547	2,682,659	2,795,680	2,795,680
EPA Grant Administration	210,061	348,757	285,259	342,235	342,235
Sewerage Capital Add'n	188,197	195,000	195,000	206,590	195,590
TOTAL EXPENSES	6,038,265	6,287,342	6,108,809	6,642,405	6,631,405
INCREASE (DECREASE) TO NET ASSETS	(986,571)	548,708	(1,644,155)	(499,805)	(488,805)
NET ASSETS, JANUARY 1	62,726,078	61,739,507	61,739,507	60,095,352	60,095,352
NET ASSETS, DECEMBER 31	61,739,507	62,288,215	60,095,352	59,595,547	59,606,547

310 & 311 POLLUTION CONTROL

BUDGET HIGHLIGHTS

- In September 2004, the firm of GSE Associates, Inc. completed a sewer rate study to determine the ability of the sewer user fees in meeting the financial obligations of the Sewerage Department, without supplementation from General Fund. The study has been reviewed by Parish Administration with recommendations submitted under Proposal #1. A formal presentation by GSE and Administration will be made to the Council during the budget hearings for consideration.
- Pollution Control Division submitted two proposals for Council to consider. Proposal #1 was with a rate increase to maintain the sewer system with more efficiency. The aging sewer system is requiring a more aggressive maintenance program. Proposal #2 was to decrease the workforce and to maintain the sewer system at the same level. The Council approved Proposal #1 for the 2005 Budget.
- Revenue Estimates:
 - Proposal #1, \$5,939,600 (with proposed rate increase), approved.
 - Proposal #2, \$4,350,000, not approved.



310 & 311 POLLUTION CONTROL
310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Collection Division is responsible for operation, maintenance and repair of all wastewater collection and transport facilities, including 153 pumping stations, 7 holding basins, approximately 247 miles of collector lines, 119 miles of force main transport lines and 5,450 manholes.

2003-2004 ACCOMPLISHMENTS

- Completed Clinton Street Phases II & III sewers in conjunction with CDBG program.
- Smoke tested and videoed 12 pump service areas and eliminated approximately 75 sources of infiltration and infrastructure defects.
- Responded to approximately 1,950 work order requests in 2003.
- Acquired new vacuum truck, which allowed a quicker response to line stoppages and system cleaning requirements.
- Acquired a lateral camera for the purpose of viewing service line defects, resulting with the ability to focus on the specific repair and its location.
- Completed improvements to seven (7) lift stations and renovation of one (1) lift station.

2005 GOALS AND OBJECTIVES

- To do minor renovations of approximately five (5) pumping stations per year, by internal forces.
- To make major renovations of six (6) pumping stations.
- Identify and determine reoccurring causes of gravity line blockages, and to develop and implement program to eliminate the source of these blockages.
- To implement an aggressive approach to infiltration/inflow elimination/reduction.
- To identify location of major odor emissions within the system and address as required.

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To operate and maintain the wastewater collections system in the most efficient manner.			
Number of miles of sewer collection lines	245	247	250
Number of pumping stations	153	154	156
Number of holding basins maintained	7	7	7
Number of force main transport lines (miles)	118.0	119.0	120.0
Number of manholes maintained	5,240	5,300	5,400
Number of manhole inspections	100	150	150
Number of manhole rehabilitations	34	20	60
Number of point repairs	10	15	15
Work orders processed per month	164	159	160

**310 & 311 POLLUTION CONTROL
310 – 431 SEWERAGE COLLECTION**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	611,646	763,545	669,557	815,100	815,100
Supplies and Materials	78,211	94,300	95,000	101,850	101,850
Other Services and Charges	1,166,960	1,017,043	1,019,877	1,181,115	1,181,115
Repair and Maintenance	308,491	306,150	309,700	326,800	326,800
Depreciation	831,757	790,000	851,757	873,035	873,035
Allocated Expenditures	<u>23,845</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>3,020,910</u>	<u>2,971,038</u>	<u>2,945,891</u>	<u>3,297,900</u>	<u>3,297,900</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ALLOCATIONS					11.18%

BUDGET HIGHLIGHTS

- Major Expenditures: - approved.
 - Utility cost, \$490,000
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$133,640 for Proposal #1 and \$97,000 for Proposal #2.
- Capital Outlay, total \$1,504,000: - approved.
 - In-house Pump Station Upgrades, \$150,000
 - Daspit St. Sewerline Repairs, \$20,000
 - Idlewild Pump Station Renovation, \$275,000
 - Major Pump Station Renovations, \$400,000
 - Manhole Rehabilitation, \$135,000
 - Infiltration/Inflow Elimination, \$250,000
 - Pile Bent Replacement, \$250,000
 - SCADA-Software License, \$24,000
- Personnel: Proposal #1, approved
 - Eliminate one (1) Electrician IV
 - Add Laborer III
 - Add two Laborer II's
- Personnel: Proposal #2, not approved
 - Eliminate one (1) Electrician IV

**310 & 311 POLLUTION CONTROL
310 – 431 SEWERAGE COLLECTION**

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SEWERAGE SUPT.-COLLECT.	14	1	42,001	1	42,022	1	42,022	1	42,022
FIELD SUPV.-PUMP STATION	59	2	57,526	2	58,115	2	58,115	2	58,115
ELECTRICIAN IV	59	2	49,091	1	23,400	1	23,400	1	23,400
SR. PUMP STN. OPERATOR	59	3	75,587	3	77,189	3	77,189	3	77,189
EQUIPMENT OPERATOR IV	59	1	24,211	1	24,232	1	24,232	1	24,232
CREW LEADER-POLL. CTRL.	58	1	24,856	1	25,376	1	25,376	1	25,376
EQUIPMENT OPERATOR III	58	2	45,716	2	44,616	2	44,616	2	44,616
LINE MAINT. OPERATOR	57	1	18,096	1	18,096	1	18,096	1	18,096
PUMP STATION OPERATOR	56	2	42,682	2	43,056	2	43,056	2	43,056
LABORER III	56	0	0	0	0	1	18,250	1	18,250
LABORER II-GENERAL	55	3	47,674	2	32,282	5	82,202	5	82,202
TOTAL FULL TIME		18	427,440	16	388,384	20	456,554	20	456,554

310 & 311 POLLUTION CONTROL

310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant is responsible for operation, maintenance and repair of all wastewater treatment facilities including 2 major and 10 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

2003-2004 ACCOMPLISHMENTS

- South Treatment Plant (STP) pump station transfer switch installed, resulting in generator ready.
- North Treatment Plant (NTP) transfer switch installed for faster and safer start-up of generator.
- Repaired levees at STP, damaged by Hurricane Lili.
- Removal of trees on levees of STP for continuous of monitoring integrity of levees.
- Relocated force main and added aerator in the Fairlane Pond to improve treatment.
- Began procurement process for new Barscreen at the STP.

2005 GOALS AND OBJECTIVES

- To remove all obsolete filter modules in 50% of Bio-Filter.
- To continue education of wastewater operators for certification and LDEQ permit requirements.
- To provide tabulation of analytical data derived from tests for each plant and establish correlation between measured parameters and other environmental factors.
- To install security fence at the South Treatment Plant and chemical monitors for the North and South Treatment Plants.
- Dredge the Equalization Basin for removal of excess sludge.
- Address excessive grease deposit at discharge point from septage haulers at South Treatment Plant.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To operate and maintain all wastewater treatment plants in Terrebonne Parish to comply with discharge permit monitoring and reporting requirements.			
Number of major wastewater treatment facilities	2	2	2
Number of minor wastewater treatment facilities	10	10	10
Number of gallons per day (millions)	11.10	10.11	10.50
% of wastewater complying with state permit effluent limitations	99.86%	99.92%	100.00%
Number of samples collected	4,873	5,960	5,960

Note: Excursion Causes:

Torrential rainstorms and insufficient treatment at Fairlane Pond.



**310 & 311 POLLUTION CONTROL
310 – 432 TREATMENT PLANT**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	750,158	803,395	712,090	757,244	757,244
Supplies & Materials	165,067	207,750	203,750	209,550	209,550
Other Services and Charges	606,959	628,452	642,869	676,150	676,150
Repair & Maintenance	169,973	197,950	188,950	200,800	200,800
Depreciation	926,937	935,000	935,000	951,936	951,936
TOTAL EXPENSES	2,619,094	2,772,547	2,682,659	2,795,680	2,795,680
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.34%

BUDGET HIGHLIGHTS

- Major Expenditures: - approved
 - Chemical purchases, \$115,000
 - Treatment Plant utility cost, \$470,000
 - Various plant repairs, \$120,000
- Capital Outlay: - approved.
 - Air Condition Unit for Lab
- Personnel: Proposal #1, approved
 - Eliminate one (1) Treatment Plant Operator IV
 - Eliminate one (1) Electrician I
 - Eliminate one (1) Mechanic I
 - Add Treatment Plant Operator I
 - Change Treatment Plant Operator I Positions from Grade 54 to 56 (increase of \$6,670)
- Personnel: Proposal #2, not approved
 - Eliminate one (1) Treatment Plant Operator IV
 - Eliminate one (1) Mechanic I
 - Eliminate one (1) Electrician

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
SEWERAGE SUPT.-TREATMENT	14	1	43,591	1	44,491	1	44,491	1	44,491
ASST. SEWERAGE SUPT.	11	1	36,733	1	38,251	1	38,251	1	38,251
ENGINEERING TECH I	60	1	25,603	1	25,542	1	25,542	1	25,542
SR. EQUIPMENT MECHANIC	59	1	27,789	1	27,810	1	27,810	1	27,810
TREATMENT PLANT OPER. IV	59	6	159,016	6	160,763	5	132,475	5	132,475
LAB TECHNICIAN	56	2	37,440	2	36,899	2	39,603	2	39,603
MECHANIC I	54	2	30,410	0	0	1	15,413	1	15,413
TREATMENT PLANT OPER. I	54	4	63,128	4	61,069	5	87,361	5	87,361
ELECTRICIAN I	53	1	15,180	0	0	0	0	0	0
TOTAL FULL TIME		19	438,890	16	394,825	17	410,946	17	410,946

310 & 311 POLLUTION CONTROL
310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grant Administration is responsible for all administrative functions of the Pollution Control Division and management of telemetry, G.I.S. and mapping system.

2003-2004 ACCOMPLISHMENTS

- Obtained professional services to prepare a sewer user fee report outlining financial needs for a 5-year period.
- Provided technical specifications for a Barscreen at the South Treatment Plant, renovations of the 30-inch East Houma Trunk Gravity line, Gum Street Sewer Pump Station Pump Replacement and smoke testing of the gravity system.
- Developed a more detailed work order system to define analytical analysis of improvements.
- Transferred approximately 90% of the record drawing into a G.I.S. system.

2005 GOALS AND OBJECTIVES

- To upgrade standard for materials submission of plans/specifications.
- To complete record drawing files through further implementation of G.I.S. System, including sewer location map for field crews, private plumbing contractors and intra-governmental usage.
- To improve technical capabilities of Division for implementation of Division projects and the review process from design consultants.
- To develop technical specifications for in-house projects and equipment procurement.
- To upgrade SCADA monitoring hardware/software to meet current operating requirements.
- Data correlation for each service area between pump station run time and rainfall amount.
- To provide collection division testing and repair requirements through the utilization of an improved work order process to identify in-house tasks with measurable parameters.
- To develop computerized filing system.
- To improve on monitoring LPDES reporting and communication systems.
- To improve on customer billing process with Consolidated Waterworks District No. 1.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide professional and efficient service for administrative functions of the Pollution Control Division and management of telemetry, GIS and mapping system.			
Number of sewer improvement projects	8	6	12
% of sewer improvement projects completed	35%	10%	50%
% of G.I.S. data completed	50%	90%	100%

310 & 311 POLLUTION CONTROL
310 – 433 POLLUTION CONTROL ADMINISTRATION

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	199,582	313,914	255,226	314,435	314,435
Supplies and Materials	2,462	2,650	3,900	4,800	4,800
Other Services and Charges	7,505	31,243	25,283	21,650	21,650
Repair and Maintenance	512	950	850	1,350	1,350
TOTAL EXPENSES	210,061	348,757	285,259	342,235	342,235
% CHANGE OVER PRIOR YEAR					-1.87%

BUDGET HIGHLIGHTS

- Personnel: Proposal #1, approved
 - Eliminate one (1) Environmental Analyst
 - Add Engineering Technician I
- Personnel: Proposal #2, not approved
 - Eliminate one (1) Environmental Analyst

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
POLLUTION CONTROL ADMIN.	15	1	49,026	1	49,026	1	49,026	1	49,026
OFFICE MANAGER	12	1	34,507	1	35,214	1	35,214	1	35,214
ENVIRONMENTAL ANALYST	11	1	33,911	0	0	0	0	0	0
ENG. TECH.-COMP. SYS. MAINT.	61	1	38,730	1	38,750	1	38,750	1	38,750
ENGINEERING ANALYST	61	1	29,120	1	29,120	1	29,120	1	29,120
ENGINEERING TECHNICIAN I	60	0	0	0	0	1	25,876	1	25,876
CLERK IV	57	1	20,825	1	23,275	1	23,275	1	23,275
CLERK III	56	1	18,907	1	19,490	1	19,490	1	19,490
TOTAL FULL TIME		7	225,026	6	194,875	7	220,751	7	220,751

**310 & 311 POLLUTION CONTROL
311 – 434 SEWERAGE CAPITAL ADDITIONS**

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Supplies and Materials	1,002	0	0	0	0
Other Services and Charges	602	0	0	0	0
Depreciation	<u>186,590</u>	<u>195,000</u>	<u>195,000</u>	<u>206,590</u>	<u>195,590</u>
TOTAL EXPENSES	<u>188,194</u>	<u>195,000</u>	<u>195,000</u>	<u>206,590</u>	<u>195,590</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital:
 - Jeep Cherokee (Replace Unit 693), \$18,000, not approved
 - 2 (two)-1/2 Ton Pickup (Replace Unit 669), \$31,000, one approved and one not approved
 - ¾ Ton Cab & Chassis with Utility Bed, \$21,500, not approved
 - 1 Ton High Cube Truck, \$31,750, approved
 - North Treatment Plant Projects: - approved.
 - North Treatment Plant Bio-Filter (1/2 Unit), \$60,000
 - North Treatment Plant Dredge Equalization Basin, \$50,000
 - North Treatment Plant Chlorine & Sulfur Dioxide Alarm System, \$9,000
 - South Treatment Plant Projects: - approved.
 - South Treatment Plant Chlorine & Sulfur Dioxide Alarm System & Fence, \$16,000

385 CIVIC CENTER

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma-Terrebonne Civic Center is to provide cultural enrichment, diverse entertainment and a public forum while maintaining a safe and clean facility. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive marketing, quality control, and customer service. The Houma-Terrebonne Civic Center, an enterprise fund operation, is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a maximum seating capacity of 5,000 and a connecting 11,000 square foot meeting room wing. It is uniquely designed to host events ranging from conventions, tradeshow, performing arts, concerts, consumer shows, family shows, banquets, outdoor shows, and community events. Division management functions include Administration/Booking/Contract Services, Marketing, Event Services, Business Office/Box Office, Operations/Maintenance, and Catering/Concessions Services.

2003-2004 ACCOMPLISHMENTS

- Reduced operations budget.
- Implemented a Houma Civic Center E-Club that offers special ticket discounts and other benefits to the youth of the community.
- Successfully hosted the Bayou Bucks third season resulting in an undefeated home game schedule.
- Participated in the Bayou Bucks Cox Sports South televised game package, creating exposure for the facility in 17 markets with over 555,000 cable subscribers outside of Terrebonne Parish.
- Booked the Water and Sewage and the Louisiana Professional Surveyors conferences.
- Successfully operated the third year as an in-house food service division creating additional revenue and upgrading the public image of the facility.
- Hosted/booked the following in 2003 and 2004: Grease, I Love you, You're Perfect, Now Change, Oliver, Gospel Concert, A Christmas Carol, Hot August Night Concert, 5th Annual Kid's Day, David Copperfield, Chamber of Commerce Annual Banquet, NAACP Annual Banquet, Ringling Brothers Barnum & Bailey Circus and our facility's largest wedding reception.
- Booked first-time event of LSU Lady Tigers Basketball game.
- Hosted the 2003 and 2004 annual Terrebonne Parish Basketball Jamboree.
- Hosted/booked the 2003 and 2004 Boat, Sport and RV Show, Academic Excellence Teacher Awards, Gumbo Grand Prix and Fear No Evil Bull Riding.
- Produced quarterly newsletters in 2003 and 2004.
- Upgraded the facility's catering and concession menu adding more name brand products.
- Hosted Terrebonne Parish Consolidated Government's Summer Camp recognition day.
- Hosted Terrebonne Parish Consolidated Government's Health Fair.

2005 GOALS AND OBJECTIVES

- Continue to position the Civic Center as an economic catalyst, both directly and indirectly; by generating sales taxes, part-time jobs, and event related dollars spent in the community on goods and services required by event operations.
- Continue to streamline the increase in volume of financial information, documentation, and accounting duties required by the Business Office to support the food and beverage division.
- Continue to promote Parish hotel/motel properties to increase hotel/motel tax.
- Continue to promote local attractions and restaurants to event planners and attendees.
- Develop facility's permanent advertising revenue signage program.
- Continue to assist the Parish Economic Development Department to determine the feasibility of attracting a hotel property near the Civic Center site.
- Continue to assist the Bayou Bucks in marketing and promotional efforts.
- Continue to generate food and beverage revenue and promote the facility's positive public food service image.
- Continue to maintain an image of a performing arts center in a non-theater designed facility.
- Attend national and state conferences to keep facility visible to contacts within the industry.

385 CIVIC CENTER

2005 GOALS AND OBJECTIVES (continued)

- Continue to inform the local and regional community about Civic Center events through newsletters, press releases, event schedules, advertising, marketing, promotions, website, and outdoor marquee.
- Continue the relationship with the Houma-Terrebonne Civic Center Development Corporation, the organization specifically designed to promote risk-type events.
- Continue to reduce the facility's annual subsidy without sacrificing services, events, or quality of life to the community.
- Increase usage of outside for events and RV hook ups.
- Obtain feedback from customers, citizens of parish and etc.
- Utilize local vendors and employee services.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To encourage and promote the growth and enhancement of the community and also to continue to make a financial impact upon the entire community.			
Total operating revenues	\$818,032	\$778,685	\$766,050
Sales tax collected from performances	\$70,000	\$70,000	\$70,000
General fund subsidy	\$717,000	\$725,045	\$860,000
Part-time jobs created	\$145,000	\$145,000	\$145,000
Food and beverage sales	\$378,626	\$272,400	\$360,000
Beer and Liquor	\$15,953	\$110,000	\$0
Event attendance	200,000	180,000	180,000
Event days	200	190	190



385 CIVIC CENTER

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	111,176	100,000	100,000	100,000	100,000
Intergovernmental	(1,558)	0	0	0	0
Charges for Services	700,253	659,000	674,061	662,550	662,550
Miscellaneous Revenue	8,158	7,500	4,624	3,500	3,500
Transfers In	717,000	717,000	725,045	860,000	860,000
TOTAL REVENUES	1,535,029	1,483,500	1,503,730	1,626,050	1,626,050
EXPENSES:					
Personal Services	765,244	853,498	773,915	775,200	775,200
Supplies & Materials	292,293	250,400	250,363	249,240	249,240
Other Services & Charges	554,934	536,038	548,962	541,792	541,792
Repair & Maintenance	42,059	49,800	63,364	56,950	56,950
Depreciation	576,793	557,122	557,122	550,000	550,000
TOTAL EXPENSES:	2,231,323	2,246,858	2,193,726	2,173,182	2,173,182
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-3.94%
INCREASE (DECREASE) TO RETAINED EARNINGS					
	(696,294)	(763,358)	(689,996)	(547,132)	(547,132)
RETAINED EARNINGS, JANUARY 1	18,158,540	17,462,246	17,462,246	16,772,250	16,772,250
RETAINED EARNINGS, DECEMBER 31	17,462,246	16,698,888	16,772,250	16,225,118	16,225,118

BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2005 projected - \$100,000, approved.
- Self generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are projected for 2005, \$660,350, an increase of \$1,350 or .29%, approved.
- General Fund supplements: 2005 is projected to be \$860,000, an increase of \$143,000 or 20%. Civic Center Fund has expended its reserves in the retained earnings for the 2004 Budget and now requires a recurring General Fund subsidy in 2005 and forward by approximately \$860,000, approved.
- Personnel: - approved.
 - Eliminate Food & Beverage Assistant
 - Eliminate one (1) Custodian
- No Operating Capital.

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
CONVENTION CTR. DIRECTOR	28	1	75,167	1	69,278	1	69,277	1	69,277
SALES & MARKETING MGR.	26	1	41,277	1	41,277	1	41,298	1	41,298
BUSINESS MANAGER	25	1	42,398	1	42,398	1	42,419	1	42,419
FOOD & BEVERAGE CHEF	25	1	34,800	1	36,800	1	36,821	1	36,821
EVENT SERVICES MANAGER	25	1	38,557	1	38,557	1	38,578	1	38,578
CUSTODIAL-CONV. FOREMAN	10	1	27,100	1	27,184	1	27,100	1	27,100
ELECTRICIAN-ENG. FOREMAN	10	1	27,101	1	27,101	1	27,101	1	27,101
FOOD & BEVERAGE ASSISTANT	10	1	33,987	0	0	0	0	0	0
ACCOUNTANT I	10	1	29,501	1	30,100	1	30,100	1	30,100
OPERATIONS SUPERVISOR	10	1	39,319	1	39,319	1	39,340	1	39,340
EVENT COORDINATOR	10	1	31,500	1	31,500	1	31,500	1	31,500
MARKETING COORDINATOR	10	1	28,500	1	28,500	1	28,500	1	28,500
BOX OFFICE SUPERVISOR	10	1	31,333	1	31,333	1	31,354	1	31,354
EXECUTIVE SECRETARY	58	1	24,045	1	24,045	1	24,066	1	24,066
CLERK I	53	1	16,578	1	16,578	1	16,598	1	16,598
CUSTODIAN	52	4	67,416	3	50,814	3	50,835	3	50,835
TOTAL FULL TIME		19	588,579	17	534,784	17	534,887	17	534,887
TICKET SELLER	55	1	12,380	1	12,380	1	12,380	1	12,380
TOTAL PART TIME		1	12,380	1	12,380	1	12,380	1	12,380
TOTAL		20	600,959	18	547,164	18	547,267	18	547,267

INTERNAL SERVICE FUNDS

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Systems Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

354 & 357 RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

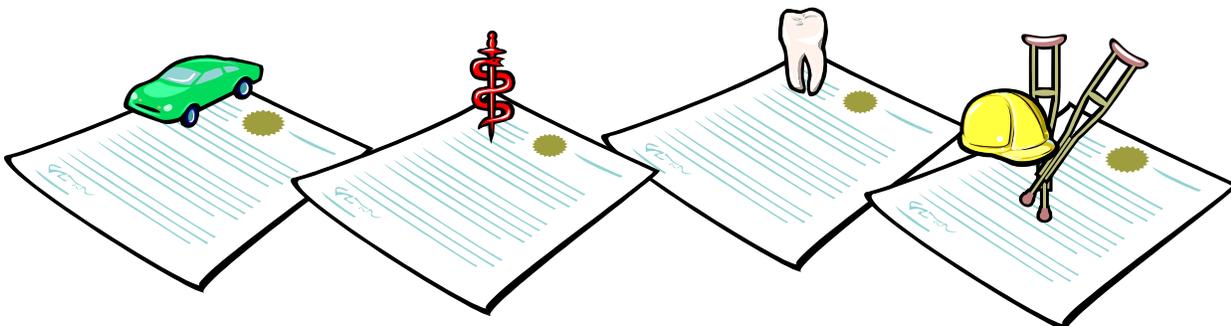
Terrebonne Parish retains self-insurance for general liability, auto liability, worker's compensation, employee group health benefits and property insurance at the highest practical level. This department is responsible for an organized and aggressive loss control program, safety management, and accident/injury prevention program. The present Benefit Package includes; Medical, Dental, Prescription Card, Short Term Disability, Long Term Disability and Life Insurance. The Parish also has voluntary coverage for Vision, Accidental Death and Term Life. The Parish presently has a cafeteria plan (Section 125). The Risk Management Department works to reduce liabilities and protect parish assets and employees through the maintenance of healthy and safe working conditions, safety and prevention training for the reduction of workers compensation and auto/general liability claims, effective processing and investigation of medical and suit claims, and compliance with OSHA regulations.

2003-2004 ACCOMPLISHMENTS

- Re-implemented bi-annual employee driver's license reviews, thus monitoring the status of any infractions in status of employees' ability to drive Parish vehicles.
- Established Quarterly Casualty Departmental meetings wherein accountability and prevention tactics are key to reduction of further claims.
- Risk Management has continued an aggressive approach at handling Casualty claims and has developed a firm reputation in the legal/claim arena, thus a 5 year overall reduction in claims.
- A significant reduction in Lost-time Worker's Compensation Claims and Automobile Liability Claims has resulted as diligence of in-house safety training and in-house casualty management continues.
- Close review and monitoring of vendor/contractor/tenant insurance requirements has significantly shifted liability exposures away from the Parish.
- Established an annual Employee Health Fair, thus allowing free diagnostic testing, promotion of wellness and prevention in employee lifestyles.

2005 GOALS AND OBJECTIVES

- To continue to reduce the amount of Lost-time Worker's Compensation Claims by continuing an aggressive approach to placement of light-duty status employees back into the workplace who have returned after an on the job injury.
- To further monitor Property, Casualty, and Employee Benefit Markets for pricing and quality of service in the local as well as surrounding areas.
- To continue to monitor the Nationwide Medical/Dental trends, which increase costs to TPCG, thereby warranting necessary adjustments to the Parish's Employee Benefit Plan.
- To continue to update Safety Programs as regulations change while providing quality training and certification programs to all required departments.
- To continue to stress the importance in accountability regarding Safety compliance for all TPCG employee positions.



354 & 357 RISK MANAGEMENT

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue to provide reduced liabilities and protect parish assets and employees through the maintenance of healthy and safe working conditions, effective processing and investigation of medical and suit claims, and compliance with OSHA regulations.			
Number of workers compensation medical claims	163	69	69
Dollar amount of workers compensation medical payments	\$96,332	\$53,000	\$53,000
Number of general liability claims processed	107	48	48
Number of auto liability claims processed	71	55	55
Number of claim files closed	281	114	114
Number of employees with group insurance:			
Number of current employees with family	782	736	736
Number of current employees with single	444	435	435
Number of retired employees with family	115	119	119
Number of retired employees with single	79	83	83
Total dollar amount of prescription claims paid (Millions)	\$1.89	\$1.82	\$1.82
Number of short-term disability claims	54	63	63
Number of long-term disability claims	40	38	38
Total dollar amount of medical claims paid (Millions)	\$6.69	\$5.70	\$5.70
Total dollar amount of dental claims paid	\$556,423	\$475,012	\$475,012
Total dollar amount of life insurance claims paid	\$371,225	\$256,500	\$256,500
Number of life insurance claims paid	15	9	9
To provide safety and prevention training for the reduction of workers compensation and auto/general liability claims.			
Number of Safety Inspections	47	63	63
Number of new Safety Programs implemented	10	4	4
Number of Safety Training Classes	12	9	9
Number of Defensive Driving Classes	4	8	8
Number of Employees Trained	318	142	142

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	4,980,257	4,574,498	4,949,581	5,606,874	5,606,874
Miscellaneous Revenue	84,552	30,000	29,252	13,000	13,000
Other Revenue	48,220	0	202,304	0	0
TOTAL REVENUES	5,113,029	4,604,498	5,181,137	5,619,874	5,619,874
EXPENSES:					
Personal Services	396,925	442,908	411,252	402,457	402,457
Supplies & Materials	21,701	23,350	22,350	24,650	24,650
Other Services & Charges	6,602,231	5,663,752	5,543,051	5,683,323	5,683,323
Repair & Maintenance	751	2,700	2,700	3,275	3,275
Depreciation	11,151	11,214	11,214	10,395	10,395
Allocated Expenditures	27,435	(38,300)	27,380	26,180	26,180
TOTAL EXPENSES	7,060,194	6,105,624	6,017,947	6,150,280	6,150,280
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ALLOCATIONS					-0.31%
INCREASE (DECREASE) TO NET ASSETS	(1,947,165)	(1,501,126)	(836,810)	(530,406)	(530,406)
NET ASSETS, JANUARY 1	3,448,291	1,501,126	1,501,126	664,316	664,316
NET ASSETS, DECEMBER 31	1,501,126	0	664,316	133,910	133,910

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - approved.
 - Workmen's Compensation, \$1,430,000
 - General Liability, \$580,000
 - Vehicle Liability, \$1,031,000
 - Physical Plant, \$1,150,000
 - Gas/Electric Liability, \$195,000
 - Boiler Insurance, \$159,000
- Major Expenditures: - approved.
 - Premiums for excess of our self-insurance retention:
 - Workmen's Compensation, \$210,000
 - Vehicle Liability, \$400,000
 - General Liability, \$180,000

354 & 357 RISK MANAGEMENT

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$159,000
 - Physical Plant, \$1,150,000
 - Gas /Electric Liability, \$140,000
 - Claims for all coverage, \$2,900,000
 - Actuarial Audit, \$18,000 as required for annual financial reporting
- Personnel: - approved.
 - Eliminated one (1) Clerk III, Receptionist
 - Eliminated one (1) part time Clerk III (Intern)
- No Operating Capital.

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

General Liability – For the period January 1, 2004 through December 31, 2004, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$6,000,000. The Parish pays general liability claims in excess of \$6,000,000.

Public Officials and Employee's Liability – For the period January 1, 2004 through December 31, 2004, the public officials and employee's liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000. Any claims in excess of \$6,000,000 are paid by the Parish.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

General Liability for Electric and Gas Systems – The Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems and the first \$500,000 related to pollution liability. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$10,000,000, with any claims over \$10,000,000 to be paid by the Parish.

Automobile Liability - For the period January 1, 2004 through December 31, 2004, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$6,000,000. Auto claims in excess of \$6,000,000 are paid by the Parish.

Workers' Compensation - The Parish is self-insured for the first \$350,000 of each claim relating to workers' compensation insurance. For liability in excess of \$350,000, the Parish is covered under an insurance contract for claims up to \$25,000,000. Under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Employment Practice Liability - For the period January 1, 2004 through December 31, 2004, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$6,000,000, with any claims in excess of the \$6,000,000 to be paid by the Parish.

Property Insurance - The Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses, which will be two percent (2%) of the value at the time of loss of each separate building. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$100,000,000. Any claims in excess of \$100,000,000 are to be paid by the Parish.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	10,551,553	11,400,000	11,430,700	11,360,000	11,360,000
Miscellaneous Revenue	21,607	10,000	9,733	10,000	10,000
Other Revenue	428,772	50,000	458,993	50,000	50,000
Operating Transfer In	1,000,000	0	0	0	0
TOTAL REVENUES	12,001,932	11,460,000	11,899,426	11,420,000	11,420,000
EXPENSES:					
Personal Services	9,609,947	9,826,700	9,820,797	10,315,000	10,315,000
Other Services & Charges	1,160,837	1,418,600	1,369,683	1,380,600	1,380,600
Allocated Expenditures	227,964	214,700	212,100	212,100	212,100
TOTAL EXPENSES	10,998,748	11,460,000	11,402,580	11,907,700	11,907,700
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					4.00%
INCREASE (DECREASE) TO NET ASSETS	1,003,184	0	496,846	(487,700)	(487,700)
NET ASSETS, JANUARY 1	211,177	1,214,361	1,214,361	1,711,207	1,711,207
NET ASSETS, DECEMBER 31	1,214,361	1,214,361	1,711,207	1,223,507	1,223,507

BUDGET HIGHLIGHTS

- Premium Revenue, \$11.36 million, approved.
- Major expenditures: - approved.
 - Premiums for excess liability including administrative fees, \$1,361,000
 - Claims, \$10,300,000

Special Note:

The Parish is self-insured for the first \$125,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2004 is \$11,166,504. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$1,000,000.

354 & 357 RISK MANAGEMENT

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
RISK MGMT. DIRECTOR	29	1	56,759 *	1	56,759	1	56,759	1	56,759
CLAIMS ADJUSTER	12	2	74,868	2	77,027	2	77,027	2	77,027
SAFETY & CLAIMS COOR.	11	1	32,034	1	32,918	1	32,918	1	32,918
BENEFITS TECHNICIAN	59	1	30,389	1	31,907	1	31,907	1	31,907
CLAIMS TECHNICIAN	59	1	23,254	1	23,712	1	23,712	1	23,712
CLERK V	59	1	27,103	1	27,664	1	27,664	1	27,664
CLERK III-RECEPTIONIST	56	2	37,835	1	18,949	1	18,949	1	18,949
TOTAL FULL TIME		9	282,242	8	268,936	8	268,936	8	268,936
CLERK III (INTERN)	56	1	8,362	0	0	0	0	0	0
TOTAL PART TIME		1	8,362	0	0	0	0	0	0
TOTAL		10	290,604	8	268,936	8	268,936	8	268,936

* Amended, Ordinance No. 6846



370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources includes the reconditioning of our parish government employees in utilizing the many services Human Resources has to offer to speed employee productivity. This department manages employee recruitment, orientation, retention, and regulation awareness of 1,000 plus Parish employees. This department also handles parish classification and compensation plans, and special needs (such as Family Medical Leave, leave without pay, retirement), drug testing policy, and compliance with relevant Federal and State employment laws and regulations. The Human Resources Department gives advice and/or interpretation of employment-related matters to all employees concerning the Parish's personnel policies and procedures.

2003-2004 ACCOMPLISHMENTS

- Continually provided much needed policy information for managers and supervisors as new ordinances were introduced.
- Revised the Drug Testing Policy as well as the Personnel Policy Manual and introduced them to the Internet for review and research.
- Continually encouraged the employees to support the United Way Campaign through employee awareness meetings.
- Centralized interviewing and hiring through the Human Resources Department.

2005 GOALS AND OBJECTIVES

- To provide highly qualified applicants for open positions in the different divisions and departments.
- To continue centralizing the interviewing and hiring process in the Human Resources Department.
- To continue training employees in all of the areas of the Parish's Personnel Policy Manual.
- To create a better working relationship between employees and their supervisors.
- To monitor employees' and supervisors' needs and put forth abundant efforts to resolve any problems employees and supervisors may have.
- To speed the process of hiring applicants from putting in an application to training once hired.
- To maintain a drug-free workplace by continuing to stress the importance of following the Parish's Drug Testing Policy and, also, by increasing the number of random drug testing.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide for the pre-employment or promotional activities that lead to filling all classified positions within the Parish government and to increase government operational effectiveness.			
Total number of Parish full-time employees	725	720	730
Number of job openings	172	130	120
Number of vacancies filled	90	120	110
Number of applications received	3,200	1,500	1,300
Number of performance evaluations processed	100	370	400
Number of terminations	200	280	200
Number of parish full-time hires (permanent)	121	200	100
To provide ongoing development opportunities to all Parish employees.			
Number of employees trained	500	430	500
Number of employee orientations completed	10	10	12
Number of employees attending orientation	150	60	100

370 HUMAN RESOURCES

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	572,558	550,000	550,001	525,000	525,000
Miscellaneous Revenue	5,348	6,500	4,650	5,500	5,500
TOTAL REVENUES	577,906	556,500	554,651	530,500	530,500
EXPENSES:					
Personal Services	231,840	375,902	327,273	269,678	269,678
Supplies & Materials	16,258	23,800	13,750	13,750	13,750
Other Services & Charges	152,846	195,308	205,684	214,933	214,933
Repair & Maintenance	365	5,500	3,588	700	700
Capital Outlay (Depreciation)	23,251	39,160	39,160	29,810	29,810
Allocated Expenditures	93,725	62,900	62,585	63,585	63,585
TOTAL EXPENSES	518,285	702,570	652,040	592,456	592,456
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-17.32%
INCREASE (DECREASE) TO NET ASSETS	59,621	(146,070)	(97,389)	(61,956)	(61,956)
NET ASSETS, JANUARY 1	320,207	379,828	379,828	282,439	282,439
NET ASSETS, DECEMBER 31	379,828	233,758	282,439	220,483	220,483

BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2005 is 2.10% of salaries and wages or \$525,000, approved.
- Major Expenditures: - approved.
 - Upgrade compensation plan, \$10,000
 - Legal Fees, \$45,000 (same as 2004)
 - Unemployment Claims, \$72,000 an increase of \$22,000 or 44%
- Personnel: - approved
 - Eliminate Employment & Training Manager
 - Eliminate Executive Secretary
 - Eliminate Two Clerk II (Full time)
 - Eliminate Clerk II (Part time)
 - Add Clerk III
 - Add Clerk IV
- No Capital Outlay.

370 HUMAN RESOURCES

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
HUMAN RESOURCE DIRECTOR	29	1	64,431 *	1	56,759	1	61,500	1	61,500
EMPLOY. & TRAINING MGR.	11	1	31,741	1	31,762	0	0	0	0
CLERK V	59	1	29,495	1	29,515	1	29,515	1	29,515
EXECUTIVE SECRETARY	58	1	28,371	0	0	0	0	0	0
CLERK IV	57	1	23,317	1	24,482	2	48,051	2	48,051
CLERK III-RECEPTIONIST	56	1	20,467	1	20,966	2	39,957	2	39,957
CLERK II	55	2	34,195	0	0	0	0	0	0
TOTAL FULL TIME		8	232,017	5	163,484	6	179,023	6	179,023
CLERK II	55	1	7,738	0	0	0	0	0	0
TOTAL PART TIME		1	7,738	0	0	0	0	0	0
TOTAL		9	239,755	5	163,484	6	179,023	6	179,023

* Amended, Ordinance No. 6846



380 PURCHASING DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division of the Finance Department procures supplies, materials, and contractual services for all user agencies of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies that may request such services. It is responsible for seeing that all transactions conform to established centralized purchasing procedures and bid laws. Some functions include: scrutinize requisitions; coordinate bids and purchase orders; evaluate bids and recommendations; regulate Council approval of expenditures; and monitor annual contracts.

2003-2004 ACCOMPLISHMENTS

- Proposed to amend the Bid Surety requirements.
- Finalized commodity classification database with Information Technologies Department.
- Expanded advertising of surplus sales.
- Providing prospective vendors with the necessary information and forms on the TPCG website to do business with the Terrebonne Parish Consolidated Government.
- Fully implemented bar-coding system into warehouse operations.
- Trained employees to use electronic warehouse requisition program used to order supplies.
- Applied electronic warehouse requisitioning system to the daily warehouse operations.
- Completed surplus of obsolete inventory for sale.
- Now serves the majority of our Recreation and Fire Districts with stock.

2005 GOALS AND OBJECTIVES

- To identify obsolete, excess, and/or surplus property that can be sold to generate additional revenue for the TPCG.
- To continue conversion from a partially centralized purchasing division to a decentralized purchasing division with centralized authority
- To assist TPCG departments with communication needs in an efficient and effective manner.
- To amend standard bid documents and forms for posting on TPCG web site and LAPAC.
- To contact other Terrebonne Parish boards and agencies to establish a cooperative purchasing group.
- To continue to keep inventory losses, due to deterioration and obsolescence, at a minimum.
- To maintain operations of bar-coding system with departments.
- To develop and implement a product information scanning system, through I.T. services.
- To continue to provide all using departments the most economical and efficient supplies and services daily.



380 PURCHASING DEPARTMENT

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To respond to all government and agency request for assistance.			
Number of purchase orders issued	31,000	34,093 ⁽¹⁾	28,000 ⁽²⁾
Dollar value of purchase orders (millions)	\$105	\$103	\$84,441,424
% of purchase orders processed within three days	90%	96%	98%
Number of warehouse order requisitions per month	409	413	650 ⁽⁴⁾
Dollar amount of monthly total for issues at warehouse	\$107,849	\$110,005	\$122,319
Number of monthly purchase orders issued/received at warehouse	109	111	98 ⁽⁵⁾
Total cost of monthly warehouse stock purchases	\$95,455	\$97,364	\$152,339 ⁽⁶⁾
To obtain proper materials and services at competitive prices in a timely manner, while complying with all local, state, and federal laws.			
Number of sealed bids, advertised	55	20	20
Number of surplus bids	8	8	12
Dollar value of surplus items	\$14,900	\$24,822	\$300,000 ⁽³⁾
Number of vendors used by parish	4,000	4,000	4,000
% of bids following conformance with state law	100%	100%	100%
To continue to have employees that are knowledgeable and competent in all Purchasing procedures.			
Certified Professional Public Buyers	2	3	2
Credit hours earned through Nicholls State University by staff	3	6	36

(1) This includes Section 8 and Recreation officials and score keeper purchase orders.

(2) This includes eliminating purchase orders for Recreation officials, score keepers, and departments using items stocked in the warehouse more frequently.

(3) This includes estimated revenue from the sale of real estate properties.

(4) Major increase in issues from years prior to 2004, due to administration intervention, all departments are required to utilize the warehouse for their daily needs, as in the past they purchased from vendors daily.

(5) Buying in bulk amounts, stock being issued at a larger quantity, lowering our actual purchase orders.

(6) Increase in the total dollars due to demand for more products.

380 PURCHASING DEPARTMENT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	711,792	670,095	595,503	594,214	594,214
Miscellaneous Revenue	<u>1,092</u>	<u>0</u>	<u>964</u>	<u>1,000</u>	<u>1,000</u>
TOTAL REVENUES	<u>712,884</u>	<u>670,095</u>	<u>596,467</u>	<u>595,214</u>	<u>595,214</u>
EXPENSES:					
Personal Services	470,103	511,576	461,143	444,745	444,745
Supplies & Materials	19,487	18,750	15,782	17,000	17,000
Other Services & Charges	100,317	98,788	96,394	94,358	94,358
Repair & Maintenance	9,302	7,850	7,731	7,800	7,800
Capital Outlay (Depreciation)	21,754	18,600	19,785	16,190	16,190
Allocated Expenditures	<u>30,837</u>	<u>33,310</u>	<u>30,310</u>	<u>30,310</u>	<u>30,310</u>
TOTAL EXPENSES	<u>651,800</u>	<u>688,874</u>	<u>631,145</u>	<u>610,403</u>	<u>610,403</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-11.51%
INCREASE (DECREASE) TO NET ASSETS	61,084	(18,779)	(34,678)	(15,189)	(15,189)
NET ASSETS, JANUARY 1	152,019	213,103	213,103	178,425	178,425
NET ASSETS, DECEMBER 31	213,103	194,324	178,425	163,236	163,236

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by a user charge to all departments that process purchase orders and requisitions. Total revenues projected for 2005, \$594,214, approved.
- Personnel: - approved.
 - Eliminate two (2) Clerk V (Purchasing Buyers)
 - Eliminate one (1) Clerk I (Part-time)

380 PURCHASING DEPARTMENT

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
PURCHASING MANAGER	14	1	43,333	1	43,354	1	43,354	1	43,354
WAREHOUSE MANAGER	14	1	44,299	1	44,320	1	44,320	1	44,320
PURCHASING BUYER (CLERK V)	59	2	45,344	0	0	0	0	0	0
WAREHOUSE BUYER (CLERK V)	59	1	27,705	1	21,736	1	21,736	1	21,736
BID COORDINATOR	59	2	50,523	2	56,410	2	56,410	2	56,410
PURCHASING CLERK III	56	2	34,257	2	34,341	2	34,341	2	34,341
WAREHOUSE LABORER III	56	3	53,747	3	53,768	3	53,768	3	53,768
WAREHOUSE CLERK II	55	1	17,929	1	17,950	1	17,950	1	17,950
TOTAL FULL TIME		13	317,137	11	271,879	11	271,879	11	271,879
CLERK I	53	1	7,738	0	0	0	0	0	0
TOTAL PART TIME		1	7,738	0	0	0	0	0	0
TOTAL		14	324,875	11	271,879	11	271,879	11	271,879

390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides computer related support services to parish departments, divisions, and other governmental agencies within the parish. Support services provided include consultant, design, application development and maintenance, application training, security, Intranet and Internet access, web page development and maintenance, e-mail system, networking, and equipment repairs. Classroom training includes Microsoft Office Suite, Windows 2000 Operating System, Adobe Acrobat, Real Vision Imaging System, and new employee orientation. Additional services consist of the pricing, ordering, setup, and installation of computer hardware and software and telecommunications equipment. Supported equipment consists of an IBM iSeries, Model 810 eServer, twenty network servers, and in excess of one thousand personal computers, peripheral equipment, and network devices.

2003-2004 ACCOMPLISHMENTS

Major projects performed by Information Technology Division during the previous year include:

- Implemented an Electronic Communications Policy establishing employee guidelines for computer, Internet and e-mail usage.
- Centralized anti-virus updates.
- Upgraded communications for Consolidated Waterworks from a 56K to T1.
- Connected Sheriff's Office Motor Pool and Narcotics to parish network.
- Added fiber optic cable connection from Government Tower into parish network.
- Implemented positive pay for TPCG payroll and accounts payable bank accounts.
- Implemented preprinted form generation with Infoprint Designer for Sheriff's Office insurance checks and Customer Service final utility bills.
- Modified and expanded human resources and payroll system applications with additional reporting and features.
- Modified Assessors property tax application with reappraisal changes and expanded reports.
- Automated monthly recap reports of claims and accidents for Risk Management.
- Completed sex offenders tracking for Sheriff's Office.
- Converted Sheriff's Office Criminal Records I and II images to RVI Imaging System.
- Modified Consolidated Waterworks billing system for night deposit payments, penalty processing, final notices, and bad debts.
- Added Landfill section to Consolidated Waterworks utility billing application, which allows garbage account maintenance and adjustments to be performed by Landfill personnel.
- Added Clerk Of Court to parish network system.
- Created a housing rehabilitation application and safe passage program (bus tickets) for Housing and Human Services.
- Implemented direct deposit for Sheriff's Office payroll system.
- Converted Permits Access database and application to SQL Server.
- Added several downloading options to allow Consolidated Waterworks to generate data files to e-mail to outside entities.
- Converted Clerk Of Court to new human resources and payroll system
- Implemented a data collection and bar coding system for Parish Warehouse Inventory.
- Added additional departments to the imaging system and expanded the capture of e-mail and faxed images.
- Expanded security checks printing to include Sheriff's Office payroll, mineral lease, court warrants, and insurance checks.
- Continued staff training included InfoPrint Designer, Real Vision Imaging, RPG IV & ILE for the iSeries, Sequel Server Seminar, Launch for Office 2003 Seminar, Consolidated Server Seminar, Microsoft Network Security, and multiple in-house training courses.
- Added the following points of interest to the parish Internet/Intranet site:
 - Created a Hazardous Situation Reporting form on the Intranet that will report the situation to Risk Management.
 - Added F.E.M.A flood maps to Internet for viewing and download.
 - Added Informational Reports to Internet for Bulky Waste Collection, Nuisance Abatement, and Commercial Building Permits.
 - Created an E-News Letter, where the public can sign up to receive e-mails concerning Civic Center events.

390 INFORMATION TECHNOLOGIES

2003-2004 ACCOMPLISHMENTS (Continued)

- Transferred Terrebonne Parish Sheriff's Office website to Parish's Web Server.
- Added pet adoption forms on line for Animal Shelter.
- Expanded the Capital Projects web page to allow uploading PDF files and expanded search options.

2005 GOALS AND OBJECTIVES

- To continue improvement of network security through computer lockdowns, network port filtering, regular network monitoring of improper usages, Internet content filtering, and rapid application of security patches on exposed systems.
- To contract consultant services to test and improve network security.
- To link all iSeries applications that use physical location to GIS master address table.
- To convert Consolidated Waterworks and Sheriff's Office to new human resources and payroll system.
- To upgrade Uninterruptible Power System for IBM iSeries and consolidated server.
- To continued improvement of network communications through policies, protocols and hardware upgrades.
- To increase web site online services offered to the public.
- To create an accounts payable application for Sheriff's Office.
- To re-design and write Vehicle Maintenance Application for Fleet Maintenance. Expand the application to include surplus equipment for Purchasing, vehicle usage for Accounting, and vehicle inquiries for Risk Management.
- To re-write Nuisance Abatement application Planning Department.
- To continue to investigate technologies that will reduce non-work related Internet browsing and reduce unsolicited bulk e-mail.
- To phase out 56K communications line to Houma Police Department and switch all equipment to fiber optic.
- To add Clerk Of Court web site to parish web server.
- To modified utility billing system to allow clerks to enter new service accounts interactively, capturing customer signature and placing the forms into the imaging system for Customer Service.
- To enhance current computer equipment inventory and software license tracking method.
- To add dual drive, fiber link, high-speed magnetic tape device data backup for iSeries and consolidated server.
- To continue to expand imaging system capabilities to current users and add new departments and divisions to system.
- To expand the division staff abilities with training to include Microsoft Windows Server 2003, Visual Basic, WebSphere Development, Code/400, OLAP Solutions, RPG IV, ILE, SQL Server Administration/Programming, Microsoft SQL Server 2000, and Common iSeries User Group.

390 INFORMATION TECHNOLOGIES

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
To continue the implementation and enhancement of computer related support service by providing effective and efficient automation, information, communication, consulting, and support services.			
New applications implemented	5	7	15
Number of work and support request	n/a	12,731	11,546
Number of servers connected to parish network	20	20	24
Number of reports available on iSeries eServer	5,441	5,600	5,700
Number of programs developed and created in-house	18,135	18,423	18,700
Number of training classes for information technology staff	2	13	15
% of calls resolved in less than one day-Programming	30%	30%	30%
% of calls resolved in less than one day-Networking	75%	70%	65%
% of calls resolved in less than one day-iSeries eServer	85%	97%	97%
% of calls resolved in less than one day-Training	75%	75%	94%
% of uptime -Network systems	99%	99%	99%
% of uptime-iSeries eServer	97%	97%	98%
To improve data availability and report options.			
Number of services added to internet site	11	5	7
Number of reports available on Intranet	37	52	60
Number of reports available on Internet	91	107	115
To improve skill levels and technical competence of Parish employees.			
Number of training classes held	75	9	20
Number of personnel attending training classes	166	21	80

390 INFORMATION TECHNOLOGIES

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	1,015,001	1,236,474	1,213,344	1,215,908	1,215,908
Miscellaneous Revenue	935	750	900	750	750
TOTAL REVENUES	1,015,936	1,237,224	1,214,244	1,216,658	1,216,658
EXPENSES:					
Personal Services	866,726	976,886	818,841	919,360	919,360
Supplies & Materials	(26,386)	82,112	62,881	67,988	67,988
Other Services & Charges	104,664	137,804	130,640	156,270	156,270
Repair & Maintenance	1,050	9,899	10,108	12,089	12,089
Capital Outlay (Depreciation)	80,634	91,441	91,441	0	0
Allocated Expenditures	14,968	14,175	14,932	14,932	14,932
TOTAL EXPENSES	1,041,656	1,312,317	1,128,843	1,170,639	1,170,639
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-10.97%
INCREASE (DECREASE) TO RETAINED EARNINGS	(25,720)	(75,093)	85,401	46,019	46,019
RETAINED EARNINGS, JANUARY 1	208,427	182,707	182,707	268,108	268,108
RETAINED EARNINGS, DECEMBER 31	182,707	107,614	268,108	314,127	314,127

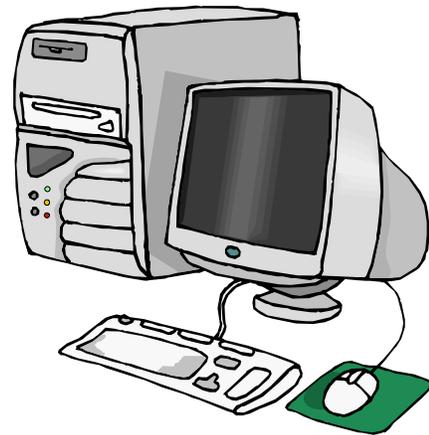
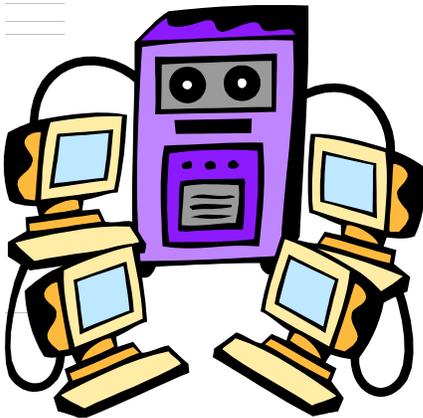
BUDGET HIGHLIGHTS

- Being an Internal Service Fund, the Information Systems Fund derives revenues from the departments that it services. 2005 projected user fees, \$1,173,708, approved.
- Capital Outlay (using prior year surplus/no increase in user fees): - approved.
 - 1 Series Model 810 – Midrange Computer System, \$45,000
 - Sonciwall Firewall, \$2,500.
 - Uninterrupted Power System, \$5,000
 - Consolidated Server, \$55,000
 - Procurve 5372 Routing Switch with 72 ports, \$45,500
 - 1 Laptop Computer, \$2,500
- Personnel: - approved.
 - Eliminate Network Technician position
 - Eliminate Communication Specialist position
 - Eliminate Clerk II position
 - Add Programmer I position

390 INFORMATION TECHNOLOGIES

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
INFORMATION SYSTEMS MGR.	15	1	63,318	1	63,338	1	63,338	1	63,338
PROGRAMMING SUPERVISOR	14	1	56,572	1	58,843	1	58,843	1	58,843
SYSTEMS SPECIALIST	13	1	51,234	1	51,898	1	51,898	1	51,898
NETWORK SYSTEM ADMIN.	13	1	50,015	1	51,530	1	51,530	1	51,530
SYSTEMS ANALYST	13	2	95,829	1	51,864	2	96,864	2	96,864
PROGRAMMER/ANALYST	12	2	80,994	1	44,893	2	82,893	2	82,893
ASST. NETWORK ADMIN.	12	1	43,113	0	0	1	42,702	1	42,702
SOFTWARE INSTRUCTOR	11	1	30,600	1	31,212	1	31,212	1	31,212
COMMUNICATIONS SPECIALIST	10	1	29,580	1	30,255	0	0	0	0
PROGRAMMER II	61	2	68,016	2	71,573	2	71,573	2	71,573
NETWORK TECHNICIAN	61	3	86,966	3	105,664	2	62,962	2	62,962
PROGRAMMER I	60	1	24,398	2	48,797	2	48,797	2	48,797
CLERK III-RECEPTIONIST	56	1	20,384	0	0	1	18,720	1	18,720
CLERK II	55	1	15,912	1	15,912	0	0	0	0
TOTAL FULL TIME		19	716,931	16	625,779	17	681,332	17	681,332



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Department, a Division of Public Works, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance has twelve employees with over 120 years of combined experience in the fields of automotive maintenance, clerical and equipment repair work. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The Garage is located at 301 Plant Road, Houma, La. and the Service Center is located at 1860 Grand Cailliou Road, Houma, La. Departmental functions are to prepare specifications for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines. To work with vendors and supervisors to arrange field demonstration of replacement equipment and co-ordinate training for operators of specialized equipment. Fleet Maintenance also maintains Electronic Inventory of rolling stock and preventive maintenance and record retention. This department schedules services and does annual Inspections. This department also conducts spot inspections and condition reports on request and to maintain fuel station, issue fuel cards and develop usage reports for Finance Department and other Governmental Agencies. They do road service and coordinate tire repair and replacements. Mechanics on 24 hour call. Fleet Maintenance assist Purchasing Department in Surplus Item Program and coordinates Security for Service Center location.

2003-2004 ACCOMPLISHMENTS

- Working to improve accountability of Fleet Management by enforcing policies with regards to equipment assignment and issuance of unit numbers.
- Specification Writing- Centralized Fleet Maintenance has established practices that call for open and fair procedures in the development of specifications.
- Training-The overall objectives for establishing quarterly training for operators has been altered due to budgetary constraints, however, Centralized Fleet Maintenance has been able to provide factory sponsored training at no cost to the Parish, for the operation and daily maintenance of street sweepers and excavators thus far in 2004. Efforts are under way at this time to secure training for other critical / high use equipment such as Pressure Washer trucks and loaders at this time.
- Valve Enhancement- As part of our newly adopted valve enhancement program, Centralized Fleet Maintenance has arranged shop and field inspections that are conducted by qualified third parties or vendors. The expressed purpose or intent of these inspections is to determine the condition of the equipment and to identify small or potential problems and to take any and all necessary steps to correct problems. This will minimize downtime and maximize residual values.
- Productivity- Centralized Fleet Maintenance has increased productivity by:
 - Securing parts through new source (including internet searches) to reduce downtime and increase savings in parts procurement.
 - Utilizing the talents of various departmental employees to repair, rebuild, and in some cases, fabricate parts for heavy equipment. Example: Welding new deck plates on tractor mowers.
 - Use of specialized software programs to diagnosis problems and to troubleshoot wiring and other electrical problems.
 - Department clerks maintain and monitor both on site and off site fueling for all Parish vehicles and equipment.
 - Centralized Fleet Maintenance is currently working with the Information Technology Department to expand and enhance the functions of our in house database to improve Customer/Department service and satisfaction.

2005 GOALS AND OBJECTIVES

- To improve on work order turnaround time by utilizing all of the department's employees and resources in a positive and professional manner.
- To improve and expand our database to enhance production and improve reporting capabilities.
- Parts Procurement- Centralized Fleet Maintenance has utilized the internet to develop new sources for parts and supplies in an effort to reduce cost.

395 CENTRALIZED FLEET MAINTENANCE

2005 GOALS AND OBJECTIVES (Continued)

- Improve Specification Writing- Centralized Fleet Maintenance has embraced the concept of open and fair specification writing for all equipment requested. Pre-bid conferences will be required in all advertised bids for equipment. The overall goal is to promote open and competitive bidding in a manner that assures Terrebonne Parish the greatest degree of bid competition and the best price.
- Training- Establish quarterly training program for operators according to class of equipment. Computer training for Fleet Maintenance Supervisors and Clerical personnel, and Hydraulic and Electrical Training Program for Mechanics.
- Value Enhancement- Establish periodic evaluation of all off road equipment according to class or type by vendor or qualified third party to assure top performance during peak operating years and maximize residual values after normal operational points have been attained.
- Productivity- Fleet Maintenance's overall objective is to increase productivity and improve trouble-shooting as well as in house diagnostic procedures through the implementation of new software programs.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To provide equipment repair and service for all governmental departments in an efficient, reliable, and cost-effective manner to minimize equipment downtime.			
Work orders processed	2350	2400	2450
Work orders processed per mechanic*	261.1	300	310
Vehicles returned serviced within:			
24 hours	79%	83%	86%
48 hours	16%	12%	10%
After 48 hours	6%	5%	4%
Road Calls**	n/a	140	110
Vehicle listing updated	Daily	Daily	Daily
Vehicle Repair Record-By Unit or By Group	Request	Request	Request

* Please note that department is operating with one open position in 2004

** Objective is to reduce road calls.

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Charges for Services	687,884	682,155	694,155	655,000	655,000
Miscellaneous Revenue	828	75	376	400	400
Other Revenue	502	0	2,158	0	0
TOTAL REVENUES	689,214	682,230	696,689	655,400	655,400
EXPENSES:					
Personal Services	488,721	508,296	495,340	491,178	491,178
Supplies & Materials	54,802	47,364	54,452	58,750	58,750
Other Services & Charges	95,868	94,580	93,165	93,175	93,175
Repair & Maintenance	6,912	18,650	18,650	21,000	21,000
Capital Outlay (Depreciation)	14,342	22,000	12,500	9,505	9,505
Allocated Expenditures	10,476	9,365	10,450	10,450	10,450
TOTAL EXPENSES	671,121	700,255	684,557	684,058	684,058
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-2.50%
INCREASE (DECREASE) TO NET ASSETS					
	18,093	(18,025)	12,132	(28,658)	(28,658)
NET ASSETS, JANUARY 1	61,771	79,864	79,864	91,996	91,996
NET ASSETS, DECEMBER 31	79,864	61,839	91,996	63,338	63,338

BUDGET HIGHLIGHTS

- Major funding source - \$655,000 of user fees charged to user departments, approved.
- Personnel: - approved.
 - Eliminate Senior Equipment Mechanic position.

395 CENTRALIZED FLEET MAINTENANCE

PERSONNEL SUMMARY

JOB CLASSIFICATION		2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
TITLE	GRADE	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FLEET MAINT. SUPERINTENDENT	12	1	49,037	1	49,120	1	49,037	1	49,037
OPERATIONS SUPERVISOR	60	2	62,462	2	64,293	2	62,462	2	62,462
SENIOR EQUIPMENT MECHANIC	59	4	107,099	3	78,874	3	78,874	3	78,874
EQUIPMENT MECHANIC II	57	1	18,512	1	18,533	1	18,512	1	18,512
EQUIPMENT MECHANIC I	56	2	41,267	2	41,829	2	41,267	2	41,267
CLERK III-RECEPTIONIST	56	2	40,269	2	40,726	2	40,269	2	40,269
TOTAL FULL TIME		12	318,646	11	293,375	11	290,421	11	290,421



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding six issues totaling \$6.540 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2004 is \$605 million, making the present debt limit for any one purpose \$60.5 million

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2004 was \$144.3 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City has also issued Utilities Revenue Bonds that are payable from the net revenues of the combined electric and natural gas systems of the City. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds.

The Parish also has a Limited Tax Certificate of Indebtedness issue, Sanitation Certificates. The net revenues of a separate ad valorem tax, secures the Sanitation Certificates issue. Certificates of Indebtedness may not be issued if the highest future year's principal and interest payment exceeds 75% of the anticipated revenues of the issuers tax collections of the particular tax for the year they are issued. The City has no such debt outstanding.

The City of Houma also has two Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

Several Assessment Certificate issues have been issued by Terrebonne Parish and are secured solely by assessments levied against property abutting paving or sewerage improvements. Only the revenues from the assessments against the abutting property limit the issuance of such certificates. The City has previously issued such debt but currently has none outstanding.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

A form of debt the Parish has incurred is General Obligation Bonds, which are direct obligations of the Parish. Principal and Interest are paid from ad valorem tax collections which is levied on all taxable property within the Parish.

Terrebonne Parish has issued \$10 million in General Obligation Bonds for drainage and road improvements. These bonds were issued in 1993, 1995, and 1996 and are being paid from ad valorem tax collections levied parishwide.

	<u>ROADS</u>	<u>DRAINAGE</u>
1993	900,000.00	1,600,000.00
1995	1,600,000.00	2,400,000.00
1996	<u>2,500,000.00</u>	<u>1,000,000.00</u>
TOTAL	\$5,000,000.00	\$5,000,000.00

In 2003 the Parish called for redemption of the 1993 Road and Drainage General Obligation Bond. The 2003 General Obligation Refunding Bonds refunded these bonds.

	<u>ROADS</u>	<u>DRAINAGE</u>
1995	1,600,000.00	2,400,000.00
1996	2,500,000.00	1,000,000.00
2003	<u>815,000.00</u>	<u>1,030,000.00</u>
TOTAL	\$4,915,000.00	\$4,430,000.00

As of December 31, 2004, the total outstanding principal amount of General Obligation Road Bonds is \$3,435,000 and the General Obligation Drainage Bonds is \$3,105,000.

There are four Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, 600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

As of December 31, 2004, the outstanding principal amount of Sales & Use Tax Bonds is \$21,980,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,310,000 of Certificates for the Police and \$3,625,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2004, the outstanding principal amount of the Certificates for the Police is \$2,265,000 and for the Firemen is \$2,245,000.

The City of Houma currently has outstanding \$10,095,000 of Utility Revenue Bonds, which are funded from utility revenues of the city. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. A power plant boiler and cooling tower were replaced for approximately \$5 million, the electrical system was upgraded for approximately \$4 million, and the City is currently in Phase 10 of changing the cast iron gas lines to polyethylene, with the cost exceeding \$6 million to date. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,420,000.

The Council on Aging and the Parish Sanitation Department each issued in 2001 Limited Tax Certificates of Indebtedness. The Council on Aging sold \$2 million of certificates to purchase and renovate several buildings, one of which is used to house their administrative staff and the others to serve the elderly. The Certificates will be secured by and payable from a seven and one-half mills tax. Eleven and forty-nine hundredths mills secure the Sanitation Certificates of Indebtedness issued for \$8,865,000. The Certificates were issued for the purpose of providing and maintaining solid and liquid waste collection and disposal facilities and purchasing the necessary equipment to maintain the facilities.

As of December 31, 2005, the outstanding principal amount of the Certificates for Sanitation has an outstanding principal of \$5,780,000.

There is one outstanding Special Assessment Bond Issue for the paving of streets. The special assessment bond issue is backed by the full faith and credit of the parish. In the event that an assessed property owner fails to make payments, the Parish will be required to pay the related debt.

As of December 31, 2004, the outstanding principal amount of the Certificates for the Special Assessment Bond Issues is \$22,470.

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Standard & Poor's has rated Terrebonne Parish's outlook as stable.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Moody's Rating	Rating
Public Improvement Bonds, Series ST-1998A	A2
Public Improvement Refunding Bonds, Series ST-1998 B	A2
General Obligation Bonds for Roads and Drainage	A2

Standard & Poor's	Rating
\$4.50 million Public Improvement Bonds Ser ST-2000 dated Nov. 1, 2000	AAA
\$12.57 million Public Improvement Bonds Ser ST-1998 A	AAA
\$2.93 million Public Improvement Sewer Refunding Bonds Ser ST-1998 B	AAA
\$5.2 million Public Improvement 2003 Series Sales Tax Refunding Bonds	AAA
General Obligation Bonds for Roads and Drainage 1995, 1996, and 2003	AAA & A+

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

Debt Service Fund – Due to GASB 34 being implemented, the Debt Service Funds are considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish’s debt service funds with a description of each activity:

Bond Trust Fund - To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund – In 1998 the City of Houma refinanced their indebtedness to the Municipal Police Employees Retirement System (MPERS) and the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issues were \$2,265,000 Refunding Certificates of Indebtedness for the MPERS obligations and \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Road and Bridge Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$1,600,000 1995A Paving Bonds, \$2,500,000 1996 Paving Bonds, and \$815,000 2003 Refunding Bonds. These bonds will be retired from ad valorem tax assessments.

Capital Improvement Bond Reserve Fund - To account for \$2,236,411.25 of bond proceeds from the 1998 \$12,625,000 Public Improvement Bonds, the 1998 \$3,375,000 Public Improvement Bonds, the 2000 \$4,500,000 Public Improvement Bonds and the 2003 \$5,200,000 Public Improvement Refunding Bonds. Amounts equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues are required to be held in reserve.

Capital Improvement Bond Sinking Fund - To accumulate monies for payment of the 1998 \$12,625,000 Public Improvement Bonds, the 1998 3,375,000 Public Improvement Bonds, the 2000 \$4,500,000 Public Improvement Bonds, and the 2003 \$5,200,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish’s portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sanitation Bond Sinking Fund – To accumulate monies for payment of \$8,865,000 General Obligation Bonds. These bonds will be retired from ad valorem tax assessment.

Parishwide Drainage Bond Sinking Fund - To provide for the accumulation of monies for the retirement of the \$2,400,000 1995B Drainage Bonds and \$1,000,000 1996 Drainage Bonds, and the 2003 Drainage Refunding Bonds. These bonds will be retired from ad valorem tax assessments.

Sewer Improvement and Paving Sinking Funds - To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,055,744	809,490	867,593	855,632	855,632
Miscellaneous Revenue	85,103	66,282	44,366	42,580	42,580
Charge for Services	1,215	100	3,432	0	0
Other Revenue	7,045,000	0	0	0	0
Operating Transfers In	4,352,249	4,167,585	4,190,149	4,184,226	4,184,226
TOTAL REVENUES	12,539,311	5,043,457	5,105,540	5,082,438	5,082,438
EXPENDITURES:					
General - Other	51,625	63,300	45,498	37,126	37,126
Victims Assistance	94,408	94,410	93,290	94,210	94,210
Fire-Urban	423,960	421,237	420,117	419,769	419,769
Roads & Bridges	1,203,470	536,029	524,436	436,070	436,070
Drainage	1,538,219	346,309	346,367	339,406	339,406
Sewerage Collection	7,578,464	2,206,869	2,206,510	2,152,809	2,152,809
Solid Waste Services	1,485,688	1,507,500	1,507,800	1,527,438	1,527,438
Operating Transfers Out	0	24,177	33,411	37,704	37,704
TOTAL EXPENDITURES	12,375,834	5,199,831	5,177,429	5,044,532	5,044,532
INCREASE (DECREASE) TO FUND BALANCE	163,477	(156,374)	(71,889)	37,906	37,906
FUND BALANCE, JANUARY 1	5,007,940	5,171,417	5,171,417	5,099,528	5,099,528
FUND BALANCE, DECEMBER 31	5,171,417	5,015,043	5,099,528	5,137,434	5,137,434

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SUMMARY OF UTILITY REVENUE BOND COVERAGE

Year	Net Income	Depreciation	Interest and Fiscal Charges	Available for Debt Service	Debt Service Requirements			Coverage
					Principal	Interest	Total	
1994	1,678,891	1,720,002	783,013 *	4,181,906	630,000	1,079,668	1,709,668	2.45
1995	4,436,280	1,803,691	738,180 *	6,978,151	655,000	1,051,318	1,706,318	4.09
1996	3,184,731	1,769,614	1,020,228	5,974,573	690,000	1,019,878	1,709,878	3.49
1997	4,574,159	1,716,941	985,728	7,276,828	720,000	985,378	1,705,378	4.27
1998	5,513,902	1,933,296	948,288	8,395,486	760,000	947,938	1,707,938	4.92
1999	5,208,715	2,127,485	907,248	8,243,448	800,000	906,898	1,706,898	4.83
2000	1,322,675	2,321,582	863,073	4,507,330	845,000	862,898	1,707,898	2.64
2001	175,634	2,476,251	816,103	3,467,988	890,000	815,578	1,705,578	2.03
2002	980,223	2,313,974	539,052	3,833,249	1,190,000	350,098	1,540,098	2.49
2003	1,616,646	2,371,604	517,230	4,505,480	1,145,000	399,293	1,544,293	2.92
2004 **	(1,419,223)	2,300,000	512,100	1,392,877	1,170,000	373,530	1,543,530	0.90
2005 ***	2,468,048	1,739,130	508,750	4,715,928	1,205,000	340,770	1,545,770	3.05

* Interest paid less interest earned on bond investments are capitalized.

** Projected amounts for 2004.

*** Budgeted amounts for 2005.

SCHEDULE OF NEXT 20 YEARS BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	SPECIAL ASSESSMENT BONDS	UTILITY REVENUE BONDS	CAPITAL LEASES	TOTAL
2005	4,186,725	759,515	12,561	1,545,770	81,524	6,586,095
2006	4,215,754	761,255	11,904	1,547,813	81,524	6,618,249
2007	4,240,842	761,564	0	1,544,238	81,524	6,628,167
2008	4,278,414	765,273	0	1,546,693	81,524	6,671,903
2009	2,700,376	767,254	0	1,544,628	81,524	5,093,782
2010	2,706,979	772,496	0	1,543,535	0	5,023,010
2011	2,714,273	766,081	0	1,073,775	0	4,554,129
2012	2,726,103	772,940	0	0	0	3,499,043
2013	2,731,979	758,311	0	0	0	3,490,291
2014	2,518,920	521,318	0	0	0	3,040,238
2015	1,966,458	502,319	0	0	0	2,468,776
2016	1,968,131	322,473	0	0	0	2,290,604
2017	1,974,905	24,175	0	0	0	1,999,080
2018	2,013,988	23,125	0	0	0	2,037,113
2019	669,488	22,075	0	0	0	691,563
2020	390,260	21,025	0	0	0	411,285
2021	0	10,250	0	0	0	10,250
2022	0	0	0	0	0	0
2023	0	0	0	0	0	0
	<u>42,003,592</u>	<u>8,331,448</u>	<u>24,464</u>	<u>10,346,450</u>	<u>407,620</u>	<u>61,113,574</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

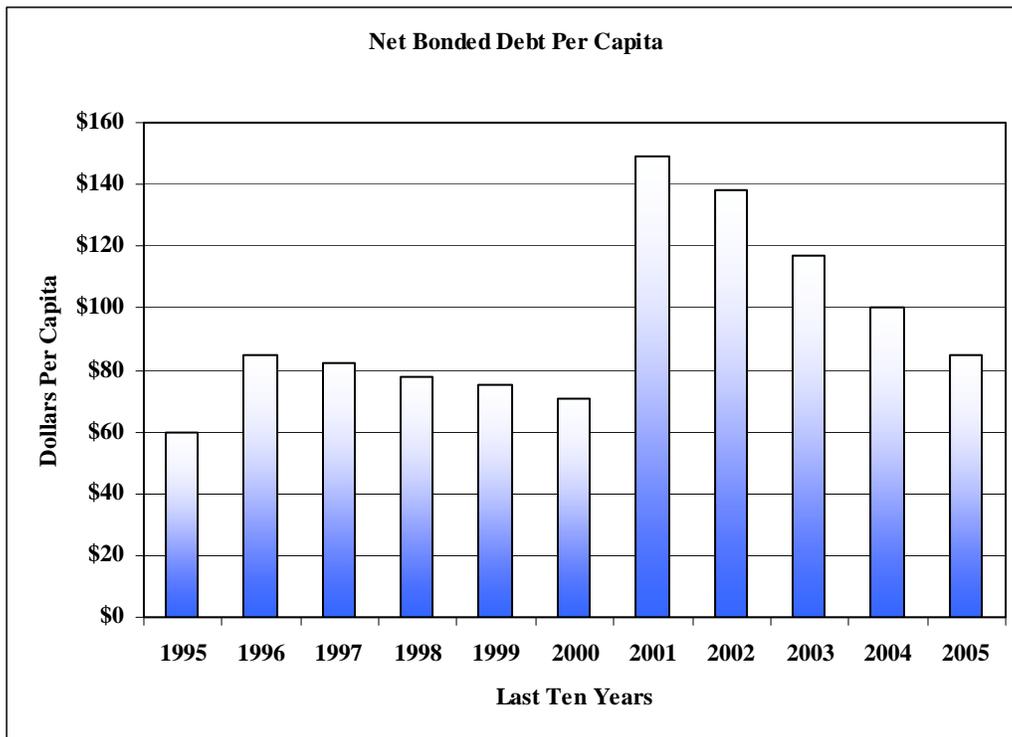
RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND NET AD VALOREM TAX DEBT TO ASSESSED VALUE

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
1994	99,948	356,452,685	4,805,000	1,554,798	3,250,202	0.91%	33
1995	100,485	368,240,280	7,910,000	1,899,324	6,010,676	1.63%	60
1996	101,760	383,715,775	10,035,000	1,361,228	8,673,772	2.26%	85
1997	101,760	395,844,980	9,600,000	1,230,910	8,369,090	2.11%	82
1998	103,964	418,977,712	9,245,000	1,166,871	8,078,129	1.93%	78
1999	104,317	443,101,205	8,860,000	1,075,077	7,784,923	1.76%	75
2000	104,503	493,424,250	8,445,000	1,070,118	7,374,882	1.49%	71
2001	105,123	518,268,420	16,605,000	964,894	15,640,106	3.02%	149
2002	105,746	541,404,945	15,620,000	889,586	14,730,414	2.72%	139
2003	106,373	571,075,180	14,060,000	931,530	13,128,470	2.30%	123 *
2004	** 106,986	* 605,000,000	12,320,000	1,740,000	10,580,000	1.75%	98 *
2005	*** 107,341	* 605,830,000	10,495,000	1,825,000	8,670,000	1.43%	81 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2004.

*** Budgeted amounts for 2005.



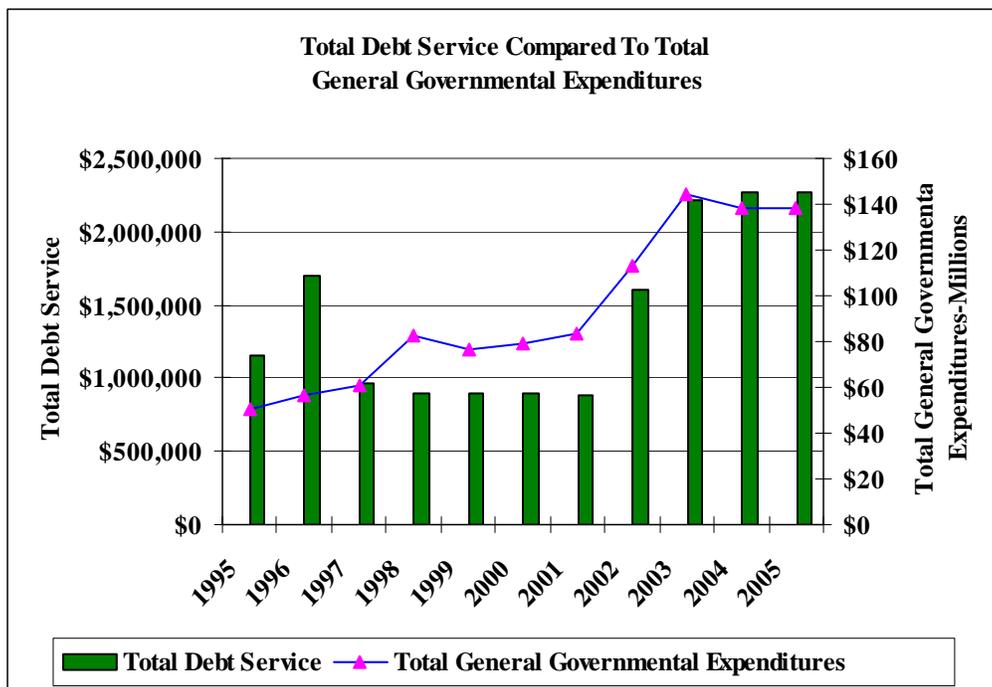
400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
1995	895,000	266,522	1,161,522	50,171,852	2.32%
1996	1,265,000	427,580	1,692,580	56,206,603	3.01%
1997	435,000	528,045	963,045	61,181,496	1.57%
1998	355,000	541,383	896,383	82,382,197	1.09%
1999	385,000	508,936	893,936	76,672,086	1.17%
2000	415,000	477,721	892,721	78,998,496	1.13%
2001	440,000	445,426	885,426	83,166,590	1.06%
2002	985,000	622,096	1,607,096	84,906,653	1.89%
2003	1,620,000	598,173	2,218,173	95,081,339	2.33%
2004 **	1,740,000	523,625	2,263,625	98,345,611	2.30%
2005 ***	1,825,000	460,493	2,285,493	103,101,922	2.22%

* Projected amounts for 2004.

** Budgeted amounts for 2005.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 12,320,000	100%	\$ 12,320,000
Overlapping:			
Terrebonne Parish School Board*	<u>0</u>	<u>100%</u>	<u>0</u>
Total	<u>\$ 12,320,000</u>	<u>100%</u>	<u>\$ 12,320,000</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2004 financial information.



CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior years costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish president shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget shall be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the five (5) fiscal years next ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's home rule charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

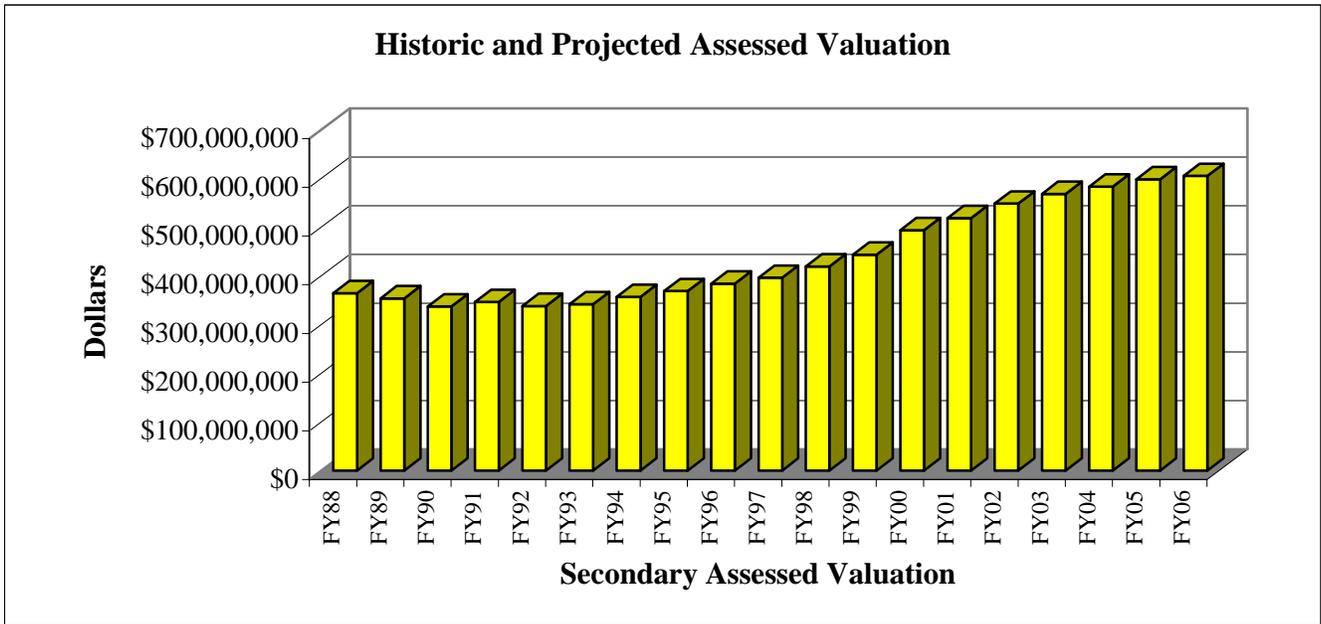
CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph shows the historic and projected assessed valuations for Terrebonne Parish:

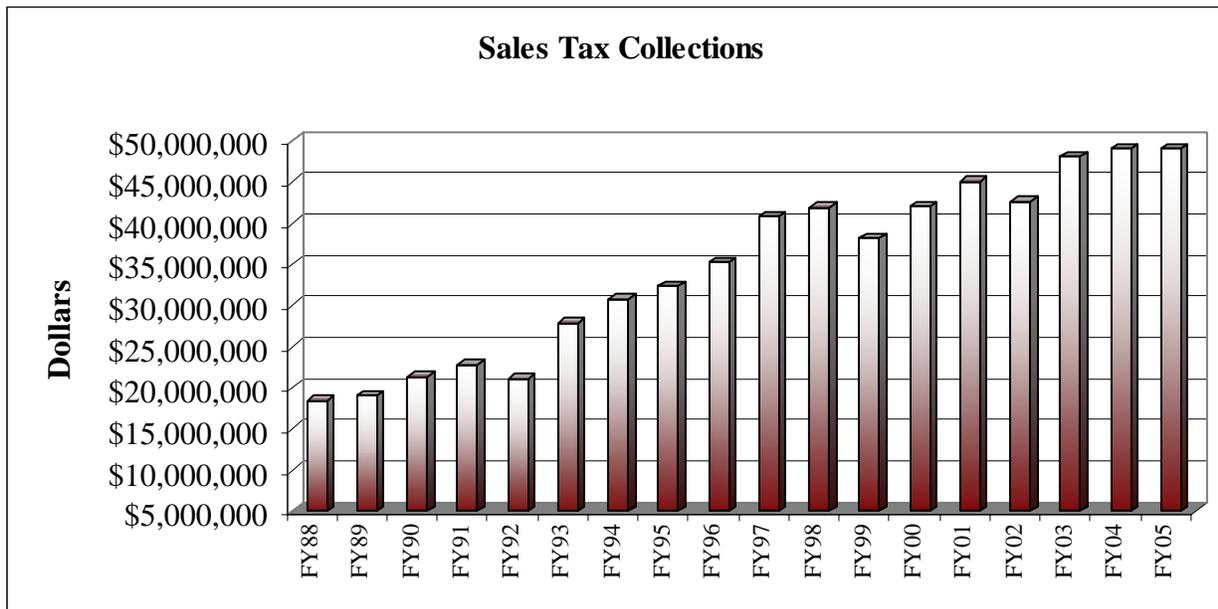


CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from 1/3 of 1% sales and use tax and five other 1/4% taxes. The City of Houma receives revenues from 1/3 of the 1% parish tax. The 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses, one 1/4% tax is used for road expenses, one 1/4% is used for drainage expenses, one 1/4% is used for library expenses, one 1/4% is used for the Morganza to the Gulf Hurricane Protection Project, and the remaining 1/4% is used for capital expenditures and paying debt services. The Parish had funded some of its taxes into bonds for capital improvements, principally for sewerage, libraries and other public buildings. The Parish's economy has generated generally increasing sales tax revenues each year and has enabled the Parish Government to finance improvements, from the increased revenues. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. The following graph is a history of sales tax revenues collected in the Parish using a constant rate of the 3% Sales Tax through 2005, which was in effect in 1988.



UTILITY REVENUE BONDS

The Parish currently has no utility or utilities revenue bonds (Revenue Bonds) outstanding. The City of Houma has outstanding Utilities Revenue Refunding Bonds payable from its electric and gas systems. Such bonds are payable from electric and gas revenues and are not a claim on any other revenues of the City or Parish. The revenues of the system are almost entirely derived from user charges for retail electric and gas service. The City relies upon an interest in a coal fired generating plant in Boyce, Louisiana and its own gas powered electric plant for a majority of its power needs. The natural gas distribution system is located within and partially outside of the City limits.

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through General Obligation Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

ASSESSMENT CERTIFICATES

The Parish, the City and sewerage districts created by the Parish and City, have from time to time, conducted street paving and sewer collection financing programs that levy special assessments against only those properties abutting the improvements. Such assessments are payable over a period of 10 to 15 years at interest and the local government conducting the programs borrows through certificates in anticipation of the receipt of the assessments over the 10 to 15 year period. The assessments prime all other liens on the affected properties, including mortgages, and thus there is usually a ready market for the certificates. Each financing only involves the area affected by the improvement and thus the government need only be concerned by the desires and concerns of the property owners in the affected areas. Also, the financing program does not affect other revenue streams of the government unless the government elects to make such a pledge. The limit of such indebtedness is a function of the amount of the assessments. Such programs are authorized through a hearing process.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the tax must be voted, the bonds or certificate payable there from need not and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 1998 Public Improvement Bonds, the 2000 Improvement Bonds, and the 2003 Public Improvement Sales Tax Refunding Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues. In May 2002, the parish adopted an aggressive five-year plan (Ordinance No. 6609), which dedicates up to 50% of the video poker revenues for Sewerage Construction.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. We are projecting \$4.75 million for the Year 2004 based on the collections to date and proposing 4.0 million for the 2005. Should the mineral royalties exceed \$4.5 million, the proceeds are dedicated to Sewerage Construction, a joint commitment made by the Parish Administration and Parish Council. (Ordinance No. 6609)

- **OTHER FINANCING ALTERNATIVES**

When Funds have funds in excess of reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from five to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in FY2004 the cost was approximately:

- \$1,649 to maintain one acre of park property;
- \$272.05 per garbage customer to maintain the sanitation system;
- \$51.62 operating cost per vehicle per hour, and
- \$2,049.50 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. These new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish purchased a downtown bank building (approximately 87,000 square feet of office) and an adjacent multi-story parking garage in December, 2000 to consolidate government functions in the downtown area to provide for more convenient governmental services and public access into one building. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to remaining downtown gained by the relocation and the improved communication. In 2005, we are continuing to relocate government offices into the building as spaces are renovated to meet the needs of the incoming governmental departments.

The 2005 Capital Improvements Budget tips the scale at \$49,590,581, a decrease of 7.5% from the original 2004 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2005" represents new projects, 2004 expenditures, funding increases/decreases and transfer of closed out project balances.

<u>PROJECT TYPE</u>	<u>2004 BUDGET</u>	<u>CHANGE FOR 2005</u>	<u>2005 BUDGET</u>
Buildings	3,855,620	(135,591)	3,720,029
Roads & Bridges	15,973,604	(519,211)	15,454,393
Drainage	23,216,430	(2,520,754)	20,695,676
Parks/Sidewalks/Trails	1,709,160	(146,751)	1,562,409
Miscellaneous	213,410	354,428	567,838
Sewer Improvements	1,197,405	1,865,280	3,062,685
Port Commission	1,850,797	(1,040,893)	809,904
Sanitation Improvements	5,600,027	(1,882,380)	3,717,647
Total	<u>53,616,453</u>	<u>(4,025,872)</u>	<u>49,590,581</u>

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Terrebonne Parish has purchased a parcel of land for \$75,000 to build a new city fire station after a decade of planning and it will soon become a reality; this is another ongoing capital project for 2004 to be completed in 2005. The proposed building, a state-of-the-art single-story brick structure with sleeping quarters and living quarters, is expected to cost about \$650,000 for construction of the new fire station building. Money for the project is budgeted in the amount of \$1,039,083 million. The new fire station will be called the South Houma Memorial Station, which is designed to resemble the houses it will serve. It will replace the existing South Houma Station. The design also calls for landscaping and fencing to help soften noises that might otherwise disturb nearby residents. The continued operation of this new fire station after completion will also have future expenses that will affect the operating budget.

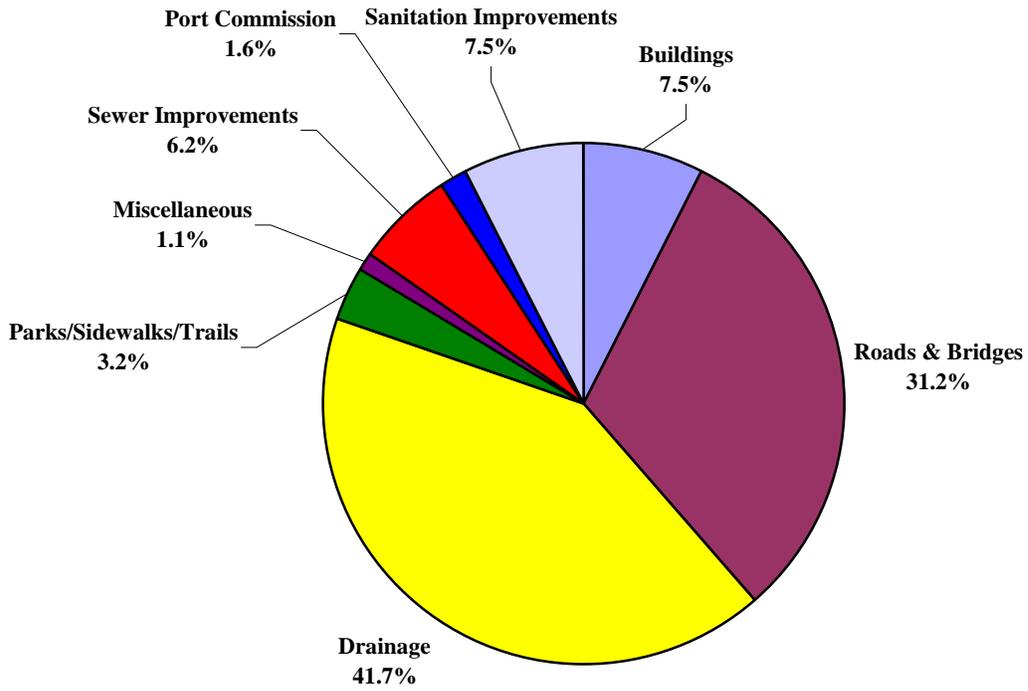
For 2005, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Terrebonne Parish is generally poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. The channels of many of the streams, bayous and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River, the largest input of freshwater, flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red River into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the state of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage projects make up 41.7 percent of our total Capital Improvement Projects as shown on the chart on the following page.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2005 Capital Improvement Chart a large percentage is drainage projects. This government has placed major importance on drainage projects such as 1-1A Drainage Project. This project is originally budgeted at \$1,335,470, which is cleaning and deepening of Little Bayou Black from Barrow Street north to Schriever. Another project is 1-1B Drainage Project is originally budgeted at \$8,756,188, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. The Bayou Chauvin Drainage Improvement Project is another project of importance. The cost of this project is estimated to be \$1,625,000, which will drain a large area just south of the City of Houma southward towards a drainage pump located 3 ½ miles from the city limits. Our Drainage Department has a 2005 operation and maintenance proposed budget of \$7,156,954. An increase in funding is allocated for Road and Bridge projects and Sanitation improvement projects.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

2005 CAPITAL IMPROVEMENTS PROJECTS



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds – Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish’s construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish’s Capital Improvement Project funds with a description of each activity:

City Court Building Fund – To accumulate funds for the acquisition, leasing, construction equipping and maintenance of new City Court Complex.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish’s Forced Drainage system. Financing was provided by General Obligation, Public Improvement bond proceeds, non-recurring reserves from Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system. Ordinance No. 6609 provides a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2005, the Parish is proposing to sell General Obligation Bonds (from the ¼% Capital Improvement Sales Tax), which will net an additional \$2.8 million for new construction.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M fund.

Administrative Building Construction Fund - To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2001 Sanitation Bond Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16,000,000 Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4,500,000 Public Improvement Bonds.

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council has levied for the fee to be fifteen dollars. The fees have gone up from ten dollars in the year 2003 to fifteen dollars for the year 2004. The fifteen-dollar fee remains in effect for the 2005 fiscal year. The amount of fees budgeted to be collected in 2005 is \$122,000.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Fines & Forfeitures	63,766	105,000	105,000	122,000	122,000
Miscellaneous Revenue	2,216	1,000	3,000	3,000	3,000
TOTAL REVENUES	65,982	106,000	108,000	125,000	125,000
EXPENDITURES:					
City Court	0	373,234	373,234	125,000	125,000
TOTAL EXPENDITURES	0	373,234	373,234	125,000	125,000
INCREASE (DECREASE) TO FUND BALANCE	65,982	(267,234)	(265,234)	0	0
FUND BALANCE, JANUARY 1	201,252	267,234	267,234	2,000	2,000
FUND BALANCE, DECEMBER 31	267,234	0	2,000	2,000	2,000

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **City Court Complex**
 - 2005 – City Court Building Fund and Interest, \$125,000, approved.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2004	2005	2006	2007	2008	
City Court Complex	246,207	141,244	125,000	0	0	0	512,451
TOTAL EXPENDITURES	246,207	141,244	125,000	0	0	0	512,451
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase

Description: To provide for purchase of land for the construction of a new building for City Court.

Council District:

To be determined.

Funding Source:

12% General Fund and 88% City Court Building Fund.

Project Appropriation:

Total project costs including prior authorizations \$512,451.

Operating Budget Impact:

Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs for 25 years will be \$145,000 annual, net impact of \$50,000 with fees supplementing.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and 2000 Bond Issue. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	2,279,149	2,796,983	2,569,783	177,247	177,247
Miscellaneous Revenue	110,996	70,000	38,441	0	0
Operating Transfers In	4,650,438	1,750,891	1,750,891	1,941,707	1,941,707
TOTAL REVENUES	7,040,583	4,617,874	4,359,115	2,118,954	2,118,954
EXPENDITURES:					
General -Other	1	0	0	0	0
Drainage	6,309,486	13,964,137	13,146,584	2,744,118	2,744,118
Operating Transfers Out	1,163,182	364,848	364,848	0	0
TOTAL EXPENDITURES	7,472,669	14,328,985	13,511,432	2,744,118	2,744,118
INCREASE (DECREASE) TO FUND BALANCE	(432,086)	(9,711,111)	(9,152,317)	(625,164)	(625,164)
FUND BALANCE, JANUARY 1	10,514,763	10,082,677	10,082,677	930,360	930,360
FUND BALANCE, DECEMBER 31	10,082,677	371,566	930,360	305,196	305,196

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **2-1A Schriever Drainage / Gravity Improvements**
 - 2005 Parishwide Drainage Construction Fund, Interest - \$96,634, approved
- **4-1 New Pump Station**
 - 2005 Drainage Tax Fund - \$200,000, approved
 - 2005 ¼% Capital Sales Tax Fund - \$141,848, approved
- **Bayou LaCarpe Drainage Improvements**
 - 2005 ¼ % Capital Sales Tax Fund - \$176,682, approved
- **Bayou Terrebonne Clearing and Snagging**
 - 2005 ¼ % Capital Sales Tax Fund - \$300,000, approved
- **Hebert Street Pump Station (FEMA)**
 - 2005 ¼ % Capital Sales Tax Fund - \$100,000, approved
- **Gum Street Drainage**
 - 2005 ¼ % Capital Sales Tax Fund - \$100,000, approved
- **Concord Road Drainage Improvements**
 - 2005 Drainage Tax Fund - \$100,000, approved
 - 2005 General Fund (PILOT) - \$161,707, approved

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Ward Seven (7) Drainage Improvements**
 - 2005 ¼ % Capital Sales Tax Fund - \$100,000, approved
- **Central Avenue and White Street Drainage**
 - 2005 ¼ % Capital Sales Tax Fund - \$75,000, approved
- **Lashbrook to Boudreaux Canal Levee**
 - 2005 ¼ % Capital Sales Tax Fund - \$200,000, approved
- **Mount Pilgrim Forced Drainage (6-3) Humphries**
 - 2005 Parishwide Drainage Construction Fund - \$125,014, approved
 - 2005 Drainage Tax Fund - \$67,678, approved
 - 2005 ¼% Capital Sales Tax Fund - \$17,308, approved
- **1-1A Drainage Project**
 - 2005 Drainage Tax Fund - \$100,000, approved
- **Crozier Drive Drainage**
 - 2005 ¼ % Capital Sales Tax Fund - \$100,000, approved
- **Natalie Street Drainage**
 - 2005 ¼ % Capital Sales Tax Fund - \$150,000, approved
- **Cortez Subdivision Drainage**
 - 2005 ¼ % Capital Sales Tax Fund - \$60,000, approved
- **3-1B Drainage Improvements**
 - 2005 ¼ % Capital Sales Tax Fund - \$170,000, approved
- **Bayou Pointe Aux Chenes Clearing and Snagging**
 - 2005 ¼ % Capital Sales Tax Fund - \$25,000, approved

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2005	2006	2007	2008	TOTAL
	YEARS	2004					
1-1A Drainage	461,030	662,670	100,000	0	0	0	1,223,700
2-1A Schriever Drainage Improvements	996,453	315,000	96,634	0	0	0	1,408,087
3-1B Improvements	0	0	170,000	0	0	0	170,000
4-1 New Pump Station	1,239,029	0	341,848	0	0	0	1,580,877
4-1 Upper Pointe Aux Chene Levee Rehab	55,485	0	0	0	0	0	55,485
4-3C Isle De Jean Charles	142,125	(141,848)	0	0	0	0	277
Ashland North Forced Drainage	275,084	(154,848)	0	0	0	0	120,236
Bayou Lacarpe Drainage Improvements	188,173	200,000	176,682	0	0	0	564,855
Bayou Gardens Water Control Gate	35,000	0	0	0	0	0	35,000
Bayou Grand Caillou Drainage (Agnes St.)	56,008	550,000	177,247	0	0	0	783,255
Bayou Pointe Aux Chenes Clearing & Snagging	0	0	25,000	0	0	0	25,000
Bayouside Dr. Pump Station	100,000	0	0	0	0	0	100,000
Bayou Terrebonne Clearing and Snagging	0	100,000	300,000	0	0	0	400,000
Bayou Terrebonne Hydrological Study	0	40,000	0	0	0	0	40,000
Bonanza Pump Station Floodproofing	15,141	(15,141)	0	0	0	0	0
Central Avenue & White Street Drainage	50,000	10,891	75,000	0	0	0	135,891
Company Canal Forced Drainage	31,394	0	0	0	0	0	31,394
Concord Road Drainage Improvement	651,547	250,000	261,707	0	0	0	1,163,254
Cortez Subdivision Drainage	0	0	60,000	0	0	0	60,000
Coteau Drainage Phase I - Caro Canal	10,891	0	0	0	0	0	10,891
Crozier Drive Drainage	0	0	100,000	0	0	0	100,000
District 1 Drainage Improvements	650,000	(75,000)	0	0	0	0	575,000
District 3 Drainage Improvements	273,422	0	0	0	0	0	273,422
Drainage/Public Facility Mitigation Projects	20,000	0	0	0	0	0	20,000
Falgout Canal Pump Station	30,000	0	0	0	0	0	30,000
FMA Acquisition/Elevation	102,295	0	0	0	0	0	102,295
Gibson/Bayou Black Drainage	386,692	(386,692)	0	0	0	0	0
Grand Caillou Levee Improvement	39,301	0	0	0	0	0	39,301
Green Acres Drainage Improvements	15,939	0	0	0	0	0	15,939
Gum Street Drainage	152,225	90,000	100,000	0	0	0	342,225
Hazard Mitigation Plan	4,918	0	0	0	0	0	4,918
Hebert St. Pump Station (FEMA)	859,351	112,500	100,000	0	0	0	1,071,851
IEB Forced Drainage 4-8 Levee Floodwall	24,729	0	0	0	0	0	24,729
Industrial Blvd. Pump Rehab.	75,000	0	0	0	0	0	75,000
Jean Ellen St. Ditch/Culverts	59	9	0	0	0	0	68
Jeff Drive Drainage Improvements	100,000	50,000	0	0	0	0	150,000
Lashbrook to Boudreaux Canal Levee	110,649	0	200,000	0	0	0	310,649
Lining of Bayou Grand Caillou	51,228	0	0	0	0	0	51,228
Lower Bayou Dularge Levee	0	200,000	0	0	0	0	200,000
Lower Bayouside Dr. Drainage	122,625	0	0	0	0	0	122,625
Mount Pilgrim Forced Drainage (6-3) Humphries	152,933	0	210,000	0	0	0	362,933
Mulberry to Hanson Drainage Improvements	50,000	0	0	0	0	0	50,000
Natalie Drive Drainage	0	0	150,000	0	0	0	150,000
Pitre, Acorn and Darsey Street Laterals	50,000	0	0	0	0	0	50,000
SCADA/GIS	125,150	0	0	0	0	0	125,150
Schriever Hazard Mitigation Program	52,885	0	0	0	0	0	52,885
Schriever Pump Station (FEMA)	96,634	(96,634)	0	0	0	0	0
Summerfield/Southdown Drainage	323,755	0	0	0	0	0	323,755
Sunrise Subdivision Culverts	0	15,000	0	0	0	0	15,000
Suzie Canal & Suzie Canal Extension	872,919	0	0	0	0	0	872,919
Sylvia Street Drainage Outfall	44,200	130,000	0	0	0	0	174,200
Systems Channel Project	925,802	489,180	0	0	0	0	1,414,982
Texas Gulf Rd. Drainage	100,000	0	0	0	0	0	100,000
Upper Montegut Pump Rehab	453,926	100,000	0	0	0	0	553,926
Ward Seven (7) Drainage Improvements	48,806	0	100,000	0	0	0	148,806
Williams Ave. Culvert Replacement	78,694	0	0	0	0	0	78,694
TOTAL EXPENDITURES	10,701,497	2,445,087	2,744,118	0	0	0	15,890,702
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28
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Description: The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).

Engineer/Architect: T. Baker Smith & Sons, Inc.
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Council District: 2, 4, 6

Funding Source: 50% Louisiana Dept. of Transportation & Development, 42% Drainage Tax Fund, and 8% Parishwide Drainage Construction Fund.

Project Appropriation: \$100,000 in FY2005. Total project costs including prior authorizations \$1,335,470.

Operating Budget Impact: \$9,500 annual increase.

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67

Description: Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road. This is for phase IV of the project.
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Engineer/Architect: GSE Associates, Inc.

Contractor: Phase II, Phylway Construction, Inc. and Phase IV, Hebert Brother Engineers, Inc.
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Council District: 6

Funding Source: 49% Drainage Tax Fund, 26% 2000 Public Improvement Bond Fund, 21% of ¼% Capital Sales Tax Fund, 4% Parishwide Drainage Construction Fund.

Project Appropriation: 96,634 in FY 2005. Total project costs including prior authorizations \$2,336,634.

Operating Budget Impact: \$2,500 annual increase to operations; debt service increase of \$31,000.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 3-1B Improvements

Description: Drainage Improvements in the 3-1B forced drainage system.

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$170,000 in FY2005. Total project costs \$170,000.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: 4-1 New Pump Station Project Number: 00-PS-33

Description: A new pump station to be added to the south end of the 4-1 levee to house (3) 36" diameter propeller pumps.
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 9

Funding Source: 88% ¼% Capital Sales Tax Fund, 12% Drainage Tax Fund.

Project Appropriation: \$341,848 in FY 2005. Total project costs including prior authorizations \$1,633,848.

Operating Budget Impact: \$26,000 annual increase.

Project Name: 4-1 Upper Pointe-Aux-Chene Levee Rehab Forced Drainage Project Number: 94-G-25

Description: To provide for the construction of certain levee and canal improvements.
Engineer/Architect: T. Baker Smith & Sons, Inc.
Contractor: Phylway Construction, Inc.

Council District: 9

Funding Source: 39% Drainage Tax Fund, 31% ¼% Capital sales tax, 25% Capital Projects Control Fund, and 5% Parishwide Drainage Construction Fund

Project Appropriation: Total project costs including prior authorizations \$2,133,775.

Operating Budget Impact: \$37,000 annual increase to be determined upon completion of project Design phase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 4-3C Isle De Jean Charles
Project Number: 91-FD-13

Description: Constructing the Isle De Jean Charles forced drainage system.
Engineer/Architect: T. Baker Smith & Sons, Inc.
Contractor: JAG Construction Services, Inc.

Council District: 9

Funding Source: 45% General Fund (Texaco), 21% ¼% Capital Sales Tax Fund, 22% Louisiana Department of Transportation and Development and 10% 1995 Bond Issue.

Project Appropriation: Total project costs including prior authorizations \$1,142,689.

Operating Budget Impact: \$25,700 annual increase.

Project Name: Ashland North Forced Drainage
Project Number: 91-A/O-10

Description: To complete the forced drainage system for Ashland North Subdivision.
Engineer/Architect: Gore Engineering, Inc.
Contractor: Coastal Engineering/TPCG

Council District: 7

Funding Source: 67% 1996 Bond Issue and 33% Citizen's Participation.

Project Appropriation: Total project costs including prior authorizations \$220,752.

Operating Budget Impact: \$5,500 annual increase to operations; debt service \$7,000.

Project Name: Bayou Gardens Water Control Gate

Description: To provide for better drainage and prevent water from backing up.

Council District: 3

Funding Source: Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$35,000.

Operating Budget Impact: \$700 annual increase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Grand Caillou Drainage (Agnes Street)
Project Number: 02-DRA-36

Description: To provide for better drainage in the Bayou Grand Caillou area.
Engineer/Architect: Engineering and Economic Planning Associates, LLC

Council District: 8

Funding Source: 72% Louisiana Department of Transportation and Development, 19%
¼% Capital Sales Tax Fund and 9% Drainage Tax Fund.

Project Appropriation: \$177,247 in FY 2005. Total project costs including prior
authorizations \$802,247.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Lacarpe Drainage Improvements
Project Number: 01-DRA-11

Description: Hydrological study of the Barataria/Martin Luther King Blvd drainage systems. This is a drainage study to
recommend improvements to the watershed. The study has been amended to include watershed area to the
Baroid Pump Station.
Engineer/Architect: GSE Associates, Inc.

Council District: 1, 2, 6

Funding Source: 58% ¼% Capital Sales Tax Fund, 33% 1998 Public Improvement
Construction Fund, 9% Parishwide Drainage Construction Fund and.

Project Appropriation: \$176,682 in FY 2005. Total project costs including prior
authorizations \$651,620.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Pointe Aux Chenes Clearing and Snagging

Description: Removal of debris, trees and plants along Bayou Pointe Aux Chenes.

Council District: 9

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$25,000 in FY 2005. Total project costs \$25,000.

Operating Budget Impact: To be determined upon completion of project.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Drive Pump Station

Description: To provide for forced drainage along Bayou Drive.

Council District: 9

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$100,000.

Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Terrebonne Clearing and Snagging

Description: Removal of debris, trees and plants along Bayou Terrebonne.

Council District: 2, 3, 4

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$300,000 in FY 2005. Total project costs including prior authorizations \$400,000.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Bayou Terrebonne Hydrological Study Project Number: 04-DRA-24

Description: To study the possible removal of the weirs in Bayou Terrebonne and to determine what effects the Boardwalk would have on drainage in the Bayou Terrebonne watershed.

Council District: 4

Funding Source: 63% ¼% Capital Sales Tax Fund and 37% General Fund (hotel/motel)

Project Appropriation: Total project costs including prior authorizations \$40,000.

Operating Budget Impact: To be determined upon completion of study.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Central Avenue & White Street Drainage

Description: To provide better drainage in the areas of Central Avenue & White Street.

Council District: 5

Funding Source: 55% ¼% Capital Sales Tax Fund and 45% General Fund (Pilot).

Project Appropriation: \$75,000 in FY 2005. Total project costs including prior authorizations \$135,891.

Operating Budget Impact: \$2,000 annual.

Project Name: Company Canal Forced Drainage

Description: Forced system drainage to protect areas north of company canal for tidal flooding.

Council District: 9

Funding Source: Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$50,000.

Operating Budget Impact: \$5,000 annual.

Project Name: Concord Road Drainage Improvement Project Number: 03-DRA-15

Description: To provide for better drainage along the Concord Road area by cleaning ditches, etc.
Engineer/Architect: GSE Associates, Inc.

Council District: 6

Funding Source: 32% 1998 Public Improvement Construction Fund, 28% 2000 Public Improvement Bond Fund, 20% ¼% Capital Sales Tax Fund, 13% General Fund (PILOT) and 7% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,261,707.

Operating Budget Impact: \$2,500 annual increase to operations. Annual debt service \$1,600 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Cortez Subdivision Drainage

Description: Drainage Improvements in Cortez Subdivision.

Council District: 4
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriations: \$60,000 in FY 2005. Total project costs \$60,000.
Operating Budget Impact: \$1,200 annual increase.

Project Name: Coteau Drainage Phase 1 – Caro Canal Project Number: 00-DRA-09

Description: To clean blockages in canals and ditches within the Caro Canal area (Coteau Rd. to St. Louis Bayou)
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 4, 5
Funding Source: Drainage Tax Fund.
Project Appropriations: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: Net decrease of \$1,000/year.

Project Name: Crozier Drive Drainage

Description: Drainage Improvements along Crozier Drive.

Council District: 1
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriations: \$100,000 in FY 2005. Total project costs \$100,000.
Operating Budget Impact: \$2,000 annual increase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: District 1 Drainage Improvements

Description: To provide better drainage in District 1 by cleaning and for creating ditches and canals.

Council District: 1
Funding Source: 87% ¼% Capital Sales Tax Fund and 13% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$575,000.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: District 3 Drainage Improvements Project Number: 03-DRA-22

Description: Construction of drainage improvements to the Martin Luther King Ditch, Westview/St. Louis Canal Road area and Jean Street Drainage Improvements.
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 3
Funding Source: 96% General Fund and 4% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$307,600.
Operating Budget Impact: No Impact.

Project Name: Falgout Canal Pump Station

Description: To replace three 36" pumps that will protect the area between Falgout Canal along Dr. Beatrous Road north to Marmande Canal.
Engineer/Architect: TPCG Drainage Department

Council District: 7
Funding Source: 1993 Bond Issue.
Project Appropriation: Total project costs including prior authorizations \$30,000.
Operating Budget Impact: No impact, replaces existing high maintenance pumps. No increase to debt service, surpluses from completed projects used.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: FMA Acquisition/Elevation
Project Number: FMA 02-109-0001

Description: Work with homeowners in flood areas to procure funding for structure elevation or acquisition.
Engineer/Architect: Aegis Innovative Solutions, LLC

Council District: Parishwide

Funding Source: 75% FEMA, 13% Public Improvement Construction Fund, and 12% Citizen's Participation.

Project Appropriation: Total project costs including prior authorizations \$741,667.

Operating Budget Impact: No impact, homeowners responsible for maintenance.

Project Name: Grand Caillou Levee Improvement

Description: Maintenance and repairs to the levee system in the Grand Caillou area.

Council District: 7

Funding Source: 72% ¼% Capital Sales Tax Fund and 28% General Fund (Video Poker)

Project Appropriation: Total project costs including prior authorizations \$125,000.

Operating Budget Impact: \$2,500 net annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Green Acres Drainage Improvements (Kerr Drive)
Project Number: 01-DRA-10

Description: Drainage improvements (culvert installation/replacement) in green acres subdivision.
Engineer/Architect: T. Baker Smith & Sons, Inc.
Contractor: Civil Construction Contractors, Inc.

Council District: 9

Funding Source: 76% ¼% Capital Sales Tax Fund and 24% Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$723,653.

Operating Budget Impact: \$10,000 net annual.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gum Street Drainage	
Project Number: 03-DRA-23	
Description: To provide for better drainage facilities for the Gum Street area.	
Engineer/Architect: Engineering and Economic Planning Associates, LLC	

Council District:	5
Funding Source:	¼% Capital Sales Tax Fund.
Project Appropriation:	\$100,000 in FY 2005. Total project costs including prior authorizations \$390,000.
Operating Budget Impact:	To be determined upon completion of project design phase.

Project Name: Hazard Mitigation Plan	
Description: Develop a Hazard Mitigation Plan for the parish that is compliant with the new Disaster Mitigation Act of 2000 requirements. The plan will identify, evaluate, and recommend alternatives that reduce the effects of natural hazards.	
Engineer/Architect: Aegis Innovative Solutions, LLC	

Council District:	Parishwide
Funding Source:	75% FEMA and 25% TPCG in-kind service.
Project Appropriation:	Total project costs including prior authorizations \$49,700.
Operating Budget Impact:	To be determined upon completion of study.

Project Name: Hebert Street Pump Station (FEMA)	
Project Number: 02-FEMA-01	
Description: Construct a 2 bay precast concrete pump sub-structure with steel sheet pile bulkhead, metal building, 2-36" pumps and 2 new engines and gear drive units.	
Engineer/Architect: GSE Associates, Inc.	

Council District:	4
Funding Source:	75% FEMA, 17% 2000 Public Improvement Construction Fund, and 8% Capital Sales Tax Fund.
Project Appropriation:	\$100,000 in FY 2005. Total project costs including prior authorizations \$1,152,500.
Operating Budget Impact:	\$18,800 annual increase in operations. Annual debt service \$7,000 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: IEB Forced Drainage 4-8 Levee Floodwall Project Number: 03-IEB-08	
Description: Construction of approximately 4,000 linear feet of steel sheet pile floodwall along the 4-8 Montegut Levee. Engineer/Architect: T. Baker Smith & Sons, Inc. Contractor: Dolphin Services, Inc.	

Council District:	9
Funding Source:	50% State of Louisiana and 25% ¼% Capital Sales Tax Fund and 25% Terrebonne Conservation and Levee District.
Project Appropriation:	Total project costs including prior authorizations \$2,200,000.
Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Industrial Blvd. Pump Rehab	
Description: To provide better forced drainage along Industrial Blvd. by rehabilitating the pump station.	

Council District:	7, 8
Funding Source:	92% ¼% Capital Sales Tax Fund and 8% Drainage Tax Fund.
Project Appropriation:	Total project costs including prior authorization \$75,000.
Operating Budget Impact:	\$1,500 net annual increase.

Project Name: Jean Ellen Street Ditch/Culverts Project Number: 02-DRA-48	
Description: To clean out the ditches and install culverts to provide better drainage in the Jean Ellen Street area. Engineer/Architect: David A. Waitz Engineering and Surveying, Inc. Contractor: LA Contracting Enterprise, LLC	

Council District:	8
Funding Source:	67% General Fund and 33% Parishwide Drainage Construction Fund
Project Appropriation:	Total project costs including prior authorizations \$150,009.
Operating Budget Impact:	\$3,000 annual increase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Jeff Drive Drainage Improvement

Description: To provide for better drainage along Jeff Drive by cleaning out ditches.

Council District: 8

Funding Source: 67% Drainage Tax Fund and 33% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: \$2,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Lashbrook to Boudreaux Canal Levee

Description: To provide a levee from Lashbrook to Boudreaux Canal.
Contractor: TPCG Drainage Department

Council District: 8

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$200,000 in FY 2005. Total project costs including prior authorizations \$500,000.

Operating Budget Impact: \$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Lining of Bayou Grand Caillou Project Number: 02-DRA-36

Description: Concrete lining of Bayou Grand Caillou at Saadi Street.
Engineer/Architect: Engineering and Economic Planning Associates, LLC
Contractor: G & W Construction Co., Inc.

Council District: 1, 5

Funding Source: General Fund (Pilot)

Project Appropriation: Total project costs including prior authorizations \$400,000.

Operating Budget Impact: \$8,000 annual increase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lower Bayou Dularge Levee

Description: Provide the existing lower Bayou Dularge flood control structure with a levee alignment on the west side of Brady Road.

Council District: 7

Funding Source: Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$700,000.

Operating Budget Impact: \$14,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Lower Bayouside Drive Drainage Project Number: 02-DRA-35

Description: To improve the drainage of Lower Bayouside Drive.

Council District: 9

Funding Source: Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: No impact.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries Project Number: 01-DRA-44

Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.

Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 2

Funding Source: 51% Drainage Tax Fund, 34% Parishwide Drainage Construction Fund, 11% 2000 Public Improvement Construction Fund, and 4% ¼% Capital Sales Tax Fund.

Project Appropriation: \$210,000 in FY 2005. Total project costs including prior authorizations \$430,000.

Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Mulberry to Hanson Drainage Improvements

Description: To provide better drainage in the Mulberry/Hanson area by cleaning ditches, etc.

Council District: 7
Funding Source: Parishwide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: No impact.

Project Name: Natalie Drive Drainage

Description: Drainage improvements by increasing the outfall ditch capacity in the Natalie Drive area.

Council District: 3
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriations: \$150,000 in FY 2005. Total project costs \$150,000.
Operating Budget Impact: No impact.

Project Name: Pitre, Acorn and Darsey Street Laterals

Description: To repair street laterals along Pitre, Acorn and Darsey Streets.

Council District: 5
Funding Source: General Fund (Pilot)
Project Appropriation: Total project costs including prior authorizations \$50,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: SCADA/GIS Project Number: 96-DRAIN-48	
Description:	Construction of the field portion of the SCADA system for the monitoring of 25 drainage pumping stations within Terrebonne Parish.
Engineer/Architect:	GSE Associates, Inc.
Contractor:	Panel Specialists, Inc.

Council District:	1,2,3,4,5,6,7,8,9
Funding Source:	68% Drainage Tax Fund, 18% Parishwide Drainage Construction Fund and 14% 1996 Bond Issue.
Project Appropriation:	Total project costs including prior authorizations \$957,212.
Operating Budget Impact:	\$67,000 annual impact on operations.

Project Name: Schriever Hazard Mitigation Program	
Description:	To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."
Engineer/Architect:	GSE Associates, Inc.

Council District:	2
Funding Source:	75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$553,434.
Operating Budget Impact:	\$11,500 annual increase in operations; annual debt service \$4,536 from dedicated Public Improvement tax.

Project Name: Summerfield/Southdown Drainage Project Number: 94-J-50	
Description:	To construct a vinyl bulkhead along the Westgate ditch and the Chateau Crescent ditch.
Engineer/Architect:	GSE Associates, Inc.
Contractors:	Strebeck, Inc., G & F Construction Co., Inc. and C & C Fontenot Construction, Inc.

Council District:	6, 7
Funding Source:	35% Drainage Tax Fund, 27% 2000 Public Improvements Construction Fund, 19% FEMA, 11% Utility Fund and 8% Parishwide Drainage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$2,476,400.
Operating Budget Impact:	\$170,000 annual increase; annual debt service \$79,000 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sunrise Subdivision Culverts

Description: To install culverts in Sunrise Subdivision.

Council District: 4
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$15,000.
Operating Budget Impact: No impact.

Project Name: Suzie Canal & Suzie Canal Extension Project Number: 82-PW-38 EXT

Description: Construct certain drainage improvements along left descending bank of Bayou Grand Caillou from forced drainage 3-1B to Bobtown.
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 7
Funding Source: 51% Drainage Tax Fund, 30% 1995 Bond Issue, and 19% ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,478,818.
Operating Budget Impact: \$81,000 annual increase; no increase to debt service, surpluses from completed projects used.

Project Name: Sylvia Street Drainage Outfall Project Number: 02-DRA-16

Description: Improvements to increase the capacity of the Sylvia Street Outfall.
Engineer/Architect: King and Associates, LLC

Council District: 5
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$180,000.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: System Channels Project
Project Number: 01-DRA-40

Description: Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 2, 3, 4, 5

Funding Source: 68% 2000 Public Improvement Construction Fund and 32% Hazard Mitigation Grant Program.

Project Appropriation: Total project costs including prior authorizations \$1,522,180.

Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

Project Name: Texas Gulf Road Drainage

Description: To provide better drainage for the Texas Gulf Road area.

Council District: 9

Funding Source: Parishwide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$100,000.

Operating Budget Impact: No impact.

Project Name: Upper Montegut Pump Rehabilitation
Project Number: 97-DRAIN-33

Description: Prepare plans and specs for the rehabilitation of the Upper Montegut drainage pump station.
Engineer/Architect: T. Baker Smith & Sons, Inc.

Council District: 9

Funding Source: 52% ¼% Capital Sales Tax Fund and 48% Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$627,580.

Operating Budget Impact: \$75,500 increase.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ward Seven (7) Drainage Improvements

Description: Repair, reconstruction, and modifications to the drainage levee located in Chauvin, between the Lashbrook pump station, southward to Boudreaux Canal.

Council District: 8

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$100,000 in FY 2005. Total project costs including prior authorizations \$350,000.

Operating Budget Impact: No impact.

Project Name: Williams Avenue Culvert Replacement

Description: Replacement of culverts along Williams Avenue.

Council District: 5

Funding Source: Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$95,000.

Operating Budget Impact: No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2005, the Parish is proposing that General Fund transfer \$1,237,500. Ordinance No. 6609 provides a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	2,125	1,000	585	0	0
Operating Transfers In	<u>0</u>	<u>233,357</u>	<u>2,124,744</u>	<u>1,237,500</u>	<u>1,237,500</u>
TOTAL REVENUES	<u>2,125</u>	<u>234,357</u>	<u>2,125,329</u>	<u>1,237,500</u>	<u>1,237,500</u>
EXPENDITURES:					
Sewerage Collection	151,768	0	0	2,125,000	2,125,000
Operating Transfers Out	<u>13,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>164,768</u>	<u>0</u>	<u>0</u>	<u>2,125,000</u>	<u>2,125,000</u>
INCREASE (DECREASE) TO FUND BALANCE	(162,643)	234,357	2,125,329	(887,500)	(887,500)
FUND BALANCE, JANUARY 1	217,641	54,998	54,998	2,180,327	2,180,327
FUND BALANCE, DECEMBER 31	54,998	289,355	2,180,327	1,292,827	1,292,827

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Highway 24 Sewers**
 - 2005 General Fund - \$625,000, approved
- **Martin Luther King Sewers**
 - 2005 General Fund - \$1,500,000, approved

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2004	2005	2006	2007	2008	TOTAL
Highway 24 Sewers	0	0	625,000	0	0	0	625,000
Martin Luther King Sewers	0	0	1,500,000	0	0	0	1,500,000
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>2,125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,125,000</u>
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Highway 24 Sewers
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Description: Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.

Council District:	2
Funding Source:	General Fund.
Project Appropriation:	\$625,000 in FY 2005. Total project costs \$625,000.
Operating Budget Impact:	\$12,500 annual increase.

Project Name: Martin Luther King Sewers
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Description: Sewerage along the Martin Luther King Boulevard corridor.

Council District:	3
Funding Source:	General Fund.
Project Appropriation:	\$1,500,000 in FY 2005. Total project costs \$1,500,000.
Operating Budget Impact:	\$30,000 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. The development of the Terrebonne Parish Port continues as a major project in process. The new 5,600 square foot fire station in the Summerfield area is another major project that will be in the construction phase in 2005. The Courthouse Annex Waterproofing budgeted in prior years in the amount of \$649,100 is scheduled for completion in the 1st quarter of 2005. The Sidewalk Improvement Plan adds an additional \$105,000 as part of a 10-year multi phase project, which is to provide better access to parish transit bus stops. Lake Boudreaux Fresh Water Diversion Project has \$150,000 budgeted in 2004 and, now, for 2005, an additional \$150,000 is being budgeted. This project is designed to slow the progression of salt water intrusion and coastal erosion. See the Budget Highlight Section for the list of new projects for 2005. One of the new projects for 2005 is Derelict Vessels, which has a budget of \$100,000 that will be used as matching funds for projects intended to rid the natural bayous of abandoned boats, which are a hindrance to navigation.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	1,228,156	3,312,003	3,305,453	0	0
Charge for Services	0	8,500	8,500	0	0
Miscellaneous Revenue	32,237	10,000	9,178	0	0
Operating Transfers In	1,812,733	933,485	933,485	538,000	538,000
TOTAL REVENUES	3,073,126	4,263,988	4,256,616	538,000	538,000
EXPENDITURES:					
Government Buildings	269,196	673,518	673,518	0	0
Code Violations/Compliance	0	0	0	100,000	100,000
Auditoriums	0	11,603	11,603	0	0
Parish Prisoners	9,279	350,664	350,664	0	0
Fire-Rural	4,690	310	0	0	0
Fire-Urban	97,752	941,331	941,331	0	0
Coastal Restoration/Preservation	20,204	474,697	474,697	200,000	200,000
Roads & Bridges	330,418	769,862	764,429	168,000	168,000
Road Lighting	28,415	587,253	587,253	0	0
Drainage	120,379	2,582,121	2,582,121	20,000	20,000
Animal Control	(69)	25,354	25,354	0	0
Parks & Grounds	0	304,816	304,816	0	0
Library	138	76,353	76,353	0	0
Economic Development-Other	72,579	141,066	134,516	0	0
Port Administration	1,040,893	809,904	809,904	0	0
Emergency Preparedness	0	0	0	50,000	50,000
Operating Transfers Out	691,749	226,767	226,767	0	0
TOTAL EXPENDITURES	2,685,623	7,975,619	7,963,326	538,000	538,000
INCREASE (DECREASE) TO FUND BALANCE	387,503	(3,711,631)	(3,706,710)	0	0
FUND BALANCE, JANUARY 1	3,338,552	3,726,055	3,726,055	19,345	19,345
FUND BALANCE, DECEMBER 31	3,726,055	14,424	19,345	19,345	19,345

659 CAPITAL PROJECTS CONTROL FUND

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Sidewalk Improvement Plan**
 - 2005 General Fund (PILOT) - \$105,000 (*Adopted in 2001 Capital Outlay, Ordinance 6352*)
 - 2006 General Fund (PILOT) - \$92,000 (*Adopted in 2004 Capital Outlay, Ordinance 6821*)
 - 2007 General Fund (PILOT) - \$113,000 (*Adopted in 2004 Capital Outlay, Ordinance 6821*)
 - 2008 General Fund (PILOT) - \$98,000 (*Adopted in 2004 Capital Outlay, Ordinance 6821*)
 - 2009 General Fund (PILOT) - \$70,000 (*Adopted in 2005 Capital Outlay, Ordinance 6942*)
- **Lake Boudreaux Diversion (CWPR)**
 - 2005 ¼ % Capital Sales Tax Fund - \$150,000, approved
- **Derelict Vessels USCOE**
 - 2005 ¼ % Capital Sales Tax Fund - \$100,000, approved
- **GPS Vehicle Tracking System**
 - 2005 ¼ % Capital Sales Tax Fund - \$50,000, approved
- **Ashland Boat Launch**
 - 2005 Road & Bridge Fund - \$13,000, approved
- **Boat Launch Wallop-Breaux**
 - 2005 ¼ % Capital Sales Tax Fund - \$50,000, approved
- **Clendenning Road Drainage (HTAC)**
 - 2005 ¼ % Capital Sales Tax Fund - \$20,000, approved
- **Evacuation Shelter Generator (TPSB)**
 - 2005 ¼ % Capital Sales Tax Fund - \$50,000, approved

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2004	2005	2006	2007	2008	
Animal Shelter	25,354	0	0	0	0	0	25,354
Ashland Boat Launch	77,325	0	13,000	0	0	0	90,325
Bayou Cane Fire Hydrants	310	(310)	0	0	0	0	0
Bayou Dularge Clearing & Snagging	779	0	0	0	0	0	779
Bayouside Dr. Drainage Study	2,500	0	0	0	0	0	2,500
Boat Launch Wallop-Breaux	0	0	50,000	0	0	0	50,000
Bush Canal Bank Stabilization	2,579,621	0	0	0	0	0	2,579,621
Clendenning Road Drainage HTAC	0	0	20,000	0	0	0	20,000
Coastal Wetlands Restoration	0	36,000	0	0	0	0	36,000
Courthouse Annex Waterproofing	283,818	389,700		0	0	0	673,518
Derelict Vessels USCOE	0	0	100,000	0	0	0	100,000
District 1 Sidewalks/Walking Trails	149,738	(31,500)	0	0	0	0	118,238
Downtown Boardwalk & Greenspace/Marina	134,418	0	0	0	0	0	134,418
Dularge Library Books & Renovations	67,853	8,500	0	0	0	0	76,353
Dumas Auditorium	11,603	0	0	0	0	0	11,603
Dumas/Legion Pools	150,000	(10,891)	0	0	0	0	139,109
East Houma/East Park Walking Trails	84,376	(84,376)	0	0	0	0	0
Evacuation Shelter Generator (TPSB)	0	0	50,000	0	0	0	50,000
Falgout Canal Marsh Management Project	0	150,000	0	0	0	0	150,000
Fuel Tank Removal	103,065	0	0	0	0	0	103,065
GPS Vehicle Tracking System	0	0	50,000	0	0	0	50,000
Gray Pedestrian Sidewalk	65,231	22,600	0	0	0	0	87,831
Hollywood/Dr. Beatrous Bridge Right of Ways	16,018	0	0	0	0	0	16,018
Houma Navigational Canal Study	18,835	0	0	0	0	0	18,835
Juvenile Detention Center Gymnasium	390,364	(39,700)	0	0	0	0	350,664
Lake Boudreaux Diversion (CWPR)	0	150,000	150,000	0	0	0	300,000
Oakshire School Traffic Improvements	14,929	0	0	0	0	0	14,929
Port Commission	809,904	0	0	0	0	0	809,904
Prospect St. Traffic Light	5,433	(5,433)	0	0	0	0	0
Redmond Street Waterline	6,648	(6,550)	0	0	0	0	98
Schriever Recreation Center A/C	50,000	(27,000)	0	0	0	0	23,000
Scott Lane Park Street	0	27,000	0	0	0	0	27,000
Sidewalk Improvement Plan	232,000	106,000	105,000	92,000	113,000	98,000	746,000
South Houma Memorial Fire Station	941,331	0	0	0	0	0	941,331
St. Charles Street Lighting	587,253	0	0	0	0	0	587,253
Tunnel Blvd Sidewalks	101,106	0	0	0	0	0	101,106
Valhi Lagoon Recreational Park	25,000	100,000	0	0	0	0	125,000
Williams Ave. Walking Track	17,707	0	0	0	0	0	17,707
TOTAL EXPENDITURES	6,952,519	784,040	538,000	92,000	113,000	98,000	8,577,559
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Animal Shelter

Description: Preliminary design for construction of a new animal shelter.

Council District: 5

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: To be determined upon completion of preliminary design; replaces a smaller high maintenance facility.

Project Name: Ashland Boat Launch Project Number: 03-BOAT-31

Description: Improvements to the Ashland Boat Launch
Engineer/Architect: T. Baker Smith and Son Inc.

Council District: 7

Funding Source: 65% Federal Wallop-Breaux Fund and 35% Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$95,150.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Bayou Dularge Clearing and Snagging

Description: Removal of vessels along Bayou Dularge.
Engineer/Architect: USA-Corps of Engineers

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$57,800.

Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Drive Drainage Study

Description: Study for future drainage projects.

Council District: 8, 9
Funding Source: Capital Projects Control Fund.
Project Appropriation: Total project costs including prior authorizations \$2,500.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Boardwalk and Greenspace/Marina (Downtown) Project Number: 98-BDGR-09

Description: Construction of concrete walkways, wood decks, boardwalks, landscaping and utilities along the Park Avenue side of Bayou Terrebonne from Liberty Street to the Intracoastal Canal.
Engineer/Architect: GSE Associates, Inc.
Contractor: Coastal Contractors, Inc.

Council District: 5
Funding Source: 48% Louisiana Dept Of Transportation and Development, 48% General Fund, 3% Wildlife and Fisheries Grant and 1% Port Commission.
Project Appropriation: Total project costs including prior authorizations \$1,053,685.
Operating Budget Impact: \$21,000 annual increase.

Project Name: Boat Launch Wallop-Breaux

Description: Improvements to Texas-Gulf Road, and South Houma boat launches.

Council District: 8
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: \$50,000 in FY 2005. Total project costs \$50,000.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bush Canal Bank Stabilization
Project Number: 03-CIAP-11

Description: Dredging of Bush Canal or Bayou Terrebonne, then using the materials to rebuild the eroded bank line on the south side of Bush Canal and the west bank of Bayou Terrebonne. The newly restored bank line will be armored with a two-foot thick riprap blanket.

Engineer/Architect: T. Baker Smith and Son, Inc.

Council District: 9

Funding Source: State of Louisiana – NOAA Grant.

Project Appropriation: Total project costs including prior authorizations \$2,700,000.

Operating Budget Impact: No impact.

Project Name: Clendenning Road Drainage

Description: Drainage Improvements along Clendenning Road to be done with Houma-Terrebonne Airport Commission.

Council District: 8

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$20,000 in FY 2005. Total project costs \$20,000.

Operating Budget Impact: No impact.

Project Name: Coastal Wetlands Restoration

Description: Construct Brush Fences for the GIWW Levee Vegetative Plantings.

Council District: 1,2,3,4,5,6,7,8,9

Funding Source: Department of Natural Resources.

Project Appropriation: Total project costs including prior authorizations \$54,000.

Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Courthouse Annex Waterproofing

Description: Waterproofing and re-roof the Courthouse Annex.

Council District: 5

Funding Source: 51% ¼% Capital Sales Tax Fund and 49% General Fund.

Project Appropriation: Total project costs including prior authorizations \$688,800.

Operating Budget Impact: To be determined upon completion of project.

Project Name: Derelict Vessels USCOE

Description: To remove derelict vessels from Parish waterways.

Council District: Parishwide

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$100,000 in FY 2005. Total project costs \$100,000.

Operating Budget Impact: No impact.

Project Name: District 1 Sidewalks/Walking Trail
Project Number: 01-WALK-17

Description: Install sidewalks in selected areas of District 1 and walking tracks to facilitate recreation and exercise to residents in District 1.

Engineer/Architect: Picciola & Associates

Contractors: Pipeline Construction and Maintenance
B.E.T. Construction

Council District: 1

Funding Source: 47% Capital Projects Control Fund, 31% ¼% Capital Sales Tax Fund and 22% General Fund.

Project Appropriation: Total project costs including prior authorizations \$393,500.

Operating Budget Impact: \$3,500 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Dularge Library Books and Renovations Project Number: 02-LBR-25

Description: Renovations of Dularge Library and for purchase of new books.

Council District: 7

Funding Source: 95% General Fund and 5% Library O & M

Project Appropriation: Total project costs including prior authorizations \$208,500.

Operating Budget Impact: No impact, Library District responsible for operations and maintenance.

Project Name: Dumas Auditorium

Description: Repairs and renovations to Dumas Auditorium.

Council District: 2

Funding Source: 71% Non-District Recreation Fund and 29% General Fund.

Project Appropriation: Total project costs including prior authorizations \$140,000.

Operating Budget Impact: \$2,800 annual increase.

Project Name: Dumas/Legion Pools

Description: Investigate the feasibility of placing the Dumas and Legion Olympic size pools back into operation.

Council District: 2, 5

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: To be determined upon completion of project feasibility phase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Evacuation Shelter Generator (TPSB)

Description: Generator for evacuation shelter.

Council District: Parishwide
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: \$50,000 in FY 2005. Total project costs \$50,000.
Operating Budget Impact: \$10,000 annual increase.

Project Name: Falgout Canal Marsh Management Project

Description: To excavate canal and build up levee

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund.
Project Appropriation: \$150,000 in FY 2004. Total project costs \$150,000.
Operating Budget Impact: To be determined upon completion of project.

**Project Name: Fuel Tank Removal (City Complex)
Project Number: 98-USD-51**

Description: Removal, disposal, and site remediation for 2-10,000 gallon fuel tanks.
Engineer/Architect: Separation Systems

Council District: 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$130,000.
Operating Budget Impact: No impact.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: GPS Vehicle Tracking System

Description: Vehicle tracking equipment for parish vehicles.

Council District: Parishwide

Funding Source: ¼% Capital Sales Tax Fund.

Project Appropriation: \$50,000 in FY 2005. Total project costs \$50,000.

Operating Budget Impact: \$10,000 annual increase.

Project Name: Gray Pedestrian Sidewalk Project Number: 00-WALK-06

Description: The installation of 4-foot sidewalks in the Gray area.
Engineer/Architect: Picciola & Associates
Contractor: Sealevel Construction

Council District: 2

Funding Source: 55% Louisiana Department of Transportation and Development Enhancement Program, and 45% Capital Projects Control Fund.

Project Appropriation: Total project costs including prior authorizations \$256,779.

Operating Budget Impact: \$4,700 annual increase.

Project Name: Hollywood/Dr. Beatrous Bridge Right of Ways

Description: Purchase of right of ways.

Council District: 7

Funding Source: Capital Projects Control Fund

Project Appropriation: Total project costs including prior authorizations \$30,000.

Operating Budget Impact: No impact, included with construction.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Houma Navigational Canal Study

Description: Secondary and cumulative impact analysis and conceptual restoration plan.

Engineer/Architect: USA-Corps of Engineers

Council District: 7

Funding Source: 75% Department of Natural Resources and 25% General Fund.

Project Appropriation: Total project costs including prior authorizations \$60,000.

Operating Budget Impact: No impact.

Project Name: Juvenile Detention Center Gymnasium Project Number: 02-JUV-06

Description: Construction of a new gymnasium for the juvenile detention center.

Engineer/Architect: Curtis Marcello and Associates

Council District: 7

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$385,300.

Operating Budget Impact: \$30,000 annual increase.

Project Name: Lake Boudreaux Diversion (CWPR)

Description: Coastal wetlands planning and restoration.

Council District: 7

Funding Source: 1/4% Capital Sales Tax Fund

Project Appropriation: \$150,000 in FY 2005. Total project costs including prior authorizations \$300,000.

Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Oakshire School Traffic Improvements

Description: Concrete paving of the dead end of Vicari Drive.

Engineer/Architect: TPCG/In-house road repair

Council District: 4

Funding Source: Capital Projects Control Fund

Project Appropriation: Total project costs including prior authorizations \$15,750.

Operating Budget Impact: \$315 annual increase.

Project Name: Port Commission Project Number: 98-PORT-32

Description: A 400 acre port off of Industrial Blvd. that will provide alternate links to industry with an inland slip 5,760 feet long, 400 feet wide and a depth of 15 feet.

Engineer/Architect: T. Baker Smith & Son, Inc.

Contractors: All South General Contractors, Presco Amphibious Equipment, and Low Land Construction

Council District: 7

Funding Source: 50% State Facility Planning and Control, 29% General Fund, 13% Public Improvement Bond Proceeds and 8% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$6,975,553.

Operating Budget Impact: No impact, the Port Authority has the responsibility for operations and maintenance.

Project Name: Redmond Street Waterline Project Number: 01-WAT-36

Description: Construct approximately 1000' of 8" waterline along Redmond Street from Johnson Ridge Lane To Livas Lane.

Engineer/Architect: Picciola & Associates, Inc.

Council District: 2

Funding Source: Rural Development Grant

Project Appropriation: Total project costs including prior authorizations \$77,450.

Operating Budget Impact: \$960 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: St. Charles Street Lighting

Description: Install New Orleans style street lighting along the St. Charles Blvd. four lane section.

Council District: 6
Funding Source: 50% Road Lighting District # 2 and 50% Road Lighting District # 9.
Project Appropriation: Total project costs including prior authorizations \$616,000.
Operating Budget Impact: \$43,120 annual increase.

Project Name: Schriever Recreation Center A/C

Description: To install air conditioner system in Schriever Recreation Center.

Council District: 6
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$23,000.
Operating Budget Impact: No impact on Terrebonne Parish Consolidated Government; the center belongs to the Recreation District #1.

Project Name: Scott Lane Park Street

Description: To construct a street through Ernest C. Moss Memorial Park from Scott Lane to Brooklyn Street.

Council District: 2
Funding Source: Capital Projects Control Fund
Project Appropriation: Total project costs including prior authorizations \$27,000.
Operating Budget Impact: \$540 annual increase.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sidewalk Improvement Plan

Description: To provide better access to parish transit bus stops, to facilitate compliance with ADA accessibility guidelines, and to promote increase rider-ship on the transit system.

Council District: 1,2,3,4,5,6,7,8,9

Funding Source: General Fund

Project Appropriation: \$106,000 in FY 2004, \$105,000 in FY 2005, \$92,000 in FY 2006, \$113,000 in FY 2007, \$98,000 in FY 2008 and \$70,000 in FY 2009. Total project costs including prior authorizations \$816,000.

Operating Budget Impact: No impact.

Project Name: South Houma Memorial Fire Station

Description: Construction of a new 5,600 square foot fire station on St. Charles Street.
Engineer/Architect: Houston J. Lirette Jr., Architect

Council District: 6

Funding Source: Public Safety Fund

Project Appropriation: Total project costs including prior authorizations \$1,039,083.

Operating Budget Impact: Decrease in maintenance.

Project Name: Tunnel Boulevard Sidewalks

Description: Constructing sidewalks along Tunnel Boulevard in District 2.

Council District: 2

Funding Source: 80% Louisiana DOTD Enhancement Program and 20% General Fund.

Project Appropriation: Total project costs including prior authorizations \$101,106.

Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Valhi Lagoon Recreational Park
Project Number: 04-PARK-10**

Description: To create a recreational parks in the Valhi Lagoon area.

Council District: 6

Funding Source: 80% ¼% Capital Sales Tax Fund and 20% Capital Projects Control Fund.

Project Appropriation: Total project costs including prior authorizations \$125,000.

Operating Budget Impact: \$500 annual increase.

Project Name: Williams Avenue Walking Track

Description: Resurfacing track at Williams Avenue Park.
Engineer/Architect: Gulf South Engineers
Contractor: T.L. James & Co., Inc., T & T Asphalt, Inc., and G & W Construction

Council District: 5

Funding Source: 70% Capital Projects Control Fund and 30% General Fund.

Project Appropriation: Total project costs including prior authorizations \$50,000.

Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

There are several road construction projects that will be taking place over the next few years. New projects budgeted for 2005 are introduced as improvements to our Parish infrastructure. The Road and Bridge fund reserve provides for the Prospect Street Rehabilitation, \$200,000 and Texas Gulf Road Bridge, \$162,000.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	65,723	9,344,085	9,344,085	0	0
Miscellaneous Revenue	34,550	13,000	22,783	0	0
Operating Transfers In	<u>1,555,000</u>	<u>652,376</u>	<u>652,376</u>	<u>362,000</u>	<u>362,000</u>
TOTAL REVENUES	<u><u>1,655,273</u></u>	<u><u>10,009,461</u></u>	<u><u>10,019,244</u></u>	<u><u>362,000</u></u>	<u><u>362,000</u></u>
EXPENDITURES:					
Roads & Bridges	1,083,298	13,551,574	13,389,867	362,000	362,000
Operating Transfers Out	<u>352,125</u>	<u>40,000</u>	<u>40,000</u>	<u>161,707</u>	<u>161,707</u>
TOTAL EXPENDITURES	<u><u>1,435,423</u></u>	<u><u>13,591,574</u></u>	<u><u>13,429,867</u></u>	<u><u>523,707</u></u>	<u><u>523,707</u></u>
INCREASE (DECREASE) TO FUND BALANCE	219,850	(3,582,113)	(3,410,623)	(161,707)	(161,707)
FUND BALANCE, JANUARY 1	3,481,208	3,701,058	3,701,058	290,435	290,435
FUND BALANCE, DECEMBER 31	3,701,058	118,945	290,435	128,728	128,728

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Prospect Street Rehabilitation**
 - 2005 Road & Bridge Maintenance Fund - \$200,000, approved
- **Texas Gulf Road Bridge**
 - 2005 Road & Bridge Maintenance Fund - \$162,000, approved

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2004	2005	2006	2007	2008	
Bayou Gardens Feasibility Study	5,000	0	0	0	0	0	5,000
Bayou Grand Caillou Bridge	10,000	0	0	0	0	0	10,000
Bonanza Pump Station Road	15,000	0	0	0	0	0	15,000
Country Drive Improvements	4,530,980	0	0	0	0	0	4,530,980
Country Drive Improvements - Phase II	150,000	0	0	0	0	0	150,000
District 4 Road Rehab.	50,000	(40,000)	0	0	0	0	10,000
Fellowship Lane	25,000	0	0	0	0	0	25,000
Fire District #8 Bayou Black Bridge	50,000	0	0	0	0	0	50,000
Highway 24/Presque Isle Turning Lane	290,943	0	0	0	0	0	290,943
Hollywood Rd. (North) - 4 Lane	100,000	(100,000)	0	0	0	0	0
Hollywood Rd. (South) 4 Lane	2,546,475	2,124,800	0	0	0	0	4,671,275
Linda Ann Street Elevation	0	135,000	0	0	0	0	135,000
Prospect Street Rehabilitation	0	0	200,000	0	0	0	200,000
Shrimpers Row Road Improvements	71,761	33,000	0	0	0	0	104,761
St. Charles St. Widening	161,707	(161,707)	0	0	0	0	0
Texas Gulf Road Bridge	0	0	162,000	0	0	0	162,000
Verna & Willie Lou Street Connection	40,000	0	0	0	0	0	40,000
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	440,725	2,000,000	0	0	0	0	2,440,725
Westside Blvd. - Phase II (To MLK)	302,259	0	0	0	0	0	302,259
Westside Blvd. - Phase III (To Highway 311)	100,000	0	0	0	0	0	100,000
Williams Ave. Bridge	324,548	184,376	0	0	0	0	508,924
TOTAL EXPENDITURES	9,214,398	4,175,469	362,000	0	0	0	13,751,867
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Gardens Feasibility Study

Description: To study the need to continue the four lanes to St. Louis Canal Road.

Council District: 3, 4
Funding Source: Road and Bridge Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$5,000.
Operating Budget Impact: No impact for study.

Project Name: Bayou Grand Caillou Bridge

Description: Major repairs to Bayou Grand Caillou Bridge.

Council District: 7
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$10,000.
Operating Budget Impact: No impact.

Project Name: Bonanza Pump Station Road

Description: To improve the road to Bonanza Drainage Pump Station.

Council District: 3
Funding Source: General Fund (Mineral Royalties)
Project Appropriation: Total project costs including prior authorizations \$15,000.
Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Country Drive Improvements Project Number: 97-PAV-21

Description: Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.

Engineer/Architect: T. Baker Smith & Son, Inc.

Council District: 9

Funding Source: 80% Louisiana Department of Transportation and Development, 16% General Fund, 2% September 1996 Bond Issue and 2% Road and Bridge Construction Fund.

Project Appropriation: Total project cost including prior authorizations \$4,916,000.

Operating Budget Impact: \$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

Project Name: Country Drive Improvements – Phase II

Description: The continuation of upgrading the two lane road way to current standards.

Council District: 9

Funding Source: Road and Bridge Maintenance Fund.

Project Appropriation: Total project costs including prior authorizations \$150,000.

Operating Budget Impact: No impact.

Project Name: District 4 Road Rehab

Description: Repair roads in the District four (4) area.

Council District: 4

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$10,000.

Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Fellowship Lane

Description: The pavement of Fellowship Lane.

Council District: 2

Funding Source: ¼ % Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$25,000.

Operating Budget Impact: No impact, savings from resurfacing the road will offset general maintenance.

Project Name: Fire District #8 Bayou Black Bridge

Description: To improve the bridge for Fire District #8 fire trucks.

Council District: 7

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$50,000.

Operating Budget Impact: No impact.

Project Name: Highway 24 Presque Isle Turning Lane Project Number: 02-LANE-31

Description: To construct a turning lane at the intersection of Highway 24 and Presque Isle.

Engineer/Architect: T. Baker Smith & Son, Inc.

Council District: 8, 9

Funding Source: General Fund

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: \$6,000 annual increase.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25

Description: Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.

Engineer/Architect: Hartman Engineer (Metairie) selected by DOTD

Council District: 2

Funding Source: 80% Louisiana Department of Transportation and Development, 11% Road Construction Fund, 8% General Fund and 1% Road and Bridge Maintenance Fund.

Project Appropriation: Total project cost including prior authorizations \$5,000,000.

Operating Budget Impact: \$100,000 annual increase.

Project Name: Linda Ann Street Elevation

Description: The elevation of Linda Ann Street.

Council District: 2

Funding Source: ¼% Capital Sales Tax Fund

Project Appropriation: Total project costs including prior authorizations \$135,000.

Operating Budget Impact: No Impact.

Project Name: Prospect Street Rehabilitation

Description: Rehabilitate Prospect Street.

Council District: 1

Funding Source: Road and Bridge Maintenance Fund.

Project Appropriation: \$200,000 in FY 2005. Total project costs \$200,000.

Operating Budget Impact: No impact, savings from resurfacing the road will offset general maintenance.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Shrimper's Row Road Improvements Project Number: 02-PAV-27

Description: The elevation of Shrimper's Row Road. Engineer/Architect: T. Baker Smith & Son, Inc. Contractor: Huey Stockstill, Inc.
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Council District:	7
Funding Source:	50% ¼% Capital Sales Tax Fund, 23% 1998 Bond Proceeds, and 24% 2000 Bond Proceeds.
Project Appropriation:	Total project costs including prior authorizations \$1,020,000.
Operating Budget Impact:	\$20,000 annual increase to operations. Annual debt service \$16,000 from dedicated Public Improvement tax.

Project Name: Texas Gulf Road Bridge

Description: Replace bridge at the Texas Gulf Road pump station.

Council District:	9
Funding Source:	Road and Bridge Maintenance Fund.
Project Appropriation:	\$162,000 in FY 2005. Total project costs \$162,000.
Operating Budget Impact:	No impact, already under maintenance program.

Project Name: Verna & Willie Lou Streets Connection
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Description: To improve the intersection at Willie Lou and Verna Street.

Council District:	3
Funding Source:	General Fund (Mineral Royalties)
Project Appropriation:	Total project costs including prior authorizations \$40,000.
Operating Budget Impact:	\$800 annual increase.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road
Project Number: 99-EXT-58

Description: Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect: GSE & Associates, Inc.

Council District: 3
Funding Source: 79% Louisiana Department of Transportation and Development, 21% General Fund.
Project Appropriation: Total project cost including prior authorizations \$2,700,000.
Operating Budget Impact: \$54,000 annual increase.

Project Name: Westside Blvd. Phase II – to MLK

Description: Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.

Council District: 3
Funding Source: 44% Parish Transportation Fund, 28% ¼% Capital Sales Tax Fund, 17% Road Construction Fund and 11% September 1996 Bond Issue.
Project Appropriation: Total project costs including prior authorizations \$357,000.
Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

Project Name: Westside Blvd. Phase III to Highway 311

Description: To extend Westside Boulevard from Martin Luther King Boulevard to Highway 311.

Council District: 2, 3
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$100,000.
Operating Budget Impact: \$7,200 annual increase.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Williams Avenue Bridge

Description: Rehabilitation of the Williams Avenue Bridge.

Council District: 5

Funding Source: 82% General Fund, 10% Road and Bridge Maintenance Fund, 5% 1996 Bond Issues, and 3% 1993 Bond Issues.

Project Appropriation: Total project costs including prior authorizations \$534,376.

Operating Budget Impact: No impact.

662 ADMINISTRATIVE BUILDING

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. This last year, the Parish has been redesigning the layout of the building to be able to provide the most efficient space to government offices. It is expected all designated Parish departments will occupy the building by the end of 2004. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	18,255	0	6,379	0	0
TOTAL REVENUES	18,255	0	6,379	0	0
EXPENDITURES:					
Government Buildings	150,299	1,180,462	1,180,462	0	0
TOTAL EXPENDITURES	150,299	1,180,462	1,180,462	0	0
INCREASE (DECREASE) TO FUND BALANCE	(132,044)	(1,180,462)	(1,174,083)	0	0
FUND BALANCE, JANUARY 1	1,330,761	1,198,717	1,198,717	24,634	24,634
FUND BALANCE, DECEMBER 31	1,198,717	18,255	24,634	24,634	24,634

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2004	2005	2006	2007	2008	TOTAL
Administrative Building/Renovations	1,180,462	0	0	0	0	0	1,180,462
TOTAL EXPENDITURES	1,180,462	0	0	0	0	0	1,180,462
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDING

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations Project Number: 01-GT-02

Description:	Renovation of the new government tower building.
Engineer/Architect:	Houston J. Lirette, Jr.
Contractor:	Thompson Construction

Council District: 5

Funding Source: 46% General Fund, 18% 2000 Public Improvement Bond Fund, 16% Public Trust Authority, 11% ¼% Capital Sales Tax Fund and 9% Administration Building Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$11,141,285.

Operating Budget Impact: \$110,000 net annual increase to operations. Parish will receive \$470,000 annual rental income from tenants and will save \$52,000 paid per year for parking and office space. Annual debt service \$65,000 from dedicated Public Improvement tax.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the intracoastal waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	21,221	2,500	7,120	0	0
Operating Transfer In	1,100,000	0	0	0	0
TOTAL REVENUES	1,121,221	2,500	7,120	0	0
EXPENDITURES:					
Drainage	0	733,077	733,077	0	0
Operating Transfer Out	2,193,000	0	0	0	0
TOTAL EXPENDITURES	2,193,000	733,077	733,077	0	0
INCREASE (DECREASE) TO FUND BALANCE	(1,071,779)	(730,577)	(725,957)	0	0
FUND BALANCE, JANUARY 1	1,829,370	757,591	757,591	31,634	31,634
FUND BALANCE, DECEMBER 31	757,591	27,014	31,634	31,634	31,634

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2004	2005	2006	2007	2008	TOTAL
1-1 B Drainage Project	733,077	0	0	0	0	0	733,077
TOTAL EXPENDITURES	733,077	0	0	0	0	0	733,077
*Total Funding Less Prior Year Expenditures							

664 1-1B CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project Project Number: 86-148-01	
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Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith & Son, Inc.
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 56% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 14% Drainage Tax Fund, 6% 1-1B Construction Fund, 5% 1998 Public Improvement Bond Fund, 4% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,765,188.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

666 – 1994 SEWERAGE BONDS CONSTRUCTION FUND

The Parish is doing major rehabilitation and/or repair of existing sewage treatment plants, pump stations and collectors and transportation lines.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,718	750	400	0	0
TOTAL REVENUES	1,718	750	400	0	0
EXPENDITURES:					
Sewerage Collection	172,513	0	0	0	0
TOTAL EXPENDITURES	172,513	0	0	0	0
INCREASE (DECREASE) TO FUND BALANCE	(170,795)	750	400	0	0
FUND BALANCE, JANUARY 1	187,342	16,547	16,547	16,947	16,947
FUND BALANCE, DECEMBER 31	16,547	17,297	16,947	16,947	16,947

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The size of this was \$8.865 million. Issuance of these bonds was proposed in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provides immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction, helps defer these otherwise immediate expenditures and allows for an incremental approach to necessary rate adjustments. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	57,477	13,500	25,234	0	0
Operating Transfers In	0	162,896	162,896	0	0
TOTAL REVENUES	57,477	176,396	188,130	0	0
EXPENDITURES:					
Solid Waste Services	1,266,031	3,644,186	3,644,186	0	0
TOTAL EXPENDITURES	1,266,031	3,644,186	3,644,186	0	0
INCREASE (DECREASE) TO FUND BALANCE	(1,208,554)	(3,467,790)	(3,456,056)	0	0
FUND BALANCE, JANUARY 1	4,986,144	3,777,590	3,777,590	321,534	321,534
FUND BALANCE, DECEMBER 31	3,777,590	309,800	321,534	321,534	321,534

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

695 SANITATION 2001 BOND CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2004	2005	2006	2007	2008	
Ashland Pickup Station Modification	222,357	41,048	0	0	0	0	263,405
Ashland Wastewater 16" Force Main	172,109	0	0	0	0	0	172,109
C & D Landfill	1,887,974	446,848	0	0	0	0	2,334,822
LaCache Cover/Acquisition	300,000	0	0	0	0	0	300,000
Schriever Satellite Acquisition	29,411	0	0	0	0	0	29,411
Wastewater Lift Station	544,439	0	0	0	0	0	544,439
TOTAL EXPENDITURES	3,156,290	487,896	0	0	0	0	3,644,186
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Wastewater 16" Force Main
Project Number: 97-SAN-58

Description: To develop property and facilities according to design specifications and plans.
Engineer: T. Baker Smith & Son, Inc.
Contractor: Byron E. Talbot Contractors

Council District: 7

Funding Source: 2001 Bond Proceeds

Project Appropriation: Total cost including prior authorizations \$400,000.

Operating Budget Impact: \$28,000 annual increase in operations. Annual debt service \$12,800 from Sanitation Ad Valorem tax.

Project Name: Ashland Pickup Station Modification

Description: To install a drainage system, truck wash rack, building ventilation systems at the existing pick up station.

Council District: 7

Funding Source: 89% 2001 Bond Proceeds and 11% 1998 Public Improvement Bond Proceeds

Project Appropriation: Total project costs including prior authorizations \$366,048.

Operating Budget Impact: \$22,750 annual increase to operations. Annual debt service \$10,400 from Sanitation Ad Valorem tax.

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: C & D Landfill Project Number: 01-LAND-24

Description: Construction of (Phase I – new perimeter ditches, levees, reservoir, & fencing) (Phase II – new 100-CFs storm water runoff pump station) (Phase III – cell 1 and sewer improvements for cell drainage) (Phase IV – cells 2, 3, & 4 and sewer improvements for cell drainage).

Engineer: T. Baker Smith & Son, Inc.

Council District: 7

Funding Source: 97% 2001 Bond Proceeds and 3% 1996 Bond Issues

Project Appropriation: Total project costs including prior authorizations \$3,645,075.

Operating Budget Impact: \$64,000 annual increase in operations. Annual debt service \$102,000 from Sanitation Ad Valorem tax.

Project Name: Lacache Cover/Acquisition

Description: To cover the Lacache Landfill.

Council District: 9

Funding Source: 2001 Bond Proceeds

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: \$6,000 annual increase to operations. Annual debt service \$9,600 from Sanitation Ad Valorem tax.

Project Name: Schiever Satellite Acquisition

Description: To purchase the Schriever Satellite location.

Council District: 6

Funding Source: 2001 Bond Proceeds

Project Appropriation: Total cost including prior authorizations \$40,000.

Operating Budget Impact: \$800 annual increase to operations. Annual debt service \$1,280 from Sanitation Ad Valorem tax.

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Wastewater Lift Station

Description: To set up the necessary mechanics to properly drain the Landfill area.

Council District:

7

Funding Source:

2001 Bond Proceeds

Project Appropriation:

Total cost including prior authorizations \$577,131.

Operating Budget Impact:

\$12,000 annual increase to operations. Annual debt service \$18,500 from Sanitation Ad Valorem tax.

696 LANDFILL CLOSURE/CONSTRUCTION

The Louisiana Department of Environmental Quality (LDEQ) ordered the Ashland Sanitary Landfill closed on December 31, 1998. The parish requested and was granted an extension until July 31, 1999. The Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999 as required. On August 2, 1999, the parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years post-closure.

At December 31, 2003, the Parish reports placement of the final cap is complete and installation of monitoring wells is pending minor plan modifications. The parish reports this closure and post-closure care costs as obligations within the Government-wide Financial Statements. The \$2,187,337 (\$44,000 and \$2,143,337, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2003, represents the total estimated remaining cost of closure and post-closure care. These amounts are based on the present-value cost to perform all closure and post-closure care including costs associated with the LDEQ extension. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

As of December 31, 2003, the Parish has reserved \$55,775 to cover the remaining cost of closure and post-closure care. The Parish expects that future inflation costs will be paid from interest earnings on these funds. However, if interest earnings are inadequate or additional post-closure care requirements are determined (due to changes in technology or applicable laws or regulations, for example), these costs may need to be covered by charges to future landfill users or from future tax revenue.

The landfill recognized \$831,322 in current expenditures which is included in the operating statement captioned repairs and maintenance and other services and charges, while reporting an increase of \$441,614 in long-term liabilities.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	7,668	4,000	6,700	0	0
TOTAL REVENUES	7,668	4,000	6,700	0	0
EXPENDITURES:					
Landfill Closure	763,312	48,107	48,107	0	0
TOTAL EXPENDITURES	763,312	48,107	48,107	0	0
INCREASE (DECREASE) TO FUND BALANCE	(755,644)	(44,107)	(41,407)	0	0
FUND BALANCE, JANUARY 1	811,419	55,775	55,775	14,368	14,368
FUND BALANCE, DECEMBER 31	55,775	11,668	14,368	14,368	14,368

696 LANDFILL CLOSURE/CONSTRUCTION

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2004	2005	2006	2007	2008	TOTAL
Landfill Closure - Final Cap	48,107	0	0	0	0	0	48,107
TOTAL EXPENDITURES	48,107	0	0	0	0	0	48,107
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap Project Number: 99-SAN-09	
Description:	Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer:	Coastal Engineering and T. Baker Smith & Son, Inc.
Contractor:	Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grass median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive).

The Bayou Chauvin Drainage Improvements project will help the drainage problem for the southern area outside the city limits to drain southward towards a drainage pump located 3 ½ miles from the city limits.

South WWTP Effluent Line Repair/Replacement is to replace the line from primary cells to the chlorination chamber at the South Treatment Plant. Another sewerage project is expanding the holding basin for the East Coteau/Bayou Blue area. New sewer lines will be installed along James Road and Myrick Drive.

Bayou Drive Bridge Project encompasses to construct a bascule bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive. In 2005 budget, this project is getting an additional amount of \$325,000 for a total of \$615,000.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	44,978	21,000	19,192	0	0
Operating Transfer In	615,542	232,500	232,500	325,000	325,000
TOTAL REVENUES	660,520	253,500	251,692	325,000	325,000
EXPENDITURES:					
General-Other					
Fire - Urban	5,107	37,393	37,393	0	0
Roads & Bridges	176,744	587,316	587,316	325,000	325,000
Drainage	166,724	1,369,776	1,369,776	0	0
Sewerage Collection	235,986	937,685	937,685	0	0
Solid Waste	239	0	0	0	0
Operating Transfers Out	1,114,938	41,048	41,048	0	0
TOTAL EXPENDITURES	1,699,738	2,973,218	2,973,218	325,000	325,000
INCREASE (DECREASE) TO FUND BALANCE	(1,039,218)	(2,719,718)	(2,721,526)	0	0
FUND BALANCE, JANUARY 1	3,838,773	2,799,555	2,799,555	78,029	78,029
FUND BALANCE, DECEMBER 31	2,799,555	79,837	78,029	78,029	78,029

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Drive Bridge (Bayou Petite Caillou)**
 - 2005 Road & Bridge Maintenance Fund - \$325,000, approved

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2004	2005	2006	2007	2008	
Bayou Chauvin Drainage Improvements	1,144,776	225,000	0	0	0	0	1,369,776
Bayouside Dr. Bridge (Bayou Petite Caillou)	163,450	0	325,000	0	0	0	488,450
East Coteau/Bayou Blue Holding Basin	291,868	0	0	0	0	0	291,868
Fire Hydrants - Council District #1	29,893	7,500	0	0	0	0	37,393
James Road Sewers	36,000	0	0	0	0	0	36,000
Landfill Pick-Up Station	41,048	(41,048)	0	0	0	0	0
Myrick Drive Sewer Extension	725	(725)	0	0	0	0	0
9th Street Sewerage Rehab.	20,000	0	0	0	0	0	20,000
Sewerage Projects	198,004	725	0	0	0	0	198,729
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
South WWTP Effluent Line Repair/Repl.	350,000	0	0	0	0	0	350,000
Valhi Blvd. And Hollywood Rd. Extension	423,866	0	0	0	0	0	423,866
TOTAL EXPENDITURES	2,740,718	191,452	325,000	0	0	0	3,257,170
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Chauvin Drainage Improvements	
Project Number: 99-DRA-18	
Description:	Improve drainage from Prospect Street to the Woodlawn Ranch Road drainage pump station.
Engineer/Architect:	GSE Associates, Inc.

Council District:	7, 8
Funding Source:	56% 1998 Public Improvement Construction Fund, 16% General Fund, 15% Parishwide Drainage Construction Fund, 7% Drainage Tax Fund, and 6% ¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,625,000.
Operating Budget Impact:	\$18,000 annual increase to operations. Annual debt service \$30,000 from dedicated Public Improvement tax.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Drive Bridge (Bayou Petite Caillou)
Project Number: 99-BRG-10

Description: Construction of Bascule Bridge to span Bayou Petite Caillou from Highway 56 to Bayou Drive and also provide plans and specifications for both east and west approach.
Engineer/Architect: Coastal Engineering

Council District: 8, 9

Funding Source: 52% 1998 Public Improvement Construction Fund, and 48% Road and Bridge Maintenance Fund.

Project Appropriation: \$325,000 in FY 2005. Total project costs including prior authorizations \$615,000.

Operating Budget Impact: \$5,800 annual increase in operations. Annual debt service \$9,280 from dedicated Public Improvement tax.

Project Name: East Coteau/Bayou Blue Holding Basin Expansion

Description: Expansion of the East Coteau and Bayou Blue Holding Basin.

Council District: 5, 9

Funding Source: 1998 Public Improvement Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$300,000.

Operating Budget Impact: No impact.

Project Name: Fire Hydrants – Council District #1

Description: To install fire hydrants in Council District #1.

Council District: 1

Funding Source: 83% 1998 Public Improvement Construction Fund and 17% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$42,500.

Operating Budget Impact: No impact on operations. No increase to debt service, surpluses from completed projects used.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: James Road Sewers

Description: To install sewerage lines along James Road.

Council District: 7
Funding Source: 1998 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$36,000.
Operating Budget Impact: No impact.

Project Name: Ninth Street Sewerage Rehab.

Description: Repair sewer system along Ninth Street Sewer.

Council District: 5
Funding Source: 1998 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$20,000.
Operating Budget Impact: No impact on operations. No increase to debt service, surpluses from completed projects used.

Project Name: Sewerage Projects

Description: Public improvements bond proceeds to be allocated to future sewerage projects.

Council District: 1,2,3,4,5,6,7,8,9
Funding Source: Public Improvement Bond Proceeds.
Project Appropriation: Total project costs including prior authorizations \$198,004.
Operating Budget Impact: To be determined upon completion of project design phase.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Sanitary Sewer Rehabilitation Projects
Project Number: 99-SEW-50**

Description: Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect: T. Baker Smith & Son, Inc.

Council District: 1,2,3,4,5,6,7,8,9
Funding Source: Public Improvement Bond Proceeds.
Project Appropriation: Total project costs including prior authorizations \$807,600.
Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

Project Name: South WWTP Effluent Line Repair/Replacement

Description: Replacement of line from primary cells to chlorination chamber at the south treatment plant.
Engineer/Architect: T. Baker Smith & Son, Inc.

Council District: 7
Funding Source: Public Improvement Bond Proceeds.
Project Appropriation: Total project costs including prior authorizations \$350,000.
Operating Budget Impact: No impact on operations. Annual debt service \$11,200 from dedicated Public Improvement tax.

**Project Name: Valhi Boulevard and Hollywood Road Extension
Project Number: 97-PAV-31**

Description: Build a 4-lane boulevard, grass median, drainage, concrete box culverts with median ditch, and turning lane.
Engineer/Architect: GSE Associates, Inc.
Contractor: Byron E. Talbot Contractors

Council District: 6
Funding Source: 1998 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$3,821,676.
Operating Budget Impact: \$85,000 annual increase to operations. Annual debt service \$135,100 from dedicated Public Improvement tax.

699 – 2000 PUBLIC IMPROVEMENT CONSTRUCTION FUND

To date, the 2000 Public Improvement Construction Fund has transferred \$1,000,000 to the Parishwide Drainage Construction Fund and Administrative Building Fund to supplement on-going projects.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Miscellaneous Revenue	5,205	0	2,388	0	0
TOTAL REVENUES	5,205	0	2,388	0	0
EXPENDITURES:					
Operating Transfers Out	66,698	0	0	0	0
TOTAL EXPENDITURES	66,698	0	0	0	0
INCREASE (DECREASE) TO FUND BALANCE	(61,493)	0	2,388	0	0
FUND BALANCE, JANUARY 1	66,698	5,205	5,205	7,593	7,593
FUND BALANCE, DECEMBER 31	5,205	5,205	7,593	7,593	7,593

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No activity proposed.



501 WATERWAYS & PORTS

580 PORT ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Port of Terrebonne's mission is to be a powerful catalyst of parishwide economic growth and hub of trade-related activity by developing diversified and competitive shipping facilities and conducting maritime-related activities in a profitable, safe, and environmentally responsible manner. The Terrebonne Port is composed of 350 acres of leaseable land. This property has over 12,000 feet of waterfront access, over 2,000 feet on Industrial Blvd. not on the water, and numerous acres of land without water or prime footage giving the Port Commission a diversity of land uses and prices to offer tenants.

2003-2004 ACCOMPLISHMENTS

- Coordination and cooperation with other Ports in the State of Louisiana has benefited the Terrebonne Port Commission. That same cooperation with other forms of Ports, such as the Houma-Terrebonne Airport Commission, has put us in a multimodal position with improved infrastructure between the Airport facility and the Port site reinforces position.
- The slip has been completed, fill dirt hauled in, and spoil disposal has elevated the property considerably in Contracts I and II. Bids were taken on Contract III for the construction of a road, water lines, fire hydrants; more fill, drainage work, and electrical line installed the length of the road. This contract was complete in July 2004.
- The active participation in the Port Association of Louisiana has kept Port Commissioners and their administration in tact with the legislation-taking place in Baton Rouge. There appears to be cohesiveness within the Ports to lobby to increase the Port Priority Plan. There has also been a public awareness program each Port will participate in by giving speeches to different organizations telling the story of what the ports do for the State of Louisiana and local government.
- Successfully hosted the Annual PAL Conference here in Houma. There were approximately 200 participants with compliments such as, "The best ever-in 21 years". Broke all records in money raised for the organization operation.
- The Terrebonne Port site is composed of 350 acres of leaseable land. This property has over 12,000 feet of waterfront access, over 2,000 feet on Industrial Blvd. not on the water, and numerous acres of land without water, or prime footage giving the Port Commission a diversity of land uses and prices to offer tenants. Half is now ready to lease.
- Interest in the Port as a great location is generating many calls from industry as the construction increases on the site. The Bollinger Proposal to locate on the port for a new shipyard was quite a challenge and all indicators are we will make the final 3 lists for Louisiana locations. Another shipyard, wood processing facility, scrap yard, diesel repair shop and many others has expressed interest.
- Candid talks held with other Port Directors on a retreat to establish stronger bond with other ports and a possible new direction for PAL (Ports Association of Louisiana).
- There is much to be done with the largest project being to bulkhead the entire waterfront. This will take time and money and will be one of the Port Commissions greatest challenges.
- The Port Administration has found several grants to apply for to help with additional infrastructure as tenants become available.
- The year 2003 has required a tremendous amount of the Port Directors time to be spent on several projects involving the United States Corps of Engineers. Bayou LaCarpe maintenance dredging was complete. A Re-evaluation study has been going on to justify the deepening of the Houma Navigation Canal (HNC) to 20 feet. The completion of this study will determine the depth of the Locks and Floodgates crossing the HNC, which is part of the Morganza to the Gulf Hurricane Protection Plan. There are also meetings being held to justify the size of the locks. A Continuing Authority Plan is in the way to deepen the Short Cut Canal to connect the Port to the HNC. The Environmental Impact Statement is being prepared and field trips on the HNC have been held.
- Due to the Corps budget, most of the projects have slowed but expectations are great for renewed work in October.
- Through our efforts with our Congressional Delegation and the Corps of Engineers, the HNC through Terrebonne Bay was dredged to its permitted depth. Shortly after, storm Isador and Hurricane Lili came through and silted the Houma Navigation Canal from Bay Chaland through Cat Island Pass. The Port Commission was able to get this project on an emergency list for dredging by the Corps and was completed this year.

501 WATERWAYS & PORTS
580 PORT ADMINISTRATION

2003-2004 ACCOMPLISHMENTS (Continued)

- Only with the continued support and generosity of the Parish can the Terrebonne Port Commission continue to be the aggressive Commission that was intended in 1964 when the State of Louisiana planted the seed of the Port of Terrebonne. With the year 2004 coming to an end, the leasing of property and a flow of revenue becomes an actuality. On a year-by-year basis, The Terrebonne Port Commission will be on a more sound foundation of revenue and can continue to reduce its reliance on the Terrebonne Parish Consolidated Government.
- Port Director has been appointed to serve as a member of the Port Security Committee formed by the Captain of the Port, Morgan City Coast Guard.

2005 GOALS AND OBJECTIVES

- To develop an Intermodel port facility.
- To continue to develop strategic alliances with other ports.
- Facilitation of the current and future needs of existing industry and be aware of possible changes in the industry.
- To encourage economic diversification.
- To continue development and implementation of a long-range capital improvements planning program for the port.
- To encourage active citizen involvement.
- To continue establishing security plans to meet the Home Land Security mandates by working closely with the U.S. Coast Guard, Terrebonne Parish Officials, the Marine Industry, and the Parish Office of Home Land Security and Emergency Preparedness Director.
- To maintain cost effectiveness and affordability in the development of port facilities.
- To continue to implement an aggressive marketing and sales program.
- To develop a system to satisfy the needs for a sanitary sewer disposal system.

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To develop a diversified and competitive shipping facility.			
% land leaseable	5%	50%	50%
Number of feet of waterfront access	800	6,000	6,000
% of Phase II, Contract I w/Presco Amphibious Equipment Co., Inc. completed	100%	100%	100%
% of Phase II, Contract II w/Low-Land Construction Company, Inc. completed	100%	100%	100%

**501 WATERWAYS & PORTS
580 PORT ADMINISTRATION**

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
Personal Services	54,894	91,224	88,271	54,268	54,268
Supplies and Materials	1,592	9,600	8,744	7,550	7,550
Other Services and Charges	47,069	122,526	96,436	124,846	124,846
Repair and Maintenance	21,648	0	0	14,000	14,000
Capital Outlay	2,177	0	0	0	0
TOTAL EXPENDITURES	127,380	223,350	193,451	200,664	200,664

BUDGET HIGHLIGHTS

- Temporarily funding Port Administration through the use of Video Poker revenues until such time a funding source becomes available. The funding has been reduced from \$186,408 to \$126,000, (32.4%), approved.



**501 WATERWAYS & PORTS
580 PORT ADMINISTRATION**

PERSONNEL SUMMARY

<u>JOB CLASSIFICATION</u>	<u>2004 ADOPTED</u>		<u>2004 CURRENT</u>		<u>2005 PROPOSED</u>		<u>2005 ADOPTED</u>	
	<u>NO.</u>	<u>AMOUNT</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>NO.</u>	<u>AMOUNT</u>
PORT ADMINISTRATOR	1	48,155	1	49,201	1	49,201	1	49,201
CLERK V	1	24,245	1	23,421	0	0	0	0
TOTAL FULL TIME	<u>2</u>	<u>72,400</u>	<u>2</u>	<u>72,622</u>	<u>1</u>	<u>49,201</u>	<u>1</u>	<u>49,201</u>

501 WATERWAYS & PORT 581 DOWNTOWN MARINA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Port Commission is to create a first class Marina to encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina creating economic diversity in a safe and environmentally responsible manner as well as establishing and maintaining a serene park for public use.

2003-2004 ACCOMPLISHMENTS

- In 2002 there were 434 overnight vessels and then 530 in 2003. Project a slight drop in 2004 & 2005 due to fuel prices.
- The Landscape is being cared for on a regular basis. Beds lined with paper and re-mulched.
- All of the banners were removed, cleaned and replaced on the light poles.
- Installation of the new bulkhead to replace the old 130 feet has been completed.
- Have entered the Downtown Marina for the 2nd year in completion for “Excellence on the Waterfront” a United States and Canada program. In the year 2002, the Jury was particularly impressed by the good use of under-bridge space and the quality of our presentation.
- Brochures completed and designed in house and being distributed and being advertised in cruise guides.
- There is information on the Parish website about the Marina.
- Have created good relations with other Marinas on the Gulf Intracoastal Waterway and help each other.
- Developed a database to enter comments from visiting boaters taken from a questionnaire providing helpful information.
- Provided safe harbor for up to 35 shrimp boats, commercial vessels, and recreational boats due to storm Bill.
- Decorative bollards have been installed for parking control. Designed to enhance the existing aesthetics.

2005 GOALS AND OBJECTIVES

- To continue to maintain a public park connecting users with the waterways of the Parish.
- To continue establishing a relationship with other modes of transportation for the visitors.
- To continue maintaining and enhancing the existing Marina infrastructure.
- To develop a strategic alliance with other Marinas.
- To encourage citizens utilization of the Park.
- To identify and secure sustainable funding sources to enhance Marina development.
- To continue to create goodwill through ambassadorship to encourage boaters to return for longer stays.
- To actively encourage boaters to venture out into our community, by providing maps and other tourism information for their use as well as keeping the Kiosk with current information.
- To maintain Marina administrative capabilities.



**501 WATERWAYS & PORT
581 DOWNTOWN MARINA**

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
To encourage transient recreational boaters, traveling the Gulf Intracoastal Waterway, to dock at this Marina and maintain a park for public use creating economic diversity.			
Number of vessels docking overnight	260	510	490
Number of transient recreational boaters docking at marina	530	510	490
Number of special events held at Downtown Marina	1	2	2
% of man hours maintaining park and marina	45%	40%	40%
% of information given to public about park and marina	90%	90%	90%
% of park and marina beautification accomplished	80%	90%	90%
% of pump out system used	5%	10%	10%
# of vessels using for safe harbor in storms	35	70	70

BUDGET SUMMARY	2003	2004	2004	2005	2005
	ACTUAL	BUDGET	PROJECTED	PROPOSED	ADOPTED
Personal Services	16,353	16,146	15,918	16,469	16,469
Supplies and Materials	2,326	1,600	1,100	950	950
Other Services and Charges	9,038	10,912	9,061	11,058	11,058
Capital Outlay	2,150	1,500	0	0	0
TOTAL EXPENDITURES	29,867	30,158	26,079	28,477	28,477

BUDGET HIGHLIGHTS

- Docking fees expected for 2005, \$5,000, approved.

PERSONNEL SUMMARY

JOB CLASSIFICATION	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
FOREMAN I	1	13,354	1	13,621	1	13,621	1	13,621
TOTAL FULL TIME	1	13,354	1	13,621	1	13,621	1	13,621

TERREBONNE PARISH COUNCIL ON AGING FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund is used to account for the receipt, investment of and payments of monies received by the Parish on behalf of the Terrebonne Council on Aging, Inc. The Terrebonne Council on Aging, Inc. serves as an advocate and community focal point for the elderly and disabled adult citizens by providing services and activities that will enhance their dignity, support their independence and improve the quality of their lives and their caregivers' lives.

2003-2004 ACCOMPLISHMENTS

- Personal Care:
FY 2000 upon receiving the increased millage to present reflects a 545% increase.
- Homemaker Service:
FY 2000 upon receiving the increased millage to present reflects a 140% increase.
- Home Delivered Meals:
FY 2000 upon receiving the increased millage to present reflects a 150% increase.
- Material Aid:
FY 2000 upon receiving the increased millage to present reflects a 148% increase in the 3B Program and a 952% increase in the food for Seniors Program.

2005 GOALS AND OBJECTIVES

The Governor's Office of Elderly Affairs has approved the following goals and objectives for the Public Service Area (PSA), contained in a 4-year Area Plan (2004-2007). The Older Americans Act mandates that preference be given to clients with the greatest economic and social needs with particular attention to low-income minority and Native American residents.

- To continue to target, for service delivery, rural areas such as Gray, Gibson, East Houma, Dulac, Smithridge, lower Montegut, lower Pointe-Aux-Chenes and Isle-de-Jean Charles, with significant population of low-income minority or Native American residents.
- To complete a new and larger facility for the participants at the Shady Oaks Senior center and to also expand existing programs at the Shady Oaks Senior Center, the largest and most centrally located of the five multi-purpose Senior Centers Terrebonne AAA/COA operates in the PSA. Proposed expansion will include nighttime recreational, cultural, and wellness activities for senior adults, with staff supervision.
- To renovate the building at 8542 Main Street (current Terrebonne Council On Aging Main Office Building) for the establishment of an East Houma Senior Center.
- To continue to expand priority services such as Meals, Transportation, Personal Care, Homemaker and Respite to Caregivers.
- To assist the Parish in the processing, coordination and delivery of quarterly commodities to homebound seniors, 60 and older.
- Take action to provide Emergency/Short Term Homemaker Service to clients who are temporarily incapacitated.
- To assist older adults in securing low-cost or no cost prescription medication.
- To assist medically and financially needy older adults in the PSA in acquiring a medical alert device (e.g. Acadian on Call) at no cost.

SOURCES OF FUNDING

- Federal and State Funds
- Local ad-valorem tax, currently at 7.5 mills
- Department of Health & Hospitals (Medicaid)
- Helping Hands
- Project Income/Other Donations

TERREBONNE PARISH COUNCIL ON AGING FUND

PERFORMANCE MEASURES/ INDICATORS	FY2003 Actual	FY2004 Estimated	FY2005 Projected
Services Supported by Older Americans Act (Title III):			
Personal care	6,077	8,795	11,583
Homemaker services	5,785	7,775	7,000
Chore services	145	129	150
Number of home delivered meals	109,363	118,700	123,000
Number of congregate meals served	37,348	40,233	55,000
Transportation	63,379	69,920	68,700
Legal assistance	140	268	200
Nutrition education	256	29	32
Information and assistance	4,554	5,021	4,500
Outreach	342	427	400
Other Title III-Supported Services:			
Wellness	11,306	9,942	11,170
Recreation	22,611	22,507	21,000
Visiting	2,434	1,431	1,750
Telephoning	2,158	2,570	2,500
Material Aid	57,458	45,017	34,212

TERREBONNE PARISH LIBRARY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources, which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library System will uphold the public's freedom of access to knowledge.

2003-2004 ACCOMPLISHMENTS

- The Terrebonne Parish Library System being awarded Louisiana Library of the Year by the Louisiana Library Association was the biggest accomplishment for the 2003-2004 year. Numerous libraries and architectural firms have visited our state of the art library personally and on our web page. An article was written on the excellent services offered by the Terrebonne Parish Library System in the New York Times newspaper on April 22, 2004. Also, Terrebonne Parish Library's web page was featured on WWL-TV Digital Gumbo Thursday August 26, 2004.
- Awarded 3 grants from the Louisiana Division of the Arts, Office Cultural Development, Department of Culture, Recreation and Tourism in cooperation with the Louisiana State Arts Council as administered by the Houma-Terrebonne Arts and Humanities Council; 11 grants from the Terrebonne Parish Consolidated Government and a grant from Entergy.
- The library was also granted one reading grant; Readings in Literature and Culture (RELIC) Book discussion this is funded by Louisiana Endowment for the Humanities.
- The library system is the first library in the State to implement the "Baby Garten" program which provides story telling, parenting sessions and interaction with parents and children.
- Continued increase in use of the library resources by the public.

2005 GOALS AND OBJECTIVES

- To promote the expanded services and facilities of the library system. To promote and entice citizens to read, use computer technology, and see how the Terrebonne Parish Library is a community center for education, recreation and entertainment.
- To continue to expand technological services for the library system; enhance and maintain a library web page; continuing education for staff with the automation system and public computers; market and teach the public the importance of the automated card catalog system; continue and expand computer workshops for the public; implement statewide interlibrary loan program.
- To promote programming and services for the public; expand programs and increase attendance for the Summer Reading Club; to expand activities for teenagers; continue to provide adult programs that are utilized by the public; promote the Knowledge Card to children and adults; continue the Learn Thru Love and Baby Book Worm projects with area hospitals; begin to develop more programming and activities for young adults; offer distance education opportunities for the community; promote and market the materials collection and let the public know what we have to offer; more books, videos, books-on-tapes, magazines, computers, DVDs.
- To maintain library branches and to keep a prioritized list of needed maintenance and work on it throughout the year.
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TERREBONNE PARISH LIBRARY

PERFORMANCE MEASURES/ INDICATORS	FY2003	FY2004	FY2005
	Actual	Estimated	Projected
Number of total registered borrowers	42,464	44,587	46,817
Number of employees holding a Master's degree	8	8	8
Number of employees holding a Bachelor's degree	6	7	7
Number of library visits	466,044	489,346	513,814
% of increase of library visits	87%	5%	5%
Number of circulation of materials	397,069	416,922	437,769
% of increase of circulation of materials	28%	5%	5%
Number of reference questions answered	95,962	100,760	105,798
Number of program attendance	36,632	38,464	40,387
% of increase of program attendance	155%	5%	5%
Number of programs	1,123	1,123	1,123
% of increase in # of programs	31%	0%	0%
Number amount of computer usage	64,738	67,975	71,374
Number of public computers	100	105	110
% of increase of public computers	95%	5%	5%
Number of materials in the collection	259,391	272,361	285,979
Number of materials being added to collection	11,861	12,454	13,077
Number of magazine subscriptions	763	801	841
Number of magazine subscriptions being added	74	38	40
Per capita spending	\$30.00	\$31.50	\$33.08
Number of virtual website visits to library website	20,188	21,197	22,257
Number of databases	7,464	7,837	8,229



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a levee to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

The citizens of Terrebonne Parish have voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$700 million and would be cost shared 65% / 35% with the Louisiana Department of Transportation and Development as the local sponsor. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal.

2003-2004 ACCOMPLISHMENTS

- Lower Pointe-aux-Chenes Levee Reach J – Segment I will provide protection to the community of Lower Terrebonne. It is currently in the design phase and is scheduled for construction initiation in March of 2005.
- Lower Pointe-aux-Chenes Levee Reach J – Segment II consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the Point Farm crossover levee which will provide protection to the communities of Montegut and lower Terrebonne. This project is in the design phase and scheduled for construction is scheduled to begin in September 2005.
- Bayou Pointe-aux-Chenes Floodgate: This project is a 56' sector gate and other associated improvements near the intersection of Bayou Pointe-aux-Chenes and the Cut Off Canal in the community of lower Pointe-aux-Chenes. Construction of this structure will provide a closed system of interim protection to the lower Point-aux-Chenes area. Preliminary work (field investigations and design) will occur in 2004, with construction expected to commence in March 2006.
- Reach H – Segment III: This project consists of a 2.8-mile levee segment below Bush Canal in the Chauvin area. It will initially be constructed to a +8 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project is in the design phase and scheduled for construction to begin in October 2005.
- System Wide Relocations: The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.
- Non-Capital Expenditures: Other portions of the Morganza to the Gulf Project include Project Management Services, Rights of Way/Rights of Entry, and Geotechnical Investigations as they relate to the overall project.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

2005 GOALS AND OBJECTIVES

- To increase the awareness of the extent of protection this project will provide.
- To keep the public aware of the progress as the project moves forward.
- To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.
- To continue design and initiate construction of this critical project.

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2004-2005

CAPITAL PROJECTS

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 1

This project consists of a 2.8-mile levee segment, connecting to existing TPCG (Terrebonne Parish Consolidated Government) Drainage Levees in the Point Aux Chene area. It will initially be constructed to a +8 foot elevation providing interim protection to the communities of lower Terrebonne. This project is in the design phase and scheduled for construction in March 2005.

Fiscal Year	Project Funding
Prior Years Actual	\$ 165,450
04-05	1,643,235
05-06	7,204,891
Total Project Cost	<u>\$ 9,013,576</u>

Lower Point-aux-Chenes Hurricane Levee Reach J – Segment 2

This project consists of a 5.5-mile levee section, connecting to the floodgate on Humble Canal to the Point Farm crossover levee. This levee, as part of the Morganza to the Gulf Hurricane Protection System will provide protection to the communities of Montegut and lower Terrebonne. This project is in the design phase and scheduled for construction to commence in September 2005.

Fiscal Year	Project Funding
Prior Years Actual	\$ 70,179
04-05	268,344
05-06	3,311,593
06-07	5,161,914
07-08	2,025,058
Total Project Cost	<u>\$ 10,837,088</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2004-2005

Bayou Point-aux-Chenes Floodgate

This project is a 56' sector gate and other associated improvements near the intersection of Bayou Point Aux Chenes and the Cut Off Canal and will ultimately provide protection to the communities of Point Aux Chenes, Montegut and lower Terrebonne and Lafourche. Construction of this structure will provide a closed system of protection to the lower Point-aux-Chenes area. Preliminary work (field investigations and design) will occur in 2004, with construction expected in 2006.

Fiscal Year	Project Funding
Prior Years Actual	\$ -
04-05	421,241
05-06	341,308
06-07	3,858,045
07-08	4,152,732
08-09	318,217
Total Project Cost	<u>\$ 9,091,543</u>

Reach H (2.8 miles)

This project consists of a 2.8 mile levee segment below Bush Canal in the Chauvin area. It will initially be constructed to a +10 foot elevation providing interim protection to the community of Chauvin and the Lake Boudreaux area. This project is in the design phase and scheduled for construction initiation in October 2005.

Fiscal Year	Project Funding
Prior Years Actual	\$ 46,156
04-05	273,620
05-06	3,316,027
06-07	801,877
Total Project Cost	<u>\$ 4,437,680</u>

System Wide Relocations

The TLCD is responsible for relocating building structures, pipelines, and other improvements affected by the Morganza to the Gulf System. This act will include identifying affected improvements, determining compensability of the interests and negotiating relocations of features with the owners.

Fiscal Year	Project Funding
Prior Years Actual	\$ 8,510
04-05	884,030
05-06	1,992,396
06-07	623,574
Total Project Cost	<u>\$ 3,508,510</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2004-2005

NON-CAPITAL PROJECTS

Morganza Project Management

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

Fiscal Year	Project Funding
Prior Years Actual	\$ 127,327
04-05	200,000
05-06	200,000
06-07	200,000
07-08	200,000
08-09	200,000
Total Project Cost	<u>\$ 1,127,327</u>

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manger will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.

System Wide Geotechnical Investigations

The TLCD will begin a geotechnical investigation program to support design of various project features. This effort will involve soil borings along the project alignment.

Fiscal Year	Project Funding
Prior Years Actual	\$ -
04-05	<u>\$ 666,000</u>
Total Project Cost	<u>\$ 666,000</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2004-2005

System Wide Right of Way/Right of Entry (ROW/ROE)

The TLCD must provide all rights of way and rights of entry for the project. This effort will include identifying affected landowners and negotiating the necessary land rights for project design and construction.

Fiscal Year	Project Funding
Prior Years Actual	35,093
04-05	590,000
05-06	300,000
Total Project Cost	<u>\$ 925,093</u>

CASH CONTRIBUTIONS

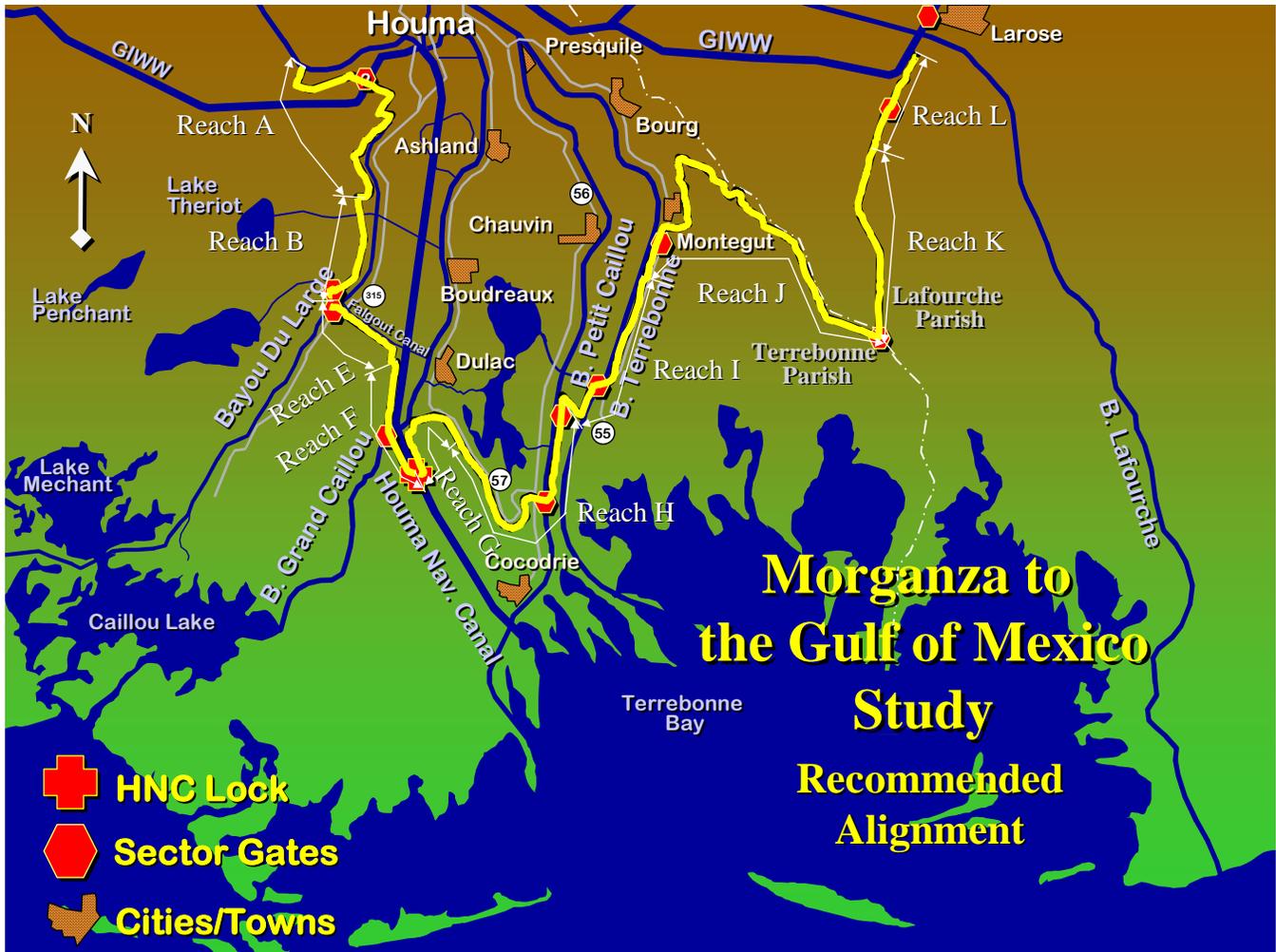
Cash Reimbursement – Corps of Engineers

The DOTD and TLCD are required to provide a minimum of 5% cash on all pre-construction engineering and design project related costs. This amount reflects the necessary contribution to the design of the Houma Navigation Canal Lock, and other features currently under design.

Fiscal Year	Project Funding
Prior Years Actual	-
04-05	\$ 3,025,000
Total Project Cost	<u>\$ 3,025,000</u>

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
 Morganza to the Gulf Hurricane Protection Project
 ¼ Cents Sales Tax Budget Request
Fiscal Year 2004-2005



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year
- From 1978-90, the rate increased to 1.2%
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them

CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2003 ACTUAL	2004 BUDGET	2004 PROJECTED	2005 PROPOSED	2005 ADOPTED
REVENUES:					
Intergovernmental	149,137	215,000	215,000	215,000	215,000
Charges for Services	47,419	45,000	45,000	45,000	45,000
Fines and Forfeitures	2,823,777	2,821,300	2,821,300	2,835,000	2,835,000
Operating Transfers In	855,086	805,000	805,000	805,000	805,000
TOTAL REVENUES	3,875,419	3,886,300	3,886,300	3,900,000	3,900,000
EXPENDITURES:					
Personal Services	2,087,867	2,019,282	2,019,282	2,088,916	2,088,916
Supplies & Materials	90,602	84,400	84,400	86,000	86,000
Other Services & Charges	1,703,473	1,787,017	1,787,017	1,702,584	1,702,584
Repair & Maintenance	5,520	10,000	10,000	16,000	16,000
Reimbursements	(13,975)	(14,400)	(14,400)	0	0
Capital Outlay	3,722	0	0	6,500	6,500
TOTAL EXPENDITURES	3,877,209	3,886,299	3,886,299	3,900,000	3,900,000
% CHANGE OVER PRIOR YEAR EXCLUDING REIMBURSEMENTS AND CAPITAL OUTLAY					-0.18%
INCREASE (DECREASE) TO FUND BALANCE	(1,790)	1	1	0	0
FUND BALANCE, JANUARY 1	1,789	(1)	(1)	0	0
FUND BALANCE, DECEMBER 31	(1)	0	0	0	0

CRIMINAL COURT FUND

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 899 CRIMINAL COURT FUND
123 DISTRICT ATTORNEY

JOB CLASSIFICATION TITLE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
INTERNAL AUDITOR	1	25,087	0	0	0	0	0	0
ACCOUNTING SUPERVISOR	0	0	0	0	1	19,200	1	19,200
TRAFFIC DEPARTMENT SUPV.	1	18,911	1	18,911	1	18,911	1	18,911
CRIMINAL COMPLAINT SUPV.	0	0	0	0	1	18,072	1	18,072
CRIMINAL DEPT. SUPV.	0	0	0	0	1	19,580	1	19,580
EXECUTIVE SECRETARY	1	20,454	1	20,454	0	0	0	0
DATA PROCESSING SUPV.	0	0	0	0	1	27,294	1	27,294
DATA PROCESSING CLERK	1	15,365	1	15,365	0	0	0	0
SECRETARY	29	593,398	28	573,379	25	517,848	25	517,848
CLERK III - RECEPTIONIST	4	65,840	3	51,440	4	69,847	4	69,847
CASEWORKER	8	157,615	7	140,084	9	170,705	9	170,705
CHIEF INVESTIGATOR	0	0	0	0	1	27,687	1	27,687
INVESTIGATOR LAW ENF.	13	290,558	12	276,002	5	115,750	5	115,750
PROBATION OFFICER	1	22,573	2	46,573	0	0	0	0
TRAFFIC DEPARTMENT CLERK	4	76,767	4	76,767	0	0	0	0
VICTIM'S ASSISTANCE COORD.	1	25,971	1	25,971	1	25,971	1	25,971
CHILD SUPPORT ENF. DIRECTOR	0	0	0	0	1	22,574	1	22,574
CHILD SUPPORT ENF. SUPR.	0	0	0	0	1	15,056	1	15,056
PRE-TRIAL SERVICES DIRECTOR	0	0	0	0	1	21,481	1	21,481
PRE-TRIAL SERVICES ASSISTANT	0	0	0	0	1	15,056	1	15,056
FORENSIC INTERVIEWER	1	22,725	1	22,725	0	0	0	0
DRUG COURT COORDINATOR	1	34,680	1	34,680	0	0	0	0
DIRECTOR	1	32,640	1	32,640	0	0	0	0
ADMINISTRATIVE ASSISTANT	0	0	1	19,200	0	0	0	0
TOTAL FULL TIME	67	1,402,584	64	1,354,191	54	1,105,032	54	1,105,032

PERSONNEL SUMMARY

2005 BUDGETED POSITIONS - 899 CRIMINAL COURT FUND
125 DRUG COURT

JOB CLASSIFICATION TITLE	2004 ADOPTED		2004 CURRENT		2005 PROPOSED		2005 ADOPTED	
	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT
DRUG COURT COORDINATOR	0	0	0	0	1	34,680	1	34,680
TREATMENT DIR./COUNSELOR	0	0	0	0	1	32,640	1	32,640
CASEWORKER	0	0	0	0	1	19,278	1	19,278
INVESTIGATOR	0	0	0	0	1	20,172	1	20,172
COUNSELOR	0	0	0	0	1	22,440	1	22,440
RECEPTIONIST	0	0	0	0	1	19,339	1	19,339
TOTAL FULL TIME	0	0	0	0	6	148,549	6	148,549



GENERAL GOVERNMENTAL EXPENDITURES (3)

Terrebonne Parish Consolidated Government

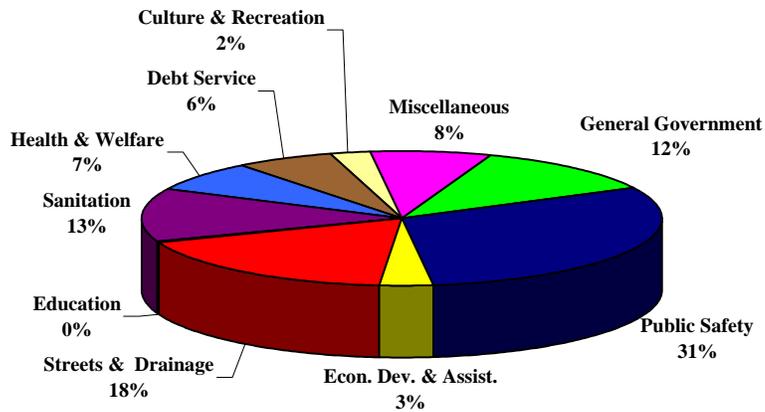
Last Ten Years

Year	Total	General Government	Public Safety	Streets and Drainage	Sanitation
1996	56,206,603	10,207,498	10,966,254	8,887,026	4,440,582
1997	61,181,496	11,250,055	10,895,872	10,310,547	5,248,331
1998	82,382,197	9,920,145	12,153,460	11,772,743	6,267,425
1999	76,671,772	11,858,332	13,242,473	11,762,806	7,853,525
2000	78,998,496	10,324,285	13,402,998	11,817,445	9,272,663
2001	83,166,590	13,500,167	15,345,410	13,096,808	11,992,079
2002	84,906,653	12,446,779	15,300,815	14,108,373	12,801,901
2003	95,081,339	13,047,512	18,145,374	16,880,783 (6)	11,398,843
2004 (4)	82,404,669	10,163,119	18,810,199	19,273,315	10,507,274
2005	81,698,638	9,788,827	24,913,986	14,733,763	10,617,410

- (1) The miscellaneous function is used for items which cannot be properly classified under the other nine functions.
- (2) "Miscellaneous" includes capital outlay.
- (3) Includes all governmental fund types.
- (4) 2004 original adopted budget.
- (5) Refinanced Public Improvement and General Obligation Bonds.
- (6) Includes projects resulting from 2002 Hurricane and Tropical Storm Recovery.
- (7) Adopted 2005 Budget.

Source: Comprehensive Annual Financial Audit Report

Expenditures By Function for 2005



GENERAL GOVERNMENTAL EXPENDITURES (4)

<u>Health and Welfare</u>	<u>Debt Service</u>	<u>Culture and Recreation</u>	<u>Education</u>	<u>Economic Development and Assistance</u>	<u>Miscellaneous (1) (2)</u>
3,815,614	4,303,438	1,992,288	21,493	1,744,084	9,828,326
4,131,792	3,460,650	2,239,791	24,161	1,683,137	11,937,160
4,770,277	11,185,282	2,342,134	24,124	2,944,371	21,002,236
4,843,820	2,920,968	2,555,855	23,247	2,869,498	18,741,248
6,081,498	3,513,679	2,551,890	33,143	3,917,446	18,083,449
7,223,749	3,701,950	2,515,736	29,627	2,796,264	12,964,800
7,550,774	4,472,180	2,520,886	27,172	2,583,114	13,094,659
9,352,043	5,477,175 (5)	2,543,813	29,422	2,952,985	15,253,389
5,004,219	5,175,654	2,442,696	32,160	3,166,272	7,829,761
5,886,621	5,006,828	1,853,222	46,560	2,632,303	6,219,118

GENERAL GOVERNMENTAL REVENUES BY SOURCE (1)

Terrebonne Parish Consolidated Government

Last Ten Years

Year	Total	Taxes	Licenses and Permits	Inter-governmental	Charges for Services	Fines and Forfeitures	Miscellaneous
1996	65,425,306	33,330,882	1,396,537	20,809,464	3,241,556	2,194,071 (2)	4,452,796
1997	65,165,513	35,883,791	1,457,339	17,284,126	3,404,055	2,366,915 (2)	4,769,287
1998	67,558,579	35,889,029	1,469,945	19,133,621	4,026,879	2,389,690 (2)	4,649,415
1999	66,022,816	35,076,201	1,556,702	18,263,608	4,007,990	2,595,487 (2)	4,522,828
2000	76,616,865	38,267,974	1,535,767	24,300,474	3,819,676	3,057,879 (2)	5,635,095
2001	76,941,015	39,379,173	1,467,571	23,199,358	4,263,916	3,727,994 (2)	4,903,003
2002	80,469,437	42,414,696	1,646,544	24,065,631	5,927,779	3,441,376 (2)	2,973,411
2003	84,550,959	45,851,875	1,905,475	25,631,906	5,218,347	3,328,302 (3)	2,615,054
2004 (4)	92,554,097	43,982,292	1,590,500	20,152,528	22,068,540	507,000 (3)	4,253,237
2005 (5)	74,901,047	46,593,589	1,690,600	17,354,763	7,795,185	465,450	1,001,460

(1) Includes all governmental fund types.

(2) The Criminal Court Fund is shown in these years as a fund of the Parish.

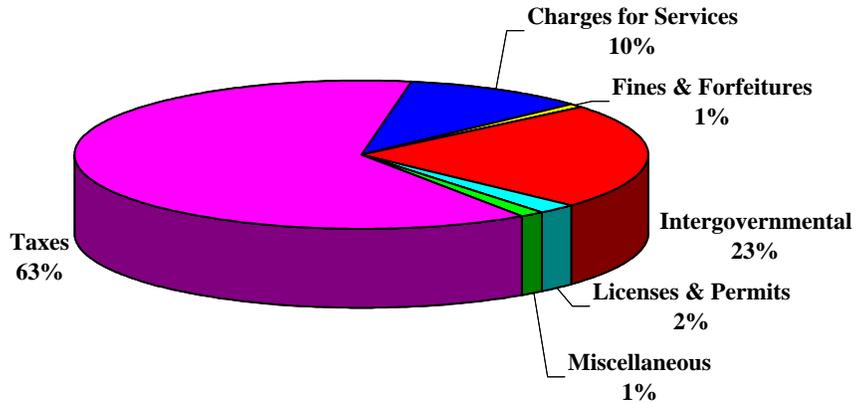
(3) 2004 projected budget does not include the Criminal Court Fund. The budget for this fund is managed and adopted by the District Attorney's office and is included after the fact for the Annual Audited Financial Report.

(4) 2004 original adopted budget.

(5) 2005 adopted budget.

Source: Comprehensive Annual Financial Audit Report

Revenues By Source for 2005



GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE (1)

Terrebonne Parish Consolidated Government

Last Ten Years

<u>Year</u>	<u>Total</u>	<u>Ad Valorem Taxes</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>
1996	33,330,882	14,329,069	18,042,085	237,201	722,527
1997	35,883,791	14,173,401	20,948,358	145,775	616,257
1998	35,889,029	13,872,243	21,262,235	106,047	648,504
1999	35,076,201	14,757,343	19,468,951	120,894	729,013
2000	38,267,974	15,999,943	21,404,802	131,761	731,468
2001	39,379,173	15,901,587	22,595,815	74,326	807,445
2002	42,414,696	16,977,979	24,527,064	49,251	860,402
2003	45,851,875	18,133,823	26,730,777	72,768	914,507
2004 (2)	43,847,327	17,856,117	25,108,475	22,735	860,000
2005	46,593,589	20,119,067	25,614,617	19,905	840,000

(1) Includes all governmental fund types.

(2) 2004 original adopted budget.

Source: Comprehensive Annual Financial Audit Report

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

Terrebonne Parish Consolidated Government

Last Ten Years

Year	Taxable Assessed Value	Homestead Exemptions	Assessed Value	Estimated Actual Value	Ratio of Assessed Value to Estimated Actual Value*
1996	284,627,220	99,088,555	383,715,775 **	3,067,438,793	12.51%
1997	293,471,500	102,373,480	395,844,980 **	3,161,301,850	12.52%
1998	312,754,147	106,223,565	418,977,712 **	3,351,030,950	12.50%
1999	329,561,315	113,539,890	443,101,205 **	3,360,444,317	13.19%
2000	361,567,645	131,856,605	493,424,250 **	4,053,982,347	12.17%
2001	382,600,250	135,668,170	518,268,420 **	4,247,917,830	12.20%
2002	400,366,940	141,038,005	541,404,945 **	4,454,713,187	12.15%
2003	425,904,635	145,170,545	571,075,180 **	4,701,861,933	12.15%
2004	461,860,250	151,796,400	613,656,650 **	5,089,963,257	12.06%
2005 (1)	484,953,263	159,386,220	644,339,483 **	5,344,461,420	12.06%

(1) Assumed five percent growth for 2005 projected.

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The overall assessed value is estimated to be 15% of actual market value.

Does not include exempt assessed valuations as follows:

	2004	2003	2002	2001
(a) Real Estate and Improvements (Under 10 Year Exemption)	\$104,366,730	\$80,198,778	\$70,627,537	\$65,210,634
(b) Exempt Real Estate and Improvements	44,465,645	39,027,025	9,507,150	2,290,738
Total Exempt Properties	<u>\$148,832,375</u>	<u>\$119,225,803</u>	<u>\$80,134,687</u>	<u>\$67,501,372</u>

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS (PER \$1,000 OF ASSESSED VALUE)

Terrebonne Parish Consolidated Government

Last Ten Years

<u>Year</u>	<u>Operating</u>	<u>Debt Service</u>	<u>Total</u>	<u>School Board</u>	<u>Others</u>	<u>Total</u>
1996	280.22	19.29	299.51	19.23	11.48	330.22
1997	309.97	22.73	332.70	19.34	14.54	366.58
1998	317.18	16.75	333.93	18.74	14.43	367.10
1999	333.19	26.11	359.30	18.74	14.43	392.47
2000	296.86	22.66	319.52	17.29	14.43	351.24
2001	317.21	25.82	343.03	9.27	12.47	364.77
2002	321.90	35.11	357.01	9.27	12.47	378.75
2003	320.67	16.96	337.63	9.27	12.47	359.37
2004 *	316.83	31.15	347.98	9.27	14.43	371.68
2005 (1)	316.83	31.15	347.98	9.27	14.43	371.68

(1) Assumed zero percent growth for 2004 budget.

* Estimated

Source: Comprehensive Annual Financial Audit Report

PRINCIPAL TAXPAYERS

Terrebonne Parish Consolidated Government

December 31, 2004

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2004 Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
Hilcorp Energy Co.	Oil & gas	\$12,882,760	2.10%
Bell South	Telephone utility	10,572,520	1.72%
The Offshore Co.	Offshore drilling	9,603,390	1.56%
Apache Corporation	Oil & gas	8,355,480	1.36%
Tenneco Gas Pipeline Co.	Pipeline	7,929,370	1.29%
Shell Pipeline Co.	Pipeline	7,889,730	1.29%
Transcontinental Gas Pipeline	Pipeline	7,417,720	1.21%
Entergy LA., Inc.	Electric utility	7,159,690	1.17%
William G. Helis Co., L.L.C.	Oil & gas	6,046,970	0.99%
Poseidon Oil Pipeline Co.	Pipeline	<u>5,817,325</u>	0.95%
Totals		<u>\$83,674,955</u>	<u>13.63%</u>

Source: Terrebonne Parish Assessor's Office

DEMOGRAPHIC STATISTICS

Terrebonne Parish Consolidated Government

Last Ten Years

Year	Population (1)	Per Capita Income	Median Age	Public School Enrollment (4)	Average % Unemployment Terrebonne Parish (5)
1996	101,760	17,479 (6)	30.8 (5)	20,600	5.40 %
1997	101,760	19,397 (6)		21,989	4.30 %
1998	103,964	20,774 (6)		20,395	3.50 %
1999	104,317	20,107 (6)	34.1 (7)	19,959	4.20 %
2000	104,503 (8)	21,588 (6)	29.3 (2)	19,633	3.90 %
2001	105,123 (8)	23,564 (6)	33.0 (7)	19,257	3.80 %
2002	105,935 (5)	23,036 (6)	33.0 (7)	19,274	3.90 %
2003	106,823 (9)	23,036 (6) *	33.0 (7)	18,914	3.80 %
2004	107,723 (10)	n/a	34.0 (11)	18,792	4.10 %
2005	107,723 (10)	n/a	n/a	n/a	4.10 % (10)

n/a - Not available

* Latest available 2002

Source: (1) Houma-Terrebonne Chamber of Commerce

(2) University of New Orleans, Division of Business and Economic Research

(3) Woods & Poole Economics, Inc., projections

(4) Terrebonne Parish School Board

(5) Louisiana Department of Labor statistics

(6) U.S. Department of Commerce, Bureau of Economic Analysis

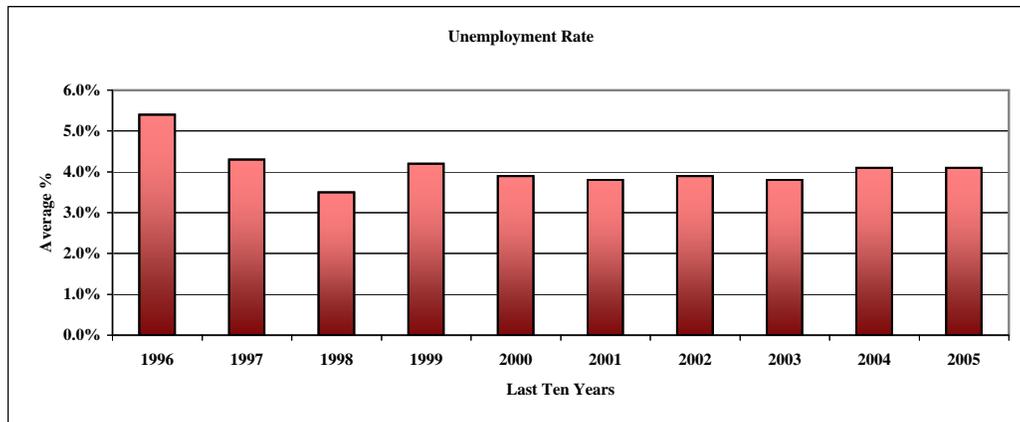
(7) Population Estimates Program, Population Division, U.S. Census Bureau

(8) U. S. Census Bureau

(9) Louisiana Tech University in Ruston, Research Division, College of Administration and Business

(10) Estimated by Terrebonne Parish Consolidated Government

(11) Wikipedia



PROPERTY VALUE AND CONSTRUCTION

Terrebonne Parish Consolidated Government

Last Ten Years

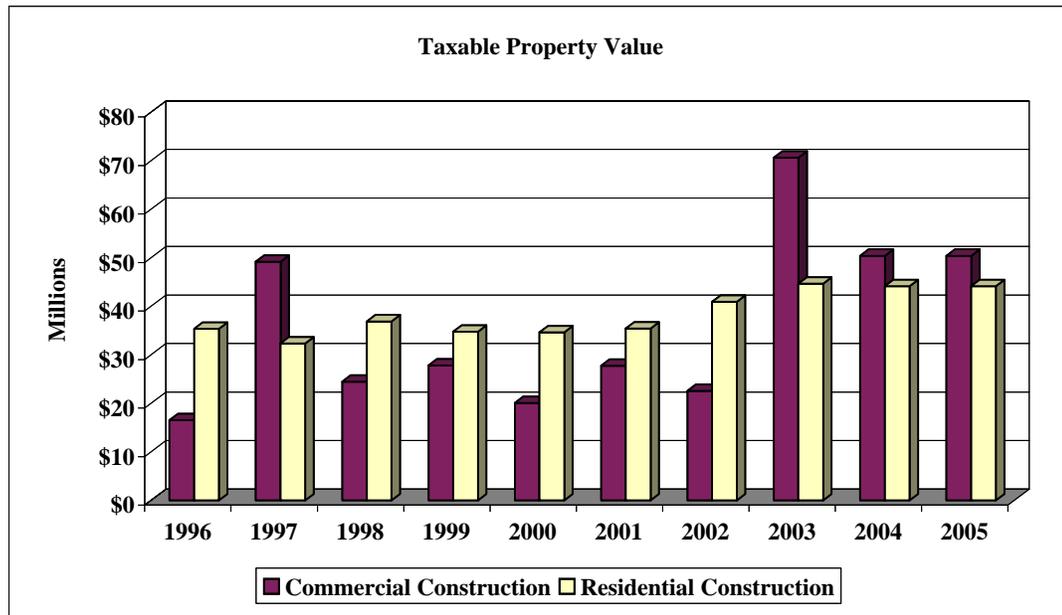
Year	Property Value (1) (2)				Commercial Construction (3)		Residential Construction (3)	
	Assessed Value of Land and Improvements	Assessed Value of All Other Properties	Exemptions	Total	Number of Units	Value	Number of Units	Value
1995	184,782,915	183,457,365	94,694,955	273,545,325	69	20,197,922	374	28,376,039
1996	193,664,120	190,051,655	99,088,555	284,627,220	57	16,534,306	434	35,333,969
1997	198,422,555	197,422,425	102,373,480	293,471,500	67	49,156,715	395	32,300,753
1998	209,356,877	209,620,835	106,223,565	312,754,147	93	24,457,452	433	36,886,540
1999	223,451,645	219,649,560	113,539,890	329,561,315	77	27,782,613	407	34,760,902
2000	273,005,900	220,418,350	131,856,605	361,567,645	49	20,073,991	414	34,599,063
2001	284,012,085	234,256,335	135,668,170	382,600,250	82	27,736,995	433	35,428,006
2002	298,585,330	242,819,615	141,038,005	400,366,940	66	22,582,170	459	40,912,770
2003	313,298,500	257,776,680	145,170,545	425,904,635	91	70,655,197	513	44,649,603
2004	346,024,525	267,632,125	151,796,400	461,860,250	83	50,393,973	484	44,153,179
2005 (4)	346,024,525	267,632,125	151,796,400	461,860,250	83	50,393,973	484	44,153,179

Source: (1) Estimated actual value listed on Table 4 of the Comprehensive Annual Financial Audit Report.

(2) Terrebonne Parish Assessor's Grand Recapitulation of the Assessment Rolls.

(3) Terrebonne Parish Planning and Zoning, Permits and Inspections Department.

(4) 2004 Budget assumed zero percent growth.



MISCELLANEOUS STATISTICS

Terrebonne Parish Consolidated Government

Description:

Terrebonne Parish has a total of 2,067 square miles - 987 square miles of land and 1,070 square miles of water. It is located in the south central portion of the state, bounded by the Gulf of Mexico on the south, Lafourche Parish on the north and east, and Assumption and St. Mary parishes on the west. Terrebonne Parish is in the 32nd Judicial District; 6th Supreme Court District; 20th Senatorial District; 3rd Congressional District; 5th Public Service Commission District and the 1st Circuit Court of Appeals, State of Louisiana.

Population:

	1970 Census	1980 Census	1990 Census	2000 Census	2004 Estimate*
City of Houma	30,922	32,602	30,495	32,393	32,893
Urbanized Area		65,780	65,879	69,583	70,083
Terrebonne Parish	76,049	94,393	96,982	104,503	107,723

*Estimated by Terrebonne Parish Consolidated Government

Population Characteristics:

74.1% White, 17.8% Black, 5.3% American Indian, and 2.8% Other.

Source: 2000 U. S. Census

Per Capita Personal Income:

	1999	2000	2001	2002	2003
United States	\$28,542	\$29,469	\$30,413	\$30,906	\$31,459
Louisiana	22,839	23,090	24,454	25,296	26,038
Terrebonne Parish	20,107	20,894	22,424	23,036	23,036 *

* Latest available December 31, 2002

Source: U.S. Department of Commerce, Bureau of Economic Analysis

Effective Buying Income:

Median Household: Terrebonne Parish \$35,235

Source: 2000 U. S. Census

Labor Analysis (Annual Average Figures):

Year	Average Labor Force	Average Unemployment
1995	43,500	6.70%
1996	44,500	5.40%
1997	46,700	4.30%
1998	50,000	3.50%
1999	50,800	4.20%
2000	48,300	3.90%
2001	48,300	3.80%
2002	49,400	3.90%
2003	50,600	3.90%
2004	50,250	4.10%

Source: Louisiana Department of Labor

MISCELLANEOUS STATISTICS

Terrebonne Parish Consolidated Government

Average Weekly Wage Scale 2004 (Latest available 2nd Quarter):

All Establishments	\$608.45
Manufacturing	\$803.33

Source: Louisiana Department of Labor

Household Units/Households:

Household Units:

Terrebonne Parish	41,067
City of Houma	12,514

<u>Households:</u>	35,997
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Source: 2000 U. S. Census

New Building Permits (2004):

Type	Units	Cost
Residential	484	\$44,153,179
Commercial	83	50,393,973
Totals	567	\$94,547,152

Source: Terrebonne Parish Planning and Zoning, Permits and Inspection Department

Major Employers in Terrebonne Parish:

Company Name	Product or Service	Employees
Terrebonne Parish School Board	Education	2,237
Terrebonne General Medical Center	Medical services	1,012
Terrebonne Parish Consolidated Government	Government	959
Leonard J. Chabert Medical Center	Medical services	950
Diocese of Houma-Thibodaux	Catholic education	800
Pride Offshore	Oil field service	650
Halliburton Services	Oil field services	649
Gulf Island Fabrication	Steel fabrication	500
Wal-Mart	Discount Department Store	480
Saia Freight Line, Inc.	Transportation	330

Source: Houma-Terrebonne Chamber

MISCELLANEOUS STATISTICS

Terrebonne Parish Consolidated Government

Average Employment for Employers Subject to the Louisiana Employment Security Law:

<u>Classification</u>	<u>Average 2004*</u>
Agriculture, Forestry, Fishing, and Hunting	183
Mining	4,833
Utilities	225
Construction	3,533
Manufacturing	4,370
Wholesale Trade	1,791
Retail Trade	6,471
Transportation and Warehousing	2,892
Information	531
Finance and Insurance	1,190
Real Estate and Rental and Leasing	1,694
Professional, Scientific, and Tech. Serv.	1,345
Mgmt. of Companies and Enterprises	350
Adm. and Support and Waste Mgmt.	1,874
Educational Services	4,540
Health Care and Social Assistance	5,661
Arts, Entertainment, and Recreation	391
Accommodation and Food Services	3,981
Other Services	1,548
Public Administration	1,748
Total	<u>49,151</u>

* Latest available 2nd Quarter 2004

Source: Louisiana Department of Labor

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM A

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
8	BOOKKEEPER	\$22,919.26	\$29,217.19	\$35,528.10	Annually
	CHEMIST	\$11.02	\$14.05	\$17.08	Hourly
	E & T SPECIAL ASST.				
	HOME/HOMELESS MGR.				
	L.P. NURSE				
	PERMITS SPECIALIST				
9	ASST. DIRECTOR O.E.P.	\$24,880.05	\$31,853.22	\$38,813.41	Annually
	CLAIMS SUPERVISOR	\$11.96	\$15.31	\$18.66	Hourly
	FINANCIAL SPECIALIST				
	GED INSTRUCTOR/COUNSELOR				
	JUVENILE CASE MANAGER				
	OFFICE MGR-PLAN/ED				
	PUBLIC TRANSIT ADMIN				
SAFETY COORDINATOR					
10	ASST. ADMIN./TRANSIT	\$27,100.56	\$34,826.89	\$42,553.21	Annually
	ATHLETIC PRGM. COORD.	\$13.03	\$16.74	\$20.46	Hourly
	BOX OFFICE SUPERVISOR				
	COMMUNICATIONS SPEC.				
	CUSTODIAL SUPERVISOR				
	E&T SENIOR INSTRUCTOR				
	EDUCATION SPECIALIST				
	ENGINEER				
	EVENT COORDINATOR				
	FOOD & BEVERAGE COORD.				
	GRANTSWRITER				
	HEAD START ADMIN				
	HEALTH/NUTRITION SUPV.				
	HOMELESS SHELTER ADMIN.				
	HOUSING REHAB. SPECIAL.				
	JUVENILE OFFICER				
	MARKETING COORDINATOR				
	MARKETING/SITE SPEC.				
	NUISANCE ABATEMENT OFF				
PARKS & GROUNDS SUPT.					
PLANNER I					
REG. NURSE/NURSE SUPV.					
REGISTERED NURSE					
WASTE WISE COORDINATOR					
YOUTHBUILD ADMIN.					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM A

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
11	ACCOUNTANT II	\$29,619.73	\$38,203.09	\$46,799.44	Annually
	ACCOUNTANT II-GRANTS	\$14.24	\$18.37	\$22.50	Hourly
	ASST. DRAINAGE SUPT.				
	ASST. SEWERAGE SUPT.				
	CHEMIST/LAB. SUPERVISOR				
	CLAIMS & SAFETY ASSIST.				
	COMMUNITY PROBLEM SOLVE				
	CSBG ADMINISTRATOR				
	ENVIRONMENTAL ANALYST				
	ENVIRONMENTAL COORDINATOR				
	ENVIRONMENTAL SPECIALIST				
	FAM SKILLS TRAIN COORD				
	HUMAN DEVELOPMENT ADMIN				
	INTERNAL AUDITOR				
	INVESTMENT/FINC OFFICER				
	MECHANICAL MAINT. SUPV.				
	PROGRAMMER/ANALYST				
	SAFETY/HEALTH CLAIM ADJ				
	SECTION 8 ADMINISTRATOR				
	SOFTWARE INSTRUCTOR				
STAFF ENGINEER					
SYSTEM ANALYST					
SYSTEMS SPECIALIST					
12	ADMIN. ASST./UTILITY	\$32,463.54	\$42,046.78	\$51,617.03	Annually
	ASSISTANT CONTROLLER	\$15.61	\$20.21	\$24.82	Hourly
	BUDGET OFFICER				
	CEMETERY ADMINISTRATOR				
	CLAIMS ADJUSTER				
	COASTAL ZONE MGMT ADMIN				
	FLEET MAINTENANCE SUPT.				
	GIS MANAGER				
	MAIN STREET MANAGER				
	NETWORK/SYSTEM ADMIN.				
	OFC. MGR./PUBLIC WORKS				
	PGM MANGM/ATHLETIC DIR				
	PLANNER 2				
	PROGRAM MGR/INTER. AUD.				
	SOCIAL WORKER				
	SPECIAL OLYMPICS COORD.				

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM A

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
13	ASST DIR/COM. DEV. ADM.	\$35,709.89	\$46,422.86	\$57,135.83	Annually
	ASST DIR/JUV. DTN. CTR.	\$17.17	\$22.32	\$27.47	Hourly
	BUILDING MAINT SUPT.				
	E & T MANAGER				
	EMPLOY. & TRAINING ADM				
	GOVERNMENT TOWER MGR				
	GOVERNMENT FACILITIES MGR.				
	PROGRAMMING SUPERVISOR				
	SMALL BUSINESS PGM MGR				
	SUPR.JUV. & COMM.SERVICE				
	UTIL. SUPT./ELEC. GEN.				
	UTILITY SUPT./GAS				
	WEBMASTER				
	14	CUSTOMER SERVICE MGR.	\$39,397.76	\$51,409.26	\$63,433.76
DRAINAGE SUPERINTENDENT		\$18.94	\$24.72	\$30.50	Hourly
ECONOMIC DEV ADMIN.					
FORCED DRAINAGE SUPT.					
GRAVITY DRAINAGE SUPT.					
INSUR/CLAIMS SUPERVISOR					
MEDICAL ADMINISTRATOR					
PORT ADMINISTRATOR					
PURCHASING MANAGER					
ROAD & BRIDGE SUPT.					
SENIOR PLANNER					
SEWERAGE SUPERINTENDENT					
SEWERAGE SUPT/COLLECT.					
SEWERAGE SUPT/TREATMENT					
SOLID WASTE ADMIN.					
UTIL. SUPT./ELEC. DIST.					
UTILITY SUPERINTENDENT					
WAREHOUSE MANAGER					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM A

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
15	ASSOC. UTIL. DIR. - E	\$43,592.05	\$57,109.86	\$70,614.69	Annually
	ASSOC. UTIL. DIR. - G	\$20.96	\$27.46	\$33.95	Hourly
	ASSOC. UTIL. DIRECTOR				
	CONTROLLER				
	FEDERAL PROGM DIV HEAD				
	INFORMATION SYSTEMS MGR				
	OPERATIONS MANAGER				
	PARISH ENGINEER				
	POLLUTION CONTROL ADM.				

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
51	BRIDGE TENDER	\$11,712.84	\$14,634.56	\$17,569.27	Annually
		\$5.63	\$7.04	\$8.45	Hourly
52	***no positions at grade 52 at this time***	\$12,504.96	\$15,738.32	\$18,971.69	Annually
		\$6.01	\$7.57	\$9.12	Hourly
53	CLERK I	\$13,387.96	\$16,971.94	\$20,555.92	Annually
	CUSTODIAN	\$6.44	\$8.16	\$9.88	Hourly
	ELECTRICIAN I				
	LABORER I / DRAINAGE				
	LABORER I / GENERAL				
	LABORER I / R & B				
54	ELECTRICIAN II	\$14,374.86	\$18,348.39	\$22,321.94	Annually
	JUVENILE CARE ASSOCIATE	\$6.91	\$8.82	\$10.73	Hourly
	MECHANIC I				
	PARKING METER TECH				
	TREATMENT PLANT OPER I				
55	CASEWORKER	\$15,478.61	\$19,893.66	\$24,295.72	Annually
	CLAIMS TECHNICIAN	\$7.44	\$9.56	\$11.68	Hourly
	CLERK II				
	COMM SERV WRKR SUPV				
	DEPUTY CLERK II				
	DISPATCHER/UTILITIES				
	E&T OPER. ANALYST/INST.				
	EQ EMP OPPORTUNITY OFFR				
	EQUIP OPER I/DRAINAGE				
	EQUIP OPER I/GENERAL				
	EQUIP OPER I/R&B				
	KENNEL KEEPER				
	LABORER II / DRAINAGE				
	LABORER II / GENERAL				
	LABORER II / R & B				
	METER READER				
RECORDS CLERK					
SECURITY GUARD					
TEACHER II					
TICKET SELLER					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
56	ANIMAL WARDEN	\$16,725.22	\$21,620.72	\$26,529.20	Annually
	BID COORDINATOR ASST.	\$8.04	\$10.39	\$12.75	Hourly
	BRIDGE MECHANIC (R&B)				
	CLERK III-RECEPTIONIST				
	COMM PROBLEM SOLVER AST				
	CUSTOMER SERVICE REP.				
	DEP. MARSHALL SECRETARY				
	DEPUTY CLERK III				
	DISPATCHER/TRANSIT				
	DISPATCHER-PUB SAFETY				
	DRAFTER I				
	E & T INSTRUCTOR				
	E&T INSTRUCTOR/TEACHER				
	EQUIP OPER II/DRAINAGE				
	EQUIP OPER II/GENERAL				
	EQUIP OPER II/R&B				
	EQUIPMENT MECHANIC I				
	FOREMAN I/WAREHSE CLERK				
	LAB TECHNICIAN				
	LABORER III / DRAINAGE				
	LABORER III / GENERAL				
	LABORER III / R & B				
	LINEMAN				
	MAINTENANCE TECHNICIAN				
	MECHANIC II				
	NUISANCE ABATEMENT INSP				
	PERMITS CLERK				
	POWER PLANT MECHANIC				
	PUMP STATION OPERATOR				
	PURCHASING CLERK				
	SCALE OPERATOR				
	SECRETARY				
	TALL GRASS INSPECTOR				
	TEACHER I				
	TRAFFIC SIGN & MRK TECH				
	TREATMENT PLANT OPER II				
	UTIL. SERV. WRKR-GAS				

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
57	ACCOUNTING CLERK IV	\$18,088.68	\$23,568.53	\$29,035.39	Annually
	ASSIST WATCH COMMANDER	\$8.70	\$11.33	\$13.96	Hourly
	CLERK IV				
	DEPUTY CLERK IV				
	ELECTRICIAN III				
	EQUIPMENT MECHANIC II				
	HAZ MAT RESPONDER				
	INSTRUMENT TECHNICIAN				
	LINE MAINT. OPERATOR				
	PROGRAM ASSISTANT				
	PROGRAMMER OPERATOR				
	SENIOR C/S REP.				
	SENIOR C/S REP./BID COORD.				
	SENIOR C/S REP./HEAD TELLER				
	SENIOR C/S REP./SYS.MAINT.				
	SOUND TECHNICIAN				
	WELDER				
58	ANIMAL SHELTER MGR.	\$19,646.93	\$25,763.07	\$31,879.19	Annually
	CARPENTER	\$9.45	\$12.39	\$15.33	Hourly
	COMM. RELATIONS COORDIN				
	CREW LEADER-DRAINAGE				
	CREW LEADER-GAS DIST.				
	CREW LEADER-JANITORIAL				
	CREW LEADER-POLL. CTRL.				
	CREW LEADER-R & B				
	CREW LEADER-VEGETATION				
	DRAFTER II				
	DRAINAGE INSPECTOR				
	E.M.T.				
	EQUIP OPER III/DRAINAGE				
	EQUIP OPER III/GENERAL				
	EQUIP OPER III/R&B				
	EQUIPMENT MECHANIC III				
	EXECUTIVE SECRETARY				
	FLEET MAINT. SUPERVISOR				
	FOREMAN II				
	LITERACY COORDINATOR				
MAINT SCHEDULER/PLANNER					
METER SERV. TECHNICIAN					
PLANNER GIS SYSTEM					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
58	SECRETARY TO POLICE CHF	\$19,646.93	\$25,763.07	\$31,879.19	Annually
	SR. DISPATCH UTILITIES	\$9.45	\$12.39	\$15.33	Hourly
	STEAM/ELEC PLANT OP I				
	TRANSIT BUS OPERATOR				
	TRANSPORTATION ASSOCIATE				
	TREATMENT PLANT OPER III				
59	ACCOUNTING CLERK V	\$21,737.59	\$28,230.30	\$35,073.61	Annually
	ADMIN. ASST./CORONER	\$10.45	\$13.57	\$16.86	Hourly
	ADMINISTRATIVE SECRETARY				
	ADMISSIONS COORDINATOR				
	ASST EVENT COORDINATOR				
	BENEFITS TECHNICIAN				
	BID COORDINATOR				
	BUYER				
	CLERK V				
	CUSTODIAL/CONF FOREMAN				
	ELECTRICIAN IV				
	ELECTRICIAN/ENG FOREMAN				
	EQUIP OPER IV/DRAINAGE				
	EQUIP OPER IV/GENERAL				
	EQUIP OPER IV/R&B				
	FIELD SUPV-DRAINAGE				
	FIELD SUPV-ELEC GEN				
	FIELD SUPV-PKS & GRDS				
	FIELD SUPV-PUMP STATION				
	FIELD SUPV-SOLID WASTE				
	FIELD SUPV-TRANSIT				
	FISCAL MONITOR				
	FOREMAN III				
	FORENSIC INVESTIGATOR				
	HOUSING INSPECTOR				
	INSPECTOR				
	MECHANIC III				
	OFFICE MANAGER				
	PROGRAMMER I				
	SENIOR BUYER				
	SITE SUPERVISOR/INSTRUC				
	SR. DISPATCH PUB SAFETY				
SR. EQUIPMENT MECHANIC					
SR. LINEMAN					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
59	SR. POWER PLT. MECHANIC	\$21,737.59	\$28,230.30	\$35,073.61	Annually
	SR. PUMP STN. OPERATOR	\$10.45	\$13.57	\$16.86	Hourly
	SR. UTIL SERVE WRK GAS				
	STEAM/ELEC PLANT OP II				
	TREATMENT PLANT OPER IV				
	UTIL. GIS & RECORDS MGR				
	WATCH COMMANDER				
60	CHIEF CODE ENF. OFFICER	\$23,347.78	\$31,022.16	\$38,696.54	Annually
	CHIEF INSPECTOR	\$11.22	\$14.91	\$18.60	Hourly
	CUSTOMER SERVICE SUPV.				
	DEPT. CLERK OF COURT V				
	ENGINEERING TECH. I				
	FOREMAN/CARPENTER				
	MECHANIC IV				
	OP. SUPV-CUST. SERVE.				
	OP. SUPV-DRAINAGE				
	OP. SUPV-FLEET MAINT.				
	OP. SUPV-GARAGE				
	OP. SUPV-MAINTENANCE				
	OP. SUPV-R & B				
	OP. SUPV-SOLID WASTE				
	OPERATIONS SUPERVISOR				
PROGRAMMER II					
RIGHT OF WAY AGENT					
SR. FORENSIC INVESTIGATOR					
61	ELEC.PLT.OP.TECHNICIAN	\$25,568.29	\$34,190.60	\$42,825.90	Annually
	ENG. TECH./GAS SYSTEMS	\$12.29	\$16.44	\$20.59	Hourly
	ENG. TECH/COMP.SYS.MAINT				
	ENGINEERING ANALYST				
	ENGINEERING TECH. II				
	ENGINEERING TECH/E.DIST				
	FOREMAN IV				
	MTR,CTRLS,SUBSTN. TECH.				
	NETWORK TECHNICIAN				
	OP. SUPV-ELEC. DIST.				
OP. SUPV-ELEC. GEN.					
PUB.WRKS.CONST.INSPECTOR					

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM B

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
62	UTILITY SUPERVISOR	\$28,061.49	\$37,774.58	\$47,487.67	Annually
		\$13.49	\$18.16	\$22.83	Hourly

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM U

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
21	MINUTE CLERK	\$22,438.80	\$28,048.50	\$33,658.19	Annually
		\$10.79	\$13.48	\$16.18	Hourly
22	PARISH PRES SECRETARY	\$24,308.70	\$30,567.67	\$36,826.64	Annually
		\$11.69	\$14.70	\$17.71	Hourly
24	ASST. COUNCIL CLERK DIR. EMERGENCY PREPARED	\$29,567.79	\$37,618.75	\$45,682.69	Annually
		\$14.22	\$18.09	\$21.96	Hourly
25	BUSINESS MANAGER	\$33,177.73	\$42,475.30	\$51,759.87	Annually
	EVENT SERVICES MANAGER	\$15.95	\$20.42	\$24.88	Hourly
	FOOD& BEVERAGE MANAGER				
26	SALES & MARKETING MGR	\$37,670.69	\$48,500.53	\$59,330.37	Annually
		\$18.11	\$23.32	\$28.52	Hourly
27	ADMIN/CITY COURT	\$42,916.80	\$55,577.58	\$68,238.36	Annually
	ADMIN/JUVENILE DET. ADMINISTRATOR	\$20.63	\$26.72	\$32.81	Hourly
	ASST DIR/CIVIC CENTER				
	FIRE CHIEF				
	PARKS & RECREATION DIR.				
28	CONVENTION CTR DIRECTOR	\$48,942.04	\$63,745.41	\$78,548.78	Annually
	COUNCIL CLERK	\$23.53	\$30.65	\$37.75	Hourly
	FISCAL OFFICER				
	HR DIRECTOR				
	PLANNING/ECON DEVL P DIR				
	POLICE CHIEF				
	RISK MANAGER				
29	CULT RES & ECON DEV DIR	\$55,863.26	\$73,185.81	\$90,495.37	Annually
	HOUSING/HUMAN SVCS DIR	\$26.86	\$35.19	\$43.51	Hourly
	HUMAN RESOURCES DIRECTOR				
	RISK MANAGEMENT DIRECTOR				
	PLANNING & ZONING DIR				
	PUBLIC WORKS DIRECTOR				
	UTILITIES DIRECTOR				

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
WATERS STUDY PAY SCHEDULE**

SYSTEM U

GRADE	POSITION	MINIMUM	MIDPOINT	MAXIMUM	
30	CHIEF ADMIN OFFICER	\$63,823.32	\$84,093.55	\$104,350.80	Annually
	CHIEF FINANCIAL OFFICER	\$30.68	\$40.43	\$50.17	Hourly
	PARISH MANAGER				
31	PARISH PRESIDENT	\$72,978.04	\$96,702.40	\$120,413.76	Annually
		\$35.09	\$46.49	\$57.89	Hourly

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
<u>151-111 PARISH COUNCIL</u>							
107	2003	Chevrolet Impala	946	Office Vehicle		X	
<u>151-120 CITY COURT</u>							
452	2001	Dodge Ram Wagon	41475	City Court			X
453	1994	Dodge Ram D-350	85100	Supervisor-Isaacs	X		X
451	1995	Oldsmobile Cutlass 4 Door	96688	City Court			X
454	1998	Ford Taurus	77495	Deputy	Xx		
<u>151-131 ADMINISTRATION</u>							
101	2001	Dusty Green Ford Crown Victoria	47,712	President-Schwab	X		X
102	2002	Chevrolet Impala	9876	Director-Levron	X		X
152	1998	Beige Buick LeSabre	48,200	Pool Vehicle			X
<u>151-151 FINANCE</u>							
226	1997	Light Blue Ford Taurus	21,032	Pool Vehicle			X
<u>151-152 CUSTOMER SERVICE</u>							
200	1997	Ford F-150 Pick-up	114,206	Meter Serv. Technician	X		X
203	1998	Chevrolet S-10 Pick-up	53,821	Meter Reader	X		X
211	1992	Chevrolet Lumina	144,530	Meter Reader			X
201	2001	Ford Ranger Pick-up	33,612	Meter Reader			X
202	1999	Blue Ford Taurus	25,855	Manager-Customer Service			X
205	2001	White Ford Ranger	31,897	Meter Reader			X
208	2003	White Ford Ranger Pickup	19,532	Operations supervisor-C.S.			X
209	2002	Ford Pickup	30,021	Meter Reader			X
<u>151-193 PLANNING & ZONING DEVELOPMENT</u>							
500	1999	Platinum/Gray Dodge Stratus	15252	Director-Planning & Zoning			X
103	1997	White Dodge Intrepid	89,863	Nuisance Abatement Inspect	X		X
522	1999	White Dodge Ram Pick-up	77,767	Inspector			X
527	1999	White Dodge Ram Pick-up	61,159	Inspector	X		X
517	1996	White Ford Taurus	Surplus				
523	2001	White Dodge Ram Pick-up	100,559	Inspector			X

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
520	2001	White Dodge Ram Pick-up	90,289	Chief Inspector	X	X	
534	1998	Ford Taurus	80,351	Planning Department		X	X
150	2002	Ford Taurus	2,307	Planning Department		X	
151	1996	Dodge Intrepid	59,432	Planning Department		X	X
<u>215-687 COASTAL ZONE PROGRAM</u>							
510	1993	Ford LTD Crown Victoria	Broken	Coastal Zone	X	X	
<u>151-194 GOVERNMENT BUILDINGS</u>							
178	1998	Green Dodge Ram 1/2 Ton	38,706	Mechanical Maint. Supv.	X	X	
1124	1995	White Ford F-150	100,762	Govt. Facilities Mgr.		X	X
174	2004	White Ford F-150	7150	Laborer III		X	
695	1998	Dodge Ram 1500	189,985	Maintenance Tech. - Open		X	
<u>151-201 JAIL</u>							
179	1999	Dodge Ram 1500 Pick-up	60,917	Maintenance Tech. - Open	X	X	
<u>151-198 JANITORIAL SERVICES</u>							
177	1997	Red Ford F-150	79,812	Custodian	X	X	
175	1994	Chevrolet C-1500 1/2 Ton Ext. Cab	88,036	Custodian		X	
225	1991	Chevrolet Caprice	100,753	Custodian		X	
1102	1992	Chevrolet S-10 EL	94,670	Custodian		X	
<u>151-302 SERVICE CENTER/ENGINEERING ADMINISTRATION</u>							
1110	1998	White Buick LeSabre	50,842	Engineer	X	X	
1111	1999	Red Dodge Ram 1500	80,500	Pub. Wrks. Const. Inspector	X	X	
1113	2003	Jeep Liberty	2,498	Engineering		X	
1114	2003	Jeep Liberty	2,874	Engineering		X	
<u>151-653 HOUSING & HUMAN SERVICES</u>							
511	1992	Dodge Caravan	61,066	Head Start		X	
513	1995	Red Ford Aerostar Van	40,682	Head Start			X
519	1999	LTD Crown Victoria	43,378	Director-HHS		X	
503	1991	Blue Dodge Ram 350 Van	47,053	Youthbuild			X
505	2002	White Ford F-450	20,708	Foreman/Carpenter		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED	USAGE		
NO.	YEAR			TITLE/ POSITION	Home	Business	Pool
525	1999	Ford Taurus LX	29,360	Pool Vehicle			X
526	1999	Ford Taurus LX	33,785	Pool Vehicle			X
501	2000	White Ford F-150	49,874	Housing Inspector			X
507	2000	White Ford F-150	51,028	Chief Code enforcement Ofc.			X
512	1993	Jeep Cherokee	97,011	Housing Inspector			X
518	2002	Dodge D1500 White	31,902	Housing Rehab Specialist		X	
<u>232-667 CDBG</u>							
528	2002	Ford Taurus LX	8,561	Youthbuild Administrator		X	
509	2003	Ford F-250 Pickup	15,529	Site Supervisor/Instructor		X	
529	2003	Chevrolet 3500 Express Van	11,896	Head Start Pool		X	
531	2003	Chevrolet 3500 Express Van	7,383	Head Start		X	
530	2003	Chevrolet 3500 Express Van	17,186	Youth Build		X	
536	2005	Ford Ranger	468	Youth Build		X	
<u>229-642 CSBG</u>							
532	2003	Ford Taurus - CSBG Pool Vehicle	3,327	Pool Vehicle		X	
533	2003	Dodge Durango - CSBG Pool Vehicle	12,403	Administrator		X	
<u>151-912 EMERGENCY PREPAREDNESS</u>							
111	2003	Dodge D2500 P/U Truck	25,919	Director-OHSEP	X	X	
112	2004	Ford F250 Pickup	927	PRAT Truck		X	
<u>202-122 TERREBONNE JUVENILE DETENTION</u>							
1130	1997	Grey Chevrolet Lumina	61,968	Pool Vehicle			X
1131	1998	White Ford E-350 Van	31,569	Pool Vehicle			X
1132	1999	Grey Jeep Cherokee	45,300	Administrator-JDC	X	X	
1133	1986	Chevrolet Pickup	130,405	Pool Vehicle		X	X
<u>204-211 POLICE</u>							
300	1996	Grey Oldsmobile Cutlass Ciera SL	66,866	1st Class Patrolman	X	X	
301	1996	Grey Oldsmobile Cutlass Ciera SL	80425	1st Class Patrolman	X	X	
302	2000	White Ford Expedition	52988	Chief	X	X	
303	1998	Buick LeSabre	57893	Sergeant	X	X	
304	2000	White Ford Crown Victoria	60173	Sergeant	X	X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
305	1996	Green/Grey Oldsmobile Ciera	83114	1st Class Patrolman	X	X	
306	1998	Chevrolet Lumina	47129	1st Class Patrolman	X	X	
307	1991	Ford E350 Aeromaster Ultimaster Van	6558	Rescue		X	X
308	1996	Green Oldsmobile Cutlass Ciera SL	55,834	Sergeant	X	X	
309	2003	Ford Crown Victoria	20698	1st Class Patrolman	X	X	
310	1998	Buick LeSabre	57977	Lieutenant	X	X	
312	2000	White Ford Crown Victoria	81281	1st Class Patrolman	X	X	
313	2000	White Ford Crown Victoria	65,145	1st Class Patrolman	X	X	
314	2000	White Ford Crown Victoria	48978	Lieutenant	X	X	
315	1999	Desert Sand Jeep Cherokee SE	50059	1st Class Patrolman	X	X	
322	1996	Oldsmobile Ciera	54348	1st Class Patrolman	X	X	
316	2000	White Ford Crown Victoria	92876	1st Class Patrolman	X	X	
318	2001	White Ford Crown Victoria	58924	1st Class Patrolman	X	X	
319	2001	White Ford Crown Victoria	69675	Sergeant	X	X	
320	1998	Chevrolet Lumina	69102	Patrolman	X	X	
321	2001	White Ford Crown Victoria	68391	1st Class Patrolman	X	X	
323	2001	Ford Crown Victoria	54405	Lieutenant	X	X	
324	2000	White Ford Crown Victoria	102398	Patrolman	X	X	
325	2000	White Ford Crown Victoria	96990	Sergeant	X	X	
326	1994	Blue Ford LTD	125,034	Weed and Seed	X	X	
327	2000	White Ford Crown Victoria	57066	Lieutenant	X	X	
328	2001	White Ford Crown Victoria	61872	1st Class Patrolman	X	X	
329	2000	White Ford Crown Victoria	57339	Captain	X	X	
330	1999	White Ford Crown Victoria	47929	Captain	X	X	
331	2000	White Ford Crown Victoria	86,688	1st Class Patrolman	X	X	
332	2001	White Ford Crown Victoria	57068	Sergeant	X	X	
333	2000	White Ford Crown Victoria	44702	1st Class Patrolman	X	X	
334	2002	Ford Crown Victoria	15534	Lieutenant	X	X	
335	2000	White Ford Crown Victoria	104811	Sergeant	X	X	
336	2000	White Ford Crown Victoria	47928	Patrolman	X	X	
337	2000	Ford CRV	71,867	Patrolman	X	X	
338	2000	Ford CRV	48364	Lieutenant	X	X	
339	1995	Ford Crown Victoria-Black/white	54,360	1st Class Patrolman		X	
340	2000	Ford Crown Victoria	25960	Captain	X	X	
341	1995	Ford Crown Victoria-Black/white	57066	1st Class Patrolman		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		VEHICLE ASSIGNED			USAGE		
NO.	YEAR	MAKE/MODEL	MILEAGE	TITLE/ POSITION	Home	Business	Pool
342	1995	Ford F-150	66888	Lieutenant	X	X	
343	1996	Dodge Ram Club Cab 1500	93,700	Sergeant	X	X	
344	2002	Dodge Ram Van	10,033	Crime		X	X
346	2000	Ford Crown Vitoria	35,645	Captain	X	X	
347	2002	Harley Davidson Motorcycle	5300	Sergeant	X	X	
348	2002	Harley Davidson Motorcycle	5021	1st Class Patrolman	X	X	
349	2002	Harley Davidson Motorcycle	2750	1st Class Patrolman	X	X	
350	2002	Harley Davidson Motorcycle	2227	1st Class Patrolman	X	X	
351	2003	Ford Crown Victoria-Black/white	31663	1st Class Patrolman	X	X	
352	2003	Ford Crown Victoria-Black/white	27736	1st Class Patrolman	X	X	
353	2003	Ford Crown Victoria-Black/white	32202	1st Class Patrolman	X	X	
354	2002	Ford Crown Victoria-Black/white	33791	Car Patrol		X	X
355	2003	Ford Crown Victoria-Black/white	34657	Car Patrol		X	X
356	2003	Ford Crown Victoria-Black/white	49048	Car Patrol		X	X
357	2003	Ford Crown Victoria-Black/white	30531	1st Class Patrolman	X	X	
360	1993	Mazada 626-Green	103179	Street Sales Disruption Unit		X	
365	1995	Blue Oldsmobile Cutlass Ciera SL	67660	Detective	X		
376	2003	Ford Crown Victoria-Black/white	31739	1st Class Patrolman		X	
377	2003	Ford Crown Victoria-Black/white	33653	1st Class Patrolman		X	
378	2003	Ford Crown Victoria-Black/white	40752	Car Patrol		X	X
379	2003	Ford Crown Victoria-Black/white	36378	Car Patrol		X	X
380	2003	Ford Crown Victoria-Black/white	43485	Car Patrol		X	X
381	2003	Oldsmobile Alero LA-Maroon	42972	Street Sales Disruption Unit		X	
358	2003	Ford Crown Victoria	42852	Car Patrol			X
359	1977	AM General 6x6 Cargo Truck	Broken N/A	Special Operation			X
382	1996	Jeep Cherokee	80000	Traffic Supervisor		X	
914	1997	Smat	N/A	Radar Trailer		X	
<u>204-222 FIRE - URBAN</u>							
400	1986	E-1 Pro IV Hurricane Fire Truck	70,930	North Houma Station		X	X
401	1995	Red E-One H700 Chassis Ladder	26,704	East Houma Station		X	X
405	1996	White Ford Crown Victoria	52,680	Pool Vehicle		X	X
407	1991	Ford One Ton Truck	Surplus	District Chief		X	X
409	1992	E-1 Pro XL Cyclone Fire Truck Engine 1	59,738	East Park Fire Station		X	X
410	1977	Ford Pumper C-8000 Engine 4	44,852	East Park Station		X	X

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED	USAGE		
NO.	YEAR			TITLE/ POSITION	Home	Business	Pool
411	2004	Ford F450 Pickup	2,995	Maintenance Chief	X	X	
412	2001	White Dodge Ram 2500	41,668	Suppression-Dist. Chief		X	X
413	2000	Emergency O Fire Truck	18,420	North Houma Station		X	X
414	2001	Dodge Ram 2500 Pick-up	33,369	Fire Training Officer	X	X	
415	1992	E-1 Pro XL Cyclone Fire Truck Engine 5	55,710	Airbase Station		X	X
417	1981	Ford Utility Air One	13,915	East Houma Station		X	X
419	1996	White Ford Crown Victoria	68,737	Fire Chief	X	X	
420	2002	HME Fire Truck	17,445	South Houma Fire Station		X	X
442	2004	Ferrara Igniter Fire Truck	1,193	North Houma Station		X	X
443	2004	Ferrara Igniter Fire Truck	2,419	East Park Station		X	X
427	2003	Ford F150	12,309	Fire Inspector	X	X	
<u>205-501 RECREATION AND PLAYGROUNDS</u>							
544	1996	White Ford F-150	133,283	Surplus		X	
<u>509 RECREATIONS DISTRICT 11</u>							
253	2001	Dodge Ram 1500 Pickup Truck	38,546	Pool Vehicle		X	X
254	2001	Dodge Ram 3500 Pickup Truck	40,151	Pool Vehicle		X	X
255	2004	Ford Pickup Truck	3961	Manager	X	X	
<u>209-127 CITY MARSHALL'S OFFICE</u>							
361	2001	Chevrolet Impala	51,000	Deputy	Xx		
362	1999	White Doge Ram 3500 Maxiwagon	113,659	Deputy	Xx		
363	2001	Chevrolet Malibu	67,000	Deputy	Xx		
364	2001	Chevrolet Malibu	53,000	Transportation-Baliff	Xx		
366	1995	Oldsmobile Cutlass Ciera SL	Surplused				
367	2002	Chevrolet Impala	33,000	City Marshall	XX		
368	2002	Chevrolet Impala	74,000	Deputy	Xx		
369	2003	Chevrolet Impala	15,000	Chief Deputy	Xx	X	
370	1997	Green Dodge Ram 3500 Van	143,000	Deputy	Xx		
373	1998	Chevrolet Malibu	54,126	Sergeant	Xx		
374	2003	Chevrolet Impala	13,000	Deputy		X	
<u>237-690 F.T.A. GRANT</u>							
624	2001	White Aerotech Paratransit Shuttle Bus	41,472	Urban Paratransit		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
NO.	YEAR				Home	Business	Pool
625	1999	White Aerotech Paratransit Shuttle Bus	45,136	Urban Paratransit		X	
626	2002	White Aerotech Paratransit Shuttle Bus	105,269	Rural Transit		X	
627	2002	White Aerotech Paratransit Shuttle Bus	105,070	Rural Transit		X	
628	2002	White Aerotech Paratransit Shuttle Bus	114,495	Rural Transit		X	
629	2003	White Goshen GC II Bus	8,083	Rural Transit		X	
630	2003	White Goshen GC II Bus	8,734	Rural Transit		X	
<u>237-691 F.T.A. - OPERATIONS / GENERAL ADMINISTRATION</u>							
524	1998	White Dodge Stratus	49,723	Urban Transit		X	X
514	1995	Ford Aerostar Van	51,522	Urban Transit		X	X
623	2002	Dodge Ram 2500	15,006	Service Vehicle		X	
<u>237-692 F.T.A. - VEHICLE OPERATIONS</u>							
516	1995	Ford F-150	58,021	Service Vehicle		X	
601	1996	Houma EZ Riders Transit Bus	242,415	Urban Transit		X	
602	1996	Houma EZ Riders Transit Bus	290,331	Urban Transit		X	
603	1996	Houma EZ Riders Transit Bus	250,082	Urban Transit		X	
604	1996	Houma EZ Riders Transit Bus	266,796	Urban Transit		X	
605	1996	Houma EZ Riders Transit Bus	267,493	Urban Transit		X	
606	1996	Houma EZ Riders Transit Bus	288,572	Urban Transit		X	
607	1996	Houma EZ Riders Transit Bus	275,659	Urban Transit		X	
608	1996	Houma EZ Riders Transit Bus	263,279	Urban Transit		X	
<u>251-310 ROADS AND BRIDGES</u>							
2100	1993	International S-4900 14 Yrd Dump	223,251	Shell Crew		X	X
2101	1995	Red International Dump Truck 4900	162,945	Shell Crew		X	X
2102	2001	White Dodge Ram 3500	88,601	Road & Bridge		X	
2103	1992	GMC Mini Sonoma	28,904	Landscape Crew		X	X
2104	2001	White Dodge Ram 3500	95,283	Road & Bridge		X	
2105	1995	Red Ford 133 Stylef-250	211,888	Electrician IV		X	
2106	1998	Red Mack Street Sweeper	30,490	Equipment Operator 111		X	
2107	2002	Chevrolet Fleetside C15	29,135	Operations Supervisor	X	X	
2108	1982	Chevrolet Rapid Van	163,209	Road & Bridge		X	
2109	2002	Chevrolet Fleetside C15	38,245	Superintendent-Vegetation	X	X	
2111	1996	Red Ford F-350	89,904	Tree Crew		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
2113	2003	Ford F350 Pickup	37,200	Electrician IV	X	X	
2114	1996	White Chevrolet C-350040	80,205	Tree Crew		X	
2115	1995	Red Ford F-250	99,471	Crew Leader		X	X
2116	1994	Red Ford F-250	124,018	Sign Crew		X	
2117	1994	Red Ford F-250	175,281	Sign Crew		X	
2118	1992	1 Ton Chevrolet C-30 Flatbed	200,534	Shell Crew		X	
2119	1992	1 Ton Chevrolet C-30 Flatbed	187718	Road Crew			X
2121	2001	International Dump Truck	53,217	Shell Crew		X	
2122	1991	International Dump Truck 4900 14 Yrd	95,822	Shell Crew		X	
2123	1998	Red Ford F Series Diesel	48,610	Bridge Crew		X	
2124	2001	Dodge Durango	39,539	Operations Supervisor	X	X	
2131	2002	Dodge Ram 3500	49,199	Sign Unit		X	
2132	1994	Red Chevy C-30	150,005	Sign Unit		X	
2133	1994	Red Chevy C-30	168,199	Bridge Crew	X	X	
2136	1996	White Jeep Cherokee	140,912	Operations Supervisor	X	X	
2137	1996	White Jeep Cherokee	124,292	Superintendent-R & B	X	X	
2138	1997	White Jeep Cherokee	96,721	Engineering Analyst		X	
2140	1998	Red Dodge Cab & Chassis	124,205	Sign Crew		X	
2141	1998	Red Dodge Cab & Chassis	134,368	Bridge Mechanic		X	X
2142	1996	White International Dump Truck 4700	79,537	Equipment Operator 111		X	
2143	1995	International Spray Truck DSL 4700 4X2	74,528	Equipment Operator 111		X	
2144	1998	Red GMC 3500	49,303	Tractor Crew South		X	X
2145	1998	Red GMC 3500	69,492	Tractor Crew North		X	X
2146	1997	Ford Crew Cab F350 Pick-up	76,447	Bridge Crew		X	
2147	2002	Ford F450 Truck	33,967	Vegetation		X	
2148	1997	White Ford F-350	96,063	Vegetation		X	
2149	1997	Ford Crew Cab F-350	97,892	Mowing Crew		X	
2150	1992	Stake Body	99001	Road Crew		X	
2151	1992	F450 Cab & Chasis	135,821	On Call/Pool		X	
2152	2003	Ford F350 Pickup	32,309	Crew Leader		X	
2246	1999	Pelican Street Sweeper	15876	Street Crew		X	

252-351 DRAINAGE

3102	1995	Red Jeep Cherokee	104,579	Supervisor	X	X	
3103	1998	White Dodge D-150	152,624	Crew Leader		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
3104	1998	White Dodge D-150	197,343	Operations Supervisor	X	X	
3105	2001	Dodge Ram 150	78,435	Field Supervisor		X	
3109	1999	White Dodge 2500	70,687	Mechanic		X	
3110	1993	International S-4900 Fuel Truck	56400	Equipment Operator 11		X	
3112	1994	4 x 4 Dodge D-2500	139,966	Operations Supervisor	X	X	
3113	1999	White Dodge 1500	86,466	Equipment Operator 1V		X	
3114	1996	International 9300	86,941	Equipment Operator 1V		X	
3115	2002	Dodge Ram 2500	31,027	Sr. Equipment Mechanic	X	X	
3116	2003	Dodge Ram 1500	20,518	Superintendent-Forced Drain.	X	X	
3117	1993	Red International 2554 Pressure Truck	142,114	Equipment Operator 1V		X	
3118	2001	Dodge	44,282	Inspector		X	
3119	1995	Red Ford F-250	108,645	Equipment Operator	X	X	
3121	1991	Dodge D-250	99360	Surplus		X	
3125	1992	Dodge Pick-Up	58,108	Culvert Cleaning Crew		X	X
3126	1996	1 Ton Red Dodge Ram 3500 Dually	103,662	Welder		X	
3127	1991	1 Ton Chevrolet Welding TK C-350 Flatbed	146,201	Crew		X	
3128	1994	White Jeep Cherokee	128,757	Right-of-Way Agent		X	
3129	1999	White Dodge Ram 3500 Van	94,656	Electrician IV	X	X	
3130	2003	Dodge Ram 1500	21,721	Equipment Operator III	X	X	
3131	1991	International Tandem 4900 Dump Truck	174,011	Pool		X	X
3132	2003	Dodge Ram 1500	16,500	Equipment Operator IV	X	X	
3133	1995	Red International 4900 Dump Truck	144,593	Pool		X	X
3134	2003	Dodge Ram 1500	16,056	Equipment Operator IV	X	X	
3136	2002	Dodge 2500	21,255	Superintendent-Gravity Drain.	X	X	
3137	1993	International S-4900 Tandem Dump	181,000	Pool		X	X
3138	1993	International S-4900 Tandem Dump	161,380	Pool		X	X
3140	1998	International 2554 Pressure Truck	75,519	Equipment Operator IV		X	
3141	2003	Ford F-250 Pickup	10,688	Equipment Operator III	X	X	
3142	2003	Ford F-250 Pickup	13,425	Equipment Operator IV	X	X	
3143	2003	Ford F-250 Pickup	13,740	Equipment Operator III	X	X	
3144	1998	Red GMC 3500	105,475	Laborer II		X	
3146	1993	Red Ford F-350 Crew Cab	149,420	Tractor Crew		X	X
3147	1996	Red Ford F-350 Crew Cab	86,864	Equipment Operator III		X	
3148	2000	Ford Pick-Up 1 Ton F-350	81,182	Laborer III		X	
3149	2003	Ford F30 Pickup	21,446	Crew Leader		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
3150	1999	Red International Tandem 4900 Dump Truck	72,091	Equipment Operator II		X	
3151	1999	Red International Tandem 4900 Dump Truck	70,343	Equipment Operator II		X	
3152	1999	International Tandem Dump Truck	76,828	Yard work		X	X
3154	1999	International 4900	70,434	Equipment Operator II		X	
3155	1999	International 4900	75,103	Equipment Operator II		X	
3156	2003	International 7400 6x4	20,731	Equipment Operator II		X	
3157	2003	International 7400 6x4	28,878	Equipment Operator II		X	
3158	2003	Ford F-250 Pickup	28,160	Operations Supervisor		X	
3159	2003	Ford F-250 Pickup	14,444	Equipment Operator III		X	
3160	2003	International 7400 6x4	10,688	Equipment Operator III		X	
3162	2004	Sterlin L7500 Pressure Truck	17,944	Equipment Operator IV		X	
3163	1996	White Jeep Cherokee	93,432	Operations Supervisor	X	X	
<u>253-441 SOLID WASTE</u>							
4100	2000	Red Jeep Cherokee	51,959	Pool Vehicle		X	X
4104	1990	Dodge W150 D-150	71,025	Mechanic		X	
4105	1990	Dodge D-350	111,903	Fuel Truck/Pool		X	X
4106	1999	Red Dodge Ram	52,028	Operations Supervisor	X	X	
4107	1995	Ford F-150	88,589	Pool Vehicle		X	
4120	1993	Ford F-150	90,928	Pool Vehicle		X	
4121	1994	Ford F-150	127,687	Pool Vehicle		X	
4122	1990	Dodge Pickup Truck	Surplus			X	
4125	2003	Chevrolet Pickup	45,800	Equipment Operator III		X	
4126	2003	Chevrolet Pickup	23,470	Administrator	X	X	
4131	1997	Red Ford Truck F-250	24,938	N/A			X
4132	1997	Red Dodge Ram 3500 Welding Truck	23,996	Equipment Operator III		X	
4133	1996	International 2674	447365	Equipment Operator III		X	
4134	1988	Beige Ford Tymco Street Sweeper	109413	Equipment Operator III			
4135	1997	Red/Black International Trash Load	27587	Equipment Operator III		X	
4167	1982	International S1900	131411	Solid Waste		X	
4179	1982	Ford CT8000 Dump Truck	87773	Pool vehicle		X	X
4250	1997	Yellow Bell B25B Dump Truck	2661	Equipement Operator III		X	
4251	1997	Yellow Bell B25B Dump Truck	3013	Equipement Operator III		X	

253-442 ANIMAL SHELTER

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
NO.	YEAR				Home	Business	Pool
421	2003	White F150 Pickup Truck	25,657	Animal Warden	X	X	
423	2003	White F150 Pickup Truck	19,849	Pool Vehicle		X	
425	2003	White Ford F150 Pickup	25,493	Animal Warden	X	X	
426	2003	White Ford F150 Pickup	23,430	Animal Warden	X	X	
<u>280-521 TPR ADMINISTRATION</u>							
140	1995	White Jeep Cherokee	114,373	Staff Use		X	X
141	2002	Van	38,579	Team Transport		X	X
142	1996	White Dodge Intrepid	105,830	Athletic Program Coordinator	X	X	
144	1999	White Dodge RamB3500 15 Psngr Maxiwago	79,868	Team Transport		X	X
145	1999	White Dodge RamB3500 15 Psngr Maxiwago	56,884	Team Transport		X	X
146	1992	Ford Pickup Truck	143,355	Foreman IV	X	X	
147	1992	Chevrolet Lumina	138,175	Surplus			X
148	2002	Dodge 2500 Pickup	16,588	Director		X	
149	1995	Chevrolet Cavalier	76,271	Special Olympics Coordinator		X	X
508	1994	Cream/Silver Ford LTD Crown Victoria	54196	Pool Vehicle		X	
537	1996	1/2 Ton Dodge 1500	82,744	Pool Vehicle		X	X
694	1995	Ford Pickup Truck	203,826	Pool Vehicle		X	X
<u>301-802 ELECTRIC GENERATION</u>							
870	1990	Chevrolet 1500 Truck	66,930	Pool Vehicle		X	X
871	2002	Dodge Ram 2500 Pickup	871	Pool Vehicle		X	X
872	1992	Chevrolet Blazer	59,154	Superintendent		X	X
<u>301-803 ELECTRIC DISTRIBUTION</u>							
802	1999	Dodge Ram Van	42,892	Mtr. Ctrl's,Substation Tech.	X	X	
805	1999	Dodge Ram Van	48,871	Operations Supervisor	X	X	
810	1993	GMC Vandura Van	66909	Surplus		X	
859	1994	Chevrolet C-1500 1/2 Ton Ext. Cab	92181	Surplus		X	
860	1999	White Dodge Durango	59,281	Utility Superintendent	X	X	
861	2002	Freightliner-Digger Derrick	4,009	Pool Vehicle		X	
862	1993	GMC Sierra Pickup	192,533	Supervisor-Utilities	X	X	
863	2002	Ford F-450 Truck	43,427	Utilities		X	
864	2000	White International Cab & Chasis 4700	43,112	On Rotation/Pool		X	X
865	1990	International Cab & Chasis 4900	124, 109	On Call/Pool		X	X

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT		VEHICLE ASSIGNED			USAGE		
NO.	YEAR	MAKE/MODEL	MILEAGE	TITLE/ POSITION	Home	Business	Pool
866	1992	Ford F-600 Bucket Truck Cab & Chasis	101,327	On Call/Pool		X	
867	1999	White International Bucket Truck	42,354	On Call/Pool		X	
868	1985	Chevrolet Derrick Truck C-7D064	37326	Surplus			X
869	2002	Ford F-450 Truck	37,705	Pool Vehicle		X	
<u>301-806 GAS DISTRIBUTION</u>							
811	2003	Ford F-250 Pick-up	35,539	Engineering Analyst	X	X	
815	2004	Ford F-250 Pick-up	5,842	Engineering Analyst	X		
820	1999	Chevrolet Blazer Utility Vehicle	47,760	Pool Vehicle		X	X
821	1996	Ford F-250	125,397	Sr. Utility Service Worked-Gas		X	
822	2000	White Chevrolet Pick-Up	45,786	Crew Leader		X	
823	1999	White Chevrolet Cre Cab 31403 Truck	86,680	Crew Leader		X	
824	2003	Ford F250 Pickup	22,933	Utility Service Worker/Gas		X	
825	1998	Dodge Ram 2500	128,964	Utility Service Worker/Gas		X	
826	1998	Dodge Ram 2500	89,905	Supervisor-Utilities	X	X	
827	1999	Dodge Ram 2500	111,405	Supervisor-Utilities	X	X	
829	1993	Dodge D-250	64,208	Utility Service Worker/Gas		X	
830	1997	White Ford F-250	114,750	Sr. Utility Service Worked-Gas		X	
831	1997	White Ford F-250	115,676	Sr. Utility Service Worked-Gas		X	
832	2004	White Ford F150	17,295	Utility Service Worker/Gas		X	
<u>301-807 UTILITY ADMINISTRATION</u>							
800	1998	White Ford Taurus SE	25,352	Director		X	
813	1998	Ford Taurus	56,283	Associate Director -Elec		X	
814	2004	Ford Taurus	14,048	Associate Director - Gas	X	X	
<u>310-431 SEWERAGE COLLECTION</u>							
663	2004	Ford F250XL Super Duty	10,360	Electrician IV	X	X	
664	2003	Dodge Ram 1500	12,031	Superintendent-Collections	X	X	
667	1994	White Ford F-150	112,950	Pump Station Operator		X	
669	1994	White Ford F-150	126,811	Field Supervisor-Pump Station	X	X	
670	2004	International 7400 SBA 6X4 Vacuum	8,622	Equipment Operator III		X	
671	1980	Ford E-100 Van	97,263	Surplus			
673	1993	Ford F-150	193,336	Pool Vehicle		X	X
674	1994	White Ford F-150	215,869	Laborer II		X	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
675	1997	International Welding Cab & Chasis	22,798	Sr. Pump Station Operator		X	
676	2002	International 4700 4x2 Truck	7,288	Laborer II		X	
677	1990	Chevrolet Van	189,367	Pool Vehicle		X	X
679	1991	Dodge D-250	185,523	Crew Leader	Xx	X	
681	1993	Ford F-150	197,631	Sr. Pump Station Operator	Xx	X	
682	2002	Dodge Ram 2500 Truck	47,108	Sr. Pump Station Operator		X	
683	2002	Dodge Ram 2500 Truck	44,718	Sr. Pump Station Operator		X	
684	1998	International Vacuum Truck Model 2554	65,608	Equipment Operator IV		X	
685	2003	Ford F250 Pickup (White)	22,464	Field Supervisor-Line Crew	X	X	
687	2003	Ford F450 Crew Cab	29,995	Line Maintenance Operator		X	
688	2003	Ford F250 Pickup (White)	12,643	Pump Station Operator		X	
692	1993	Ford F-150	207,735	Pool Vehicle		X	

310-432 TREATMENT PLANT

680	1987	Ford Vacuum Truck	139,450	Surplus			
689	1999	White GMC Sonoma	53,711	Pool Vehicle			X
690	1999	Ford F-250	49,891	Engineering Tech. I	X	X	
691	2003	Ford F-350 Pickup	88,052	Treatment Plant Operator		X	
693	1993	Jeep Cherokee	160,918	Superintendent-Treatment	X	X	
696	1999	Ford Truck	89,615	Sr. Equipment Mechanic	X	X	
697	2003	Ford F-250 Pickup	39,227	Treatment Plant Operator		X	
698	2003	Ford F-250 Pickup	26,740	Asst. Sewerage Superintendent	X	X	

310-433 POLLUTION CONTROL ADMINISTRATION

672	1999	White Ford Taurus	44,995	Administrator	X	X	
662	2004	White Ford F150 Pickup	1,325	Pool Vehilce		X	

354-155 RISK MANAGEMENT

1122	1992	Chevrolet Blazer	108,427	Staff		X	X
1126	1992	Chevrolet S-10 Blazer	108,428	Claims Adjuster	Xx	X	
1127	1994	Jeep Sport Utility Cherokee	118,795	Claims Adjuster	Xx	X	
1121	2002	Jeep Liberty	26,829	Safety/Health Claims Adjust.	Xx	X	
1120	2002	Jeep Liberty	16,296	Director		X	X

370-156 HUMAN RESOURCES ADMINISTRATION

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT NO.	YEAR	MAKE/MODEL	MILEAGE	VEHICLE ASSIGNED TITLE/ POSITION	USAGE		
					Home	Business	Pool
126	1999	White Ford Taurus	15,975	Human Resources		X	X
125	1995	Chevrolet Cavalier	27,951	Human Resources		X	X
<u>380-154 PURCHASING</u>							
816	1999	Dodge Ram 1500 Van	30,031	Warehouse Staff/Delivery		X	X
817	2002	Chevrolet S10 Pickup	38,856	Warehouse Staff/Delivery		X	
819	1998	Ford Taurus	125,419	Purchasing Staff			X
<u>385-197 CIVIC CENTER</u>							
220	1997	White Ford Taurus	27,078	Civic Center		X	X
221	1998	Dodge Ram 1500	44,829	Civic Center		X	X
222	1998	Platinum Dodge Stratus	20,124	Director		X	
<u>390-192 INFORMATION SYSTEMS</u>							
230	2000	Green Dodge Caravan	14,980	Programmer/Technician		X	X
408	1997	Ford Aerostar Van	41,845	Programmer/Technician		X	X
<u>395-303 CENTRALIZED FLEET MAINTENANCE</u>							
1104	2001	Dodge Ram 2500 Truck	17184	Superintendent	X	X	
560	1992	Dodge Ram 1500 Truck	93205	Garage/ Pool		X	X
1106	1999	Dodge Truck 2500	29200	Shop/Pool		X	X
1100	1993	GMC Sonoma Pick-up	61629	Surplus			
1105	1994	Ford F-250 Pick-up	52436	Sr. Equipment Mechanic	Xx	X	
1107	1996	Dodge Ram 2500 Truck	35912	Sr. Equipment Mechanic	Xx	X	
1103	1990	Ford Ranger	90267	Security		X	
1108	1991	Dodge Dakota	117394	Operations Supervisor	X	X	
561	1998	White Chevrolet X-Cab S-10	98535	Garage/ Pool		X	X
<u>411 DETOX</u>							
116	1996	Dodge Van	57,850	Pool Vehicle		X	X
<u>911 EMERGENCY TELEPHONE</u>							
115	1999	Jeep Cherokee		911 Emergency		X	
<u>229-645 CSBG</u>							

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
2005 VEHICLE LISTING**

UNIT			VEHICLE ASSIGNED		USAGE		
NO.	YEAR	MAKE/MODEL	MILEAGE	TITLE/ POSITION	Home	Business	Pool
532	2003	Ford Taurus	3,327	Staff Use		X	X
533	2003	Dodge Durango	12,403	Administrator		X	

Xx= denote vehicle taken home only on call.

* N/A = Mileage Not Available

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its

financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHANE. Clay Hill and North End, Incorporated.

CHDO. Community Housing Development Organizations.

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

GLOSSARY

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

GLOSSARY

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDCC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JASP. Juvenile Assessment and Services Program.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

GLOSSARY

OAD. Office for Addictive Disorders.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

ONE/CHANE. Organized North Easterners and Clay Hill and North End, Inc.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFIS. Volunteer Firemen's Insurance Services.

GLOSSARY

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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**Terrebonne Parish Consolidated Government
Houma, Louisiana**