

May 7, 2020

“NOTICE TO THE PUBLIC”

Following the Declaration of Public Health Emergency, La RS 29:766, by the Governor of the State of Louisiana, John Bel Edwards, and pursuant to Proclamations 27-JBE-2020, the Parish President for Terrebonne Parish, Gordon E. Dove, have declared a State of Emergency within Terrebonne Parish.

As per the attached Certification by Council Chairman Steve Trosclair, and in accordance with Section 4 of Louisiana Executive Proclamation Number JBE 2020-30 of March 16, 2020 and the Parish President’s Executive Order on Public Meetings signed March 23, 2020 at 4:50 p.m. and recorded in the Public Record on March 25, 2020 at COB 2600, page 585, Entry No. 1600720, the Terrebonne Parish Council meeting scheduled for Wednesday, May 13, 2020 at 6:00 p.m. shall be conducted via Zoom tele/video virtual conference and shall be live streamed on Terrebonne Parish Council’s Facebook page. There is no physical meeting location. The meeting is being conducted in by this method in order to protect the health, safety, & welfare of the public.

This meeting will not include video of the Council sitting in the Council meeting room. Council Members, Administration, and their staff will participate remotely. Dependent upon on a participant’s account settings, you may or may not be able to actually see a participant.

1. Facebook

The Public may view the meeting over live video stream on the Terrebonne Parish Council’s Facebook page. The public can access the page by searching for “Terrebonne Parish Council” or by typing this link into your browser: <https://www.facebook.com/Terrebonne-Parish-Council-368815619869936/>.

**The Facebook page will be used for viewing purposes only. The comments section will be disabled.**

Public wishing to address the Council will be administered through Zoom.us. Instructions are below.

2. Listening/viewing to the Meeting via Zoom

The Public may view, listen, and call into the meeting through Zoom webinar or teleconference. **Unless you follow instructions in part 3 below, you will not be able to address the Council during this meeting.**

A. View the Meeting from a PC, Mac, Android, or iPhone device.

1. Enter this link into your browser to join the webinar:  
<https://zoom.us/j/97982180165?pwd=RWg4S2dlcFh2ZS9pa3BmSGNGekYvUT09>
2. When prompted, enter your name and email address.
3. Click “Join” or “Join Webinar.”
4. The meeting should automatically download and launch.

B. Listen to the Meeting from any mobile or wired touchtone telephone.

1. Dial 1-312-626-6799 or 1-929-205-6099 or 1-253-215-8782
2. When prompted, enter the **Webinar ID 979 8218 0165 Password: 698405**
3. Callers should enter their legal name in the chat box in order to be recognized. Anonymous callers will not be recognized.

3. Public Addressing the Council

Individuals “Wishing to Address the Council” will have to fill out a speaker card and email the card to [council@tpcg.org](mailto:council@tpcg.org). A speaker card is attached to this Notice. As always, Public Comment is allowed only on an item listed on the agenda. To prevent participation in the meeting by anonymous or fictitious individuals, you are required to include your name, telephone number, and email address on the card. You are also required to sign and

date your speaker card at the bottom. If you do not have printing and/or scanning technology, your typed name will suffice for an electronic signature.

**Speaker cards will be accepted until 12:00 p.m. (Noon) CST on Tuesday, May 12, 2020. Any cards submitted after the deadline will not be accepted. Speaker cards submitted without the required information and signature will not be accepted.**

When the Council staff receives your speaker card in compliance with these instructions, you will be sent an electronic invitation to join the meeting. For this reason, you will need to include a valid email address on your speaker card. **Any cards submitted without a valid email address will not be accepted.**

Individuals who have submitted a speaker card in accordance with this notice by 12:00 p.m. (Noon) Tuesday, May 12, 2020 may need to sign into a Zoom account to participate. To sign up for a free account, go to <https://zoom.us/signup>. To sign into your Zoom account, go to <https://zoom.us/signin>.

Each individual addressing the Council shall be limited to 1.5 minutes (1 minute and 30 seconds).

4. This meeting will be the fifth time the Terrebonne Parish Council uses webinar conferencing technology to conduct a public meeting. While every effort is being made to conduct a smooth and inclusive public meeting during this time of emergency, please understand that technology may not always be reliable, whether due to human error or technical error. Please offer your patience and understanding while the Council launches and improves this new way of connecting to the people of Terrebonne Parish.

**CERTIFICATION IN ACCORDANCE WITH SECTION 4 OF LOUISIANA  
EXECUTIVE PROCLAMATION NUMBER JBE 2020-30 OF MARCH 16, 2020**

I, **Steve Trosclair**, am the Chairman of the Terrebonne Parish Council for the Terrebonne Parish Consolidated Government, and I do hereby certify as follows:

1. The Terrebonne Parish Council has scheduled a Council meeting for Wednesday, May 13, 2020 at 6:00 p.m.
2. The agenda for that Council meeting has been published in accordance with law.
3. I am familiar with the Declaration of Public Health Emergency issued by Louisiana Governor John Bel Edwards on March 11, 2020 and the parish-wide declaration of public emergency issued by Terrebonne Parish President Gordon E. Dove on March 12, 2020, in response to spread of novel corona virus into the state of Louisiana; and
4. I have read and am familiar with Proclamation Number JBE 2020-30 dated March 16, 2020 by Louisiana Governor John Bel Edwards which, in part, authorizes a local political subdivision to hold public meetings via teleconference or videoconference during this state of emergency in the event a written certification is issued “that it will otherwise be unable to operate due to quorum requirements.”
5. I have read and am familiar with Terrebonne Parish President Gordon E. Dove’s Executive Order on Public Meetings issued March 23, 2020, which suspends the two day notice requirement for Terrebonne Parish Council meetings and authorizes the Council to conduct meetings in accordance with Louisiana Proclamation Number JBE 2020-30, Section 4 should the Terrebonne Parish Council be unable to obtain a quorum for meeting in person.
6. I have also read and am familiar with Governor Edwards’s Proclamation Number 33 JBE 2020 dated March 22, 2020, which orders the citizens of Louisiana to “stay home” except for conducting essential tasks.
7. In light of these orders, I have corresponded via email and telephone with all members of the Terrebonne Parish Council.
8. Of the nine members of the Terrebonne Parish Council, nine members have advised that they are unable to attend in person the Terrebonne Parish Council meeting scheduled for Wednesday, May 13, 2020 at 6:00 p.m.
9. Of the nine members of the Terrebonne Parish Council, nine members have advised me that they ARE available to attend that meeting via teleconference or video conference.
10. Therefore, the Terrebonne Parish Council will be unable, due to quorum requirements, to operate for the meeting scheduled for Wednesday, May 13, 2020 at 6:00 p.m. unless the meeting is held via teleconference or video conference.
11. Therefore, in accordance with Section 4 of Louisiana Executive Order JBE 2020-30, and in accordance with Parish President Dove’s Executive Order on Public Meetings dated March 23, 2020, I certify that the meeting of the Terrebonne Parish Council scheduled for Wednesday, May 13, 2020 at 6:00 p.m. shall be conducted via teleconference or video conference and notice shall be published accordingly.
- 12. The Terrebonne Parish Council does, hereby, adopt a policy to conduct its proceedings via teleconference in compliance with Governor Edwards’**

Public Health Declaration dated March 11, 2020 and Proclamation Number JBE 2020-30 dated March 16, 2020 **until the termination of the public health emergency declaration. This policy being ratified and adopted at its meeting of April 29, 2020.**

Certified to be true and correct  
on this 30th day of April 2020.

/s/Steve Trosclair, Chairman  
Terrebonne Parish Council



Parish of Terrebonne  
**COUNCIL MEETING SPEAKER CARD**

Meeting Date: **Wednesday, May 13, 2020**

Complete this card before 12 p.m. (noon) on **Tuesday, May 12, 2020.**

**Provide the following information before submitting a speaker card:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Affiliated Organization/Business: \_\_\_\_\_

**Select the item you wish to address the Council regarding:**

Approval of Minutes

Approval of Accounts Payable Bill Lists

Approval of Manual Check Lists

Item under General Business

Item under Staff Reports

6:30 p.m. Public Hearing

Street Lights

Monthly Engineering Reports

**Provide item number/topic from the council meeting agenda:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify that I am the person submitting this speaker card and this information is true and correct to the best of my knowledge and ability.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return the completed form to the council clerk by email to [council@tpcg.org](mailto:council@tpcg.org) or fax to (985) 873-6521. If you do not have access to either of these options, contact the Council Clerk's Office at (985) 873-6519. **Unsigned speaker cards will not be accepted.****

**Disclaimer: Agenda subject to change. For more information, visit [tpcg.org](http://tpcg.org).**

Mailing address:  
TERREBONNE PARISH COUNCIL  
P.O. Box 2768  
Houma, LA 70361



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Fax: (985) 873-6521  
Email: [council@tpcg.org](mailto:council@tpcg.org)  
Website: [tpcg.org](http://tpcg.org)

Facebook: [Terrebonne Parish Council](https://www.facebook.com/TerrebonneParishCouncil)